

CITY HALL • 100 STATE STREET • BELOIT, WI 53511

# MEETING NOTICE AND AGENDA **Beloit City Plan Commission** Wednesday, July 23, 2014 at 7:00 PM The Forum Beloit City Hall, First Floor 100 State Street, Beloit

- 1. Call to Order and Roll Call
- 2. Approval of the Minutes of the July 9, 2014 Meeting
- 3. Extraterritorial Certified Survey Map 2732 & 2680 Riverside Drive Review and consideration of a one-lot Certified Survey Map for the property located at 2732 and 2680 Riverside Drive in the Town of Beloit
- 4. Street Vacation Milwaukee Road Frontage Road Fran Fruzen Intermediate School

Public hearing, review and consideration of the vacation of a portion of the Milwaukee Road frontage road adjacent to the new Fran Fruzen Intermediate School

- 5. Status Report on Prior Plan Commission Items
- 6. Adjournment

If you are unable to attend this meeting, please contact Gail Riddle in the Planning Office at 364-6700 no later than 4:00 PM the day before the meeting.

Notice Mailed: July 2, 2014

Approved: Julie Christensen, Community

**Development Director** 

<sup>\*\*</sup>Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511



CITY HALL • 100 STATE STREET • BELOIT, WI 53511

# MINUTES BELOIT CITY PLAN COMMISSION Wednesday, July 9, 2014 The Forum, Beloit City Hall 100 State Street, Beloit

## 1. Call to Order and Roll Call

Chairperson Faragher called the meeting to order at 7:00 PM. Gail Riddle called the roll. Present were Commissioners Moore, Ruster, Finnegan, and Tinder. Commissioner Kincaid arrived at 7:02 PM.

# 2. Approval of the Minutes of the June 4, 2014 Meeting

Commissioner Tinder moved and Commissioner Moore seconded a motion to approve the Minutes of the June 4, 2014 Meeting. The motion carried (5-0).

# 3. Comprehensive Plan Amendment - 1715 Elmwood Avenue

Public hearing, review and consideration of an amendment to the Future Land Use Map of the City's Comprehensive Plan from Planned Neighborhood to Mixed Residential for the property located at 1715 Elmwood Avenue

Ms. Christensen summarized the Staff Report and Staff Recommendation.

Commissioner Ruster asked why the property next to the industrial business area was better suited to multi-family than two-family or single-family. Ms. Christensen commented that from a planning perspective you usually try to transition from industrial to residential or industrial to commercial to residential in an attempt to minimize the negative impact that industry can have next to single-family residential.

Chairperson Faragher opened the Public Hearing.

Linda Stapleford, 1774 Post Rd, Beloit, wanted to know where the road would go. Ms. Christensen answered that it would go all the way to Elmwood. Ms. Stapleford commented that it was zoned originally for R-1 and nothing happened, then R-2 and nothing happened, and now R-3. Stapleford added that they did certainly do not want multi-family housing because it decreases property value, and there is too much traffic.

Tom Wood, representative for Nikolay Lumber Company who is the owner of the Kadlec Drive Condominiums, commented that they were bringing their property back to the city and trying to convert the condominiums into multi-family housing. Mr. Wood stated that one of the main reasons it was denied before was because of the traffic issue, adding that the extension of Kadlec Drive all the way to Elmwood would

help alleviate the traffic concerns and give them the opportunity to come back to the City with the conversion that they are hoping to get. They are in full support of Mr. Myers requests.

Ms. Stapleford asked for a definition of 'low density' and if it could become Section 8. Ms. Christensen answered that it could be up to 25 units per acre and that any rental housing could be Section 8 unless the landlord does not want to accept the vouchers.

Commissioner Tinder asked Mr. Wood if he believes it is Mr. Myers intentions to put the road through to Elmwood if this is approved. Mr. Wood answered that he believes the intention with the re-zoning is to start a development agreement with the City to plat the single-family on the east side and enter into an agreement to have the road constructed. Mr. Wood added that Mr. Myers has not been specific with him but he believes those are his intentions.

Commissioner Finnegan commented that his concern is that it becomes contiguous for the other one which they tried for before and that makes it that more of a problem for others in the neighborhood to go back and do the same thing.

Chairperson Faragher closed the Public Hearing.

Commissioner Finnegan made a motion to approve the Comprehensive Plan Amendment and Commissioner Moore seconded the motion. The request for a Comprehensive Plan Amendment for 1715 Elmwood Avenue was denied (5-0).

# 4. Zoning Map Amendment - 1715 Elmwood Avenue

Public hearing, review and consideration of a Zoning Map Amendment to change the zoning from R-2, Two-Family Residential District, to R-3, Low-Density, Multi-Family Residential District, for the property located at 1715 Elmwood Avenue

Chairperson Faragher opened and closed the Public Hearing.

Commissioner Ruster made a motion to approve the Zoning Map Amendment and Commissioner Finnegan seconded the motion. Commissioners Faragher, Moore, Ruster, Finnegan and Tinder all voted for denial of the Zoning Map Amendment. The request for the Zoning Map Amendment for 1715 Elmwood Avenue was denied (5-0).

# 5. Status Report on Prior Plan Commission Items

City Council approved the Boat Dock by CVS as well as the easement for Butitta Bros.

#### 6. Adjournment

The meeting adjourned at 7:30 PM.

# **CITY OF BELOIT**



# REPORT TO THE BELOIT CITY PLAN COMMISSION

Meeting Date: July 23, 2014

Agenda Item: 3

File Number: CSM-2014-09

Applicant: R.H. Batterman & Co., Inc.

Owner: Star Zenith Boat Club, Inc.

Location: 2680 & 2732 Riverside Drive,

Town of Beloit

Existing Zoning: B-2 (Town Zoning)

Existing Land Use: Commercial

CSM Area: 6.7 Acres

# Request Overview/Background Information:

In accordance with Section 12.05 of the Subdivision Ordinance, the applicant has submitted an Application for Review of a Minor Subdivision and a one-lot Certified Survey Map (CSM) for the Star Zenith Boat Club property located at 2680 & 2732 Riverside Drive in the Town of Beloit within the City's Extraterritorial Jurisdiction.

#### Key Issues:

- The intent of this CSM is to combine the club's existing properties into one, 6.7-acre parcel. According to the surveyor, a portion of this land is also being rezoned (Town zoning) to B-2, to match the remainder of the parcel.
- Proposed Lot 1 is 6.7 acres in area and includes 625 feet of frontage on Riverside Drive/U.S. Highway 51.
- Proposed Lot 1 includes an island in the Rock River, along with numerous existing structures.
- The proposed CSM does not include any dedication of right-of-way or easements.
- The City's Review Agents and the Wisconsin DNR have reviewed the proposed CSM and have not submitted any comments or concerns.

# Consistency with Comprehensive Plan and Strategic Plan:

The City's Future Land Use Map (Map #10 of the Comprehensive Plan) designates the majority of proposed Lot 1 as an Environmental Corridor. However, the City cannot regulate land use within its Extraterritorial Jurisdiction. Consideration of this request supports City of Beloit Strategic Goal #5.

# Sustainability:

- Reduce dependence upon fossil fuels N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
- Reduce dependence on activities that harm life sustaining eco-systems N/A
- Meet the hierarchy of present and future human needs fairly and efficiently N/A

#### Staff Recommendation:

The Planning & Building Services Division recommends <u>approval</u> of the attached one-lot Certified Survey Map (CSM) for the property located at 2680 & 2732 Riverside Drive in the Town of Beloit, subject to the following conditions:

- 1. The final CSM shall show the Base Flood Elevation, Floodway and Floodfringe.
- 2. The applicant shall record the CSM with the Rock County Register of Deeds and provide the Planning & Building Services Division with a copy of the recorded CSM by December 31, 2014.

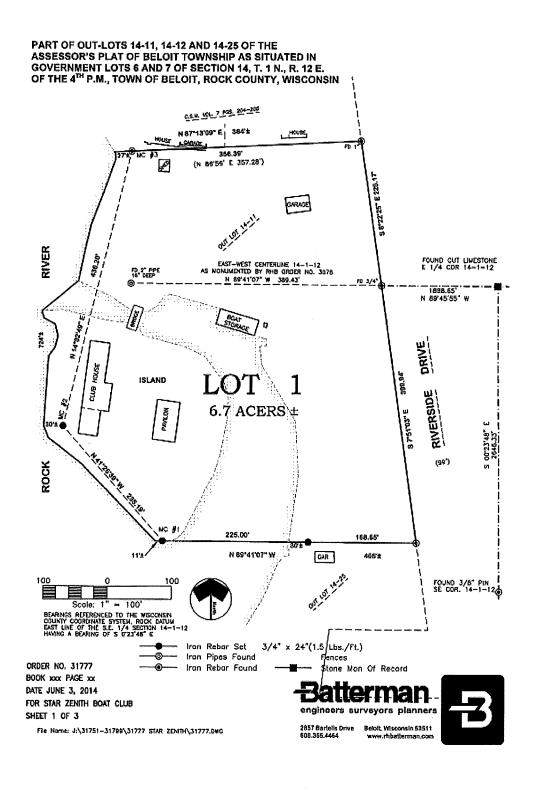
Fiscal Note/Budget Impact: N/A

Attachments: Location & Zoning Map, CSM, Application, and Resolution.

# **Location & Zoning Map** 2680-2732 Riverside Dr. CSM-2014-09 Dining to de ment Proposed Lot 1 ROCK RIVER Map prepared by: Drew Pennington, AICP 1 inch = 234 feet Legend Date: July 2014 For: City of Beloit Planning & Building Services Date of Aerial Photography: March 2011 Feet Beloit & Turtle Parcels 0 55 110

PLANNING & BUILDING SERVICES DIVISION

# **CERTIFIED SURVEY MAP OF**



# **CERTIFIED SURVEY MAP OF**

PART OF OUT-LOTS 14-11, 14-12 AND 14-25 OF THE ASSESSOR'S PLAT OF BELOIT TOWNSHIP AS SITUATED IN GOVERNMENT LOTS 6 AND 7 OF SECTION 14, T. 1 N., R. 12 E. OF THE  $4^{TH}$  P.M., TOWN OF BELOIT, ROCK COUNTY, WISCONSIN

# SURVEYOR'S CERTIFICATE OF COMPLIANCE WITH STATUTE

State of Wisconsin)
I, Robert H, Leuenberger, a Registered Land Surveyor, do hereby certify that I have surveyed and mapped part of Out-Lots 14-11, 14-12 and 14-25 of the Assessor's Plat of Beloit Township as situated in Government Lots 6 and 7 of Section 14, T. 1 N., R. 12 E. of the 4th P.M., Town of Beloit, Rock County, Wisconsin.

DESCRIBED AS FOLLOWS: Commencing at the East Quarter comer of Section 14 aforesaid; thence North 89°45′55″ West 1888.65 feet to found 3/4″ iron rod on the Westerly right of way line of Riverside Drive and the place of beginning; thence South 7°51′03″ East 399.94 feet along said right of way line to a found iron pipe; thence North 89°41′07″ West 393.65 feet to a set 3/4″ iron rebar at meander corner number 1; thence continuing North 89°41′07″ West 11 feet more or less to the Easterly waters edge of the Rock River; thence Northerly and upstream along said waters edge 724 feet more or less to the Northerly line of this description; thence North 87°13′09″ East 27 feet more or less to a found iron pipe at meander corner number 3, said meander corner number 3 being located from meander corner number 1 as follows; beginning at meander corner number 1; thence North 41°25′39″ West 235.19 feet to a set 3/4″ iron rebar at meander corner number 2; thence North 14°02′49″ East 436.20 feet to meander corner number 3; thence North 87°13′09″ East 356.39 feet along the Southerly line of a Certified Survey Map recorded in volume 7 on pages 204-205 of Certified Survey Maps to a found iron pipe on said right of way line; thence South 8°22′25″ East 225.17 feet to the place of beginning. Containing 6.7 acres more or less.

That I have made such survey and map by the direction of the Owner of said land, and that I have complied fully with the provisions of Section 236.34 of the Wisconsin Statutes in surveying and mapping the same. That such map is a correct representation of all exterior boundaries of the land surveyed and the division of that land. Given under my hand and seal, this 2nd day of June, 2014 at Beloit, Wisconsin.

Approved this	by the Town Board of the Town of Beloit, day of, 2014.
Ву:	
	by the Planning Commission of the City of
Ву:	ti-
parcel are	ertify that the property taxes on the parent current and have been paid as of, 2014.
Ву:	Rock County Treasurer

ORDER NO. 31777 DATE: JUNE 2, 2014 FOR STAR ZENITH BOAT CLUB

SHEET 2 OF 3



# **CERTIFIED SURVEY MAP OF**

PART OF OUT-LOTS 14-11, 14-12 AND 14-25 OF THE ASSESSOR'S PLAT OF BELOIT TOWNSHIP AS SITUATED IN GOVERNMENT LOTS 6 AND 7 OF SECTION 14, T. 1 N., R. 12 E. OF THE  $4^{\rm TH}$  P.M., TOWN OF BELOIT, ROCK COUNTY, WISCONSIN

#### **OWNERS CERTIFICATE**

Star-Zenith Boat Club, as Owner, does hereby certify that said Club caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on the plat. Star-Zenith Boat Club does further certify that this plat is required by Sections 236.10 or 236.12 of the Wisconsin Statutes to be submitted to the Town Board of the Town of Beloit and the Planning Commission of the City of Beloit.

WITNESS the hand and se	eal of said Administrator, thisday of	, 2014.
	Robert Coomer, Secretary	
State of Wisconsin) County of Rock ) <sup>ss.</sup> said Club, and acknowledç by its authority.	Personally came before me, this day of Robert Coomer, of the above-named Club, to me known to who executed the foregoing certificate, and to me known to ge that he executed the foregoing certificate as such officer as	o be the person to be such Treasurer of
	Notary Public, Rock County, Wiscons	in
	My Commission Expires	
DOCUMENT NO.	RECEIVED FOR RECORD THIS DAY OF	A.D. 2014
		OF
		REGISTER OF DEEDS

ORDER NO. 31777 DATE: JUNE 2, 2014 FOR STAR ZENITH BOAT CLUB

SHEET 3 OF 3



# City of Beloit

# Neighborhood Planning Division

100 State Street, Beloit, WI 53511 Phone: (608) 364-6700 Fax: (608) 364-6609

# Application for Review of a Minor Subdivision C5M-2014-09 (Please Type or Print) File Number: 1. Address of property: 2732 & 2680 S. Riverside Drive Tax Parcel Number(s): 6-2-166.1 & 6-2-154.2 Property is located in (circle one): City of Beloit or Town of: Turtle; Beloit; Rock or LaPrairie In the SE Quarter of Section 14, Township 1 North, Range 12 East of the 4th P.M. 4. Owner of Record: Star Zenith Boat Club Inc., Tom Barnes Phone: 751-8564 2680 S. Riverside Drive **Beloit** (Address) (City) Surveyor's name: RH Batterman & Co., Inc. Phone: 365-4464 2857 Bartells Drive Beloit (Address) 6. Number of new lots proposed with this land division is 1 lot(s). Total area of land included in this map: 6.7 Total area of land remaining in parent parcel: NA/This CSM is for combining parcels Is there a proposed dedication of any land to the City of Beloit? No 10. The present zoning classification of this property is: R1 & B2 - Being all zoned to B2 11. Is the proposed use permitted in this zoning district: Yes 12. THE FOLLOWING ITEMS MAY NEED TO BE COMPLETED AND/OR ATTACHED: Site Assessment Checklist; is required if the total area of CSM is over 5 acres. Pre-application meeting; pre-application meeting was held on 6-5-14with City of Beloit Staff. Developer's Statement; as required by section 12.02(7) of the Subdivision Ordinance. Phase One Environmental Assessment: as per section 12.05(1)(c) of the Subdivision Ordinance. Certified Survey Map: one copy as required by section 12.05(1) of the Subdivision Ordinance. The applicant's signature below indicates the information contained in this application and on all accompanying documents is true and correct. The undersigned does hereby respectfully make application for and petition the City Plan Commission or City Council for approval of this Certified Survey Map for the purpose stated herein. The undersigned also agrees to abide by all applicable federal, state and local laws, rules, and regulations. This application must be submitted at least 21 days prior to the Plan Commission meeting date. Amount Paid: Review fee: \$150 plus \$10 per lot Scheduled meeting date: Application accepted by:

(Revised: January, 2006)

Page 1 of 1 Pages

Planning Form No. 53

Established: June 1998

# RESOLUTION APPROVING A ONE-LOT CERTIFIED SURVEY MAP FOR THE PROPERTY LOCATED AT 2680 & 2732 RIVERSIDE DRIVE IN THE TOWN OF BELOIT

**WHEREAS**, Section 12.05(1)b of Chapter 12 of the Code of General Ordinances of the City of Beloit entitled "Subdivision and Official Map Ordinance" authorizes the City Plan Commission of the City of Beloit to approve, conditionally approve, or reject any minor subdivision of land within the extraterritorial jurisdiction of the City; and

WHEREAS, the attached one-lot Certified Survey Map for the property located at 2680 & 2732 Riverside Drive in the Town of Beloit is located within the extraterritorial jurisdiction of the City; and

**WHEREAS**, the City Plan Commission of the City of Beloit has reviewed the attached onelot Certified Survey Map, which pertains to the following described land:

Part of Out-Lots 14-11, 14-12 and 14-25 of the Assessor's Plat of Beloit Township as situated in Government Lots 6 and 7 of Section 14, T. 1 N., R. 12 E. of the 4<sup>th</sup> P.M., Town of Beloit, Rock County, Wisconsin.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City Plan Commission of the City of Beloit does hereby approve the attached one-lot Certified Survey Map for the property located at 2680 & 2732 Riverside Drive in the Town of Beloit, subject to the following conditions:

- 1. The final CSM shall show the Base Flood Elevation, Floodway and Floodfringe.
- 2. The applicant shall record the CSM with the Rock County Register of Deeds and provide the Planning & Building Services Division with a copy of the recorded CSM by December 31, 2014.

Adopted this 23<sup>rd</sup> day of July, 2014.

Tracpood and 25 and 51 and, 51	
	James Faragher, Plan Commission Chairman
ATTEST:	
Julie Christensen Community Development Director	_

# **CITY OF BELOIT**



# REPORT TO THE BELOIT CITY PLAN COMMISSION

Meeting Date: July 23, 2014

Agenda Item: 4

File Number: VA-2014-02

Applicant: School District of Beloit

Adjacent Zoning: PLI, Public Lands Adjacent Land Use: School

and Institutions

# Request Overview/Background Information:

The Planning & Building Services Division has received a petition to vacate the Milwaukee Road Frontage Road.

# Key Issues:

- This section of roadway will be removed by the owner, the School District of Beloit. A school bus loading area will be constructed in the vacated area.
- There is an existing easement on the south portion of this frontage road to ensure access to the southern property from Milwaukee Road.
- The attached Plat of Vacation shows portion of roadway to be vacated.
- All required Public Notices have been distributed and published and the Notice of Pendency was recorded with the Rock County Register of Deeds on June 20, 2014.
- The City's Review Agents did not submit any comments or concerns.

## Consistency with Strategic Plan:

Consideration of this request supports City of Beloit Strategic Goal #5.

Sustainability: (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines)

- Reduce dependence upon fossil fuels N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
- Reduce dependence on activities that harm life sustaining eco-systems N/A
- Meet the hierarchy of present and future human needs fairly and efficiently N/A

#### Staff Recommendation:

The Planning & Building Services Division recommends approval of the request to vacate the Milwaukee Road Frontage Road, as described in the attached Plat of Vacation, returning the entire right-of-way to the adjacent property owner.

# Fiscal Note/Budget Impact: N/A

Attachments: Vacation Petition, Plat of Vacation, Location & Zoning Map, Resolution Setting Public Hearing Date, & Public Notice.

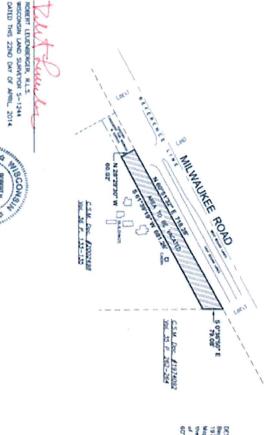
# PETITION FOR VACATION OF A PUBLIC RIGHT-OF-WAY

We, the undersigned hereby petition the City of Beloit to vacate the following portion(s) of the

public right-of-way know as: Milwaukee Ro					
The portion of the right-of-way proposed to b	e vacated is further described on the a	ttached <i>Plat of</i>			
Vacation prepared by Registered Land Surve		-			
Print NAME and ADDRESS of	SIGNATURE: (If jointly owned,	DATE			
PETITIONER:	both owners should sign petition.)	SIGNED:			
Name: School District of Beloit	$1$ $\infty$	C 1. 0.1			
Address:2600 Milwaukee Road	and sold may	5/12/14			
Name:	X X				
Address:	<u>                                     </u>				
Name:					
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Contact person responsible for circulating this	petition: School District of Beloit - J	anell Marotz			
Address of contact person: 1633 Keeler Av	enue Beloit WI 53511	s y sylvania Silvania sylvania			
Phone number of contact person: 361-4015					
Signature of contact person:	atllag				
To be completed by Planning Staff					
Filing fee: \$75.00 Amount paid \$75.7 Meeting date:					
Application accepted by:	examples Date: 5/15	114			
Planning Form No. 05 Fetsbliebad: Inna. 1008	(Pavical: January 2000)	Page Loft			

# PLAT OF VACATION

OF PART OF MILWAUKEE ROAD BEING A PART OF LOT 5 OF MORGAN FARM SECTION 30, BEING ALL A PART OF T. 1 N., R. 13 E., OF THE 4TH P.M., NOW SECTION 29 AND BEING ALSO A PART OF THE S.E. 1/4 OF THE N.E. 1/4 OF SUBDIVISION AS SITUATED IN PART OF THE S.W. 1/4 OF THE N.W. 1/4 OF CITY OF BELOIT, ROCK COUNTY, WISCONSIN.



CRSCRIBED AS FOLLOWS:

Reginning at the Northwest corner of Lot 1 of Certified Survey Map Doc. No. 
Reginning at the Northwest corner of Lot 1 of Certified Survey (
1914092 on recorded in volume 35 on pages 282–284 of Certified Survey (
Maps: thence South CVS'50' Cert 79.08 feet along the Resil line of said for 
thence South 61'01'9' Test 681.26 feet along the Southerly sight of early line 
of Mikesukaw Rood; thence Morth 28'79'30' West 60.02 feet; thence Hothi 60"51"32" East 718.28 feet to the pic

OF BOLOT CLORK FILE NO. A RESOLUTION TO VACATE A PART OF MILHAUREE ROAD AS SHOWN HEREON 2014 AND IS REFERENCED AS GITY

FOR THE EXCLUSIVE USE OF:
SCHOOL DISTRICT OF BELOIT
To have a CUTTO-11700/CHAR third then Survey CHARCOSTON day

SAME.

WAS ADDITED

ORDER NO. 31768

**Batterman** 





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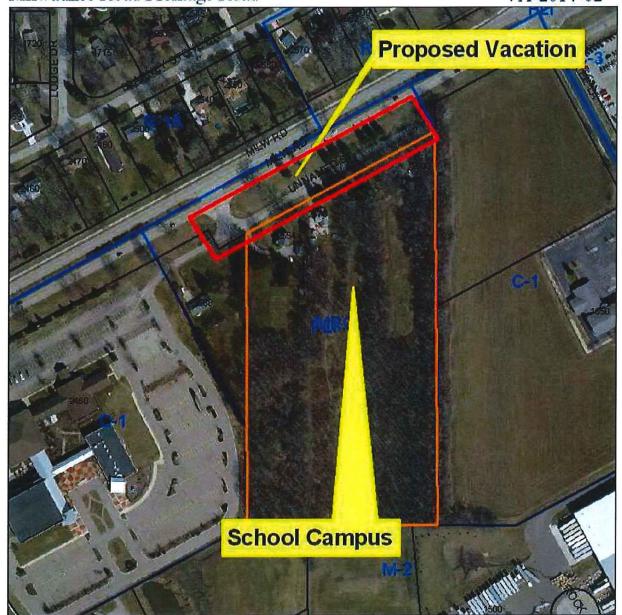
Belok, Wlassess www./fibalters

2057 Burtuiks Drive 609,365,6464

# **Location & Zoning Map**

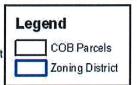
Milwaukee Road Frontage Road

VA-2014-02



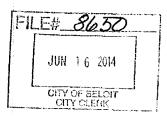


1 inch = 219 feet 0 55 110 220 330



Map prepared by: Stephanie Hummel Date: July 2014 For: City of Beloit Planning & Building Date of Aerial Photography: March 2011

PLANNING & BUILDING SERVICES DIVISION



# RESOLUTION SETTING A DATE FOR A PUBLIC HEARING FOR THE VACATION OF MILWAUKEE ROAD FRONTAGE IN THE CITY OF BELOIT, ROCK COUNTY, WISCONSIN

IT IS RESOLVED THAT a public hearing on the proposed Resolution to discontinue and vacate part of Milwaukee Road being a part of Lot 5 of Morgan Farm Subdivision as situated in part of the southwest ¼ of the northwest ¼ of Section 29 and being also a part of the southeast ¼ of the northeast ¼ of Section 30, being all a part of Town 1, North, Range 13, East, now City of Beloit, Rock County, Wisconsin, shall be held at the regular City Council Meeting on Monday, August 4, 2014, and the City Clerk is authorized and directed to give notices required under Section 66.1003, Wisconsin Statutes.

Adopted this 16th of June, 2014.

City Council of the City of Beloit

Mark Spreitzer, Council President

Attest:

Titles A. Elson Parenty City Clerk



CITY HALL • 100 STATE STREET • BELOIT, WI 53511

Office: 608/364-6700 • Fax: 608/364-6609

www.ci.beloit.wi.us

Equal Opportunity Employer

# NOTICE TO THE PUBLIC

June 27, 2014

To Whom It May Concern:

The City of Beloit has received a petition requesting the vacation of the Frontage Road to Milwaukee Road. This section of roadway will be removed by the owner, the School District of Beloit. A school bus loading area will be constructed in the vacated area.

This proposed vacation will be considered during the following meetings:

<u>City Plan Commission</u>: Wednesday, July 23, 2014, at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

<u>City Council (Public Hearing)</u>: Monday, August 4, 2014, at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

## THE PUBLIC IS INVITED TO ATTEND THESE MEETINGS.

# We are interested in your opinion.

Anyone bringing handouts to the Plan Commission meeting <u>must</u> bring <u>ten</u> (10) copies and submit them to the Recording Secretary <u>before</u> the meeting begins. Staff is unable to leave the meeting area to make copies.

For additional information, please contact Stephanie Hummel in the Planning & Building Services Division at (608) 364-6708 or <a href="mailto:hummels@beloitwi.gov">hummels@beloitwi.gov</a>. Comments will be accepted via telephone, email, and U.S. Mail.