

**PARKS, RECREATION, AND CONSERVATION ADVISORY
COMMISSION
MEETING MINUTES FOR
WEDNESDAY, JANUARY 13TH, 2016
DPW OPERATIONS CENTER
2351 SPRINGBROOK COURT, BELOIT, WI 53511**

MEMBERS PRESENT: Jeff Johnson, Carl Lange, Carol Mankiewicz, Therese Oldenburg,
Mark Preuschl, Anthony Stewart

MEMBERS ABSENT: Chad Larson

EX OFFICIO MEMBERS: Brian Ramsey, Director of Parks & Leisure Services
Greg Boysen, Public Works Director
Sheila DeForest, City Council
Laurie Endres, School District of Beloit

GUESTS:

CALL TO ORDER

The meeting was called to order by Mark Preuschl at 6:33 p.m.

REVIEW OF MINUTES FROM THE OCTOBER 14TH, 2015 MEETING

Jeff Johnson made a motion to approve the minutes as presented seconded by Carl Lange.
Motion passed unanimously.

CITIZEN PARTICIPATION

None

OLD BUSINESS-

None

NEW BUSINESS – ACTION REPORT ITEM

- A. Update regarding the new Bike Trail Path in Big Hill Park. (Mike Flesch, Engineering)-** Mike Flesch and Bill Frisbee were in attendance to provide an update on the status of the construction project. Mike presented a slideshow up the path and allowed the commission to ask questions about the completion of the project. Work has been suspended for winter but has to be completed by spring to access the rest of the grant money. They have met all of the requirements. Surface and shouldering still has to be done but everything else is complete. The restoration has been done also.

- B. Update regarding the Rock River Bank Armoring Project. (Mike Flesch, Engineering)-** This project is being completed in a similar fashion as the embankment on the east side of the river. Mike once again showed a picture slideshow of its completion. Tree planting still has to be done by the end of March but will be done outside of the contract. It's turning out really nice and there are temporary signs out explaining what is going on there. Green fencing is up and will stay up for two seasons.
- C. Review and consideration of the plan to pave the parking lot at the Turtle Creek Greenway Trailhead on Milwaukee Road. (Bill Frisbee, Engineering)-** Will be paving the parking lot at Turtle Creek using 18 inch curb and gutter. The existing gravel will be left there and expanded a little bit. There will only be room for 15 stalls because of the way that the driveway apron is. Because the curb and gutter is going to be done, the fence will be taken down and salvaged for the Parks Department. Therese Oldenburg commented on the grade of the approach, it's pretty steep. Is there something that can be done about it? Mike and Bill will be looking into possibly lowering the approach and/or repairing it. Therese Oldenburg made a motion to accept the location and layout of the parking lot with the advisement to improve the slope at the approach seconded by Carl Lange. Motion passed unanimously.
- D. Review and consideration of the plan to pave the parking lot in Turtle Creek Park. (Bill Frisbee, Engineering)-** There will be 10 stalls with 1 being handicapped installed and it will fit nicely into the existing grade. There was discussion of moving the handicap spot from the west end to the east end. A lot of factors were put in place to help determine where to put the handicap space. This project has an estimated cost of \$13,635. Therese made a motion to accept and support the design as submitted, seconded by Mark Preuschl. Motion passed unanimously.
- E. Review and update of the 2016 CIP Projects.-** A list of projects that have been approved by the City Council within the 2016 CIP was attached. The commission had a chance to look over and ask questions. Everything that we submitted was approved. There will be enhancements to the park facility amenities, recreation facilities and the road repairs and paving will be done in the cemetery by engineering. The total impact of these projects totals \$378,000.
- F. Discussion and consideration of potential projects as related to the development of the 2017 CIP Plan.-** The playground equipment replacement schedule was handed out as well as priority requests for 2017. There was a lot of conversation about taking Krueger Playground off of the replacement list however it was greatly discouraged by Brian because it could become a trend in upcoming years and become a problem if the funding isn't there anymore. He explained that we have been playing catch up with our parks and maintenance and it breaks up the costs greatly by doing small things over the years. We

want to address our major parks without ignoring our smaller neighborhood parks. The commission will further review the Master Project Schedule and discuss further at another meeting.

DIRECTOR'S REPORT

Attached for Committee review.

COMMITTEE MEMBERS COMMENTS

- Anthony Stewart- Already said everything earlier in the meeting.
- Carl Lange- Is glad that the gate is shut for the winter at Leeson's. It keeps the property damage down.
- Carol Mankiewicz- Is retiring from Beloit College this year.
- Jeff Johnson- March 19th will have about 250 regional runners at Horace White Park and down on the riverfront for the "Meals on Wheels Run". It's coming quickly.
- Laurie Endres- Thank you for the welcome.
- Mark Preuschl- Thanks for taking care of the fencing at Hope Park & the bike path at Big Hill Park.
- Sheila DeForest-Is excited about the bike path, spend a lot of time at Big Hill. Thanks Brian and Greg for listening to the concerns. The little things make a difference.
- Therese Oldenburg- Encourages everyone to go to the new webpage for Parks & Leisure Services. She created the website beloitrecreation.com.

ADJOURNMENT

Anthony Stewart made a motion for adjournment; seconded by Jeff Johnson. Motion passed unanimously. The meeting was adjourned at 8:26 p.m.

Minutes prepared by Travia Foy.