



MEETING NOTICE AND AGENDA
Traffic Review Committee
Monday, October 27, 2014 1:30 P.M.
City Manager's Conference Room (4th Floor)
Beloit, WI 53511

1. Roll Call.
2. Approval of the minutes from the September 22, 2014 Traffic Review Committee meeting.
3. Public Participation.
4. Ordinance to remove No-Parking restrictions along Hobart Place.
5. Ordinance to remove parking along both sides of Lovell Avenue.
6. Committee Member participation.
7. Next meeting –The next meeting is scheduled for **November 24, 2014**.
8. Adjournment

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.



MINUTES
TRAFFIC REVIEW COMMITTEE
September 22, 2014, 1:30 p.m.
City Manager's Conference Room

The regular meeting of the Traffic Review Committee of the City of Beloit, WI was held September 22, 2014 at 1:30 p.m. in the City Manager's Conference Room. G. Boysen called the meeting to order at 1:30 p.m.

1. Roll Call.

Members present: (Voting) M. Ramsden, C. Fryar, M. Flesch, D. Stauffacher, D. Molland.

Members absent: (Voting) None.

Non-voting members present: G. Boysen, D. Luebke.

Staff: C. Gill, J. Dupuis.

Public: Guillermo Gutierrez, Shauna El-Amin, Fire Chief Brad Liggett, John Carroll, Mary Hallock, Jeanette Palomares, and her son.

2. Approval of the minutes from the June 23, 2014 Traffic Review Committee meeting.

Minutes of the June 23, 2014 meeting were approved on a motion by M. Flesch, second by M. Ramsden. Motion carried.

3 Public Participation.

None.

4. Ordinance to remove No-Parking restrictions along Hobart Place.

J. Dupuis gave the staff report. M. Hallock said they have come to the meeting to request they be allowed to park on the sidewalk and the grass, which is what they have been doing up until August. She said they

recognize the need for access and some residents have very short driveways. M. Flesch said you cannot park on the sidewalk. J. Carroll said there is plenty of access. He has lived there nearly 40 years and the street has been there 80-some years and they have never had an incident with an emergency vehicle. Fire trucks and ambulances, as well as trash trucks, UPS vans, etc. can navigate the street as long as residents park on the grass. He said it has been an 84-year experiment that shows there is no issue there. J. Carroll said they would like to go on as they have in the past. J. Carroll called it an imagined problem. He said the snow plow comes by and plows not only the street, but the sidewalk as well since it is next to the street. It's the way everyone has parked for years. J. Carroll said it's a sidewalk only because lines are drawn there. D. Luebke said he lived there for eight years and said there was never an incident. He said to let the people who live there come up with the solution. He hopes committee members listen to the residents. G. Boysen asked if it was allowable to park on the grass. J. Dupuis said no, not on unpaved surfaces. M. Flesch said as long as it's not repetitive, but a party, etc. there usually is not a problem. C. Fryar asked if there is a law in Beloit requiring a sidewalk in front of your home. M. Flesch said yes, and you cannot remove it without council approval. M. Hallock said there is no reason for other people to come into Hobart Place. B. Liggett said minimum width for a fire lane is 20 feet and a fire hydrant is 26 feet. Sixteen to eighteen feet are needed to set up a ladder truck. B. Liggett there is not a significant number of incidents, but it's the one time incident that he would have explaining to do. J. Carroll said fire trucks would be less restricted on Hobart than they would be on Chapin Street. J. Carroll called it "a problem that doesn't exist and a solution that isn't necessary." In 2006 it was requested to remove overnight parking. M. Flesch said there needs to be a determination whether the sidewalk is sidewalk or actually part of the street. A motion was made by D. Molland, second by C. Fryar, to layover a decision until Atty. Beth Krueger can be consulted to determine if there can be parking on the sidewalk and if the sidewalk can be considered part of the street. Motion carried. Staff recommendation is to keep the existing No-Parking restrictions in place.

5. Discussion related to proposed change from 1-hour to 4-hour parking time limit in front of 114 W. Grand.

J. Dupuis gave the staff report. J. Palomares has recently moved her beauty shop to 114 W. Grand. She has walk-in customers who will require longer stays than the 1 hour currently posted outside her business. She is seeking longer parking near her shop. She understands there is longer parking in the lot behind her shop, but those stalls fill up quickly. S. El-Amin said J. Palomares should make sure customers who will be there for

over an hour have the chance to move their cars before their appointment. D. Molland would like to keep parking consistent throughout the downtown and changing some stalls to 3 or 4 hours is going to be an enforcement issue. Also, some people who plan to park for an hour will use the longer timed stalls anyway. S. El-Amin said the other businesses such as the tanning shop and the bike shop like the "in and out" of one hour parking. It was agreed that all downtown parking will be reviewed and no changes will be made near 114 W. Grand.

6. Discussion related to parking issues near Robinson School (Lovell Avenue).

J. Dupuis gave the staff report. Staff is seeking input from the Committee members related to parking and student pick up on Lovell near Robinson School. J. Dupuis said he has observed the situation and picking up a student from the *lot* on Cranston takes 2 to 2½ minutes while picking up a student on *Lovell* takes about 5 minutes. Because of the timing of this request and the notification needed, an official recommendation will not be made until the next TRC meeting. Staff is recommending temporary emergency No-Parking signs along Lovell until such time when the residents can be given proper notice of the requested change. The general consensus is to move forward with the No-Parking and canvass the neighborhood.

7. Committee Member Participation

J. Dupuis asked if anyone knows of someone who would like to serve on the Traffic Review Committee, please have them fill out an application. J. Dowd and D. Walsh resigned. There are three openings.

8. The next meeting is scheduled for October 27, 2014.

The next meeting of the Traffic Review Committee is scheduled for October 27, 2014.

9. Adjournment.

Motion to adjourn was made by M. Ramsden, second by C. Fryar, at 2:45 p.m. Motion passed.

Minutes by Colleen Gill
Administrative Assistant

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * Information Only Options Attached

Date: October 27, 2014
Presenter(s): Jason Dupuis
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

An ordinance to remove the No-Parking restrictions along Hobart Place.

Background Information:

A request was made first by John Carrol of 724 Hobart Place and subsequently a petition was submitted by Mary Hallock of 732 Hobart Place to remove the No-Parking restrictions along Hobart Place.

Key Issues (maximum of 5):

1. This issue was discussed during the September 22, 2014 TRC Meeting. At the meeting, it was decided to lay the issue over while a determination into the use of the sidewalk can be determined.
 2. The current street is only 16'. A minimum of 10' of pavement is required by the standards to allow for a safe travel on a local roadway. The typical parking lane is 8' wide, which does not allow enough room for a standard travel lane.
 3. After discussion with the interim City Attorney, it was determined that Hobart Place does indeed have sidewalk and that it cannot be considered part of the street.
 4. Even if parking was allowed on the street, vehicles would not be allowed to park over the sidewalk or the grass areas leaving less than the 10' minimum width of pavement required.
 5. The signs have been changed to read No-Parking at any time which still allows for the temporary pick-up/drop-off of passengers.
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Action Required / Recommendation / Evaluation:

Staff recommendation is to keep the existing No-Parking restrictions in place.

Fiscal Note:



HOBART PLACE 'NO-PARKING'



City of
BELOIT, Wisconsin



LOCATION: Hobart Place

CITY OF BELOIT, WISCONSIN

SCALE: None

DRAWN BY: JRD (2014)

MARY HALLOCK
732 HOBART PLACE
BELOIT, WI 53511
815-721-4474

AUG 14 2014

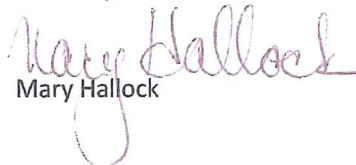
August 12, 2014

Beloit Traffic Review Committee
City Hall
100 State Street
Beloit, WI 53511

Dear Beloit Traffic Review Committee,

On behalf of the residents of Hobart Place I am submitting the attached request. If you have any questions, please contact me at mhallock3011@gmail.com or 815-721-4474 (cell). Thank you for your assistance on this matter.

Sincerely,


Mary Hallock

THE RESIDENTS OF HOBART PLACE
BELOIT, WI 53511

August 8, 2014

Beloit Traffic Review Committee
City Hall
100 State Street
Beloit, WI 53511

Dear Beloit Traffic Review Committee,

The residents of Hobart Place in Beloit, WI would like to petition for a change to the parking ordinance no. 3232 of the Beloit Municipal Code Section 13.02.

We would like to request that parking be allowed in front of our homes and around the circle. Since our street is narrow we request that we be allowed to park on the sidewalk or along the grass in front of our homes so that our cars can be clear of the roadway so that vehicles can get in and out and move freely around the cul de sac.

We would also like to request that if in the future, there are any planned street improvements to Hobart Place that we are able to have input into the plans in order to protect the many large, beautiful trees we have lining the street.

Respectfully,
The Residents of Hobart Place

724 Hobart Place:

Margaret A. Carroll
Printed Name

John Carroll
Printed Name

Margaret A. Carroll
Signature

[Signature]
Signature

8-8-14
Date

8-8-14
Date

728 Hobart Place:

David DeGeorge
Printed Name

Jacquelyn DeGeorge
Printed Name

David DeGeorge
Signature

Jacquelyn DeGeorge
Signature

8-9-14
Date

8/14
Date

729 Hobart Place:

Kathleen Greene
Printed Name

Kathleen Greene
Signature

8/11/14
Date

Teresa R. Leopold
Printed Name

Teresa R. Leopold
Signature

8/11/14
Date

732 Hobart Place:

MARY HALLOCK
Printed Name

Mary Hallock
Signature

8/8/14
Date

1323 Chapin Street:

DARYL SCHRADER
Printed Name

Daryl Schrader
Signature

8/11/14
Date

701-799 Hobart Pl
Beloit, WI 53511 -- approximate address
Hobart Pl

Street View - Oct 2007



CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * X Information Only Options Attached

Date: October 27, 2014
Presenter(s): Jason Dupuis
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Ordinance to remove parking along both sides of Lovell Avenue between Cranston road and Holmes Street.

Background Information:

The City of Beloit has been working with the School District regarding traffic issues near Robinson School since the reconstruction of the building over a year ago. The issue of removing parking along Lovell was discussed at the September 22, 2014 TRC meeting. Temporary No-Parking signs were installed along Lovell on September 29th.

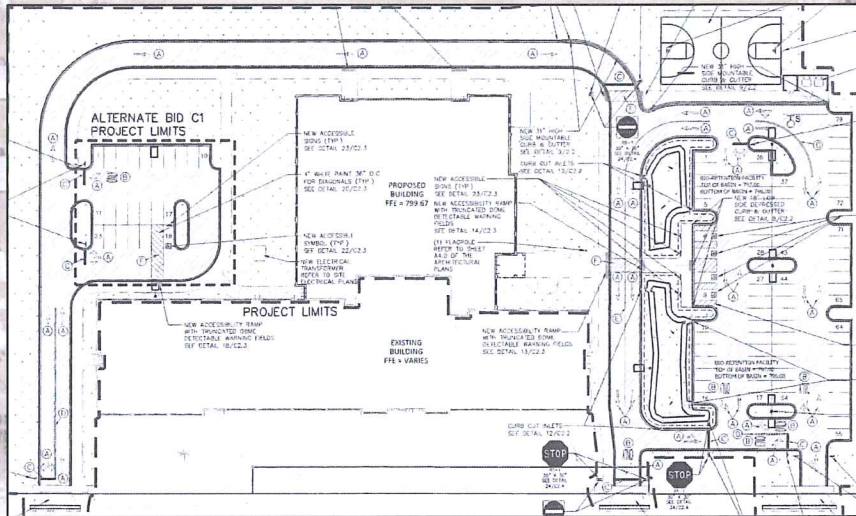
Key Issues (maximum of 5):

1. Robinson School was re-built as part of the approved \$70 million referendum. As part of the reconstruction, a driveway was added to the west side of the building and the existing traffic signals were removed. Also, an expansion of the east side parking lot, including a pick-up/drop-off zone was added.
 2. The crossing guard was moved to the intersection of Cranston/Robinson and new sidewalk ramps, crosswalk markings, and flashing crosswalk signs have been installed.
 3. The School District has expressed concern for the safety of pedestrians crossing Cranston Road. City Staff has observed parents parking along Lovell Avenue and crossing Cranston Road with their kids instead of utilizing the crossing guard location or the parking lot with pick-up/drop-off lane.
 4. The Police Department has increased enforcement in the area. Also, the Engineering Division, Police Department and the School District of Beloit have prepared a press release for the motoring public related to school zone speed limits, school signage, crossing guards, etc. to reinforce the need to be alert and follow the laws through the school zones.
 5. The removal of parking along Lovell will encourage parents who are travelling to school to pick-up/drop-off the children to wither use the crosswalk (w/crossing guard) location at Cranston/Robinson or the pick-up/drop-off lane in the parking lot.
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Action Required / Recommendation / Evaluation:

A letter regarding the removal of the parking was sent to property owners/residents asking for their input (results). The Staff recommendation is to remove parking along both sides of Lovell Avenue between Cranston Road and Holmes Street.

Fiscal Note:



CRANSTON ROAD

NEW CROSSWALK

PROPOSED "NO-PARKING"

LOVELL AVENUE

WISCONSIN

BELOIT

ROBINSON SCHOOL



LOCATION: Cranston Road/Lovell Avenue

CITY OF BELOIT, WISCONSIN

SCALE: NONE

DRAWN BY: JRD (2014)