



**AGENDA
BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, October 17, 2016**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
4. PUBLIC HEARINGS
 - a. Proposed Ordinance amending the Future Land Use Map of the City of Beloit Comprehensive Plan to change the future land use designation for the property located at 631, 640, 654, & 657 Bluff Street from R-1B, Single-Family Residential to C-1, Office District (Christensen) Plan Commission recommendation for approval 5-0 First Reading
 - b. 2017 Community Development Block Grant (CDBG) Proposed Budget, and 2017 Annual Action Plan (Christensen)
 - c. 2017 HOME Investment Partnerships Proposed Budget (Christensen)
 - d. 2017 Operating , Library, and Capital Improvements Proposed Budgets (Miller) (Budget available for review at www.beloitwi.gov)
5. CITIZEN PARTICIPATION
6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a. Approval of the Minutes of the Regular and Special meetings of October 3, 2016 (Stottler)
- b. Resolution approving the new application for Class “B” Beer and “Class B” Liquor License of J & P Sports House Pub LLC, d/b/a J & P Sports House Pub, 443 East Grand Avenue, Joseph A Jensen Agent, for the licensing period ending June 30, 2017 (Stottler) ABLCC recommendation for approval 5-0
- c. Resolution approving the new application for Class “B” Beer License of The Beloit Club, LLC, d/b/a Ironworks Golf Lab, 625 3rd Street, Ste 100, Jayme Braatz Agent, for the licensing period ending June 30, 2017 (Stottler) ABLCC recommendation for approval 5-0
- d. Resolution approving a Change of Agent on the Class “A” Beer and “Class A” Liquor Cider Only license for Speedway LLC owned by MPC Investment LLC, d/b/a Speedway #4087, 148 Liberty Avenue to Katherine M. McWilliams for the licensing period ending June 30, 2017 (Stottler) ABLCC recommendation for approval 5-0
- e. Resolution approving a Change of Agent on the Class “A” Beer and “Class A” Liquor Cider Only license for Pilot Travel Centers, LLC d/b/a Pilot Travel Center #289, 3001 Milwaukee

Road to Victoria VanCoulter for the licensing period ending June 30, 2017 (Stottler)
ABLCC recommendation for approval 5-0

- f. Resolution authorizing Final Payment of Public Works Contract C16-19, Bridge Sealing and Painting (Flesch)

7. ORDINANCES

- a. Proposed Ordinance to Establish 2-Hour Parking Time Limit in Iron Works South Parking Lot (Flesch) First Reading
- b. Proposed Ordinance to Add Signal Locations to Index of Special Locations at Gateway/Cranston and Gateway/Colley (Flesch) First Reading
- c. Proposed Ordinance to Remove Parking on the North Side of West Grand Avenue Adjacent to 715 West Grand Avenue (Flesch) First Reading
- d. Proposed Ordinance to Remove Parking on the South Side of Public Avenue Adjacent to 424 College Street (Flesch) First Reading
- e. Proposed Ordinance to Establish Time Restrictions for Terrace Parking at 819 Clary Street (Flesch) First Reading

8. APPOINTMENTS

The individuals named below have been nominated for a seat on a city board, committee or commission. Each nomination is subject to confirmation by the City Council. Approval of appointments will be accomplished by one motion unless a council member requests to take up a nomination separately, in which event the nomination will be removed from the General Order of Business and considered at this point on the agenda

a. **Board of Appeals**

Dustin Gronau, (as 2nd Alternate) to a term ending May 31, 2018

b. **Equal Opportunities Commission**

Rose Richard, (replacing Marilyn Sloniker) to a term ending June 30, 2018

c. **Landmarks Commission**

Mary Anne Carroll, (replacing Steve Vollmer) to a term ending October 31, 2019

Kris Jacobsen, (replacing Teri J. Kaye) to a term ending October 31, 2019

Richard McGrath, (replacing Donna Johnson) to a term ending October 31, 2019

d. **Park, Recreation & Conservation Advisory Commission**

Incumbent Kristin Loehr to a term ending September 30, 2019

Incumbent Isaac DeForest-Davis to a term ending September 30, 2017

9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

10. CITY MANAGER'S PRESENTATION

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution Supplementing Resolution Adopted October 20, 2003; Authorizing the Issuance and Sale of Approximately \$13,450,000* Water System Revenue Refunding Bonds, Series 2016C; And Providing for the Payment of Said Bonds and other Details and Covenants with Respect (Miller)

12. ADJOURNMENT

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.

Dated: October 12, 2016
Lorena Rae Stottler
City of Beloit City Clerk
www.beloitwi.gov

You can watch this meeting live on Charter PEG digital channel 992. Meetings are rebroadcast during the week of the Council meeting on Tuesday at 1:00 p.m.; Thursday at 8:30 a.m.; and Friday at 1:00 p.m.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE
CITY OF БЕЛОIT COMPREHENSIVE PLAN**

The City Council of the City of Beloit, Rock County, Wisconsin do ordain as follows:

Section 1. The Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan, adopted in §12.015 of the Code of General Ordinances of the City of Beloit, is hereby amended as follows:

The future land use category of the following described land is hereby changed from Single-Family Residential – Urban to Office:

Lot 34 of Tenney’s Addition, City of Beloit, Rock County, Wisconsin. Said parcel contains 0.7 acre, more or less (also known as 631 Bluff Street, parcel number 13530340).

East 99 feet of Lot 37 and the South 27 feet of the East 115 feet of Lot 36 of Tenney’s Addition, City of Beloit, Rock County, Wisconsin. Said parcel contains 0.31 acre, more or less (also known as 640 Bluff Street, parcel number 13561360).

North 78.6 feet of the East 115.11 feet of Lot 36 of Tenney’s Addition, except the West 18 inches thereof, City of Beloit, Rock County, Wisconsin. Said parcel contains 0.2 acre, more or less (also known as 654 Bluff Street, parcel number 13561370).

Lot 1 of Gaston’s Subdivision and part of Lot 33 of Tenney’s Addition (commencing northwest corner of Lot 33, thence southerly 204 feet, thence easterly 231.66 feet, thence northerly 72 feet, thence westerly 66 feet, thence northerly 132 feet, thence westerly 165.66 feet the point of beginning), City of Beloit, Rock County, Wisconsin. Said parcel contains 1.09 acres, more or less (also known as 657 Bluff Street, parcel number 13530330).

Section 2. This ordinance shall take effect and be in force upon its passage and publication.

Adopted this _____ day of _____, 2016.

City Council of the City of Beloit

David F. Luebke, Council President

Attest:

Lorena Rae Stottler, City Clerk

Published this _____ day of _____, 2016.

Effective this _____ day of _____, 2016.

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: Comprehensive Plan Amendment – 631, 640, 654, & 657 Bluff Street

Date: October 17, 2016

Presenter(s): Julie Christensen

Department(s): Community Development

Overview/Background Information:

The Planning & Building Services Division has initiated an application requesting an amendment to the Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan.

Key Issues:

- Planning staff is proposing the following amendment to the Future Land Use Map (Map 10) of the City's Comprehensive Plan:
 - 631, 640, 654, & 657 Bluff Street – From *Single-Family Residential – Urban* to *Office*.
- The subject properties are planned and zoned for Single-Family Residential uses, and have come to the attention of Planning staff primarily due to the long-term vacancy and deteriorating conditions at the historic apartment building located at 640 Bluff Street.
- The subject properties are currently zoned R-1B, Single-Family Residential. If the proposed amendment is approved, the affected properties will be rezoned to C-1, Office District at a future date.
- The intent of the proposed amendment is to create a planning framework that will allow the future rehab and occupancy of the historic, vacant apartment building at 640 Bluff Street as a conditional use in an office district. Since this 11-unit apartment building has been vacant for more than a year, it has technically lost its nonconforming status and must conform to the single-family zoning. For obvious reasons, this is both unlikely and unrealistic, and maintaining the existing R-1B zoning would be a major barrier to the future rehab and re-occupancy of the historic apartment building at 640 Bluff Street. The building located at 640 Bluff Street is a contributing structure in the Bluff Street Historic District, constructed around 1907 and notable for its architecture. It has been vacant since being posted Unfit for Human Habitation in May 2015, and is in the midst of a foreclosure action with a default judgment entered on July 15, 2016.
- In addition, the proposed amendment will make the other uses (senior center, medical office, & church) more conforming to the adopted Land Use Map (and Zoning Map), thereby supporting their continued operation and future expansion.
- The subject properties are located immediately north of the West Grand Avenue corridor, which is planned and zoned for Office uses. As shown on the attached maps, the proposed amendment and subsequent rezoning from Single-Family Residential to Office is a logical northern extension of an existing Office District that will achieve historic preservation and community development goals. An Office land use classification was selected because it provides the greatest fit with the existing senior center, medical office, & church while creating a potential path for buyers of the apartment building at 640 Bluff Street. Multifamily residential uses are a conditional use in the Office District; therefore future buyers of 640 Bluff Street will need a Conditional Use Permit before occupancy and will be required to satisfy certain conditions of approval to address any concerns.
- Planning staff has spoken with the affected stakeholders, including the Director of Grinnell Senior Center, the Church Pastor, and the Chiropractor at 654 Bluff Street. All three stakeholders support Planning staff's proposal and are concerned about the long-term vacancy and deterioration at 640 Bluff Street.
- The Plan Commission held a public hearing to consider the requested amendment on September 7, 2016 and voted unanimously (5-0) to adopt the attached Resolution.

Action required/Recommendation:

- City Council consideration and 1st reading of the proposed Ordinance

Fiscal Note/Budget Impact: N/A

Attachments: Ordinance, Plan Commission Resolution, and Staff Report to the Plan Commission

**RESOLUTION
RECOMMENDING APPROVAL OF AN AMENDMENT TO THE
CITY OF БЕЛОIT COMPREHENSIVE PLAN**

WHEREAS, the Plan Commission of the City of Beloit recommended approval of the Comprehensive Plan of the City of Beloit (the Plan) on January 23, 2008, and the City Council of the City of Beloit approved an Ordinance adopting the Plan on March 17, 2008; and

WHEREAS, the Plan may be amended and changed in the years following adoption, particularly in instances where the Plan is becoming irrelevant or contradictory to emerging policies or trends, or does not provide specific advice or guidance on an emerging issue; and

WHEREAS, "Amendments" are generally defined as minor changes to the Plan's maps or text; and

WHEREAS, the City Council of the City of Beloit approved a Resolution to Adopt a Process for Amending the City of Beloit Comprehensive Plan on February 1, 2010; and

WHEREAS, the approved process directs the Plan Commission to hold a public meeting on the proposed amendment, and following said public meeting, make a recommendation by Resolution to the City Council by majority vote of the entire Commission.

NOW, THEREFORE, BE IT RESOLVED that the Plan Commission of the City of Beloit, Rock County, Wisconsin, hereby recommends approval of the following amendment to the Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan:

1. 631, 640, 654, & 657 Bluff Street – From Single-Family Residential – Urban to Office.

Adopted this 7th day of September, 2016.



James Faragher, Plan Commission Chairman

ATTEST:



Julie Christensen,
Community Development Director

CITY OF БЕЛОIT

REPORT TO THE БЕЛОIT CITY PLAN COMMISSION



Meeting Date: September 7, 2016

Agenda Item: 6

File Number: RPB-2016-07

Request Overview/Background Information:

The Planning & Building Services Division has initiated an application requesting an amendment to the Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan. Wisconsin's Comprehensive Planning Law, §66.1001 of the Wisconsin Statutes, was signed into law in 1999. The Comprehensive Planning law requires all cities, towns, and villages that regulate land use through land use ordinances (e.g. zoning) to adopt a Comprehensive Plan. Comprehensive Plans are intended to guide development and redevelopment over a 20-year timeframe. The law also requires that land use decisions be consistent with the plan. The Beloit City Council approved the City's Comprehensive Plan in March 2008 after an extensive public participation program. All land use decisions made by the City of Beloit, including any actions regarding official mapping, local subdivision regulation, and zoning regulations, must be consistent with the plan. The Beloit City Council established a process for amendments (minor changes) to the Comprehensive Plan on February 1, 2010. If the Plan Commission votes to recommend approval of the proposed amendment, the attached Resolution will be forwarded to the City Council for consideration on October 17, 2016.

Key Issues:

- Planning staff is proposing the following amendment to the Future Land Use Map (Map 10) of the City's Comprehensive Plan:
 - 631, 640, 654, & 657 Bluff Street – From *Single-Family Residential – Urban* to *Office*.
- The subject properties are planned and zoned for Single-Family Residential uses, and have come to the attention of Planning staff primarily due to the long-term vacancy and deteriorating conditions at the historic apartment building located at 640 Bluff Street.
- The subject properties are currently zoned R-1B, Single-Family Residential. If the proposed amendment is approved, the affected properties will be rezoned to C-1, Office District at a future date.
- The intent of the proposed amendment is to create a planning framework that will allow the future rehab and occupancy of the historic, vacant apartment building at 640 Bluff Street as a conditional use in an office district. Since this historic apartment building has been vacant for more than a year, it has technically lost its nonconforming status and must conform to the single-family zoning. For obvious reasons, this is both unlikely and unrealistic, and maintaining the existing R-1B zoning would be a major barrier to the future rehab and re-occupancy of the historic apartment building at 640 Bluff Street. The building located at 640 Bluff Street is a contributing structure in the Bluff Street Historic District, constructed around 1907 and notable for its architecture. It has been vacant since being posted Unfit for Human Habitation in May 2015, and is in the midst of a foreclosure action with a default judgment entered on July 15, 2016.
- In addition, the proposed amendment will make the other uses (senior center, medical office, & church) more conforming to the adopted Land Use Map (and Zoning Map), thereby supporting their continued operation and future expansion. The following table describes the status of the subject properties:

Address	Land Use	Status in Single-Fam District	Status in Office District
640 Bluff Street	Apartments	Prohibited	Conditional
654 Bluff Street	Medical Office	Legal Nonconforming	Permitted By-Right
631 Bluff Street	Senior Center	Legal Nonconforming	Conditional
657 Bluff Street	Church	Conditional	Permitted By-Right

- **Land Use Analysis – Proposed Office District**
 - The subject properties are located immediately north of the West Grand Avenue corridor, which is planned and zoned for Office uses. As shown on the attached maps, the proposed amendment and subsequently rezoning from Single-Family Residential to Office is a logical northern extension of an existing Office District that will achieve historic preservation and community development goals.
 - An Office land use classification was selected because it provides the greatest fit with the existing senior center, medical office, & church while creating a potential path for buyers of the apartment building at 640 Bluff Street. Multifamily residential uses are a conditional use in the Office District; therefore future buyers of 640 Bluff Street will need a Conditional Use Permit before occupancy and will be required to satisfy certain conditions of approval to address neighborhood and operational concerns.
 - Planning staff has spoken with the affected stakeholders, including the Director of Grinnell Senior Center, the Church Pastor, and the Chiropractor at 654 Bluff Street. All three stakeholders support Planning staff's proposal and are concerned about the long-term vacancy and deterioration at 640 Bluff Street.

Consistency with Comprehensive Plan and Strategic Plan:

- The City's compliance with the Comprehensive Planning law's consistency requirement is the impetus for this request.
- Consideration of this request supports Strategic Goal #5.

Sustainability: (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines)

- **Reduce dependence upon fossil fuels** – N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** – N/A
- **Reduce dependence on activities that harm life sustaining eco-systems** – N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently** – N/A

Staff Recommendation:

The Planning & Building Services Division recommends **approval** of the following amendment to the Future Land Use Map (Map 10) of the City's Comprehensive Plan:

1. 631, 640, 654, & 657 Bluff Street – From *Single-Family Residential – Urban* to *Office*.

Fiscal Note/Budget Impact: N/A

Attachments: Zoning Maps, FLU Map, Public Notice, Mailing List, and Resolution.

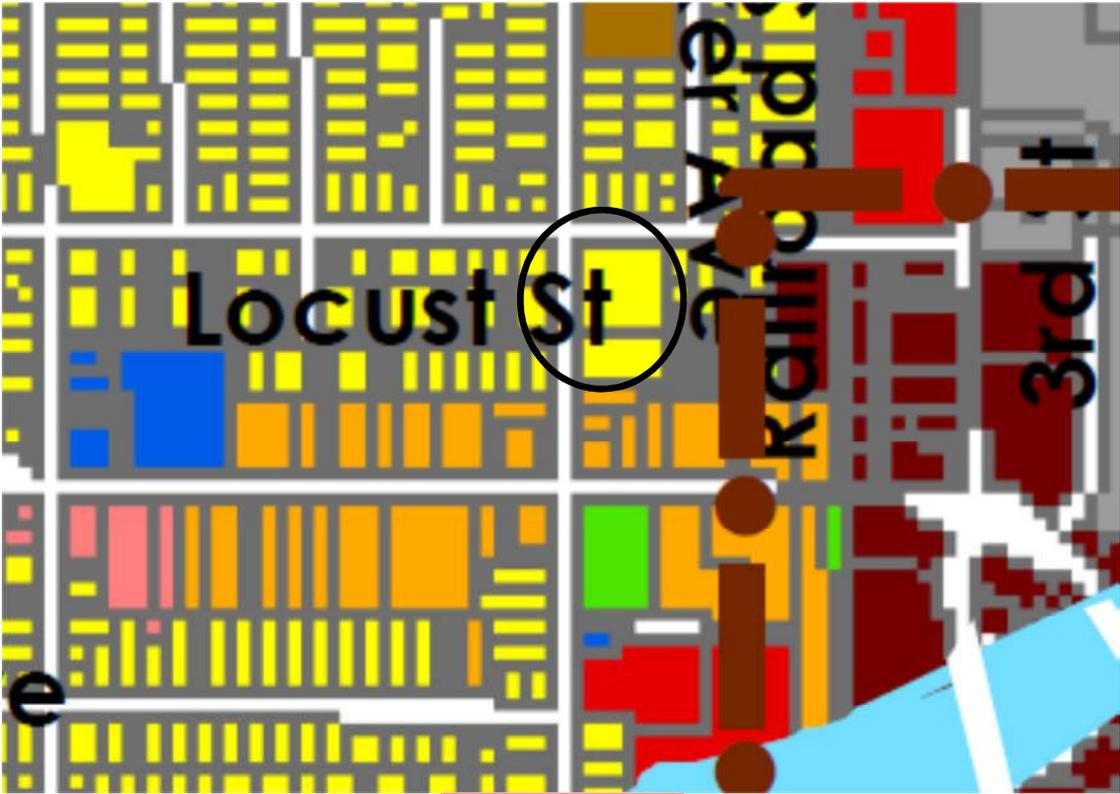
Existing Zoning Map: R-1B in Yellow, C-1 Office in Orange



Proposed Zoning Map: R-1B in Yellow, C-1 Office in Orange



Map 10, Future Land Use (Narrowed to Subject Properties)



Legend

- Municipal Boundary
- City of Beloit/Town of Turtle Boundary Adjustment Area
- Interstate Highway
- County Highway
- Existing Road
- Potential Future Major Collector/Arterial Road
- Railroad
- Surface Water

Future Land Use Categories

- Agricultural
- Single-Family Residential - Exurban
- Single-Family Residential - Urban
- Two-Family/Townhouse Residential
- Mixed Residential
- Planned Neighborhood*
- Office
- Planned Mixed Use
- Neighborhood Commercial
- Community Commercial
- Downtown
- Business Park
- General Industrial
- Institutional & Community Services
- Environmental Corridor
- Parks and Open Spaces
- Long Range Urban Growth Area
- Right-of-Way

**Planned Neighborhood* should include a mix of the following:

1. Single-Family - Urban (predominant land use)	1	1
2. Two-Family/Townhouse	1	1
3. Mixed Residential	1	1
4. Institutional and Community Services	1	1
5. Office	1	1
6. Neighborhood Commercial	1	1
7. Parks and Open Space	1	1

0 0.25 0.5 1 Miles

Date: March 17, 2008
Source: City of Beloit, Rock County

City of Beloit
Comprehensive Plan

Map 10:
Future Land Use



NOTICE TO THE PUBLIC

August 25, 2016

To Whom It May Concern:

The Planning & Building Services Division has initiated an application requesting the following amendment to the Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan:

1. 631, 640, 654, & 657 Bluff Street – From *Single-Family Residential – Urban* to *Office*.

The intent of the proposed amendment is to create a planning framework that will allow the future rehab and occupancy of the historic, vacant apartment building at 640 Bluff Street as a conditional use in an office district. In addition, the proposed amendment will make the other uses (senior center, medical office, & church) more conforming to the adopted Land Use Map, thereby supporting their continued operation and future expansion. If the proposed amendment is approved, the affected properties will be rezoned to C-1, Office District at a future date.

Information regarding the location, zoning, and land use of these properties is available for public review in the Planning & Building Services Division on the third floor of City Hall, 100 State Street.

The following public meetings will be held regarding the proposed amendment:

City Plan Commission: Wednesday, September 7, 2016, at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

City Council (Public Hearing): Monday, October 17, 2016, at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

THE PUBLIC IS INVITED TO ATTEND THESE MEETINGS.

We are interested in your opinion.

Anyone bringing handouts to the Plan Commission meeting must bring ten (10) copies and submit them to the Recording Secretary before the meeting begins. Staff is unable to leave the meeting area to make copies.

For additional information, please contact Drew Pennington, AICP in the Planning & Building Services Division at (608) 364-6711 or penningtond@beloitwi.gov. Comments will be accepted via telephone, email, and U.S. Mail.

Karry DeVault, Clerk
Town of Beloit
2871 S. Afton Rd.
Beloit 53511

Frank Management Inc.
2501 Morse Street
Janesville, WI 53545

Dr. Tom Johnson
School District of Beloit
1633 Keeler Avenue
Beloit, WI 53511

Deb Bennett, Clerk
Town of Turtle
6916 S. County Rd. J.
Beloit, WI 53511

Rock County Planning Director
Rock County Courthouse, Room 266
51 South Main Street,
Janesville, WI 53545

Dr. Dennis McCarthy
Beloit-Turner School District
1237 Inman Parkway
Beloit, WI 53511

City Clerk
City of South Beloit
519 Blackhawk Blvd. Suite 2
South Beloit, IL 61080

Superintendent
Clinton Community School District
112 Milwaukee Road
Clinton, WI 53525

Nick Dimassis
Beloit Public Library Director
VIA I/O MAIL

Peter Herreid, Grant Administrator
Department of Administration
101 E. Wilson Street, 10th Floor
Madison, WI 53702-0001

Brad Austin
Corporate Contractors Inc.
3800 Gateway Blvd #200
Beloit, WI 53511

Paula Schutt (Via I/O Mail)
Coordinator
Grinnell Hall Senior Center

Eduardo & Claudio Brito
7041 W. 63rd Street
Chicago, IL 60638

Jerome A. Fagerstrom
654 Bluff Street
Beloit, WI 53511

Pastor Steve Erkel
United Church of Beloit
657 Bluff Street
Beloit, WI 53511

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: Public Hearing on the Community Development Block Grant (CDBG) 2017 Annual Action Plan and Proposed Budget

Date: October 17, 2016

Presenter(s): Julie Christensen

Department: Community Development Authority

Overview/Background Information:

The Department of Housing and Urban Development (HUD) requires each CDBG Formula Grantee to submit an Annual Action Plan each year. The Annual Plan includes how the City intends to allocate its CDBG funds over the next year. The process for preparing the CDBG budget includes the following steps: applications are available to agencies interested in applying for the CDBG funds; each applicant is required to present its application to the Community Development Authority (CDA); the CDA makes its recommendation to the City Council on how the CDBG funds should be allocated; a public hearing is held by the City Council; and adoption of the CDBG budget.

Key Issues (maximum of 5):

1. The Annual Plan provides detailed information on how the City plans to use its CDBG funding in the next year to meet the needs of the Community.
 2. All recommended projects are consistent with the proposed 2015-2019 Consolidated Plan and 2017 Annual Action Plan. The proposed 2017 CDBG budget is attached to this report.
 3. All recommended projects are eligible CDBG activities and meet one of the three national objectives.
 4. All projects will be incorporated into the 2017 Annual Action Plan which is submitted to HUD.
 5. A notice was published in the Beloit Daily News and Stateline News announcing the beginning of the 30-day review period and the date of the public hearing. The 30-day public review period began on October 7, 2016 and will end on November 6, 2016.
-

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

- o Consideration of this request supports Strategic Goal #4.
-

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels** – Not applicable
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** – Not Applicable
- **Reduce dependence on activities that harm life sustaining eco-systems** – Not Applicable

- **Meet the hierarchy of present and future human needs fairly and efficiently** – The CDA has proposed funding projects which meet the present and future needs of our low and moderate income population.

Action required/Recommendation:

No Action – Hold Public Hearing Only

Fiscal Note/Budget Impact:

Not Applicable

Attachments:

Proposed 2017 Annual Action Plan, 2017 CDBG budget, and Public Hearing Notice



2016 Annual Action Plan

This document includes Narrative Responses to specific questions that grantees of the Community Development Block Grant, HOME Investment Partnership, Housing Opportunities for People with AIDS and Emergency Shelter Grants Programs must respond to in order to be compliant with the Consolidated Planning Regulations.

GRANTEE: City of Beloit
CON PLAN PERIOD: 2015 to 2019
ANNUAL PLAN YEAR: 2

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The mission of the City of Beloit's CDBG Program is to assist those at risk of becoming homeless, create new jobs, retain existing jobs, assist low to moderate income people, assist special needs populations, such as public housing residents, elderly, homeless, and victims of domestic violence, increase property values, and improve the quality of the housing stock. Activities and programs will also serve to decrease the proportion of rental units and the unemployment rate and help stabilize neighborhoods by keeping people in their homes or helping people secure homes.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Specific Housing Objectives

- Develop a variety of housing alternatives in order to satisfy a wider range of housing needs by using existing programs and resources to improve Beloit's older housing stock, support program that enable homeowners to retain their homes, support the conversion of rental to owner-occupied housing in neighborhoods with unusually high percentages of rental properties, and promote homeownership.

Public Housing Strategies

- The Beloit Housing Authority (BHA) will work with Neighborhood Housing Services (NHS (now known as NeighborWorks Blackhawk Region) to provide homeownership opportunities for its resident.
- The BHA will work with community partners to provide volunteer opportunities for BHA residents and applicants, which exposes the extremely low-income, low-income, and moderate-income households to opportunities to increase their job training skills, people skills, and self-sufficiency.
- The BHA will encourage extremely low-income, low-income, and moderate-income families to utilize the least restrictive housing opportunities available to them. They have a choice of programs that include public housing, Section 8 rental assistance, Section 8 homeownership, and Family Self-Sufficiency.

Specific Homeless Strategies

The City will continue to support and strengthen the limited resources of agencies that provide services and facilities for homeless persons in the City of Beloit.

Economic Development Objectives

- The City will continue to market the Economic Development Revolving Loan Fund to eligible businesses each year and use the Economic Development Revolving Loan Fund to increase the number of living wage jobs to low- and moderate-income persons in the community. The Economic Development Loan Committee is currently reevaluating the ED RLF Program to add a microloan program.

Community Objectives

- The City will continue its Housing Rehabilitation Loan Program to improve the City's low to moderate-income neighborhoods.
- The City will continue to acquire, rehabilitate, and sell foreclosed homes to low-moderate income families through its Neighborhood Stabilization Program (NSP).

Anti-Poverty Strategy

- The City will support programs that provide assistance to persons to increase their job skills and marketability.

- The City will support non-profit organizations that provide assistance and advocacy to low to moderate-income residents by providing CDBG funds throughout the planning period.

Non-Homeless Special Needs Strategies and Objectives

- The City will support programs such as Home Companion Registry to enable elderly and disabled residents to remain healthy and in their homes.
- The City will support public service programs that provide case management, client advocacy, and flexibility in order to tailor assistance to unique needs.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City has successfully funded and partnered with local non-profit organizations to address the most pressing needs in neighborhoods, housing assistance programs, property acquisition programs, code enforcement and public infrastructure improvements.

The City of Beloit provided CDBG funding to homeless programs and services that meet critical needs and served on the Homeless Intervention Task Force Displacement Action Response Team.

The City of Beloit provided housing rehabilitation loans to low to moderate income homeowners and landlords renting to low- moderate income tenants and supported Neighborhood Housing Services' Foreclosure Prevention Program, which helps people stay in their homes. The City of Beloit also supported the Senior Chore Service program and the Home Companion Registry which helps the elderly and disabled live independently in their homes.

The City continued to operate the Economic Development Revolving Loan Fund which provides loans to for-profit commercial, industrial or service sector businesses that will locate or expand in the City of Beloit by creating or retaining jobs. The Beloit Housing Authority has partnered with NHS (now known as NeighborWorks Blackhawk Region) over the past several years to provide training and education opportunities for its Family Self-Sufficiency and Homeownership Voucher program participants. The BHA also contracted with Voluntary Action Center to provide volunteer opportunities for its public housing residents.

The City continued its City-wide systematic code enforcement program wherein inspectors perform exterior inspections City-wide and interior inspections of all rental properties on a rotating three-year cycle. The deteriorated and deteriorating areas were the low- and moderate-income areas as defined by HUD. Those areas had the highest proportion of code violations, the greatest number of investor-

owned properties, the greatest percentage of houses older than 50 years old, the lowest property values, and the oldest infrastructure. The City also continued to operate the rental registration program which generates approximately \$75,000 in CDBG program income annually.

The City has funded the Merrill Community Center, Domestic Violence Shelter, Senior Chore Service, Home Companion Registry and others which provide housing services and options to people within our central city neighborhoods. Although many of these programs are available city-wide, the majority of participants are located in our central city neighborhoods.

The City continued to purchase properties from Rock County that were foreclosed for non-payment of taxes. Blighted properties are demolished, and the remaining vacant lots are offered to adjoining property owners for a minimal amount. Houses in better condition are rehabbed using a combination of City and grant dollars and sold to owner-occupants. This program is primarily paid for with City CIP dollars.

The City has a program of evaluating streets to determine which streets should be reconstructed or resurfaced each year. Other public improvements are made annually to upgrade the water system, parks, and other public facilities. The City invests approximately \$1.0 million in public improvements in our low-income areas each year. This investment is made out of the City's CIP budget.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Beloit gave its citizens the opportunity to participate in an advisory role in planning, implementing, and assessing CDBG programs during the consolidated planning process. Information about the goals of the CDBG program and the activities it funds was provided to all interested stakeholders. Public meetings were held to gauge the views of citizens. Public hearings were held to gauge the views of citizens.

For the 2016 Annual Action Plan, the Community Development Authority established local goals at the June 22, 2016 meeting. This meeting notice was open to the public and notice was provided to the media and posted on the City's website on June 19.

The City held a public hearing on July 5, 2016 to give citizens an opportunity to identify issues which needed to be identified in the Annual Plan. A notice was published in the Beloit Daily News on July 2 and the Stateline News on July 3 notifying the public of that a public hearing would take place on July 5, 2016. Additionally, the City put the notice on the City's website on June 30. The notice was also emailed to the CDBG mailing list, which includes the non-profit organizations and other interested agencies which provide services to low income people in Beloit.

The CDBG budget process began when notices were published on July 15 on the City's website, on July 16 in the Beloit Daily News, and July 17 in The Stateline News announcing that applications were available. A notice was also emailed to the CDBG mailing list on July 15, 2016 notifying agencies and interested parties that applications were available. Anyone needing assistance with filling out an application, determining the eligibility of a project or other CDBG assistance was helped.

The CDA reviewed the Annual Plan and budget on September 28, 2016 and recommended approval of both the plan and the budget. This meeting was provided to the media and posted on the City's website on September 23.

A notice was published in the Beloit Daily News on October 8, 2016 and in the Stateline News on October 9, 2016 notifying the public of the 30-day public review period which began on October 7, 2016 and ended on November 6, 2016. This notice also notified the public that the plan and budget were available on the City's website, at City Hall and at the Beloit Public Library. It also informed the public that a public hearing would be held on October 17 and that final City Council action would take place on November 7, 2016. This notice was also mailed to the CDBG mailing list.

On October 17, a public hearing was held to give citizens an opportunity to comment on the proposed Annual Plan and proposed 2016 CDBG budget. On November 7, the Annual Plan, and 2017 CDBG budget were reviewed and approved at a City Council meeting.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The following public comments were received regarding the 2016 Annual Action Plan:

Public comments received during the CDBG Public Hearing on Needs on July 5, 2016 at Beloit City Council:

Ian Hedges, Executive Director of HealthNet Rock County, commented that HealthNet is a free and charitable clinic, and emphasized the importance of health and wellness in our community. He indicated that people often do not have enough money for medications. He said that with the \$8,000 in CDBG funding from the prior year the clinic was able to provide more services than in years past. He explained that 40% of all people they serve are from Beloit, that their clinic now accepts BadgerCare. He said that people who receive proper health and dental care are more confident and productive and that he encourages the Council to prioritize health and dental care.

Donna Ambrose, Executive Director of Caritas, and also a Beloit resident commented that she has a serious concern about emergency housing assistance. She said she often deals with clients who have housing maintenance and landlord /tenant issues. She noted the Park Avenue apartments' numerous leaks and garage door issues that were never fixed before people were displaced. She also gave an example of a client she was working with who had property maintenance issues that she complained about to the landlord, then the landlord showed up unannounced and she had to call the police on the landlord. She indicated that her client was then afraid to complain about the property maintenance issues for fear of retaliation from her landlord, so she eventually moved from the property. She gave a third example in which a landlord showed up at a client's house unannounced and the police had to be called. She said the police told the landlord not to do it again. She stated that because of these reasons, there is a great need in the community for tenant rights education.

Ms. Ambrose also stated that there is a need in the community for food and security deposit assistance. She explained that in 2015 her agency served 22,000 people at the food pantry. She said that some people come back more than once so clarified that in May the duplicated number was 1,400 households, but the unduplicated number was 71 households.

Lynn Volbrecht and Will Chapman of Community Action, Inc. (CAI) commented about their mentoring program. Ms. Vollbrecht explained that they are working with 45 young people in the program and they recently took 100 youth to college campuses. CAI placed 10 youth in summer jobs. Mr. Chapman, the CAI Fresh Start Program Manager explained that CAI has a youth advocate program in which the older youth act as mentors for Aldrich Middle School children, stressing the importance of education so they are employable when they get older. He explained that 39 of 47 Fresh Start youth received their high school diplomas in Spring 2016. He also provided an overview of other CAI programs and explained that CAI has a renewed focus on youth programming, explaining that all CAI programs have a wrap around approach towards helping out of poverty.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

The City is in the process of preparing a NRSA with two target areas that is planned for submission in December of 2016.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BELOIT	City of Beloit, Community Development Department

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

Teri Downing

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Beloit's consultation was done during the Consolidated Planning process and achieved through a variety of methods, including three public meetings with attendees from various local service agencies, several public hearings, and comments from stakeholders and citizens alike. The City did not individually consult agencies during the Annual Plan planning process. However, the City of Beloit provides public noticing and holds a public hearing on the Annual Plan and Budget. The Annual Plan and Budget are discussed and approved at the public Community Development Authority (CDA) meeting, there is then a 30-day public comment period, a public hearing is held at City Council during the comment period, and then the City Council publicly discusses and votes on the budget and Annual Plan. There is a public participation item on the agendas for both the CDA and Council in which any person or agency representative can speak. The City has a listing of "CDBG Interests Parties" who receive mailed and/or emailed notices of all public meetings, and comment periods. The listing is of all local community organizations and any other organization or individual who has expressed interest in being on the list.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The City of Beloit's Housing Authority and Division of Community and Housing Services work closely with local non-profit organizations, and County agencies to coordinate assistance in housing, mental health, and other service agencies. For example, the Housing Authority coordinates with Neighborworks to assist public housing and Section 8 residents with budgeting and homeownership education. They also provide referrals to various agencies that provide assistance with security deposits, landlord/tenant issues, home health care, and energy assistance. The Community and Housing Services Division provides referrals from the Housing Rehab Loan Program to local non-profits regarding minor home repair and credit education. In addition, the City is part of the Rock County Consortium which partners with the County Health Department on Lead Hazard Control and Health Homes. The Code Enforcement program provides referrals to the City's Housing Rehab Loan Program for repairs, and to homeless shelters and agencies that provide motel vouchers when units are posted unfit for human habitation. Code Enforcement also work closely with the Fire Department, and non-profit and County mental health providers such as Family Services, the County's Aging and Disabilities Resources Center, Rock County Long Term Support regarding cases of hoarding. The City's Community and Housing Services continues to work with the Fire Department, Family Services, the Rock County Health Department, and Beloit Health Systems, which is the hospital in Beloit, to coordinate a more streamlined referral system to match chronic cases with the services they need.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Beloit works together with the Homeless Intervention Task Force (HITF) of Rock and Walworth County. The HITF evolved from several city and county groups that had been meeting on the issue of homelessness in the area. Members include representatives from public, non-profit, and for-profit agencies. Agencies that participate in HITF include:

Community Agencies

- Caritas
- City of Janesville- Neighborhood Services
- Community Action, Inc.
- ECHO
- Edgerton Community Outreach
- GIFTS
- House of Mercy
- The Lazarus Foundation
- Legal Action of Wisconsin
- Project 16:49
- Red Road House
- Rock County Human Services
- Rock Valley Community Programs
- The Salvation Army- Janesville
- United Way Blackhawk Region
- United Way 2-1-1
- YWCA of Rock County

Beloit Agencies

- Beloit Housing Authority (BHA)
- Family Services
- Hands of Faith
- The Salvation Army- Beloit

The HITF meets monthly to discuss strategies for addressing shelter and housing needs for homeless and low income persons. The HITF originally met to discuss the implications of the North Rock County Homelessness Survey that was completed in 1993. It was responsible for the subsequent Homelessness surveys completed in 1996 and 1999. It serves as the Continuum of Care for addressing homelessness and works to meet and identify needs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Beloit does not receive ESG funds. However, there are agencies in the City of Beloit that do receive these funds and are part of the Continuum of Care. Community Action and Family Services also receive ESG funds to assist in supportive services and emergency needs of participants. Hands of Faith also receives ESG funds to assist with emergency housing for homeless individuals and families.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Aging & Disability Resource Center of Rock County
	Agency/Group/Organization Type	Housing Services – Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education County Service
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 2 of the steering committee meetings during the Consolidated Planning process.
2	Agency/Group/Organization	SALVATION ARMY
	Agency/Group/Organization Type	Housing Services – Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 2 of the steering committee meetings during the Consolidated Planning process.
3	Agency/Group/Organization	Grinnell Senior Center
	Agency/Group/Organization Type	Services-Elderly Persons Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs – Chronically homeless Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 2 of the steering committee meetings during the Consolidated Planning process.

4	Agency/Group/Organization	Community Action of Rock & Walworth Counties
	Agency/Group/Organization Type	Housing Services – Housing Services-Education Services-Employment Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended all 3 of the steering committee meetings during the Consolidated Planning process.
5	Agency/Group/Organization	NEIGHBORHOOD HOUSING SERVICES OF BELOIT
	Agency/Group/Organization Type	Housing Services – Housing Service-Fair Housing Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the Consolidated Planning process.
6	Agency/Group/Organization	Edgerton Community Outreach
	Agency/Group/Organization Type	Housing Services-homeless Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs – Chronically homeless Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the Consolidated Planning process.
7	Agency/Group/Organization	Hands of Faith
	Agency/Group/Organization Type	Housing Services – Housing Services-Victims of Domestic Violence Services-homeless Neighborhood Organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the Consolidated Planning process.
8	Agency/Group/Organization	FAMILY SERVICES OF S. WISCONSIN AND N. ILLINOIS
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services – Victims Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the Consolidated Planning process.
9	Agency/Group/Organization	House of Mercy
	Agency/Group/Organization Type	Housing Services – Housing Services-Victims of Domestic Violence Services – Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the Consolidated Planning process.
10	Agency/Group/Organization	Beloit Housing Authority
	Agency/Group/Organization Type	Housing PHA Services – Housing Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 2 of the steering committee meetings. A meeting was also conducted with the Director for input into Public Housing specifically during the consolidated planning process.

11	Agency/Group/Organization	STATELINE UNITED WAY
	Agency/Group/Organization Type	Services – Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.
12	Agency/Group/Organization	MERRILL COMMUNITY CENTER
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.

13	Agency/Group/Organization	Stateline Literacy Council
	Agency/Group/Organization Type	Services-Education Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.
14	Agency/Group/Organization	Downtown Beloit Association
	Agency/Group/Organization Type	Business Leaders Grantee Department
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.
15	Agency/Group/Organization	CARITAS
	Agency/Group/Organization Type	Services-homeless Food pantry Neighborhood Organization

	What section of the Plan was addressed by Consultation?	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.
16	Agency/Group/Organization	NAACP
	Agency/Group/Organization Type	Services-Children Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.
17	Agency/Group/Organization	Voluntary Action Center
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.
18	Agency/Group/Organization	The AIDS Network
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A City employee contacted a spokesperson via phone to discuss persons with HIV/AIDS in the community.
19	Agency/Group/Organization	Housing Assistance Loan Program- Community and Housing Services
	Agency/Group/Organization Type	Housing Services – Housing Grantee Department
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A City employee verbally contacted a spokesperson, set up a meetings, and discussed the topic of lead-based paint hazards during the consolidated planning process.

Identify any Agency Types not consulted and provide rationale for not consulting

The City sent an invitation to the AIDS Network to sit on the Consolidated Plan Steering Committee, but we received no response. In addition, all mailed public notices regarding the Annual Plan and Strategic Plan were mailed to the AIDS Network, but no representative from the agency attended any of the Steering Committee Meetings. A City employee was able to contact a spokesperson via phone to discuss persons with HIV/AIDS in the community during the consolidated planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts

Narrative

The City of Beloit has a good working relationship with all local agencies and governmental units. Community development personnel regularly attend local and state meetings held by various agencies to keep lines of communication open. Various agencies are contracted to provide CDBG funded public services. The community development department works very closely with these organizations to ensure priorities are recommended based on actual community needs.

AP-12 Participation – 91.401, 91.105, 91.200 recommendation

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

All meetings, application announcements, public comment periods, and public hearings regarding the Annual Action Plan are publicly noticed in the local newspaper, on the City's website, and the Plan and public notice are also sent to the public library. In addition, mailed notices go out to an active CDBG mailing list the City maintains of CDBG interested parties, which is a listing of community organizations and any other organization or individual who may benefit from receiving CDBG funding or has expressed interest in being on the list.

Each year the Annual Planning Process starts with setting local priorities at the June Community Development Authority (CDA) meeting. The CDBG Subrecipient Application is prepared to reflect those goals and is available to the public in mid-July. Applications are due in mid-August. Each Subrecipient Applicant is required to present their application and program proposals before the CDA during the August meeting. Staff prepares a proposed CDBG Budget and Annual Action Plan at the September CDA Meeting, and the CDA members discuss, sometimes make changes, and make a recommendation to the City Council for approval. A 30-day public comment period typically runs from October 1 – 30. A public hearing is held at City Council during the public comment period at the second Council meeting in October. City Council reviews the CDBG Budget and Annual Action Plan at its first meeting in November and approves the final subrecipient allocations.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community Notice: Meeting to identify local funding goals	None	None	All comments were accepted	
2	Internet Outreach	Non-targeted/broad community	None	None	All comments were accepted	
3	Public Meeting	Non-targeted/broad community Purpose: Identify local funding goals	No public attendance	None	All comments were accepted	
4	Newspaper Ad	Non-targeted/broad community Notice: Of public hearing on community needs	None	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Internet Outreach	Non-targeted/broad community Notice: Of public hearing on community needs	None	None	All comments were accepted	
6	Mailing and Email	Non-targeted/broad community Notice: Of public hearing on community needs	None	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Public Hearing	<p>Non-targeted/broad community</p> <p>Purpose: On community needs</p>	No public in attendance	<p>Executive Director of HealthNet stressed the importance of healthcare.</p> <p>Executive Director of Caritas and Beloit resident expressed the importance of tenant rights education and food pantries.</p> <p>Community Action, Inc. staff stressed the importance of youth and mentoring programs.</p>	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Newspaper Ad	Non-targeted/broad community Notice: Announcing CDBG Applications Available	The City received 11 applications from non-profit agencies for public service activities, and 3 applications from City Departments.	None	All comments were accepted	
10	Internet Outreach	Non-targeted/broad community Notice: Announcing CDBG Applications Available	The City received 11 applications from non-profit agencies for public service activities, and 3 applications from City Departments.	None	All comments were accepted	
11	Email	Non-targeted/broad community Notice: Announcing CDBG Applications Available	The City received 11 applications from non-profit agencies for public service activities, and 2 applications from City Departments.	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
12	Public Meeting	Non-targeted/broad community RE: Applicant Presentations at CDA	All 13 Subrecipient applicants presented their applications to CDA. Presentations were scheduled over two public meetings, 7 of the 11 Public Service applicants and the 2 City applicants presented at the first meeting, and the remaining 4 Public Service applicants presented at the second meeting.	No public comments	All comments were accepted	
13	Newspaper Ad	Non-targeted/broad community Notice: AP & Budget Review at CDA	None	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
14	Internet Outreach	Non-targeted/broad community Notice: AP & Budget Review at CDA	None	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
15	Public Meeting	<p>Non-targeted/broad community</p> <p>Notice: AP & Budget Approval at CDA</p>	<p>Two public comments submitted.</p> <p>Annual Action Plan 2017</p>	<p>The Executive Director of HealthNet . Ian Hedges, and a Physician who volunteers to treat patients and is on the Board of HealthNet commented on the importance of their health services to the low-income uninsured residents of Beloit.</p> <p>The Executive Director of the Beloit Housing Authority, Cathy Pollard, spoke about the importance of HealthNet services for participants of Housing Authority programs.</p>	29	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
16	Newspaper Ad	Non-targeted/broad community Notice: 30-day Public Review	Three public comments submitted.	TBD	All comments were accepted	
17	Internet Outreach	Non-targeted/broad community Notice: 30-day Public Review	Three public comments submitted.	TBD	All comments were accepted	
18	Newspaper Ad	Non-targeted/broad community Notice: Public Hearing on AP and Budget	None	None	All comments were accepted	
19	Internet Outreach	Non-targeted/broad community Notice: Public Hearing on AP and Budget	None	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
20	Public Hearing	Non-targeted/broad community RE: AP and Budget	Two people spoke during the public hearing.	TBD	All comments were accepted	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	550,000	210,500	0	760,500	1,371,746	Each year funding will be allocated to existing and new activities that meet the greatest needs, or can assist the most number of eligible individuals and/or households.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

There are no matching requirements for CDBG funds, but the City and local agencies will leverage CDBG with the following resources:

- Neighborhood Housing Services uses HOME, NSP, Federal Home Loan Bank, and NeighborWorks funding to provide down payment assistance to households in the City’s targeted neighborhoods.
- Community Action receives funding from a variety of state and federal sources for its Fresh Start program, including US Department of Labor YouthBuild; WI National & Community Service Board; The State of Wisconsin, Department of Commerce, Division of Community Development; American Recovery & Reinvestment Act; Community Service Block Grant; and the Wisconsin Employment & Training Assistance Program..
- Community Action of Rock and Walworth County also received CSBG, SHP, ESG, and private donations to help support their Fresh Start, Fatherhood Initiative, HUB Teen Connection, HUB Transitional Living, and Skills Enhancement programs.
- Community Action of Rock and Walworth Counties receives funding from United Way to continue the Fatherhood Initiative. This is a program which helps participants develop job skills to become gainfully employed while enhancing their parenting skills.
- The Merrill Housing Initiative has received HOME funds from the Rock County HOME Consortium. This program also receives funds through YouthBuild and other private and government sources.
- The business community helps raise money for organizations such as the Merrill Community Center, Community Action, and Stateline Literacy Council.
- The Stateline United Way funds many of the social service agencies that are served by the City’s CDBG funds to meet critical needs.
- Local churches provide funding to some organizations which assist homeless individuals such as Hands of Faith and Caritas.
- Community Action receives ETH funding which assists in supportive services and emergency needs of participants.
- The City of Beloit received HOME, Lead Hazard Control Grant in conjunction with CDBG for its City Housing Rehabilitation Loans. This keeps rehabilitation expenses at an affordable level for our LMI households and LMI housing providers.
- The City of Beloit continued to use NSP1 and NSP3 grant and program income funding to purchase and rehabilitate foreclosed properties in LMI Census Tracts. Completed homes are then sold to LMI households.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

Each year funding will be allocated to existing and new activities that meet the greatest needs, or can assist the most number of eligible individuals and/or households.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2015	2019	Affordable Housing		Housing & Homelessness - Neighborhood Services Housing - Improve Substandard Housing	CDBG: \$TBD	Rental units rehabilitated: 10 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Homeless Services	2015	2019	Homeless		Housing & Homelessness - Rental Assistance Housing & Homelessness - Case Management Non-homeless Sp Needs - Utility Assistance Non-Homeless Sp Needs - Case Management Non-Homeless Sp Needs - Prevention Programs Community Development - Job Skills Training Community Development - Consolidated Services	CDBG: \$TBD	Homeless Person Overnight Shelter: 190 Persons Assisted Homelessness Prevention: 50 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Case Management Services	2015	2019	Non-Homeless Special Needs		Housing & Homelessness - Case Management Non-homeless Sp Needs - Utility Assistance Non-Homeless Sp Needs - Case Management Non-Homeless Sp Needs - Systems Navigation Community Development - Consolidated Services Community Development - Transportation Housing - Improve Substandard Housing	CDBG: \$TBD	Public service activities other than Low/Moderate Income Housing Benefit: 400 Persons Assisted
4	Job Skills Training	2015	2019	Non-Housing Community Development		Community Development - Youth Programs Community Development - Job Skills Training	CDBG: \$TBD	Public service activities other than Low/Moderate Income Housing Benefit: 350 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Improve Housing Stock	2015	2019	Affordable Housing		Housing - Improve Substandard Housing	CDBG: \$TBD	Rental units rehabilitated: 10 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 4000 Household Housing Unit

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	
2	Goal Name	Homeless Services
	Goal Description	
3	Goal Name	Case Management Services
	Goal Description	
4	Goal Name	Job Skills Training
	Goal Description	
5	Goal Name	Improve Housing Stock
	Goal Description	

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City of Beloit's projects are grouped under five projects: Code Enforcement, Economic Development, Housing Rehabilitation, Planning-Program Administration, and Public Services. The Code Enforcement project includes both the City's citywide exterior inspection program and the interior systematic rental inspection program in our deteriorated neighborhoods. The Housing Rehabilitation project includes the City's Housing Rehabilitation Revolving Loan Fund. The Planning-Program Administration project includes program administration activities. The Public Services project includes activities that will be carried out by subrecipients which are individually listed in the table below.

#	Project Name
1	Code Enforcement
2	Planning and Administration
3	Housing Rehabilitation
4	Public Services
5	Economic Development

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

On June 22, 2016, the Community Development Authority approved the following local funding priorities in response to community input during the 2015-2019 Consolidated Planning process:

1. Public Service Programs which focus on comprehensive case management strategies, with priority given to neighborhood stabilization activities, education in budgeting and life skills, and employment training that corresponds with local employment opportunities.
2. Code Enforcement
3. Housing Rehabilitation
4. Economic Development Activities, with priority given to Technical Job Training
5. Program Administration
6. Fair Housing

One of the obstacles to meeting the underserved needs in Beloit is lack of adequate funding or other non-financial resources to adequately address a particular problem. Insufficient funding precludes the City from appropriately addressing every worthy project and often includes allocating funding at less than optimal levels. The City does not fund programs which duplicate the work of other programs. Non-financial resource limitations include insufficient numbers of trained volunteers or staff to provide expertise and support for programs and language barriers.

AP-38 Project Summary

Project Summary Information

1	Project Name	Code Enforcement
	Target Area	
	Goals Supported	Affordable Housing Improve Housing Stock
	Needs Addressed	Housing - Improve Substandard Housing
	Funding	CDBG: \$195,800
	Description	Enforce state and local codes
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	City-wide exterior Code Enforcement, and interior systematic rental inspection activities enforcing local and State property maintenance codes.
2	Project Name	Planning and Administration
	Target Area	

Goals Supported	Affordable Housing Homeless Services Case Management Services Job Skills Training Improve Housing Stock
Needs Addressed	Housing & Homelessness - Rental Assistance Housing & Homelessness - Case Management Housing & Homelessness - Neighborhood Services Non-homeless Sp Needs - Utility Assistance Non-Homeless Sp Needs - Payee Services Non-Homeless Sp Needs - Case Management Non-Homeless Sp Needs - Systems Navigation Non-Homeless Sp Needs - Prevention Programs Non-Homeless Sp Needs - Transportation Community Development - Youth Programs Community Development - Job Skills Training Community Development - Local Job Center Community Development - Consolidated Services Community Development - Transportation Housing - Improve Substandard Housing
Funding	CDBG: \$152,100
Description	Provide administrative support to the CDBG Program
Target Date	12/31/2017
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	

	Planned Activities	<p>Activities planned include administering the CDBG program and for the following programs/projects:</p> <ul style="list-style-type: none"> • Fair Housing activities • Public Services • Housing Rehabilitation • Code Enforcement <p>Economic Development</p>
3	Project Name	Housing Rehabilitation
	Target Area	
	Goals Supported	Affordable Housing Improve Housing Stock
	Needs Addressed	Housing & Homelessness - Neighborhood Services Housing - Improve Substandard Housing
	Funding	CDBG: \$281,525
	Description	Provide rehabilitation assistance to eligible property owners
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	To provide loans and grant to low-income households to rehabilitate and improve their housing units.
4	Project Name	Public Services
	Target Area	
	Goals Supported	Affordable Housing Homeless Services Case Management Services Job Skills Training
	Needs Addressed	Housing & Homelessness - Case Management Non-homeless Sp Needs - Utility Assistance Non-Homeless Sp Needs - Case Management Non-Homeless Sp Needs - Systems Navigation Non-Homeless Sp Needs - Prevention Programs Non-Homeless Sp Needs - Transportation Community Development - Youth Programs Community Development - Job Skills Training Community Development - Consolidated Services Community Development - Transportation
	Funding	CDBG: \$114,075
	Description	Provide public services to the neediest populations
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	<p>The City of Beloit plans to fund the following agencies and programs to carry out Public Service activities:</p> <p>Beloit Meals on Wheels - Home Delivered Meals Assistance</p> <p>Community Action - Fatherhood Initiative and Skills Enhancement</p> <p>Family Services - Beloit Domestic Violence Center: Emergency Housing</p> <p>Family Services - Home Companion Registry for Senior Personal Care</p> <p>Hands of Faith - Emergency Shelter for Homeless Families</p> <p>HealthNet: Primary Care - Medical, Dental, Vision Clinic</p> <p>Latino Service Providers Coalition - Hispanic Community Inclusion</p> <p>Merrill Community Center - Youth and Senior Programs</p> <p>Project 16:49 - Robin House Transitional Living Program</p> <p>Stateline Literacy Council - Hispanic Outreach for Comprehensive Literacy</p>
5	Project Name	Economic Development
	Target Area	
	Goals Supported	Job Skills Training
	Needs Addressed	Community Development - Job Skills Training
	Funding	CDBG: \$17,000
	Description	Provide assistance to for-profit entities
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	<p>The Economic Development Loan program which provides</p> <p>Downtown Beloit's Storefront Improvements program encourages Downtown Beloit property owners to make improvements and invest in their properties and businesses.</p> <p>Downtown Beloit's Upper Story Development program will encourage property owners to invest in their properties and create income producing spaces. The impact of creating these spaces will either produce more jobs Downtown or provide residential space for residents.</p>

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG programming will be provided City-wide, with priority given to areas with minority or low-income concentrations. Areas of minority concentrations are census tracts where the percentage of racial minority population exceeds the overall percentage of racial minority population for the City of Beloit. According to our Analysis of Impediments, drafted in 2012, there are minority concentrations within census tracts 16, 17, 18, and 23. With the exception of census tract 16, the previously mentioned census tracts have been areas of minority concentration since 1990. The Analysis of Impediments also identified areas of Hispanic or Latino concentrations within census tracts 16, 17, 18, 19, and 23. Both minority concentrations and Hispanic or Latino concentrations tend to be in areas close to the center of the City, which is the oldest part of the City.

The 2005-2009 American Community Survey data shows low-income census tracts in the City of Beloit as 15, 16, 17, 18, and 21. All of these census tracts also have high concentrations of very-low income households. Roughly 26% of households in the City of Beloit are living at incomes at or below 30% of the County Median Income. However, the City will not be dedicating a set percentage of funds to any minority or low-income area.

Geographic Distribution

Target Area	Percentage of Funds

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City has defined Beloit's deteriorated and deteriorating areas as Census Tracts 16 and 18 and Census Tract 17, Block Group 1. Those Block Groups have a greater proportion of investor-owned properties, substandard lots, and code violations than the City as a whole, and they also have the lowest property values and the greatest residential density. They are also low- to moderate-income areas.

Discussion

The City of Beloit has developed a neighborhood strategy that includes partnering with non-profit organizations, using our CDBG funding to address the most pressing needs in neighborhoods, housing

assistance program, property acquisition programs, code enforcement and public infrastructure improvements.

The City is currently in the process of drafting NRSAs for two low-moderate income neighborhoods in the City.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City is currently in the process of drafting NRSAs for two low-moderate income neighborhoods in the City. The NRSA will have strategies that will work towards three main goals: Resident empowerment, neighborhood stabilization and revitalization, and public safety. Resident empowerment strategies will focus on employment and life skills training, increasing educational attainment, youth programming to reduce gang and criminal activity. The neighborhood stabilization strategy will focus on reducing the number of deteriorated and vacant/abandoned properties, encouraging resident involvement in neighborhoods, increasing owner-occupied units, and decreasing highly concentrated areas of rentals. The public safety strategies will include community policing, improving crime analysis, and increasing resident engagement.

Actions planned to address obstacles to meeting underserved needs

One of the key obstacles to meeting the underserved needs in Beloit is lack of adequate funding or other non-financial resources to adequately address a particular problem. Insufficient funding precludes the City from appropriately addressing every worthy project and often includes allocating funding at less than an optimal amount. The City does not fund programs which duplicate the work of other programs. Non-financial resource limitations include insufficient numbers of trained volunteers or staff to provide expertise and support for programs and language barriers. The City will also partner with the non-profits and others to consolidate resources. The City is part of the Rock County Homeless Intervention Task Force which works to consolidate resources, financial and non-financial, to meet the needs of all of Rock County.

Actions planned to foster and maintain affordable housing

- The City of Beloit will ensure that the affordable rental units are decent, safe and sanitary and meet local codes through its systematic rental inspection program.
- The City of Beloit will support efforts by others to rehabilitate current tax credit projects.
- The City of Beloit will provide financial resources for owner-occupants to maintain their homes.
- The City of Beloit will provide financial resources for landlords to upgrade their rental units.

Actions planned to reduce lead-based paint hazards

The Rock County Health Department will continue to refer families of children with high lead levels to the City of Beloit's program. We work jointly to solve these problems.

The City of Beloit will use its Lead Hazard Control Grant funds in conjunction with its housing rehabilitation funds. The lead funds will be used for the lead elements to make the house lead safe, and

then the housing rehabilitation funds are used for other rehabilitation work needed to bring the home up to minimum property maintenance standards. The Lead funds were originally required to be expended by November of 2016, however the Lead Consortium requested and received an extension to June 2017. The City of Beloit received extra funding from our Rock County partner in order to complete more projects within the Beloit City limits.

The City of Beloit Housing Services Division requires all contractors hired through the Housing Rehabilitation Loan program to be certified lead safe, ensuring all work completed in project homes is performed in a lead safe manner and with lead-free replacement products.

The City will continue to operate the Rental Inspection program. Every rental unit in the City is inspected at least once every three years by inspection officials who look for lead risk in all units, such as peeling and chipping paint. If violations are found, orders are written to correct a lead hazard, information is sent explaining how to fix the problem in a lead safe manner, and the property owner is cited if the lead issues are not corrected.

Actions planned to reduce the number of poverty-level families

Through local partnerships, the City is increasing employment while educating citizens and providing life improvement skills.

- The City will support programs that provide assistance to persons to increase their job skills and marketability.
- The Beloit Housing Authority will continue its Family Self-Sufficiency Program.
- The Beloit Housing Authority will continue to provide homeownership opportunities to Section 8 participants in cooperation with NHS (now known as NeighborWorks Blackhawk Region).
- The City will support non-profit organizations that provide assistance and advocacy to low- and moderate-income residents.
- The City will use the Economic Development Revolving Loan Fund to increase the number of living wage jobs to low- and moderate-income persons in the community. The Housing Authority requires all public housing residents to perform 8 hours of community service per month when the participating adult is unemployed. By doing this, adults are learning new skills, acquiring self confidence and opening doors for new opportunities. The Housing Authority offers case management to families which includes budgeting classes, mentors, educational opportunities, and preferences with local employers. Through local partnerships, the City is increasing employment while educating citizens and providing life improvement skills.

Actions planned to develop institutional structure

The City of Beloit will work with non-profits, public institutions and the private sector to implement the Consolidated Plan and Annual Plan. The City will continue to utilize the Community Development Authority (CDA) for review of the Consolidated Plan, annual action plans, proposed CDBG funding and any CDBG budget amendments.

Actions planned to enhance coordination between public and private housing and social service agencies

The City is an active participant on several committees and boards including African American Infant Mortality Coalition, Homeless Education Action Team, and the Homeless Intervention Task Force. Additionally, a City Council member is appointed to the Community Action Board. The City also has a good relationship with Rock County's Community Development and Health departments, and the City Manager meets with Rock County officials on a regular basis.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	210,500
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	210,500

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

2017 Community Development Block Grant Budget

	2017 CDBG Grant	2017 Program Income Earned	Totals
Revenue			
2017 Economic Development Revolving Loan Fund	\$ -	\$ 17,000	\$ 17,000
2017 Code Enforcement	\$ -	\$ 91,500	\$ 91,500
2017 Housing Rehabilitation Revolving Loan Fund	\$ -	\$ 102,000	\$ 102,000
2017 Neighborhood Housing Services (nka NeighborWorks Blackhawk Region)	\$ -	\$ -	\$ -
2017 CDBG Grant (Estimated)	\$ 550,000	\$ -	\$ 550,000
Total Revenue	\$ 550,000	\$ 210,500	\$ 760,500

Allocations

	2017 CDBG Grant	2017 PI Budgeted	Totals
Public Service: 15% cap = \$114,075			
1 Beloit Meals On Wheels - Home Delivered Meals Assistance	\$ 5,000	\$ -	\$ 5,000
2 Community Action - Fatherhood Initiative and Mentoring Programs	\$ 28,475	\$ -	\$ 28,475
3 Family Services - Emergency Housing for Homeless Victims of DV	\$ 7,100	\$ -	\$ 7,100
4 Family Services - Home Companion Senior Personal Coordination	\$ 12,000	\$ -	\$ 12,000
5 Hands of Faith - Emergency Shelter for Homeless Families	\$ 10,000	\$ -	\$ 10,000
6 HealthNet: Expanding Access to Primary Medical & Dental for Beloit	\$ 10,000	\$ -	\$ 10,000
7 House of Mercy - Rental Assistance	\$ 7,500	\$ -	\$ 7,500
8 Latino Service Providers Coalition - Hispanic Community Inclusion	\$ 4,500	\$ -	\$ 4,500
9 Merrill Community Center - Youth and Senior Programs	\$ 12,000	\$ -	\$ 12,000
10 Project 16:49 - Robin House Transitional Living Program	\$ 7,500	\$ -	\$ 7,500
11 Stateline Literacy Council - Hispanic Outreach for Comprehensive Literacy	\$ 10,000	\$ -	\$ 10,000
Total Public Services	\$ 114,075	\$ -	\$ 114,075
Planning and Program Administration: 20% cap = \$152,100			
12 Program Administration (No Application Needed)	\$ 106,400	\$ 45,700	\$ 152,100
Total Planning and Program Administration	\$ 106,400	\$ 45,700	\$ 152,100
Code Enforcement			
13 Community Development Dept. - Code Enforcement / Inspection Program	\$ 150,000	\$ 45,800	\$ 195,800
Total Code Enforcement	\$ 150,000	\$ 45,800	\$ 195,800
Housing Rehabilitation			
14 Community Development Dept. - Housing Rehabilitation Revolving Loan Program	\$ 179,525	\$ 102,000	\$ 281,525
16 Neighborhood Housing Services	\$ -	\$ -	\$ -
Total Housing Rehabilitation	\$ 179,525	\$ 102,000	\$ 281,525
Economic Development			
17 Economic Development Revolving Loan Fund	\$ -	\$ 17,000	\$ 17,000
Total Economic Development	\$ -	\$ 17,000	\$ 17,000
GRAND TOTALS	\$ 550,000	\$ 210,500	\$ 760,500
Difference	\$ -	\$ -	\$ -

CAP Calculations

Pub Service Cap = (2017 Grant + 2016 PI) x 15%	\$ 114,075
Planning Cap = (2017 Grant + 2017 PI) x 20%	\$ 152,100
Limit of 20% New Grant Funds Cap towards PA	\$ 110,000
2016 Projected PI	\$ 233,230
2017 Projected PI	\$ 210,500

PUBLIC NOTICE

The City of Beloit will submit its 2017 Annual Action Plan and list of projects funded with 2017 Community Development Block Grant (CDBG) funds to the Department of Housing and Urban Development (HUD) on or before November 15, 2016, or at such a date thereafter prescribed by HUD.

This notice is to inform the public that a 30-day comment period on the Annual Action Plan and list of projects to be funded begins October 7 and ends November 6, 2016. The 2017 Annual Action Plan and 2017 CDBG Budget are available for review in the Community Development Department, Third Floor, City Hall, 100 State Street, between 8:00 AM and 5:00 PM, Monday through Friday. The Annual Plan and CDBG Budget will also be available during the above timeframe on the City's website at www.beloitwi.gov under City Departments - Community Development and at the Beloit Public Library during normal business hours. A public hearing on the proposed allocation of \$550,000 in new 2017 CDBG funds and approximately \$212,000 in program income will be held on October 17, 2016 during the City Council meeting in The Forum of City Hall. The City Council will take action on this proposal on November 7, 2016.

For further information or to submit comments, contact Teri Downing in the Community Development Department at (608)364-6705 or by email at downingt@beloitwi.gov.

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CITY OF BELOIT REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic: Public Hearing on the 2017 HOME Investment Partnerships (HOME) Program Proposed Budget

Date: October 17, 2016

Presenter(s): Julie Christensen

Department: Community Development Authority

Overview/Background Information:

Last year, the City of Beloit, Rock County and the cities in Rock County entered into a new Rock County HOME Consortium agreement. This agreement allows us to receive HOME funds directly from the Department of Housing and Urban Development (HUD) similar to CDBG. We are required to hold a public hearing to seek community input on the proposed use(s) of the HOME funds awarded to the City.

Key Issues (maximum of 5):

1. The Rock County HOME Consortium agreement outlines the amount of funds allocated to each entity in Rock County. Under this agreement, the City of Beloit would receive 28 percent of the Consortium dollars awarded and 31 percent of the HOME Administrative dollars.
 2. For 2017, we are estimating that the Consortium will receive \$475,000. Based on that budget, the City of Beloit's share would be \$133,000. We are also estimating receiving \$100,000 in HOME Program Income from repayment of loans. The City is also allocated \$14,725 in HOME Administration funds which can be used to pay for staff time related to the program. It is likely that we will have additional program income dollars in 2017 if houses currently under rehab are completed and sold, but at this point, we are being conservative on our Program Income estimate.
 3. On September 28, 2016, the Community Development Authority (CDA) recommended that the City's dollars be used to fund the City's Housing Rehabilitation Revolving Loan Fund for owner-occupied properties on a city-wide basis and/or New Construction projects in the Westside Target Area.
-

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

- Consideration of this request supports Strategic Goal #5.
-

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels** – Not applicable
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** – Not Applicable
- **Reduce dependence on activities that harm life sustaining eco-systems** – Not Applicable
- **Meet the hierarchy of present and future human needs fairly and efficiently** – The CDA has proposed funding projects which meet the present and future housing needs of our community.

Action required/Recommendation:

No Action – Hold Public Hearing Only

Fiscal Note/Budget Impact:

This action does not have any impact on the City's operating budget. The entire program is funded with HOME and CDBG funds.

Attachments:

None



**PROCEEDINGS OF THE BELOIT CITY COUNCIL
Special Meeting
100 State Street, Beloit WI 53511
4th Floor City Manager's Conference Room
Monday, October 3, 2016**

Presiding: David F. Luebke
Present: Sheila De Forest, Regina Dunkin, Kevin D. Leavy, Mark Preuschl
Absent: Hendrix (arrived at 6:23 p.m.), Sloniker (arrived at 6:25 p.m.)

1. President Luebke called the meeting to order at 6:05 p.m.
2. Councilors Dunkin and De Forest made a motion to adjourn into closed session pursuant to Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular to discuss the potential sale of the property located at 310 Euclid Avenue. Motion carried and council proceeded into closed session at 6:05 p.m.
3. Councilors Dunkin and Leavy made a motion to reconvene into open session for possible action on the matters discussed in closed session. Motion carried and council proceeded into open session at 6:29 p.m.
4. Councilors Leavy and Hendrix made a motion to approve a Resolution Authorizing the Sale of 310 Euclid Avenue from the City of Beloit to the Community Development Authority and the Appropriation of Funding for 310 Euclid Avenue Construction Rehabilitation Project. Motion carried. File 8617
5. Councilors De Forest and Preuschl made a motion to adjourn at 6:30 p.m.

Lorena Rae Stottler, City Clerk

www.beloitwi.gov

Date Approved by Council: October 17, 2016



PROCEEDINGS OF THE BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, October 3, 2016

Presiding: David F. Luebke
Present: Sheila De Forest, Regina Dunkin, Regina Hendrix, Kevin Leavy, Mark Preuschl, Marilyn Sloniker
Absent:

1. President Luebke called the meeting to order at 7:00 p.m. in the Forum at Beloit City Hall.
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
 - a. Councilor Hendrix presented a proclamation celebrating the 175th Anniversary of First Baptist Church to Suzanne Strickler, the committee chair for the anniversary celebration and member Bob Ames. The celebration will take place October 15-16 and all are invited.
 - b. Councilor Hendrix presented a proclamation declaring October 9-15, 2016, as National Fire Prevention Week to Fire Chief Bradley Liggett. Chief Liggett thanked the council for the proclamation and explained that the department annually strives to promote education and prevention at all age levels. He also invited the public to support a fundraiser Thursday, October 13th at Pizza Hut where tips will be donated to the Survive Alive house.
4. PUBLIC HEARINGS
5. CITIZEN PARTICIPATION
 - a. Steve Johnson, father of Jessica Austin, addressed the council regarding a hold to a business permit for the property located at 2255 Prairie Avenue. He explained that his daughter purchased the property and applied for a business permit and was surprised to receive a letter stating the permit was being held because there is an outstanding balance of \$137.00. His complaint was that the \$137 fee was charged to the property in June and the building was purchased in August. They paid the fee at the Treasurer's office today and are now seeking a credit. Attorney Krueger took their contact information to follow up after the matter has been investigated.

6. CONSENT AGENDA

Councilor De Forest asked to have item 6.d removed from consent. Councilors Leavy and Dunkin made a motion to adopt consent Agenda 6.a – 6.c and 6.e. Motion carried.

- a. The Minutes of the Regular meeting of September 19, 2016 were approved.
- b. A resolution approving Purchase and Sales Agreement for a small piece of property near the Ironworks Parking Lot from the City of Beloit to Hendricks Commercial Properties was approved. File 8074
- c. A resolution supporting a request for placement of the Ken Hendricks Memorial Statue in Riverside Park was referred to Plan Commission. File 8485
- d. Clerk Stottler presented a new application for Class "B" Beer and "Class B" Liquor License of J & P Sports House Pub, 443 East Grand Avenue, Joseph A Jensen Agent for referral to the Alcohol Beverage License Control Committee. Councilor De Forest said she has some concerns about this application but since it's a referral, perhaps the clerk could make sure the owner/agent is present when it comes back before the council. Attorney Krueger asked Councilor De Forest to share those concerns so they can be addressed with the ABLCC. Councilors De Forest and Dunkin made a motion to refer the item to committee. Motion carried. File 8721

- e. A new application for Class "B" Beer License of The Beloit Club, LLC, d/b/a Ironworks Golf Lab, 625 3rd Street, Suite 100, Jayme Braatz Agent was referred to the Alcohol Beverage License Control Committee. File 8721

7. ORDINANCES - none

8. APPOINTMENTS - none

9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

- Councilor De Forest attended the Downtown Beloit meeting and Visit Beloit meeting last week. She attended the event at the Beloit Public Library featuring Luis Alberto Urrea. She attended the Town of Beloit information meeting regarding incorporation. Lulac is having an informational forum on voting on Saturday, October 15.
- Councilor Sloniker attended the informational meeting at the Town of Beloit.
- Councilor Dunkin congratulated the Klobucar family on 50 years in business and 65 years of marriage. She offered condolences to the family of George Spelius, former Midwest league president and one of the founders of the Beloit Snappers.
- Councilor Preuschl applauded a successful Oktoberfest event September 23rd.
- Councilor Leavy had no report.
- Councilor Hendrix announced that the Freedom March on Saturday was successful. A small scale summer gospel jam was held last Saturday near the Farmer's Market and thanked everyone for their support.
- President Luebke was pleased with the crowd and weather at Oktoberfest.

10. CITY MANAGER'S PRESENTATION

- a. Finance and Administrative Services Director, Eric Miller and City Manager, Lori Luther, presented the proposed 2017 Operating, Library, and Capital Improvement Budgets. The City's proposed budget for all funds, including capital improvements budget is \$96 million. This is a decrease of \$427,000 from last year. The General Fund budget totals \$30.9 million, which is an increase of \$352,000 from last year. The Enterprise Fund budgets increased by a combined total of \$306,000 to \$18.5 million. Mr. Miller presented budget highlights that includes a few staffing changes in various departments. He explained that Shared Revenue and Expenditure Restraint remained flat while highway aids are projected to decrease by \$120,000. Some good news for the City is that the Net New Construction increased to 2.31% from 1.13%, representing the second highest percentage in Rock County and increases the levy by \$230,000. Other highlights include: Assessed and Equalized Values have increased 2.19% and 2.29% respectively. The property tax levy increased by \$317,000 or 2.19%, \$81,000 is attributed to increased debt service. The City will retain 15% of Hotel/Motel Tax receipts, up from 10%. The Wastewater utility is proposing a modest cost of living increase of 3% for both commercial and residential customers. The Water Utility has conducted a comprehensive rate study and filed an application with the PSC to raise water rates by 15% for 2017 in order to maintain vital infrastructure used to provide clean and safe water to users. The Blender Café will be constructed this winter and open for business early 2017. The Council will have an opportunity to discuss the budget in detail at the upcoming October 10 workshop. A public hearing will be held on October 17th and the budget will be on the November 7th agenda for approval. The full budget is available for review at www.beloitwi.gov. File 8731
- b. Councilors De Forest and Preuschl made a motion to schedule a Council Budget Workshop for 10:00 a.m. on Monday, October 10, 2016, in the Community Room at the Beloit Public Library. Motion carried.

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. This item was moved up the agenda after Citizen Participation. Economic Development Director, Andrew Janke, presented a resolution approving a Development Agreement between the City of Beloit and TMD Wisconsin LLC. Mr. Janke explained that TMD (Toledo Molding & Die) is a manufacturer of interior/cockpit and hard trim components for the automotive industry and are locating in Beloit to produce and supply components for the new Jeep Cherokee platform that will be assembled in Belvidere, IL.

In April 2016, City Council authorized the sale of 2401 Stateline Road, Beloit, WI to Hendricks Commercial Properties (HCP). The City sold this 30 acre parcel to HCP for \$1.00 as an incentive to begin construction on a 100,000 square foot speculative (spec) industrial/warehouse building. Shortly after closing on the property HCP began construction on the building and began a marketing campaign to attract a tenant(s).

During this time frame, Toledo Molding & Die (TMD) was conducting a regional site selection search to locate a new manufacturing facility. TMD is a manufacturer of interior/ cockpit and hard trim components for the automotive industry. The company has an agreement to supply interior components for the new Jeep Cherokee platform that will be manufactured at the Belvidere Assembly Plant in Belvidere Illinois. As a "just-in-time" supplier, TMD was interested in securing a facility close to Belvidere and contemplated sites in northern Illinois and southern Wisconsin. After considering several sites, TMD has chosen to lease the entire 100,000 square foot spec building currently under construction at 2401 Stateline Road, Beloit, WI.

To incentivize TMD to select a site in Beloit, Wisconsin, both the Wisconsin Economic Development Corporation (WEDC) and the City of Beloit have offered incentive packages to the company. WEDC will be providing a refundable (grant) tax credit allocation in the amount up to \$750,000. The City of Beloit, by the proposed Development Agreement, is proposing to provide a TID-funded Equipment Moving Grant in the amount of \$100,000. The Grant will provide assistance for TMD to move its equipment and operations to the City of Beloit.

As TMD will be occupying the entire 100,000 square foot building that HCP has under construction at the project site as part of Phase I of the development, HCP will begin construction on Phase II of the project in the spring of 2017. Phase II will involve construction of a mirror-image 100,000 square foot building to the east of the building that will be occupied by TMD. The company is projecting a \$14 million investment that includes the creation of 95 full time jobs averaging \$16/hr.

Mr. Janke shared highlights of the Development Agreement and shared projections for the next phase of building construction on that property. The Agreement requires TMD to enter into an agreement with HCP to lease 2401 Stateline Road thru mid-2024. TMD will invest approximately \$7,000,000 in private capital investment at the project site. TMD is expected to begin partial operations at the project site by February 29, 2017 and be fully operational by May 31, 2017. The City will provide TMD with a \$100,000 Equipment Moving Grant for costs TMD may incur to move manufacturing equipment to the project site. The Grant is conditioned upon TMD creating 95 full-time positions by December 31, 2018 at an average hourly wage of \$16.00 an hour. Should TMD fail to create the positions, the Agreement provides for a clawback provision whereby TMD will be required to pay back a prorated portion of the Equipment Moving Grant.

He introduced Steve Ciucci, President and CEO of Toledo Molding & Die, Inc. who presented a company overview, products and the project metrics on location and production. Mr. Ciucci thanked the many partners in Wisconsin for their assistance and partnership in completing this project. Councilors De Forest and Leavy made a motion to adopt a resolution approving a Development Agreement between the City of Beloit and TMD Wisconsin, LLC. Motion Carried. File 8732.

12. Councilors Preuschl and Sloniker made a motion to adjourn at 8:34 p.m. Motion Carried.

Lorena Rae Stottler, City Clerk

www.beloitwi.gov

Date approved by City Council: October 17, 2016

**RESOLUTION APPROVING A CLASS “B” BEER
AND “CLASS B” LIQUOR LICENSE FOR
J & P SPORTS HOUSE PUB LLC**

WHEREAS, an application has been received for a Class “B” Beer and “Class B” Liquor License from J & P Sports House Pub LLC, d/b/a J & P Sports House Pub, Joseph A. Jensen, Agent for the property located at 443 E. Grand Avenue, Beloit, Wisconsin; and

WHEREAS, the Alcohol Beverage License Control Committee recommended approval of this Class “B” Beer and “Class B” Liquor License for the remainder of the 2016-2017 license year.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Beloit does hereby approve a Class “B” Beer and “Class B” Liquor License for J & P Sports House Pub LLC, d/b/a J & P Sports House Pub, Joseph A. Jensen, Agent, for the property located at 443 E. Grand Avenue, Beloit, Wisconsin.

Dated this 17th day of October 2016.

David F. Luebke, City Council President

ATTEST:

Lorena Rae Stottler, City Clerk

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning _____ 20 _____ ;
ending June 30 20 17

TO THE GOVERNING BODY of the: Town of }
 Village of } Beloit
 City of }

County of Rock Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (Individual/partners give last name, first, middle; corporations/limited liability companies give registered name): J + P Sports House Pub LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member	<u>President</u>	<u>Joseph Jensen</u>	<u>4129 Boulder Dr</u>	<u>53548</u>
Vice President/Member				
Secretary/Member				
Treasurer/Member				
Agent				

3. Trade Name J + P Sports House Pub Business Phone Number 702-217-8976

4. Address of Premises 443 E. Grand Ave Post Office & Zip Code _____

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) _____

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? The local

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 19 day of Sept, 20 16

[Signature]
(Municipal Clerk)

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

My commission expires _____

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>9-19-16</u>	Date reported to council/board <u>10-3-2016</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Applicant's WI Seller's Permit No. <u>456-1029334563-9281-3874734</u>		FEIN Number: _____	
LICENSE REQUESTED			
TYPE	FEE		
<input type="checkbox"/> Class A beer	\$		
<input checked="" type="checkbox"/> Class B beer	\$		
<input type="checkbox"/> Class C wine	\$		
<input type="checkbox"/> Class A liquor	\$		
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A		
<input checked="" type="checkbox"/> Class B liquor	\$		
<input type="checkbox"/> Reserve Class B liquor	\$		
<input type="checkbox"/> Class B (wine only) winery	\$		
Publication fee	\$ <u>50.00</u>		
TOTAL FEE	\$		

pd 9-19-16

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Jensen		Joseph		Allen	
Home Address (street/route)		Post Office		City	
4129 Boulder Dr.				Janesville	
Home Phone Number		Age		Date of Birth	
702-217-8976					
				State	
				WI	
				Zip Code	
				53546	
				Place of Birth	

The above named individual provides the following information as a person who is (check one):

Applying for an alcohol beverage license as an individual.

A member of a partnership which is making application for an alcohol beverage license.

Joseph A Jensen of J+P Sports House Pub LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 30yrs
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
1997 Misdemeanor
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
SHOOTERS BAR & Grill	326 E Main St Reedsburg	4-15-2012	7-1-2016
Employer's Name	Employer's Address	Employed From	To
BACK BAR	1901 Belmont Ave Janesville	6-5-99	10-15-2005

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 19 day of Sept, 2016

[Signature]
(Clerk/Notary Public)

[Signature]
(Signature of Named Individual)

My commission expires _____



Printed on Recycled Paper

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: [] Town [] Village of Beloit County of Rock [X] City

The undersigned duly authorized officer(s)/members/managers of J+P Sports House Pub LLC (registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as J+P Sports House Pub (trade name)

located at 443 E. Grand Ave.

appoints Joseph Jensen (name of appointed agent)

4129 Boulder Drive Janesville WI. 53546 (home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

[X] Yes [] No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? [X] Yes [] No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 30 yrs

Place of residence last year 4129 Boulder Drive Janesville WI 53546

For: J+P Sports House Pub LLC (name of corporation/organization/limited liability company)

By: [Signature] (signature of Officer/Member/Manager)

And: [Signature] (signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Joseph Jensen (print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] (signature of agent) 9-19-16 (date) Agent's age

4129 Boulder Dr. Janesville WI 53546 (home address of agent) Date of birth

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 10/03/16 by Dan M. Price (signature of proper local official) Title Captain (town chair, village president, police chief)

WISCONSIN

SELLER / SERVER CERTIFICATION

Trainee Name: Joseph Jensen
Date of Completion: 09/13/2016

School Name: 360training.com, Inc.
Certification # WI-47279



I, _____
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Learn2
serve

Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149



SUPPLEMENTAL QUESTIONNAIRE FOR AGENTS

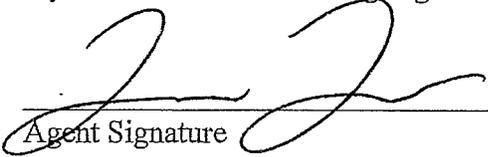
You are required to provide the following information to the City of Beloit to assist in determining whether you meet the qualifications necessary to act as agent for the corporation or limited liability company that has submitted your appointment as agent. (Wis. Stats. 125.04(5) and (6)).

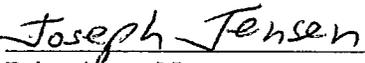
Please attach as many sheets as necessary to provide your answers to the questions below. Your notarized signature is required on the next page and constitutes your sworn statement that the information provided by you is truthful and accurate. It is also necessary that you have a corporate officer sign the second page and have that signature notarized also. The signing and notarization by the corporate officer constitutes a representation to the city that the corporation is requesting that the city rely on the information provided by the agent, which you attach.

QUESTIONS

1. The law requires that the entity appointing you as agent vest in you, by properly authorized and executed written delegation, full authority and control of the premises described in the license or permit of the entity, and of the conduct of all business on the premises relative to alcohol beverages, that the license or permittee could have and exercise if it were a natural person. Please state in your own words how you intend to fulfill those duties and exercise your authority.
2. Please describe any previous experience you have had in retail alcohol sales.
3. Please state how many other people will be under your supervision and engaged in alcohol beverage business.
4. Please describe what type of training you will offer to those under your supervision, describe whether the training will be ongoing, and attach any written training materials or policy manuals you intend to rely on.
5. Please describe in detail what training, policy, and procedures you intend to implement to ensure against underage sales.
6. Please describe what other employees will hold licenses to directly dispense alcohol.
7. Please describe whether you are going to be a full time employee and further state whether you either act as an alcohol agent for any other business or hold any other employment.

8. Please state your intended hours or schedule of being physically present at the licensed premises. Your intended hours should be set on a daily, weekly, or monthly basis as appropriate.
9. Please state whether you understand that you can be personally given citations by the police department for such things as underage sales, open after hours, or other alcohol related violations even when you are not on the premises.
10. Please describe any alcohol related violations you have been charged with in the last five (5) years. Provide the date of the offense, the nature of the charge, and the disposition of the matter. If there are none, so state.
11. Please provide any other information you believe that the City of Beloit should be aware of in deciding whether you satisfactorily qualify to be an alcohol beverage agent.



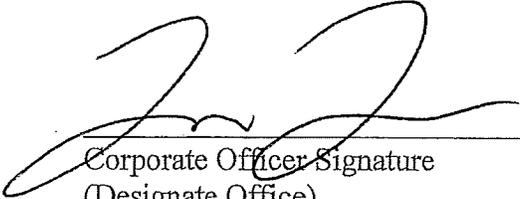
 Agent Signature


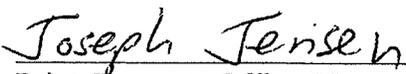
 Print Agent Name

Subscribed and sworn to be this 19 day of Sept, 2016.



 Notary Public _____
 My Commission Expires: _____



 Corporate Officer Signature
 (Designate Office)


 Print Corporate Officer Name

Subscribed and sworn to be this 19 day of Sept, 2016.



 Notary Public _____
 My Commission Expires: _____

1. THE business operating at 443 E Grand Ave to be known as J+P Sports House Pub will run its business to the letter of law for state, County, and federal regulations. It will and its employees will be trained and held to high standards each and everyday. We will be a pillar in the Community and a place of enjoyment and comfort. Want to help the community and City of Beloit grow and prosper. We will install and train all employees to the laws for having alcohol in this business. Every employee will be having the course for serving alcohol to be taken for employment. We feel Beloit is where we want to be and intend to make this ~~business~~ business grow and to show the visitors and Community how great Beloit is.

My authority will be as Owner:

I intend to be very active and to make sure everyone from my G.M. to employees follow to the letter all laws and policies from state to federal. If they cant they wont be employed. I want to be a good and safe place for all. I am intending to up hold and press for all the rules. I make all final decisions and wont put up with rule violations.

2. My experience is a long one. I have worked in the service industry for 20 years. I started as a security moved into bartender and then to manager.

3. To start there will be these employees

- A. Owner
- B. General manager
- C. Head bartender
- D. Head Chef
- E. Waitresses
- F. Security
- G. Bartenders

all employees will be holding the bartending license for them to be employed. In the near future we will have a total of 10 employees total.

4. We will have ongoing training for all employees. I feel that all front of house employees will have bartending license. We will have monthly and quarterly checks and meetings on laws and policies. All new employees will get 1wk or more training till we feel they understand state, county, federal laws as well as the business policy. We will offer this training to all employees.

- 1. I.D. Checking
- 2. How to spot and handle intoxicated people
- 3. Up dating on laws
- 4. Serving alcohol
- 5. When to not serve anymore
- 6. Trained on everything in bar

5. To stop the chances of underage drinking we will show Bartenders, Waitstaff, Bar personnel how to spot the ways I.D.'s can be faked from weight to number changes. Along with any video input we can find and use. We will have policies in place to how, when and who should check and ensure no underage drinkers are allowed in such as.

- A. Security Policy
- B. Waitstaff Policy
- C. Bartender Policy
- D. Managers Policy

For Security the Protocol will be

- A. Check Name
- B. Check Picture
- C. Check D.L. Number
- D. Check Weight
- E. Bend and look at all numbers
- F. IF have card scanner show how to use and read

Waitstaff, Bartenders and managers all will have training

6. The other staff who will hold licenses are as follows.

- A Managers
- B Bartenders
- C Waitstaff

7. I will be a hands on owner working as we see needed. Fulltime or partime depends on what I see needs to be done. I dont act as a agent for anyone or any other business. I will work for Direct T.V. for awhile as the business starts up.

8. My Hours are as follows:

MAS - 5pm - close
TUE - 5pm - close
WED - 5pm - close
THUR - 5pm - close
FRI - all day 11am - close
SAT - 3pm - close
SUN - 11am - close

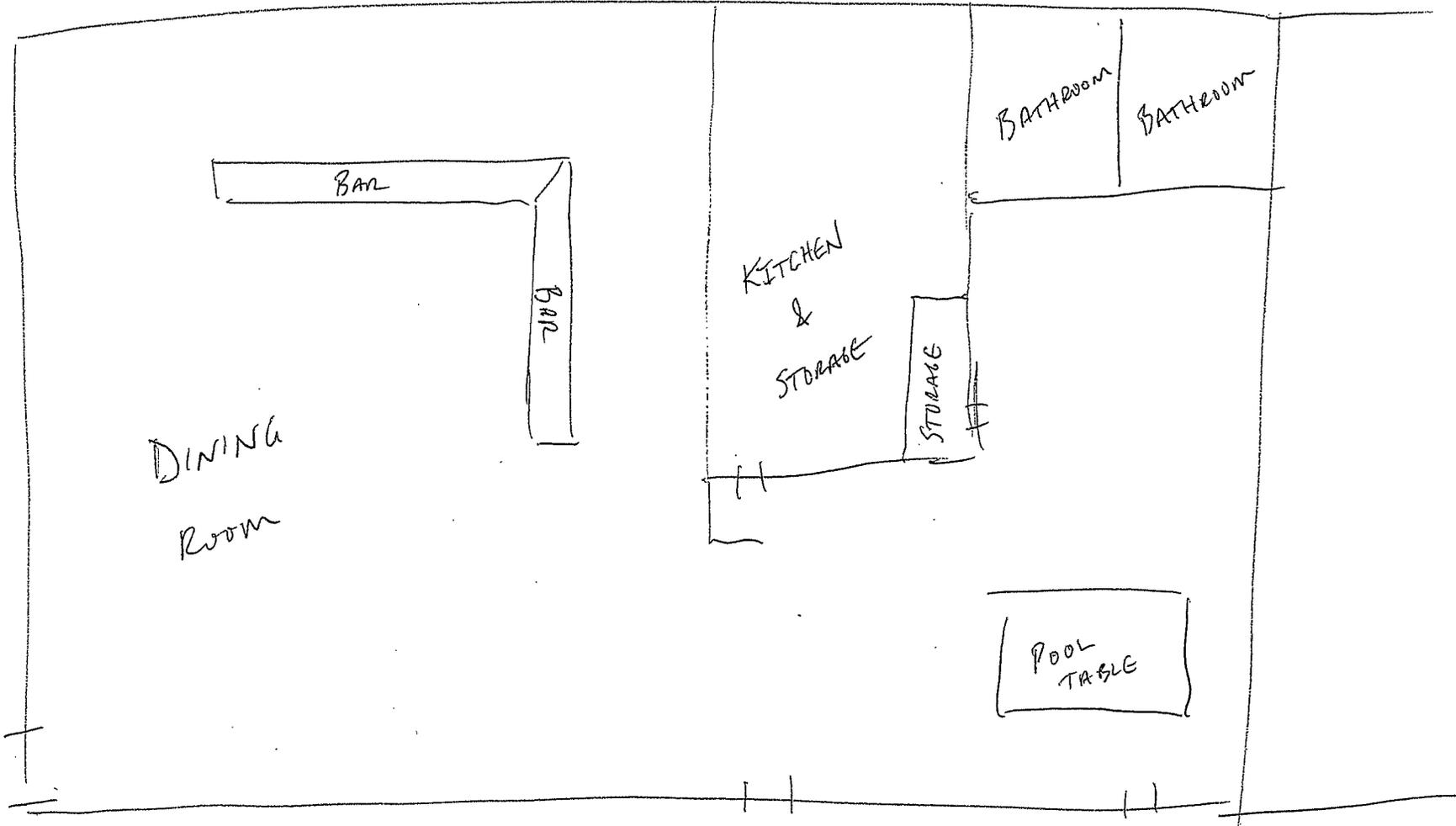
9. I fully understand I am held accountable for any violations even if not of the business

10. Have no violation on my record that are Alcohol related.

11. I feel that all my experience in this line of work will be beneficial. I have dealt with many things and situations to make me ready for this next level. I also have the drive and intelligence to make this work. I am also very strict on laws and policies. If you grant me this I feel we will have a good working rapport and will be a vital part to belbits change and growth.

443
E. GRAND

FRONT
ENTRANCE



PLEASANT

**RESOLUTION APPROVING A CLASS “B” BEER
LICENSE FOR THE BELOIT CLUB, LLC, D/B/A IRONWORKS GOLF LAB**

WHEREAS, an application has been received for a Class “B Beer License from The Beloit Club, LLC, d/b/a Ironworks Golf Lab, Jayme Braatz, Agent, the property located at 625 3rd Street, Ste 100, Beloit, Wisconsin; and

WHEREAS, the Alcohol Beverage License Control Committee recommended approval of this Class “B” Beer License for the remainder of the 2016-2017 license year.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Beloit does hereby approve a Class “B” Beer License for The Beloit Club, LLC, d/b/a Ironworks Golf Lab, Jayme Braatz, Agent, the property located at 625 3rd Street, Ste 100, Beloit, Wisconsin.

Dated this 17th day of October 2016.

David F. Luebke, City Council President

ATTEST:

Lorena Rae Stottler, City Clerk



CITY OF BELOIT REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic: Application for a Class “B” Beer License for The Beloit Club, LLC, d/b/a Ironworks Golf Lab, 625 3rd Street, Ste 100, Jayme Braatz (Agent) for the license period October 17, 2016 to June 30, 2017.

Date: October 17, 2016

Presenter(s): Lorena Rae Stottler

Department: City Clerk

Overview/Background Information:

The Beloit Club, LLC d/b/a Ironworks Golf Lab is making application to establish a business to be located at 625 3rd Street, Suite 100 to be known as Ironworks Golf Lab and is applying for a Class “B” Beer License for the license period October 17, 2016 to June 30, 2017.

Key Issues (maximum of 5):

1. Ironworks Golf Lab will be located at 625 3rd Street in Suite 100 in the City of Beloit is requesting to establish a business with a Class “B” Beer License for the license period October 17, 2016 to June 30, 2017.
2. A complete application with fees has been submitted to the Clerk’s office and was referred to the ABLCC for their October 11th agenda by the City Council on October 3rd, 2016 via the consent agenda.
3. Captain Risse certified that he checked municipal and state criminal records and to the best of his knowledge, with the available information, the character, record and reputation are satisfactory and therefore, has no objection to the agent appointment.
4. Attorney Krueger asked Ms. Braatz to reaffirm her answer to question #9 on her supplemental questionnaire for agents which asks if she understands that she can be personally given citations by the Police Department for such things as underage sales, open after hours or other related violations, even when she is not on the premises. Ms. Braatz reaffirmed that she understood this responsibility.
5. The ABLCC reviewed this application at their October 11th meeting and is recommending approval on a vote of 5-0.
6. The City Council will take action on the recommendation of the ABLCC at their October 17, 2016 for regular meeting.
7. Should the council vote in favor of the issuing of this license, the clerk will execute proper requests for inspections prior to issuing license.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City’s mission.): Taking action regarding this license conforms to the City’s Strategic Plan by encouraging economic development in the entrepreneurial community while applying sound, sustainable practices to promote high quality development.

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- Reduce dependence upon fossil fuels – N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature – N/A
- Reduce dependence on activities that harm life sustaining eco-systems – N/A
- Meet the hierarchy of present and future human needs fairly and efficiently – N/A

Action required/Recommendation: Staff recommends that the City Council accept the recommendation of the ABLCC.

Fiscal Note/Budget Impact: Action on this item does not have a significant impact on the City’s budget.

Attachments: Original Alcohol Beverage Retail License Application, Schedule of Appointment of Agent.

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 1 20 16 ;
ending June 30 20 17 ;

TO THE GOVERNING BODY of the: Town of } Beloit
 Village of }
 City of }

County of Rock Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): The Beloit Club, LLC

Applicant's WI Seller's Permit No.:	FEIN Number:
	<u>47-1712641</u>
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>50.00 Pd 9/25/16</u>
TOTAL FEE	\$

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Manager Diane M Hendricks</u>	<u>One ABC Pkwy Beloit, WI 53511</u>	
Vice President/Member	<u>President Robert Gerbitz</u>	<u>W3257098 Clearwater, Merton, WI 53029</u>	
Secretary/Member	<u>Secretary Carla Swain</u>	<u>630 Rice Dr. Beloit, WI 53511</u>	
Treasurer/Member			
Agent	<u>Jayme Bratz</u>	<u>2220 Easy St, Beloit, WI 53511</u>	

3. Trade Name Ironworks Golf Lab Business Phone Number TBD
4. Address of Premises 625 3rd St, Suite 100, Beloit WI 53511 Post Office & Zip Code

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Main bar of Golf Lab (stored & sold) Records kept in office of Golf Lab

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? _____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 16 day of September 2016
Lorla Goff (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
(Clerk/Notary Public) **LORLA GOFF** Notary Public (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
My commission expires 10-5-2017 State of Wisconsin (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
<u>9-26-16</u>	<u>10-3-2016</u>		
Date license granted	Date license issued	License number issued	

10-3 refer

10-11 ABLLC

10-17 Council

Supplement to Original Alcohol Beverage License Application (Form AT-106 (R. 4-09))

8(b). Geronimo Hospitality Group, LLC, a Wisconsin limited liability company, is the sole member of the applicant

8(c). Diane M. Hendricks, the Manager & CEO of the applicant, is the indirect owner and controlling person of Merrill Houston's Steak Joint, LLC, Lucy's #7 Burger Bar, LLC and Eclipse Event Center, LLC all of which have been issued a Class B Fermented Malt Beverages and Class B Intoxicating Liquors License by the City of Beloit, State of WI. Diane M. Hendricks, the Manager & CEO of the applicant, is the indirect owner and controlling person of The Beloit Club, LLC which has been issued a Class B Fermented Malt Beverages and Class B Intoxicating Liquors License by the Town of Beloit, State of WI.

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)	(middle name)	
BRAATZ		JAYME	L	
Home Address (street/route)	Post Office	City	State	Zip Code
2220 EASY ST		BELOIT	WI	53511
Home Phone Number	Age	Date of Birth	Place of Birth	
608.362.4999				

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- AGENT** of THE BELOIT CLUB, LLC DBA IRONWORKS GOLF LAB
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 34 YRS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. SEE ATTACHED
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
FILLING STATION BAR	1414 CRANSTON RD, BELOIT WI	May 2009	May 2012
LIBERTY INN	1901 E LIBERTY AVE, BELOIT WI	Feb 2007	March 2010

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 29 day of August, 2016.

Ben A. V. [Signature]
(Clerk/Notary Public)

[Signature]
(Signature of Named Individual)

My commission expires 6-5-20



Q-#4

**Supplement to Auxiliary Questionnaire Alcohol Beverage License Application (Form AT-103 (R. 8-11))
for Jayme Braatz**

- Merrill & Houston's Steak Joint, LLC
- Eclipse Event Center, LLC

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of BELOIT County of ROCK
 City

The undersigned duly authorized officer(s)/members/managers of THE BELOIT CLUB, LLC DBA IRONWORKS GOLF LAB
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as IRONWORKS GOLF LAB
(trade name)

located at 625 4D ST, SUITE 100, BELOIT, WI 53511

appoints JAYME L BRAATZ
(name of appointed agent)
2220 EASY ST, BELOIT, WI 53511
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
MERRILL & HOUSTON'S STEAK JOINT, LLC

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 34 YRS

Place of residence last year 2220 Easy St, Beloit, WI 53511

For: THE BELOIT CLUB, LLC DBA IRONWORKS GOLF LAB
(name of corporation/organization/limited liability company)

By: [Signature] - Robert Gerbitz - President & CEO
(signature of Officer/Member/Manager)

And: [Signature] - Carla Swain - Secretary
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, JAYME BRAATZ, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 08/29/2010 Agent's age _____
(signature of agent) (date)
2220 EASY ST, BELOIT, WI 53511 Date of birth _____
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 10/03/16 by [Signature] Title Captain
(date) (signature of proper local official) (town chair, village president, police chief)



SUPPLEMENTAL QUESTIONNAIRE FOR AGENTS

You are required to provide the following information to the City of Beloit to assist in determining whether you meet the qualifications necessary to act as agent for the corporation or limited liability company that has submitted your appointment as agent. (Wis. Stats. 125.04(5) and (6)).

Please attach as many sheets as necessary to provide your answers to the questions below. Your notarized signature is required on the next page and constitutes your sworn statement that the information provided by you is truthful and accurate. It is also necessary that you have a corporate officer sign the second page and have that signature notarized also. The signing and notarization by the corporate officer constitutes a representation to the city that the corporation is requesting that the city rely on the information provided by the agent, which you attach.

QUESTIONS

1. The law requires that the entity appointing you as agent vest in you, by properly authorized and executed written delegation, full authority and control of the premises described in the license or permit of the entity, and of the conduct of all business on the premises relative to alcohol beverages, that the license or permittee could have and exercise if it were a natural person. Please state in your own words how you intend to fulfill those duties and exercise your authority.
2. Please describe any previous experience you have had in retail alcohol sales.
3. Please state how many other people will be under your supervision and engaged in alcohol beverage business.
4. Please describe what type of training you will offer to those under your supervision, describe whether the training will be ongoing, and attach any written training materials or policy manuals you intend to rely on.
5. Please describe in detail what training, policy, and procedures you intend to implement to ensure against underage sales.
6. Please describe what other employees will hold licenses to directly dispense alcohol.
7. Please describe whether you are going to be a full time employee and further state whether you either act as an alcohol agent for any other business or hold any other employment.

8. Please state your intended hours or schedule of being physically present at the licensed premises. Your intended hours should be set on a daily, weekly, or monthly basis as appropriate.
9. Please state whether you understand that you can be personally given citations by the police department for such things as underage sales, open after hours, or other alcohol related violations even when you are not on the premises.
10. Please describe any alcohol related violations you have been charged with in the last five (5) years. Provide the date of the offense, the nature of the charge, and the disposition of the matter. If there are none, so state.
11. Please provide any other information you believe that the City of Beloit should be aware of in deciding whether you satisfactorily qualify to be an alcohol beverage agent.



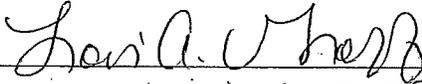
 Agent Signature

Jaime Braatz

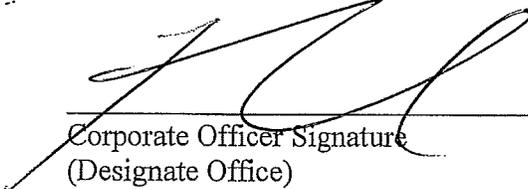
 Print Agent Name

Subscribed and sworn to be this 30 day of August, 2016





 Notary Public LORI A. GOFF
 My Commission Expires: 6-5-20



 Corporate Officer Signature
 (Designate Office)

Robert Gerbitz, President & CEO

 Print Corporate Officer Name

Subscribed and sworn to be this 9 day of September, 2016.





 Notary Public LORI A. GOFF
 My Commission Expires: 6-5-20

1. I, Jayme Braatz, will abide by all rules and regulations set by city and state pertaining to the sale of alcohol on the premises of the Ironworks Golf Lab. The persons responsible for the sale will be licensed and will be held accountable for any and/or all unlawful acts. The persons distributing the consumable beverages will be certified and trained under the Wisconsin Responsible Beverage Course as well as educated on all laws and guidelines set by the City of Beloit, the State of Wisconsin as well as the Ironworks Golf Lab.

I will regularly update the certified employees on any new laws and/or guidelines provided to me by the Wisconsin Restaurant Association, the City of Beloit and the State of Wisconsin. I will provide a trained and managed staff to be the distributors of the consumable beverages on the premises of the Ironworks Golf Lab.

Employees who do not comply with such rules, guidelines and laws will be subject to termination.

2. I have been in the hospitality industry for twenty years. I have retained a current Responsible Beverage Certification for seventeen years. My resume includes:
 - a. The Landing/Castaways-Busser/Server/Bartender 1996-2000
 - b. Hanson's Tavern-Bartender/Bar Manager 2000-2006
 - c. Glen Erin Golf Club-Assistant Food and Beverage Manager 2003-2006
 - d. The Rock Bar and Grill-General Manager/Agent 2006-2008
 - e. Liberty Inn-Bartender/Bar Manager/Bookkeeper 2008-2009
 - f. Gophers Filling Station-Bartender/Bar Manager 2009-2012
 - g. Merrill & Houston's Steak Joint-General Manager/Agent 2012-Present
 - h. Eclipse Event Center, LLC-General Manager/Agent 2014-Present
3. Six
4. Any and all staff executing the sale of any and all alcoholic beverage at the Ironworks Golf Lab will be required to pass the Responsible Beverage Certification for the State of Wisconsin. They will be required to keep their certification current and adhere to the City of Beloit's requirements. Regular updates on new laws and regulations will be provided to the staff in the form of written documentation, authorized by me as agent and acknowledged by all employees.
5. There will be a zero tolerance policy in place in regards to the sale of alcoholic beverages to a minor. All guests under the age of thirty-five will need to provide appropriate documentation showing they are of the age of twenty-one or older.
6. All staff, inclusive of management, over the age of eighteen will be required to obtain a Responsible Beverage Certification from the State of Wisconsin.
7. I am employed to oversee multiple venues for Geronimo Hospitality Group, subsequently under the ownership of Hendricks Commercial Properties. I am the General Manager of Merrill & Houston's Steak Joint and the Eclipse Event Center and currently act as Agent for both entities.
8. I intend to be present on the property of the Ironworks Golf Lab once weekly but my physical presence may vary depending on the incline or decline of business; however, I will not permit the sale of alcoholic beverages before the hour of 10am or after the hour of 10pm seven days a week.
9. Understood.
10. None

11. The intent of the sale of alcoholic beverages at the Ironworks Golf Lab is to provide similar services for our guests of which they would receive under regular golfing circumstances.

one required for EACH officer in a corporation

**AUXILIARY QUESTIONNAIRE
ALCOHOL BEVERAGE LICENSE APPLICATION**

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)	(middle name)	
Hendricks		Diane	M	
Home Address (street/route)	Post Office	City	State	Zip Code
One ABC Parkway		Beloit	WI	53511
Home Phone Number	Age	Date of Birth	Place of Birth	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Manager & CEO of The Beloit Club, LLC dba Ironworks Golf Lab
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 69 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. See attached
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Hendricks Holding	690 Third St, Suite 300, Beloit, WI	2009	Present
Employer's Name	Employer's Address	Employed From	To
ABC Supply Co. Inc	One ABC Parkway, Beloit, WI	1982	Present

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 6th day of September, 2016
Lori A. Goff
(Clerk/Notary Public)

[Signature]
(Signature of Named Individual)

My commission expires 6-5-20

**LORI A GOFF
Notary Public
State of Wisconsin**



Printed on Recycled Paper

Wisconsin Department of Revenue

**Supplement to Auxiliary Questionnaire Alcohol Beverage License Application (Form AT-103 (R. 8-11))
for Diane Hendricks**

Class B Liquor License for the following entities:

- Merrill & Houston's Steak Joint, LLC
- Lucy's #7 Burger Bar, LLC
- Eclipse Event Center, LLC
- The Beloit Club, LLC
- I.D. Delafield, LLC

one required for EACH officer in a corporation

**AUXILIARY QUESTIONNAIRE
ALCOHOL BEVERAGE LICENSE APPLICATION**

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Gerbitz		Robert		J	
Home Address (street/route)	Post Office	City	State	Zip Code	
W325N7098 Clearwater Dr		Merton	WI	53029	
Home Phone Number	Age	Date of Birth	Place of Birth		
608-302-7288		ε			

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
 - A member of a **partnership** which is making application for an alcohol beverage license.
 - President & CEO** of **The Beloit Club, LLC dba Ironworks Golf Lab**
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 47
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. see attached
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Larg Investments	574 Wells St. Delafield, WI	1998	2008
Intrepid Development	Oconomowoc, WI	1994	1998

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 7 day of September, 2016
Lori A. Goff
(Notary/Notary Public)

[Signature]
(Signature of Named Individual)

My commission expires 6-5-00

LORI A GOFF
Notary Public
State of Wisconsin



**Supplement to Auxiliary Questionnaire Alcohol Beverage License Application (Form AT-103 (R. 8-11))
for Robert Gerbitz**

Class B Liquor License for the following entities:

- Merrill & Houston's Steak Joint, LLC
- Lucy's #7 Burger Bar, LLC
- Eclipse Event Center, LLC
- The Beloit Club, LLC
- I.D. Delafield, LLC

one required for EACH officer in a corporation

**AUXILIARY QUESTIONNAIRE
ALCOHOL BEVERAGE LICENSE APPLICATION**

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Swain		Carla		Ann	
Home Address (street/route)		Post Office		City	
630 Rice Dr				Beloit	
Home Phone Number		Age		Date of Birth	
				Place of Birth	
				WI 53511	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Secretary/Officer of The Beloit Club LC Ironworks Golf Lab
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 69 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. See attached
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Hendricks Holding	690 Third St Suite 300, Beloit, WI	2009	Present
ABC Supply Co, Inc	One ABC Parkway, Beloit, WI	1984	2009

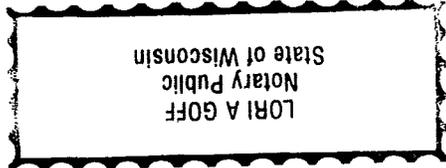
The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 6 day of September, 2016
Henri A. Wherry
(Clerk/Notary Public)

Carla Swain
(Signature of Named Individual)

My commission expires 10-5-20



**Supplement to Auxiliary Questionnaire Alcohol Beverage License Application (Form AT-103 (R. 8-11))
for Carla Swain**

Class B Liquor License for the following entities:

- Merrill & Houston's Steak Joint, LLC
- Lucy's #7 Burger Bar, LLC
- Eclipse Event Center, LLC
- The Beloit Club, LLC
- I.D. Delafield, LLC

**RESOLUTION APPROVING CHANGE OF AGENT ON THE CLASS "A" BEER
LICENSE FOR SPEEDWAY LLC OWNED BY MPC INVESTMENT LLC, D/B/A
SPEEDWAY #4087**

WHEREAS, the Agent of record for Speedway LLC Owned by MPC Investment LLC, d/b/a Speedway #4087, located at 148 Liberty Avenue is Jacob M. Olson;

WHEREAS, Speedway LLC Owned by MPC Investment LLC, has requested and the Alcohol Beverage License Control Committee has recommended that the Agent be changed to Katherine McWilliams for the licensing period ending June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Beloit that the Agent for the alcohol beverage license for Speedway LLC Owned by MPC Investment LLC, d/b/a Speedway #4087, located at 148 Liberty Avenue, is hereby changed to Katherine McWilliams.

Dated this 17th day of October 2016.

BELOIT CITY COUNCIL

David F. Luebke, City Council President

Attest:

Lorena Rae Stottler, City Clerk

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic: Resolution approving **Change of Agent** on the Class "A" Beer License for Speedway 4087, located at 148 Liberty Avenue, Beloit from Jacob M. Olson to Katherine McWilliams.

Date: September 19, 2016

Presenter(s): Lorena Rae Stottler

Department: City Clerk

Overview/Background Information:

Speedway 4087, located at 148 Liberty Avenue, in the City of Beloit has requested that Katherine McWilliams be appointed the new agent for the license period July 1, 2016 to June 30, 2017.

Key Issues (maximum of 5):

1. Speedway 4087 located at 148 Liberty Avenue, in the City of Beloit, has appointed Katherine McWilliams as Agent via corporate letter dated August 18, 2016, replacing Jacob M. Olson.
2. A complete application with fees has been submitted to the Clerk's office and is being placed on the September 13th ABLCC agenda for consideration. The agent did not show and it was moved to table to the October 11th ABLCC agenda for consideration. The Committee recommends approval of agent by a vote of 5-0.
3. Captain Risse certified that he checked municipal and state criminal records and to the best of his knowledge, with the available information, the character, record and reputation are satisfactory and therefore, has no objection to the agent appointment.
4. Attorney Krueger asked Ms. McWilliams to reaffirm her answer to question #9 on her supplemental questionnaire for agents which asks if she understands that she can be personally given citations by the Police Department for such things as underage sales, open after hours or other related violations, even when she is not on the premises. Ms. McWilliams reaffirmed that she understood this responsibility.

Conformance to Strategic Plan: N/A

Sustainability:

- **Reduce dependence upon fossil fuels** – N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** – N/A
- **Reduce dependence on activities that harm life sustaining eco-systems** – N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently** – N/A

Action required/Recommendation:

Staff recommends that City Council approve of the Change of Agent.

Fiscal Note/Budget Impact: N/A

Attachments:

Resolution, Schedule of Appointment and Auxiliary Questionnaire

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of BELOIT County of ROCK City

The undersigned duly authorized officer(s)/members/managers of SPEEDWAY LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as SPEEDWAY 4087
(trade name)

located at 148 LIBERTY AVENUE, BELOIT, WI 53511

appoints KATHERINE MCWILLIAMS
(name of appointed agent)

115 MERRILL STREET, BELOIT, WI 53511
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 4 YEARS

Place of residence last year 115 MERRILL STREET, BELOIT, WI 53511

For: SPEEDWAY LLC
(name of corporation/organization/limited liability company)

By: *David E. Ball* David E. Ball, Secretary
(signature of Officer/Member/Manager)

And: *Ronald L. Edmiston* Ronald L. Edmiston, Treasurer
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, KATHERINE MCWILLIAMS, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Katherine McWilliams 8-26-2016 Agent's age
(signature of agent) (date)

115 MERRILL STREET, BELOIT, WI 53511 Date of birth
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 09/06/16 by *Don M. Price* Title Captain BRO
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
MCWILLIAMS		KATHERINE			
Home Address (street/route)		Post Office		City	
115 MERRILL ST.				BELOIT	
Home Phone Number		Age		Date of Birth	
608-362-0805					
				State	
				WI	
				Zip Code	
				53511	
				Place of Birth	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- KATHERINE MCWILLIAMS, Agent of SPEEDWAY LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 4 YEARS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
SPEEDWAY LLC	PO BOX 1500, SPRINGFIELD, OH	04/15/2016	Current
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 26 day of August, 2016
Janet A. Halls - clerk
(Clerk/Notary Public)

Katherine McWilliams
(Signature of Named Individual)
Katherine McWilliams, Agent for Speedway LLC

My commission expires 8-19-2019

Printed on Recycled Paper



**SUPPLEMENTAL QUESTIONNAIRE
FOR AGENTS**

You are required to provide the following information to the City of Beloit to assist in determining whether you meet the qualifications necessary to act as agent for the corporation or limited liability company that has submitted your appointment as agent. (Wis. Stats. 125.04(5) and (6)).

Please attach as many sheets as necessary to provide your answers to the questions below. Your notarized signature is required on the next page and constitutes your sworn statement that the information provided by you is truthful and accurate. It is also necessary that you have a corporate officer sign the second page, and have that signature notarized also. The signing and notarization by the corporate officer constitutes a representation to the city that the corporation is requesting that the city rely on the information provided by the agent, which you attach.

QUESTIONS

1. The law requires that the entity appointing you as agent vest in you, by properly authorized and executed written delegation, full authority and control of the premises described in the license or permit of the entity, and of the conduct of all business on the premises relative to alcohol beverages, that the license or permittee could have and exercise if it were a natural person. Please state in your own words how you intend to fulfill those duties and exercise your authority. *Cardins making sure the IDs are not expired or tampered with going to make sure everyone is*
2. Please describe any previous experience you have had in retail alcohol sales. *Speedway*
3. Please state how many other people will be under your supervision and engaged in alcohol beverage business. *8*
4. Please describe what type of training you will offer to those under your supervision, describe whether the training will be ongoing, and attach any written training materials or policy manuals you intend to rely on. *Speedway will provide alcohol computer training*
5. Please describe in detail what training, policy, and procedures you intend to implement to ensure against underage sales. *We card everyone no matter the age*
6. Please describe what other employees will hold licenses to directly dispense alcohol. *8*
7. Please describe whether you are going to be a full time employee and further state whether you either act as an alcohol agent for any other business or hold any other employment. *full time*

8. Please state your intended hours or schedule of being physically present at the licensed premises. Your intended hours should be set on a daily, weekly, or monthly basis as appropriate. Monday thru Saturday 8 AM to 11:00 pm
Sunday 12:00pm - 11:00pm

9. Please state whether you understand that you can be personally given citations by the police department for such things as underage sales, open after hours, or other alcohol related violations even when you are not on the premises. yes

10. Please describe any alcohol related violations you have been charged with in the last five (5) years. Provide the date of the offense, the nature of the charge, and the disposition of the matter. If there are none, so state. none

11. Please provide any other information you believe that the City of Beloit should be aware of in deciding whether you satisfactorily qualify to be an alcohol beverage agent. none
none

Katherine Williams
Agent Signature

Katherine McWilliams
Print Agent Name

Subscribed and sworn to be this 17 day of Aug, 2014.

Notary Public _____

My Commission Expires: _____

Corporate Officer Signature
(Designate Office)

Print Corporate Officer Name _____

Subscribed and sworn to be this _____ day of _____, 20____.

Notary Public _____

My Commission Expires: _____



SUPPLEMENTAL QUESTIONNAIRE FOR AGENTS

You are required to provide the following information to the City of Beloit to assist in determining whether you meet the qualifications necessary to act as agent for the corporation or limited liability company that has submitted your appointment as agent. (Wis. Stats. 125.04(5) and (6)).

Please attach as many sheets as necessary to provide your answers to the questions below. Your notarized signature is required on the next page and constitutes your sworn statement that the information provided by you is truthful and accurate. It is also necessary that you have a corporate officer sign the second page and have that signature notarized also. The signing and notarization by the corporate officer constitutes a representation to the city that the corporation is requesting that the city rely on the information provided by the agent, which you attach.

QUESTIONS

1. The law requires that the entity appointing you as agent vest in you, by properly authorized and executed written delegation, full authority and control of the premises described in the license or permit of the entity, and of the conduct of all business on the premises relative to alcohol beverages, that the license or permittee could have and exercise if it were a natural person. Please state in your own words how you intend to fulfill those duties and exercise your authority.
2. Please describe any previous experience you have had in retail alcohol sales.
3. Please state how many other people will be under your supervision and engaged in alcohol beverage business.
4. Please describe what type of training you will offer to those under your supervision, describe whether the training will be ongoing, and attach any written training materials or policy manuals you intend to rely on.
5. Please describe in detail what training, policy, and procedures you intend to implement to ensure against underage sales.
6. Please describe what other employees will hold licenses to directly dispense alcohol.
7. Please describe whether you are going to be a full time employee and further state whether you either act as an alcohol agent for any other business or hold any other employment.

8. Please state your intended hours or schedule of being physically present at the licensed premises. Your intended hours should be set on a daily, weekly, or monthly basis as appropriate.
9. Please state whether you understand that you can be personally given citations by the police department for such things as underage sales, open after hours, or other alcohol related violations even when you are not on the premises.
10. Please describe any alcohol related violations you have been charged with in the last five (5) years. Provide the date of the offense, the nature of the charge, and the disposition of the matter. If there are none, so state.
11. Please provide any other information you believe that the City of Beloit should be aware of in deciding whether you satisfactorily qualify to be an alcohol beverage agent.

Katherine McWilliams

*local Agent signature on separate sheet
Agent Signature

Katherine McWilliams, Agent for Speedway LLC
Print Agent Name

Subscribed and sworn to be this 26 day of August, 20 16.

Sharon L. Stevens

Notary Public _____

My Commission Expires: 8-23-2019

R. L. Edmiston

Corporate Officer Signature
(Designate Office)

Ronald L. Edmiston, Treasurer for Speedway LLC
Print Corporate Officer Name

Subscribed and sworn to be this 23rd day of August, 20 16.

Sharon L. Stevens

Notary Public _____

My Commission Expires: **SHARON L. STEVENS**

NOTARY PUBLIC - OHIO

MY COMMISSION EXPIRES 5/14/2021

Wisconsin Responsible Beverage Server Training

Katherine Mcwilliams

has met all training requirements and successfully completed the above course and/or exam.

Date of Completion: 05/28/2015

Kelley Bailey

Authorized Signature

ServerLicense.com is approved by the Wisconsin Department of
Revenue and fully complies with statutes 125.04 and 125.17. Present
this certificate to your local municipal clerk's office to receive your
Operator's or Retail License.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613



August 18, 2016

Beloit City Clerk
100 State St.
Beloit, WI 53511

To Whom It May Concern:

Speedway # 4087 located at 148 Liberty Ave., Beloit, WI 53511 has a change of Agent.

Speedway LLC appoints Katherine McWilliams as Agent to represent Speedway # 4087. Katherine will be replacing Jacob Olson, who recently terminated his employment with Speedway.

Katie will be delivering her packet to the City to complete the Change of Agent process shortly once I am able to obtain the necessary corporate officer signatures.

I apologize for the inconvenience of the 8/16/2016 letter with Samantha Mitchell listed as the replacement Agent. Apparently, there were recent residency changes that the GM was unaware of.

If you have any questions please don't hesitate to contact me at 937-863-7191 or Jmshaw@speedway.com

Sincerely,

Jill Shaw, License Coordinator
For Speedway LLC

**RESOLUTION APPROVING CHANGE OF AGENT ON THE CLASS "A" BEER AND
"CLASS A" LIQUOR LICENSE CIDER ONLY FOR PILOT TRAVEL CENTERS LLC,
D/B/A PILOT TRAVEL CENTER #289**

WHEREAS, the Agent of record for Pilot Travel Centers LLC, d/b/a Pilot Travel Center #289, located at 3001 Milwaukee Road is Brenda K. Boss;

WHEREAS, Pilot Travel Centers LLC, has requested and the Alcohol Beverage License Control Committee has recommended that the Agent be changed to Victoria VanCoulter for the licensing period ending June 30, 2017

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Beloit that the Agent for the alcohol beverage license for Pilot Travel Centers LLC, d/b/a Pilot Travel Center #289, located at 3001 Milwaukee Road, is hereby changed to Victoria VanCoulter.

Dated this 17th day of October 2016.

BELOIT CITY COUNCIL

David F. Luebke, City Council President

Attest:

Lorena Rae Stottler, City Clerk

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic: Resolution approving **Change of Agent** on the Class “A” Beer and “Class A” Cider Only License for Pilot Travel Center #289, located at 148 Liberty Avenue, Beloit from Brenda K. Boss to Victoria VanCoulter.

Date: October 17, 2016

Presenter(s): Lorena Rae Stottler

Department: City Clerk

Overview/Background Information:

Pilot Travel Center #289, located at 3001 Milwaukee Road, in the City of Beloit has requested that Victoria VanCoulter be appointed the new agent for the license period October 17, 2016 to June 30, 2017.

Key Issues (maximum of 5):

1. Pilot Travel Center #289, located at 3001 Milwaukee Road, in the City of Beloit, has appointed Victoria VanCoulter as Agent via corporate letter dated September 12, 2016, replacing Brenda K. Boss.
2. A complete application with fees has been submitted to the Clerk’s office and is being placed on the October 11th ABLCC agenda for consideration. The Committee recommends approval of agent by a vote of 5-0.
3. Captain Risse certified that he checked municipal and state criminal records and to the best of his knowledge, with the available information, the character, record and reputation are satisfactory and therefore, has no objection to the agent appointment.
4. Attorney Krueger asked Ms. VanCoulter to reaffirm her answer to question #9 on her supplemental questionnaire for agents which asks if she understands that she can be personally given citations by the Police Department for such things as underage sales, open after hours or other related violations, even when she is not on the premises. Ms. VanCoulter reaffirmed that she understood this responsibility.

Conformance to Strategic Plan: N/A

Sustainability:

- **Reduce dependence upon fossil fuels** – N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** – N/A
- **Reduce dependence on activities that harm life sustaining eco-systems** – N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently** – N/A

Action required/Recommendation:

Staff recommends that City Council approve of the Change of Agent.

Fiscal Note/Budget Impact: N/A

Attachments:

Resolution, Schedule of Appointment and Auxiliary Questionnaire

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town of Beloit County of Rock
 Village of Beloit
 city

The undersigned duly authorized officer(s)/members/managers of Pilot Travel Centers LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Pilot Travel Center #289
(trade name)

located at 3001 Milwaukee Road, Beloit, WI 53511

appoints Victoria VanCoulter
(name of appointed agent)
1131 West Grand Ave. Beloit, WI 53511
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No if so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 24 years

Place of residence last year 1983 Colony Ct. #5, Beloit, WI 53510

FOE Pilot Travel Centers LLC
(name of corporation/organization/limited liability company)

By: Mitchell D. Steenrod - SVP & CEO
(signature of Officer/Member/Manager)

And: [Signature]
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Victoria VanCoulter, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 9-13-16 Agent's age _____
(signature of agent) *(date)*
1131 West Grand Ave. Beloit, WI 53511 Date of birth _____
(home address of agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 10/03/16 by [Signature] Title Captain
(date) *(signature of proper local official)* *(town chair, village president, police chief)*

SUPPLEMENTAL QUESTIONNAIRE FOR AGENTS

You are required to provide the following information to the City of Beloit to assist determining whether you meet the qualifications necessary to act as agent for the corporation or limited liability company that has submitted your appointment as agent. (Wis. Stats. 125.04(5) and (6)).

Please attach as many sheets as necessary to provide your answers to the questions below. Your notarized signature is required on the next page and constitutes your sworn statement that the information provided by you is truthful and accurate. It is also necessary that you have a corporate officer sign the second page and have that signature notarized also. The signing and notarization by the corporate officer constitutes a representation to the city that the corporation is requesting that the city rely on the information provided by the agent, which you attach.

QUESTIONS

1. The law requires that the entity appointing you as agent vest in you, by properly authorized and executed written delegation, full authority and control of the premises described in the license or permit of the entity, and of the conduct of all business on the premises relative to alcohol beverages, that the licensee or permittee could have and exercise if it were a natural person. Please state in your own words how you intend to fulfill those duties and exercise your authority.
2. Please describe any previous experience you have had in retail alcohol sales.
3. Please state how many other people will be under your supervision and engaged in alcohol beverage business.
4. Please describe what type of training you will offer to those under your supervision, describe whether the training will be ongoing and attach any written training materials or policy manuals you intend to rely on.
5. Please describe in detail what training, policy and procedures you intend to implement to ensure against underage sales.
6. Please describe what other employees will hold licenses to directly dispense alcohol.
7. Please describe whether you are going to be a full time employee and further state whether you either act as an alcohol agent for any other business or hold any other employment.

8. Please state your intended hours or schedule of being physically present at the licensed premises. Your intended hours should be set out on a daily, weekly or monthly basis as appropriate.

9. Please state whether you understand that you can be personally given citations by the police department for such things as underage sales, open after hours or other alcohol related violations even when you are not on the premises.

10. Please describe any alcohol related violations you have been charged with in the last five (5) years. Provide the date of the offense, the nature of the charge and the disposition of the matter. If there are none, so state.

11. Please provide any other information you believe that the City of Beloit should be aware of in deciding whether you satisfactorily qualify to be an alcohol beverage agent.



Agent Signature

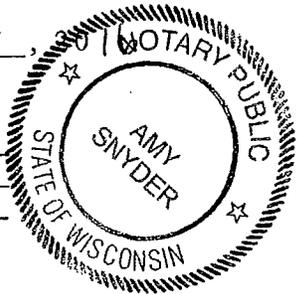
Victoria VanCoulter

(Print Agent Name)

Subscribed and sworn to before me this 13th day of September, 2016



Notary Public Amy Snyder
My commission: expires 9/11/20
Corporate Officer Signature
(Designate Office)



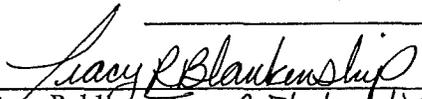


Mitchell D. Steenrod - SVP & CFO

(Print Corporate Officer Name)

Subscribed and sworn to before me this 22nd day of Sept., 2016





Notary Public Tracy R. Blankenship
My commission: My Commission Expires September 30, 2017

1. As agent of the alcohol license at Pilot Travel Center in Beloit Wisconsin, I intend to make sure all employees who may sell alcohol have taken all appropriate courses for selling alcohol within the limits of the law. Furthermore, I will ensure all employees who sell alcohol on this premises bear the competency required by means of training courses and tests provided and required by Pilot Travel Center's employee education programs.

2. I currently hold my alcohol beverage license, approximately 2 years, through Pilot Travel Center.

3. Approximately 20 people will be under my supervision.

4. Through Pilot Travel Center there are videos and tests for selling alcohol, which employees are required to finish during their first three days of employment. After the initial courses are past, further training will be verbal training whenever necessary. Furthermore, Pilot Travel Center requires a quarterly "refresher" on selling alcohol responsibly, and within the limits required by law.

5. At Pilot Travel Center we remind employees who sell alcohol they are allowed to require identification from anyone trying to buy alcohol, no matter what. We also train the employees to scan the identification onto the register to ensure the age. Furthermore, discuss common "red flags" to watch for when selling alcohol responsibly, and reminding employees they can refuse to sell to an already intoxicated customer.

6. Members of management at Pilot Travel Center will hold licenses to directly dispense alcohol. There will always be at least one person on the premises with an alcohol beverage license. (there is always at least one manager on the premises at all times).

7. I am a full time employee for Pilot Travel Center, and do not act as an agent for any other business nor hold any other employment.

8. I will be physically present at Pilot Travel Center Monday through Friday, 8 AM to 4 PM.

9. I understand that I can personally be cited by the police department for alcohol violations even if I am not on the premises.

10. I have had no alcohol related violations.

11. I have already held my alcohol beverage license for approximately 2 years, and have gone through training for the state of Wisconsin, and Pilot Travel Center requirements.

**AUXILIARY QUESTIONNAIRE
ALCOHOL BEVERAGE LICENSE APPLICATION**

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
VanCoulter,		Victoria		Kirstine	
Home Address (street/route)		Post Office	City	State	Zip Code
1131 West Grand Ave.			Beloit	WI	53511
Home Phone Number		Age	Date of Birth	Place of Birth	
608-312-8308				Belgium, WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Agent** Of (Officer/Director/Member/Manager/Agent) (Name of Corporation Limited Liability Company or Nonprofit organization)
Pilot Travel Centers LLC
which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 24 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
if yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) _____
(Address By City and County)

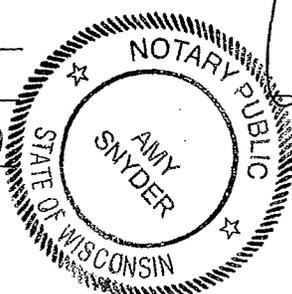
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Dollar Tree	#181 3623 Milton Ave., Janesville, WI	Nov, 2013	Jan, 2014
Dunkin' Donuts	2121 Milton Ave., Janesville, WI	Aug. 2012	Aug, 2013

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me this 11th day of September, 2016

[Signature]
(Clerk/Notary Public)



[Signature]
Victoria VanCoulter

My commission expires 9.11.20

Printed on Recycled Paper



September 12, 2016

City of Beloit
City Clerk's Office
100 State Street
Beloit, WI 53511

*RE: City of Beloit - Change of Agent
Pilot Travel Center #289*

Dear Ms. Jelene Ahrens, Deputy City Clerk:

We would like to appoint Victoria VanCoulter as our agent for our alcohol license for Pilot Travel Center #289. Victoria VanCoulter will be replacing Brenda K. Boss as agent. The following signed documents will be forwarded as soon as possible along with the \$10.00 fee:

- Schedule for Appointment of Agent
- Auxiliary Questionnaire
- Supplemental Questionnaire

If you have any questions or need additional information, please contact Kevin Crawford at (865) 474-2990 or via email at Kevin.Crawford@pilottravelcenters.com

Sincerely,

A handwritten signature in black ink, appearing to read "M. Steenrod", written over a horizontal line.

Mitchell D. Steenrod
CFO & SVP

Pilot Travel Centers LLC
5508 Lonas Drive
Knoxville, TN, 37909
1-800-562-6210

RESOLUTION
AUTHORIZING FINAL PAYMENT OF PUBLIC WORKS CONTRACT C16-19
Bridge Sealing and Painting

WHEREAS, work under this contract has been completed satisfactorily and in conformance with the requirements of the contract; and

WHEREAS, This project applied protective coatings to five city bridges; and

WHEREAS, the city engineer, comptroller, and attorney recommend final payment to the contractor.

NOW, THEREFORE, BE IT RESOLVED, by the City of Beloit City Council that Waumandee Creek Sealants, LLC be paid \$47,575.00 as the final payment for Public Works Contract C16-19 Bridge Sealing and Painting as recommended by the City Engineer.

Dated at Beloit, Wisconsin, this 17th day of October 2016.

BELOIT CITY COUNCIL

David F. Luebke, President

ATTEST:

Lorena Rae Stottler, City Clerk

CITY OF БЕЛОIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: Final Payment for Contract C16-19, Bridge Sealing and Painting

Date: October 17, 2016

Presenter(s): Gregory Boysen

Department(s): Public Works/ Engineering

Overview/Background Information:

This project applied protective coatings to five city bridges.

Key Issues (maximum of 5):

1. The requirements of the contract have been completed to the satisfaction of the City.
 2. The awarded contract amount was \$ 47,575.00
Quantity decreases and change orders \$.00
Net payment due contractor \$ 47,575.00
 3. The City Engineer, City Attorney, and Director of Accounting recommend that a final payment be made to Waumandee Creek Sealants, LLC in the amount of \$47,575.00
-

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**
 - This project enhances the quality of life in Beloit by improving the appearance and extending the service life of these bridges.
-

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels**
n/a
 - **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
n/a
 - **Reduce dependence on activities that harm life sustaining eco-systems**
n/a
 - **Meet the hierarchy of present and future human needs fairly and efficiently**
The serviced bridges meet the present and future human needs by extending their life, increasing pedestrian safety and improving the appearance.
-

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation:

Approval of the Resolution authorizing the Final Payment.

Fiscal Note/Budget Impact:

Adequate funding is available in the 2016 Capital Improvement Plan.

CITY OF BELOIT
DEPARTMENTAL CORRESPONDENCE

TO: Mike Flesch

FROM: Andy Hill, Project Engineer 

DATE: September 21, 2016

SUBJECT: Final Payment Contract C16-19
Bridge Sealing and Painting

The work on this project was completed on September 20, 2016. I have inspected the work and find it to be satisfactory and in compliance with the requirements of the contract. The contractor has asked for final payment. The project was inspected by city staff. The final payment quantities have been approved by the contractor.

The original contract amount was for \$47,575.00, and there were no changes to that amount. Payments to date under this contract total \$.00, and there were no subcontractors.

Therefore, I recommend a final payment in the amount of \$47,575.00 be made to Waumandee Creek Sealants, LLC

CITY OF BELOIT
DEPARTMENTAL CORRESPONDENCE

TO: Andy Hill, Project Engineer

FROM: Elizabeth A. Krueger, City Attorney 

DATE: September 28, 2016

SUBJECT: **Final Payment Public Works Contract C16-19**
Bridge Sealing and Painting
Waumandee Creek Sealants, LLC

I have reviewed the materials you sent over for final payment approval on the above contract. Everything appears in order and you may process the matter in your normal fashion.

/tdh
encs.

ORDINANCE NO. _____

**AN ORDINANCE TO ESTABLISH 2-HOUR PARKING
TIME LIMIT IN IRON WORKS SOUTH PARKING LOT**

The City Council of the City of Beloit, Rock County, Wisconsin, do ordain as follows:

Section 1: Section 13.02 of the Code of General Ordinances of the City of Beloit, Rock County, Wisconsin, is hereby amended by adding to Section I (C), Index of Special Locations, Downtown Parking Time Limits, 2-Hour Parking Zones, the following:

Iron Works South Parking Lot – 4 southernmost interior rows (48 stalls)

Section 2: This ordinance shall take effect and be in force upon its passage and publication.

Adopted this _____ day of _____, 2016.

BELOIT CITY COUNCIL:

By: _____
David F. Luebke, Council President

ATTEST:

Lorena Rae Stottler, City Clerk

Published this _____ day of _____, 2016

Effective this _____ day of _____, 2016

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: An Ordinance to establish time restrictions for terrace parking at 819 Clary Street.

Date: October 17, 2016

Presenter(s) Greg Boysen, Public Works Director

Department(s): Public Works/Engineering

Overview/Background Information:

The City of Beloit received the request from Andrew Janke, Economic Development Director on behalf of Hendricks Commercial Properties.

Key Issues (maximum of 5):

1. The Traffic Review Committee reviewed the issue during the October 3, 2016 special meeting and the Committee voted (5-0) in favor of establishing a 2-hour time limit for 48 stalls located within the Iron Works South Parking Lot.
2. New developments are continuing to locate within Hendricks Commercial Properties facility located along Third Street, including the YMCA.
3. The YMCA plans to move into the space along Third Street in the first part of 2017.
4. The 2-hour parking time limits are intended to accommodate the 'customers' for businesses in the area, including the members of the YMCA.
5. The DBA contacted adjacent property owners and gave an update at the TRC meeting that all responses were in favor of the change to 2-hours.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels**
N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
N/A
- **Reduce dependence on activities that harm life sustaining eco-systems**
N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently**
N/A

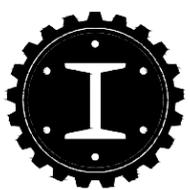
If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation:

The Engineering Division recommends designating a 2-hour time limit for 48 stalls in the Iron Works South Parking Lot.

Fiscal Note/Budget Impact:

EXISTING PARKING WITH PHASE 2 IMPROVEMENTS	
PRIVATE PARKING	216 STALLS
PUBLIC PARKING	306 STALLS
TOTAL PARKING	522 STALLS



IRONWORKS

PARKING LAYOUT
EXISTING & PHASE 2

J:\32200-32299\32215 HCP\CONCEPTS-EXHIBITS\2016-07-21 Public Lot Overview.dwg

ORDINANCE NO. _____

**AN ORDINANCE TO ADD SIGNAL LOCATIONS TO
INDEX OF SPECIAL LOCATIONS AT
GATEWAY/CRANSTON AND GATEWAY/COLLEY**

The City Council of the City of Beloit, Rock County, Wisconsin, do ordain as follows:

Section 1: Section 13.02 of the Code of General Ordinances of the City of Beloit, Rock County, Wisconsin, is hereby amended by Adding to Section VI (D), Index of Special Locations, Traffic Controls, Signal Intersections, the following:

Gateway Boulevard and Cranston Road
Gateway Boulevard and Colley Road

Section 2: This ordinance shall take effect and be in force upon its passage and publication.

Adopted this _____ day of _____, 2016.

BELOIT CITY COUNCIL:

By: _____
David F. Luebke, Council President

ATTEST:

Lorena Rae Stottler, City Clerk

Published this _____ day of _____, 2016

Effective this _____ day of _____, 2016

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: An Ordinance to add signal locations to the Index of Special Locations at Gateway/Cranston and Gateway/Colley.

Date: October 17, 2016

Presenter(s) Greg Boysen, Public Works Director

Department(s): Public Works/Engineering

Overview/Background Information:

The City of Beloit recently completed the signal upgrade at Cranston/Gateway and is in the process of constructing the signals at Colley/Gateway.

Key Issues (maximum of 5):

1. The Traffic Review Committee reviewed the issue during the July 25, 2016 meeting and the Committee voted (4-0) in favor adding both locations to the Index of Special Locations.
2. Pratt Industries was recently constructed at the intersection of Cranston Road and Gateway Boulevard.
3. A new entrance, turn lanes and signal upgrades were completed by the City of Beloit in conjunction with the Pratt project.
4. In addition to the upgrades at the intersection of Cranston Road/Gateway Boulevard, the City of Beloit is currently in the process of reconstructing a portion of Colley Road to an urban section. Signals will be installed at the intersection of Colley Road and Gateway Boulevard.
5. All future truck deliveries to Pratt are scheduled to use the southern entrance/exit to the site which is located along Colley Road.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels**
N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
N/A
- **Reduce dependence on activities that harm life sustaining eco-systems**
N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently**
N/A

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation:

The Engineering Division recommends adding the signals at the intersections of Gateway/Cranston and Gateway/Colley to the Index of Special Locations.

Fiscal Note/Budget Impact:

Signal upgrades were included in cost of CIP projects.

ORDINANCE NO. _____

**AN ORDINANCE TO REMOVE PARKING ON THE
NORTH SIDE OF WEST GRAND AVENUE ADJACENT TO
715 WEST GRAND AVENUE**

The City Council of the City of Beloit, Rock County, Wisconsin, do ordain as follows:

Section 1: Section 13.02 of the Code of General Ordinances of the City of Beloit, Rock County, Wisconsin, is hereby amended by Adding to Section II, Index of Special Locations, Parking Prohibited at All Times, the following:

West Grand Avenue – From Brooks Street to approximately 125' west – NORTH SIDE

Section 2: This ordinance shall take effect and be in force upon its passage and publication.

Adopted this _____ day of _____, 2016.

BELOIT CITY COUNCIL:

By: _____
David F. Luebke, Council President

ATTEST:

Lorena Rae Stottler, City Clerk

Published this _____ day of _____, 2016

Effective this _____ day of _____, 2016

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: An Ordinance to remove parking on the north side of West Grand Avenue adjacent to 715 W. Grand.

Date: October 17, 2016

Presenter(s) Greg Boysen, Public Works Director

Department(s): Public Works/Engineering

Overview/Background Information:

The City of Beloit recently razed the building located at 715 West Grand Avenue.

Key Issues (maximum of 5):

1. The Traffic Review Committee reviewed the issue during the July 25, 2016 meeting and the Committee voted (4-0) in favor of removing the parking on the north side of West Grand Avenue adjacent to 715 W. Grand.
2. After the demolition of the building, City crews removed existing driveways, repaired/replaced curb and sidewalk.
3. The property is located at a skewed intersection which has unique sightlines for vehicles approaching the 8th Street/Brooks Street/W. Grand intersection.
4. The previous driveway locations and proximity to the intersection restricted vehicle parking in the past.
5. After evaluating the new layout, it was determined that parking should be officially removed to allow for better sightlines at the intersection.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels**
N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
N/A
- **Reduce dependence on activities that harm life sustaining eco-systems**
N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently**
N/A

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation:

The Engineering Division recommends removing parking on the north side of West Grand Avenue adjacent to 715 W. Grand.

Fiscal Note/Budget Impact:



W. GRAND AVENUE



City of
BELOIT, Wisconsin



LOCATION: 715 W. Grand Avenue

CITY OF BELOIT, WISCONSIN

SCALE: None

DRAWN BY: JRD (2016)

ORDINANCE NO. _____

**AN ORDINANCE TO REMOVE PARKING ON THE
SOUTH SIDE OF PUBLIC AVENUE ADJACENT TO
424 COLLEGE STREET**

The City Council of the City of Beloit, Rock County, Wisconsin, do ordain as follows:

Section 1: Section 13.02 of the Code of General Ordinances of the City of Beloit, Rock County, Wisconsin, is hereby amended by Adding to Section III (H), Index of Special Locations, Parking Time Limited on Certain Street, Miscellaneous Limitations on Parking, the following:

Public Avenue – From College Street to approximately 85’ west – SOUTH SIDE

Section 2: This ordinance shall take effect and be in force upon its passage and publication.

Adopted this _____ day of _____, 2016.

BELOIT CITY COUNCIL:

By: _____
David F. Luebke, Council President

ATTEST:

Lorena Rae Stottler, City Clerk

Published this _____ day of _____, 2016

Effective this _____ day of _____, 2016

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: An Ordinance to remove parking on the south side of Public Avenue adjacent to 424 College Street between 10:00 AM – 1:00 PM.

Date: October 17, 2016

Presenter(s) Greg Boysen, Public Works Director

Department(s): Public Works/Engineering

Overview/Background Information:

The City of Beloit received a request from Meals on Wheels to remove parking along Public Avenue in the area of their pick-up/drop-off.

Key Issues (maximum of 5):

1. The Traffic Review Committee reviewed the issue during the July 25, 2016 meeting and the Committee voted (4-0) in favor of removing the parking on the south side of Public Avenue adjacent to 424 College Street.
2. Meals on Wheels is located on the corner of Public and College. Currently, the volunteer drivers use the Public Avenue door to pick-up/drop-off meals.
3. Since 1971, Beloit Meals on Wheels has been serving the Greater Beloit community residents who find themselves in need of therapeutic diets or seven-day-a-week service.
4. Normal pick-up occurs around 11 AM and normal drop-off occurs after noon.
5. After talking with Ellen Wiegand, Executive Director of Beloit Meals on Wheels, it was decided that the best option would be to create a No-Parking/Loading zone between the hours of 10:00 AM and 1:00 PM.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels**
N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
N/A
- **Reduce dependence on activities that harm life sustaining eco-systems**
N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently**
N/A

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation:

The Engineering Division recommends removing parking on the south side of Public Avenue adjacent to 424 College Street between 10:00 AM – 1:00 PM.

Fiscal Note/Budget Impact:



MEALS ON WHEELS



City of
BELOIT, Wisconsin



LOCATION: 424 College Street

CITY OF BELOIT, WISCONSIN

SCALE: None

DRAWN BY: JRD (2016)

ORDINANCE NO. _____

**AN ORDINANCE TO ESTABLISH TIME RESTRICTIONS FOR
TERRACE PARKING AT 819 CLARY STREET**

The City Council of the City of Beloit, Rock County, Wisconsin, do ordain as follows:

Section 1: Section 13.02 of the Code of General Ordinances of the City of Beloit, Rock County, Wisconsin, is hereby amended by adding to Section III (C), Index of Special Locations, Parking Time Limits on Certain Street, 30-Minute Parking, the following:

Clary Street – 819 Clary Street, Monday-Friday, 6:00 AM - 6:00 PM

Section 2: This ordinance shall take effect and be in force upon its passage and publication.

Adopted this _____ day of _____, 2016.

BELOIT CITY COUNCIL:

By: _____
David F. Luebke, Council President

ATTEST:

Lorena Rae Stottler, City Clerk

Published this _____ day of _____, 2016

Effective this _____ day of _____, 2016

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: An Ordinance to establish time restrictions for terrace parking at 819 Clary Street.

Date: October 17, 2016

Presenter(s) Greg Boysen, Public Works Director

Department(s): Public Works/Engineering

Overview/Background Information:

The City of Beloit received the request from Shelley Cousin, Board member of Little Turtles' Playhouse, Inc.

Key Issues (maximum of 5):

1. The Traffic Review Committee reviewed the issue during the October 3, 2016 special meeting and the Committee voted (5-0) in favor of establishing a 30-minute time limit on weekdays between 6 AM-6PM.
2. The property at 819 Clary Street was recently renovated to allow for a child care center which is able to serve up to 48 children between the ages of 0-6 years.
3. The terrace parking stalls would be limited to 30-minutes on weekday between the hours of 6 AM-6 PM to allow pick-up/drop-off activities to occur.
4. Alternate overnight parking would be in effect for this area due to the limited time frame for the 30 minute parking.
5. Construction in the right-of-way is not needed, as the terrace parking area already exists.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels**
N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
N/A
- **Reduce dependence on activities that harm life sustaining eco-systems**
N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently**
N/A

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation:

The Engineering Division recommends designating the terrace parking in front of 819 Clary Street 30 minutes between the hours of 6 AM-6PM, Monday-Friday.

Fiscal Note/Budget Impact:

October 17, 2016

**APPOINTMENT REVIEW COMMITTEE
REPORT TO CITY COUNCIL
APPOINTMENT RECOMMENDATION**

The undersigned David F. Luebke, duly elected President of the Beloit City Council, subject to confirmation by the Beloit City Council, does hereby appoint the following citizen members to the vacancies and terms indicated below, said appointments being pursuant to nominations made and approved by the Appointment Review Committee at the Regular meeting held October 10, 2016:

David F. Luebke, President, Beloit City Council

Appointments

Board of Appeals

Dustin Gronau, 1828 Strong Ave. (as 2nd Alternate) to a term ending May 31, 2018

Equal Opportunities Commission

Rose Richard, Box 1748, Beloit College, 700 College St. (replacing Marilyn Sloniker) to a term ending June 30, 2018

Landmarks Commission

Mary Anne Carroll, 810 Emerson St. (replacing Steve Vollmer) to a term ending October 31, 2019

Kris Jacobsen, 635 Park Ave. (replacing Teri J. Kaye) to a term ending October 31, 2019

Richard McGrath, 1747 Sherwood Dr., SW (replacing Donna Johnson) to a term ending October 31, 2019

Park, Recreation & Conservation Advisory Commission

Incumbent **Kristin Loehr** to a term ending September 30, 2019

Incumbent **Isaac DeForest-Davis** to a term ending September 30, 2017

PLEASE ANNOUNCE THE FOLLOWING VACANCIES

Alcohol Beverage License Control Committee (1 vacancy for Tavern League Rep.)

Appointment Review Committee

Board of Review

Community Development Authority

Municipal Golf Committee (1 vacancy for youth representative)

RESOLUTION SUPPLEMENTING RESOLUTION ADOPTED
OCTOBER 20, 2003; AUTHORIZING THE ISSUANCE AND SALE OF \$13,450,000*
WATER SYSTEM REVENUE REFUNDING BONDS, SERIES 2016C; AND PROVIDING
FOR THE PAYMENT OF SAID BONDS AND OTHER DETAILS AND
COVENANTS WITH RESPECT THERETO

WHEREAS, the City of Beloit, Rock County, Wisconsin (the "Municipality") owns and operates a water system (the "System") which is operated for a public purpose as a public utility by the Municipality;

WHEREAS, under the provisions of Section 66.0621 of the Wisconsin Statutes any municipality may, by action of its governing body, provide for purchasing, acquiring, leasing, constructing, extending, adding to, improving, conducting, controlling, operating and managing a public utility or refunding obligations issued for such purposes, from the proceeds of bonds, which bonds are to be payable only from the revenues received from any source by such utility, including all rentals and fees;

WHEREAS, pursuant to a Resolution adopted by the City Council of the Municipality (the "Governing Body") on October 20, 2003 (the "2003 Resolution"), the Municipality has heretofore issued and has outstanding its (1) Water System Revenue Refunding Bonds, Series 2007, dated January 24, 2007 (the "2007 Bonds") pursuant to a Resolution adopted by the Governing Body on January 3, 2007 (the "2007 Resolution"), (2) Water System Revenue Bonds, Series 2009, dated May 28, 2009 (the "2009 Bonds") pursuant to a Resolution adopted by the Governing Body on May 4, 2009 (the "2009 Resolution"), (3) Water System Revenue Bonds, Series 2010, dated April 6, 2010 (the "2010 Bonds") pursuant to a Resolution adopted by the Governing Body on March 15, 2010 (the "2010 Resolution") and (4) Water System Revenue Refunding Bonds, Series 2013B, dated February 13, 2013 (the "2013 Bonds") pursuant to a Resolution adopted by the Governing Body on January 22, 2013 (the "2013 Resolution") (the outstanding 2009 Bonds, 2010 Bonds and 2013 Bonds shall be referred to collectively herein as the "Prior Issues") (the 2009 Resolution, 2010 Resolution and 2013 Resolution shall be collectively referred to herein as the "Prior Resolutions");

WHEREAS, Section 9 of the 2003 Resolution permits additional bonds to be issued on a parity with the Prior Issues provided certain conditions are met;

WHEREAS, on September 6, 2016, the Governing Body of the Municipality adopted a resolution (the "Set Sale Resolution") providing for the sale of revenue bonds to refund the outstanding maturities of the 2007 Bonds;

WHEREAS, the Governing Body of the Municipality hereby finds and determines that it is necessary and desirable to refund the 2017 through 2028 maturities of the 2007 Bonds (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding"); and

* Preliminary, subject to change.

WHEREAS, for the purpose of paying the cost of the Refunding (including paying legal, financing, engineering and other professional fees in connection therewith and funding a deposit to the Reserve Account, if necessary), the Governing Body deems it to be necessary, desirable and in the best interest of the Municipality to authorize and sell revenue bonds payable solely from the revenues of the System on a parity with the Prior Issues, which revenue bonds are to be authorized and issued pursuant to the provisions of Section 66.0621, Wisconsin Statutes and Section 9 of the 2003 Resolution, as amended;

WHEREAS, to the best of the Municipality's knowledge, information and belief, and in reliance upon the Additional Bonds Certificate, attached hereto as Exhibit B and incorporated herein by this reference, the Municipality complies with the conditions precedent to the issuance of additional bonds on a parity with the Prior Issues as set forth in Section 9 of the 2003 Resolution;

WHEREAS, other than the Prior Issues, no bonds or obligations payable from the revenues of the System are now outstanding;

WHEREAS, pursuant to the Set Sale Resolution, the Municipality has directed its financial advisor, Ehlers & Associates, Inc., Brookfield, Wisconsin ("Ehlers") to take the steps necessary to sell revenue bonds designated "Water System Revenue Refunding Bonds, Series 2016C" (the "Bonds");

WHEREAS, the debt service due on the Bonds will, it is hereby found by this Governing Body, be reasonable in accordance with prudent municipal utility management practices;

WHEREAS, Ehlers, in consultation with the officials of the Municipality, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on October 17, 2016;

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on October 17, 2016;

WHEREAS, the Municipality has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit C and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the Municipality. Ehlers has recommended that the Municipality accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit D and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Municipality that:

Section 1(A). Definitions. The definitions in the 2003 Resolution apply to and are incorporated into this Resolution except as expressly amended below or unless the context expressly or by necessary implication requires otherwise. References in the 2003 Resolution to "Bonds," "Parity Bonds" and "Additional Bonds" shall apply to the Bonds being issued pursuant to this Resolution unless otherwise amended herein. All references to specific sections in the 2003 Resolution also apply to the Bonds being issued pursuant to this Resolution unless otherwise amended herein.

Section 1(B). Additional and/or Amended Definitions. In addition to and/or in amendment of the terms defined above or in subsection (a) hereof, the following terms shall have the following meanings in this Resolution unless the text expressly or by implication requires otherwise:

"Bond Proceeds" means amounts received by the Municipality from the sale of the Bonds;

"Bonds" means the Water System Revenue Refunding Bonds, Series 2016C, dated November 9, 2016 of the Municipality authorized to be issued by this Resolution;

"DTC" or "Depository" means The Depository Trust Company, New York, New York or its nominee or successor which shall act as securities depository for the Bonds;

"Fiscal Agent" means the City Clerk or City Treasurer of the Municipality, or any successor thereto;

"Paying Agent" means the Fiscal Agent;

"Prior Issues" means the outstanding 2009 Bonds, 2010 Bonds and 2013 Bonds, collectively;

"Prior Resolutions" means the 2009 Resolution, 2010 Resolution and 2013 Resolution, collectively;

"Purchaser" means the financial institution listed first on the Bid Tabulation;

"Record Date" means the close of business on the 15th day of the calendar month next preceding any principal or interest payment date;

"Reserve Requirement" means the least of (a) the amount required to be on deposit in the Reserve Account prior to the issuance of the Bonds, plus 10% of the proceeds of the Bonds, (b) the maximum amount of principal and interest due on the outstanding Prior Issues and Bonds in any Bond Year and (c) 125% of average annual debt service on the outstanding Prior Issues and Bonds. If Parity Bonds which are to be secured by the Reserve Account are issued, the Reserve Requirement shall be an amount equal to the least of (i) the amount required to be on deposit in the Reserve Account prior to issuance of said Parity Bonds, plus 10% of the proceeds of said

Parity Bonds, (ii) the maximum amount of principal and interest due on the outstanding Prior Issues, the Bonds and the Parity Bonds in any Bond Year or (iii) 125% of average annual debt service on the outstanding Prior Issues, Bonds and the Parity Bonds; provided, however, that for purposes of this definition, the maximum amount of principal and interest shall be computed with respect to any Variable Rate Bonds by using the Assumed Long-Term Fixed Rate applicable thereto;

"2003 Bonds" means the Water System Revenue Bonds, Series 2003, dated November 1, 2003, which are no longer outstanding;

"2003 Resolution" means a resolution adopted by the Governing Body on October 20, 2003 authorizing the issuance and sale of the 2003 Bonds;

"2007 Bonds" means the Water System Revenue Refunding Bonds, Series 2007, dated January 24, 2007;

"2007 Resolution" means a resolution adopted by the Governing Body on January 3, 2007 authorizing the issuance and sale of the 2007 Bonds;

"2009 Bonds" means the Water System Revenue Bonds, Series 2009, dated May 28, 2009;

"2009 Resolution" means a resolution adopted by the Governing Body on May 4, 2009 authorizing the issuance and sale of the 2009 Bonds;

"2010 Bonds" means the Water System Revenue Bonds, Series 2010, dated April 6, 2010;

"2010 Resolution" means a resolution adopted by the Governing Body on March 15, 2010 authorizing the issuance and sale of the 2010 Bonds;

"2013 Bonds" means the Water System Revenue Refunding Bonds, Series 2013B, dated February 13, 2013; and

"2013 Resolution" means a resolution adopted by the Governing Body on January 22, 2013 authorizing the issuance and sale of the 2013 Bonds.

Section 2(A). Authorization and Award of the Bonds. For the purpose of paying the cost of the Refunding (including legal, fiscal, engineering and other expenses and increasing the funding of the Reserve Account, if necessary), there shall be borrowed on the credit of the income and revenue of the System the sum of THIRTEEN MILLION FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$13,450,000*), and registered revenue bonds of the Municipality are hereby authorized to be issued in evidence thereof to the Purchaser for the sum set forth on the Proposal plus accrued interest to the date of delivery resulting in a true interest cost as set forth on the Proposal. The Bonds shall bear interest at the rates set forth on the Proposal.

* Preliminary, subject to change.

Section 2(B). Ratification of the Notice of Sale and Offering Materials. The Governing Body of the Municipality hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the Municipality and Ehlers in connection with the preparation and distribution of the Notice of Sale are hereby ratified and approved in all respects.

Section 3(A). Terms of the Bonds. The Bonds shall be designated "Water System Revenue Refunding Bonds, Series 2016C"; shall be dated November 9, 2016; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered 1 and upward; shall bear interest at the rates and shall mature on November 1 of each year, in the years and principal amounts as set forth on the schedule prepared by Ehlers and attached hereto as Exhibit E-1. Interest on the Bonds shall be payable semi-annually on May 1 and November 1 of each year commencing on May 1, 2017. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit E-2 and incorporated herein by this reference (the "Schedule").

It is hereby determined and declared that the schedule of maturities of the Bonds as set forth on the attached Exhibit E-2 is such that the requirement each year to pay both the principal of and interest on the Bonds is reasonable in accordance with prudent municipal utility management practices.

Section 3(B). Redemption Provisions. The Bonds maturing on November 1, 2025 and thereafter shall be subject to redemption prior to maturity, at the option of the Municipality, on November 1, 2024 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the Municipality and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the Municipality shall direct.

Section 3(C). Parity with Prior Issues. The Bonds shall be additional bonds within the meaning of Section 9 of the 2003 Resolution, are issued on a parity with the Prior Issues, and are secured by a lien and claim to the revenues and properties of the System and the monies on deposit in the Special Redemption Fund as set forth in the 2003 Resolution, as amended by the Prior Resolutions and this Resolution.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 5. Security for the Bonds. The Bonds, together with interest thereon, shall not constitute an indebtedness of the Municipality nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Special

Redemption Fund created and established pursuant to the 2003 Resolution, continued in the Prior Resolutions and as further continued in this Resolution, and shall be a valid claim of any holder thereof only against said Special Redemption Fund and the revenues of the System pledged to such fund. Sufficient revenues are hereby pledged to said Special Redemption Fund, and shall be used for no other purpose than to pay the principal of, premium, if any, and interest on the Prior Issues, the Bonds and any Parity Bonds as the same becomes due. It is the express intent and determination of the Governing Body that the amounts transferred from the Revenue Fund and deposited in the Special Redemption Fund shall be sufficient in any event to pay the interest on the Prior Issues, the Bonds and any Parity Bonds as the same accrues and the principal amount thereof as the same matures, and to provide any amounts required to be paid monthly into the Reserve Account to maintain the Reserve Requirement.

Section 6. Funds and Accounts. In accordance with the Act, for the purpose of the application and proper allocation of the revenues of the System, and to secure the payment of the principal of and interest on the Prior Issues, the Bonds and any Parity Bonds, certain funds of the System which were created and established pursuant to Section 6 of the 2003 Resolution and continued by the Prior Resolutions are hereby further continued, and shall be used solely for the purposes set forth in the 2003 Resolution, as amended by the Prior Resolutions and this Resolution, as follows:

Subparagraph (c) of Section 6 of the 2003 Resolution is hereby amended and supplemented by this Resolution to read as follows:

"(c) Water System Special Redemption Fund (the "Special Redemption Fund"), which shall be divided into two separate accounts to be known as the "Interest and Principal Account" and the "Reserve Account".

(i) There shall be deposited in the Interest and Principal Account from Bond Proceeds and any Parity Bond proceeds all accrued interest. In addition, there shall be deposited in said account in the manner specified in Section 7 of the 2003 Resolution, an amount sufficient (after giving effect to available amounts in said account from accrued interest, investment earnings and any other source) to pay the principal of and interest on the Prior Issues, Bonds and any Parity Bonds as the same becomes due. The Interest and Principal Account shall be used solely for the purposes of paying principal of and interest on the Prior Issues, Bonds and any Parity Bonds in accordance with the provisions of this Resolution.

The minimum amounts to be so deposited in the Interest and Principal Account for debt service on the Bonds are set forth on Exhibit E-2 and incorporated herein by this reference.

(ii) There shall be deposited into the Reserve Account an amount of Bond Proceeds, if any, necessary to make the amount on deposit therein equal to the Reserve Requirement. The Reserve Account shall be used solely for the purpose of paying principal of or interest on the Prior Issues, Bonds or any Parity Bonds at any time when there shall be insufficient money in the Interest and Principal Account. Amounts so applied shall be derived first from cash or legal investments on credit to the Reserve

Account, and second from draws or demands on Revenue Support Facilities held as a part thereof, such draws or demands to be made *pro rata* among all such Revenue Support Facilities based on the respective available amounts thereunder and upon the terms and conditions set forth in such Revenue Support Facilities. The Reserve Account shall be funded and replenished in the manner specified in Section 7 of the 2003 Resolution."

Section 6A. Deposits and Investments. The Interest and Principal Account and the Reserve Account of the Special Redemption Fund each shall be kept apart from moneys in the other funds and accounts in the records of the Municipality and the same shall be used for no purpose other than the prompt payment of principal of and interest on the Prior Issues, Bonds and any Parity Bonds as the same becomes due and payable. The funds and accounts created by the 2003 Resolution may be temporarily invested until needed in legal investments.

Section 7. Application of Revenues. After the delivery of the Prior Issues, the entire gross earnings of the System have been and will continue to be deposited as collected in the Revenue Fund and shall be transferred monthly to the funds listed in the 2003 Resolution, as amended and supplemented by the Prior Resolutions and this Resolution in the amounts, the order of priority and in the manner set forth in the 2003 Resolution, as amended and supplemented by the Prior Resolutions and this Resolution.

Section 8. Service to the Municipality. The reasonable cost and value of services rendered to the Municipality by the System by furnishing water services for public purposes, shall be charged against the Municipality and shall be paid by it in quarterly installments as the service accrues, out of the current revenues of the Municipality collected or in the process of collection, exclusive of the revenues derived from the System, and out of the tax levy of the Municipality made by it to raise money to meet its necessary current expenses. It is hereby found and determined that the reasonable cost and value of such service to the Municipality in each year shall be in an amount which, together with the other revenues of the System, will produce earnings equivalent to not less than one and one-quarter (1.25) times annual principal and interest requirements on the Prior Issues, the Bonds and any Parity Bonds then outstanding after deduction of all operation and maintenance expenses of the System but before deduction of depreciation charges and local tax equivalents. However such payment out of the tax levy shall be subject to (a) approval of the Public Service Commission, or successors to its function, if necessary, (b) yearly appropriations therefor and (c) applicable levy limitations, if any; but neither this Resolution nor such payment shall be construed as constituting an obligation of the Municipality to make any such appropriation over and above the reasonable cost and value of services rendered to the Municipality and its inhabitants or make any subsequent payment over and above such reasonable cost and value. Such compensation for such service rendered to the Municipality shall, in the manner hereinabove provided, be paid into the Revenue Fund provided by Section 6 above.

Section 9. Sale of Bonds. The bid of the Purchaser for the purchase price set forth in the Proposal be and it hereby is accepted and the City Manager and City Clerk are authorized and directed to execute an acceptance of the offer of said successful bidder on behalf of the Municipality. The good faith deposit of the Purchaser shall be retained by the Municipality until the closing of the bond issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The officers of the Municipality are authorized and directed to do

any and all acts necessary to conclude delivery of the Bonds to the Purchaser, upon receipt of the purchase price, as soon after adoption of this Resolution as is convenient.

Section 10. Application of Bond Proceeds; Excess Reserve Account Funds. Any accrued interest received from the sale of the Bonds shall be deposited into the Special Redemption Fund. An amount of proceeds of the Bonds (if any) necessary to make the amount on deposit in the Reserve Account equal to the Reserve Requirement shall be deposited in the Reserve Account. An amount of proceeds of the Bonds sufficient to provide for the payment of the Refunded Obligations shall be deposited in a special account designated the "Refunding Fund" hereby established for that purpose. Any balance remaining in said Refunding Fund after paying said costs shall be transferred to the Special Redemption Fund for use in payment of principal of and interest on the Bonds. Any amount on deposit in the Reserve Fund upon issuance of the Bonds in excess of the Reserve Requirement shall be transferred to the Refunding Fund to be used for the purposes thereof.

Section 11. Arbitrage Covenant. The Municipality shall not take any action with respect to the Bond Proceeds which, if said action had been reasonably expected to have been taken, or had been deliberately and intentionally taken on the date of delivery of said payment for the Bonds (the "Closing") would have caused the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code and the Regulations.

The Bond Proceeds may be temporarily invested in legal investments until needed, provided however, that the Municipality hereby covenants and agrees that so long as the Bonds remain outstanding, moneys on deposit in any fund or account created or maintained in connection with the Bonds, whether such moneys were derived from Bond Proceeds or from any other source, will not be used or invested in a manner which would cause the Bonds to be "arbitrage bonds" within the meaning of the Code or Regulations. The Municipality covenants that it will not invest in any obligation if such investment would violate the "prohibited payment" requirement of Section 148 of the Code.

The City Clerk, or other officer of the Municipality charged with responsibility for issuing the Bonds, shall provide an appropriate certificate of the Municipality, for inclusion in the transcript of proceedings, setting forth the reasonable expectations of the Municipality regarding the amount and use of the Bond Proceeds and the facts and estimates on which such expectations are based, all as of the Closing.

Section 12. Additional Tax Covenants. The Municipality hereby further covenants and agrees that it will take all necessary steps and perform all obligations required by the Code and Regulations (whether prior to or subsequent to the issuance of the Bonds) to assure that the Bonds are obligations described in Section 103(a) of the Code, the interest on which is excludable from gross income for federal income tax purposes, throughout their term, including, if applicable compliance with the rebate requirements of Section 148(f) of the Code. The Municipality further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross

income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the Municipality charged with the responsibility of issuing the Bonds, shall provide an appropriate certificate of the Municipality as of the Closing, for inclusion in the transcript of proceedings, certifying that it can and covenanting that it will comply with the provisions of the Code and Regulations.

Further, it is the intent of the Municipality to take all reasonable and lawful actions to comply with any new tax laws enacted so that the Bonds will continue to be obligations described in Section 103(a) of the Code, the interest on which is excludable from gross income for federal income tax purposes throughout their term.

The Municipality covenants that it is a governmental unit with general taxing powers and that the Bonds are not "private activity bonds" as defined in Section 141 of the Code.

Section 13. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the Municipality by the manual or facsimile signatures of the City Manager and City Clerk, authenticated, if required, by the Fiscal Agent, sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Municipality of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the Municipality has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Municipality hereby authorizes the officers and agents of the Municipality to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, mandatory redemption agent, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 14. Persons Treated as Owners; Transfer of Bonds. The Municipality shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the City Manager and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and

the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The Municipality shall cooperate in any such transfer, and the City Manager and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Municipality agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the Municipality and on file in the City Clerk's office.

Section 16. Payment of Issuance Expenses. The Municipality authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The Governing Body hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the Municipality in connection with the preparation of such Preliminary Official Statement and any addenda to it or Final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate Municipality official shall certify the Preliminary Official Statement and any addenda or Final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or Final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The Municipality hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Municipality to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

The City Manager and City Clerk, or other officer of the Municipality charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Municipality's Undertaking.

Section 19 . Redemption of Refunded Obligations. The Refunded Obligations are hereby called for prior payment and redemption on November 21, 2016 at a price of par plus accrued interest to the date of redemption. The Municipality hereby directs the City Clerk to

cause timely notice of redemption, in substantially the form attached hereto as Exhibit G (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice.

Section 20. Bond Insurance. The City Manager and City Clerk are authorized to agree to such additional provisions as any municipal bond insurer which makes a commitment accepted by the Municipality to insure the Bonds may reasonably request and which are acceptable to the City Manager and City Clerk, including provisions regarding restrictions on investment of Bond Proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, appropriate reference to the municipal bond insurance policy shall be made in the Form of Bond provided herein.

Section 21. Amendment to 2003 Resolution Upon Discharge of the 2003 Bonds, 2007 Bonds and 2009 Bonds. Pursuant to the 2010 Resolution, at the time that all of the 2003 Bonds, 2007 Bonds and 2009 Bonds have been discharged in accordance with Section 13 of the 2003 Resolution, subparagraph (b)(i) of Section 9 of the 2003 Resolution will be stricken in its entirety and amended to read as follows:

"(i) (a) The Net Revenues for the last completed Fiscal Year preceding the issuance of such additional bonds must have been at least equal to one and one-quarter (1.25) times the average combined annual interest and principal requirements on all Bonds and any Parity Bonds then outstanding payable from the revenues of the System (other than Bonds and any Parity Bonds being refunded), and the bonds so proposed to be issued, for any succeeding Fiscal Year in which there shall be a principal maturity on such outstanding bonds; provided, however, that if prior to the authorization of such additional bonds the Municipality shall have adopted and put into effect a revised schedule of rates, then the Net Revenues of the System for the last completed Fiscal Year which would, in the written opinion of an independent consulting engineer or independent certified public accountant employed for that purpose, have resulted from such rates had they been in effect for such period may be used in lieu of the actual Net Revenues for the last completed Fiscal Year; or

(b) An independent certified public accountant or consulting professional engineer provides a certificate setting forth for each of the three Fiscal Years commencing with the Fiscal Year following that in which the projects financed by such additional bonds are to be completed, the projected Net Revenues and the maximum annual interest and principal requirements on all bonds outstanding payable from the Gross Revenues of the System and on the bonds then to be issued (the "Maximum Annual Debt Service Requirement"); and demonstrating that for each such Fiscal Year the projected Net Revenues will be in an amount not less than 125% of such Maximum Annual Debt Service Requirement."

Section 22. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the Municipality and the holder or holders of the Bonds and any Parity Bonds, and after issuance of any Bond or any Parity Bond no change or alteration of any kind in the provisions of this Resolution may be made except as provided in Section 14 of the 2003 Resolution, until all of the Bonds and any Parity Bonds have been paid in full as to both principal

and interest. The holder or holders of any Bond or any Parity Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce his or their rights against the Municipality, the Governing Body thereof, and any and all officers and agents thereof, including, but without limitation, the right to require the Municipality, its Governing Body and other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in the 2003 Resolution, as supplemented by the Prior Resolutions and this Resolution.

DRAFT

Section 23. Conflicting Resolutions, Ordinances, Severability, Closing and Effective Date. All prior ordinances, resolutions (other than the 2003 Resolution and the Prior Resolutions, except as expressly amended herein), rules or other actions of the Governing Body or any parts thereof in conflict with the provisions hereof shall be and the same are hereby rescinded insofar as they may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The appropriate officers and agents of the Municipality are hereby directed and authorized to do all acts and execute and deliver all documents as may be necessary and convenient to effectuate the closing of this transaction. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 17th day of October, 2016.

David F. Luebke
City Council President

Attest:

Lorena Rae Stottler
City Clerk

(SEAL)

EXHIBIT A
NOTICE OF SALE

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

ADDITIONAL BONDS CERTIFICATE

(See Attached)

DRAFT

ADDITIONAL BONDS CERTIFICATE

The undersigned, Eric R. Miller, Finance and Administrative Services Director of the City of Beloit, Rock County, Wisconsin (the "City") hereby certifies the following:

1. The City's Water System Revenue Refunding Bonds, Series 2016C (the "2016C Bonds") are being issued pursuant to a resolution to be adopted by the City Council on October 17, 2016 (the "2016C Resolution") and the Resolution (the "Bond Resolution") adopted by the City Council on October 20, 2003, as amended and supplemented by the Prior Resolutions (as defined in the 2016C Resolution) authorizing the issuance of the Prior Issues (as defined in the 2016C Resolution) and the 2016C Resolution.

2. To the best of my knowledge, information and belief, the City meets the conditions set forth in Section 9 of the Bond Resolution necessary to issue the 2016C Bonds on a parity and equality of rank with the Prior Issues, to wit:

(i) Net Revenues. The Net Revenues (as defined in the Bond Resolution) of the Water System for 2015, which is the last completed Fiscal Year preceding the issuance of the 2016C Bonds, were at least equal to \$2,901,819, which exceeds one and one-quarter (1.25) times the highest combined annual interest and principal requirements on the Prior Issues and the 2016C Bonds (\$_____).

(ii) No Default. The payments required to be made into the various funds and accounts provided in the Bond Resolution, as amended, are current and the City is not in default under any of the terms of the Bond Resolution, as amended.

(iii) Payment Dates. The 2016C Bonds will be payable as to principal as of November 1 of each year and payable as to interest semi-annually on May 1 and November 1 of each year.

(iv) Reserve Account. Upon issuance of the 2016C Bonds, the Reserve Account will be funded to an amount equal to the Reserve Requirement applicable upon the issuance of Parity Bonds set forth in Section 1 of the Bond Resolution to the extent such funding complies with the applicable provisions of the Code and applicable Regulations.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity effective this 9th day of November, 2016.

CITY OF БЕLOIT

Eric R. Miller
Finance and Administrative
Services Director

EXHIBIT C
BID TABULATION

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

DRAFT

EXHIBIT D

WINNING BID

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

DRAFT

EXHIBIT E-1

PRICING SUMMARY

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

DRAFT

EXHIBIT E-2

DEBT SERVICE SCHEDULE

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

DRAFT

EXHIBIT F

(Form of Bond)

REGISTERED NO. R-__ UNITED STATES OF AMERICA STATE OF WISCONSIN ROCK COUNTY CITY OF БЕЛОIT DOLLARS \$_____ WATER SYSTEM REVENUE REFUNDING BOND, SERIES 2016C

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
November 1, _____ November 9, 2016 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ DOLLARS (\$_____)

FOR VALUE RECEIVED, the City of Beloit, Rock County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on May 1 and November 1 of each year commencing on May 1, 2017 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by the City Clerk or City Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

The Bonds maturing on November 1, 2025 and thereafter are subject to redemption prior to maturity, at the option of the City, on November 1, 2024 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Bonds maturing in the years _____, _____ and _____ are subject to mandatory redemption by lot as provided in the 2016 Resolution referenced below at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

This Bond is one of an issue of Bonds aggregating the principal amount of \$13,450,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 66.0621, Wisconsin Statutes, for the purpose of refunding obligations of the City issued to finance improvements, extensions and additions to the City's Water System, all as authorized by resolutions of the City Council duly adopted by said governing body at meetings held on September 6, 2016 and October 17, 2016 (the "2016 Resolution") and a resolution adopted by the City Council on October 20, 2003, as previously supplemented and amended (the "Bond Resolution") (collectively, the "Resolutions"). The Resolutions are recorded in the official minutes of the City Council for said dates.

The City has heretofore issued and has outstanding certain Water System Revenue Bonds described in the 2016 Resolution (collectively referred to herein as the "Prior Issues"). The Bonds are issued on a parity and equality of rank with the Prior Issues and are secured by an equal lien and claim to the revenues of the Water System and the monies on deposit in the Special Redemption Fund (referenced below).

THIS BOND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN THE MEANING OF ANY STATE OF WISCONSIN CONSTITUTIONAL PROVISION OR STATUTORY LIMITATION. THIS BOND SHALL NOT BE A CHARGE AGAINST THE GENERAL CREDIT OR TAXING POWERS OF THE CITY. This Bond, together with interest thereon, shall be payable only out of the Special Redemption Fund created by the Bond Resolution, and shall be a valid claim of the holder thereof only against said Special Redemption Fund and the revenues pledged to such Fund on a parity with the Prior Issues and does not constitute an indebtedness of the City within the meaning of any State constitutional provision or statutory limitation. The City hereby certifies that sufficient revenues have been pledged to said Special Redemption Fund, and shall be used for no other purpose than to pay the principal and interest of the Bonds of this issue on a parity with the Prior Issues as the same falls due.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; and that the issuance of this Bond has been duly authorized by the City and does not exceed or violate any constitutional or statutory limitation.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

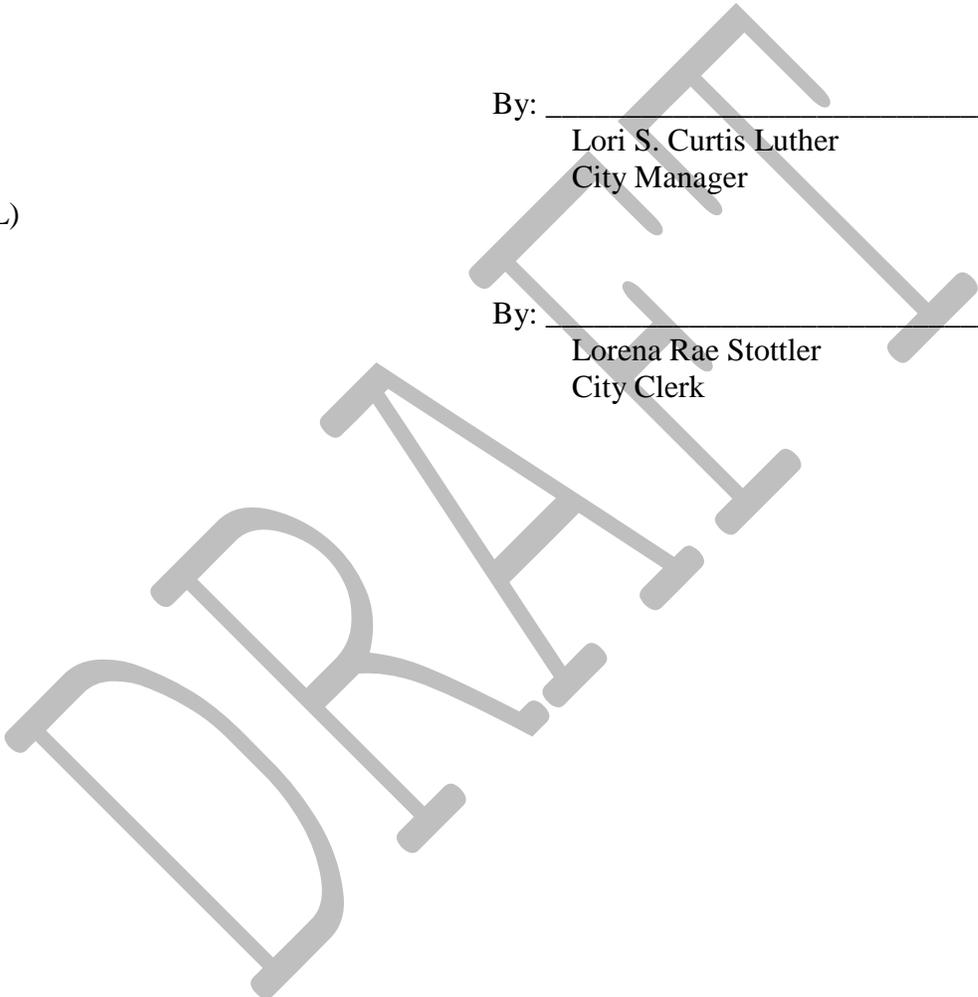
IN WITNESS WHEREOF, the City of Beloit, Rock County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified City Manager and City Clerk and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF BELOIT,
ROCK COUNTY, WISCONSIN

By: _____
Lori S. Curtis Luther
City Manager

(SEAL)

By: _____
Lorena Rae Stottler
City Clerk



ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

EXHIBIT G

NOTICE OF FULL CALL*

Regarding

CITY OF BELOIT
ROCK COUNTY, WISCONSIN
WATER SYSTEM REVENUE REFUNDING BONDS, SERIES 2007,
DATED JANUARY 24, 2007

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called by the City for prior payment on November 21, 2016 at redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
11/01/2017	\$ 55,000	4.00 %	080692BM7
11/01/2018	60,000	4.00	080692BN5
11/01/2019	60,000	4.00	080692BP0
11/01/2020	1,195,000	4.125	080692BQ8
11/01/2021	1,255,000	4.125	080692BR6
11/01/2022	1,315,000	4.20	080692BS4
11/01/2023	1,385,000	4.25	080692BT2
11/01/2024	1,450,000	4.25	080692BU9
11/01/2025	1,525,000	4.25	080692BV7
11/01/2026	1,605,000	4.375	080692BW5
11/01/2027	1,695,000	4.375	080692BX3
11/01/2028	1,790,000	4.50	080692BY1

The City shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before November 21, 2016.

Said Bonds will cease to bear interest on November 21, 2016.

By Order of the
City Council
City of Beloit
City Clerk

Dated _____

* To be provided by registered or certified mail, overnight express delivery, facsimile transmission, or electronic transmission to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to November 21, 2016 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org. Notice shall also be provided to XL Capital Assurance Inc., or any successor, the bond insurer of the Bonds.