

Minutes
Beloit Community Development Authority
100 State Street, Beloit WI 53511
February 25, 2015
4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, February 25, 2015 in the Forum of Beloit City Hall, 100 State Street.

1. **Call to Order and Roll Call:**

Meeting was called to order by Commissioner Casares at 4:33 p.m.

Present: Commissioners Baker, Casares, Evans, Moffitt, Kincade

Absent: Commissioners Kelly

Staff Present: Julie Christensen, Cathy Pollard, Clinton Cole, and Ann Purifoy

2. **Citizen Participation:**

None

3. **Review and Consideration of the Minutes of the Regular Meeting held on January 28, 2015.**

Motion was made by Commissioner Kincade and seconded by Commissioner Baker to approve the minutes of the Regular Meeting held January 28, 2015.

4. **Housing Authority:**

a. **Presentation of October Activity Report**

Cathy Pollard, Beloit Housing Authority Director, gave a brief summary of the report.

Cathy gave an update on the progress of repairing the water damage at Parker Bluff due to a break in the sprinkler system. Two (2) units have been vacated and taken offline. Servpro has been awarded the contract to repair the water damage.

A new accountant was hired a month ago and one of our Section 8 Case Managers will be returning to work after being out for over a month.

b. **Presentation of October Financial Report**

Cathy Pollard gave a brief summary of the report.

The Homeownership program has 16 slots allocated for Beloit. More people are needed who can qualify for a conventional home loan.

- c. Presentation of November Activity Report
Cathy Pollard gave a brief summary of the report.

REAC inspections begin on March 12 & 13 for Phase 2 and April 29 & 30 for Phase 1. We hope to maintain our “High Performer” Public Housing Assessment System (PHAS) score designation.

Cathy attended the First Lady’s Task Force on Veteran Homelessness in January. HUD will be issuing more veteran vouchers (VASH); we currently administer three (3) VASH Vouchers.

- d. Presentation of November Financial Report
Cathy Pollard gave a brief summary of the report.

- e. Review and Consideration of Resolution 2015-04, Approval to Accept HUD Funding for the 2015 Capital Fund Program (CFP) Grant and Amend the Annual Contributions Contract (ACC) to Include Said 2015 W139-P064-50115 CFP Grant

Cathy Pollard presented the staff report and recommendation.

These funds will be used to replace sidewalks and drive approaches, trim trees, and improve landscaping at Public Housing sites. The Administrative Building parking lot will be resurfaced and windows will be replaced.

Commissioner Evans moved and Commissioner Baker seconded a motion to approve Resolution 2015-04.

Motion carried unanimously.

5. **Adjournment:**
Motion by Commissioner Kincaid and seconded by Commissioner Baker to adjourn at 5:05 p.m. Motion carried.