

**MINUTES
APPOINTMENT REVIEW COMMITTEE
MAY 9, 2016 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chairman Branden Beavers Jackson called the regular meeting of the Appointment Review Committee to order at 4:31 p.m.

1. Roll Call:

Committee Members Present: Branden Beavers Jackson, Kurt Reynolds, Henry Clement, Dan Gifford, David F. Luebke

Committee Members Excused: Merlin Kenitzer, Louise Reidenbach, Kevin Leavy

Staff: Pamela Lathrop

Welcome to our newest committee member, Dan Gifford, whose orientation took place on April 29, 2016.

2. Minutes:

Motion by Henry Clement to approve the minutes of the April 11, 2016 meeting. Seconded by Kurt Reynolds, motion carried.

3. Consideration and review of existing and upcoming vacancies (May and June, 2016)

Accepted as sent.

4. Review of City Council appointments

Committee members reviewed the Council appointments made on April 18, 2016 and May 2, 2016. Judy Robson was appointed by Council to the Board of Appeals; however, she had a conflict with the meeting time and resigned.

5. Review of applicants for the following vacancies with recommendations to City Council:

Board of Appeals

Motion Henry Clement to recommend the reappointment of incumbents **Merlin Bussan, John Schroer, and Carolyn H. Hansen** to terms expiring May 31, 2019. Kurt Reynolds seconded and the motion carried.

Motion by Henry Clement to recommend the appointment of **John Petersen**, 2387 Turnberry Dr. (2nd Alternate) (replacing Judy Robson). Dan Gifford seconded and the motion carried.

Business Improvement District (Downtown Beloit Association)

On the recommendation of the Business Improvement District (Downtown Beloit Association) Board, Kurt Reynolds moved to recommend the appointment of **Stephanie Knueppel**, 400 E. Grand Ave., Suite 308 (replacing Jeff Redieske) as Non-Owner Occupant for a term expiring December 31, 2018. Branden Beavers Jackson seconded and the motion carried.

Park, Recreation & Conservation Advisory Commission

Motion by Kurt Reynolds to recommend the appointment of **Isaac DeForest-Davis**, 748 Harrison Ave. (Youth Representative) to a term ending September 30, 2016. Branden Beavers Jackson seconded and the motion carried.

Motion by Branden Beavers Jackson to recommend the appointment of **Kristin Loehr**, 1804 Oakwood Ave. (replacing Mark Preuschl) to a term ending September 30, 2016. Kurt Reynolds seconded and the motion carried.

Plan Commission

Two applications were considered.

Motion by Henry Clement to recommend the appointment of **Charles M. Haynes**, 209 Portland Ave. (replacing Dr. Brittany Keyes) to a term ending April 30, 2018. Dan Gifford seconded and the motion carried.

Police and Fire Commission

Motion by Kurt Reynolds to recommend the appointment of **Ralph Berkley**, 1210 Partridge Ave. (replacing Martin Densch) to a term ending April 30, 2021. Dan Gifford seconded and the motion carried. City Council will interview the candidate at a special meeting, and invites the Appointment Review Committee members to attend.

6. Ordinance changes governing City Boards, Committees and Commissions

Committee discussed the recent ordinance changes, and appreciates that City Council acknowledges the work of the Appointment Review Committee.

7. Discussion regarding application updates

Committee members were asked to consider updates to the current “regular” application and the “supplemental” application for the Police and Fire Commission. It was suggested that attaching a resume is acceptable, and maybe that should be stated on applications. More suggestions will be considered at the next meeting.

8. Member Participation

None

9. Citizen Participation

None

10. Adjournment

Meeting adjourned at 4:58 p.m.

Branden Beavers Jackson, Chairperson

Date

Kurt Reynolds, Vice-Chairperson

Date