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**MEETING MINUTES  
BELOIT LANDMARKS COMMISSION  
Tuesday, August 16, 2016, 7:00 PM  
The Forum, 100 State Street**

**1. Roll Call**

Commissioner Blazer called the meeting to order at 7:00pm.

Commissioners Blazer, Joyce, Vater, Johnson, Truesdale, and Sloniker were present.

Commissioners Vollmer and Kaye were absent.

**2. Minutes of the July 19, 2016 Meeting**

Commissioners Joyce and Vater moved to approve the minutes. Motion carried, 6-0.

**3. Public Comments: None**

**4. Margaret Bredeson – Certificate of Appropriateness**

COA-2016-28 Review and consideration of a Certificate of Appropriateness to replace the existing garage doors on the residential carriage house structure located at 837 Church Street.

Mr. Morganroth read the staff report and recommendation.

The applicant, Ms. Bredeson, reiterated her reasons for wanting a new garage door and discussed the various alternatives that she and Mr. Morganroth researched since the last meeting.

Commissioners Joyce and Truesdale made a motion to approve the COA. Motion carried, 4-2.

**5. C&E Wurzer – Certificate of Appropriateness**

COA-2016-16 Review and consideration of a Certificate of Appropriateness to install new siding on the residential structure located at 961 Bluff Street.

Mr. Morganroth read the staff report and recommendation.

Commissioner Blazer gave an overview of the Site Visit Committee's inspection of the property and stated that the committee was unable to determine whether original wood siding was in place behind the existing aluminum siding. Mr. Morganroth then stated that he was unable to make contact with the applicant prior to the meeting and therefore had no information on the potential wood clapboard under the aluminum siding.

Commissioner Joyce suggested that the Commission layover the COA request in order to provide the applicant with additional time to find out if the original wood siding is still in place.

Commissioners Joyce and Vater made a motion to layover the COA. Motion carried, 6-0.

**6. Report from 627 Church Street Work Group**

Mr. Morganroth stated that the work group met on Monday, August 15, 2016. He informed the Commission that the church had found a buyer and was in the process of working out the details of the sale and division of the land. He also stated that while the buyer is unknown, the church stated that the building will be occupied by a use permitted by-right in the PLI, Public Lands and Institutions District.

**7. Discussion on Historic District Large Signage**

Mr. Morganroth gave the Commission an update on the signage and explained that approximately \$1,200.00 of the sign grant remained. He asked the Commission to think about the potential location and style of the sign before discussing more in depth at the September 20, 2016 meeting.

**8. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting**

Mr. Morganroth reported that four new staff-approved COAs were issued since the last meeting including COAs for new gutters at 847 Park Ave, a screen door replacement at 910 Bluff Street, a screen door and fence replacement at 714 Bluff Street, and two storm windows at 501 Prospect Street.

Mr. Morganroth also gave a brief update on the Certified Local Government grant that he will be applying for in the fall of 2016 in order to fund the National Register nomination of the Milwaukee Road/Emerson Street district.

**9. Committee Reports**

Education and Outreach Committee: Commissioner Johnson updated the Commission on the garden contest and reminded them that the Commission will have a table at the August 27, 2016 Beloit Farmers Market.

Grant Writing Committee: None

Site Visit Committee: Commissioner Blazer gave an update on the Site Visit Committee's activities since the previous meeting.

**10. Items for Future Agendas**

None

**11. Adjournment**

Commissioners Vater and Vollmer moved to adjourn at 8:07 pm. Motion carried, 6-0.

Respectfully Submitted,  
Alex Morganroth, Planner  
Date Approved: September 16, 2016