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**MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday, September 20, 2016, 7:00 PM
The Forum, 100 State Street**

1. Roll Call

Commissioner Blazer called the meeting to order at 7:00pm.

Commissioners Blazer, Kaye, Johnson, Truesdale, and Sloniker were present.

Commissioners Vollmer, Joyce, and Vater were absent.

2. Minutes of the August 16, 2016 Meeting

Commissioners Kaye and Johnson moved to approve the minutes. Motion carried, 5-0.

3. Public Comments: None

4. Angus Young Associates – Certificate of Appropriateness

COA-2016-23 Review and consideration of a request to amend a Certificate of Appropriateness granted on May 17, 2016 to allow the replacement of the ramp and sidewalk at the entrance of institutional structure located at 700 College Street.

Mr. Morganroth read the staff report and recommendation.

Commissioners Truesdale and Johnson made a motion to approve the COA. Motion carried, 5-0.

5. C&E Wurzer – Certificate of Appropriateness

COA-2016-26 Review and consideration of a Certificate of Appropriateness to install new siding on the residential structure located at 961 Bluff Street.

Mr. Morganroth read the staff report and recommendation.

Eric Harmon from C&E Wurzer explained that the homeowner would like to install new vinyl siding due to hail damage to the existing aluminum siding. He stated that the original wood siding underneath the aluminum would be preserved for possible future use. He also stated that all wood architectural features and trim would be preserved during the vinyl installation.

Commissioners Sloniker and Kaye made a motion to approve the COA. Motion carried, 5-0.

6. Doug Anderson – Certificate of Appropriateness

COA-2016-33 Review and consideration of a Certificate of Appropriateness to replace a section of exterior wall on the residential structure located at 710 Park Avenue.

Mr. Morganroth read the staff report and recommendation.

Commissioner Johnson asked Commissioner Blazer to report what he saw during the site inspection. Mr. Blazer responded that it was evident that some repairs had been made and that wood had been used to patch up part of the stucco façade. He stated his support for the project.

Commissioners Johnson and Kaye made a motion to approve the COA. Motion carried, 5-0.

7. Shawn Gillen – Certificate of Appropriateness

COA-2016-34 Review and consideration of a Certificate of Appropriateness to replace the garage door and rehabilitate the widows walk at the residential structure located at 905 Bushnell Street.

Mr. Morganroth read the staff report and recommendation.

The applicant, Mr. Shawn Gillen, discussed the history of the widows walk and stated that he's not sure what material would be best to replace the existing wood railings. He also stated that he would like the Landmarks Commission to give him the flexibility to change the design as he does not think it's original.

Commissioner Blazer asked if the Mr. Gillen would have a problem coming back in front of the commission if he decides to change the design or material of the widows walk.

Commissioners Kaye and Truesdale made a motion to approve the COA. Motion carried, 5-0.

8. Report on Staff Activities Since Last Meeting

A. Report on Staff-Approved Certificates of Appropriateness

Mr. Morganroth reported that no Staff-Approved COAs were issued. He did state that the Building Official had issued an emergency order at 651 Park Ave that requires them to stabilize a sleeping porch. He stated that the home owner would be applying for a COA to be reviewed at the October 18, 2016 meeting.

B. CLG Grant Application for National Register Nomination and "Great Unveiling" event

Mr. Morganroth reported that he is in the process of applying for two grants from the Wisconsin Historical Society - one for a district nomination and one for an educational event – and that he would update the Landmarks Commission on their progress through the review process.

C. Historic Signs

Mr. Morganroth reported that the historic district identification signs had been delivered and that they would be installed in either the fall of 2016 or spring of 2017, depending on the availability of the sign shop.

9. Committee Reports

Education and Outreach Committee: Commissioner Johnson gave the Commission a report on Landmarks Commission's table at the August farmers market. She reported that it was a success and that they got to speak with many members of the community. She also reported that the garden awards were a success, but that more outreach is needed for next year.

Grant Writing Committee: None

Site Visit Committee: Commissioner Blazer gave an update on the Site Visit Committee's activities since the previous meeting.

10. Items for Future Agendas

None

11. Adjournment

Commissioners Vater and Vollmer moved to adjourn at 7:57 pm. Motion carried, 5-0.

Respectfully Submitted,
Alex Morganroth, Planner
Date Approved: October 14, 2016