

MEETING AGENDA
Joint Policy & Technical Advisory Committee Meetings
Stateline Area Transportation Study
Monday, October 20, 2014 at 10:00 A.M
Rotary River Center, 1100 Riverside Drive (U.S.H. 51)
Beloit, Wisconsin

1. Roll Call
2. Citizen Participation
3. Approval of the minutes of the August 25, 2014 Joint Policy and Technical Advisory Committee Meetings. *Action Required by Technical and Policy Committees*
4. Review of the Draft 2015-2018 Transportation Improvement Program. *Informational Only. No Action Required by Technical and Policy Committees*
5. Review of the Draft SLATS 2015 Unified Planning Work Program. *Informational Only. No Action Required by Technical and Policy Committees*
6. Technical Advisory Committee Agency Reports. *Informational Only. No Action Required by Technical and Policy Committees*

Voting Members

City of Beloit Engineering
Town of Beloit Engineering
City of Beloit Public Works
Beloit Transit System
Federal Highway Administration-Illinois
Federal Highway Administration-Wisconsin
IDOT, District 2
Rock County Planning, Economic & Community Dev. Agency
Rock County Highway Division
Village of Rockton Public Works
City of South Beloit Engineering
Stateline Mass Transit District
Town of Turtle Engineering
Winnebago Highway Department
Winnebago County Planning
WisDOT Central Office
WisDOT Southwest Region

Non-Voting Agencies

FTA Region V-Chicago
IDOT Bureau of Urban Program Planning
Janesville MPO
Rockford Metropolitan Agency for Planning (RMAP)
Village of Roscoe Engineering

8. Scheduling of Future Meetings of the Policy and Technical Committees *Determine Preference for Monday November 10 or 17*
9. Adjournment

This meeting is accessible to disabled individuals. Persons planning to attend this meeting who will need a sign language interpreter or other similar accommodations should notify, either by telephone or letter or e-mail, to T.J. Nee, MPO Coordinator, Engineering Division, 2400 Springbrook Court, Beloit, WI 53511, telephone 608-364-6702, e-mail neet@ci.beloit.wi.us or the MPO Executive Secretary 608-364-6690 at least five days prior to the meeting so that reasonable accommodation can be made. Please make sure you get a positive response from someone and your request does not get left on message waiting or in an e-mail mailbox. Thank you for your cooperation. We want to assure we are responsive to people's needs.

Para mas informacion, a esta interesado en participar en el planeamiento del proceso de transporte en su comunidad y necesita asistencia con idioma, por favor comuniquese 608-364-6724.

REMINDER: PUBLIC OPEN HOUSE ON DRAFT TIP FROM 4-6 TONIGHT AT ROTARY RIVER CENTER

TO: SLATS Policy and Technical Committees
FROM: T.J. Nee, MPO Coordinator
DATE: October 14, 2014
SUBJECT: Summary of Agenda Items, October 20, 2014 SLATS Joint Policy/Technical Meeting

The following is a summary of the items to be reviewed at the October 20, 2014 SLATS Joint Policy and Technical Advisory Committee meeting. If you have any questions, please contact me at neet@beloitwi.gov or 608-364-6702.

1) Agenda Item 4, Review of the Draft 2015-2018 Transportation Improvement Program (TIP)

Every year SLATS updates the TIP to include all known programmed and illustrative transportation projects in the Metropolitan Planning Area (MPA) for the next 4 years. The past couple of months your communities or agencies have had a chance to review the current TIP, and provide the MPO with any additions, revisions or deletions to projects for the 2015-2018 TIP. That input has been incorporated into this Draft, which has been available for your review and public review for the past 30 days in accordance with the SLATS Public Participation Plan. Comments received by the public during the 30 day-review period will be shared at the October 20 meeting (none received as of the writing of this memo) and summarized in the Final TIP for your consideration prior to approving the Final TIP (November 10th or 17th). SLATS will also host an Open House at the Rotary River Center from 4-6 P.M. October 20, which will wrap up the formal public review period.

IMPORTANT NOTE: If you have not already done so, please review the project information for your community or agency in the Draft TIP (available at the SLATS office (address above), the Beloit, South Beloit, Rockton and Roscoe public libraries and on the [SLATS](#) website under Documents/Transportation Improvement Program), and be prepared to provide either confirmation that the information is up to date or provide minor changes you would like incorporated at our October 20 meeting. In order to approve the Final TIP in November, major changes will need to be amended into the TIP at some point in the future. Thank you all for your input and cooperation.

2) Agenda Item 5, Review of the Draft SLATS 2015 Unified Planning Work Program (UPWP)

The Unified Planning Work Program (UPWP) for the SLATS MPO describes the planning activities to be conducted during the coming calendar year. Typically, eighty percent of the planning work proposed in the UPWP will be funded with federal tax dollars. Work in the UPWP generally falls under one of five work elements: *Program Administration, Short-Range Planning, the TIP, Long-Range Planning and Special Studies*. Each element is then broken down into a number of

specific tasks that are planned to be completed in the coming year.

No action is required by SLATS on the Draft UPWP. This is an opportunity to review the work plan (available for review on the [SLATS](#) website) and offer any input or suggestions prior to adoption of the final plan in November (tentatively at the same meeting in which the Final TIP will be approved).

The Draft UPWP will also be reviewed and feedback will be provided by the State DOT(s), FHWA and FTA prior to final SLATS approval in November. Once SLATS approves the final UPWP, it will be forwarded to the State DOT(s), FHWA and FTA for their final approval.

There are a few things to note about the draft work plan budget that differ from 2014.

1. The overall budget is approximately \$235,000, up from \$206,000 in 2014. Generally funding remained similar on the Illinois side, however on the Wisconsin side, the federal contribution (80%) increased by about \$23,000, meaning the State and local match of 20% increased as well. Wisconsin is keeping its total contribution at about \$5,300 which means the local share would need to make up the difference which is an additional \$5,800. Based on population, the City of Beloit would absorb most of that increase, approximately \$4,000, with the remaining split between the Towns of Beloit and Turtle based on population.
2. Related to population and item 1 above, SLATS is proposing to use the entire Metropolitan Planning Area population as opposed to the Adjusted Urbanized Area (AUA) population to determine the proportion of local match for each municipality. Otherwise, populations outside the AUA but still within the SLATS Planning Area would not be included in determining local share. What this means is that the population numbers used for the Towns are higher, and so their local share increased. On the Illinois side, because federal funding remained similar, Rockton Township would have a slight increase of under \$200 with the City of South Beloit and Village of Rockton seeing a slight decrease. On the Wisconsin side, the City of Beloit's percentage dropped by 3 points but because of the increase in funding, would pay an additional \$4,000. The Town of Beloit's share is up just under \$1,200 and the Town of Turtle's is up just over \$600.
3. A few of the major projects planned for next year include wrapping up the Transit Development Plan for BTS, which is currently underway, significant progress on the 2016 Long-Range Transportation Plan, work on performance measures and of course the TIP and UPWP. One project that is not yet included that will need to be added prior to adoption of the final UPWP is listed as "TBD" under Special Studies on page 25. You may recall in 2014, SPR funds were used to conduct a bike planning study for the member communities in Illinois. For 2015, we anticipate another \$25,000 (80% Federal and 20% IDOT) in SPR funds through the State of Illinois to be available for a special project, which we hope to determine at the October 20 meeting. This money needs to be spent on a project in Illinois, and so we will be working with our member communities and agencies in the Illinois portion of the MPO to prioritize a project(s).

**Minutes
Technical and Policy Advisory Committees
Stateline Area Transportation Study
Monday, August 25, 2014 10 a.m.
Engineering and Water Resources Facility
Beloit, Wisconsin**

A meeting of the Stateline Area Transportation Study's Technical and Policy Advisory Committees was held on Monday, August 25, 2014 at the Engineering and Water Resources Facility, 2400 Springbrook Court. Mike Flesch called the meeting to order at 10:07 a.m.

1. Roll Call

Policy Committee Members Present (10): Adams, Boysen, Wilson, Long, Coopman, Jencius, Schoonover, McKearn, Vanderwerff, Wydeven.

Policy Committee Members Absent (0): None.

Technical Committee Members Present (13): Flesch, McKearn, Boysen, Gavin, Long, Jorgenson, Wilson, Coopman, Nygren, Reininger, Hecox, Vanderwerff, Schreiber, Wydeven.

Technical Committee Members Absent (3): Donovan, McComb, Bernardi.

Non-Voting Members Present (1): Hren.

Others present: Nee, Dupuis, Barder (Stateline Spinners), and Gill.

2. Citizen Participation.

None.

3. Approval of the minutes of the meeting of April 14, 2014 Joint Policy and Technical Advisory Committee Meetings. Action required by Technical and Policy Committees.

A motion was made by Adams, second by Vanderwerff, to approve the minutes of the April 14, 2014 meeting. Motion passed.

4. Resolution 2014-4 amending the 2014 Transportation Improvement Program. Action required by Technical and Policy Committees.

Nee gave the staff report. Two amendments have recently been needed. The Village of Rockton was awarded an ITEP grant to connect the Dorr Road path to Stone Bridge Trail at Illinois 251. The second is the City of Beloit received a grant for Big Hill Park Trail System for a bridge over Goose Creek and additional trails. To ensure Rockton and Beloit are able to receive federal fund reimbursement these projects need to be included in the MPO's TIP.

Barder asked why a bike/ped path was not considered when improvements to Rockton Road were done last summer. He sees people walking on the road in that area. Vanderwerff said for Winnebago County, a certain number of bike paths are done on an annual basis when funding is available. That particular area was not a priority. The dollars for bike paths are separate from the dollars for highways. Much of that project was paid for by the Beloit Health System, not Winnebago County. Vanderwerff said they will keep that area in mind for future projects. Jencius said it has been in the plan for the past few years. The top priority is to extend the Perryville/Willowbrook Path to Stonebridge Trail.

McKearn made a motion, second by Boysen, for the Technical Committee to recommend to the Policy Committee, approval of addition of two amendments to the 2014 Transportation Improvement Program. Motion passed.

A motion was made by Vanderwerff, second by Wilson, for the Policy Committee to accept the recommendation of the Technical Committee to approve two amendments to the 2014 Transportation Improvement Program. Motion passed.

5. Resolution 2014-5 adoption of the 2014 SLATS MPO Title VI Plan. Action required by Technical and Policy Committees.

Nee gave the staff report. The MPO must show compliance with the Act with a Plan adopted by the Policy Committee. The MPO recently assisted BTS and SMTD in updating their Title VI Plans. A number of documents have been translated into Spanish for the 3,000 in the area who only speak Spanish. The Plan will be updated every three years.

Vanderwerff made a motion, second by Boysen, for the Technical Committee to recommend approval of the adoption of the 2014 SLATS MPO Title VI Plan to the Policy Committee. Motion passed.

A motion was made by Schoonover, second by Vanderwerff, for the Policy Committee to accept the recommendation of the Technical Committee to approve the adoption of the 2014 SLATS MPO Title VI Plan. Motion passed.

6. Resolution 2014-6 adopting the amended SLATS 2014 Unified Planning Work Program. Action required by Technical and Policy Committees.

Nee gave the staff report. The MPO was not fully staffed until the end of the first quarter of 2014, so the MPO has funds that will not be spent internally in 2014. It has been proposed to hire a consultant specializing in transit development planning and programming to prepare a transit development plan for the Beloit Transit System. There will be additional funding in 2015 to finish it up. The last full TDP was prepared in 2004. This new plan will be incorporated into the Long Range Plan. This plan will also explore additional coordination opportunities with SMTD, with the goal of maximizing services and efficiency for the entire Stateline area. Gavin said some of the elements for a TDP have already been completed. Savings for the first quarter from not having a coordinator were somewhere around \$25,000.

Hecox made a motion, second by Nygren, for the Technical Committee to recommend to the Policy Committee the approval of the amended SLATS 2014 Unified Planning Work Program. Motion passed.

A motion was made by Wilson, second by Vanderwerff, for the Policy Committee to accept the recommendation of the Technical Committee to approve the amended SLATS 2014 Unified Planning Work Program. Motion passed.

7. Solicitation for 2015 Transportation Improvement Program. Information only. No action required by Technical and Policy Committees.

Nee said he had contacted all the agencies regarding the TIP to see if there are new projects. He will be in touch with those he has not heard from. He will be adding the Rockton Bike Path and the City of Beloit Trail. There are 11 x 17 copies available of the current TIP. It was the consensus to e-mail Nee with any updates. He will have a preliminary document for review at the next meeting.

8. Technical Agency Reports:

IDOT – I 90 work is complete. Brown bats at Roscoe Road and IL 2 have prevented work this year. IL 75 is in the planning phase. There have been some problems with historic locations.

South Beloit – Woodchucks at the bike path location have prevented progress.

SMTD – Title VI has been submitted. SMTD will be advertising on Charter.

WisDOT SW Region – I 39 is being developed.

RMAP- Going through their Title VI Plan and Environmental Justice.

9. Scheduling of Future Meetings of the Technical and Policy Committees.

The Wisconsin MPO Fall Conference will be hosted jointly by Beloit and Janesville on September 24-26 at the Holiday Inn Express in Janesville.

IDOT's Fall Conference will be held in Bloomington October 8 and 9.

There will be a joint meeting of the Policy and Technical Committees in September or early October.

Barber said maps have been compiled with 33 routes of bike and ped paths. They are on sale at Visit Beloit for \$10 and the money goes back to Visit Beloit's general fund. The book can also be downloaded from the Spinners' website (www.statelinespinners.com). The group working on this is non-profit through the Stateline Spinners. Free maps with 10 routes have also been distributed to bike shops and visitor's centers throughout the area.

9. Adjourn

Vanderwerff moved to adjourn, second by Nygren. Motion carried. Meeting adjourned at 11:10 a.m.

Colleen Gill
Administrative Assistant
City of Beloit