

Minutes
Beloit Community Development Authority
100 State Street, Beloit WI 53511
August 27, 2014
4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, August 27, 2014 in the Forum of Beloit City Hall, 100 State Street.

1. **Call to Order and Roll Call:**

Meeting was called to order by Commissioner Evans at 4:30 p.m.

Present: Commissioners Casares, Evans, Kelly, Kincaid

Absent: Commissioners G. Johnson, T. Johnson

Staff Present: Julie Christensen, Cathy Pollard, Clinton Cole, Teri Downing, and Scott Schneider

2. **Citizen Participation:**

David Zimdars, 2086 Pioneer Drive, of Beloit Chore Service missed the deadline for consideration for CDBG funding, but still gave a presentation of the agency's services.

Ed Ballou, 1637 Campus Drive, of Ed Ballou Construction presented his bonding letter for the renovations at 318 Moore Street. He was the low bidder but didn't provide his bonding letter within the necessary timeframe. The second highest bidder was chosen by the CDA.

3. **Review and Consideration of the Minutes of the Regular Meeting held on July 30, 2014.**

Motion was made by Commissioner Kincaid and seconded by Commissioner Kelly to approve the minutes of the Regular Meeting held July 30, 2014.

Motion carried unanimously.

4. **Housing Authority:**

a. **Presentation of July Activity Report**

Cathy Pollard, Beloit Housing Authority Director, gave a brief summary of the report.

b. **Presentation of July Financial Report**

Cathy Pollard gave a brief summary of the report.

HUD has recouped most of our reserves; they are available to us when needed. We have hired a part-time FSS (Family Self-Sufficiency) Coordinator with remaining 2013 funds.

- c. Presentation of the Five-Year and Annual Plan for the Beloit Housing Authority
Cathy Pollard presented the PHA Five-Year and Annual Plan for review.
- d. Review and Consideration of Resolution 2014-20, Authorizing the Community Development Authority to Submit a Proposal to Administer WHEDA Housing Choice Vouchers at the Brittan House
Cathy Pollard presented the staff report and recommendation.

Commissioner Kincaid moved and Commissioner Kelly seconded a motion to approve Resolution 2014-20. Commissions Evans, Kelly and Kincaid voted in favor; Commissioner Casares opposed.

Motion carried.

5. **CDBG, HOME and NSP Programs:**

- a. Review and Consideration of Resolution 2014-19, Authorizing the CDA to Award the Rehab Contract for 318 Moore Street
Scott Schneider presented the staff report and recommendation.

Commissioner Kincaid moved and Commissioner Casares seconded a motion to approve Resolution 2014-19. Commissioners Evans, Casares and Kincaid voted in favor; Commissioner Kelly opposed.

Motion carried.

6. **Adjournment:**

Commissioner Kincaid moved and Commissioner Kelly seconded a motion to adjourn. Meeting was adjourned at 5:30 p.m.