

**MINUTES
APPOINTMENT REVIEW COMMITTEE
DECEMBER 8, 2014 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM, 4TH FLOOR
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Mardell Jacobsen's written resignation was distributed to those in attendance, and read out loud to Chairman Henry Clement, who participated via speaker phone.

Mr. Clement recommended that Vice-Chairman Kurt Reynolds run the meeting. Mr. Reynolds called the regular meeting of the Appointment Review Committee to order at 4:32 p.m.

1. Roll Call:

Committee Members Present: Henry Clement (via speaker phone), Louise Reidenbach, Kurt Reynolds, Merlin Kenitzer, Mark Spreitzer

Committee Members Excused: Marlene Erickson, Branden Beavers Jackson, Charles Haynes

Staff: Pamela Lathrop

2. Minutes:

Motion by Merlin Kenitzer to approve the minutes of the November 10, 2014 meeting. Seconded by Louise Reidenbach, motion carried.

3. Consideration and review of existing and upcoming vacancies (December, 2014 and January, 2015)

No questions were raised.

4. Review of City Council appointments

Committee members reviewed the Council appointments made on November 17, 2014.

4. Review of applicants for the following vacancies with recommendations to City Council:

Alcohol Beverage License Control Committee

No applications on file.

Appointment Review Committee

Incumbent Branden Beavers Jackson has been unable to attend meetings due to a new work schedule. He will let staff know within a week if he will be able to continue on the committee.

Mardell Jacobsen resigned in order to be eligible for consideration of appointment to the Police and Fire Commission.

Board of Appeals

No applications on file.

Board of Ethics

Louise Reidenbach moved to recommend the reappointment of incumbent **Debra Blazer** for a term expiring December 31, 2017. Henry Clement seconded, and the motion carried.

Lisa Peterson is not eligible for reappointment, as she has served since March, 2007. Mark Spreitzer asked that staff contact her to see if she is interested in another committee.

Board of Review

Incumbent **Thomas A. Jessen** has declined reappointment. There are no applications on file.

Business Improvement District (Downtown Beloit Association)

On the recommendation of the Business Improvement District/Downtown Beloit Association Board, Louise Reidenbach moved to recommend the reappointment of the following incumbents:

Betsy Schmiechen (Property Owner) to a three year term expiring December 31, 2017

Douglas Kelley (Owner Occupant) to a three year term expiring December 31, 2017

Peter Fronk (Non-owner Occupant) to a three year term expiring December 31, 2017

Renee Kellogg (Owner Occupant) to a three year term expiring December 31, 2017

Henry Clement seconded, and the motion carried.

Community Development Authority

Incumbent **Gail G. Johnson** has not responded to inquiries regarding her reappointment. Appointment Review Committee members ask that staff continues trying to contact her. Merlin Kenitzer moved to table the appointment until we hear from Ms. Johnson. Louise Reidenbach seconded, and the motion carried.

Equal Opportunities Commission

No applications on file.

Municipal Golf Committee

Louise Reidenbach moved to recommend the reappointment of incumbent **Noah Scharmer** to the Youth position for a one year term expiring December 31, 2015. Merlin Kenitzer seconded, and the motion carried.

Ida Lenz is not eligible for reappointment, having served two full terms since December, 2008. No other applications on file.

Park, Recreation & Conservation Advisory Commission

Last month, Appointment Review Committee recommended Dennis Gonterman to fill the term of Keston Geistwalker (who moved out of state). When contacted, Mr. Gonterman declined the appointment.

No applications on file.

Police and Fire Commission

Three applications are on file for Police and Fire Commission.

Kurt Reynolds moved to recommend the appointment of **Mardell Jacobsen**, 1442 Grant Street (replacing Gary Gard), for a term expiring April 30, 2015. Louise Reidenbach seconded, and there was discussion.

Henry Clement asked for an update on the status of Dr. Thomas Johnson, who is currently a member of the Community Development Authority. According to Municipal Code, a citizen cannot serve on more than one committee. Dr. Johnson is also the Assistant Superintendent of Beloit Public Schools. Last month, Appointment Review Committee members asked for an opinion on who supervises the School Resource Officers. Police Chief Norm Jacobs responded that the School District supervises the SRO's and provides their evaluations, but does not discipline officers. Dr. Johnson was informed via e-mail that in order to be considered for the PFC vacancy, he would have to resign his term on the CDA.

There being no further discussion, the motion carried.

Traffic Review Committee

No applications on file.

4. Member Participation

Henry Clement again apologized that he was delayed and informed the committee that he will be unable to attend the January meeting.

5. Citizen Participation

None.

6. Adjournment

Meeting adjourned at 4:52 p.m.

Henry Clement, Chairperson

Date

Kurt Reynolds, Vice-Chairperson

Date