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**MEETING MINUTES**  
**BELOIT LANDMARKS COMMISSION**  
**Tuesday, September 15, 2015, 7:00 PM**  
The Forum, 100 State Street

**1. Roll Call**

Commissioner Blazer called the meeting to order at 7:00pm.  
Commissioners Blazer, Johnson, Vater, Truesdale, Kelly, Vollmer, and Kaye were present.  
Commissioner Vollmer was absent.

**2. Minutes of the August 18, 2015 Meeting**

Commissioners Blazer and Johnson moved to approve the minutes as presented. Motion carried, voice vote.

**3. Public Comments: None**

**4. Imperial Builders – Certificate of Appropriateness**

COA-2015-27 Review and consideration of a Certificate of Appropriateness to allow a new railing on a second-story porch at 348 Euclid Avenue.

Mr. Morganroth read the staff report and recommendation.

Commissioner Blazer asked for verification that the contractor, Imperial Builders, received a citation for the un-approved work. Mr. Morganroth stated that a citation had been sent in late August.

Commissioner Vater asked for a discussion on whether or not the railing would have been approved if the COA had come before the Landmarks Commission prior to construction.

Following this discussion, Commissioner Joyce made a motion to approve the COA as written, subject to the conditions recommended by staff. Commissioner Blazer seconded the motion. Motion failed, voice vote.

**5. James Allen Custom Masonry – Certificate of Appropriateness**

COA-2015-34 Review and consideration of a Certificate of Appropriateness to allow masonry and foundation repair at the residential structure located at 725 Bushnell Street.

Mr. Morganroth read the staff report and recommendation.

Commissioner Blazer asked if anyone was at the meeting representing James Allen Custom Masonry.

James Allen introduced himself as the owner of James Allen Custom Masonry. Commissioner Blazer asked Mr. Allen to explain the project. Mr. Allen replied that project descriptions in Mr. Morganroth's report were accurate.

Commissioner Blazer and Mr. Allen discussed the worst case scenario and how the project would change if the extent of damage is worse than anticipated. Mr. Allen described multiple types of repairs that he could use if the foundation is cracked beyond repair.

Commissioner Blazer emphasized that it is key to create a repair that will last for many years. Mr. Allen agreed and discussed the methods he will use to ensure the longevity of the masonry work.

Commissioner Joyce made a motion to approve the COA as written, subject to the conditions recommended by staff. Commissioner Johnson seconded the motion. Motion carries, voice vote.

**6. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting**

None

**7. Committee Reports**

Education and Outreach Committee: Commissioner Johnson invited the other Commissioners to the Bluff Street Neighborhood Association to take place the following week. Commissioner Johnson then stated that residents on Bluff Street have begun to help pick up trash in the park and emphasized the importance of leading by example.

Grant Writing Committee: Mr. Morganroth reminded the Commissioners of the Intensive Survey Kick-Off Meeting to take place at 6pm on October 20, 2015 in the Beloit Public Library.

Site Visit Committee: The committee had nothing to report.

**8. Adjournment**

Commissioners Joyce and Vater moved to adjourn at 8:18pm. Motion carried, voice vote.

Respectfully Submitted,  
Alex Morganroth, Planner  
Date Approved: October 15, 2015