

MINUTES
BELOIT LANDMARKS COMMISSION
Meeting of June 17, 2014

A Meeting of the Beloit Landmarks Commission was held on Tuesday, June 17, 2014 in the Forum, City Hall.

Present: Alex Blazer, Donna Johnson, Terri Kaye, Rick McGrath, Steve Vollmer, Ellen Joyce
Absent: Ruth Vater, Charles Haynes

1. Roll Call

Commissioner Blazer called the meeting to order at 7:00 PM. Planner Stephanie Hummel called the Roll.

2. Minutes of the May 20, 2014 Meeting

The Minutes of the May 20, 2014 meeting were approved on a motion by Commissioner McGrath, seconded by Commissioner Kaye. The motion carried (5-0; Joyce Absent).

3. Public Comments: None

4. John Mansfield – Certificate of Appropriateness Follow-Up

COA- 2014-03, Phase 2 Review and consideration of Project #1, window replacements, at 312 State Street

Ms. Hummel stated that Mr. Mansfield was having difficulty getting quotes from contractors and would return to the Commission once these were received.

5. Glenn & Mary Parry – Certificate of Appropriateness

COA-2014-16 Review and consideration of a Certificate of Appropriateness for a new detached garage at 1614 Emerson Street.

Ms. Hummel read the staff report.

Glenn Parry identified himself as the applicant. Commissioner McGrath questioned the orientation of the garage and how the driveway would be placed. Mr. Parry stated the garage would face the street and that a new driveway would extend from the current driveway and a pavement strip would be in front of the stalls. Landscaping will also be added near the new pavement. Commissioner McGrath voiced his opinions concerning the scale of the project being too large and that a front-facing orientation would take away from the home. Commissioner Vollmer disagreed, stating that the garage will give a good balance to the large lot. Commissioner Joyce added that while the project is very large in scale, the applicants have made a substantial effort to accurately and appropriately design the garage.

Following this discussion, Commissioner Joyce made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Vollmer seconded the motion. The motion carried (4-2), Commissioners Johnson & McGrath opposed.

6. Derek Card – Certificate of Appropriateness

COA-2014-17 Review and consideration of a Certificate of Appropriateness for a rear porch addition at 410 Bluff Street.

Commissioner Kaye recused herself due to a conflict of interest as the property owner.

Ms. Hummel read the staff report.

Eugene Kaye identified himself as the applicant. He stated that the siding would be an exact match as it had recently been redone by the same contractor. The Commissioners had no questions or discussion concerning the project.

Commissioner McGrath made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Vollmer seconded the motion. The motion carried (5-0).

7. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting

Ms. Hummel announced that she recently issued the following Certificates of Appropriateness:

723 Church Street: Privacy Fence

Ms. Hummel stated that she would be meeting with Public Works staff to discuss sign design. Once a design has been finalized with the City Manager, prototypes will be installed and a public comment time will begin. Commissioner McGrath objected to this, stating that Landmarks Commission should have the final say in the design of the signs, not the City Manager. After further discussion, Ms. Hummel said she would look into this request and respond via e-mail to the Commission.

8. Committee Reports

A. Education & Outreach Committee: Commissioner Johnson stated that she and Commissioner Kaye held the first Bluff Street Neighborhood Association meeting. There was slight turn out, but it generated good conversations and ideas. They plan to set up a luncheon with the pastors in the area to gather their thoughts and ideas. Commissioner McGrath stated he is still working on commitments for the plaque/award project.

B. Grant Writing Committee: Commissioner Joyce noted that a meeting will be schedule for July concerning applying for the Intensive Survey grant.

C. Site Visit Committee: Commissioner Vollmer stated that he, Commissioner Blazer, and Ms. Hummel visited the site for the current COA. He noted that the site visits are helpful to develop a general idea of the “feel” of the district, which makes analysis of each COA easier.

9. Adjournment

At 7:35 PM, Commissioner Vollmer made a motion to adjourn the meeting, and Commissioner Joyce seconded the motion. The motion carried (6-0).

Stephanie Hummel, Planner