



CITY HALL • 100 STATE STREET • BELOIT, WI 53511  
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## MEMORANDUM

**TO:** Board of Appeals Members

**FROM:** Drew Pennington, AICP, Director of Planning & Building Services

**DATE:** December 28, 2016

**SUBJECT:** Cancellation of Board of Appeals Meeting

Since no applications have been submitted, the regularly scheduled **January 10, 2017** meeting of the Board of Appeals has been cancelled. The next Board of Appeals meeting is scheduled for Tuesday, February 14, 2017.

Please contact me at (608) 364-6711 or [penningtond@beloitwi.gov](mailto:penningtond@beloitwi.gov) if you have any questions or require more information.

cc: City Clerk's Office  
City Manager's Office  
Media