

City of  
**BELOIT**, Wisconsin



Beloit Solid Waste Automation



Irontek



Beloit Senior Housing

**City of Beloit Wisconsin  
2017 ADOPTED  
OPERATING BUDGET**



## ABOUT BELOIT

Located west of Interstate Highway 90, which travels south to Chicago and north to Madison, and connecting directly to Milwaukee via Interstate Highway 43, Beloit is situated midway along the Wisconsin/Illinois border.

At the beginning of the 1800s, several hundred Native Americans of the Winnebago tribe lived in a village called Ke-chunk-nee-shun-nuk-ra, or the Turtle, where the Rock River and Turtle Creek join. The first known white man to settle in Rock County alongside the Winnebago was Joseph Thiebault, a French trapper who came to the area in the 1820s to trade with the tribe. Thiebault's cabin was located just north of the state line, near the site where Beloit City Hall now stands.

Caleb Blodgett, another of the earliest pioneers and merchants, dubbed this place New Albany but a citizen committee soon renamed it. Although the exact history remains disputed, it seems that the name Beloit was coined from a French word, Balotte, to mean "handsome ground"; the spelling was then fashioned after Detroit, which the community saw as a great symbol of trade and growth.

The first African-Americans living in Beloit were Emmanuel Craig, a coachman, and his family. Arriving in the mid-1830s, the Craigs were among those who witnessed the formation of the township government in 1842 and the founding of Beloit College in 1846, two years before Wisconsin achieved statehood.

Beloit was officially incorporated as a city by the State of Wisconsin on March 31, 1856, and citizens adopted a Council-Manager form of government in 1929.

One hundred and forty-five years after incorporation, the City of Beloit covers approximately 15 square miles. It is home to over 36,657 residents as well as more than 88 industrial firms, 850 retail establishments, several corporate headquarters, a minor league baseball team, several museums and an internationally acclaimed college that bears the community's name.

One of the most ethnically diverse communities in the Midwest, Beloit's population according to the United States Census Bureau 2010 is 68.9% Caucasian, 15.1% African-American, 17.1% Hispanic/Latino, 1.1% Asian American, with another 14.8% from other ethnic or racial backgrounds.

As the City of Beloit continues to celebrate its rich heritage and cultural diversity, local government, businesses and residents are working to make the Beloit of the 21st century an even greater community.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Beloit  
Wisconsin**

For the Fiscal Year Beginning

**January 1, 2016**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Beloit, Wisconsin** for its annual budget for the fiscal year beginning **January 1, 2016**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# TABLE OF CONTENTS

1. Introduction Section	
About Beloit . . . . .	
2016 GFOA Budget Award . . . . .	
Table of Contents . . . . .	
City Manager's Transmittal Letter . . . . .	1
Strategic Plan - Mission/Vision Statement and Goals 2016-2018	16
2. Summary Section	
Budget Functional Units . . . . .	22
2017 Operating Budget Summary - Expenditures . . . . .	23
Departmental Budget Summaries . . . . .	25
2017 Operating Budget Summary - Revenue . . . . .	26
2017 Revenue Discussion. . . . .	28
General Fund Revenues - Graph . . . . .	36
General Fund Expenditures by Department - Graph . . . . .	37
Total Expenditures Per Department - Graph . . . . .	38
Financial Information . . . . .	39
Property Valuations and Taxes. . . . .	40
Municipal Tax Levy . . . . .	41
Budget & Net Tax Levy Distribution. . . . .	42
Tax Rate Changes - Graph . . . . .	43
Tax Base Growth for City of Beloit - Graph . . . . .	44
2016 Top 25 Taxpayers . . . . .	45
Average Home Value . . . . .	46
Analysis of Municipal Tax Levies . . . . .	47
Tax Incremental Districts Sheet . . . . .	48
3. Policies & Process Section	
Basis of Accounting . . . . .	49
General Fund Balance Policy . . . . .	52
Enterprise Fund Balance Policy. . . . .	56
Debt Service Policy. . . . .	58
Budget Amendment Procedures . . . . .	60
Unassigned General Fund Balance - Chart . . . . .	65
General Fund Financial Performance . . . . .	66
Fund Balance - Charts . . . . .	67
Budget Calendar Flow Chart . . . . .	72
The 2017 Budget Process . . . . .	73
4. Personnel Overview Section	
2017 Staff Plan Pie Chart . . . . .	74
2013-2017 FTE VS PT-Casual Employees . . . . .	75
2017 Staffing Plan FTE. . . . .	76
2017 Staffing Plan Allocations. . . . .	85
2017 Salary Schedule . . . . .	95
5. Community Profile Section	
City of Beloit Map . . . . .	102
City of Beloit Organizational Chart . . . . .	103
Community Profile . . . . .	104

## TABLE OF CONTENTS

6. General Fund Section	
General Fund Summary . . . . .	112
City Council . . . . .	113
City Manager . . . . .	116
City Attorney . . . . .	119
Information Technology . . . . .	123
Human Resources . . . . .	127
Economic Development . . . . .	131
Finance and Administrative Services . . . . .	136
City Clerk/Treasurer . . . . .	138
Municipal Court . . . . .	147
City Assessor . . . . .	150
Accounting and Purchasing . . . . .	153
Cable TV . . . . .	156
Finance . . . . .	158
Contingency and Wage Adjustment . . . . .	161
General Fund Insurance . . . . .	162
Police Department . . . . .	163
Police Administration . . . . .	165
Patrol . . . . .	168
Police Special Operations . . . . .	172
Police Support Services . . . . .	175
Police Fleet . . . . .	178
Police Records . . . . .	179
Fire Department . . . . .	181
Fire Administration . . . . .	183
Fire Inspection & Prevention . . . . .	186
Fire Fighting & Rescue . . . . .	189
Community Development . . . . .	192
Planning & Building Services . . . . .	194
Community & Housing Services . . . . .	197
Department of Public Works . . . . .	200
City Hall Operations . . . . .	202
City Engineer . . . . .	204
Department of Public Works Operations . . . . .	208
Central Stores . . . . .	212
Street/ROW Operations . . . . .	215
Snow Removal & Ice Control . . . . .	218
Parks . . . . .	221
Recreation . . . . .	225
Krueger Pool . . . . .	228
Grinnell Senior Center . . . . .	231
Rotary River Center . . . . .	234
Edwards Pavilion & Ice Arena . . . . .	237
Big Hill Park Center . . . . .	241
7. Capital Improvement Funds Section	
Capital Improvement Funds Summary . . . . .	243
2017 CIP Process . . . . .	244
2017 Capital Improvement Budget . . . . .	253
2017 - 2022 Capital Improvement Program in Concept . . . . .	259
2017 - 2022 GO, TID and Utility Revenue Bond Borrowing . . . . .	264
General Obligation Debt Service Plan . . . . .	266
General Obligation Indebtedness . . . . .	267
Debt Load Limitations . . . . .	268
2017 CIP Project Requests . . . . .	269
CIP Engineering . . . . .	317
Equipment Replacement Fund . . . . .	320
Computer Replacement Fund . . . . .	323

## TABLE OF CONTENTS

8. Debt Service Fund Section	
Debt Service Fund Summary . . . . .	325
2017 Debt Service Operating Budget . . . . .	326
Long Term Obligations. . . . .	327
Governmental Activities General Obligation Debt. . . . .	328
Business Type General Obligation Debt and Revenue Debt . . . .	329
9. Enterprise Funds Section	
Enterprise Funds Summary . . . . .	330
Krueger-Haskell Golf Course . . . . .	331
Cemeteries . . . . .	335
Water Pollution Control Facility . . . . .	339
Water Utility . . . . .	355
Storm Water Utility . . . . .	359
Ambulance . . . . .	363
Mass Transit . . . . .	366
10. Special Revenue Funds Section	
Special Revenue Funds Summary . . . . .	371
Police Grants . . . . .	372
SAFER Fire Grant . . . . .	375
Community Development Block Grants . . . . .	377
HOME Program . . . . .	381
Park Impact Fees . . . . .	384
MPO Engineering Grant . . . . .	385
TID #5 . . . . .	387
TID #6 . . . . .	390
TID #8 . . . . .	393
TID #9 . . . . .	396
TID #10 . . . . .	399
TID #11 . . . . .	402
TID #12 . . . . .	405
TID #13 . . . . .	408
TID #14 . . . . .	411
Solid Waste Fund . . . . .	414
Public Library . . . . .	418
The Blender . . . . .	423
11. Internal Service Funds Section	
Internal Service Funds Summary . . . . .	425
Fleet/Equipment Operation and Maintenance . . . . .	426
Municipalities Mutual Insurance . . . . .	429
Health and Dental Plan . . . . .	432
12. Glossary Section	
Glossary of Budget Terms . . . . .	434
Glossary of Acronyms . . . . .	439



November 7, 2016

To Council President David Luebke, Members of the City Council, and  
Citizens of the City of Beloit:

It is my pleasure to submit to you the Adopted Operating and Capital Improvement Budgets for the fiscal year beginning January 1, 2017. All funds are balanced using current revenue estimates and available resources, all while maintaining the City's financial security and meeting the service demands of the community. The budget process is designed to allow the City to allocate resources to meet community needs, to the greatest degree possible, as expressed in the City Council's Vision and Mission Statements and Strategic Plan and Goals. The total Adopted Operating Budget and Capital Improvement Plan for 2017 equals \$96,037,848 and the Adopted General Fund budget is \$30,898,543.

The City started out the budget process already in a deficit position based on known factors regarding state transportation aids, pension costs, and cost of living increases already negotiated in the collective bargaining agreements. Both the 1% cost of living increase for all represented and non-represented employees and the mandated increases to Wisconsin Retirement System contributions caused personnel costs to increase by approximately \$537,000. In order to offset these increases and balance the budget, there are key vacant positions in the Human Resources, Public Works, Police, and City Manager departments that are unfunded. The City currently lacks the revenue growth required to maintain the same staffing levels.

The total Adopted General Fund revenues are increasing by \$352,117. Major funding sources, such as shared revenue and expenditure restraint, remained flat with the exception of state highway aids which are projected to decline by \$120,000. While we are certainly grateful that other state aids were not appreciably reduced, the lack of any significant revenue growth makes it virtually impossible to continue operating at status quo. The state retained the same formula for calculating the property tax levy limit which remains at either 0% or the percent increase in net new construction, whichever is greater. The City's increase in net new construction for 2016 is 2.31%. This is the second highest percent increase in all of Rock County. The increase in net new construction provided the opportunity to increase the tax levy with less impact on taxpayers because the base itself is growing.

The 2016 equalized assessed values are published by the Wisconsin Department of Revenue in mid-August. These values are based on 2015 property sales and other information provided by the local assessor. The equalized values increased by a total of 2.29%, or \$36 million. The majority of the change is attributed to the residential class of property which increased by 3%. The commercial class of property still saw a 1% increase in spite of a \$28.5 million reduction

stemming from the 2015 settlement adjustment which totaled just over \$57 million. The reduction represents half of the 2015 adjustment.

The City of Beloit continues to experience trends of moderately increasing expenses, particularly for commodities, utilities, etc., as well as personnel costs without the benefit of offsetting revenues to support them. The Adopted General Fund property tax levy is increasing by \$235,923 to be spread across several departments. The City is proposing a fee increase for the water and sewer utilities of 15% and 3% respectively. The water utility is basing the rate increase on the results of a full water rate study conducted by our financial advisors Ehlers and Associates. An average residential user would see an increase of approximately \$2.39 - \$5.20 per month depending on the number of units used. The increase in fee revenue will be used to help fund crucial capital projects needed to maintain the water system infrastructure.

### **BUDGET PROCESS AND OVERVIEW**

The City's budget process begins each year in April after the Capital Improvement Plan kick off meeting. The distribution of budget handbooks follows, usually in May. Staff works diligently throughout the summer with the City Manager, Department Directors, and Division Heads in order to prepare the budget for presentation to the City Council by the first meeting in October. One workshop with the Council was scheduled for October 10 where each Department had the opportunity to present their Proposed budget. The annual Capital Improvement Program was also reviewed during the workshop. After the workshop a public hearing was held during the regular City Council meeting on Monday, October 17<sup>th</sup>. The budget was adopted on November 7, 2016.

#### **Total Budget Expenditure Summary:**

	2016 Adopted Budget	2017 Adopted Budget	Change Amount	Percent Change
General Fund	\$30,546,426	\$30,898,543	\$352,117	1.15%
Debt Service Fund	\$6,339,239	\$6,685,085	\$345,846	5.46%
Special Revenue Funds	\$14,807,686	\$16,345,713	\$1,538,027	10.39%
Enterprise Funds	\$18,215,343	\$18,521,829	\$306,486	1.68%
<b>Total Operating Budget</b>	<b>\$69,908,694</b>	<b>\$72,451,170</b>	<b>\$2,542,476</b>	<b>3.64%</b>
Internal Service Funds	\$11,679,721	\$11,762,985	\$83,264	0.71%
<b>Total Budget with Internal Service Fund</b>	<b>\$81,588,415</b>	<b>\$84,214,155</b>	<b>\$2,625,740</b>	<b>3.22%</b>
Capital Improvements Budget	\$14,840,629	\$11,823,693	(\$3,016,936)	-20.33%
<b>Grand Total Budget</b>	<b>\$96,429,044</b>	<b>\$96,037,848</b>	<b>(\$391,196)</b>	<b>-0.41%</b>

The total Adopted budget of \$96,037,848 is a decrease of \$391,196, or -0.41%, from the prior year's budget. The following charts summarize the changes in the General Fund from 2016 to 2017:

### General Fund Expenditures: by Department

	2016 BUDGET	2016 ESTIMATE	2017 ADOPTED	CHANGE	PERCENT CHANGE
<b>EXPENDITURES:</b>					
City Council	\$49,342	\$47,729	\$49,341	(\$1)	0.00%
City Manager	\$299,488	\$300,285	\$293,833	(\$5,655)	-1.89%
City Attorney	\$401,468	\$396,510	\$575,770	\$174,302	43.42%
Information Systems	\$622,298	\$613,977	\$653,610	\$31,312	5.03%
Human Resources	\$232,488	\$209,979	\$141,912	(\$90,576)	-38.96%
Economic Development	\$258,820	\$258,651	\$263,618	\$4,798	1.85%
Finance & Administrative Services	\$2,103,837	\$2,102,171	\$2,392,322	\$288,485	13.71%
Police Department	\$11,538,004	\$11,640,287	\$11,544,528	\$6,524	0.06%
Fire Department	\$7,510,927	\$7,507,622	\$7,613,932	\$103,005	1.37%
Community Development	\$1,173,022	\$1,154,409	\$1,132,746	(\$40,276)	-3.43%
Dept of Public Works	\$6,356,732	\$6,224,597	\$6,236,931	(\$119,801)	-1.88%
<b>TOTAL</b>	<b>\$30,546,426</b>	<b>\$30,456,217</b>	<b>\$30,898,543</b>	<b>\$352,117</b>	<b>1.15%</b>

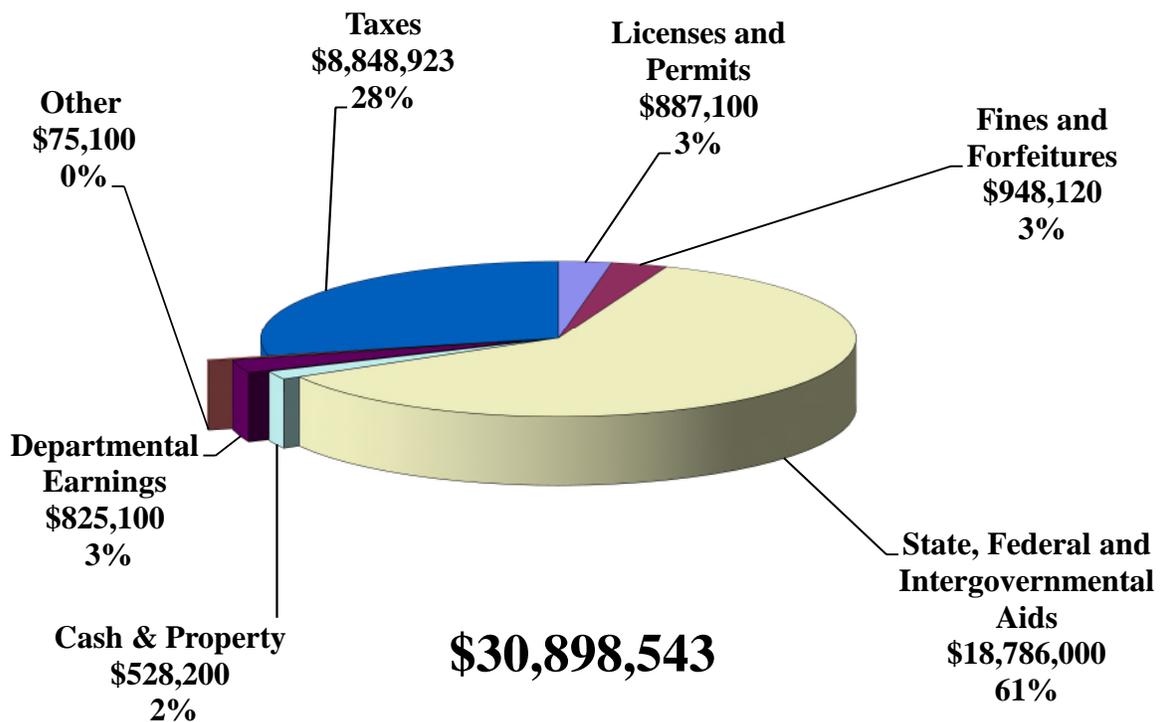
### General Fund Revenues: by Category

	2016 BUDGET	2016 ESTIMATE	2017 ADOPTED	CHANGE	PERCENT CHANGE
<b>REVENUE:</b>					
Taxes	(\$8,548,000)	(\$8,553,000)	(\$8,848,923)	(\$300,923)	3.52%
Licenses & Permits	(\$853,865)	(\$857,135)	(\$887,100)	(\$33,235)	3.89%
Fines & Forfeitures	(\$1,078,200)	(\$948,120)	(\$948,120)	\$130,080	-12.06%
Inter Govt Aids/Grant	(\$18,916,890)	(\$18,846,956)	(\$18,786,000)	\$130,890	-0.69%
Cash & Property	(\$315,200)	(\$271,400)	(\$528,200)	(\$213,000)	67.58%
Departmental Earnings	(\$759,171)	(\$777,447)	(\$825,100)	(\$65,929)	8.68%
Other Revenues	(\$75,100)	(\$71,050)	(\$75,100)	\$0	0.00%
Other Financing Sources	\$0	\$0	\$0	\$0	0.00%
<b>TOTAL</b>	<b>(\$30,546,426)</b>	<b>(\$30,325,108)</b>	<b>(\$30,898,543)</b>	<b>(\$352,117)</b>	<b>1.15%</b>

## GENERAL FUND BUDGET HIGHLIGHTS

As noted in the chart above, the General Fund budget of \$30,898,543 increased by \$352,117 or 1.15% compared to the 2016 budget.

### 2017 City of Beloit General Fund Revenues



#### Revenues

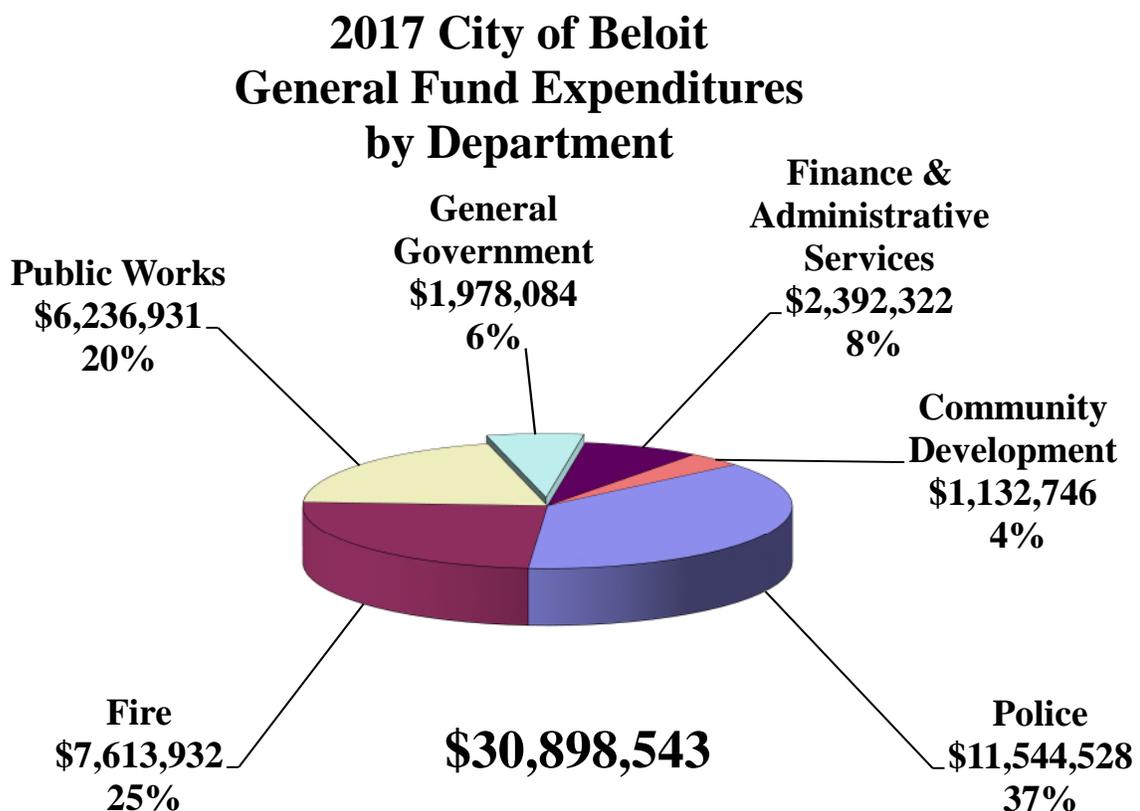
The City receives substantial funding for its general government services from State and Federal government sources. In 2017, \$18.8 million of the General Fund budget will be supported by State and Federal aid. This represents 61% of General Fund revenues. Municipal aid payments from the State of Wisconsin comprise the largest single source of the City's State and Federal aid. The largest local source of revenue for the City's General Fund is the property tax. The General Fund portion of the tax levy is \$7.3 million, which is a \$235,923 increase over last years' tax levy. The property tax levy is discussed in greater detail later in the transmittal letter. Signs of economic recovery still exist but it is not expected to have a significant impact on the City's ability to generate additional revenue at this time.

### Fee Changes

Each year Departments review their various user fees and charges for services to make certain they properly reflect the cost of providing the underlying services. There are no significant General Fund fee increases for 2017.

### Expenditures

The 2017 General Fund operating budget totals \$30.9 million, an increase of \$352,117 or 1.15% from last year. The budget provides funding for all major programs and service levels as depicted in the chart below. Public safety remains the dominant use of General Fund expenditures at \$19.2 million or 62% of the budget. The Fire department will add the remaining portion of the veteran position, previously funded by the original SAFER grant which expired on June 30, 2016, to the General Fund. This will be necessary in order to remain in compliance with the new SAFER grant which currently funds three firefighters for both the 2016 and 2017 fiscal years. These are not permanent positions and will be reevaluated upon expiration of the grant. The Police Department underwent an organizational restructure while maintaining the same number of sworn personnel at 73. This was possible by holding vacant the Deputy Police Chief position. Public Works accounts for \$6.2 million, or 20%, of General Fund expenditures. Although there were some positions held open in order to balance the budget, the City was able to fund positions in the City Attorney and Information Technology Departments to address critical needs.



## MUNICIPAL TAX LEVY

As of January 1, 2016, assessed values totaled \$1,608,833,790, which is an increase of \$37,929,090 or 2.41% from the prior year. The assessed values are provided by the city assessor and are used to calculate the 2016 tax rate and property tax bills that will be collected in 2017.

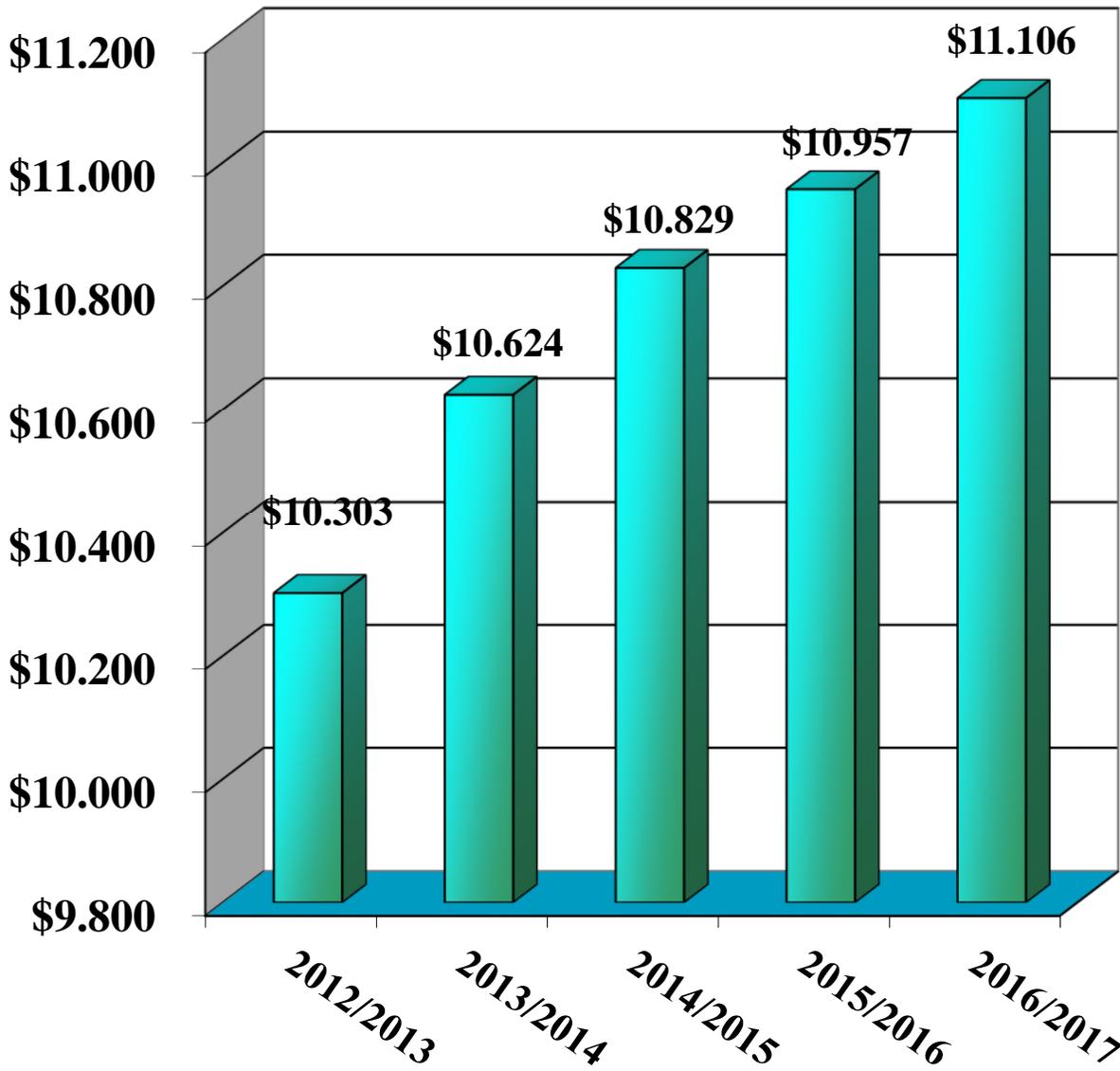
The average residential property value in the City is estimated at \$77,500 for 2016. This is based on a total 11,468 residential parcels in the City. This value is slightly over last year's average of \$77,000. This marks the first increase in residential property values since their peak value in 2008. For the average residential property, the City's portion of the tax bill would be approximately \$861 at the Adopted tax rate of \$11.106 per thousand. This would be an increase of approximately \$17 for the average homeowner over the prior year. Individual tax bills will vary according to changes in property values based on sales or improvements made to the property during the year. The following is the Adopted municipal tax levy for 2016 to be collected in 2017. The total local property tax levy, without TIF, is \$14,754,633, a \$316,769 increase from last year. The increase in the tax levy was primarily the result of the 2.31% increase in net new construction, resulting in an additional \$235,923 to the General Fund. The tax levy continues to be allocated to the transit, library, cemetery, and golf course to help cover their operating costs. The 2016 municipal property tax rate increased 1.37% to \$11.106, or \$0.150 per \$1,000 of assessed value.

### 2016 Payable 2017

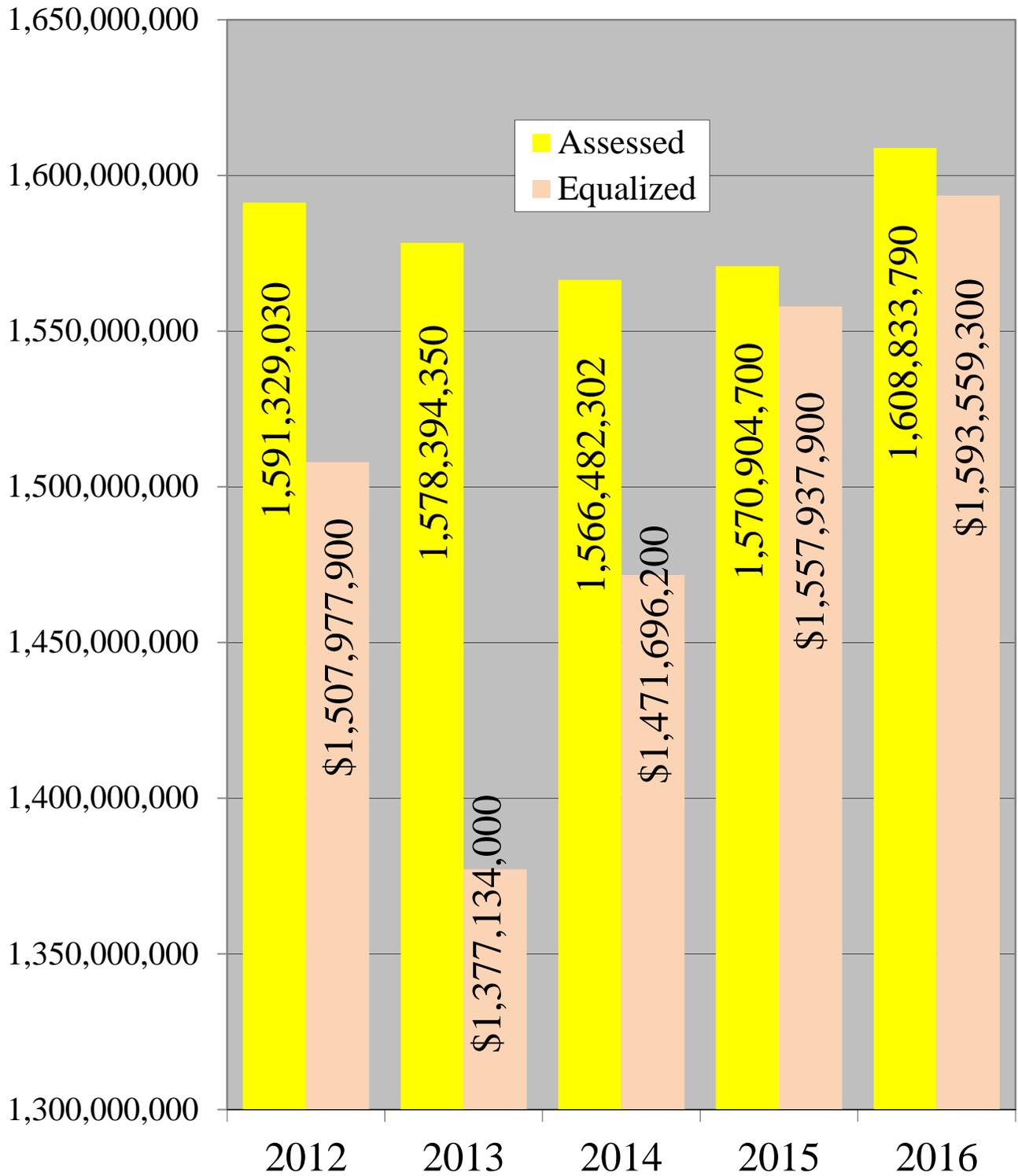
#### Municipal Tax Levy - All Funds

	2015/2016 Adopted	2016/2017 Adopted	\$ Change	% Change
General Fund Levy	\$7,069,000	\$7,304,923	\$235,923	3.34%
Debt Service Levy	4,769,154	4,850,000	80,846	1.70%
Mass Transit Levy	584,719	584,719	0	0.00%
Public Library Levy	1,780,877	1,780,877	0	0.00%
Police Grant-OJAI Beat Patrol	40,000	40,000	0	0.00%
Police Grant-School Resources	90,000	90,000	0	0.00%
Engineering Grant-MPO Traffic	26,000	26,000	0	0.00%
Golf Course	50,000	50,000	0	0.00%
Cemetery	28,114	28,114	0	0.00%
<b>Total Property Tax Levy</b>	<b>\$14,437,864</b>	<b>\$14,754,633</b>	<b>\$316,769</b>	<b>2.19%</b>
<b>Assessed Value</b>	<b>1,570,904,700</b>	<b>1,608,833,790</b>	<b>\$37,929,090</b>	<b>2.41%</b>
Tax Rate WO/TIF	\$9.191	\$9.171	(\$0.020)	-0.22%
Tax Rate W/TIF	\$10.957	\$11.106	\$0.150	1.37%

# City of Beloit Property Tax Rates 2012-2016



# Tax Base Growth for City of Beloit 2012-2016



## PROPERTY VALUES AND THE TAX BASE

Each year the Department of Revenue estimates the fair market value of all taxable real and personal property in each taxation district. This is commonly referred to as the Equalized Assessed Value or EAV. This estimate is based on information the local assessor reports to the Department of Revenue. The City's 2016 EAV increased 2.29% to \$1,593,559,300. The majority of the change came from the residential class of property which increased 3% or \$28.4 million. Manufacturing and commercial classes of property increased by 2% and 1%, or \$3.3 and \$3.0 million respectively. These values are used in State Aid allocation formulas, apportionment of property taxes among the various taxing jurisdictions, calculating allowable General Obligation debt limits, and calculating the tax increment amount within the City's Tax Increment Districts. The State of Wisconsin has a dual system of property valuation and the City uses the assessed values, as determined by the local assessor, for the actual property tax bill calculations. The assessed value increased by \$37, 929, 290, or 2.41%, to \$1,608,833,790.

## TAX INCREMENTAL FINANCING DISTRICTS (TID) AND DEBT SERVICE HIGHLIGHTS

### Tax Increment Districts

The City of Beloit funds most of its economic development efforts through its Tax Increment Financing Districts (TID). The City has created 14 TID's over the years and has nine active districts. All but one of the active TID's are self-supporting, including the repayment of advances to other funds and debt service coverage. The following chart summarizes the valuation changes that occurred within the TID's for 2016. Our projections indicate that all TID's except No. 5 will positively cash flow and meet their obligations for 2017. There are five capital improvement projects planned for 2017 in the TID's.

### TID Valuation Analysis 2016 vs. 2015

	<u>TID</u> <u>#</u>	<u>1/1/2016</u>	<u>1/1/2015</u>	<u>Change</u>	<u>%</u> <u>Change</u>
	5	\$ 35,483,390	\$ 35,812,690	(\$329,300)	-0.92%
	6	\$ 30,003,300	\$ 30,077,600	(\$74,300)	-0.25%
	8	\$ 4,472,900	\$ 4,533,700	(\$60,800)	-1.34%
	9	\$ 4,868,600	\$ 4,950,900	(\$82,300)	-1.66%
	10	\$ 171,376,800	\$ 145,846,400	\$25,530,400	17.50%
	11	\$ 7,868,600	\$ 7,366,900	\$501,700	6.81%
	12	\$ 1,500,900	\$ 1,184,500	\$316,400	26.71%
	13	\$ 20,040,900	\$ 18,924,600	\$1,116,300	5.90%
	14	\$ 2,082,100	\$ 2,384,900	(\$302,800)	-12.70%
TID Increment Value		\$ 277,697,490	\$ 251,082,190	\$ 26,615,300	10.60%
TID Total Value (Incr + Base)		\$ 362,212,000	\$ 335,596,700	\$ 26,615,300	7.93%
Total City Value		\$ 1,593,559,300	\$ 1,557,937,900	\$ 35,621,400	2.29%
Increment Value as % of Total		<b>17.43%</b>	<b>16.12%</b>	<b>1.31%</b>	
TID Out Value		\$ 1,315,861,810	\$ 1,306,855,710	\$ 9,006,100	0.69%

### **Debt Service Fund**

Debt service payments scheduled for 2017 total \$12.9 million. This amount includes \$5.6 million for general obligation debt, \$2.5 million for utility revenue bonds, \$1.6 million for TID financing, and \$3.2 million in CDA Lease Revenue Bonds. The portion being paid from the debt service tax levy is \$4.9 million. The balance is paid from the TID's, fundraising for the Library, and various funds which received benefit from the respective borrowings. The tax rate for general debt service is \$3.02 per \$1,000 of assessed value and \$3.69 per \$1,000 of EAV with TID out, which is well below the target rates of \$3.80-\$4.25 per the City's Debt Policy.

## **ENTERPRISE FUNDS HIGHLIGHTS**

The underlying principle of Enterprise Funds is that the primary source of operating revenue is derived from user fees (direct charges for services rendered) rather than general purpose governmental revenue (property taxes). It is not necessary for the fund to be totally self-supporting to be classified as an enterprise fund. The City's enterprise operations include; the Municipal Golf Course, Water, Wastewater, Stormwater, Transit, Ambulance, and Cemetery funds. Many of these funds are self-supporting and funded exclusively by user fees and charges. The funds that are not fully self-supporting (golf course, transit, and cemetery) require either tax levy support or operating assistance from other funds to subsidize their operations.

### **Municipal Golf Course**

Golf course staff analyzes utilization levels for the year and reviews fees in order to ensure they remain competitive with other area courses as well as providing incentives to attract additional play. Although prior rate increases have helped, the efforts have not been significant enough to produce the revenue needed to operate the facility without a tax levy subsidy. The tax levy still includes \$50,000 devoted to help fund the Golf Course. More analysis will be done once the season ends and the course closes for the year.

### **Cemetery Funds**

The Cemetery perpetual care fund has been affected by lower interest rates since 2008 resulting in less investment income available for funding cemetery operations and will require \$28,114 of tax levy in 2017.

### **Transit Fund**

The Transit budget for 2017 is \$2 million with a tax levy subsidy of \$584,719. Federal and State grant programs fund most of the transit operating and capital costs. The current base fare of \$1.50 will remain the same for 2017.

### **Water Pollution Control Facility (WPCF) & Water Utility**

The total operating budgets for the WPCF (Wastewater) and Water Utilities are \$7 million and \$6.5 million respectively. This includes a payment in lieu of taxes (PILOT) to the General Fund of \$840,000. During the budget process it was determined that a modest cost of living rate increase for the Wastewater Utility was necessary on an annual basis in order to provide sustainable business practices for both current and future needs. The wastewater treatment facility is approaching its 25th anniversary which is a critical time in its lifespan. The budget includes a 3% increase for both commercial and residential customers.

The Water Utility engaged Ehlers & Associates this summer and has undergone a comprehensive water rate study. The City filed an application with the Public Service Commission (PSC) and is anticipating an approved rate of return that will allow for water rates to be increased 15% for 2017. This will provide critical fee revenue needed to help maintain the vital infrastructure used to provide clean and safe water to the residents of Beloit. It is apparent when viewing the CIP budget that current rates are not providing sufficient revenue for all necessary infrastructure enhancements and additions. The City inherited an old water system along with the required fiscal and operational responsibilities that go with it.

### **Storm Water Utility**

The budget for the Storm Water Utility for 2017 is \$1 million. The City established the Storm Water Utility to comply with Federal and State mandated clean water requirements and all improvements are in compliance with these standards. User fees are assessed to pay for the costs associated with these services. The current SFU is \$3.50.

## **SPECIAL REVENUE FUND HIGHLIGHTS**

### **Solid Waste/Recycling**

The Adopted budget recommends no fee increases for the solid waste program in 2017. The residential solid waste removal fees will remain \$14.00 per month. The City transitioned from manual residential solid waste collection to automated solid waste collection on June 6, 2016.

### **Library**

The total operating budget for the Library is \$2.76 million. The tax levy for the Library will remain at \$1,780,877 for 2017. In the 2016 CIP the Library received approval to renovate a portion of the building to create a café. The Blender Café is a unique partnership between the Beloit Public Library, Beloit Memorial High School's hospitality students, and Kerry Ingredients. This public/private partnership will provide real life job experiences for the students from the Beloit Memorial High School Hospitality Program to expand on their entrepreneurial and culinary skills. The Blender will also provide citizens with healthy food and drink options as well as a place to meet, relax, and enjoy your public library. The Blender plans to open in March of 2017.

## **CAPITAL IMPROVEMENT BUDGET HIGHLIGHTS**

Next year's Capital Improvement Program (CIP) budget includes projects totaling \$10.2 million which is a \$3.1 million decrease from 2016. Funding for the CIP projects consist of \$5 million in general obligation bonds/notes, \$2.7 million of fund balance, \$200,000 of equipment funds, \$1.4 million of operating funds (from utility revenues), and \$904,000 from special assessments, State and Federal aids, and other funding sources. The projects include \$4.1 million in infrastructure improvements, \$1.1 million in capital equipment, \$3.2 million in economic development, and \$1.8 million in buildings and grounds.

The City's debt policy requires maintaining an outstanding general obligation debt to equalized assessed value ratio of 3.5% or less. The City anticipates being within policy at 3.10% with \$5.0 million in general obligation borrowing planned for next year. Increases in EAV and the issuance

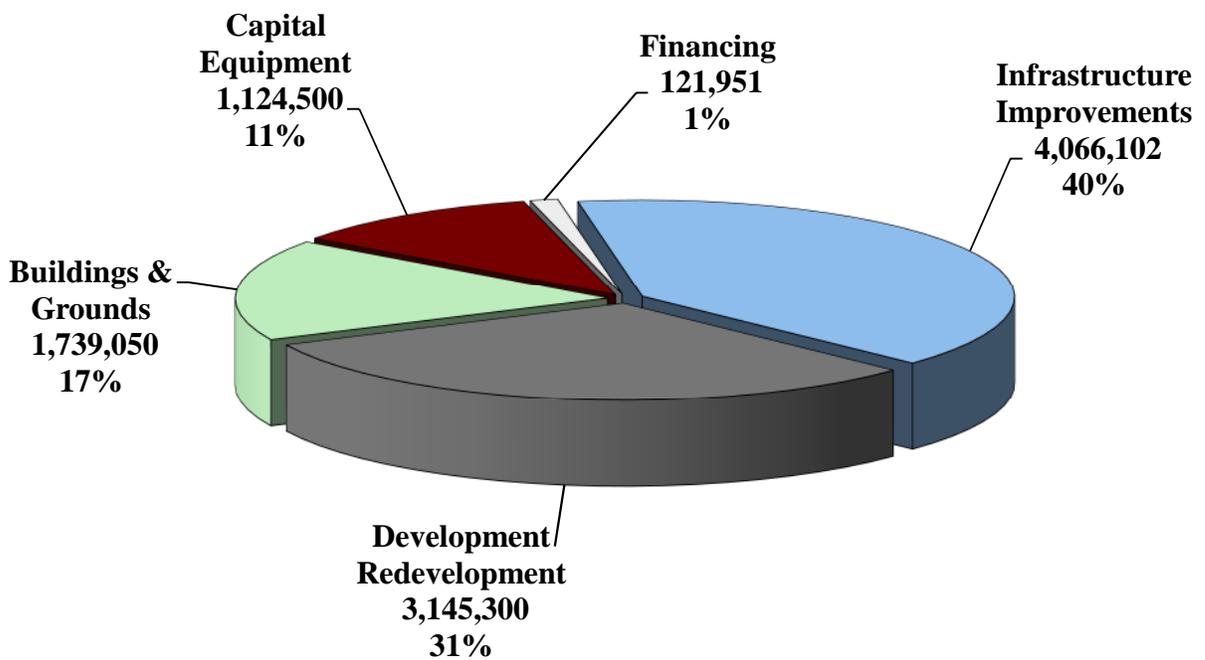
of smaller bond issues over the last couple of year are the primary reasons the ratio has remained within policy.

The 2017 CIP budget meets the City’s debt policy guideline for borrowing, which includes:

1. Maintain compliance with the debt policy limit of total debt equal to or less than 3.5% of the equalized assessed value.
2. Fund projects that are necessary as responsible stewards.
3. Fund projects that directly increase tax base.
4. Fund projects that indirectly enhance tax base.
5. Fund projects with minimal or no tax consequences.
6. Explore alternative options to finance public infrastructure.

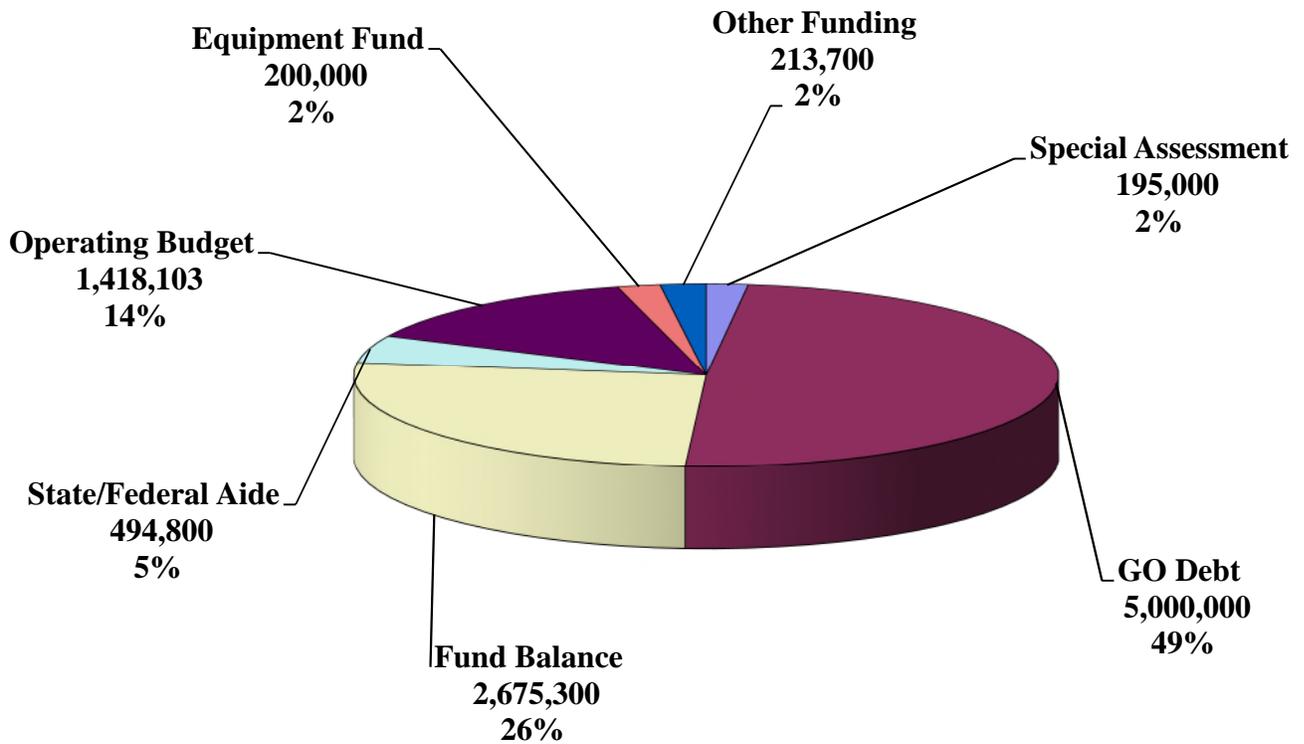
The following charts provide a graphic view of the capital budget showing both the funding sources and project types.

### 2017 Capital Improvement Budget Uses of Funding



**Total Capital Improvement Budget  
\$10,196,903**

## 2017 Capital Improvement Budget Funding Sources



**Total Capital Improvement Budget  
\$10,196,903**

### MAJOR CAPITAL PROJECTS

#### Street and Intersection Improvements

Most of the street projects scheduled for next year will be for street resurfacing at various locations around the City, terrace tree planting and removal, sidewalk improvements, City parking lot rehabs, 4<sup>th</sup> Street Bike path lighting, and a Cranston Road shared use path. There will be the annual street maintenance and design for the reconstruction/rehabilitation of Prairie Avenue from Cranston Road to Huebbe Parkway, Broad Street bridge deck repairs, Replacing Fourth Street bridge over Lenigan Creek, Install curb and gutter on three blocks of Townline Road, and design for Henry Avenue resurfacing from Park to Royce.

#### Economic Development

Projects funded from the tax increment districts include Eagles Ridge Park, Townhall Road Reconstruction from railroad to Gateway Blvd., design for Townhall Road Reconstruction from Colley Road to the railroad, and Gateway lighting retrofit to LED in TID #10 before the expenditure period ends in 2018. In TID #13 there will be Milwaukee Road Gateway Corridor Improvements..

### **City Facilities**

The total budget for building and grounds improvements is \$1.8 million. This consists of a variety of projects for City Hall such as HVAC instillation in the Police Department Evidence room, security improvements, roof and HVAC upgrades, and replacement of the employee entrance ramp. There will be several park and recreation projects, including Telfer Pavilion roof replacement. Repairs to the DPW operations roof and HVAC system were put on hold for 2016 and the monies were reallocated, the project is back on the list for 2017.

### **Capital Equipment**

The Fire Department is replacing their hydraulic extrication equipment. Transit is replacing one of their buses.

### **2017-2022 Capital Improvement Plan**

The 2017-2022 Capital Plan identifies capital projects and estimates the cost presently projected for the ensuing five year planning period. The projects identified in these years are either multi-year projects continued from previous years or are those projects worth consideration for which funding has not been identified. The funding for most of these projects will largely depend on the City's ability to issue new general obligation bonds in relation to the City's established debt policies which will be impacted by changes to the equalized assessed values.

## **CHALLENGES FOR THE FUTURE**

One of the issues imposed on cities by the State through its budget process is capping the property tax levy, not including debt service, at 0% or the percent of net new construction. Simply put, the local governments do not have the option of raising revenues should that be desirable to the local governing boards. This is why it is important for the City to carefully evaluate the investment in nonessential services such as the ice arena, pavilion, golf course, etc. every year. There are no service reductions adopted for 2017, however, if revenue streams continue to decline, the City may consider focusing resources on more critical services. Clearly, some means need to be provided so that local governments can raise the revenue necessary to deal with increasing costs, should that be the preference in that local community.

Another major challenge is the general fund balance for the City. Preserving the fund balance at or above policy is essential to the City's fiscal health and wellbeing. It affects everything from the ability to cover operating expenses during periods of reduced cash flow, to preserving the City's A+ bond rating.

One of the biggest challenges continues to be the City's ability to provide affordable healthcare to its employees. As administrative costs and claims continue to rise, the budget will not be able to support increases in health insurance premiums without the help of offsetting employee contributions. There are no such premium sharing contributions in place for 2017 but will have to be looked at for the following year and beyond. There were no significant changes to the health plan design for 2017.

Finally, I want to extend my sincere appreciation to all of the Department and Division Heads for their assistance in the preparation of this budget. I want to particularly thank Eric Miller, Jessica Tison, and the staff of the Finance and Administrative Services Department who coordinate the overall effort of developing this document. Despite the challenges faced in the budget preparation process, everyone continues to work diligently toward our goal of developing a balanced budget. Special recognition should be given to all of the Departments for their efforts to hold the line and deliver quality public service to our citizens with limited resources.

Sincerely,

A handwritten signature in black ink that reads "Lori S. Curtis Luther". The signature is written in a cursive style with a large initial "L".

Lori S. Curtis Luther  
City Manager

**City of Beloit, Wisconsin's Strategic Plan  
October 2016- October 2018**

**Core Organizational Values:**

- B – Be safe:** Safety comes first. We each play a role in the health, safety and welfare of the public at large and must act in ways that enhance our own personal safety, the safety of our co-workers and those we serve.
- E – Ethical behavior:** We are dedicated to high ethical and moral standards and uncompromising honesty in our dealings with the public and each other. We do what we say we are going to do.
- L – Leadership** is developed and shared throughout the organization with an emphasis on continuous improvement.
- O – Outstanding public service:** We are committed to providing outstanding services to our diverse public and internal customers.
- I – Inclusion of diverse people and ideas:** We respect the unique contributions of our fellow employees, citizens, groups, and organizations throughout the community by seeking out their opinions, talents, and needs.
- T – Teamwork to creatively solve problems:** We are a team of diverse employees, working internally across departments and divisions, as well as externally with our many stakeholders to creatively solve problems.

**Vision:**

**The City of Beloit's vision is to become a place anyone could proudly call home for a lifetime.**

**Mission:**

**The City of Beloit's mission is to provide outstanding public service.**

## **Strategic Goals:**

### **1. Create and sustain safe and healthy neighborhoods.**

- A. Reduce crime, fear, and disorder.
- B. Engage residents, businesses, and community organizations.
- C. Minimize injury; prevent loss of life, property, and natural resources.
- D. Focus on community revitalization that incorporates people, property and physical security.
- E. Ensure safe roadways to provide for public safety and economic security.

## **Key initiatives:**

- 1. Utilize crisis intervention techniques, de-escalation tactics and strategies for dealing with persons suffering from mental health issues.
- 2. Demonstrate a measurable increase in the usage of social media by the community to report tips and act as force multiplier for solving crimes, locating missing persons, etc.
- 3. Utilize critical community contacts to act as liaisons to larger community groups when messaging critical or sensitive information.
- 4. Improve the quality of the housing stock.
- 5. Reduce the number of vacant and abandoned properties
- 6. Reduce the density of rental units.
- 7. Promote mixed income neighborhoods
- 8. Encourage quality private investment.
- 9. Increase programming for job training and life skills education.
- 10. Create additional programming for youth and facilitate coordination between local agencies that provide services to youth.
- 11. Increase the involvement of residents in their neighborhoods.
- 12. Increase outreach, visibility, and collaboration among existing organizations and programs.

## **Performance indicators:**

- Increase in assessed value in the Westside Target Area.
- Reduction in the number of vacant/abandoned properties.
- Decrease in the density of rental units.
- Value of building permits issued and comparison to prior years.
- Increase in the number of homeowners in neighborhoods with over 40% rental.
- Increase clearance of shots fired and felony firearms arrests.
- Reduce outstanding felony warrants, reduce time from crime to arrest.

**Lead Departments:** Police, Fire, Community Development, Public Works

**Lead Divisions:** Community and Housing Services; Planning and Building Services; CDBG; HOME; Beloit Housing Authority; Police Administration; Patrol; Special Operations; Support Services; Fire Administration; Fire Inspection & Prevention; Fire Fighting & Rescue; Ambulance; Snow and Ice Removal; Solid Waste

2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
- A. Strive to recruit and retain a diverse workforce within our organization that reflects the community we serve.
  - B. Establish an organization wide understanding of what high quality public service means and provide appropriate training.
  - C. Implement hours, wages, and working conditions that increase motivation, performance, and satisfaction of represented and non-represented employees, while maintaining organizational flexibility, oversight, and responsiveness to our community.
  - D. Partner with other jurisdictions and organizations.
  - E. Emphasize fiscal responsibility.
  - F. Consider mergers, reorganization or other methods to fill vacancies where possible.
  - G. Identify, create, and implement operational synergies that accentuate service delivery and efficiency across all City departments and divisions.

**Key initiatives:**

1. Through the use of Police/Fire Assessment and Recruitment Teams, fill all openings with competent and diverse individuals.
2. Empower employees by providing training and education opportunities in order to promote a high standard of public service.
3. Update non-represented manual and negotiate Police, Fire, and Transit union contracts that expire December 31, 2017.
4. Maintain and improve communications and positive working relationships with other local government partners.
5. Recommend operational changes to increase efficiencies and reduce costs as well as review the City’s self-insured health plan in order to provide sustainable benefits.
6. Merge City Clerk and City Treasurer Divisions to enhance customer experiences while creating a more streamlined approach to service delivery.
7. Work collectively as a team to break down barriers and improve communication among Departments and Divisions, in order to provide the best service to the community.

**Performance indicators:**

- Vacancies filled and increased level of diversity as a percentage of total employees.
- Number of city-wide trainings sessions provided and attendance numbers.
- Year-end balance of the City’s health insurance fund (Active & Retiree)

**Lead Departments:** City Manager’s Office, Finance and Administration, Human Resources, City Attorney and Information Technology

**Lead Divisions:** City Clerk; Assessor’s Office; Treasury; Accounting and Purchasing; Finance; Risk Management

### **3. Create and sustain economic and residential growth.**

- A. Retain existing businesses and promote their growth and expansion.
  - i. Conduct Business Retention & Expansion (BRE) interviews. Constantly update master list of major employers and track BRE calls.
- B. Attract complimentary new development.
  - i. Maintain the ability to respond rapidly to site selection Request for Information (RFI's).
  - ii. Promote Development in the Gateway project area.
  - iii. Continue a proactive countywide marketing campaign of the Gateway Business Park and the region via Rock County 5.0.
- C. Develop a high quality workforce and link employers and prospective employees.
  - i. Continue to support Business Education Partnership initiatives.
  - ii. Support all regional workforce skill training programs
  - iii. Support Inspire Rock County project.
  - iv. Participate in the Talent Recruitment Consortium.
  - v. Support Community Connect and Community Concierge Programs.
  - vi. Encourage the recruitment of minorities and young professionals through the Leadership Development Academy Program and Rising Young Professionals Program.
- D. Foster regional partnerships to promote development.
  - i. Enhance communication between vision Beloit partners to coordinate activities, and avoid redundancies.
  - ii. Continue to leverage the advantages of collaborating with regional economic development partners.
- E. Leverage private investment, create jobs and increase tax base.
  - i. Effectively utilize all local, state and federal incentives to leverage private investment and job retention/creation.

#### **Key initiatives:**

1. Develop a long term financial plan for the Gateway Business Park.
2. Implement an effective annual business retention program targeting high-value companies to build one-on-one relationships using a trained retention team, appropriate software and sharing results with appropriate parties.

#### **Performance indicators:**

- Number of acres sold, square footage developed, and jobs created.
- Number of direct marketing activities involved in.
- Respond to all RFI's by deadline or within 48 hours.
- Track and document economic development activity, reporting results to City Council on quarterly and annual basis.

**Lead Departments:** Economic Development, Community Development and Beloit Public Library

**Lead Divisions:** Planning and Building Services; Downtown Beloit Association

**4. Create and sustain a high quality of life.**

- A. Provide clean, safe and attractive parks and related facilities.
- B. Provide complimentary recreational and athletic programs.
- C. Increase literacy and provide lifelong learning opportunities.
- D. Remove hazardous trees that are a risk to the public and aesthetically maintain the urban forest.

**Key initiatives:**

- 1. Implement long term plan to remove all dead ash trees from public property.
- 2. Expand electronic offerings at the library.

**Performance indicators:**

- # of trees removed, # of stumps removed, % of each remaining
- Increase use of downloadable A/V and database collections
- Average time to clear main streets during a snow event.

**Lead Departments:** Beloit Public Library and Public Works

**Lead Divisions:** Parks and Leisure Services including, Parks, Recreation, Grinnell Hall, and Golf Course; Forestry

**5. Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics, as well as water, wastewater, storm water and solid waste services. Maintain city facilities and plan for future needs.

- A. Create ongoing funding and planning for extended fiber optic network.
- B. Create citywide facility maintenance program, incorporating buildings and maintenance.
- C. Manage CIP program and adequately plan for future needs.
- D. Continue to promote public transportation and explore new routes to serve future development and existing areas which are underserved.

**Key initiatives:**

- 1. Demonstrate progress in the evaluation and implementation of the Rock River Total Maximum Daily Load (TMDL)
- 2. Implement Transit Development Plan
- 3. Ensure water quality meets or exceeds Safe Drinking Water Act Standards

**Performance indicators:**

- Sampling program results.
- % of water meters tested and replaced

**Lead Departments:** Public Works and Information Technology

**Lead Divisions:** Transit; Wastewater Utility; Water Utility; Storm Water Utility; PW Engineering; CIP Engineering; MPO; PW Operations, Streets; Operations; Fleet

**6. Create and sustain a positive image, enhance communications, and engage the community.**

- A. Update City logo.
- B. Refresh City website.
- C. Focus on social media.
- D. Create a more detailed citywide communications strategy.
- E. Integrate community communication, outreach and engagement strategies throughout the organization.

**Key initiatives:**

- 1. Create Beloit branding and motto.

**Performance indicators:**

- Increase # of social media followers by 10% annually

**Lead Departments:** City Council and City Manager's Office

## FUNCTIONAL UNITS

GENERAL FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	DEBT SERVICE FUND	CAPITAL FUNDS
City Council	Police Grants:	Public Works:	Public Works:	Debt Service	Capital Improvements
City Manager	OJA Beat Patrol	Parks & Leisure Services:	DPW Operations		Public Works:
City Attorney	Traffic Enforcement	Golf Course	Fleet Maintenance		Engineering:
Economic Development	Alcohol Enforcement	Public Works:	Finance & Administration		CIP Engineering
Finance & Administrative Services: City Clerk Municipal Court City Assessor Human Resources City Treasurer Accounting & Purchasing Cable T.V. Information Systems  Contingency Fund Wage Adjustment Finance Insurance  City Hall Operations	Seat Belt Enforcement	Parks & Leisure Services:	Municipal Mutual Insurance		Equipment Replacement
	COPS	Cemeteries	Health & Dental Plan		Computer Replacement
	Project Safe Neighborhood	Public Works:			
	Police School	Wastewater			
	Fire Grant:	Public Works:			
	SAFER	Water Utility			
	Community Development:	Public Works:			
	CDBG:	Storm Water Utility			
	Housing Rehabilitation	Fire Department:			
	Revolving Loan Fund	Ambulance			
Systematic Rental Inspection	Public Works:				
Public Services	Transit				
Housing Rehabilitation					
Beloit Economic					
Development Corporation					
Planning & Administration					
NHS of Beloit					
Community Development:	Community Development:				
HOME	HOME				
Public Works:	Public Works:				
Parks & Leisure Services	Parks & Leisure Services				
Park Impact Fee	Park Impact Fee				
Public Works:	Public Works:				
Engineering:	Engineering:				
MPO Traffic Engineering	MPO Traffic Engineering				
TID #5 Downtown Overlay	TID #5 Downtown Overlay				
TID #6 Beloit 2000-Riverfront	TID #6 Beloit 2000-Riverfront				
TID #8 Industrial Park	TID #8 Industrial Park				
TID #9 Beloit Mall	TID #9 Beloit Mall				
TID # 10 Gateway Industrial Park	TID # 10 Gateway Industrial Park				
TID #11 Industrial Park	TID #11 Industrial Park				
TID #12 Frito Lay	TID #12 Frito Lay				
TID #13 Milwaukee Road	TID #13 Milwaukee Road				
TID #14 4th Street Corridor	TID #14 4th Street Corridor				
Public Works:	Public Works:				
DPW Operations:	DPW Operations:				
Operations Administration	Solid Waste				
Central Stores					
Streets/Grounds Maintenance					
Snow Removal & Ice Control					
Parks & Leisure Services:	Library				
Parks					
Recreation					
Krueger Pool					
Grinnell Senior Center					
Rotary River Center					
Edward's Pavilion					
Ice Arena					
Big Hill Center					

## 2017 BUDGET SUMMARY

### DEPARTMENTAL APPROPRIATIONS ALL FUNDS

	2013	2014	2015	2016	2016 YTD	2016	2017		
	ACTUAL	ACTUAL	ACTUAL	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	PERCENT CHANGE
<b>GENERAL FUND:</b>									
CITY COUNCIL	\$50,627	\$48,971	\$49,494	\$49,342	\$26,623	\$47,729	\$49,341	(\$1)	0.00%
CITY MANAGER	\$335,771	\$320,263	\$390,403	\$299,488	\$139,945	\$300,285	\$293,833	(\$5,655)	-1.89%
CITY ATTORNEY	\$471,329	\$449,482	\$423,364	\$401,468	\$199,452	\$396,510	\$575,770	\$174,302	43.42%
INFORMATION TECHNOLOGY	\$345,132	\$505,668	\$471,556	\$622,298	\$331,067	\$613,977	\$653,610	\$31,312	5.03%
HUMAN RESOURCES	\$247,450	\$257,192	\$207,092	\$232,488	\$70,836	\$209,979	\$141,912	(\$90,576)	-38.96%
ECONOMIC DEVELOPMENT	\$239,036	\$244,487	\$256,426	\$258,820	\$134,868	\$258,651	\$263,618	\$4,798	1.85%
FINANCE & ADMINISTRATIVE SERVICES	\$1,918,133	\$1,849,961	\$1,921,946	\$2,103,837	\$918,401	\$2,102,171	\$2,392,322	\$288,485	13.71%
POLICE DEPARTMENT	\$11,715,220	\$11,710,492	\$11,977,666	\$11,538,004	\$5,692,335	\$11,640,287	\$11,544,528	\$6,524	0.06%
FIRE DEPARTMENT	\$7,588,106	\$7,808,149	\$7,524,480	\$7,510,927	\$3,694,263	\$7,507,622	\$7,613,932	\$103,005	1.37%
COMMUNITY DEVELOPMENT	\$1,121,467	\$1,150,170	\$1,204,713	\$1,173,022	\$551,423	\$1,154,409	\$1,132,746	(\$40,276)	-3.43%
DEPT OF PUBLIC WORKS	\$6,451,827	\$6,574,138	\$6,154,006	\$6,356,732	\$2,797,112	\$6,224,597	\$6,236,931	(\$119,801)	-1.88%
<b>GENERAL FUND TOTAL</b>	<b>\$30,484,098</b>	<b>\$30,918,973</b>	<b>\$30,581,147</b>	<b>\$30,546,426</b>	<b>\$14,556,326</b>	<b>\$30,456,217</b>	<b>\$30,898,543</b>	<b>\$352,117</b>	<b>1.15%</b>
<b>SPECIAL REVENUE FUNDS:</b>									
POLICE GRANTS	\$938,861	\$615,800	\$538,733	\$539,900	\$373,445	\$719,428	\$550,739	\$10,839	2.01%
SAFER FIRE GRANT	\$155,154	\$330,308	\$382,405	\$282,838	\$177,667	\$294,930	\$222,763	(\$60,075)	-21.24%
COMMUNITY DEV BLOCK GRANT	\$1,021,233	\$768,640	\$645,361	\$762,909	\$762,909	\$762,909	\$760,500	(\$2,409)	-0.32%
HOME PROGRAM	\$238,620	\$180,931	\$503,065	\$209,475	\$190,532	\$215,154	\$247,725	\$38,250	18.26%
MPO TRAFFIC ENGINEERING	\$198,339	\$198,830	\$235,048	\$278,000	\$89,983	\$179,966	\$234,000	(\$44,000)	-15.83%
PARK IMPACT FEES	\$30,000	\$0	\$0	\$7,241	\$0	\$0	\$0	(\$7,241)	-100.00%
TID #5 - DOWNTOWN OVERLAY	\$1,640,096	\$1,378,783	\$1,445,423	\$1,141,453	\$975,463	\$1,040,405	\$1,149,087	\$7,634	0.67%
TID #6 - BELOIT 2000-RIVERFRNT	\$779,826	\$786,215	\$434,937	\$995,629	\$442,191	\$469,371	\$1,029,368	\$33,739	3.39%
TID #8 - INDUSTRIAL PARK	\$256,664	\$126,332	\$131,916	\$166,478	\$201,445	\$426,899	\$257,661	\$91,183	54.77%
TID #9 - BELOIT MALL	\$13,563	\$20,150	\$18,275	\$179,934	\$16,100	\$17,825	\$186,079	\$6,145	3.42%
TID #10 - GATEWAY IND. PARK	\$3,968,786	\$5,392,515	\$4,626,827	\$4,508,003	\$2,130,057	\$3,222,471	\$5,447,931	\$939,928	20.85%
TID #11 - INDUSTRIAL PARK	\$94,029	\$99,806	\$119,015	\$224,479	\$16,928	\$123,736	\$250,188	\$25,709	11.45%
TID #12 - FRITO LAY	\$63,643	\$64,238	\$67,635	\$83,342	\$63,288	\$67,050	\$84,492	\$1,150	1.38%
TID #13 - MILWAUKEE ROAD	\$316,041	\$280,953	\$213,363	\$581,017	\$152,275	\$187,764	\$638,924	\$57,907	9.97%
TID #14 - 4TH STREET CORRIDOR	\$50,692	\$13,095	\$184,221	\$76,822	\$4,232	\$98,806	\$70,899	(\$8,923)	-7.71%
SOLID WASTE COLLECTION	\$2,535,292	\$2,459,856	\$2,518,648	\$2,494,733	\$1,139,218	\$2,367,633	\$2,452,473	(\$42,260)	-1.69%
LIBRARY OPERATIONS	\$2,063,120	\$2,107,787	\$2,171,587	\$2,275,433	\$1,134,685	\$2,311,953	\$2,762,884	\$487,451	21.42%
<b>SPECIAL REVENUE FUND TOTAL</b>	<b>\$14,363,959</b>	<b>\$14,824,239</b>	<b>\$14,236,458</b>	<b>\$14,807,686</b>	<b>\$7,870,418</b>	<b>\$12,506,301</b>	<b>\$16,345,713</b>	<b>\$1,538,027</b>	<b>10.39%</b>
<b>ENTERPRISE FUNDS:</b>									
GOLF COURSE	\$519,606	\$531,739	\$472,567	\$464,258	\$178,251	\$401,439	\$463,758	(\$500)	-0.11%
CEMETERIES	\$343,811	\$351,407	\$315,840	\$341,041	\$128,185	\$291,735	\$311,539	(\$29,502)	-8.65%
WATER UTILITY	\$6,042,705	\$5,424,878	\$5,807,018	\$6,154,189	\$1,661,713	\$4,570,143	\$6,473,148	\$318,959	5.18%
WATER POLLUTION CONTROL	\$9,184,830	\$8,869,125	\$9,226,706	\$6,965,601	\$2,943,766	\$5,746,971	\$6,954,141	(\$11,460)	-0.16%
STORM WATER UTILITY	\$985,925	\$1,011,431	\$1,139,745	\$1,114,528	\$462,306	\$1,050,289	\$1,133,500	\$18,972	1.70%
AMBULANCE	\$1,189,299	\$1,174,702	\$1,166,233	\$1,127,604	\$546,949	\$1,133,037	\$1,165,907	\$38,303	3.40%
MASS TRANSIT	\$1,898,276	\$2,009,507	\$1,970,400	\$2,048,122	\$943,896	\$1,727,694	\$2,019,836	(\$28,286)	-1.38%
<b>ENTERPRISE FUNDS TOTAL</b>	<b>\$20,164,452</b>	<b>\$19,372,789</b>	<b>\$20,098,510</b>	<b>\$18,215,343</b>	<b>\$6,865,066</b>	<b>\$14,921,307</b>	<b>\$18,521,829</b>	<b>\$306,486</b>	<b>1.68%</b>
<b>INTERNAL SERVICE FUNDS:</b>									
MUNIC. MUTUAL INSURANCE	\$1,520,911	\$1,653,480	\$1,508,846	\$1,698,464	\$1,061,343	\$1,676,851	\$1,699,055	\$591	0.03%
HEALTH AND DENTAL PLAN	\$8,370,853	\$8,576,127	\$9,114,302	\$8,639,034	\$4,976,875	\$9,376,981	\$8,764,695	\$125,661	1.45%
FLEET MAINTENANCE	\$1,400,278	\$1,505,291	\$1,472,874	\$1,342,223	\$600,597	\$1,374,800	\$1,299,235	(\$42,988)	-3.20%
<b>INTERNAL SERVICE FUNDS TOTAL</b>	<b>\$11,292,042</b>	<b>\$11,734,898</b>	<b>\$12,096,023</b>	<b>\$11,679,721</b>	<b>\$6,638,814</b>	<b>\$12,428,632</b>	<b>\$11,762,985</b>	<b>\$83,264</b>	<b>0.71%</b>

**2017 BUDGET SUMMARY**  
**DEPARTMENTAL APPROPRIATIONS ALL FUNDS**

	2013	2014	2015	2016	2016 YTD	2016	2017		
	ACTUAL	ACTUAL	ACTUAL	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	PERCENT CHANGE
<b>DEBT SERVICE FUNDS:</b>									
DEBT SERVICE	\$18,771,304	\$12,164,757	\$6,272,785	\$6,339,239	\$5,730,104	\$6,339,239	\$6,685,085	\$345,846	5.46%
<b>DEBT SERVICE FUNDS TOTAL</b>	<b>\$18,771,304</b>	<b>\$12,164,757</b>	<b>\$6,272,785</b>	<b>\$6,339,239</b>	<b>\$5,730,104</b>	<b>\$6,339,239</b>	<b>\$6,685,085</b>	<b>\$345,846</b>	<b>5.46%</b>
<b>CAPITAL FUNDS:</b>									
CAPITAL IMPROVEMENTS	\$4,286,261	\$3,786,395	\$4,563,119	\$13,258,105	\$3,496,102	\$13,258,105	\$10,196,903	(\$3,061,202)	-23.09%
CIP ENGINEERING	\$506,782	\$554,745	\$488,740	\$549,650	\$238,583	\$522,316	\$672,300	\$122,650	22.31%
EQUIP REPLACEMENT	\$598,261	\$1,985,183	\$768,794	\$1,031,874	\$353,922	\$1,031,874	\$870,000	(\$161,874)	-15.69%
COMP REPLACEMENT	\$37,920	\$336,418	\$93,231	\$1,000	\$24,566	\$24,566	\$84,490	\$83,490	8349.00%
<b>CAPITAL FUNDS TOTAL</b>	<b>\$5,429,224</b>	<b>\$6,662,741</b>	<b>\$5,913,883</b>	<b>\$14,840,629</b>	<b>\$4,113,174</b>	<b>\$14,836,861</b>	<b>\$11,823,693</b>	<b>(\$3,016,936)</b>	<b>-20.33%</b>
<b>GRAND TOTAL</b>	<b>\$100,505,080</b>	<b>\$95,678,397</b>	<b>\$89,198,808</b>	<b>\$96,429,044</b>	<b>\$45,773,902</b>	<b>\$91,488,557</b>	<b>\$96,037,848</b>	<b>(\$391,196)</b>	<b>-0.41%</b>

**2017 BUDGET SUMMARY**  
**DEPARTMENTAL APPROPRIATIONS ALL FUNDS**

	2013	2014	2015	2016	2016 YTD	2016	2017		
	ACTUAL	ACTUAL	ACTUAL	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	PERCENT CHANGE
CITY COUNCIL	\$50,627	\$48,971	\$49,494	\$49,342	\$26,623	\$47,729	\$49,341	(\$1)	0.00%
CITY MANAGER	\$335,771	\$320,263	\$390,403	\$299,488	\$139,945	\$300,285	\$293,833	(\$5,655)	-1.89%
CITY ATTORNEY	\$471,329	\$449,482	\$423,364	\$401,468	\$199,452	\$396,510	\$575,770	\$174,302	43.42%
INFORMATION TECHNOLOGY	\$345,132	\$505,668	\$471,556	\$622,298	\$331,067	\$613,977	\$653,610	\$31,312	5.03%
HUMAN RESOURCES	\$247,450	\$257,192	\$207,092	\$232,488	\$70,836	\$209,979	\$141,912	(\$90,576)	-38.96%
ECONOMIC DEVELOPMENT	\$239,036	\$244,487	\$256,426	\$258,820	\$134,868	\$258,651	\$263,618	\$4,798	1.85%
FINANCE & ADMINISTRATIVE SERVICES	\$3,439,044	\$3,503,441	\$3,430,792	\$3,802,301	\$1,979,744	\$3,779,022	\$4,091,377	\$289,076	7.60%
POLICE DEPARTMENT	\$12,654,081	\$12,326,292	\$12,516,399	\$12,077,904	\$6,065,780	\$12,359,715	\$12,095,267	\$17,363	0.14%
PUBLIC LIBRARY	\$2,063,120	\$2,107,787	\$2,171,587	\$2,275,433	\$1,134,685	\$2,311,953	\$2,762,884	\$487,451	21.42%
FIRE DEPARTMENT	\$8,932,559	\$9,313,159	\$9,073,118	\$8,921,369	\$4,418,880	\$8,935,589	\$9,002,602	\$81,233	0.91%
COMMUNITY DEVELOPMENT	\$2,381,320	\$2,099,741	\$2,353,140	\$2,145,406	\$1,504,864	\$2,132,472	\$2,140,971	(\$4,435)	-0.21%
DEPT OF PUBLIC WORKS	\$30,097,671	\$29,490,947	\$29,801,593	\$28,116,318	\$11,183,610	\$24,457,583	\$28,250,861	\$134,543	0.48%
CAPITAL IMPROVEMENT FUNDS	\$4,922,442	\$6,107,996	\$5,425,143	\$14,290,979	\$3,874,591	\$14,314,545	\$11,151,393	(\$3,139,586)	-21.97%
DEBT SERVICE FUNDS	\$18,771,304	\$12,164,757	\$6,272,785	\$6,339,239	\$5,730,104	\$6,339,239	\$6,685,085	\$345,846	5.46%
TIF DISTRICTS	\$7,183,340	\$8,162,087	\$7,241,612	\$7,957,157	\$4,001,978	\$5,654,327	\$9,114,629	\$1,157,472	14.55%
HEALTH AND DENTAL PLAN	\$8,370,853	\$8,576,127	\$9,114,302	\$8,639,034	\$4,976,875	\$9,376,981	\$8,764,695	\$125,661	1.45%
<b>TOTAL</b>	<b>\$100,505,080</b>	<b>\$95,678,398</b>	<b>\$89,198,808</b>	<b>\$96,429,044</b>	<b>\$45,773,902</b>	<b>\$91,488,557</b>	<b>\$96,037,848</b>	<b>(\$391,196)</b>	<b>-0.41%</b>

**2017 BUDGET SUMMARY - REVENUE  
BY CATEGORY**

	2013	2014	2015	2016	2016 YTD	2016	2017		
	ACTUAL	ACTUAL	ACTUAL	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	PERCENT CHANGE
<b>GENERAL FUND</b>									
TAXES	(\$8,748,542)	(\$8,053,846)	(\$8,383,928)	(\$8,548,000)	(\$5,919,496)	(\$8,553,000)	(\$8,848,923)	(\$300,923)	3.52%
LICENSES & PERMITS	(\$846,922)	(\$877,831)	(\$894,788)	(\$853,865)	(\$442,645)	(\$857,135)	(\$887,100)	(\$33,235)	3.89%
FINES & FORFEITURES	(\$1,123,796)	(\$1,073,317)	(\$942,361)	(\$1,078,200)	(\$425,757)	(\$948,120)	(\$948,120)	\$130,080	-12.06%
INTERGOVT AIDS/GRANT CASH & PROPERTY INC.	(\$19,105,753)	(\$19,076,765)	(\$19,074,798)	(\$18,916,890)	(\$972,898)	(\$18,846,956)	(\$18,786,000)	\$130,890	-0.69%
DEPARTMENTAL EARNINGS	\$141,021	(\$532,362)	(\$84,391)	(\$315,200)	(\$178,621)	(\$271,400)	(\$528,200)	(\$213,000)	67.58%
OTHER REVENUES	(\$711,200)	(\$732,291)	(\$821,700)	(\$759,171)	(\$471,153)	(\$777,447)	(\$825,100)	(\$65,929)	8.68%
OTHER FINANCING	(\$52,521)	(\$74,152)	(\$34,410)	(\$75,100)	(\$81,108)	(\$71,050)	(\$75,100)	\$0	0.00%
SRCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
<b>GENERAL FUND TOTAL</b>	<b>(\$30,447,713)</b>	<b>(\$30,420,564)</b>	<b>(\$30,236,375)</b>	<b>(\$30,546,426)</b>	<b>(\$8,491,677)</b>	<b>(\$30,325,108)</b>	<b>(\$30,898,543)</b>	<b>(\$352,117)</b>	<b>1.15%</b>
<b>SPECIAL REVENUE FUNDS</b>									
TAXES	(\$9,600,907)	(\$8,825,564)	(\$9,077,711)	(\$9,368,958)	(\$6,909,257)	(\$9,625,283)	(\$10,445,327)	(\$1,076,369)	11.49%
FINES & FORFEITURES	(\$212,552)	(\$124,604)	(\$133,371)	(\$79,000)	(\$32,290)	(\$124,000)	(\$79,000)	\$0	0.00%
INTERGOVT AIDS/GRANT CASH & PROPERTY INC.	(\$2,066,366)	(\$2,263,086)	(\$2,456,277)	(\$2,417,804)	(\$1,491,921)	(\$2,225,743)	(\$2,342,601)	\$75,203	-3.11%
DEPARTMENTAL EARNINGS	(\$236,801)	(\$234,929)	(\$256,105)	(\$118,403)	(\$306,660)	(\$420,398)	(\$215,506)	(\$97,103)	82.01%
OTHER REVENUES	(\$2,775,308)	(\$2,570,270)	(\$2,506,750)	(\$2,552,383)	(\$1,179,962)	(\$2,520,478)	(\$2,908,773)	(\$356,390)	13.96%
OTHER FINANCING	(\$243,224)	(\$261,681)	(\$256,340)	(\$136,462)	(\$106,199)	(\$218,996)	(\$178,319)	(\$41,857)	30.67%
SRCE	(\$605,572)	(\$421,006)	\$0	(\$134,676)	\$0	(\$175,296)	(\$176,187)	(\$41,511)	30.82%
<b>SPECIAL REVENUE FUNDS TOTAL</b>	<b>(\$15,740,730)</b>	<b>(\$14,701,140)</b>	<b>(\$14,686,553)</b>	<b>(\$14,807,686)</b>	<b>(\$10,026,288)</b>	<b>(\$15,310,195)</b>	<b>(\$16,345,713)</b>	<b>(\$1,538,027)</b>	<b>10.39%</b>
<b>ENTERPRISE FUNDS</b>									
TAXES	(\$554,367)	(\$612,481)	(\$662,833)	(\$662,833)	(\$662,833)	(\$662,833)	(\$662,833)	\$0	0.00%
LICENSES & PERMITS	(\$33,030)	(\$4,390)	(\$3,280)	(\$1,000)	(\$43,710)	(\$34,610)	(\$1,500)	(\$500)	50.00%
FINES & FORFEITURES	(\$281,637)	(\$251,275)	(\$232,543)	(\$358,245)	(\$68,518)	(\$260,300)	(\$266,250)	\$91,995	-25.68%
INTERGOVT AIDS/GRANT CASH & PROPERTY INC.	(\$1,106,664)	(\$1,117,858)	(\$1,148,898)	(\$1,167,273)	(\$159,777)	(\$1,158,418)	(\$1,139,077)	\$28,196	-2.42%
DEPARTMENTAL EARNINGS	(\$377,097)	(\$334,434)	(\$361,394)	(\$323,748)	(\$106,078)	(\$300,807)	(\$314,643)	\$9,105	-2.81%
OTHER REVENUES	(\$14,719,778)	(\$14,823,271)	(\$14,975,373)	(\$15,277,959)	(\$7,215,819)	(\$15,037,640)	(\$16,023,029)	(\$745,070)	4.88%
OTHER FINANCING	(\$26,981)	(\$423,025)	(\$24,818)	(\$11,590)	(\$2,952)	(\$3,714)	(\$11,590)	\$0	0.00%
SRCE	(\$317,572)	(\$509,043)	(\$234,087)	(\$412,695)	\$0	\$0	(\$102,907)	\$309,788	-75.06%
<b>ENTERPRISE FUNDS TOTAL</b>	<b>(\$17,417,126)</b>	<b>(\$18,075,777)</b>	<b>(\$17,643,226)</b>	<b>(\$18,215,343)</b>	<b>(\$8,259,687)</b>	<b>(\$17,458,321)</b>	<b>(\$18,521,829)</b>	<b>(\$306,486)</b>	<b>1.68%</b>

**2017 BUDGET SUMMARY - REVENUE  
BY CATEGORY**

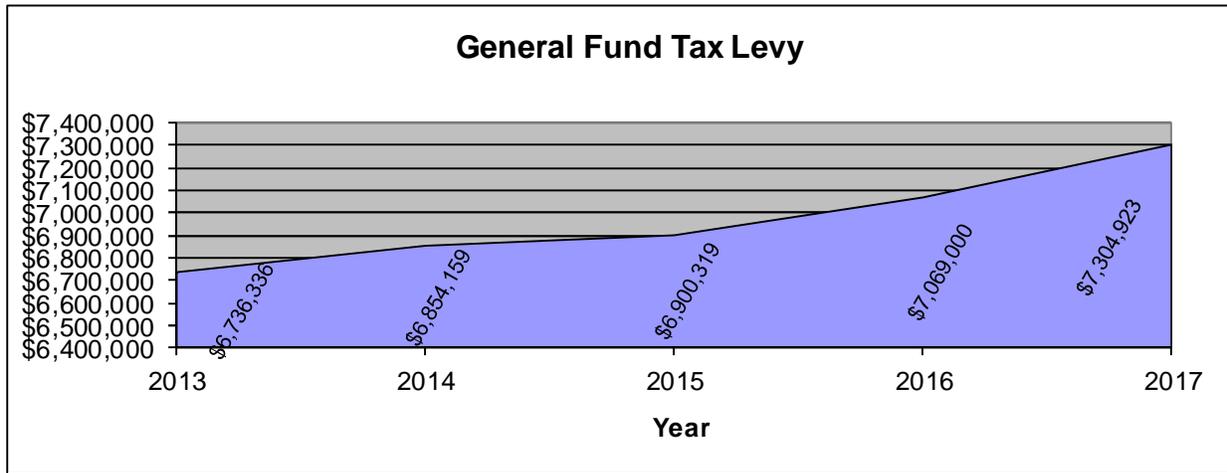
	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	CHANGE	PERCENT CHANGE
<b>INTERNAL SERVICE FUNDS DEPARTMENTAL EARNINGS OTHER REVENUES</b>	(\$11,805,201)	(\$12,113,408)	(\$11,853,059)	(\$11,529,649)	(\$5,041,705)	(\$12,000,615)	(\$11,587,985)	(\$58,336)	0.51%
<b>INTERNAL SERVICE FUNDS TOTAL</b>	(\$11,946,224)	(\$12,281,600)	(\$12,156,706)	(\$11,679,721)	(\$5,144,775)	(\$12,150,687)	(\$11,762,985)	(\$83,264)	0.71%
<b>DEBT SERVICE FUNDS TAXES INTERGOVT AIDS/GRANT CASH &amp; PROPERTY INC. DEPARTMENTAL EARNINGS OTHER FINANCING SRCE</b>	(\$4,445,195)	(\$4,787,927)	(\$4,800,000)	(\$4,769,154)	(\$3,760,965)	(\$4,769,154)	(\$4,850,000)	(\$80,846)	1.70%
<b>DEBT SERVICE FUNDS TOTAL</b>	(\$19,106,516)	(\$12,029,727)	(\$6,136,201)	(\$6,339,239)	(\$4,964,184)	(\$6,339,239)	(\$6,685,085)	(\$345,846)	5.46%
<b>CAPITAL FUNDS FINES &amp; FORFEITURES INTERGOVT AIDS/GRANT CASH &amp; PROPERTY INC. DEPARTMENTAL EARNINGS OTHER FINANCING SRCE</b>	(\$5,368)	(\$1,953)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
<b>CAPITAL FUNDS TOTAL</b>	(\$6,389,956)	(\$5,985,213)	(\$5,709,321)	(\$14,840,629)	(\$5,368,257)	(\$14,840,295)	(\$11,823,693)	\$3,016,936	-20.33%
<b>GRAND TOTAL</b>	(\$101,048,265)	(\$93,494,021)	(\$86,568,381)	(\$96,429,044)	(\$42,254,867)	(\$96,423,845)	(\$96,037,848)	\$391,196	-0.41%

**TYPE OF REVENUE TOTALS**

<b>TAXES</b>	(\$23,349,011)	(\$22,279,818)	(\$22,924,472)	(\$23,348,945)	(\$17,252,550)	(\$23,610,270)	(\$24,807,083)	(\$1,458,138)	6.24%
<b>LICENSES &amp; PERMITS</b>	(\$879,952)	(\$882,221)	(\$898,068)	(\$854,865)	(\$486,355)	(\$891,745)	(\$888,600)	(\$33,735)	3.95%
<b>FINES &amp; FORFEITURES</b>	(\$1,623,353)	(\$1,451,149)	(\$1,308,274)	(\$1,515,445)	(\$526,564)	(\$1,332,420)	(\$1,293,370)	\$222,075	-14.65%
<b>INTERGOVT AIDS/GRANT CASH &amp; PROPERTY INC. DEPARTMENTAL EARNINGS OTHER</b>	(\$22,431,410)	(\$23,362,539)	(\$22,942,023)	(\$24,263,414)	(\$2,624,596)	(\$23,992,564)	(\$22,762,478)	\$1,500,936	-6.19%
<b>REVENUES OTHER</b>	(\$650,770)	(\$1,644,813)	(\$1,163,521)	(\$1,063,351)	(\$589,343)	(\$1,299,152)	(\$1,324,509)	(\$261,158)	24.56%
<b>FINANCING SRCE</b>	(\$31,826,400)	(\$31,638,798)	(\$31,693,062)	(\$35,220,654)	(\$14,319,286)	(\$35,436,792)	(\$34,430,721)	\$789,933	-2.24%
<b>OTHER</b>	(\$463,749)	(\$927,050)	(\$619,214)	(\$373,224)	(\$293,329)	(\$443,832)	(\$440,009)	(\$66,785)	17.89%
<b>GRAND TOTAL</b>	(\$101,048,265)	(\$93,494,021)	(\$86,568,381)	(\$96,429,044)	(\$42,254,867)	(\$96,423,845)	(\$96,037,848)	\$391,196	-0.41%

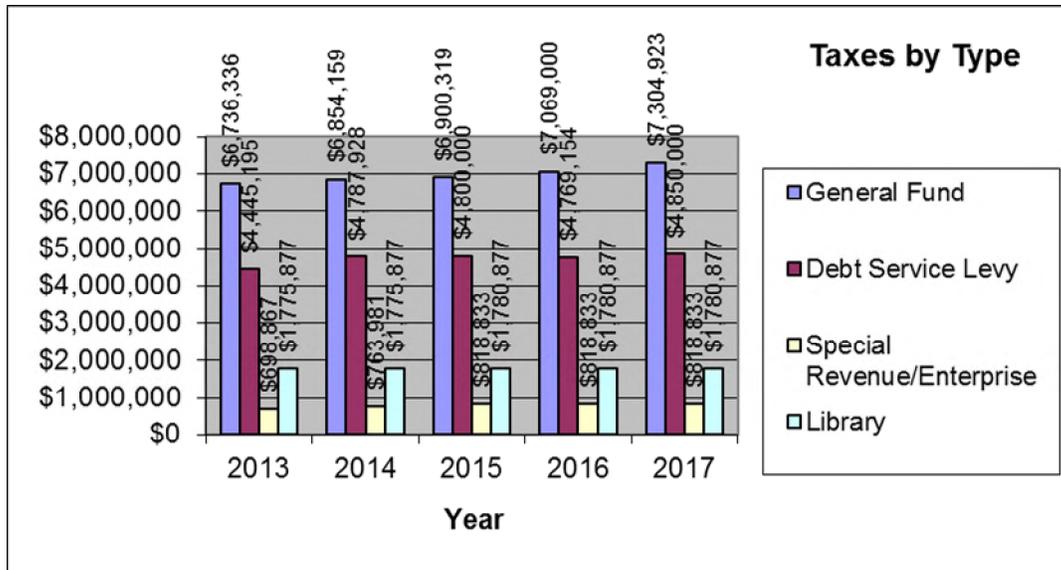
## *2017 Operating Budget Revenue*

The total operating revenues for 2017 are \$96,037,848 and come from a combination of sources: taxes, licenses and permits, fines and forfeitures, intergovernmental aides and grants, cash and property, departmental earnings, other revenues and other financing sources. Beloit, along with other municipalities in the State of Wisconsin, is dependent on the state for aides and grants. The City of Beloit's two largest general fund revenue sources are State and Federal aid and property taxes.



### ***Taxes***

In determining the annual tax levy, the City follows the State of Wisconsin's imposed limits on the City's ability to increase the property tax levy. The City of Beloit is subject to property tax levy limits as are all Wisconsin Municipalities. The City's tax levy (excluding debt) is limited to net new construction and any decrease in debt service on debt issued prior to 2005. For 2017, the City tax levy cap by the statutory limit is 0% plus debt service and the value of net new construction. The City's value of net new construction that can be used for the tax levy calculation is 2.31%. The total property tax levy is \$14,754,633. The recommended tax levy increase of \$316,769 is in line with the statutory tax levy limitation. If the City of Beloit goes over their limit then the State of Wisconsin can decrease their aid. Property taxes are levied upon all City property owners at a calculated rate per \$1,000 of assessed property valuation on both real and personal property. The City's tax rate of \$11.106 per \$1,000 of assessed value is a \$.150 or 1.37% increase over 2016.



The levy is the difference between expenditures and non-tax revenues. The General Fund Levy is \$7,304,923 and the Debt Service Levy is \$4,850,000. The levy to support grant funds, Library, and Transit is \$156,000, \$1,780,877, and \$584,719 respectively. The Cemetery Fund will need to receive funding from the tax levy, \$28,114, due to decreased operating and investment revenues. We have included \$50,000 in the 2016 tax levy devoted to fund the Golf Course. The resulting tax rate of \$11.106 represents a 1.37% or \$.150 increase from 2016. The main source of revenue for two special funds, Library and Tax Increment Districts (TIDs) are taxes. For TIDs, the equalized property value added since the creation of the district is multiplied by the tax rate to determine the amount of revenue (increment). Just over \$3.1 million in increment will be levied. The TID levy is only used for TID expenses. The rate is calculated only after all the overlying tax jurisdictions complete their budgets and the final equalized values are available from the state in November.

### Taxing Units

Resident bills include taxes levied by several other governmental units. For the City of Beloit these include:

#### **2016 TAX RATE SUMMARY**

<b>City of Beloit -----</b>	<b>\$11.11</b>
<b>School District of Beloit -----</b>	<b>\$9.63</b>
<b>County &amp; State -----</b>	<b>\$6.68</b>
<b>Blackhawk Technical College-----</b>	<b>\$1.20</b>
<b><u>School Levy Credit-----</u></b>	<b><u>(\$1.59)</u></b>
<b>Total per \$1000 of assessed value---</b>	<b>\$27.03</b>

“In general, depending on assessment procedures and the extent to which increased market values are reflected in the property-tax base, the property tax is characterized as being a unitary elastic revenue source. Thus, if a jurisdiction relied totally on the property tax as a source of revenue, it would continually face a fiscal gap as the economy grew, since the demand for services is income elastic, but property tax revenues are not. The resulting fiscal gap would create constant pressure on local officials to increase the property tax rate.” (*Local Government Finance: Concepts and Practices- John Peterson and Dennis Strachota*)

So, how does Beloit’s municipal and net tax levies compare with the other similar municipalities in Wisconsin? The chart shows a comparison of assessed municipal tax rates. (*Source Wisconsin Taxpayers Alliance & Department of Revenue Wisconsin*)

Assessed Municipal Tax Rates and Net Rates.

Population	Type	Municipality	County	2015-16 Assessed Value	2015-16 Municipal Levy	2015-16 Municipal Tax Rate	2015-16 Net Levy	2015-16 Net Tax Rate
595,787	City	Milwaukee	Milwaukee/Waukesha/Washington	25,234,865,715	248,937,802	9.8648	797,855,821	31.6172
242,216	City	Madison	Dane	22,939,669,100	209,856,561	9.1482	598,071,876	26.0715
105,051	City	Green Bay	Brown	6,169,988,900	52,578,347	8.5216	147,814,060	23.9569
99,623	City	Kenosha	Kenosha	5,594,685,700	61,574,917	11.0060	167,558,935	29.9497
78,336	City	Racine	Racine	3,150,483,800	53,103,144	16.8556	102,515,379	32.5396
73,737	City	Appleton	Outagamie/Calumet/Winnebago	4,790,843,600	39,000,379	8.3495	115,258,967	24.0582
71,316	City	Waukesha	Waukesha	5,636,260,800	56,161,084	9.9642	124,508,682	20.6307
67,006	City	Eau Claire	Eau Claire/Chippewa	4,510,587,300	38,570,258	8.5511	105,861,381	23.4695
66,451	City	Oshkosh	Winnebago	3,749,985,700	34,297,736	9.1461	97,818,938	26.0851
63,510	City	Janesville	Rock	3,947,954,060	32,483,981	8.2281	102,896,848	26.0633
60,329	City	West Allis	Milwaukee	3,731,629,800	39,476,256	10.5788	108,070,936	28.9608
51,992	City	La Crosse	La Crosse	3,119,487,511	34,779,509	11.1491	97,332,332	31.2014
48,806	City	Sheboygan	Sheboygan	2,398,045,640	21,728,809	9.5374	67,140,389	27.9980
46,947	City	Wauwatosa	Milwaukee	5,359,174,200	40,058,442	7.4747	132,945,168	24.8070
43,461	City	Fond du Lac	Fond du Lac	2,639,689,360	23,908,230	9.0572	68,681,040	26.0186
40,195	City	New Berlin	Waukesha	4,764,193,000	24,968,339	5.2408	91,167,555	19.1360
39,063	City	Wausau	Marathon	2,647,764,700	22,927,093	8.6590	72,415,883	27.3498
37,859	City	Brookfield	Waukesha	6,666,308,100	36,684,996	5.5818	118,849,168	17.8283
<b>36,792</b>	<b>City</b>	<b>Beloit</b>	<b>Rock</b>	<b>1,570,904,700</b>	<b>14,437,864</b>	<b>9.1908</b>	<b>47,743,442</b>	<b>30.3923</b>
36,473	City	Greenfield	Milwaukee	2,742,610,300	23,125,356	8.4319	77,007,710	28.0783
35,928	Village	Menomonee Falls	Waukesha	4,586,133,140	22,604,435	4.9289	86,888,454	18.9459
35,655	City	Franklin	Milwaukee	3,396,543,100	20,509,003	6.0382	94,361,794	27.7817
34,791	City	Oak Creek	Milwaukee	3,045,245,700	19,566,775	6.4254	74,611,345	24.5009
33,703	City	Manitowoc	Manitowoc	2,003,755,600	15,027,281	7.4996	45,677,130	22.7958
31,599	City	West Bend	Washington	2,411,338,050	19,240,740	7.9793	50,049,045	20.7557

Assessed values from Department of Revenue website.

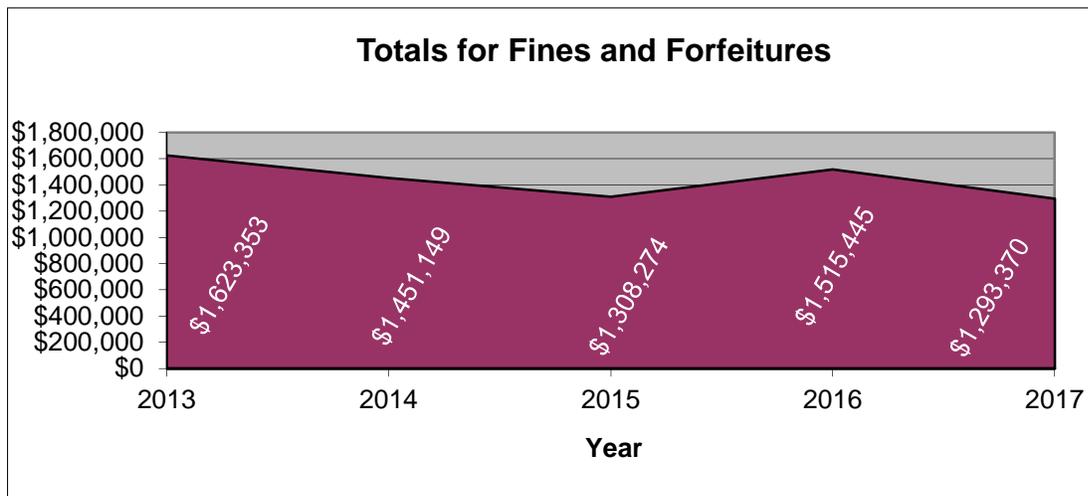
Populations and Tax levies obtained from Wisconsin Taxpayers Alliance.

Municipal Levies and Tax Rates do not include TIF.

Net Tax Rates do not include School Tax Credit.

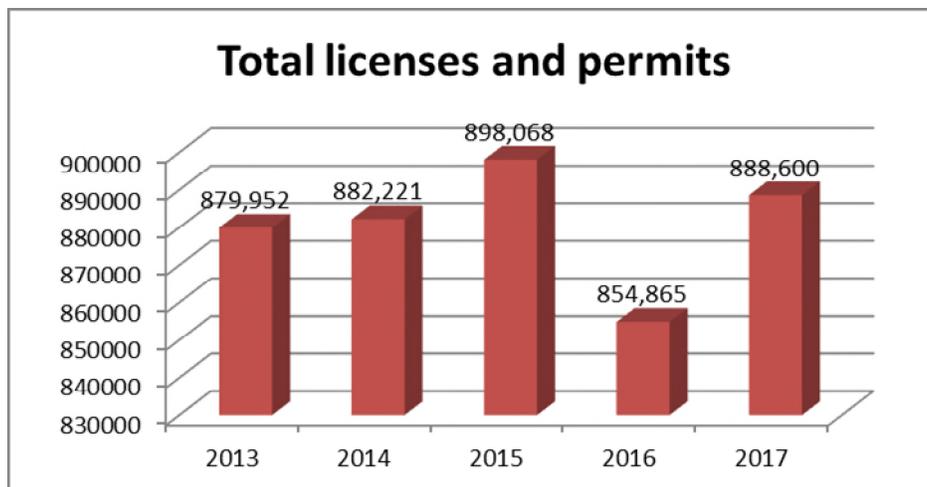
### ***Fines and Forfeitures***

Fines and Forfeitures are collected by the City when people violate ordinances, have traffic citations or commit other misdemeanors covered by City Code and State Statute. These fines, forfeitures and penalties can be for nontraffic fines, traffic fines, parking fines, false alarms and penalties on taxes. The following Divisions collect these types of revenues Municipal Court, Treasury, Wastewater, and the Library. Our Municipal Court, our highest collector of these types of revenue, continues to strengthen efforts in collecting fines. Fines and forfeitures can be a useful revenue alternative for municipalities, however; they are dependent on a number of factors. For example, they can be dependent on the number of offenses reported by the Police, Treasury, Wastewater, and the Library, decision of the court, and the ability to pay.



### ***Licenses & Permits***

These revenues consist of: licenses for liquor sales, contractors, dogs, cable franchise fees, building permits, electrical permits, plumbing permits, HVAC permits and etc. These fees are set by state and federal laws which limit their increase from year to year. Licenses and permits are dependent on the state of the local economy.



**State, Federal & Intergovernmental Aids**

The largest source of revenue for the general fund is State and Federal aid, totaling \$18,786,000 or 61% of total general fund revenue. The major categories of aid include shared revenue, expenditure restraint and transportation aids. The other major source of Federal and State grant revenue is for our Special Revenue Funds, mainly for Community Development Block Grants (CDBG), MPO transportation, HOME, police and fire grants.

**State Shared Revenues**

An appropriation from the State's income and sales tax revenue to local communities for the propose of equalizing property tax rates throughout Wisconsin. As one can see in the chart below, this funding source continues to decline.

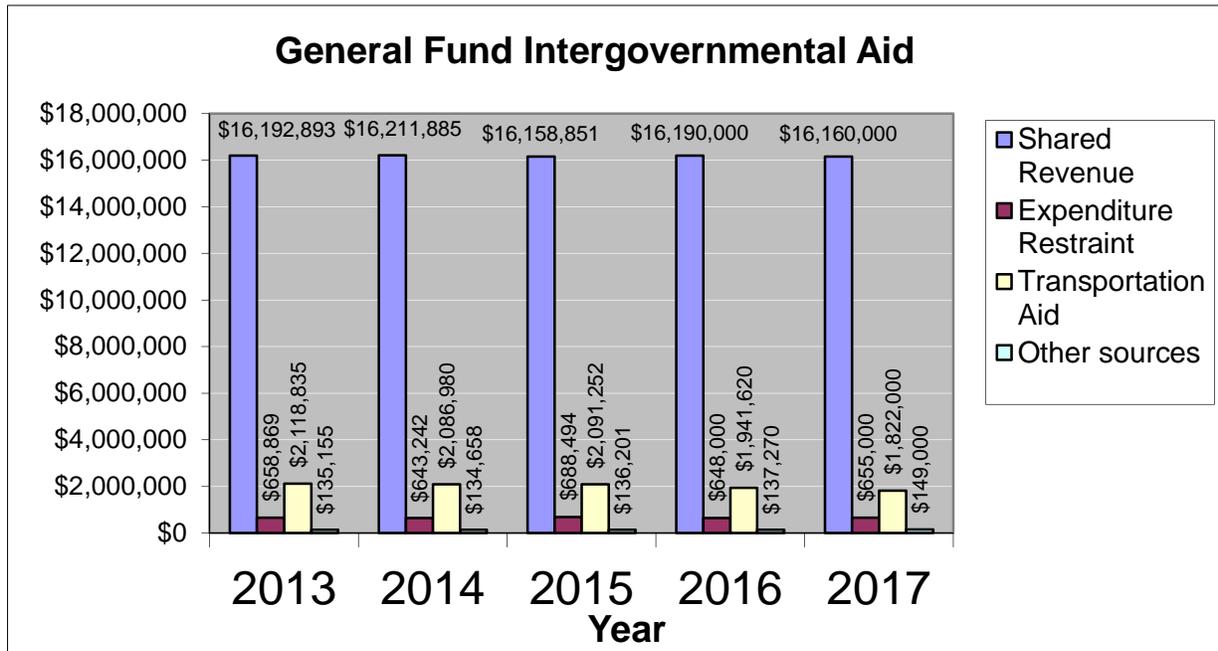
**Expenditure Restraint**

An incentive program instituted by the State whereby a local government receives a grant if it keeps expense increases below the rate of inflation plus the value of new property tax growth. The General Fund budget increased \$352,117, a 1.15% difference from the 2016 Adopted General Fund budget.

**Transportation Aids**

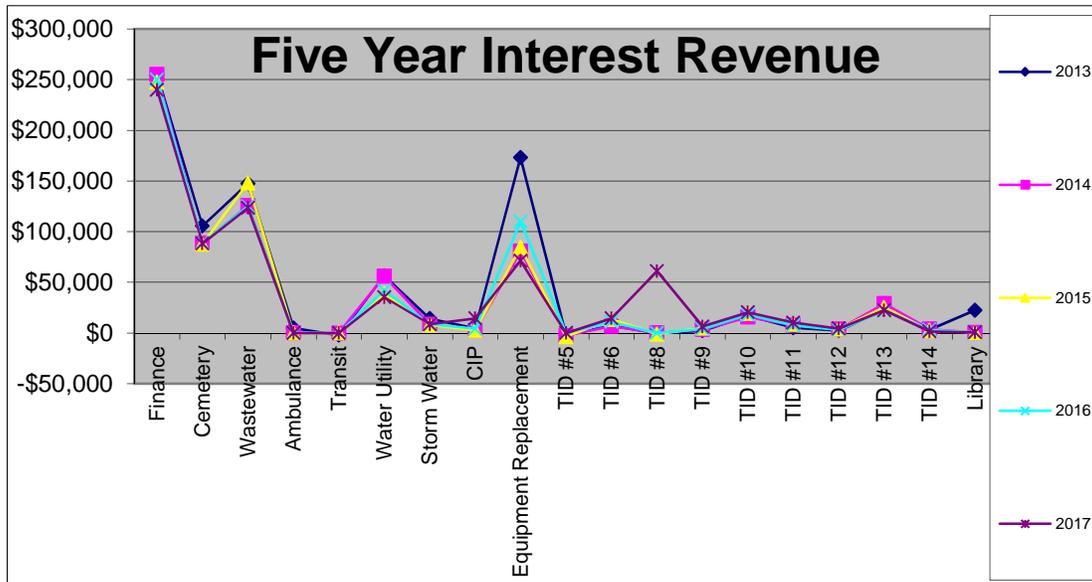
Transportation aids cover costs for items such as road maintenance, traffic enforcement and other costs.

The Beloit Transit system receives the highest percentage of State and Federal aid. Unfortunately, this revenue is reliant on the economy of the State of Wisconsin.



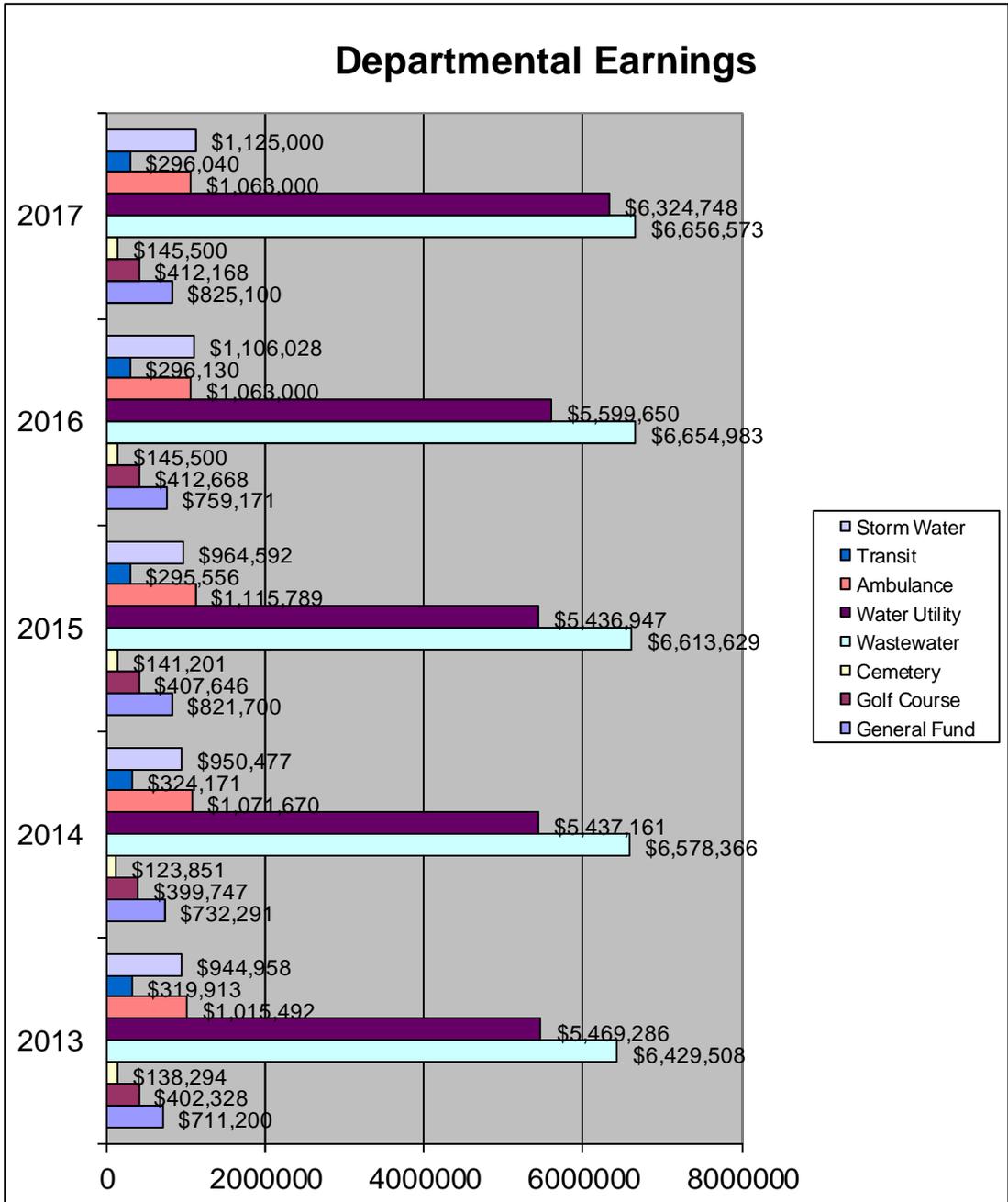
### ***Cash & Property***

Cash and property consists of rental payments for City land and interest earnings on City funds. Interest income is calculated using projected interest rates and historical investment portfolio performance. Interest revenues continue to fall due to declining interest rates. For instance, the most dramatic reduction in revenue is investment earnings. In 2007 investment income in the General Fund was \$884,000 and our 2017 Budget projection is \$240,000. The return on invested funds is at an all-time low with record low interest rates and no foreseeable improvement is expected in 2017.



### ***Departmental Earnings***

Another major source of general fund revenue is departmental earnings. This category captures a wide variety of charges for over 50 different City Services such as recreation fees, inspection fees and police services. In most cases, trend analysis is used to estimate revenue based on prior year's collections. Where a fee change is adopted or a change in activity level is expected, the revenue estimate is adjusted accordingly. In total, the \$825,100 in revenue represents 3% of the general fund. Trend analysis is also used to forecast sales revenue from cemetery, golf, ambulance, storm water, water, and wastewater services. Fees are set by ordinance or resolution. Water utility rates are regulated by the Wisconsin Public Service Commission based on an authorized rate of return on rate base as defined by the PSC. The city's enterprise funds, wastewater, water, and storm water are able to offset expenses with their respective revenue; tax support is not required. Internal service funds represent a large portion of departmental earnings, however; these are created to serve internal City government needs. The revenue is largely generated by charges against benefiting departments, set to recover costs. User fees are impacted significantly by the economy. For example, an individual can avoid a user charge by consuming zero or less amounts of a service, commodity, or privilege, whereas; a homeowner cannot avoid property taxes.

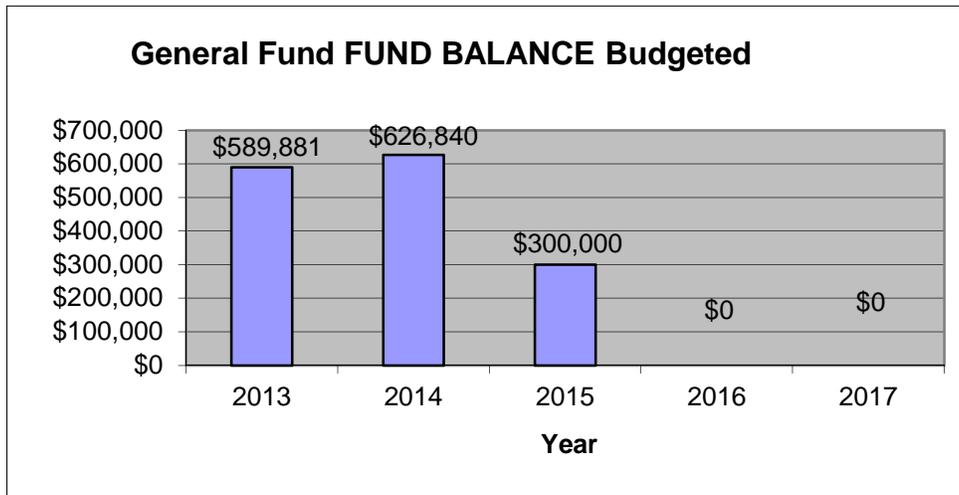


**Other Revenues**

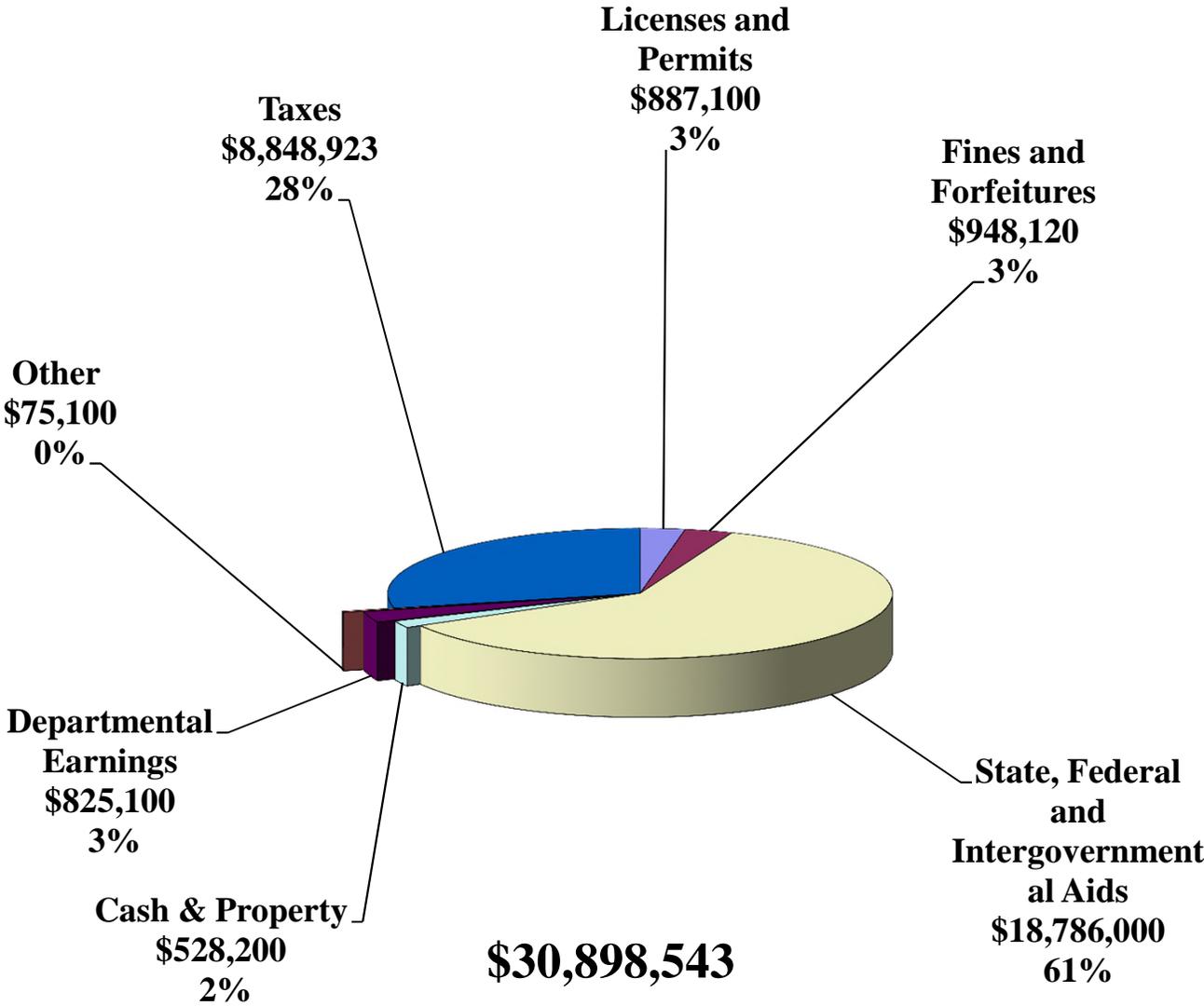
Public water utilities within Wisconsin are assessed payments in lieu of taxes (PILOT) as the public equivalent to property taxes that would be charged to a privately owned water utility. Payment in lieu of taxes (PILOT) falls into this category, along with recoveries of prior year expenditures and program reimbursements. The Water Utility fund pays the general fund in lieu of taxes in addition to the Beloit Housing Authority. The BHA amount estimated for 2017 is \$9,000 and the Water Utility is \$840,000.

***Other Funding Sources***

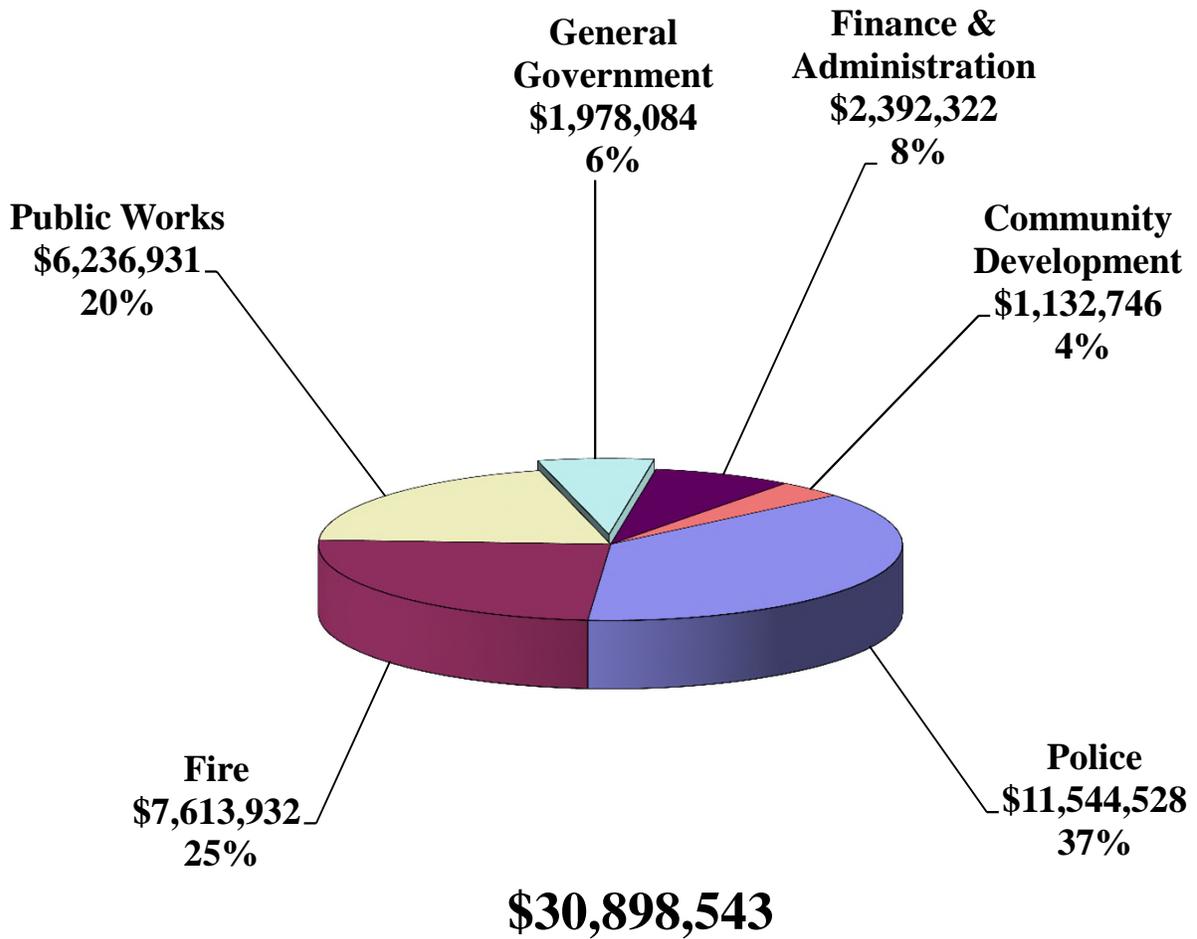
Other funding sources include miscellaneous revenues, the largest of which are fund balance applied and transfers in from other funds. The City Council adopted Undesignated Fund Balance and Unrestricted Retained Earnings Policies in 2002. These policies outlined the lower limits for each category and established methods for applying amounts in excess of the minimum requirements. Beloit is heavily dependent on the State’s shared revenue program for funding its operations. Most of this payment, approximately \$14 million, is received in November. As a result, the City retains 3 months General Fund operating expenses or 15% of its operating revenues from special revenue, debt service, and general fund operations in a working capital reserve. However, through prudent financial management and additional State aid payments, the City has managed to reserve funds in excess of these minimums. In 2015, the City applied \$300,000 of fund balance to help balance the budget, however, in 2017 the City is not applying any fund balance. In 2014 and 2015, much of the available fund balance was used which eliminated this option again in 2017 in order for the City to remain in compliance with policy.



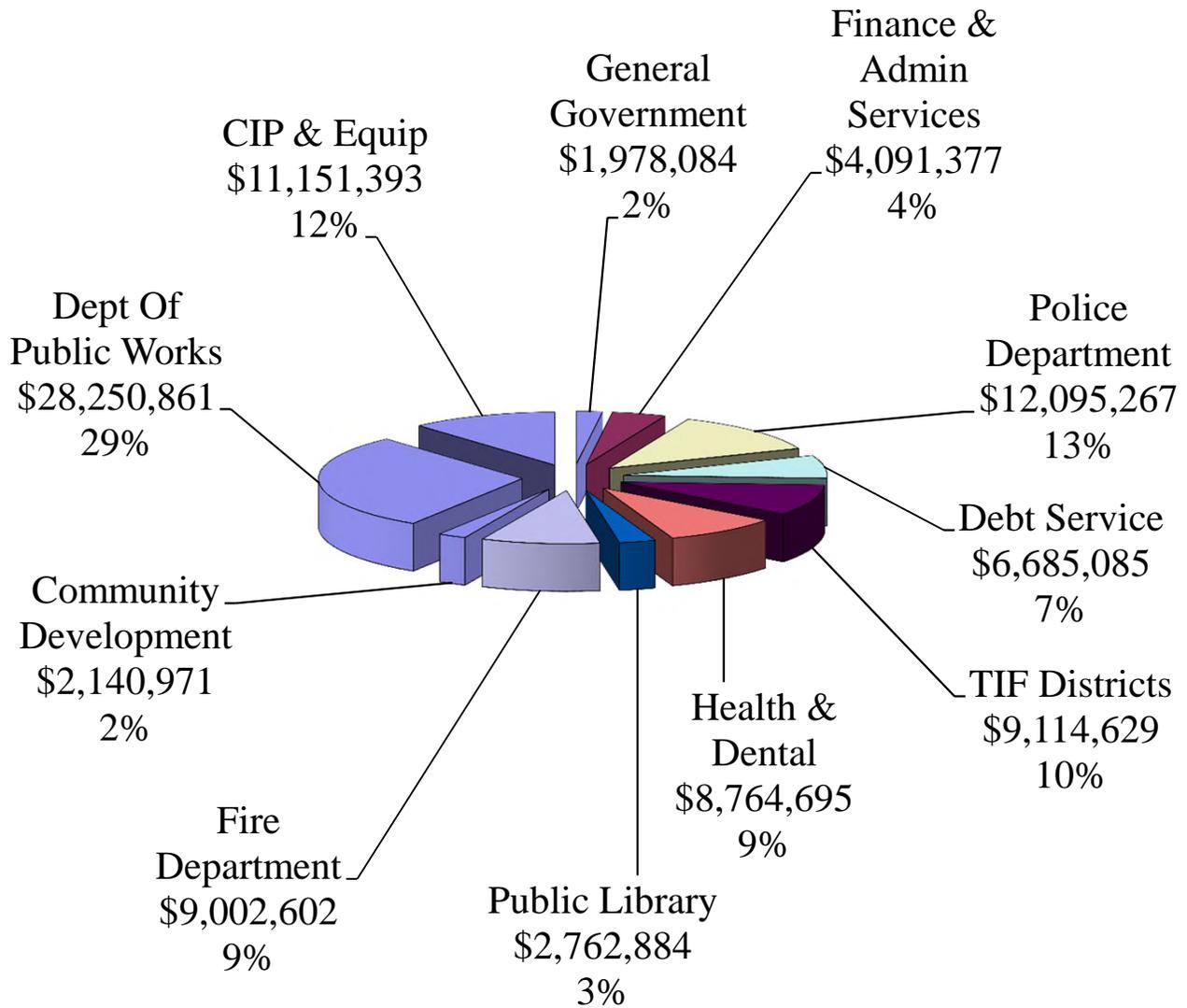
# 2017 City of Beloit General Fund Revenues



**2017 City of Beloit  
General Fund  
Expenditures  
Displayed by Department**



# 2017 City of Beloit Total Operating Expenditures Displayed by Department or Fund



**\$96,037,848**

## **FINANCIAL INFORMATION**

### ***Financial Reports***

The City prepares an annual comprehensive financial report (CAFR), which is independently audited. The CAFR is prepared in accordance with government accounting and financial reporting standards and is comprised of government wide statements, fund financial statements, and notes to the financial statements. The report also contains other supplementary information.

The government wide statements are reported using the economic resources measurement focus and accrual basis of accounting. The fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Beloit for its comprehensive annual financial report for the fiscal year ended December 31, 2015. This was the City's eleventh consecutive year that the government has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and have submitted it to the GFOA to determine its eligibility for another certificate. Copies of the City's 2015 CAFR and the 2017 Budget are available upon request from the City and can also be found on the City's website [www.beloitwi.gov](http://www.beloitwi.gov).

### ***Investment Policy***

The City of Beloit adopted an Investment Policy in 1995 to establish fundamental rules for managing cash and investments. This policy was reviewed and updated by the Investment Committee and adopted by the City Council in 2002. A goal of the Investment Policy is to ensure that all revenues received by the City are promptly recorded, deposited, and invested if not immediately needed to meet obligations.

The City's Investment Policy seeks to ensure the preservation of capital in the overall portfolio. Investment objectives include liquidity, yield and maintaining the public trust. Safety of principal is the foremost objective and all investments are made in accordance with Wisconsin Statutes, Chapter 66. The City Finance Officer is charged with organizing and establishing procedures for effective cash management.

Approximately 0% of the City's investment portfolio is invested in cash equivalents and securities maturing in less than one year. Another 66% of the city's investment portfolio is invested in securities which have a one to five year maturity ranges. The remaining 34% of the City's investments mature in a five to thirty year maturity range.

A summary of holdings as of December 31, 2015, is as follows:

Demand Deposits	\$13,255,415
U.S. agencies – implicitly guaranteed	\$5,048,273
U.S. agencies – explicitly guaranteed	\$238,398
Municipal Bonds	\$5,403,624
Corporate Bonds	\$6,286,325
Certificates of deposit	\$0
LGIP	\$19,478,588
Petty Cash	\$0
<b>TOTAL</b>	<b>\$ 49,710,623</b>

## PROPERTY VALUATIONS AND TAXES

### *Assessed and Equalized Values*

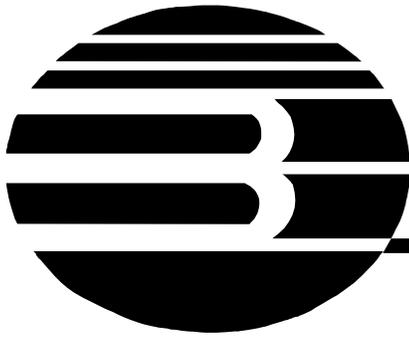
The Assessed Value is the value of taxable property upon which tax levies are spread. With the exception of manufacturing property, it is determined annually by the local assessor as of January 1<sup>st</sup>. The State Department of Revenue makes the annual assessment of all manufacturing property in the State.

The Equalized Value is determined by the Department of Revenue in order to maintain equity between municipalities and counties. The value represents the current market value of all the property in the taxing district. These certified values are used for apportioning county property taxes, public school taxes, and vocational school taxes as well as for distributing property tax relief.

Source: State of Wisconsin Department of Revenue.

### Trend of Assessed and Equalized Values

Levy Year	Equalized Value (w/out TID)	Equalized Value (w/ TID)	Assessed Value (w/out TID)	Assessed Value (w/ TID)
2016	1,315,861,810	1,593,559,300	1,331,136,300	1,608,833,790
2015	1,306,855,710	1,557,937,900	1,319,822,510	1,570,904,700
2014	1,240,651,110	1,471,696,200	1,335,465,982	1,566,482,302
2013	1,164,673,610	1,377,134,000	1,365,934,010	1,578,394,350
2012	1,256,085,510	1,507,977,900	1,339,436,640	1,591,329,030
2011	1,305,702,910	1,558,718,400	1,303,996,900	1,557,012,390
2010	1,368,589,710	1,610,889,800	1,308,518,750	1,550,818,840
2009	1,473,376,210	1,744,186,100	1,425,265,166	1,684,264,540
2008	1,474,811,810	1,718,751,200	1,455,127,990	1,699,067,380
2007	1,421,012,310	1,630,887,400	1,454,833,440	1,664,708,530



# City of BELOIT, Wisconsin

## 2016 Payable 2017 Municipal Tax Levy - All Funds

	<u>2015/2016 Adopted</u>	<u>2016/2017 Adopted</u>	<u>\$ Change</u>	<u>% Change</u>
General Fund Levy	\$7,069,000	\$7,304,923	\$235,923	3.34%
Debt Service Levy	4,769,154	4,850,000	80,846	1.70%
Mass Transit Levy	584,719	584,719	0	0.00%
Public Library Levy	1,780,877	1,780,877	0	0.00%
Police Grant-OJAI Beat Patrol	40,000	40,000	0	0.00%
Police Grant-School Resources	90,000	90,000	0	0.00%
Engineering Grant-MPO Traffic	26,000	26,000	0	0.00%
Golf Course	50,000	50,000	0	0.00%
Cemetery	28,114	28,114	0	0.00%
Total Property Tax Levy	<u>\$14,437,864</u>	<u>\$14,754,633</u>	<u>\$316,769</u>	<u>2.19%</u>
Assessed Value	<u>1,570,904,700</u>	<u>1,608,833,790</u>	<u>\$37,929,090</u>	<u>2.41%</u>
Tax Rate WO/TIF	\$9.191	\$9.171	(\$0.020)	-0.22%
Tax Rate W/TIF	\$10.957	\$11.106	\$0.150	1.37%

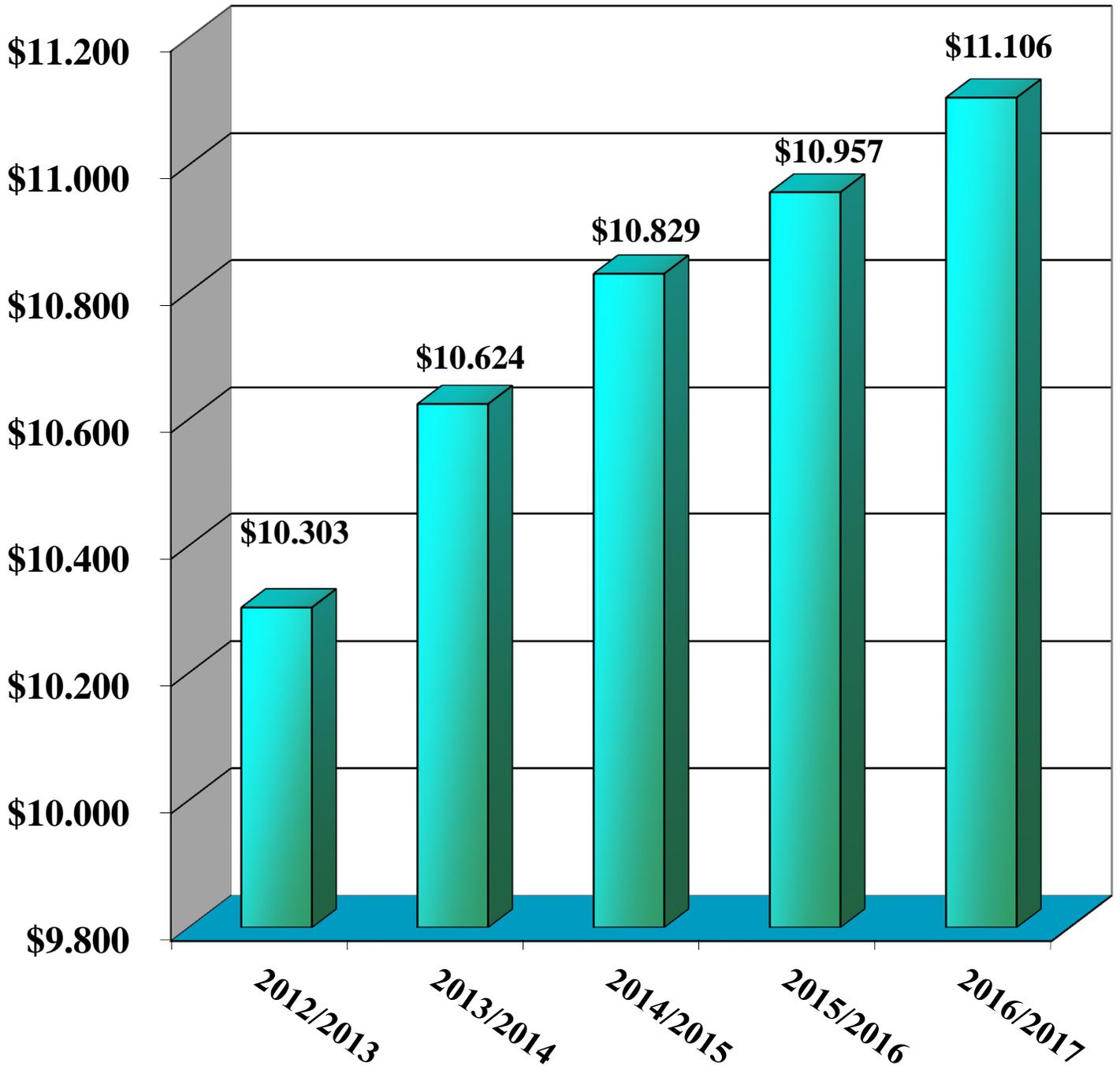


# City of BELOIT, Wisconsin

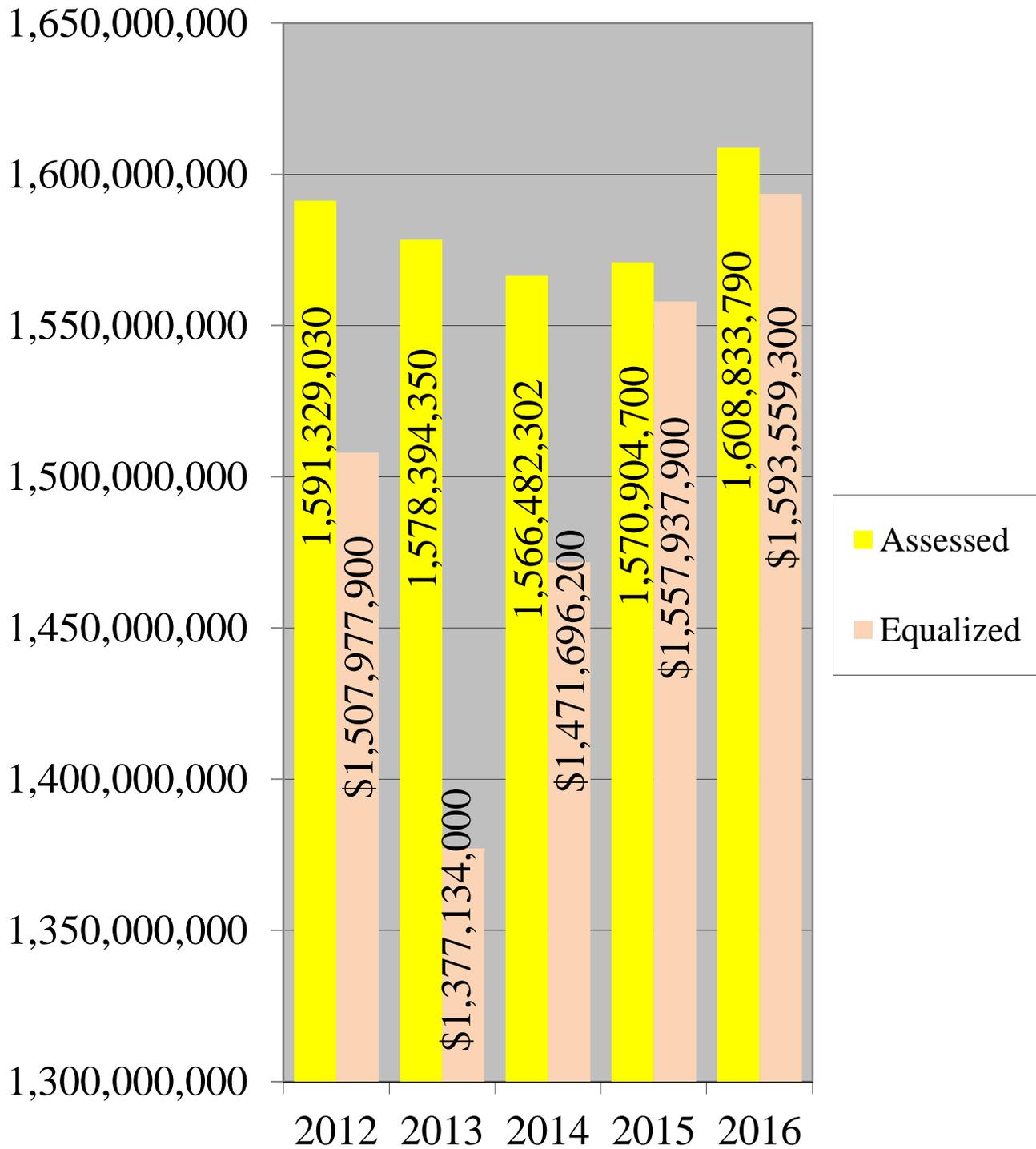
## BUDGET & NET TAX LEVY DISTRIBUTION BY PURPOSE INCLUDING LEVIES ESTIMATED FROM OTHER TAXING DISTRICTS

<i>General Governmental Funds</i>	<i>2017 Budget</i>	<i>2016 Net Tax Levy</i>	<i>Rate Per \$1,000</i>	<i>Tax On \$77,500 Property</i>	<i>Tax On \$100,000 Property</i>
CITY COUNCIL	\$ 49,341	\$ 11,665	\$ 0.0073	\$ 0.56	\$ 0.73
CITY MANAGER	\$ 293,833	\$ 69,467	\$ 0.0432	\$ 3.35	\$ 4.32
CITY ATTORNEY	\$ 575,770	\$ 136,121	\$ 0.0846	\$ 6.56	\$ 8.46
INFORMATION TECHNOLOGY	\$ 653,610	\$ 154,524	\$ 0.0960	\$ 7.44	\$ 9.60
HUMAN RESOURCES	\$ 141,912	\$ 33,550	\$ 0.0209	\$ 1.62	\$ 2.09
ECONOMIC DEVELOPMENT	\$ 263,618	\$ 62,324	\$ 0.0387	\$ 3.00	\$ 3.87
FINANCE AND ADMINISTRATIVE SERVICES	\$ 2,392,322	\$ 565,584	\$ 0.3515	\$ 27.25	\$ 35.15
POLICE DEPARTMENT	\$ 11,544,528	\$ 2,729,316	\$ 1.6965	\$ 131.48	\$ 169.65
FIRE DEPARTMENT	\$ 7,613,932	\$ 1,800,059	\$ 1.1189	\$ 86.71	\$ 111.89
COMMUNITY DEVELOPMENT	\$ 1,132,746	\$ 267,800	\$ 0.1665	\$ 12.90	\$ 16.65
DEPARTMENT OF PUBLIC WORKS	\$ 6,236,931	\$ 1,474,513	\$ 0.9165	\$ 71.03	\$ 91.65
<b>TOTAL GENERAL FUND LEVY</b>	<b>\$ 30,898,543</b>	<b>\$ 7,304,923</b>	<b>\$ 4.5405</b>	<b>\$ 351.89</b>	<b>\$ 454.05</b>
SUPPORT TO OTHER FUNDS	\$ 818,833	\$ 818,833	\$ 0.5090	\$ 39.44	\$ 50.90
LIBRARY	\$ 2,762,884	\$ 1,780,877	\$ 1.1069	\$ 85.79	\$ 110.69
GENERAL OBLIGATION DEBT SERVICE	\$ 6,685,085	\$ 4,850,000	\$ 3.0146	\$ 233.63	\$ 301.46
<b>TOTAL GENERAL GOVERNMENTAL FUNDS</b>	<b>\$ 41,165,345</b>	<b>\$ 14,754,633</b>	<b>\$ 9.1710</b>	<b>\$ 710.75</b>	<b>\$ 917.10</b>
TAX INCREMENTAL LEVY (CITY)		\$3,113,795	\$ 1.9354	\$ 150.00	\$ 193.54
<b>TOTAL CITY LEVY</b>	<b>\$ 41,165,345</b>	<b>\$ 17,868,428</b>	<b>\$ 11.1064</b>	<b>\$ 860.75</b>	<b>\$ 1,110.64</b>

# City of Beloit Property Tax Rates 2012-2016



## Tax Base Growth for City of Beloit 2012-2016

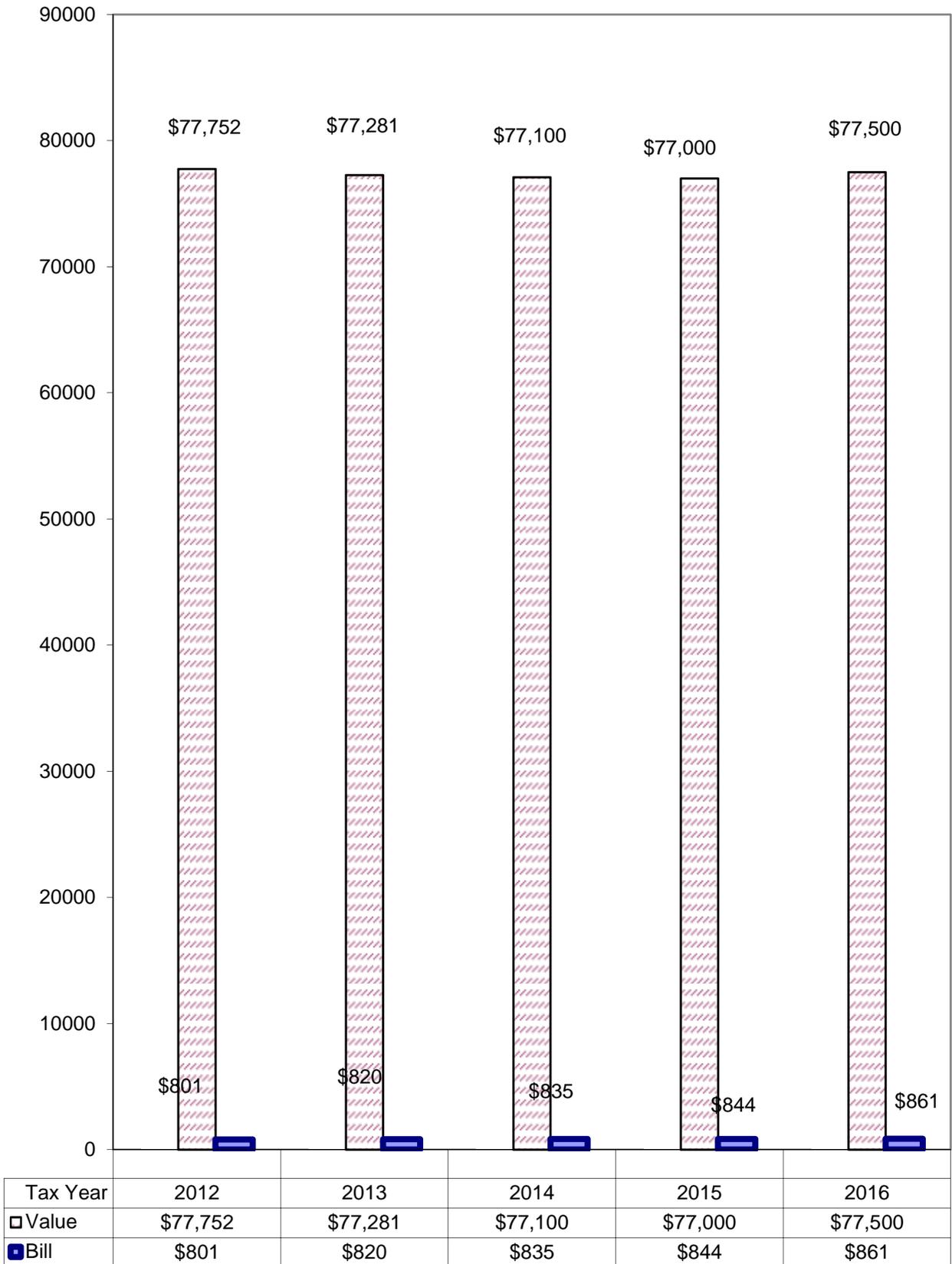


YEAR 2016		Top 25 Taxpayers										
Total City of Beloit Assessment		Residential & Commercial	Manufacturing	Total								
		\$1,410,313,570	\$195,082,500	\$1,605,396,070								
Rank	Taxpayer Name	Type of Business	2009	2010	2011	2012	2013	2014	2015	2016	% of Total Value	Difference from 2015-2016
1	ABC Supply/Hendricks	Wholesale Distribution	\$67,878,356	\$63,466,540	\$64,858,290	\$66,925,603	\$68,423,490	\$73,431,530	\$79,350,030	\$76,579,250	4.77%	-\$2,770,780
2	Kerry Ingredients	Mfg of Food Additives	\$48,726,130	\$51,218,100	\$52,029,600	\$37,479,100	\$41,871,200	\$42,911,300	\$39,987,400	\$41,343,000	2.58%	\$1,355,600
3	Staples Contract & Commercial LLC	Fulfillment Center	\$33,597,506	\$34,139,420	\$32,901,090	\$35,383,980	\$34,688,370	\$34,571,410	\$34,563,300	\$34,001,070	2.12%	-\$562,230
4	Frito Lay Inc	Food Processor	\$23,159,100	\$22,261,600	\$23,157,600	\$23,514,800	\$23,804,100	\$22,735,800	\$22,305,800	\$23,522,600	1.47%	\$1,216,800
5	Pratt Industries									\$18,911,300	1.18%	\$18,911,300
6	Woodmans	Retail Grocer	\$14,845,588	\$14,643,250	\$13,058,910	\$13,494,950	\$14,102,460	\$14,963,960	\$15,295,930	\$18,475,100	1.15%	\$3,179,170
7	Kettle Foods	Food Processor	\$9,284,500	\$8,921,100	\$9,609,300	\$43,405,000	\$18,651,200	\$18,084,000	\$17,289,300	\$16,929,800	1.05%	-\$359,500
8	Beloit Health Systems	Health Services	\$14,826,239	\$14,866,820	\$14,982,640	\$15,711,290	\$15,671,710	\$15,815,060	\$15,707,050	\$15,616,140	0.97%	-\$90,910
9	Walmart	Retailer	\$14,964,550	\$16,322,510	\$16,099,650	\$15,959,880	\$15,726,620	\$15,491,790	\$14,530,270	\$15,255,690	0.95%	\$725,420
10	McGuire/Morgan Square	Developer of Commercial Prop.	\$10,964,500	\$10,099,400	\$10,880,000	\$10,461,300	\$11,166,100	\$12,008,700	\$11,998,800	\$13,439,400	0.84%	\$1,440,600
11	Hawks Ridge Apartments LLC	Apartment Rentals	\$11,717,610	\$11,711,350	\$11,704,550	\$11,699,260	\$11,695,020	\$11,690,640	\$11,687,710	\$11,681,890	0.73%	-\$5,820
12	Genencor International Wisconsin Inc	Mfg of Food & Bev Additives	\$8,975,900	\$8,778,700	\$9,352,800	\$10,083,400	\$10,459,400	\$11,739,700	\$11,454,400	\$11,053,200	0.69%	-\$401,200
13	Menards	Retailer	\$16,524,372	\$16,076,710	\$15,834,460	\$15,770,320	\$10,666,960	\$10,500,560	\$10,371,500	\$10,249,630	0.64%	-\$121,870
14	Jacobson Beloit LLC	Southeastern Container	\$14,259,300	\$12,825,000	\$13,131,500	\$12,419,700	\$12,416,400	\$10,046,200	\$10,046,200	\$10,246,200	0.64%	\$200,000
15	Hormel Corporation	Food Processor	\$9,425,600	\$9,228,000	\$8,791,600	\$8,832,700	\$8,748,200	\$9,276,100	\$8,705,400	\$9,289,400	0.58%	\$584,000
16	McBain Enterprises/Amusement Brokers	New for 2004	\$8,548,785	\$8,421,630	\$8,421,580	\$7,711,150	\$7,809,450	\$7,108,710	\$7,729,920	\$7,941,700	0.49%	\$211,780
17	Walgreens	Retail Services	\$7,194,928	\$7,082,040	\$12,679,810	\$12,585,170	\$12,528,020	\$8,061,040	\$7,251,020	\$7,231,550	0.45%	-\$19,470
18	Pilot Oil/Canterbury Joint Vent.	Truck Plaza	\$7,019,424	\$7,029,360	\$6,983,020	\$6,989,530	\$6,976,080	\$7,387,310	\$7,311,470	\$7,189,730	0.45%	-\$121,740
19	First National Bank/Centre One	Banking			\$6,288,480	\$5,997,620	\$6,330,230	\$6,961,110	\$6,794,490	\$6,807,610	0.42%	\$13,120
20	One Reynolds Drive LLC	Warehouse						\$7,722,000	\$6,456,400	\$6,440,600	0.40%	-\$15,800
21	Bombardier Motor Corporation	Manufacturer		\$5,388,800	\$5,568,700	\$5,636,100	\$5,515,900	\$5,589,900	\$5,887,150	\$5,904,310	0.37%	\$17,160
22	Douglas Cash	Rental Properties	\$6,053,300	\$5,439,760	\$5,620,600	\$5,656,500	\$5,808,800	\$5,815,450	\$5,804,910	\$5,821,370	0.36%	\$16,460
23	James & Lois Guenther	Gateway Apts	\$6,743,887	\$5,759,690	\$5,743,460	\$6,631,300	\$5,720,750	\$5,710,200	\$5,704,730	\$5,654,300	0.35%	-\$50,430
24	Lee Gunderson	CBRF/Nursing Home		\$5,517,140	\$5,675,070	\$5,726,880	\$5,715,560	\$5,698,070	\$5,656,990	\$5,638,120	0.35%	-\$18,870
25	Unicare Homes Inc	Nursing Home/Assisted Living	\$5,847,660	\$5,808,180	\$5,766,730	\$5,749,840	\$5,733,350	\$5,697,770	\$5,650,410	\$5,625,320	0.35%	-\$25,090
<b>Total Value In Top 25 &amp; Percent of Tax Base</b>										<b>\$390,848,280</b>		
26	Shopko	Retail	\$5,926,777	\$5,918,140	\$5,198,400	\$5,204,020	\$5,205,100	\$5,028,000	\$5,233,940	\$5,224,960	0.33%	-\$8,980
27	Burton Wright LLC	Apartment Rentals							\$5,025,000	\$5,012,210	0.31%	-\$12,790
28	Regal Beloit Corporation		\$7,458,910	\$7,243,070	\$7,168,390	\$7,111,310	\$7,067,830	\$4,953,120	\$4,926,000	\$4,920,420	0.31%	-\$5,580
29	Midstates Bedding	Manufacturer								\$4,555,900	0.28%	\$4,555,900
30	Enpro	Manufacturer				\$5,534,500	\$5,065,700	\$4,942,100	\$4,038,000	\$4,458,500	0.28%	\$420,500
31	Wi Housing	Apartment Rentals								\$4,391,050	0.27%	\$4,391,050
32	CVS	Drug Store/Retail								\$4,383,790	0.27%	\$4,383,790
33	DMDM	Electrical								\$4,318,500	0.27%	\$4,318,500

These values are preliminary.

\* Manufacturing Values are subject to change\*

## Taxes Paid / Average Home Value Municipal Portion Only



COMPARATIVE SUMMARY ANALYSIS OF  
MUNICIPAL TAX LEVIES

	<i>2012</i> <i>Levy</i>	<i>2013</i> <i>Levy</i>	<i>2014</i> <i>Levy</i>	<i>2015</i> <i>Levy</i>	<i>2016</i> <i>Levy</i>	<i>2016</i> <i>Increase</i> <i>(Decrease)</i>	<i>2016</i> <i>%</i> <i>Increase</i>
General Fund Expenditures	\$30,563,296	\$30,893,400	\$31,008,365	\$30,546,426	\$30,898,543	(\$461,939)	-1.49%
Less: General Fund Revenues*	\$23,826,960	\$24,039,241	\$24,108,046	\$23,477,426	\$23,593,620	(\$630,620)	-2.62%
<b>Net General Fund Levy</b>	<b>\$ 6,736,336</b>	<b>\$ 6,854,159</b>	<b>\$ 6,900,319</b>	<b>\$ 7,069,000</b>	<b>\$ 7,304,923</b>	<b>\$168,681</b>	<b>2.44%</b>
<b>Net Debt Service Levy</b>	<b>\$ 4,445,195</b>	<b>\$ 4,787,928</b>	<b>\$ 4,800,000</b>	<b>\$ 4,769,154</b>	<b>\$ 4,850,000</b>	<b>(\$30,846)</b>	<b>-0.64%</b>
<b>Other Funds Levy</b>	<b>\$579,367</b>	<b>\$638,481</b>	<b>\$688,833</b>	<b>\$688,833</b>	<b>\$688,833</b>	<b>\$0</b>	<b>0.00%</b>
<b>Police Special Grant Levy</b>	<b>\$119,500</b>	<b>\$125,500</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$0</b>	<b>0.00%</b>
<b>Public Library Levy</b>	<b>\$1,775,877</b>	<b>\$1,775,877</b>	<b>\$1,780,877</b>	<b>\$1,780,877</b>	<b>\$1,780,877</b>	<b>\$0</b>	<b>0.00%</b>
<b>Total General Property Tax Levy</b>	<b>\$13,656,275</b>	<b>\$14,181,945</b>	<b>\$14,300,029</b>	<b>\$14,437,864</b>	<b>\$14,754,633</b>	<b>\$137,835</b>	<b>0.96%</b>
Municipal Share-TIF Levy	\$ 2,738,597	\$ 2,587,078	\$ 2,663,079	\$ 2,773,903	\$ 3,113,796	\$110,824	4.16%
<b>Gross Municipal Levy</b>	<b>\$16,394,872</b>	<b>\$16,769,023</b>	<b>\$16,963,108</b>	<b>\$17,211,767</b>	<b>\$17,868,429</b>	<b>\$248,659</b>	<b>1.47%</b>
<b>Assessed Value (W/TID)</b>	<b>\$1,591,329,030</b>	<b>\$1,578,394,350</b>	<b>\$1,566,482,302</b>	<b>\$1,570,904,700</b>	<b>\$1,608,833,790</b>	<b>\$4,422,198</b>	<b>0.28%</b>
<b>TAX RATE</b>							
<b>(PER \$1,000 ASSESSED VALUE)</b>							
General Fund Operations	\$4.233	\$4.342	\$4.405	\$4.500	\$4.541	\$0.095	2.16%
Other Funds	\$0.364	\$0.405	\$0.440	\$0.438	\$0.428	(\$0.001)	-0.28%
Police Special Grants	\$0.075	\$0.080	\$0.083	\$0.083	\$0.081	(\$0.000)	-0.28%
Debt Service Fund	\$2.793	\$3.033	\$3.064	\$3.036	\$3.015	(\$0.028)	-0.92%
Public Library	\$1.116	\$1.125	\$1.137	\$1.134	\$1.107	(\$0.003)	-0.28%
<b>Total General Property Tax Rate</b>	<b>\$8.582</b>	<b>\$8.985</b>	<b>\$9.129</b>	<b>\$9.191</b>	<b>\$9.171</b>	<b>\$0.062</b>	<b>0.68%</b>
TIF Tax Rate (Municipal Share)	\$1.721	\$1.639	\$1.700	\$1.766	\$1.935	\$0.066	3.87%
<b>Total Municipal Rate</b>	<b>\$10.303</b>	<b>\$10.624</b>	<b>\$10.829</b>	<b>\$10.957</b>	<b>\$11.106</b>	<b>\$0.128</b>	<b>1.18%</b>
<b>Prior Year Comparison</b>							
Rate per \$1,000							
Increase (Decrease)	-\$0.028	\$0.321	\$0.205	\$0.128	\$0.150		
Percent Change	-0.27%	3.12%	1.93%	1.18%	1.37%		

\*excluding property tax revenues

**Tax Incremental Districts of the City of Beloit**

	<u>TID #5</u>	<u>TID #6</u>	<u>TID #8</u>	<u>TID #9</u>	<u>TID #10</u>	<u>TID #11</u>	<u>TID #12</u>	<u>TID #13</u>	<u>TID #14</u>	<u>Totals</u>
<b>Creation Date</b>	1/1/90	1/1/91	1/1/95	1/1/98	1/1/01	1/1/02	1/1/03	1/1/05	1/1/07	
<b>Resolution Date</b>	9/24/90	9/3/91	8/2/95	7/7/98	10/16/00	10/1/01	9/2/03	9/12/05	9/4/07	
<b>Last Date to Incur Project Costs</b>	9/24/12	9/3/13	8/2/17	7/7/20	10/16/18	10/1/19	9/2/21	9/12/20	9/4/29	
<b>Dissolution Date</b>	9/24/17	9/3/18	8/2/22	7/7/25	10/16/23	10/1/24	9/2/26	9/12/25	9/4/34	
<b>Base Value</b>	\$ 26,241,710	\$ 14,073,100	\$ 1,646,300	\$ 3,666,300	\$ 1,763,400	\$ 1,963,200	\$ 795,300	\$ 23,854,500	\$ 10,510,700	\$ 84,514,510
<b>Equalized Value</b>										
1990	\$ 26,167,010									\$ 26,167,010
1991	\$ 27,516,100	\$ 13,487,400								\$ 41,003,500
1992	\$ 28,810,800	\$ 15,755,300								\$ 44,566,100
1993	\$ 30,373,100	\$ 12,869,900								\$ 43,243,000
1994	\$ 30,360,500	\$ 12,257,400								\$ 42,617,900
1995	\$ 32,504,000	\$ 14,174,500	\$ 1,646,300							\$ 48,324,800
1996	\$ 35,757,900	\$ 21,055,800	\$ 1,432,300							\$ 58,246,000
1997	\$ 40,246,300	\$ 22,567,200	\$ 1,495,100							\$ 64,308,600
1998	\$ 41,303,800	\$ 24,164,100	\$ 2,729,000	\$ 3,666,300						\$ 71,863,200
1999	\$ 42,803,100	\$ 26,274,900	\$ 2,856,600	\$ 3,557,100						\$ 75,491,700
2000	\$ 44,712,600	\$ 26,056,500	\$ 2,753,200	\$ 3,513,600						\$ 77,035,900
2001	\$ 46,821,100	\$ 28,403,000	\$ 2,856,800	\$ 3,912,000	\$ 357,900					\$ 82,350,800
2002	\$ 52,963,500	\$ 29,236,400	\$ 2,796,500	\$ 3,721,800	\$ 259,700					\$ 88,977,900
2003	\$ 54,580,400	\$ 32,090,600	\$ 2,890,300	\$ 3,918,700	\$ 57,900	\$ 3,990,100				\$ 97,528,000
2004	\$ 55,885,900	\$ 33,972,200	\$ 2,925,300	\$ 3,555,000	\$ 5,559,800	\$ 3,973,700	\$ 789,300			\$ 106,661,200
2005	\$ 60,024,300	\$ 36,591,700	\$ 3,019,000	\$ 3,979,800	\$ 13,760,000	\$ 3,945,000	\$ 1,772,100			\$ 123,091,900
2006	\$ 64,682,400	\$ 40,132,800	\$ 4,902,900	\$ 4,721,800	\$ 26,458,300	\$ 4,071,800	\$ 1,986,000	\$ 26,271,900		\$ 173,227,900
2007	\$ 73,434,700	\$ 47,274,600	\$ 6,525,500	\$ 5,005,900	\$ 77,100,900	\$ 4,079,000	\$ 4,122,900	\$ 50,861,100		\$ 268,404,600
2008	\$ 77,269,600	\$ 49,767,900	\$ 6,846,500	\$ 5,623,500	\$ 99,093,400	\$ 4,394,500	\$ 4,094,700	\$ 53,410,400	\$ 11,439,800	\$ 311,940,300
2009	\$ 76,200,300	\$ 53,462,200	\$ 6,776,800	\$ 5,678,300	\$ 138,507,100	\$ 5,532,400	\$ 3,561,000	\$ 52,638,400	\$ 13,150,100	\$ 355,506,600
2010	\$ 60,987,700	\$ 45,280,600	\$ 6,792,000	\$ 5,061,300	\$ 141,817,500	\$ 5,507,700	\$ 3,374,600	\$ 46,337,800	\$ 11,837,600	\$ 326,996,800
2011	\$ 63,965,100	\$ 46,458,600	\$ 7,086,000	\$ 6,790,500	\$ 142,509,900	\$ 6,005,200	\$ 3,448,300	\$ 47,691,100	\$ 13,575,300	\$ 337,530,000
2012	\$ 57,370,800	\$ 43,902,700	\$ 5,721,700	\$ 6,775,500	\$ 161,141,300	\$ 5,826,200	\$ 3,363,600	\$ 40,370,700	\$ 11,934,400	\$ 336,406,900
2013	\$ 51,945,600	\$ 40,526,800	\$ 5,336,400	\$ 6,198,800	\$ 137,556,400	\$ 9,010,300	\$ 3,561,200	\$ 31,465,700	\$ 11,373,700	\$ 296,974,900
2014	\$ 56,882,200	\$ 43,539,500	\$ 5,848,700	\$ 8,158,600	\$ 140,790,300	\$ 9,443,200	\$ 2,041,000	\$ 36,554,400	\$ 12,301,700	\$ 315,559,600
2015	\$ 62,054,400	\$ 44,150,700	\$ 6,180,000	\$ 8,617,200	\$ 147,609,800	\$ 9,330,100	\$ 1,979,800	\$ 42,779,100	\$ 12,895,600	\$ 335,596,700
2016	\$ 61,725,100	\$ 44,076,400	\$ 6,119,200	\$ 8,534,900	\$ 173,140,200	\$ 9,831,800	\$ 2,296,200	\$ 43,895,400	\$ 12,592,800	\$ 362,212,000
<b>Increment Value</b>	<b>\$ 35,483,390</b>	<b>\$ 30,003,300</b>	<b>\$ 4,472,900</b>	<b>\$ 4,868,600</b>	<b>\$ 171,376,800</b>	<b>\$ 7,868,600</b>	<b>\$ 1,500,900</b>	<b>\$ 20,040,900</b>	<b>\$ 2,082,100</b>	<b>\$ 277,697,490</b>
<b>Tax Increment</b>	<b>\$ 1,043,873.05</b>	<b>\$ 882,656.26</b>	<b>\$ 131,586.63</b>	<b>\$ 143,227.59</b>	<b>\$ 5,095,236.56</b>	<b>\$ 231,483.50</b>	<b>\$ 44,154.44</b>	<b>\$ 589,576.01</b>	<b>\$ 61,252.55</b>	<b>\$ 8,223,046.58</b>
<b>TID Tax Rate</b>	<b>\$ 29.42</b>	<b>\$ 29.42</b>	<b>\$ 29.42</b>	<b>\$ 29.42</b>	<b>\$ 29.73</b>	<b>\$ 29.42</b>	<b>\$ 29.42</b>	<b>\$ 29.42</b>	<b>\$ 29.42</b>	<b>\$ 29.61</b>
<b>Value of exempt computers</b>	<b>\$ 2,847,000</b>	<b>\$ 3,232,300</b>	<b>\$ -</b>	<b>\$ 65,900</b>	<b>\$ 4,445,800</b>	<b>\$ 7,300</b>	<b>\$ 197,100</b>	<b>\$ 73,900</b>	<b>\$ 118,600</b>	<b>\$ 10,987,900</b>
<b>Computer Aid</b>	<b>\$ 83,755</b>	<b>\$ 95,090</b>	<b>\$ -</b>	<b>\$ 1,939</b>	<b>\$ 132,179</b>	<b>\$ 215</b>	<b>\$ 5,798</b>	<b>\$ 2,174</b>	<b>\$ 3,489</b>	<b>\$ 324,639</b>

## ***BASIS OF ACCOUNTING***

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate account entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate.

### **Governmental Funds**

In Governmental Funds (General Fund, Special Revenue, Debt Service and Capital Projects Funds), the modified accrual basis of accounting is used. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on long-term debt, claims, judgments, compensated absences, and pension expenditures, which are recorded as a fund liability when expected to be paid with expendable available financial resources.

Property taxes are recorded in the year levied as receivables and deferred revenues. They are recognized as revenues in the succeeding year when services financed by the levy are being provided. In addition to property taxes for the City, taxes are collected for and remitted to the state and county governments as well as the local school districts and technical college district. Taxes for all state and local governmental units billed in the current year for the succeeding year are reflected as deferred revenues and due to other taxing units. Taxes are levied in December on the assessed value of the prior January 1.

Intergovernmental aids and grants are recognized as revenues in the period the related expenditures are incurred, if applicable, or when the City is entitled to the aids.

Special assessments are recorded as revenues when they become measurable and available as current assets. Annual installments due in future years are reflected as receivables and deferred revenues.

Revenues susceptible to accrual include property taxes, miscellaneous taxes, public charges for services, and interest.

Other general revenues such as fines and forfeitures, inspection fees, recreation fees, and miscellaneous revenues are recognized when received in cash or when measurable and available.

Deferred revenues arise when a potential revenue does not meet both the “measurable” and “available” criteria for recognition in the current period. Deferred revenues also arise when resources are received before the City has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the City has a legal

claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

All adopted budgets for the governmental funds are prepared in accordance with the modified accrual bases of accounting.

### Proprietary Funds

In Proprietary Funds (Enterprise Funds and Internal Service Funds), the accrual basis of accounting is used. Revenues are recognized in the accounting period in which they are earned. Expenses are recognized in the accounting period in which they are incurred. Unbilled receivables are recorded when services are provided.

The proprietary funds have elected to follow Financial Accounting Standards Board pronouncements issued before November 30, 1989, and all pronouncements of the Governmental Accounting Standards Board.

All adopted budgets for proprietary funds are prepared in accordance with the accrual basis of accounting, except for the treatment of depreciation and capital outlays. For budget purposes, capital outlays are included as expenditures whereas for accounting purposes, depreciation is included as an expense.

### Fiduciary Funds

In Fiduciary Funds (Agency Funds), the modified accrual basis of accounting is used. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operation. These funds are not part of budget appropriations.

The following fund types and account groups are used by the City.

**General Fund** – This fund accounts for all transactions of the City that pertain to the general administration of the City and the services traditionally provided to its citizens. This includes finance and administration, city council, city manager, city attorney, economic development, community development, police and fire protection, and public works; which include streets, parks and grounds.

**Special Revenue Funds** – These funds account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds. For the City of Beloit these funds include TID #5, TID #6, TID #8, TID #9, TID #10, TID #11, TID #12, TID #13, TID #14, Library Fund, Park Impact Fees, Police Department Grants Fund, SAFER Fire Grant fund, MPO – Engineering Fund, Solid Waste Fund, HOME program Fund, and Community Development Block Grants Fund.

**Debt Service Fund** – This fund accounts for the accumulation of revenues for and payment of principal, interest and related costs on general obligation long-term debt.

**Capital Projects Funds** – These funds are utilized to account for financial resources to be used for the acquisition or construction of capital facilities or other major fixed assets. For the City of Beloit these funds include the Equipment & Computer Replacement Fund, CIP Engineering Fund and Capital Improvements Fund.

**Enterprise Funds** – These funds are utilized to account for operations and activities that are financed and operated in a manner similar to a private business enterprise, and where the cost of providing goods and services to the general public on a continuing basis is expected to be recovered primarily through user charges. The City has also established Enterprise Funds when it was advantageous to segregate revenues earned and expenses incurred for an operation for purposes of capital maintenance, public policy, management control or accountability. For the City of Beloit these funds include the Golf Course Fund, Cemetery Fund, Water Pollution Control Facility Fund, Water Utility Fund, Storm Water Utility Fund, Ambulance Fund and Mass Transit Fund.

**Internal Service Funds** – These funds are established to finance and account for services and/or commodities furnished by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. For the City of Beloit these funds include the Equipment Operation and Maintenance Fund, Liability Insurance Fund and Health Insurance Fund.

**Agency Funds** – These funds are used to account for assets held by the City in a trustee or custodial capacity for other entities such as individuals, private organizations, or governmental units. For the City of Beloit these funds include the Tax Collections Fund.

The Capital Projects section of this document includes descriptive information on each project with estimated costs and financing sources. Also included is the summary of the City's five-year Capital Improvement Program, which is detailed, in a separate document.

CITY OF БЕЛОIT

ADMINISTRATIVE POLICY STATEMENT

GENERAL SUBJECT: Appropriate Uses of General Fund Balance

SPECIFIC SUBJECT: Appropriate Levels and Uses General Fund Unrestricted Fund Balance

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PURPOSE

The purpose of this policy is to identify appropriate levels and uses of Unrestricted Cash and Investments from General Fund Unrestricted Fund Balance. By doing so, the City of Beloit intends to stabilize long-term property tax rates, reduce other governmental tax subsidies, and provide guidance on appropriate uses of General Fund Unrestricted Fund Balance.

STATEMENT OF POLICY

It is essential that the City of Beloit maintain adequate levels of fund balance to provide working capital, mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures), and to ensure stable tax rates. Fund balance levels are a crucial consideration, too, in long-term financial planning. The purpose therefore is to establish a consistent method for applying cash balances resulting from General Fund Unrestricted Fund Balance above Debt Policy maximums (15% of Operating Revenues), or restoration of balances in the event that the City falls below minimal levels. This policy augments § 65.90 (5) (a) of the Wisconsin State Statutes.

Section 1. general guidelines and definitions

- A. Operating Revenues Defined: as identified in the Debt Policy include General Fund revenues, Debt Service Fund revenues, Special Revenue Fund revenues, and levies for Enterprise Funds.
- B. Fund Balance Definitions: Effective with the fiscal year beginning January 1, 2010, the City must implement the requirements of Governmental Accounting Standards Board Statement No. 54 *Fund Balance Reporting and Governmental Fund Type Definitions* which requires fund balance to be identified, for financial reporting purposes, as nonspendable, restricted, committed, assigned, or unassigned. Nonspendable fund balance includes assets that are not spendable such as capital assets and nonliquid assets like inventories and prepaid items. Restricted fund balance would include those resources that are externally restricted usually by creditors, contributors, and other levels of government such as grant programs. Committed fund balance is limited in use by formal legal constraints that the government itself has imposed on how funds will be spent. Assigned fund balance reflects a government's intended use or earmarking of resources. Unassigned fund balance is a government's net resources that have not been restricted, committed, or assigned to specific purposes within the City's general fund and is available to be used for any purpose. Unrestricted fund balance includes

committed, assigned and unassigned fund balances. The Debt Policy establishes a minimum of between “10 to 15% of operating revenues at all times.” Unrestricted Fund balance is the remaining current assets the City of Beloit has available to run day to day operations, and has in case of an emergency revenue shortfall or program expense overrun. When referring to Unrestricted Policy minimums, this policy compares current year budget to the last year’s audited Financial Statements.

- C. General Fund Balance Overview The City of Beloit currently receives 60% of its General Fund revenues in a State Shared Revenue payment in November. The City operates in a negative cash collection position in all but 3 months of the year. The variance between peak to trough collections are a high of about \$13 million to a net cash outgo of about \$8 million.

## SECTION 2. UNRESTRICTED FUND BALANCE (USES OF UNRESTRICTED CASH AND INVESTMENTS TAX)

- A. Provide Adequate Liquidity to Avoid Short-Term Borrowing. Because payables such as salaries and wages often precede receipt of revenues such as State Shared Revenue, the City must keep adequate cash to pay vendors and employees without increasing the cost of operations through short-term borrowing.
1. Measurements Industry standards, revenue concentration, and cash flow requirements should be used as general guidelines for determining adequate Unrestricted Fund Balance levels. In general, industry standards call for a minimum of two months of regular General Fund operating revenues or two months of regular operating expenditures, whichever are most predictable, as an adequate minimum for unrestricted fund balance. The City of Beloit has not had substantially unpredictable cash collections. About 90% of the City’s cash collections come from a combination of property tax and intergovernmental revenues. Revenue concentration is very strong; currently about 50% of the General Fund’s revenues are collected in November. This concentration makes the receivable cycle highly erratic with cash collections varying by about 300% and cash disbursements varying by about 250% on a month to month basis. These variances in cash flow necessitate a higher level of liquidity to avoid short-term borrowing. Due to the nature of the City of Beloit’s cash flow, 15% of operating revenues or 3 months General Fund Budgeted expenditures, whichever is higher, should be considered the minimum General Fund Unrestricted Fund Balance necessary.
  2. Methods Any draws on Unrestricted Fund Balance below the lower limits of 15% of operating revenue or 3 months of General Fund operating expenditures should not be allowed. Balances available, in excess of General Fund 3 months operating expenses, should be applied in the manners indicated below. The application of Unrestricted Fund Balance in the current year requires pursuant to § 95.90 (5)(a).

- B. Goal to Minimize Service Interruptions (Current Budget Year Stop Gap) Amounts in excess of the above mentioned policy limits are available to provide for future rate stabilization in the form of investments in future property tax base growth, or mitigating the actual loss of revenues without substantial reductions in services to the citizens, or for emergency expenses to cover one time increases in service costs.
1. Measurements Property tax growth in the form of either increases in average assessed value of taxable property or new growth in taxable property has lagged the State average. In addition, the City must maintain a competitive tax rate and a desirable level of services in order to insure businesses and residents are attracted to remain and grow here. Service levels must be similar to other local communities and comparable to other communities the size of Beloit.
  2. Methods Amounts above the mentioned limits should be available if unexpected shortfalls in revenue or emergency expenditures are incurred during the current budget year. If, however, these unexpected events were to continue and would result in a projected tax rate increase of over 10%, the City should begin to implement service reductions in the current year's budget as well as applying available Fund Balance. The Council must vote to adopt both the use of Unrestricted Fund Balance and the service reductions.
- C. Goal to Stabilize Tax Rates (Future Years) Amounts above mentioned policy limits are available to provide for rate stabilization in the form of investments in future property tax base growth or mitigating the potential loss of revenues without substantial reductions in services to the citizens.
1. Measurements Beloit is dependent on State Shared Revenues for about 60% of its General Fund budget. With the State's philosophy about support of local government services changing, the City must prepare for the future risk associated with reductions in this revenue source. In addition, property tax growth in the form of either increases in average assessed value of taxable property or new growth in taxable property has lagged the State average. Finally, the City must maintain a competitive tax rate and a desirable level of services in order to insure businesses and residents are attracted to remain and grow here.
  2. Methods Amounts above the mentioned limits should be considered available if future shortfalls in revenue or significant increases in expenditures would result in a projected tax rate increase in excess of 10%. If it is known that revenues will be diminishing or that expenses will be increasing at a significant rate over several years, the available balance should be used to level the impact of the loss of revenue or increase in expenses in conjunction with a reduction in services provided. In this event, the draw must be promulgated over a multi-year plan using long-term forecasting and the Council must vote on the application of Unrestricted Fund Balance in conjunction with the service reductions

covered in the multi-year plan at the same time it adopts the annual budget.

- D. Action Necessary When Fund Balance Falls below Minimum  
In the event that General Fund Unrestricted fund balance should fall below the policy minimums, the City will levy sufficient taxes to replenish the fund.
  
- E. Recognition of Interdependency of all Fund Types Administered by the City of Beloit  
In addition to the General Fund, the City manages the financial activities of several enterprise funds, a library, health benefit internal service, Tax Incremental Districts, and health and public safety special revenue fund operations. The City recognizes that on occasion, these operations will augment or drain financial resources of the General Fund. This policy does not segment the financial resources of the City into separate financial operations and the interdependency remains necessary for prudent and efficient fiscal management. In addition, the City may deem it prudent to apply resources from several funds in order to achieve the goals and objectives stated in this policy.

CITY OF BELOIT

ADMINISTRATIVE POLICY STATEMENT

GENERAL SUBJECT: Enterprise Fund Balance Use

SPECIFIC SUBJECT: Unrestricted Cash and Investments

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PURPOSE

To establish a consistent method for applying cash balances resulting from Unrestricted Cash and Investments for Proprietary Funds.

STATEMENT OF POLICY

The purpose of this policy is to identify appropriate levels of Unrestricted Cash and Investments for Proprietary Funds. By doing so, the City of Beloit intends to stabilize long-term rates, reduce tax subsidies, and provide guidance on appropriate uses of Unrestricted Cash and Investments.

section 1. general guidelines

- A. Tax Subsidized Enterprise Funds The City has several enterprise funds that are subsidized by tax levy. Although all efforts have been made to stabilize the reliance on tax levy, significant shifts in levy can occur from year to year. Therefore, the budgetary levy is granted to an enterprise fund in entirety during the year. Gains or losses resulting from operations during the year are reflected in that enterprise fund. From time to time, profits can result even though a tax subsidy is part of the revenue stream. When this results, the resulting unrestricted net assets are used to stabilize future levy requirements.
- B. Self supporting Enterprise Funds The City is moving toward a position of having all enterprise funds become self supporting. However, significant cash balances can result due to the intensive capital nature of enterprise funds. Therefore, the City needs to determine adequate levels of Unrestricted Cash and Investments. The City should not use Unrestricted Cash and Investment balances for the provision of general governmental services. This does not prohibit the reimbursement of contributed capital or a payment in lieu of taxes.

SECTION 2. USES OF UNRESTRICTED CASH AND INVESTMENTS TAX

SUPPORTED ENTERPRISE FUNDS

- A. Goal to Eliminate Levy Support When fees are not charged for certain services the City provides, excess demand for these services can arise. A primary use of fees for service is to regulate the demand for the service and avoid frivolous use. Many enterprise fund operations were supported in part

or in entirety by taxes in the past. Knowing that the City cannot replace taxes with fees in a short period of time, the goal is to gradually reduce tax subsidies to zero.

- B. Method The City will set user rates to gradually cover the entire cost of the service within 10 years. In those years when total fund revenues exceed total fund expenses, the resulting Unrestricted Cash and Investments shall be used to stabilize and reduce the tax subsidy.

### SECTION 3. USES OF UNRESTRICTED CASH AND INVESTMENTS SELF-SUPPORTING ENTERPRISE FUNDS

- A. Goal to Stabilize Rates for Services From time to time, rates will have to be raised in enterprise funds. However, rates should be used to cover the cost of operations only. Rates are stabilized through the prudent application of depreciation expense among other tools.
- B. Measurements Industry standards, bond covenants, revenue concentration, and cash flow requirements should be used as general guidelines for determining adequate Unrestricted Cash and Investment reserves. Acquisition of capital equipment should be considered as a current expense and rates should include the accumulation of funds to replace equipment. Plant and land are considered under the matching principle and should be borrowed for to assure that the customers, who use the plant, pay for its construction.
- C. Methods In general, depreciation of capital equipment with a useful life of less than 10 years should be covered by existing fees and not borrowed for. Plant and equipment with useful lives of 20 years or greater and costs greater than \$1,000,000 should be borrowed for and whenever possible revenue bonds should be used. This practice should be consistent with the Debt Policy at all times, including refinancing or retirement of existing debt. Repair, improvement, and routine replacement of existing plant and equipment should be included in the existing rate structure.

## DEBT SERVICE POLICY

The Debt Service Funds account for the payment of principal and interest on general obligation bonds that are backed by the full faith and credit of the City of Beloit. It has been the practice of the City to fund tax increment financing projects through the issuance of general obligation bonds and to abate property taxes with incremental tax revenues. Additionally, the City has issued General Obligation Debt that has financed improvements that are to be repaid from Special Revenue and Enterprise Funds. Therefore, Debt Service Fund revenues reflect not only the receipt of property taxes, but also include transfers from the special revenue and enterprise funds.

**The City currently has a Five-Year Financial Management Plan. Within the plan is a governing policy for long-term debt. The policy states:**

### *BOND RATING*

The City should strive to improve its credit rating from the current A+ level to at least an A2 rating within the next three-year period.

### *USE OF DEBT*

Use of the City's borrowing authority should be balanced between ongoing infrastructure maintenance and replacement and expenditures that would provide for tax base expansion and economic/housing development.

Debt should not be used for items of a recurring nature. Equipment should continue to be funded from cash and cash reserves allocated for it. Debt may be used for larger fire apparatus if so desired.

Debt should be structured to reflect the useful life of items being financed. Balloon payments are to be generally avoided.

Utility projects should be funded by Revenue Debt vs. General Obligation Debt thereby assuring that the items being financed will be paid for by users and that the General Obligation debt capacity will be preserved.

### *DEBT LOAD LIMITATIONS*

Total use of General Obligation Debt shall generally be limited to not more than 3.0 to 3.5% of total Equalized Valuation.

General Obligation Debt (total principal outstanding) per capita shall generally not exceed \$950 to \$1,050 in any year.

The Equalized Tax Rate for debt shall generally not exceed \$3.80 to \$4.25/\$1,000 of equalized valuation in any year.

Prior to any borrowing, the projected impact of the borrowing on the current and future years' equalized tax rate must be identified and approved. The calculation shall be done

for both the proposed issue on a “stand alone basis” and the proposed issue when combined with the levy for outstanding debt payments annually.

The ratio of total annual debt payments to the annual operating budget shall generally not exceed 15 to 20% in any year. Net debt Levy shall generally not exceed 10 to 15% of the annual operating budget.

*FUND BALANCE*

The City shall seek to achieve and maintain a general fund undesignated and unreserved fund balance of between 10 to 15% of operating revenues at all times.

Any balance in the Debt Service Fund shall be carried into the General Fund Balance only after all of the payments of municipal obligations for which the funds were appropriated into the debt service fund have been fully paid and canceled, consistent with the provisions of Sec. 67.11(5) Wis. Stats.

*NON-LEVY REVENUES AVAILABLE FOR DEBT*

The City will seek to match non-levy revenues to debt payments where available to minimize or avoid any need for General Tax Levy subsidy of enterprise or special revenue fund activities. Where such revenues are not available, prior to borrowing funds for such purposes, the City will identify the impact to the General Tax Levy and approve such subsidy as a matter of policy.

*ADVANCE REFUNDING*

Advance refunding should only be considered when the net present value of the savings is at least 2.5% of the principal being refunded. Exceptions to this savings standard may be considered if advance refunding of an issue, which funded a Tax Increment District, is required to better match available TID Fund cash flows to avoid or reduce a subsidy by the General Fund.

Along with this policy, the City has a statutory General Obligation debt limit of 5% of the equalized valuation.

## CITY OF БЕЛОIT

### PROCEDURES FOR SUPPLEMENTAL APPROPRIATIONS AND APPROPRIATION TRANSFERS

An appropriation is defined as a legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes, usually limited in amount and timeframe. (GAAFR, 1994) It is the intent of this procedure document to set guidelines in the creation of supplemental appropriations within the fiscal year for purposes and amounts provided for by the adopted budget or subsequent Council action. These guidelines are separate and distinct, intended for use during budget management.

The process for obtaining a supplemental appropriation, or budget increase, or a budget transfer is presented here under three levels of authorization: Council, City Manager, Administrative Service Director/Director of Finance, and Director of Accounting/Purchasing.

#### SUPPLEMENTAL APPROPRIATIONS

##### SECTION I COUNCIL APPROVAL

These supplemental appropriations are governed by statutory provisions and by ordinances adopted by Council. The City Council has established the level of control over the budget as being at the Department level with some significant functions also being included. The current authorizing resolution gives us this information (See sample attached, Appendix A). The Council must approve, in subsequent resolutions, any changes at this level of control.

- I.1 Contingency Fund Used for unbudgeted, unanticipated activity when no other funding sources are available.
- I.2 Carryover of Funds At the beginning of the new budget year, departments review the General Fund prior year budget balances to determine what funds will be needed to complete a committed prior year, budgeted expenditure.
- I.3 Transfers between Departments As defined in the authorizing resolution.
- I.4 Transfers between Funds Transfers that have an impact on the General Fund.
- I.5 Use of Fund Balance Requests to use prior year Fund Balance from the General Fund.
- I.6 Unanticipated excess Revenues Causes an increase in the overall General Fund budget. Use only when acceptance of the revenue is contingent on the expenditure being necessary.

- I.7 New Source of Special Funds  
Grants Unanticipated sources of special fund revenues that were not incorporated in the annual budget process must obtain Council approval via the Grant Submission, Notification and Evaluation Procedure.
- Donations Should be a budgeted revenue item within a Special Revenue Fund during the annual budget process. Unanticipated sources of special fund donations that were not incorporated in the annual budget process must obtain Council approval. A budget for expenditures is available only when donation revenues are actually received. At year end, Accounting will review and reserve excess revenue balances which will be available for future years.
- I.8 Capital Improvement Projects The appropriated budget for capital projects is approved by Council and is separate from the operating budget process. The significant level of control is the "Program", as defined in the Capital Improvement Budget (CIB). Any changes in funding source, new projects, transfers between programs, or increases in the program's revenue budget must have Council approval.

#### **Procedure to Obtain Council Approval**

- A. The Department Head is required to submit a Supplemental Appropriation Request Form (Appendix B) to the Administrative Services Director.
- B. The Administrative Services Director will generate a resolution and recommend to the City Manager whether or not to present to Council.
- C. Upon approval by the City Council, the City Clerk will forward a signed copy to Accounting to be implemented.

## **APPROPRIATION TRANSFERS**

### **SECTION II ADMINISTRATIVE SERVICES DIRECTOR APPROVAL**

- II.1 Expenditures > \$5,000.00 Transfers between expenditure accounts with a value greater than \$5,000.00 require Administrative Services Director approval.
- II.2 Capital Improvement Project Transfers > \$5,000.00 Transfers of revenues/expenditures from one project to another within a Program, as defined in the CIB, require Administrative Services Director approval.

### **Procedure to Obtain Administrative Services Director Approval**

An Appropriation Transfer Request Form must be approved by the Department Head and appropriate documentation attached.

- A. The Department Head is required to submit an Appropriation Transfer Request Form (Appendix C) to the Director of Accounting/Purchasing for approval.
- B. Subsequent authorized signature must be obtained from the Administrative Services Director.
- C. Upon completion of all authorized signatures, a signed copy should be forwarded to Accounting to be implemented.

### **SECTION III DIRECTOR OF ACCOUNTING/PURCHASING APPROVAL**

The Director of Accounting/Purchasing shall review and approve all appropriation requests not covered under Section I. Requests over \$5,000.00 will be forwarded to the Administrative Services Director for approval.

### **Procedure to Obtain Director of Accounting/Purchasing Approval**

- A. The Department Head is required to submit an Appropriation Transfer Request Form (Appendix C) to the Director of Accounting/Purchasing for approval.
- B. Subsequent authorized signature must be obtained from the Administrative Services Director.
- C. Upon completion of all authorized signatures, a signed copy should be forwarded to Accounting to be implemented.

**CITY OF BELOIT**  
**INSTRUCTIONS FOR COMPLETING**  
**APPROPRIATION TRANSFER REQUEST FORM**

This form has been created to facilitate appropriation transfers as defined in the "Procedures for Supplemental Appropriations and Appropriation Transfers" document. Please refer to its entire contents before using this form as some transactions do not require it. This form can be used to transfer from one object code (MUNIS) to another, but requires different levels of authorization, depending on the transaction. The following explains line by line what information is needed.

1. Transfer from Account #: A budgeted amount needs to be transferred out of this account in order to use the funds in a different manner.
2. To Account #: The planned account number that will receive a budgeted amount.
3. Reason for Transfer: Indicate the reason you wish to increase the budget in another account number. Make sure that "budget" needs to be moved and not "expenditures". An error may have taken place that indicated the wrong account number on a claim or PO creating an overbudget situation. In this case, a memo to the Accounting Dept. explaining the error would suffice. The error could be corrected and no budget change would be needed.
4. Requested by: The Department Head must sign all supplemental appropriations, no matter what the amount or purpose and forward to the Director of Accounting/Purchasing.
5. Signature Routings: The Director of Accounting/Purchasing will review all transfer requests and initial, if approved.
6. Signature Routings: If approved by the Director of Accounting/Purchasing, the form will be forwarded to the Administrative Services Director, if necessary who will review and, upon approval, will return to Accounting to be implemented.

**CITY OF BELOIT**  
**INSTRUCTIONS FOR COMPLETING**  
**SUPPLEMENTAL APPROPRIATION REQUEST FORM**

This form has been created to facilitate supplemental appropriations as defined in the "Procedures for Supplemental Appropriations and Appropriation Transfers" document. Please refer to its entire contents before using this form as some transactions do not require it. It can be used to affect changes in the budgeted amount at the Department or significant function level, as defined in the document. The following explains line by line what information is needed.

**FOR TRANSFERS:**

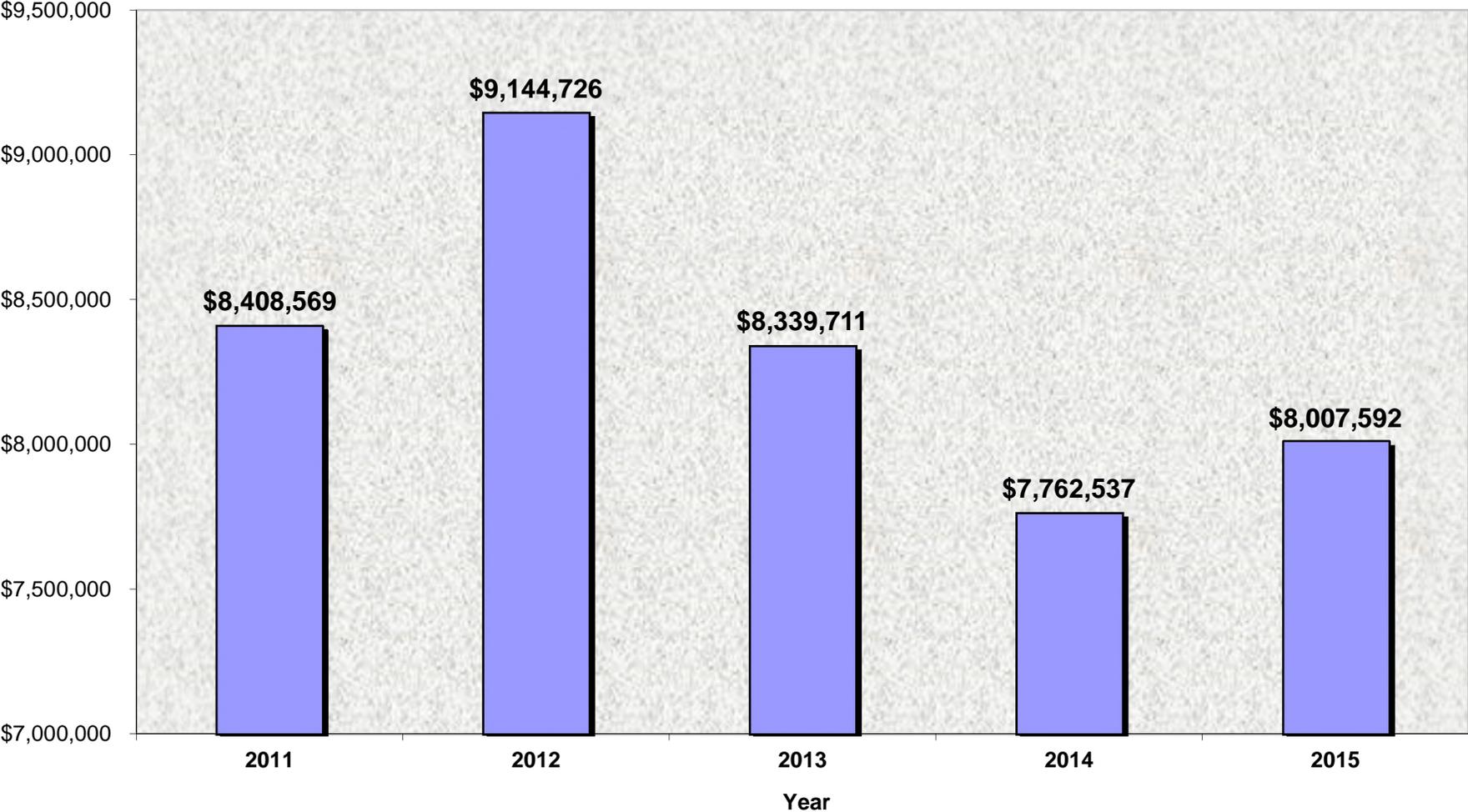
1. Transfer from Account #: A budgeted amount needs to be transferred out of this account in order to use the funds in a different manner. Fill in the MUNIS account numbers at the table to the right.
2. To Account #: The planned account number that will receive a budgeted amount. Fill in the MUNIS account numbers at the table to the right.

**FOR BUDGET INCREASES:**

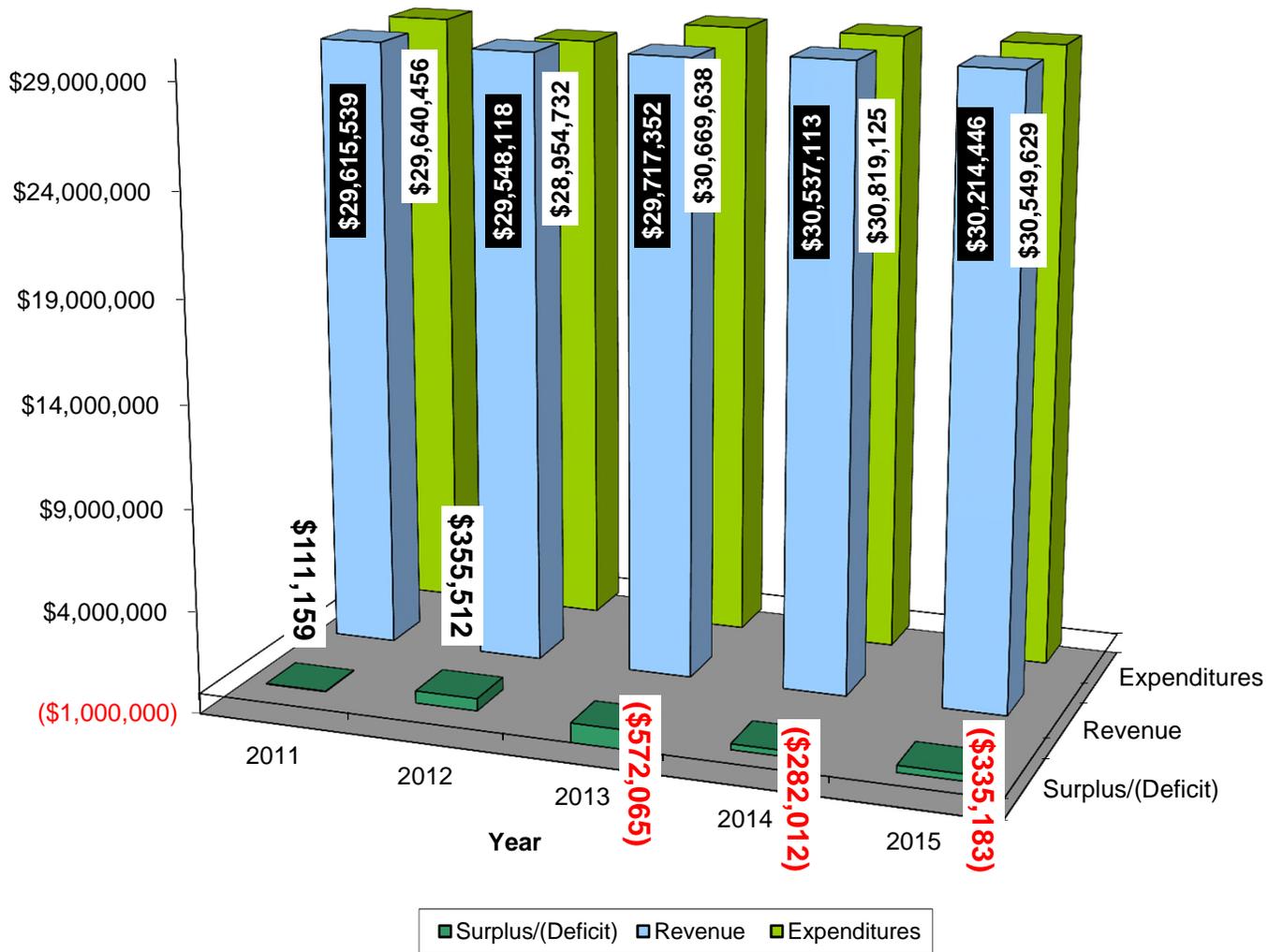
1. Revenue Account #: Both a revenue account and an expenditure account are affected when a budget increase is transacted. Fill in the MUNIS revenue account number(s) at the table to the right.
2. Expenditures Account #: Fill in the MUNIS expenditure account number(s) at the table to the right.
3. Reason for Transfer: Explain the reason for the transfer or increase. Word it as you would for a Council agenda item. A resolution will be written prior to presentation to Council. You may be asked to explain your request at that time.
4. Requested By: The Department Head must sign all supplemental appropriations, no matter what the amount or purpose and forward to the Administrative Services Director for approval.
5. Recommended By: The Administrative Service Director, upon approval, will forward a resolution and recommend to the City Manager whether or not to include the request on the Council agenda.

Upon approval by the City Council, the City Clerk will forward a signed copy with the resolution to Accounting to implement the budgetary change.

**City of Beloit  
Unassigned General Fund Balance  
2011- 2015**



### City of Beloit General Fund Financial Performance 2011 - 2015



## Projected Changes in Fund Balance

	Beginning Balance January 1	Revenues	Transfers In	Expenditures	Transfers Out	Fund Balance Appropriated	Ending Balance December 31	Increase (Decrease) in Fund Balance	% Change in Fund Balance	REASON FOR GREATER THAN 10% VARIANCE and FUND BALANCE USES	
										Assigned	Unassigned Fund Balance December 31* General Fund Only
<b>GENERAL FUND</b>											
2013	\$11,368,655	\$28,807,758	\$909,594	\$30,669,638	\$0	\$0	\$10,416,369	(\$952,286)	-8.38%	\$2,223,929	\$8,192,440
2014	\$10,416,369	\$29,688,338	\$848,775	\$30,819,125	\$0	\$0	\$10,134,357	(\$282,012)	-2.71%	\$2,371,820	\$7,762,537
2015	\$10,134,357	\$29,353,592	\$860,854	\$30,549,629	\$0	\$0	\$9,799,174	(\$335,183)	-3.31%	\$1,791,582	\$8,007,592
											The City used all of the 2013 fund balance of \$589,881. In 2013 the General Fund had a net income loss of \$127,351. The City incurred a \$509,836 unrealized loss due to the required market adjustment of the portfolio. \$0 of fund balance General Fund total revenues is being applied in order to meet policy.
2016	\$9,799,174	\$30,546,426	\$0	\$30,546,426	\$0	\$0	\$9,799,174	\$0	0.00%		
											General Fund Balance is also a critical financial matter for the City. Preserving the fund balance at or above policy is absolutely essential to the City's fiscal wellbeing, and affects everything from our ability to cover operating expenses between revenue checks, to preserving the City's bond rating.
2017	\$9,799,174	\$30,898,543	\$0	\$30,898,543	\$0	\$0	\$9,799,174	\$0	0.00%		
<b>CAPITAL FUNDS</b>											
2013 CAPITAL IMPROVEMENTS	\$4,293,205	\$4,804,309	\$160,400	\$4,793,043	\$0	\$0	\$4,464,871	\$171,666	4.00%	Expenditures fluctuate based on the year.	
2014 CAPITAL IMPROVEMENTS	\$4,464,871	\$4,902,210	\$0	\$3,786,395	\$0	\$0	\$5,580,686	\$1,115,815	24.99%		
2015 CAPITAL IMPROVEMENTS	\$5,580,686	\$4,597,197	\$70,000	\$5,051,859	\$0	\$0	\$5,196,024	(\$384,662)	-6.89%		
2016 CAPITAL IMPROVEMENTS	\$5,196,024	\$13,258,105	\$0	\$13,258,105	\$0	\$0	\$5,196,024	\$0	0.00%		
2017 CAPITAL IMPROVEMENTS	\$5,196,024	\$10,196,903	\$0	\$10,196,903	\$0	\$0	\$5,196,024	\$0	0.00%		
2013 EQUIP REPLACEMENT	\$7,552,434	\$889,123	\$0	\$518,261	\$80,400	\$0	\$7,842,896	\$290,462	3.85%		
2014 EQUIP REPLACEMENT	\$7,842,896	\$1,192,897	\$0	\$1,985,183	\$0	\$0	\$7,050,610	(\$792,286)	-10.10%		
2015 EQUIP REPLACEMENT	\$7,050,610	\$998,933	\$0	\$698,794	\$70,000	\$0	\$7,280,749	\$230,139	3.26%		
2016 EQUIP REPLACEMENT	\$7,280,749	\$1,031,874	\$0	\$1,031,874	\$0	\$80,578	\$7,200,171	(\$80,578)	-1.11%		
2017 EQUIP REPLACEMENT	\$7,200,171	\$870,000	\$0	\$870,000	\$0	\$9,109	\$7,191,062	(\$9,109)	-0.13%	Fund balance applied to cover all costs.	
2013 COMP REPLACEMENT	\$512,581	\$53,110	\$0	\$37,920	\$0	\$0	\$527,771	\$15,190	2.96%		
2014 COMP REPLACEMENT	\$527,771	\$162,409	\$0	\$336,418	\$0	\$0	\$353,762	(\$174,009)	-32.97%		
2015 COMP REPLACEMENT	\$353,762	\$43,480	\$0	\$93,231	\$0	\$0	\$304,011	(\$49,751)	-14.06%		
2016 COMP REPLACEMENT	\$304,011	\$1,000	\$0	\$1,000	\$0	\$0	\$304,011	\$0	0.00%		
2017 COMP REPLACEMENT	\$304,011	\$84,490	\$0	\$84,490	\$0	\$78,790	\$225,221	(\$78,790)	-25.92%	Fund balance applied to cover all costs.	

## Projected Changes in Fund Balance

### ENTERPRISE FUNDS

2013 GOLF COURSE	\$28,890	\$404,754	\$0	\$519,606	\$0	\$0	(\$85,962)	(\$114,852)	-397.55%
2014 GOLF COURSE	(\$85,962)	\$505,373	\$0	\$531,485	\$0	\$0	(\$112,074)	(\$26,112)	30.38%
2015 GOLF COURSE	(\$112,074)	\$457,740	\$0	\$472,567	\$0	\$0	(\$126,901)	(\$14,827)	13.23%
2016 GOLF COURSE	(\$126,901)	\$464,258	\$0	\$464,258	\$0	\$0	(\$126,901)	\$0	0.00%
<b>2017 GOLF COURSE</b>	<b>(\$126,901)</b>	<b>\$463,758</b>	<b>\$0</b>	<b>\$463,758</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$126,901)</b>	<b>\$0</b>	<b>0.00%</b>
Rates have dropped since 2008 resulting in less investment income available for funding cemetery operating expenses.									
2013 CEMETERIES	\$324,102	\$301,046	\$0	\$343,811	\$0	\$0	\$281,337	(\$42,765)	-13.19%
2014 CEMETERIES	\$281,337	\$274,429	\$0	\$350,351	\$0	\$0	\$205,415	(\$75,922)	-26.99%
2015 CEMETERIES	\$205,415	\$280,868	\$0	\$315,840	\$0	\$0	\$170,443	(\$34,972)	-17.03%
2016 CEMETERIES	\$170,443	\$341,041	\$0	\$341,041	\$0	\$28,672	\$141,771	(\$28,672)	-16.82%
<b>2017 CEMETERIES</b>	<b>\$141,771</b>	<b>\$311,539</b>	<b>\$0</b>	<b>\$311,539</b>	<b>\$0</b>	<b>\$0</b>	<b>\$141,771</b>	<b>\$0</b>	<b>0.00%</b>
2013 WATER POLLUTION CONTROL	\$48,030,648	\$6,793,730	\$0	\$8,775,499	\$388,144	\$0	\$45,660,735	(\$2,369,913)	-4.93%
2014 WATER POLLUTION CONTROL	\$45,660,735	\$7,889,321	\$0	\$8,862,442	\$6,683	\$0	\$44,680,931	(\$979,804)	-2.15%
2015 WATER POLLUTION CONTROL	\$44,680,931	\$6,931,236	\$0	\$9,207,028	\$0	\$0	\$42,405,139	(\$2,275,792)	-5.09%
2016 WATER POLLUTION CONTROL	\$42,405,139	\$6,965,601	\$0	\$6,965,601	\$0	\$0	\$42,405,139	\$0	0.00%
<b>2017 WATER POLLUTION CONTROL</b>	<b>\$42,405,139</b>	<b>\$6,954,141</b>	<b>\$0</b>	<b>\$6,954,141</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42,405,139</b>	<b>\$0</b>	<b>0.00%</b>
2013 AMBULANCE	\$712,928	\$1,020,267	\$0	\$1,189,300	\$0	\$0	\$543,894	(\$169,034)	-23.71%
2014 AMBULANCE	\$543,894	\$1,488,684	\$0	\$1,174,702	\$0	\$0	\$857,876	\$313,982	57.73%
2015 AMBULANCE	\$857,876	\$1,115,779	\$0	\$1,166,233	\$0	\$0	\$807,422	(\$50,454)	-5.88%
2016 AMBULANCE	\$807,422	\$1,127,604	\$0	\$1,127,604	\$0	\$64,579	\$742,843	(\$64,579)	-8.00%
While the Ambulance fund is able to apply this large amount of fund balance, this draws down the fund balance and can cause problems in the future.									
<b>2017 AMBULANCE</b>	<b>\$742,843</b>	<b>\$1,165,907</b>	<b>\$0</b>	<b>\$1,165,907</b>	<b>\$0</b>	<b>\$102,907</b>	<b>\$639,936</b>	<b>(\$102,907)</b>	<b>-13.85%</b>
2013 TRANSIT	\$4,832,212	\$1,986,314	\$0	\$2,191,243	\$0	\$0	\$4,627,283	(\$204,929)	-4.24%
2014 TRANSIT	\$4,627,283	\$2,937,512	\$0	\$2,337,558	\$0	\$0	\$5,227,237	\$599,954	12.97%
2015 TRANSIT	\$5,227,237	\$2,025,025	\$0	\$2,300,226	\$0	\$0	\$4,952,036	(\$275,201)	-5.26%
2016 TRANSIT	\$4,952,036	\$2,048,122	\$0	\$2,048,122	\$0	\$0	\$4,952,036	\$0	0.00%
<b>2017 TRANSIT</b>	<b>\$4,952,036</b>	<b>\$2,019,836</b>	<b>\$0</b>	<b>\$2,019,836</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,952,036</b>	<b>\$0</b>	<b>0.00%</b>
2013 WATER UTILITY	\$12,362,527	\$6,172,613	\$0	\$5,178,296	\$909,595	\$0	\$12,447,250	\$84,723	0.69%
2014 WATER UTILITY	\$12,447,250	\$6,159,881	\$0	\$4,576,103	\$848,775	\$0	\$13,182,253	\$735,003	5.90%
2015 WATER UTILITY	\$13,182,253	\$5,769,220	\$0	\$4,899,779	\$860,854	\$0	\$13,190,840	\$8,587	0.07%
2016 WATER UTILITY	\$13,190,840	\$6,154,189	\$0	\$6,154,489	\$0	\$319,444	\$12,871,096	(\$319,744)	-2.42%
<b>2017 WATER UTILITY</b>	<b>\$12,871,096</b>	<b>\$6,473,148</b>	<b>\$0</b>	<b>\$6,473,148</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,871,096</b>	<b>\$0</b>	<b>0.00%</b>
2013 STORM WATER UTILITY	\$8,162,983	\$981,420	\$0	\$985,925	\$0	\$0	\$8,158,478	(\$4,505)	-0.06%
2014 STORM WATER UTILITY	\$8,158,478	\$1,005,889	\$0	\$1,004,118	\$0	\$0	\$8,160,249	\$1,771	0.02%
2015 STORM WATER UTILITY	\$8,160,249	\$1,016,291	\$0	\$1,101,807	\$0	\$0	\$8,074,733	(\$85,516)	-1.05%
2016 STORM WATER UTILITY	\$8,074,733	\$1,114,528	\$0	\$1,114,528	\$0	\$0	\$8,074,733	\$0	0.00%
<b>2017 STORM WATER UTILITY</b>	<b>\$8,074,733</b>	<b>\$1,133,500</b>	<b>\$0</b>	<b>\$1,133,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,074,733</b>	<b>\$0</b>	<b>0.00%</b>

## Projected Changes in Fund Balance

DEBT SERVICE										
2013 DEBT SERVICE	\$2,276,357	\$16,859,654	\$2,246,862	\$18,771,304	\$0	\$0	\$2,611,569	\$335,212	14.73%	
2014 DEBT SERVICE	\$2,611,569	\$10,439,501	\$1,590,226	\$12,164,757	\$0	\$0	\$2,476,539	(\$135,030)	-5.17%	
2015 DEBT SERVICE	\$2,476,539	\$4,800,685	\$1,335,516	\$6,272,785	\$0	\$0	\$2,339,955	(\$136,584)	-5.52%	
2016 DEBT SERVICE	\$2,339,955	\$6,339,239	\$0	\$6,339,239	\$0	\$388,050	\$1,951,905	(\$388,050)	-16.58%	
2017 DEBT SERVICE	\$1,951,905	\$6,685,085	\$0	\$6,685,085	\$0	\$484,947	\$1,466,958	(\$484,947)	-24.84%	Fund balance is applied to help keep the tax levy portion down.
INTERNAL SERVICE										
2013 FLEET MAINTENANCE	\$14,538	\$1,449,056	\$0	\$1,400,278	\$0	\$0	\$63,316	\$48,778	335.52%	
2014 FLEET MAINTENANCE	\$63,316	\$1,762,294	\$0	\$1,505,291	\$0	\$0	\$320,319	\$257,003	405.91%	
2015 FLEET MAINTENANCE	\$320,319	\$1,317,652	\$0	\$1,472,874	\$0	\$0	\$165,097	(\$155,222)	-48.46%	Fuel costs continued to rise and fluctuate.
2016 FLEET MAINTENANCE	\$165,097	\$1,342,223	\$0	\$1,342,223	\$0	\$0	\$165,097	\$0	0.00%	
2017 FLEET MAINTENANCE	\$165,097	\$1,299,235	\$0	\$1,299,235	\$0	\$0	\$165,097	\$0	0.00%	
2013 MUNICIPAL INSURANCE	\$1,805,182	\$1,343,311	\$0	\$1,520,911	\$0	\$0	\$1,627,582	(\$177,600)	-9.84%	Fluctuation caused by increasing insurance and worker's compensation claims.
2014 MUNICIPAL INSURANCE	\$1,627,582	\$1,556,059	\$0	\$1,653,480	\$0	\$0	\$1,530,161	(\$97,421)	-5.99%	
2015 MUNICIPAL INSURANCE	\$1,530,161	\$1,717,581	\$0	\$1,508,846	\$0	\$0	\$1,738,896	\$208,735	13.64%	
2016 MUNICIPAL INSURANCE	\$1,738,896	\$1,698,464	\$0	\$1,698,464	\$0	\$0	\$1,738,896	\$0	0.00%	
2017 MUNICIPAL INSURANCE	\$1,738,896	\$1,699,055	\$0	\$1,699,055	\$0	\$0	\$1,738,896	\$0	0.00%	
2013 HEALTH & DENTAL	(\$2,278,519)	\$9,153,857	\$0	\$8,370,854	\$0	\$0	(\$1,495,516)	\$783,003	-34.36%	Administrative costs and claims continued to rise, the budget was not be able to support increases in health insurance premiums because employee contributions were kept even for a number of years to balance the budget.
2014 HEALTH & DENTAL	(\$1,495,516)	\$9,064,654	\$0	\$8,576,127	\$0	\$0	(\$1,006,989)	\$488,527	-32.67%	
2015 HEALTH & DENTAL	(\$1,006,989)	\$9,145,995	\$0	\$9,114,303	\$0	\$0	(\$975,297)	\$31,692	-3.15%	
2016 HEALTH & DENTAL	(\$975,297)	\$8,639,034	\$0	\$8,639,034	\$0	\$0	(\$975,297)	\$0	0.00%	
2017 HEALTH & DENTAL	(\$975,297)	\$8,764,695	\$0	\$8,764,695	\$0	\$0	(\$975,297)	\$0	0.00%	
SPECIAL REVENUE FUNDS										
2013 POLICE GRANTS	\$369,525	\$672,678	\$0	\$858,861	\$80,000	\$0	\$103,342	(\$266,183)	-72.03%	Varying differences due to single audits done on grants.
2014 POLICE GRANTS	\$103,342	\$561,458	\$0	\$615,800	\$0	\$0	\$49,000	(\$54,342)	-52.58%	
2015 POLICE GRANTS	\$49,000	\$595,984	\$0	\$538,732	\$0	\$0	\$106,252	\$57,252	116.84%	
2016 POLICE GRANTS	\$106,252	\$539,900	\$0	\$539,900	\$0	\$0	\$106,252	\$0	0.00%	
2017 POLICE GRANTS	\$106,252	\$550,739	\$0	\$550,739	\$0	\$0	\$106,252	\$0	0.00%	
2013 CDBG	\$99,556	\$1,436,126	\$0	\$1,233,382	\$0	\$0	\$302,300	\$202,744	203.65%	Funding continues to decrease for program over the last three years.
2014 CDBG	\$302,300	\$877,634	\$0	\$847,714	\$0	\$0	\$332,220	\$29,920	9.90%	
2015 CDBG	\$332,220	\$1,049,746	\$0	\$996,906	\$0	\$0	\$385,060	\$52,840	15.91%	
2016 CDBG	\$385,060	\$762,909	\$0	\$762,909	\$0	\$0	\$385,060	\$0	0.00%	
2017 CDBG	\$385,060	\$760,500	\$0	\$760,500	\$0	\$0	\$385,060	\$0	0.00%	
2013 HOME	\$185,460	\$177,379	\$0	\$238,620	\$0	\$0	\$124,219	(\$61,241)	-33.02%	Funding continues to decrease for program over the last three years.
2014 HOME	\$124,219	\$153,035	\$0	\$180,931	\$0	\$0	\$96,323	(\$27,896)	-22.46%	
2015 HOME	\$96,323	\$397,093	\$0	\$503,065	\$0	\$0	(\$9,649)	(\$105,972)	-110.02%	
2016 HOME	(\$9,649)	\$209,475	\$0	\$209,475	\$0	\$0	(\$9,649)	\$0	0.00%	
2017 HOME	(\$9,649)	\$247,725	\$0	\$247,725	\$0	\$0	(\$9,649)	\$0	0.00%	

## Projected Changes in Fund Balance

2013 MPO TRAFFIC	\$257,519	\$148,418	\$0	\$198,339	\$0	\$0	\$207,598	(\$49,921)	-19.39%
2014 MPO TRAFFIC	\$207,598	\$159,420	\$0	\$198,830	\$0	\$0	\$168,188	(\$39,410)	-18.98%
2015 MPO TRAFFIC	\$168,188	\$309,270	\$0	\$235,048	\$0	\$0	\$242,410	\$74,222	44.13%
2016 MPO TRAFFIC	\$242,410	\$278,000	\$0	\$278,000	\$0	\$0	\$242,410	\$0	0.00%
<b>2017 MPO TRAFFIC</b>	<b>\$242,410</b>	<b>\$234,000</b>	<b>\$0</b>	<b>\$234,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$242,410</b>	<b>\$0</b>	<b>0.00%</b>
2013 TID #5 - DOWNTOWN OVERLAY	\$350,767	\$1,622,501	\$0	\$646,459	\$993,637	\$0	\$333,172	(\$17,595)	-5.02%
2014 TID #5 - DOWNTOWN OVERLAY	\$333,172	\$1,004,169	\$0	\$867,375	\$457,790	\$0	\$12,176	(\$320,996)	-96.35%
2015 TID #5 - DOWNTOWN OVERLAY	\$12,176	\$1,101,856	\$0	\$949,898	\$495,525	\$0	(\$331,391)	(\$343,567)	-2821.67%
2016 TID #5 - DOWNTOWN OVERLAY	(\$331,391)	\$1,141,453	\$0	\$1,141,453	\$0	\$0	(\$331,391)	\$0	0.00%
<b>2017 TID #5 - DOWNTOWN OVERLAY</b>	<b>(\$331,391)</b>	<b>\$1,149,087</b>	<b>\$0</b>	<b>\$1,149,087</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$331,391)</b>	<b>\$0</b>	<b>0.00%</b>
2013 TID #6 - BELOIT 2000-RIVERFRONT	(\$519,806)	\$983,525	\$0	\$280,154	\$499,672	\$0	(\$316,107)	\$203,699	-39.19%
2014 TID #6 - BELOIT 2000-RIVERFRONT	(\$316,107)	\$968,059	\$0	\$272,980	\$493,235	\$0	(\$114,263)	\$201,844	-63.85%
2015 TID #6 - BELOIT 2000-RIVERFRONT	(\$114,263)	\$1,021,701	\$0	\$260,047	\$174,890	\$0	\$472,501	\$586,764	-513.52%
2016 TID #6 - BELOIT 2000-RIVERFRONT	\$472,501	\$995,629	\$0	\$995,629	\$0	\$0	\$472,501	\$0	0.00%
<b>2017 TID #6 - BELOIT 2000-RIVERFRONT</b>	<b>\$472,501</b>	<b>\$1,029,368</b>	<b>\$0</b>	<b>\$1,029,368</b>	<b>\$0</b>	<b>\$0</b>	<b>\$472,501</b>	<b>\$0</b>	<b>0.00%</b>
2013 TID #8 - INDUSTRIAL PARK	(\$1,069,875)	\$143,801	\$0	\$650	\$256,014	\$0	(\$1,182,738)	(\$112,863)	10.55%
2014 TID #8 - INDUSTRIAL PARK	(\$1,182,738)	\$140,071	\$0	\$1,088	\$125,244	\$0	(\$1,168,999)	\$13,739	-1.16%
2015 TID #8 - INDUSTRIAL PARK	(\$1,168,999)	\$163,405	\$0	\$11,870	\$120,046	\$0	(\$1,137,510)	\$31,489	-2.69%
2016 TID #8 - INDUSTRIAL PARK	(\$1,137,510)	\$166,478	\$0	\$166,478	\$0	\$0	(\$1,137,510)	\$0	0.00%
<b>2017 TID #8 - INDUSTRIAL PARK</b>	<b>(\$1,137,510)</b>	<b>\$257,661</b>	<b>\$0</b>	<b>\$257,661</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$1,137,510)</b>	<b>\$0</b>	<b>0.00%</b>
2013 TID #9 - BELOIT MALL	(\$2,982,624)	\$180,977	\$0	\$1,079	\$12,484	\$0	(\$2,815,210)	\$167,414	-5.61%
2014 TID #9 - BELOIT MALL	(\$2,815,210)	\$276,662	\$0	\$2,500	\$17,650	\$0	(\$2,558,698)	\$256,512	-9.11%
2015 TID #9 - BELOIT MALL	(\$2,558,698)	\$151,250	\$0	\$1,150	\$17,125	\$0	(\$2,425,723)	\$132,975	-5.20%
2016 TID #9 - BELOIT MALL	(\$2,425,723)	\$179,934	\$0	\$179,934	\$0	\$0	(\$2,425,723)	\$0	0.00%
<b>2017 TID #9 - BELOIT MALL</b>	<b>(\$2,425,723)</b>	<b>\$186,079</b>	<b>\$0</b>	<b>\$186,079</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$2,425,723)</b>	<b>\$0</b>	<b>0.00%</b>
2013 TID #10 - GATEWAY IND. PARK	\$14,454	\$5,078,141	\$0	\$3,703,190	\$265,596	\$0	\$1,123,809	\$1,109,355	7675.07%
2014 TID #10 - GATEWAY IND. PARK	\$1,123,809	\$4,618,207	\$0	\$4,775,881	\$275,746	\$0	\$690,389	(\$433,420)	-38.57%
2015 TID #10 - GATEWAY IND. PARK	\$690,389	\$4,521,241	\$0	\$4,337,265	\$289,562	\$0	\$584,803	(\$105,586)	-15.29%
2016 TID #10 - GATEWAY IND. PARK	\$584,803	\$4,508,003	\$0	\$4,508,003	\$0	\$1,413,000	(\$828,197)	(\$1,413,000)	-241.62%
2017 TID #10 - GATEWAY IND. PARK	(\$828,197)	\$5,447,931	\$0	\$5,447,931	\$0	\$1,025,300	(\$1,853,497)	(\$1,025,300)	123.80%

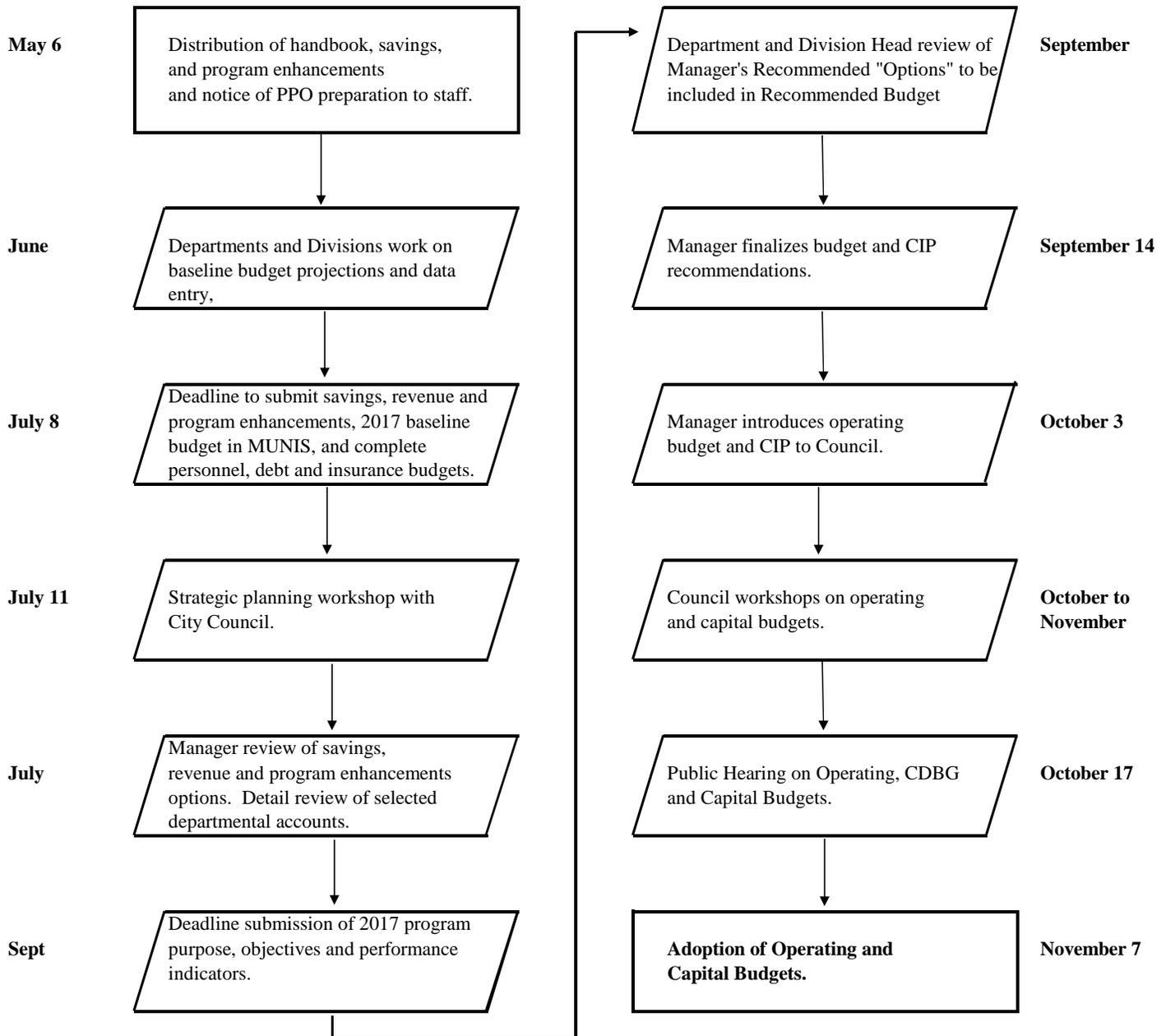
\$10,000 of fund balance was applied to the Eagles Ridge Park CIP project, \$60,000 for Townhall Road Reconstruction - Railroad to Gateway Blvd. and \$1,343,000 for Colley Road Reconstruction- Gateway to East City Limits.

\$78,300 of fund balance is being applied to the Eagles Ridge Park CIP project, \$594,000 for Townhall Road Reconstruction - Railroad to Gateway Blvd. \$295,000 for Gateway Lighting Retrofit to LED and Townhall Rd Reconstruction: Colley Rd - Railroad.

## Projected Changes in Fund Balance

2013 TID #11 - INDUSTRIAL PARK	\$235,216	\$121,052	\$0	\$19,099	\$74,930	\$0	\$262,239	\$27,023	11.49%	
2014 TID #11 - INDUSTRIAL PARK	\$262,239	\$237,245	\$0	\$26,196	\$73,610	\$0	\$399,678	\$137,439	52.41%	
2015 TID #11 - INDUSTRIAL PARK	\$399,678	\$238,531	\$0	\$24,420	\$94,595	\$0	\$519,194	\$119,516	29.90%	
2016 TID #11 - INDUSTRIAL PARK	\$519,194	\$224,479	\$0	\$224,479	\$0	\$0	\$519,194	\$0	0.00%	
2017 TID #11 - INDUSTRIAL PARK	\$519,194	\$250,188	\$0	\$250,188	\$0	\$0	\$519,194	\$0	0.00%	
2013 TID #12 - FRITO LAY	\$38,566	\$198,071	\$0	\$650	\$62,993	\$0	\$172,994	\$134,428	348.57%	
2014 TID #12 - FRITO LAY	\$172,994	\$96,166	\$0	\$1,500	\$62,738	\$0	\$204,922	\$31,928	18.46%	
2015 TID #12 - FRITO LAY	\$204,922	\$150,977	\$0	\$1,150	\$66,485	\$0	\$288,264	\$83,342	40.67%	
2016 TID #12 - FRITO LAY	\$288,264	\$83,342	\$0	\$83,342	\$0	\$0	\$288,264	\$0	0.00%	
2017 TID #12 - FRITO LAY	\$288,264	\$84,492	\$0	\$84,492	\$0	\$0	\$288,264	\$0	0.00%	
2013 TID #13 - MILWAUKEE ROAD	\$1,120,244	\$520,556	\$0	\$234,505	\$81,536	\$0	\$1,324,759	\$204,515	18.26%	
2014 TID #13 - MILWAUKEE ROAD	\$1,324,759	\$278,810	\$0	\$190,243	\$84,213	\$0	\$1,329,113	\$4,354	0.33%	
2015 TID #13 - MILWAUKEE ROAD	\$1,329,113	\$415,419	\$0	\$136,074	\$77,288	\$0	\$1,531,170	\$202,057	15.20%	
2016 TID #13 - MILWAUKEE ROAD	\$1,531,170	\$581,017	\$0	\$581,017	\$0	\$1,069,000	\$462,170	(\$1,069,000)	-69.82%	\$325,000 of fund balance was applied to the Branigan Frontage Road Realignment CIP project and \$744,000 for Milwaukee Road Gateway Corridor Improvement.
2017 TID #13 - MILWAUKEE ROAD	\$462,170	\$638,924	\$0	\$638,924	\$0	\$1,650,000	(\$1,187,830)	(\$1,650,000)	-357.01%	\$1,650,000 of fund balance is being applied to the CIP project for Milwaukee Road Gateway Corridor Improvement.
2013 TID #14 - 4TH STREET CORRIDOR	\$154,945	\$48,451	\$0	\$50,692	\$0	\$0	\$152,704	(\$2,241)	-1.45%	
2014 TID #14 - 4TH STREET CORRIDOR	\$152,704	\$35,013	\$0	\$13,095	\$0	\$0	\$174,622	\$21,918	14.35%	
2015 TID #14 - 4TH STREET CORRIDOR	\$174,622	\$69,666	\$0	\$184,221	\$0	\$0	\$60,067	(\$114,555)	-65.60%	
2016 TID #14 - 4TH STREET CORRIDOR	\$60,067	\$76,822	\$0	\$76,822	\$0	\$75,000	(\$14,933)	(\$75,000)	-124.86%	
2017 TID #14 - 4TH STREET CORRIDOR	(\$14,933)	\$70,899	\$0	\$70,899	\$0	\$0	(\$14,933)	\$0	0.00%	
2013 SOLID WASTE	\$264,216	\$2,439,987	\$70,572	\$2,535,292	\$0	\$0	\$239,483	(\$24,733)	-9.36%	
2014 SOLID WASTE	\$239,483	\$2,509,277	\$0	\$2,459,858	\$0	\$0	\$288,902	\$49,419	20.64%	
2015 SOLID WASTE	\$288,902	\$2,517,595	\$0	\$2,518,647	\$0	\$0	\$287,850	(\$1,052)	-0.36%	
2016 SOLID WASTE	\$287,850	\$2,494,733	\$0	\$2,494,733	\$0	\$0	\$287,850	\$0	0.00%	
2017 SOLID WASTE	\$287,850	\$2,452,473	\$0	\$2,452,473	\$0	\$0	\$287,850	\$0	0.00%	
2013 LIBRARY	\$641,610	\$2,165,793	\$0	\$2,063,120	\$0	\$0	\$744,283	\$102,673	16.00%	
2014 LIBRARY	\$744,283	\$2,133,616	\$0	\$2,107,788	\$0	\$0	\$770,111	\$25,828	3.47%	
2015 LIBRARY	\$770,111	\$2,136,541	\$0	\$2,171,587	\$0	\$0	\$735,065	(\$35,046)	-4.55%	
2016 LIBRARY	\$735,065	\$2,275,433	\$0	\$2,275,433	\$0	\$134,676	\$600,389	(\$134,676)	-18.32%	\$17,000 in computer replacement funds applied, 117,676 in fund balance.
2017 LIBRARY	\$600,389	\$2,762,884	\$0	\$2,762,884	\$0	\$176,187	\$424,202	(\$176,187)	-29.35%	\$20,000 in computer replacement funds applied, \$156,187 in fund balance.

# FLOWCHART OF OPERATING BUDGET REVIEW PROCESS



# ***CITY OF BELOIT***

## ***2017 Budget Process***

### Budget Process – Operating Budget

The City's budget process complies with the requirements of the Wisconsin Statutes and City Ordinances. Preparation of the 2017 Budget began in early May of this year. Preparation of this Budget has proven to be a challenging task in light of current economic conditions. The impact of this economic crisis on the City has been profound.

As a prelude to preparation of the 2017 operating and (CIP) Capital budgets the Council and City Manager reviewed and affirmed the City's vision, mission statement, and goals for 2017. These provide the framework for preparation of next year's budget.

The Departments submitted their initial budget requests and ideas for revenue adjustments, savings options, and program enhancements in July and a baseline budget was developed that provided for the continuation of all services, facilities, and current staffing levels.

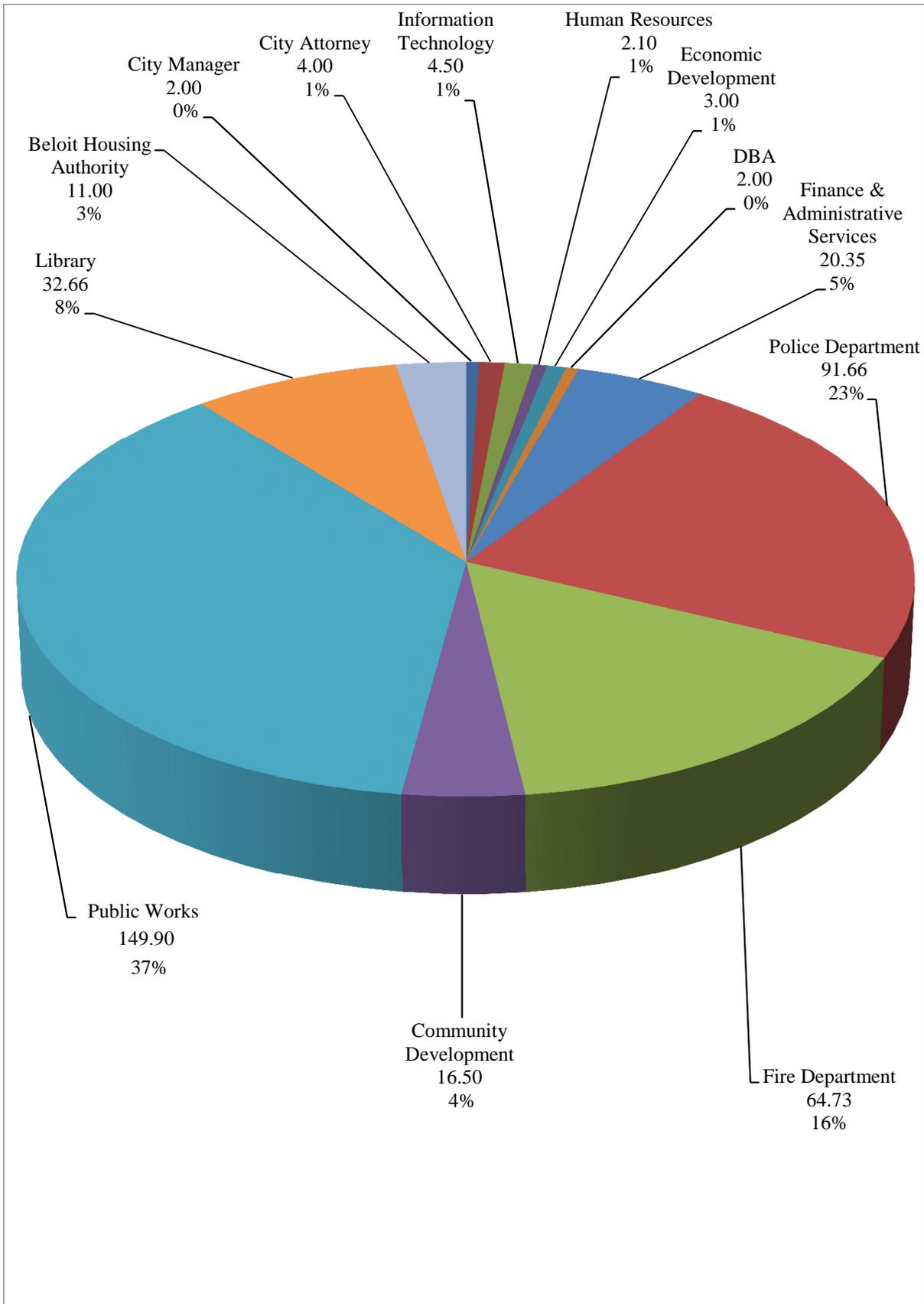
The Proposed Operating and Capital Improvements Budgets were completed and submitted to the Council on October 3, 2016, at which time a budget presentation was made that included the proposed appropriation requests, revenue projections, a capital improvement program, and a proposed property tax levy, for Council review and consideration.

On October 10, 2016, a budget workshop was held with the Councilors where Departments presented their budgets for each fund and operating division as well as the Capital Improvements Budget.

On October 17, 2016, as is required by Wisconsin Statutes, Chapter 65, a Public Hearing was held on the proposed operating and capital improvements budgets where all interested parties were provided an opportunity to ask questions, make comments and otherwise be heard regarding the proposed operating and capital improvements budgets for the year 2017.

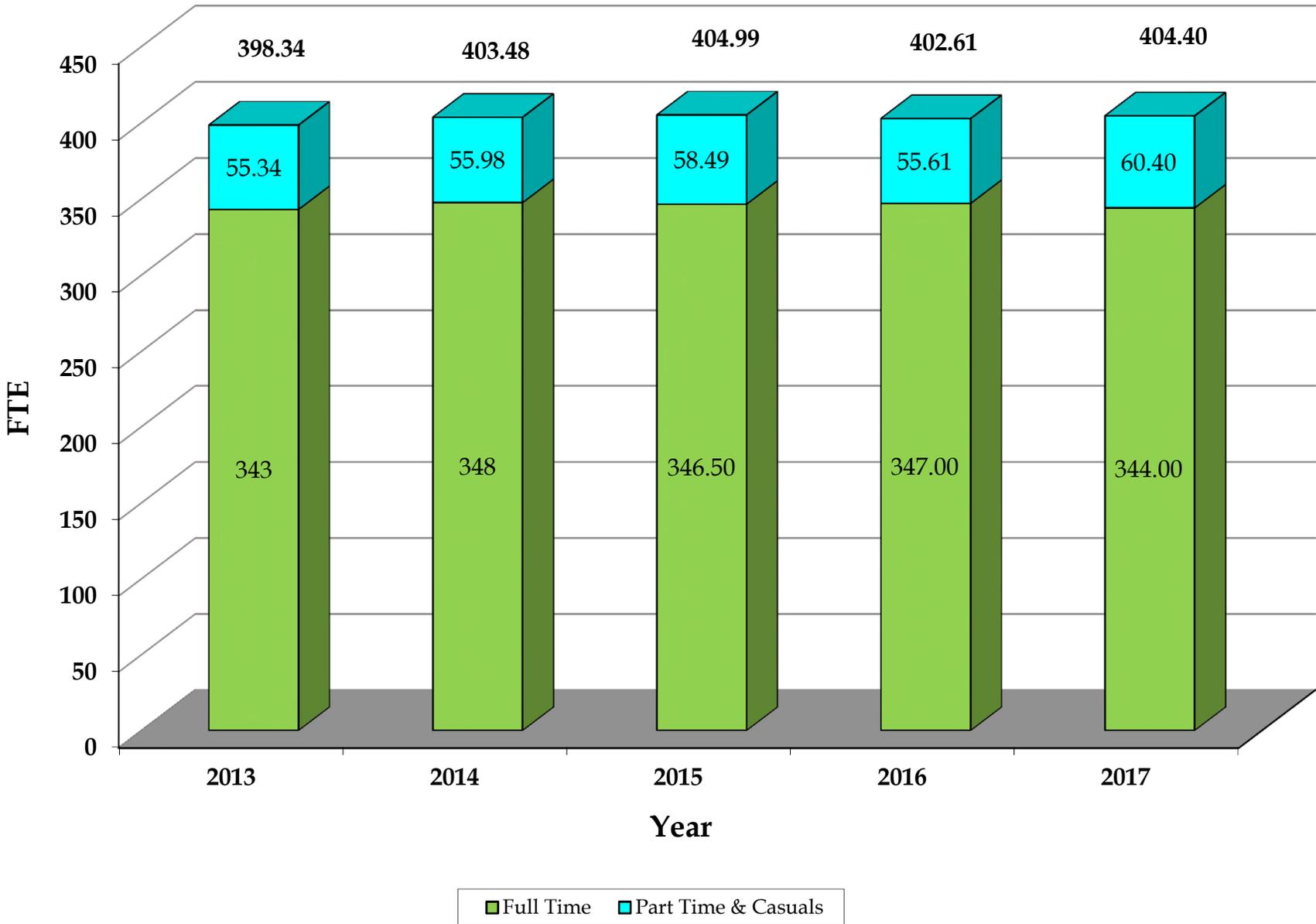
The Council adopted both budgets, along with the property tax levy by resolution on November 7, 2016.

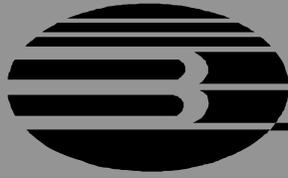
# 2017 City Of Beloit Staffing Plan



404.40 FTE

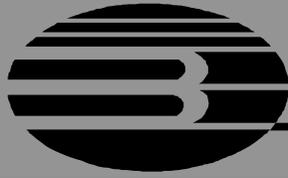
# City of Beloit Employment Trends (FTE's)





**STAFFING PLAN**

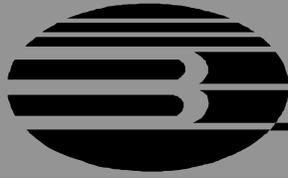
<i>Department/Division</i>	<i>FY Adopted 2013</i>	<i>FY Adopted 2014</i>	<i>FY Adopted 2015</i>	<i>FY Adopted 2016</i>	<i>FY Adopted 2017</i>
CITY MANAGER	1.00	1.00	1.00	1.00	1.00
ASSISTANT CITY MANAGER	0.00	0.00	0.00	0.00	0.00
ASSISTANT TO CITY MANAGER	1.00	1.00	1.00	0.00	0.00
EXECUTIVE ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00
<b>CITY MANAGER</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>
<b>TOTAL CITY MANAGER DEPARTMENT</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>
CITY ATTORNEY	1.00	1.00	1.00	1.00	1.00
DEPUTY CITY ATTORNEY	0.00	1.00	1.00	0.00	0.00
ASSISTANT CITY ATTORNEY	1.00	0.00	0.00	0.00	1.00
PARALEGAL/INVESTIGATOR	0.00	0.00	0.00	1.00	1.00
LEGAL ASSISTANT	2.00	2.00	2.00	2.00	1.00
<b>CITY ATTORNEY</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>TOTAL CITY ATTORNEY DEPARTMENT</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
DIRECTOR OF INFORMATION TECHNOLOGY	1.00	1.00	1.00	1.00	1.00
INFORMATION TECHNOLOGY SUPERVISOR	0.00	0.00	0.00	0.00	1.00
NETWORK ADMINISTRATOR	2.00	1.00	1.00	1.00	0.50
INFORMATION TECHNOLOGY TECHNICIAN	2.00	2.00	2.00	2.00	2.00
<b>INFORMATION TECHNOLOGY</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.50</b>
<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.50</b>
DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00	1.00	1.00
HUMAN RESOURCES MANAGER	0.00	0.00	1.00	0.00	0.00
HUMAN RESOURCES ANALYST	1.00	1.00	0.00	0.00	0.00
BENEFITS COORDINATOR	0.00	0.00	1.00	1.00	1.00
SEASONAL	0.00	0.00	0.00	0.00	0.10
<b>HUMAN RESOURCES</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.10</b>
<b>TOTAL HUMAN RESOURCES</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.10</b>
ECONOMIC DEVELOPMENT DIRECTOR	1.00	1.00	1.00	1.00	1.00
EXECUTIVE DIRECTOR OF THE DBA	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT III	1.00	1.00	1.00	1.00	1.00
<b>ECONOMIC DEVELOPMENT</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>TOTAL ECONOMIC DEVELOPMENT DEPARTMENT</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
PROMOTIONS COORDINATOR	0.50	0.50	1.00	1.00	1.00
DOWNTOWN SEASONALS	1.00	1.00	1.00	1.00	1.00
<b>DOWNTOWN BELOIT ASSOCIATION</b>	<b>1.50</b>	<b>1.50</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>TOTAL DOWNTOWN BELOIT ASSOCIATION</b>	<b>1.50</b>	<b>1.50</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>



**City of  
BELOIT, Wisconsin**

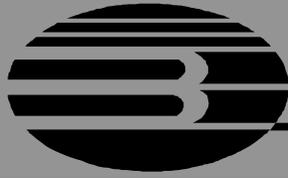
**STAFFING PLAN**

<i>Department/Division</i>	<i>FY Adopted 2013</i>	<i>FY Adopted 2014</i>	<i>FY Adopted 2015</i>	<i>FY Adopted 2016</i>	<i>FY Adopted 2017</i>
CITY CLERK/TREASURER	0.00	0.00	0.00	0.00	1.00
CITY CLERK	1.00	1.00	1.00	1.00	0.00
DEPUTY CITY CLERK	1.00	2.00	2.00	2.00	0.00
ASSISTANT DEPUTY CITY CLERK	1.00	0.00	0.00	0.00	0.00
CLERK SPECIALIST	0.00	0.00	0.00	0.00	2.00
CITY TREASURER	1.00	1.00	1.00	1.00	0.00
DEPUTY CITY TREASURER	1.00	1.00	1.00	1.00	0.00
ACCOUNT SPECIALIST	1.00	1.00	1.00	1.00	1.00
COLLECTIONS CLERK	2.00	2.00	2.00	2.00	2.00
CASUAL	0.00	0.05	0.15	0.30	0.15
<b>CITY CLERK/TREASURER</b>	<b>8.00</b>	<b>8.05</b>	<b>8.15</b>	<b>8.30</b>	<b>6.15</b>
MUNICIPAL COURT ADMINISTRATOR	1.00	1.00	1.00	1.00	1.00
MUNICIPAL COURT JUDGE	0.20	0.20	0.20	0.20	0.20
COURT CLERK	2.00	2.00	2.00	2.00	2.00
WARRANT OFFICER	0.60	0.60	0.60	0.60	0.60
COURT ATTENDANTS	0.40	0.40	0.40	0.40	0.40
<b>MUNICIPAL COURT</b>	<b>4.20</b>	<b>4.20</b>	<b>4.20</b>	<b>4.20</b>	<b>4.20</b>
CITY ASSESSOR	0.00	0.00	0.00	0.00	0.00
PROPERTY APPRAISER	1.00	1.00	1.00	1.00	1.00
ASSESSMENT TECHNICIAN	1.00	1.00	1.00	1.00	1.00
<b>CITY ASSESSOR</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
DIRECTOR OF ACCOUNTING & PURCHASING/ DEPUTY CLERK/TREASURER	1.00	1.00	1.00	1.00	1.00
PAYROLL & BENEFITS COORDINATOR	1.00	1.00	1.00	1.00	1.00
SENIOR ACCOUNTANT	0.00	0.00	1.00	1.00	1.00
ACCOUNTANT	1.00	1.00	0.00	0.00	0.00
ACCOUNTING ASSISTANT	1.00	1.00	1.00	1.00	1.00
UTILITY BILLING SPECIALIST	0.00	0.00	0.00	0.00	1.00
<b>ACCOUNTING &amp; PURCHASING</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>
FINANCE & ADMINISTRATIVE SERVICES DIRECTOR	1.00	1.00	1.00	1.00	1.00
BUDGET & FINANCE COORDINATOR	1.00	1.00	0.00	0.00	0.00
BUDGET ANALYST	1.00	1.00	1.00	1.00	1.00
<b>FINANCE</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
RISK MANGER	1.00	1.00	1.00	1.00	1.00
<b>MUNICIPAL MUTUAL INSURANCE</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>TOTAL FINANCE &amp; ADMINISTRATIVE SERVICES DEPARTMENT</b>	<b>22.20</b>	<b>22.25</b>	<b>21.35</b>	<b>21.50</b>	<b>20.35</b>



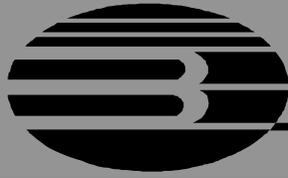
**STAFFING PLAN**

<i>Department/Division</i>	<i>FY Adopted 2013</i>	<i>FY Adopted 2014</i>	<i>FY Adopted 2015</i>	<i>FY Adopted 2016</i>	<i>FY Adopted 2017</i>
POLICE CHIEF	1.00	1.00	1.00	1.00	1.00
POLICE INSPECTOR	0.00	0.00	0.00	0.00	0.00
DEPUTY POLICE CHIEF	1.00	1.00	1.00	1.00	0.00
POLICE CAPTAIN	1.00	1.00	1.00	1.00	0.00
ADMINISTRATIVE ASSISTANT II PT	0.50	0.50	0.75	0.75	0.75
TRANSCRIPTIONIST/PAYROLL	1.00	0.00	0.00	0.00	0.00
TRANSCRIPTIONIST/PAYROLL PT	0.00	0.50	0.50	0.50	0.50
<b>POLICE ADMINISTRATION</b>	<b>4.50</b>	<b>4.00</b>	<b>4.25</b>	<b>4.25</b>	<b>2.25</b>
POLICE CAPTAIN	1.00	1.00	1.00	1.00	1.00
LIEUTENANT	0.00	0.00	0.00	0.00	3.00
SERGEANT	9.00	9.00	9.00	9.00	9.00
COMMUNITY SERVICE/ANIMAL CONTROL OFFICER	4.00	4.00	4.00	4.00	4.00
PATROL OFFICER	43.00	43.00	43.00	43.00	42.00
PATROL OFFICER - GRANT	2.00	2.00	2.00	2.00	2.00
SCHOOL RESOURCE OFFICER	2.00	2.50	3.00	3.00	3.00
<b>PATROL</b>	<b>61.00</b>	<b>61.50</b>	<b>62.00</b>	<b>62.00</b>	<b>64.00</b>
POLICE CAPTAIN	1.00	1.00	1.00	1.00	1.00
LIEUTENANT OF DETECTIVES	0.00	0.00	0.00	0.00	1.00
SERGEANT	1.00	1.00	1.00	1.00	0.00
DETECTIVE	4.00	4.00	4.00	4.00	6.00
DRUG & GANG UNIT	3.00	3.00	3.00	3.00	0.00
VIOLENT CRIMES INTERDICTION TEAM	0.00	0.00	0.00	0.00	2.00
ROTATING DETECTIVE	1.00	1.00	1.00	1.00	0.00
CHILD MALTREATMENT	0.00	0.00	0.00	0.00	1.00
TASK FORCE OFFICER	1.00	1.00	1.00	1.00	1.00
EVIDENCE CUSTODIAN	1.00	1.00	1.00	1.00	1.00
CRIME ANALYST	0.00	0.00	0.00	0.00	1.00
<b>SPECIAL OPERATIONS</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>14.00</b>
COURT OFFICER	1.00	1.00	1.00	1.00	0.00
SPECIAL SERVICES COORDINATOR PT	0.50	0.50	0.50	0.50	0.50
<b>POLICE SUPPORT SERVICES</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>0.50</b>
VEHICLE MAINTENANCE/ANIMAL CONTROL OFFICE	1.00	1.00	1.00	1.00	1.00
VEHICLE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
<b>FLEET &amp; FACILITY</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
DIRECTOR OF SUPPORT SERVICES	1.00	1.00	1.00	1.00	1.00
RECORDS SUPERVISOR	1.00	1.00	1.00	1.00	1.00
RECORDS CLERK	3.00	4.00	4.00	4.00	3.00
RECORDS CLERK PT	5.26	4.66	4.41	4.41	4.91
<b>RECORDS</b>	<b>10.26</b>	<b>10.66</b>	<b>10.41</b>	<b>10.41</b>	<b>9.91</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>90.26</b>	<b>90.66</b>	<b>91.16</b>	<b>91.16</b>	<b>91.66</b>



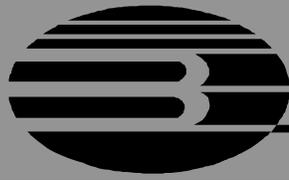
**STAFFING PLAN**

<i>Department/Division</i>	<i>FY Adopted 2013</i>	<i>FY Adopted 2014</i>	<i>FY Adopted 2015</i>	<i>FY Adopted 2016</i>	<i>FY Adopted 2017</i>
FIRE CHIEF	1.00	1.00	1.00	1.00	1.00
ASSISTANT FIRE CHIEF	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT II	1.00	1.00	1.00	1.00	1.00
<b>FIRE ADMINISTRATION</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
DEPUTY FIRE CHIEF	1.00	1.00	1.00	1.00	1.00
FIRE INSPECTORS PT	1.10	1.10	1.10	1.10	1.10
FIRE INSPECTION COORDINATOR	0.50	0.50	0.50	0.50	0.63
INSPECTOR CASUAL	0.14	0.14	0.14	0.26	0.00
<b>FIRE INSPECTION &amp; PREVENTION</b>	<b>2.74</b>	<b>2.74</b>	<b>2.74</b>	<b>2.86</b>	<b>2.73</b>
FIRE CAPTAIN	3.00	3.00	3.00	3.00	3.00
LIEUTENANT	8.00	8.00	6.00	6.00	6.00
ACTING LIEUTENANT	7.00	7.00	12.00	12.00	12.00
FIRE FIGHTER	20.00	20.00	18.50	19.50	20.00
MOTOR PUMP OPERATOR	4.00	4.00	3.00	3.00	3.00
FIRE MECHANIC MASTER	1.00	1.00	1.00	1.00	1.00
FIRE MECHANIC	2.00	2.00	2.00	2.00	2.00
<b>FIRE FIGHTING &amp; RESCUE</b>	<b>45.00</b>	<b>45.00</b>	<b>45.50</b>	<b>46.50</b>	<b>47.00</b>
DEPUTY FIRE CHIEF	1.00	1.00	1.00	1.00	1.00
BUSINESS SERVICES COORDINATOR	1.00	1.00	1.00	1.00	1.00
FIRE FIGHTER	7.00	7.00	7.00	7.00	7.00
<b>AMBULANCE</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
FIRE FIGHTER	0.00	5.00	1.50	3.00	3.00
FIRE FIGHTER HALF YEAR	0.00	0.00	1.50	0.50	0.00
<b>SAFER GRANT</b>	<b>0.00</b>	<b>5.00</b>	<b>3.00</b>	<b>3.50</b>	<b>3.00</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>59.74</b>	<b>64.74</b>	<b>63.24</b>	<b>64.86</b>	<b>64.73</b>



**STAFFING PLAN**

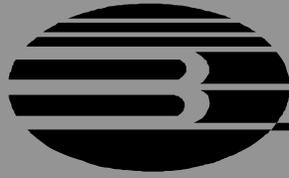
<i>Department/Division</i>	<i>FY Adopted 2013</i>	<i>FY Adopted 2014</i>	<i>FY Adopted 2015</i>	<i>FY Adopted 2016</i>	<i>FY Adopted 2017</i>
COMMUNITY DEVELOPMENT DIRECTOR	1.00	1.00	1.00	1.00	1.00
DIRECTOR OF PLANNING & BUILDING	1.00	1.00	1.00	1.00	1.00
LEAD BUILDING OFFICIAL	1.00	1.00	1.00	1.00	1.00
BUILDING OFFICIAL	1.00	1.00	1.00	1.00	1.00
PLUMBING INSPECTOR	1.00	1.00	1.00	1.00	1.00
PLANNER I	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT I	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT I PT	0.00	0.00	0.00	0.00	0.50
<b>PLANNING &amp; BUILDING SERVICES</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.50</b>
DIRECTOR OF COMMUNITY & HOUSING SERVICES	1.00	1.00	1.00	1.00	1.00
INSPECTION OFFICIAL	5.00	4.00	4.00	5.00	4.00
LEAD INSPECTION OFFICIAL	0.00	1.00	1.00	1.00	1.00
COMPLIANCE SPECIALIST	0.00	0.00	0.00	0.00	1.00
INSPECTION OFFICIAL PT	0.50	0.50	0.50	0.00	0.00
HOUSING REHAB CONSTRUCTION SPECIALIST	1.00	1.00	1.00	1.00	1.00
HOUSING REHAB FINANCIAL SPECIALIST	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT I	1.00	1.00	1.00	1.00	0.00
<b>COMMUNITY &amp; HOUSING SERVICES</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>	<b>10.00</b>	<b>9.00</b>
<b>TOTAL COMMUNITY DEVELOPMENT DEPARTMENT</b>	<b>16.50</b>	<b>16.50</b>	<b>16.50</b>	<b>17.00</b>	<b>16.50</b>
EXECUTIVE DIRECTOR OF BHA	1.00	1.00	1.00	1.00	1.00
INSPECTION OFFICIAL	1.00	1.00	1.00	1.00	1.00
HOUSING PROGRAMS MANAGER	1.00	1.00	1.00	1.00	1.00
SENIOR ACCOUNTANT	1.00	1.00	1.00	1.00	1.00
MAINTENANCE SPECIALIST	2.00	2.00	2.00	2.00	2.00
PROPERTY OPERATIONS COORDINATOR	1.00	1.00	0.00	0.00	0.00
HOUSING SPECIALIST	2.00	2.00	2.00	2.00	2.00
PUBLIC HOUSING COORDINATOR	1.00	1.00	1.00	1.00	1.00
SPECIAL PROGRAMS ADMINISTRATOR	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT I	1.00	1.00	1.00	1.00	1.00
<b>BELOIT HOUSING AUTHORITY</b>	<b>12.00</b>	<b>12.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b>TOTAL BELOIT HOUSING AUTHORITY</b>	<b>12.00</b>	<b>12.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>



City of  
**BELOIT**, Wisconsin

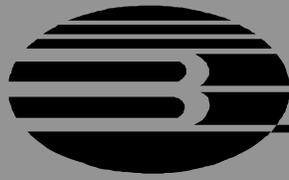
**STAFFING PLAN**

<i>Department/Division</i>	<i>FY Adopted 2013</i>	<i>FY Adopted 2014</i>	<i>FY Adopted 2015</i>	<i>FY Adopted 2016</i>	<i>FY Adopted 2017</i>
CUSTODIAN II	1.00	1.00	1.00	1.00	1.00
CUSTODIAN I PART TIME	0.50	0.50	0.50	0.50	0.50
<b>CITY HALL MAINTENANCE</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>
<b>TOTAL CITY HALL MAINTENANCE DIVISION</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00	1.00
CITY ENGINEER	1.00	1.00	1.00	1.00	1.00
ENGINEER - SPECIALTY	3.00	3.00	3.00	3.00	3.00
GIS SPECIALIST	2.00	2.00	2.00	2.00	2.00
ENGINEERING TECHNICIAN	3.00	3.00	3.00	3.00	3.00
ADMINISTRATIVE ASSISTANT I	1.00	1.00	1.00	1.00	0.00
INTERN COLLEGE	0.50	0.50	0.50	0.50	0.50
<b>ENGINEERING</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>10.50</b>
MPO COORDINATOR	1.00	1.00	1.00	1.00	1.00
<b>MPO TRAFFIC ENGINEERING</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>TOTAL ENGINEERING DIVISION</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>	<b>11.50</b>
DIRECTOR OF OPERATIONS (DPW)	1.00	1.00	1.00	1.00	0.00
STREETS SUPERVISOR	1.00	1.00	1.00	1.00	1.00
DPW/FORESTRY OPERATIONS SUPERVISOR	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT I	2.00	2.00	2.00	2.00	2.00
CUSTODIAN I - PT	0.50	0.50	0.50	0.50	0.50
STREETS SEASONAL	3.08	3.08	3.67	3.67	3.67
<b>DPW OPERATIONS</b>	<b>8.58</b>	<b>8.58</b>	<b>9.17</b>	<b>9.17</b>	<b>8.17</b>
PURCHASING/INVENTORY SPECIALIST	1.00	1.00	1.00	1.00	1.00
<b>CENTRAL STORES</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
EQUIPMENT OPERATOR	17.00	17.00	17.00	17.00	16.00
<b>STREET/R.O.W. OPERATIONS</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>16.00</b>
FLEET MANAGER	1.00	1.00	1.00	1.00	1.00
MECHANIC	4.00	4.00	4.00	4.00	4.00
<b>FLEET OPERATION/MAINTENANCE</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
SAFETY & SUSTAINABILITY COORDINATOR	1.00	1.00	1.00	1.00	1.00
SOLID WASTE COLLECTOR	7.00	7.00	7.00	8.00	7.00
SOLID WASTE COLLECTOR CASUAL	0.00	0.00	1.00	0.00	0.00
<b>SOLID WASTE</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>8.00</b>
SOLID WASTE COLLECTOR	5.00	5.00	5.00	4.00	5.00
SOLID WASTE COLLECTOR CASUAL	0.00	0.00	1.00	0.00	0.00
<b>RECYCLING</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>4.00</b>	<b>5.00</b>
<b>TOTAL DPW OPERATIONS DIVISION</b>	<b>44.58</b>	<b>44.58</b>	<b>47.17</b>	<b>45.17</b>	<b>43.17</b>



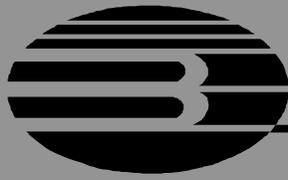
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<i>Department/Division</i>	<i>FY Adopted 2013</i>	<i>FY Adopted 2014</i>	<i>FY Adopted 2015</i>	<i>FY Adopted 2016</i>	<i>FY Adopted 2017</i>
DIRECTOR OF PARKS & LEISURE SERVICES	1.00	1.00	1.00	1.00	1.00
PARKS & CEMETERY SUPERVISOR	1.00	1.00	1.00	1.00	1.00
HORTICULTURALIST SPECIALIST	1.00	1.00	1.00	1.00	1.00
MAINTENANCE SPECIALIST	1.00	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	3.00	3.00	3.00	2.00	2.00
GROUND MAINTENANCE OPERATOR	3.00	3.00	3.00	4.00	4.00
ADMINISTRATIVE ASSISTANT I PT	0.50	0.50	0.50	0.50	0.50
PARKS SEASONAL	6.50	6.50	6.50	6.50	6.50
<b>PARKS OPERATION</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>
RECREATION SUPERVISOR	1.00	1.00	1.00	1.00	1.00
RECREATION COORDINATOR	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT I	1.00	1.00	1.00	1.00	1.00
RECREATION SEASONAL	5.85	5.85	5.60	5.60	5.60
<b>RECREATION OPERATIONS</b>	<b>8.85</b>	<b>8.85</b>	<b>8.60</b>	<b>8.60</b>	<b>8.60</b>
RECREATION SEASONAL	3.26	3.26	3.00	3.00	3.00
<b>KRUEGER POOL</b>	<b>3.26</b>	<b>3.26</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
SENIOR CENTER COORDINATOR	1.00	1.00	1.00	1.00	1.00
CASUAL	0.00	0.00	0.20	0.50	0.50
<b>GRINNELL SENIOR CENTER</b>	<b>1.00</b>	<b>1.00</b>	<b>1.20</b>	<b>1.50</b>	<b>1.50</b>
MAINTENANCE SPECIALIST	1.00	1.00	1.00	1.00	1.00
<b>EDWARDS PAVILION/ICE ARENA</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
GOLF & HORTICULTURE SUPERVISOR	1.00	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	1.00	1.00	1.00	1.00	0.00
GOLF COURSE SEASONAL	3.40	3.40	3.77	3.44	4.23
<b>GOLF COURSE</b>	<b>5.40</b>	<b>5.40</b>	<b>5.77</b>	<b>5.44</b>	<b>5.23</b>
ADMINISTRATIVE ASSISTANT I PT	0.50	0.50	0.50	0.50	0.50
CEMETERY COORDINATOR	1.00	1.00	1.00	1.00	1.00
<b>CEMETERIES</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>
<b>TOTAL PARKS &amp; LEISURE SERVICES DIVISION</b>	<b>38.01</b>	<b>38.01</b>	<b>38.07</b>	<b>38.04</b>	<b>37.83</b>



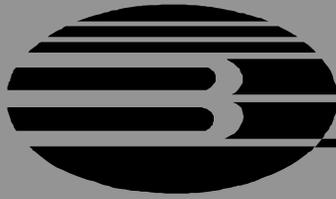
**STAFFING PLAN**

<i>Department/Division</i>	<i>FY Adopted 2013</i>	<i>FY Adopted 2014</i>	<i>FY Adopted 2015</i>	<i>FY Adopted 2016</i>	<i>FY Adopted 2017</i>
DIRECTOR OF WATER RESOURCES	1.00	1.00	1.00	1.00	1.00
PUBLIC WORKS SUPERVISOR	1.00	1.00	1.00	1.00	0.00
COLLECTION SYSTEM SUPERVISOR	0.00	0.00	1.00	1.00	1.00
WASTEWATER OPERATION & MAINTENANCE SUPER	1.00	1.00	1.00	1.00	1.00
WATER/WASTEWATER OPERATOR	3.00	3.00	3.00	3.00	4.00
INSTRUMENTATION & CONTROL TECH	2.00	2.00	1.00	1.00	1.00
ENVIRONMENTAL TECHNICIAN	1.00	1.00	2.00	2.00	1.00
LAB TECHNICIAN	1.00	1.00	0.00	0.00	0.00
CUSTODIAN I	1.00	1.00	1.00	1.00	1.00
WPCF SEASONAL	0.66	1.16	1.16	1.16	1.16
<b>OPERATIONS WPCF</b>	<b>11.66</b>	<b>12.16</b>	<b>12.16</b>	<b>12.16</b>	<b>11.16</b>
ENVIRONMENTAL COORDINATOR	1.00	1.00	1.00	1.00	1.00
ENVIRONMENTAL SPECIALIST	3.00	3.00	3.00	3.00	3.00
ADMINISTRATIVE ASSISTANT I	1.00	1.00	1.00	1.00	1.00
<b>PRETREATMENT WPCF</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
EQUIPMENT OPERATOR	4.00	4.00	4.00	4.00	4.00
<b>COLLECTIONS/PUMPING STATION WPCF</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
MAINTENANCE SPECIALIST	6.00	6.00	6.00	6.00	7.00
<b>PLANT MAINTENANCE WPCF</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>
ENGINEER - SPECIALTY	1.00	1.00	1.00	1.00	1.00
SANITARY SEWER CLEANER	0.00	0.00	0.00	0.00	0.00
WATER SEASONAL	0.38	0.38	0.38	0.38	0.38
<b>STORM WATER UTILITY</b>	<b>1.38</b>	<b>1.38</b>	<b>1.38</b>	<b>1.38</b>	<b>1.38</b>
WATER UTILITY SUPERVISOR	1.00	1.00	1.00	1.00	1.00
WATER/WASTER OPERATOR	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT I	1.00	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	3.00	3.00	3.00	3.00	3.00
WATER SEASONAL	0.86	0.86	0.86	0.86	0.86
<b>WATER UTILITY</b>	<b>6.86</b>	<b>6.86</b>	<b>6.86</b>	<b>6.86</b>	<b>6.86</b>
<b>TOTAL WATER RESOURCES DIVISION</b>	<b>34.90</b>	<b>35.40</b>	<b>35.40</b>	<b>35.40</b>	<b>35.40</b>
BUS DRIVER	11.00	11.00	11.00	11.00	11.00
PT BUS DRIVER	4.50	4.50	4.50	4.50	4.50
<b>TRANSIT DRIVERS</b>	<b>15.50</b>	<b>15.50</b>	<b>15.50</b>	<b>15.50</b>	<b>15.50</b>
GENERAL MECHANIC II/BUS DRIVER	2.00	2.00	2.00	2.00	2.00
<b>TRANSIT FLEET</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
DIRECTOR OF TRANSIT	1.00	1.00	1.00	1.00	1.00
TRANSIT SUPERVISOR	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT I	1.00	1.00	1.00	1.00	1.00
<b>TRANSIT ADMINISTRATION</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>TOTAL TRANSIT DIVISION</b>	<b>20.50</b>	<b>20.50</b>	<b>20.50</b>	<b>20.50</b>	<b>20.50</b>
<b>TOTAL DEPARTMENT OF PUBLIC WORKS</b>	<b>151.99</b>	<b>152.49</b>	<b>155.14</b>	<b>153.11</b>	<b>149.90</b>



**STAFFING PLAN**

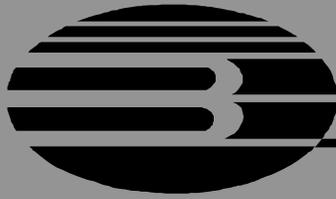
<i>Department/Division</i>	<i>FY Adopted 2013</i>	<i>FY Adopted 2014</i>	<i>FY Adopted 2015</i>	<i>FY Adopted 2016</i>	<i>FY Adopted 2017</i>
LIBRARY DIRECTOR	1.00	1.00	1.00	1.00	1.00
HEAD OF ADULT SERVICES	1.00	1.00	1.00	1.00	1.00
HEAD OF TECHNICAL SERVICES	1.00	1.00	1.00	1.00	1.00
HEAD OF YOUTH SERVICES	1.00	1.00	1.00	1.00	1.00
BUSINESS MANAGER LIBRARY	1.00	1.00	1.00	1.00	1.00
ASSOCIATE LIBRARIAN	3.00	3.00	3.00	3.00	3.00
CIRCULATION SERVICES MANAGER	1.00	1.00	1.00	1.00	1.00
IT MANAGER	1.00	1.00	1.00	1.00	1.00
LIBRARY TECHNICIAN	2.00	2.00	2.00	2.00	2.00
CUSTODIAL AIDE	1.00	1.00	1.00	1.00	1.00
LIBRARIAN	1.00	1.00	1.00	1.00	1.00
LIBRARY ASSISTANT PT	4.06	3.93	4.88	4.25	4.06
ASSOCIATE LIBRARIAN PART TIME	2.00	2.00	2.00	2.00	2.00
LIBRARY TECHNICIAN PT	0.50	0.50	0.00	0.00	0.00
ADMINISTRATIVE SECRETARY PT	0.50	0.50	0.50	0.50	0.50
SENIOR PAGE	0.00	0.50	0.50	0.50	0.63
OUTREACH & COMMUNICATIONS COORDINATOR	0.00	0.00	0.00	0.50	0.30
LIBRARY MONITORS	0.81	0.81	0.98	0.97	0.84
ASSOCIATE LIBRARIAN CASUAL	1.96	2.21	1.98	2.24	2.16
LIBRARY PAGES	2.57	2.14	2.01	1.27	1.70
COMPUTER ASSISTANT	0.75	0.75	0.75	0.75	0.75
<b>LIBRARY</b>	<b>27.15</b>	<b>27.34</b>	<b>27.60</b>	<b>26.98</b>	<b>26.94</b>
MANAGER	0.00	0.00	0.00	0.00	1.00
ASSISTANT MANAGER	0.00	0.00	0.00	0.00	1.00
BARISTAS/COOKS	0.00	0.00	0.00	0.00	1.35
CASHIERS	0.00	0.00	0.00	0.00	1.13
PREP COOK	0.00	0.00	0.00	0.00	0.79
BAKER	0.00	0.00	0.00	0.00	0.45
<b>THE BLENDER</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.72</b>
<b>TOTAL LIBRARY DEPARTMENT</b>	<b>27.15</b>	<b>27.34</b>	<b>27.60</b>	<b>26.98</b>	<b>32.66</b>
GRAND TOTAL FTE	398.34	403.48	404.99	402.61	404.40



# City of BELOIT, Wisconsin

## PERCENTAGE OF POSITION ALLOCATED TO FUNDS

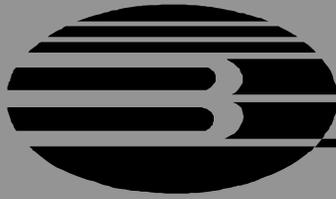
<i>Department/Division</i>	<i>FY 2017 FTE Equivalent</i>	<i>Position Status</i>	<i>Budgeted Fund</i>	<i>Percentage Allocated</i>
<b>Color Code:</b>				
<b>General Fund (GF)</b>				
<b>Special Revenue Fund (SRF)</b>				
<b>Enterprise Fund (EF)</b>				
<b>CIP Fund</b>				
<b>Internal Service Fund (ISF)</b>				
CITY MANAGER	1.00	FT	GF - City Manager	70%
			ISF - Insurance	5%
			EF - Wastewater	12%
			EF - Water Utility	10%
			SRF - Solid Waste	3%
EXECUTIVE ADMINISTRATIVE ASSISTANT	1.00	FT	GF - City Manager	100%
<b>CITY MANAGER</b>	<b>2.00</b>			
CITY ATTORNEY	1.00	FT	GF - City Attorney	100%
ASSISTANT CITY ATTORNEY	1.00	FT	GF - City Attorney	100%
PARALEGAL/INVESTIGATOR	1.00	FT	GF - City Attorney	100%
LEGAL ASSISTANT	1.00	FT	GF - City Attorney	100%
<b>CITY ATTORNEY</b>	<b>4.00</b>			
DIRECTOR OF INFORMATION TECHNOLOGY	1.00	FT	GF - Information Technology	80%
			EF - Wastewater	10%
			EF - Water Utility	10%
INFORMATION TECHNOLOGY SUPERVISOR	1.00	FT	GF - Information Technology	80%
			EF - Wastewater	10%
			EF - Water Utility	10%
INFORMATION TECHNOLOGY TECHNICIAN	2.00	FT	GF - Information Technology	60%
			EF - Wastewater	20%
			EF - Water Utility	20%
NETWORK ADMINISTRATOR	0.50	PT	GF - Information Technology	80%
			EF - Wastewater	10%
			EF - Water Utility	10%
<b>INFORMATION TECHNOLOGY</b>	<b>4.50</b>			
DIRECTOR OF HUMAN RESOURCES	1.00	FT	GF - Human Resources	86%
			EF - Wastewater	7%
			EF - Water Utility	7%
BENEFITS COORDINATOR	1.00	FT	ISF - Health Insurance	100%
SEASONAL	0.10	Casual	GF - Human Resources	100%
<b>HUMAN RESOURCES</b>	<b>2.10</b>			
ECONOMIC DEVELOPMENT DIRECTOR	1.00	FT	GF - Economic Development	100%
EXECUTIVE DIRECTOR OF THE DBA	1.00	FT	GF - Economic Development	40%
			Downtown Beloit Association	60%
ADMINISTRATIVE ASSISTANT III	1.00	FT	GF - Economic Development	90%
			GF - Human Resources	10%
<b>ECONOMIC DEVELOPMENT</b>	<b>3.00</b>			



# City of BELOIT, Wisconsin

## PERCENTAGE OF POSITION ALLOCATED TO FUNDS

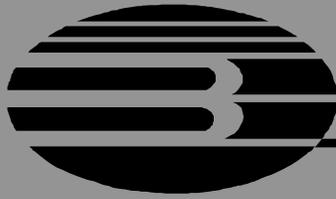
<i>Department/Division</i>	<i>FY 2017 FTE Equivalent</i>	<i>Position Status</i>	<i>Budgeted Fund</i>	<i>Percentage Allocated</i>
CITY CLERK/TREASURER	1.00	FT	GF - City Clerk/Treasurer	100%
CLERK SPECIALIST	2.00	FT	GF - City Clerk/Treasurer	100%
ACCOUNT SPECIALIST	1.00	FT	GF - City Clerk/Treasurer	10%
			EF - Wastewater	35%
			EF - Water Utility	35%
			SRF - Solid Waste	20%
COLLECTION CLERK	2.00	FT	GF - City Clerk/Treasurer	10%
			EF - Wastewater	45%
			EF - Water Utility	45%
CASUAL	0.15	Casual	GF - City Clerk/Treasurer	100%
<b>CITY CLERK/TREASURER</b>	<b>6.15</b>			
COURT ADMINISTRATOR	1.00	FT	GF - Municipal Court	100%
MUNICIPAL COURT JUDGE	0.20	PT	GF - Municipal Court	100%
COURT CLERK	2.00	FT	GF - Municipal Court	100%
COURT COLLECTION OFFICER	0.60	PT	GF - Municipal Court	100%
COURT ATTENDANTS	0.40	Casual	GF - Municipal Court	100%
<b>MUNICIPAL COURT</b>	<b>4.20</b>			
PROPERTY APPRAISER	1.00	FT	GF - City Assessor	100%
ASSESSMENT TECHNICIAN	1.00	FT	GF - City Assessor	100%
<b>CITY ASSESSOR</b>	<b>2.00</b>			
DIRECTOR OF ACCOUNTING & PURCHASING/ DEPUTY CLERK/TREASURER	1.00	FT	GF - Accounting & Purchasing	35%
			EF - Wastewater	25%
			EF - Water Utility	20%
			EF - Transit	5%
			SRF - CDBG	10%
			ISF - Fleet	5%
PAYROLL/BENEFITS COORDINATOR	1.00	FT	GF - Accounting & Purchasing	86%
			EF - Wastewater	7%
			EF - Water Utility	7%
SENIOR ACCOUNTANT	1.00	FT	GF - Accounting & Purchasing	86%
			EF - Wastewater	7%
			EF - Water Utility	7%
ACCOUNTING ASSISTANT	1.00	FT	GF - Accounting & Purchasing	86%
			EF - Wastewater	7%
			EF - Water Utility	7%
UTILITY BILLING SPECIALIST	1.00	FT	EF - Wastewater	50%
			EF - Water Utility	50%
<b>ACCOUNTING &amp; PURCHASING</b>	<b>5.00</b>			
FINANCE & ADMINISTRATIVE SERVICES DIRECTOR	1.00	FT	GF - Finance	80%
			EF - Cemeteries	3%
			EF - Wastewater	7%
			EF - Storm Water Utility	3%
			EF - Water Utility	7%
BUDGET ANALYST	1.00	FT	GF - Finance	80%
			EF - Cemeteries	3%
			EF - Wastewater	7%
			EF - Storm Water Utility	3%
			EF - Water Utility	7%
<b>FINANCE</b>	<b>2.00</b>			
RISK MANAGER	1.00	FT	SRF - Municipal Mutual Insurance	100%
<b>MUNICIPAL MUTUAL INSURANCE</b>	<b>1.00</b>			



# City of BELOIT, Wisconsin

## PERCENTAGE OF POSITION ALLOCATED TO FUNDS

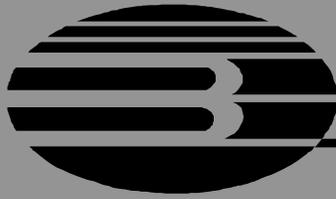
<i>Department/Division</i>	<i>FY 2017 FTE Equivalent</i>	<i>Position Status</i>	<i>Budgeted Fund</i>	<i>Percentage Allocated</i>
POLICE CHIEF	1.00	FT	GF - Police Administration	100%
POLICE INSPECTOR	0.00	FT	GF - Police Administration	100%
ADMINISTRATIVE ASSISTANT II PT	0.75	FT	GF - Police Administration	100%
TRANSCRIPTIONIST/PAYROLL PT	0.50	FT	GF - Police Administration	100%
<b>POLICE ADMINISTRATION</b>	<b>2.25</b>			
POLICE CAPTAIN	1.00	FT	GF - Patrol	100%
LIEUTENANT	3.00	FT	GF - Patrol	100%
SERGEANT	9.00	FT	GF - Patrol	100%
COMMUNITY SERVICE/ANIMAL CONTROL OFFICER	4.00	FT	GF - Patrol	100%
PATROL OFFICER	42.00	FT	GF - Patrol	100%
PATROL OFFICER - GRANT	2.00	FT	SRF - Police Grants	100%
SCHOOL RESOURCE OFFICER	3.00	FT	SRF - Police Grants	100%
<b>PATROL</b>	<b>64.00</b>			
POLICE CAPTAIN	1.00	FT	GF - Special Operations	100%
LIEUTENANT OF DETECTIVES	1.00	FT	GF - Special Operations	100%
DETECTIVE	6.00	FT	GF - Special Operations	100%
VIOLENT CRIMES INTERDICTION TEAM	2.00	FT	GF - Special Operations	100%
CHILD MALTREATMENT	1.00	FT	GF - Special Operations	100%
TASK FORCE OFFICER	1.00	FT	GF - Special Operations	100%
CRIME ANALYST	1.00	FT	GF - Special Operations	100%
EVIDENCE CUSTODIAN	1.00	FT	GF - Special Operations	100%
<b>SPECIAL OPERATIONS</b>	<b>14.00</b>			
SPECIAL SERVICES COORDINATOR PT	0.50	PT	GF - Support Services	72%
			SRF - Police Grants	28%
<b>POLICE SUPPORT SERVICES</b>	<b>0.50</b>			
VEHICLE MAINTENANCE/ANIMAL CONTROL OFFICER	1.00	PT	GF - Police Fleet & Facility	100%
<b>FLEET &amp; FACILITY</b>	<b>1.00</b>			
DIRECTOR OF SUPPORT SERVICES	1.00	FT	GF - Records	100%
RECORDS SUPERVISOR	1.00	FT	GF - Records	100%
RECORDS CLERK	3.00	FT	GF - Records	100%
RECORDS CLERK PT	4.91	PT	GF - Records	100%
<b>RECORDS</b>	<b>9.91</b>			



**City of  
BELOIT, Wisconsin**

**PERCENTAGE OF POSITION ALLOCATED TO FUNDS**

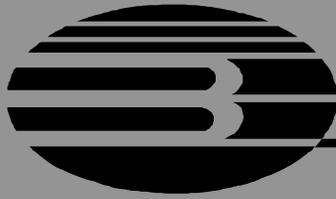
<i>Department/Division</i>	<i>FY 2017 FTE Equivalent</i>	<i>Position Status</i>	<i>Budgeted Fund</i>	<i>Percentage Allocated</i>
FIRE CHIEF	1.00	FT	GF - Fire Administration	100%
ASSISTANT FIRE CHIEF	1.00	FT	GF - Fire Administration	100%
ADMINISTRATIVE ASSISTANT II	1.00	FT	GF - Fire Administration	100%
<b>FIRE ADMINISTRATION</b>	<b>3.00</b>			
DEPUTY FIRE CHIEF	1.00	FT	GF - Fire Inspection & Prevention	100%
FIRE INSPECTORS PT	1.10	PT	GF - Fire Inspection & Prevention	100%
FIRE INSPECTION COORDINATOR	0.63	PT	GF - Fire Inspection & Prevention	100%
<b>FIRE INSPECTION &amp; PREVENTION</b>	<b>2.73</b>			
FIRE CAPTAIN	3.00	FT	GF - Fire Fighting & Rescue	100%
LIEUTENANT	6.00	FT	GF - Fire Fighting & Rescue	100%
ACTING LIEUTENANT	12.00	FT	GF - Fire Fighting & Rescue	100%
FIRE FIGHTER	20.00	FT	GF - Fire Fighting & Rescue	100%
MOTOR PUMP OPERATOR	3.00	FT	GF - Fire Fighting & Rescue	100%
FIRE MECHANIC MASTER	1.00	FT	GF - Fire Fighting & Rescue	100%
FIRE MECHANIC	2.00	FT	GF - Fire Fighting & Rescue	100%
<b>FIRE FIGHTING &amp; RESCUE</b>	<b>47.00</b>			
DEPUTY FIRE CHIEF	1.00	FT	EF - Ambulance	100%
BUSINESS SERVICES COORDINATOR	1.00	FT	EF - Ambulance	100%
FIRE FIGHTER	7.00	FT	EF - Ambulance	100%
<b>AMBULANCE</b>	<b>9.00</b>			
FIRE FIGHTER	3.00	FT	SRF - SAFER Grant	100%
<b>SAFER GRANT</b>	<b>3.00</b>			



**City of  
BELOIT, Wisconsin**

**PERCENTAGE OF POSITION ALLOCATED TO FUNDS**

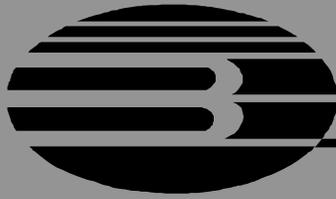
<i>Department/Division</i>	<i>FY 2017 FTE Equivalent</i>	<i>Position Status</i>	<i>Budgeted Fund</i>	<i>Percentage Allocated</i>
COMMUNITY DEVELOPMENT DIRECTOR	1.00	FT	GF - Planning & Building Services	75%
			SRF - CDBG	25%
DIRECTOR OF PLANNING & BUILDING	1.00	FT	GF - Planning & Building Services	100%
LEAD BUILDING OFFICIAL	1.00	FT	GF - Planning & Building Services	100%
BUILDING OFFICIAL	1.00	FT	GF - Planning & Building Services	100%
PLUMBING INSPECTOR	1.00	FT	GF - Planning & Building Services	100%
PLANNER I	1.00	FT	GF - Planning & Building Services	100%
ADMINISTRATIVE ASSISTANT I	1.00	FT	GF - Planning & Building Services	86%
			SRF - CDBG	14%
ADMINISTRATIVE ASSISTANT I PT	0.50	PT	GF - Community & Housing Services	100%
<b>PLANNING &amp; BUILDING SERVICES</b>	<b>7.50</b>			
DIRECTOR OF COMMUNITY & HOUSING SERVICES	1.00	FT	GF - Community & Housing Services	55%
			SRF - CDBG	45%
INSPECTION OFFICIAL	1.00	FT	GF - Community & Housing Services	56%
			GF - Fire Inspection & Prevention	34%
			SRF - CDBG	10%
COMPLIANCE SPECIALIST	1.00	FT	GF - Community & Housing Services	50%
			SRF - CDBG	50%
INSPECTION OFFICIAL	1.00	FT	GF - Community & Housing Services	35%
			SRF - CDBG	65%
INSPECTION OFFICIAL	1.00	FT	GF - Community & Housing Services	95%
			SRF - CDBG	5%
INSPECTION OFFICIAL	1.00	FT	GF - Community & Housing Services	55%
			SRF - CDBG	45%
LEAD INSPECTION OFFICIAL	1.00		GF - Community & Housing Services	25%
			SRF - CDBG	75%
HOUSING REHAB CONSTRUCTION SPECIALIST	1.00	FT	SRF - CDBG	100%
HOUSING REHAB FINANCIAL SPECIALIST	1.00	FT	SRF - CDBG	100%
<b>COMMUNITY &amp; HOUSING SERVICES</b>	<b>9.00</b>			



# City of BELOIT, Wisconsin

## PERCENTAGE OF POSITION ALLOCATED TO FUNDS

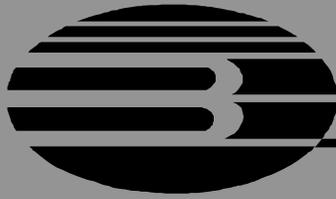
<i>Department/Division</i>	<i>FY 2017 FTE Equivalent</i>	<i>Position Status</i>	<i>Budgeted Fund</i>	<i>Percentage Allocated</i>
CUSTODIAN II	1.00	FT	GF - City Hall	100%
CUSTODIAN I PART TIME	0.50	PT	GF - City Hall	100%
<b>CITY HALL MAINTENANCE</b>	<b>1.50</b>			
PUBLIC WORKS DIRECTOR	1.00	FT	GF - Engineering	30%
			EF - Wastewater	30%
			EF - Water Utility	20%
			EF - Storm Water	10%
			SRF - Solid Waste	10%
CITY ENGINEER	1.00	FT	GF - Engineering	30%
			CIP - Engineering	50%
			SRF - MPO	5%
			EF - Water Utility	5%
			EF - Storm Water	10%
ENGINEER - SPECIALTY	1.00	FT	GF - Engineering	10%
			SRF - MPO	20%
			CIP - Engineering	70%
ENGINEER - SPECIALTY	1.00	FT	GF - Engineering	35%
			ET - Water Utility	15%
			CIP - Engineering	50%
ENGINEERING TECHNICIAN	2.00	FT	GF - Engineering	15%
			ET - Wastewater	50%
			CIP - Engineering	35%
ENGINEERING TECHNICIAN	1.00	FT	EF - Wastewater	60%
			CIP - Engineering	35%
			GF - Engineering	5%
ENGINEER - SPECIALTY	1.00	FT	GF - Housing & Community Services	20%
			CIP - Engineering	80%
GIS SPECIALIST	1.00	FT	ET - Wastewater	50%
			ET - Water Utility	50%
GIS SPECIALIST	1.00	FT	GF - Engineering	40%
			ET - Wastewater	20%
			ET - Water Utility	15%
			SRF - MPO	5%
			CIP - Engineering	20%
INTERN COLLEGE	0.50	Seasonal	CIP - Engineering	100%
<b>ENGINEERING</b>	<b>10.50</b>			
MPO COORDINATOR/TRANSPORTATION	1.00	FT	SRF - MPO	100%
<b>MPO TRAFFIC ENGINEERING</b>	<b>1.00</b>			



**City of  
BELOIT, Wisconsin**

**PERCENTAGE OF POSITION ALLOCATED TO FUNDS**

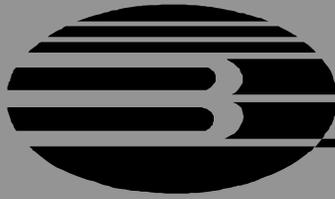
<i>Department/Division</i>	<i>FY 2017 FTE Equivalent</i>	<i>Position Status</i>	<i>Budgeted Fund</i>	<i>Percentage Allocated</i>
STREETS SUPERVISOR	1.00	FT	GF - DPW Operations	50%
			ET - Storm Water Utility	30%
			ET - Wastewater	20%
DPW/FORESTRY OPERATIONS SUPERVISOR	1.00	FT	GF - DPW Operations	100%
ADMINISTRATIVE ASSISTANT I	1.00	FT	GF - DPW Operations	50%
			SRF - Solid Waste	50%
ADMINISTRATIVE ASSISTANT I	1.00	FT	GF - DPW Operations	90%
			ET - Storm Water Utility	10%
CUSTODIAN I - PT	0.50	PT	GF - DPW Operations	100%
STREETS SEASONAL	3.67	Casual	GF - DPW Operations	100%
<b>DPW OPERATIONS</b>	<b>8.17</b>			
PURCHASING/INVENTORY SPECIALIST	1.00	FT	GF - Central Stores	40%
			ISF - Fleet	30%
			ET - Storm Water Utility	30%
<b>CENTRAL STORES</b>	<b>1.00</b>			
EQUIPMENT OPERATOR	10.00	FT	GF - Streets/ROW	100%
EQUIPMENT OPERATOR	3.00	FT	GF - Streets/ROW	20%
			ET - Storm Water Utility	80%
EQUIPMENT OPERATOR	2.00	FT	GF - Streets/ROW	85%
			ET - Storm Water Utility	15%
EQUIPMENT OPERATOR	1.00	FT	GF - Streets/ROW	90%
			ET - Storm Water Utility	10%
<b>STREET/R.O.W. OPERATIONS</b>	<b>16.00</b>			
FLEET MANAGER	1.00	FT	ISF - Fleet	100%
MECHANIC	4.00	FT	ISF - Fleet	100%
<b>FLEET OPERATION/MAINTENANCE</b>	<b>5.00</b>			
SAFETY & SUSTAINABILITY COORDINATOR	1.00	FT	SRF - Solid Waste	50%
SOLID WASTE COLLECTOR	7.00	FT	SRF - Recycling	50%
			SRF - Solid Waste	100%
<b>SOLID WASTE</b>	<b>8.00</b>			
SOLID WASTE COLLECTOR	5.00	FT	SRF - Recycling	100%
<b>RECYCLING</b>	<b>5.00</b>			



# City of BELOIT, Wisconsin

## PERCENTAGE OF POSITION ALLOCATED TO FUNDS

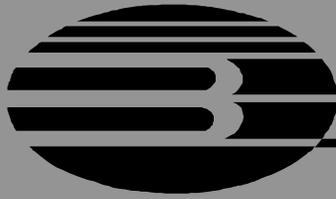
Department/Division	FY 2017		Budgeted Fund	Percentage Allocated
	FTE Equivalent	Position Status		
DIRECTOR OF PARKS & LEISURE SERVICES	1.00	FT	GF - Parks	75%
			EF - Golf	10%
			EF - Cemeteries	15%
PARKS & CEMETERY SUPERVISOR	1.00	FT	GF - Parks	80%
			ET - Cemeteries	10%
			ET - Storm Water Utility	10%
HORTICULTURALIST SPECIALIST	1.00	FT	GF - Parks	100%
MAINTENANCE SPECIALIST	1.00	FT	GF - Parks	90%
			GF - Pool	10%
EQUIPMENT OPERATOR	1.00	FT	GF - Parks	100%
EQUIPMENT OPERATOR	1.00	FT	GF - Parks	60%
			GF - Snow	40%
GROUNDS MAINTENANCE OPERATOR	3.00	FT	GF - Parks	100%
GROUNDS MAINTENANCE OPERATOR	1.00	FT	GF - Parks	80%
			EF - Cemeteries	20%
ADMINISTRATIVE ASSISTANT I PT	0.50	PT	GF - Parks	100%
PARKS SEASONAL	6.50	Casual	GF - Parks	100%
<b>PARKS OPERATION</b>	<b>17.00</b>			
RECREATION SUPERVISOR	1.00	FT	GF - Recreation	90%
			GF - Ice Arena	10%
RECREATION COORDINATOR	1.00	FT	GF - Recreation	100%
ADMINISTRATIVE ASSISTANT I	1.00	FT	GF - Recreation	100%
RECREATION SEASONAL	5.60	Casual	GF - Recreation	100%
<b>RECREATION OPERATIONS</b>	<b>8.60</b>			
RECREATION SEASONAL	3.00	Casual	GF - Pool	100%
<b>KRUEGER POOL</b>	<b>3.00</b>			
SENIOR CENTER COORDINATOR	1.00	FT	GF - Grinnell Hall	100%
SEASONAL	0.50	Casual	GF - Grinnell Hall	100%
<b>GRINNELL SENIOR CENTER</b>	<b>1.50</b>			
MAINTENANCE SPECIALIST	1.00	FT	GF - Ice Arena / Edward's Pavilion	40%
			GF - Recreation	10%
			GF - Grinnell Hall	20%
			GF - Rotary River Center	10%
			GF - Pool	20%
<b>EDWARDS PAVILION/ICE ARENA</b>	<b>1.00</b>			
GOLF & HORTICULTURE SUPERVISOR	1.00	FT	EF - Golf	25%
			EF - Storm Water Utility	25%
			GF - Parks	50%
GOLF COURSE SEASONAL	4.23	Seasonal	EF - Golf	100%
<b>GOLF COURSE</b>	<b>5.23</b>			
ADMINISTRATIVE ASSISTANT I PT	0.50	PT	EF - Cemeteries	100%
CEMETERY COORDINATOR	1.00	FT	EF - Cemeteries	65%
			GF - Parks	35%
<b>CEMETERIES</b>	<b>1.50</b>			



# City of BELOIT, Wisconsin

## PERCENTAGE OF POSITION ALLOCATED TO FUNDS

<i>Department/Division</i>	<i>FY 2017 FTE Equivalent</i>	<i>Position Status</i>	<i>Budgeted Fund</i>	<i>Percentage Allocated</i>
DIRECTOR OF WATER RESOURCES	1.00	FT	EF - Wastewater	40%
			EF - Water Utility	50%
			EF - Storm Water Utility	10%
COLLECTION SYSTEM SUPERVISOR	1.00	FT	EF - Wastewater	100%
WASTEWATER OPERATION & MAINTENANCE SUPERVISOR	1.00	FT	EF - Wastewater	100%
WATER/WASTEWATER OPERATOR	4.00	FT	EF - Wastewater	100%
INSTRUMENTATION & CONTROL TECH	1.00	FT	EF - Wastewater	80%
			EF - Water Utility	20%
ENVIRONMENTAL TECHNICIAN	1.00	FT	EF - Wastewater	100%
CUSTODIAN I	1.00	FT	EF - Wastewater	100%
WPCF SEASONAL	1.16	Casual	EF - Wastewater	100%
<b>OPERATIONS WPCF</b>	<b>11.16</b>			
ENVIRONMENTAL COORDINATOR	1.00	FT	EF - Wastewater	95%
			EF - Water Utility	5%
ENVIRONMENTAL TECHNICIAN	3.00	FT	EF - Wastewater	100%
ADMINISTRATIVE ASSISTANT I	1.00	FT	EF - Wastewater	90%
			EF - Water Utility	10%
<b>PRETREATMENT WPCF</b>	<b>5.00</b>			
EQUIPMENT OPERATOR	4.00	FT	EF - Wastewater	100%
<b>COLLECTIONS/PUMPING STATION WPCF</b>	<b>4.00</b>			
MAINTENANCE SPECIALIST	6.00	FT	EF - Wastewater	100%
MAINTENANCE SPECIALIST	1.00	FT	EF - Wastewater	80%
			EF - Water Utility	20%
<b>PLANT MAINTENANCE WPCF</b>	<b>7.00</b>			
ENGINEER - SPECIALTY	1.00	FT	EF - Storm Water Utility	45%
			EF - Wastewater	45%
			EF - Water Utility	10%
WATER SEASONAL	0.38	Casual	EF - Storm Water Utility	100%
<b>STORM WATER UTILITY</b>	<b>1.38</b>			
WATER UTILITY SUPERVISOR	1.00	FT	EF - Water Utility	100%
WATER/WASTER OPERATOR	1.00	FT	EF - Water Utility	100%
ADMINISTRATIVE ASSISTANT I	1.00	FT	EF - Water Utility	100%
EQUIPMENT OPERATOR	1.00	FT	EF - Water Utility	100%
EQUIPMENT OPERATOR	1.00	FT	EF - Water Utility	70%
			EF - Wastewater	30%
EQUIPMENT OPERATOR	1.00	FT	EF - Water Utility	75%
			EF - Wastewater	25%
WATER SEASONAL	0.86	Seasonal	EF - Water Utility	100%
<b>WATER UTILITY</b>	<b>6.86</b>			
BUS DRIVER	11.00	FT	EF - Transit	100%
PT BUS DRIVER	4.50	PT	EF - Transit	100%
<b>TRANSIT DRIVERS</b>	<b>15.50</b>			
GENERAL MECHANIC II/BUS DRIVER	2.00	FT	EF - Transit	100%
<b>TRANSIT FLEET</b>	<b>2.00</b>			
DIRECTOR OF TRANSIT	1.00	FT	EF - Transit	100%
TRANSIT SUPERVISOR	1.00	FT	EF - Transit	100%
ADMINISTRATIVE ASSISTANT I	1.00	FT	EF - Transit	100%
<b>TRANSIT ADMINISTRATION</b>	<b>3.00</b>			



**PERCENTAGE OF POSITION ALLOCATED TO FUNDS**

<i>Department/Division</i>	<i>FY 2017 FTE Equivalent</i>	<i>Position Status</i>	<i>Budgeted Fund</i>	<i>Percentage Allocated</i>
LIBRARY DIRECTOR	1.00	FT	SRF - Library	100%
HEAD OF ADULT SERVICES	1.00	FT	SRF - Library	100%
HEAD OF TECHNICAL SERVICES	1.00	FT	SRF - Library	100%
HEAD OF YOUTH SERVICES	1.00	FT	SRF - Library	100%
BUSINESS MANAGER LIBRARY	1.00	FT	SRF - Library	100%
ASSOCIATE LIBRARIAN	3.00	FT	SRF - Library	100%
CIRCULATION SERVICES MANAGER	1.00	FT	SRF - Library	100%
IT MANAGER	1.00	FT	SRF - Library	100%
LIBRARY TECHNICIAN	2.00	FT	SRF - Library	100%
CUSTODIAL AIDE	1.00	FT	SRF - Library	100%
LIBRARIAN	1.00	FT	SRF - Library	100%
LIBRARY ASSISTANT PT	4.06	PT	SRF - Library	100%
ASSOCIATE LIBRARIAN PART TIME	2.00	PT	SRF - Library	100%
ADMINISTRATIVE SECRETARY PT	0.50	Casual	SRF - Library	100%
SENIOR PAGE	0.63	Casual	SRF - Library	100%
OUTREACH & COMMUNICATIONS COORDINATOR	0.30	Casual	SRF - Library	100%
LIBRARY MONITORS	0.84	Casual	SRF - Library	100%
ASSOCIATE LIBRARIAN CASUAL	2.16	Casual	SRF - Library	100%
LIBRARY PAGES	1.70	Casual	SRF - Library	100%
COMPUTER ASSISTANT	0.75	Casual	SRF - Library	100%
<b>LIBRARY</b>	<b>26.94</b>			
MANAGER	1.00	FT	SRF - Library	100%
ASSISTANT MANAGER	1.00	FT	SRF - Library	100%
BARISTAS/COOKS	1.35	PT	SRF - Library	100%
CASHIERS	1.13	PT	SRF - Library	100%
PREP COOK	0.79	PT	SRF - Library	100%
BAKER	0.45	PT	SRF - Library	100%
<b>THE BLENDER</b>	<b>5.72</b>			



## 2017 SALARY SCHEDULE

<u>Position Description</u>	<u>Status</u>	<u>Bargaining</u>		<u>Salary Range</u>	
		<u>Unit</u>		<u>MIN</u>	<u>MAX</u>
<b>CITY MANAGER</b>					
CITY MANAGER	FT	NON		NEGOTIATED	
EXECUTIVE ADMINISTRATIVE ASSISTANT	FT	NON		\$40,376	\$59,964
<b>CITY ATTORNEY</b>					
CITY ATTORNEY	FT	NON		\$92,490	\$152,607
ASSISTANT CITY ATTORNEY	FT	NON		\$65,142	\$107,494
PARALEGAL/INVESTIGATOR	FT	NON		\$48,596	\$72,946
LEGAL ASSISTANT	FT	NON		\$40,376	\$59,964
<b>ECONOMIC DEVELOPMENT</b>					
ECONOMIC DEVELOPMENT DIRECTOR	FT	NON		\$88,179	\$145,460
EXECUTIVE DIRECTOR OF THE DBA	FT	NON		\$50,990	\$76,484
ADMINISTRATIVE ASSISTANT III	FT	NON		\$38,398	\$57,650
<b>INFORMATION TECHNOLOGY</b>					
DIRECTOR OF INFORMATION TECHNOLOGY	FT	NON		\$68,368	\$112,802
INFORMATION TECHNOLOGY SUPERVISOR	FT	NON		\$53,591	\$80,439
INFORMATION TECHNOLOGY TECHNICIAN	FT	NON		\$44,122	\$66,182
NETWORK ADMINISTRATOR	PT	NON		\$23.36	\$35.07
<b>HUMAN RESOURCES</b>					
DIRECTOR OF HUMAN RESOURCES	FT	NON		\$68,368	\$112,802
BENEFITS COORDINATOR	FT	NON		\$40,376	\$59,964
<b>CITY CLERK/TREASURER</b>					
CITY CLERK/TREASURER	FT	NON		\$53,591	\$80,439
CLERK SPECIALIST	FT	NON		\$38,398	\$57,650
ACCOUNT SPECIALIST	FT	NON		\$34,860	\$52,342
COLLECTIONS CLERK	FT	NON		\$33,195	\$49,846
<b>MUNICIPAL COURT</b>					
MUNICIPAL COURT ADMINISTRATOR	FT	NON		\$48,596	\$72,946
COURT CLERK	FT	NON		\$34,860	\$52,342
WARRANT OFFICER	PT	NON		\$16.76	\$25.17
<b>CITY ASSESSOR</b>					
PROPERTY APPRAISER	FT	NON		\$44,122	\$66,182
ASSESSMENT TECHNICIAN	FT	NON		\$36,630	\$54,944
<b>ACCOUNTING &amp; PURCHASING</b>					
DIRECTOR OF ACCOUNTING & PURCHASING/ DEPUTY					
TREASURER/CLERK	FT	NON		\$53,591	\$80,439
SENIOR ACCOUNTANT	FT	NON		\$46,306	\$69,512
PAYROLL & BENEFITS COORDINATOR	FT	NON		\$44,122	\$66,182
UTILITY BILLING SPECIALIST	FT	NON		\$36,630	\$54,944
ACCOUNTING ASSISTANT	FT	NON		\$33,195	\$49,846
<b>FINANCE</b>					
FINANCE & ADMINISTRATIVE SERVICES DIRECTOR	FT	NON		\$92,490	\$152,607
BUDGET ANALYST	FT	NON		\$44,122	\$66,182
<b>INSURANCE/RISK MANAGEMENT</b>					
RISK MANAGER	FT	NON		\$48,596	\$72,946



## 2017 SALARY SCHEDULE

<u>Position Description</u>	<u>Status</u>	<u>Bargaining</u>		<u>Salary Range</u>	
		<u>Unit</u>		<u>MIN</u>	<u>MAX</u>
<b>POLICE ADMINISTRATION</b>					
POLICE CHIEF	FT	NON		\$92,490	\$124,607
ADMINISTRATIVE ASSISTANT II PT	PT	NON		\$17.60	\$26.41
TRANSCRIPTIONIST/PAYROLL PT	PT	NON		\$16.76	\$25.17
<b>PATROL</b>					
POLICE CAPTAIN	FT	NON		\$75,340	\$124,352
LIEUTENANT	FT	NON		\$61,000	\$81,000
SERGEANT	FT	BPSA		\$70,498	\$79,633
PATROL OFFICER	FT	BPPA		\$45,212	\$67,533
COMMUNITY SERVICE/ANIMAL CONTROL OFFICER	FT	NON		\$38,398	\$57,650
SCHOOL RESOURCE OFFICER	FT	BPPA		\$45,322	\$67,864
SUPPORT SERVICES COORDINATOR	PT	NON		\$19.48	\$28.84
<b>SPECIAL OPERATIONS</b>					
POLICE CAPTAIN	FT	NON		\$75,340	\$124,352
LIEUTENANT OF DETECTIVES	FT	NON		\$61,000	\$81,000
DETECTIVE	FT	BPPA		\$46,265	\$68,365
ROTATING DETECTIVE	FT	BPPA		\$46,265	\$68,365
DRUG & GANG UNIT	FT	BPPA		\$45,765	\$67,864
TASK FORCE OFFICER	FT	BPPA		\$45,765	\$67,864
EVIDENCE CUSTODIAN	FT	NON		\$36,630	\$54,944
CRIME ANALYST	FT	NON		\$33,195	\$49,846
<b>FLEET &amp; FACILITY</b>					
VEHICLE MAINTENANCE/ANIMAL CONTROL OFFICER	FT	NON		\$38,398	\$57,650
<b>RECORDS</b>					
DIRECTOR OF SUPPORT SERVICES	FT	NON		\$50,990	\$76,484
RECORDS SUPERVISOR	FT	NON		\$46,306	\$69,512
RECORDS CLERK	FT	NON		\$33,195	\$49,846
RECORDS CLERK PT	PT	NON		\$15.96	\$23.96



## 2017 SALARY SCHEDULE

<u>Position Description</u>	<u>Status</u>	<u>Bargaining</u>		<u>Salary Range</u>	
		<u>Unit</u>		<u>MIN</u>	<u>MAX</u>
<b>FIRE ADMINISTRATION</b>					
FIRE CHIEF	FT	NON		\$92,490	\$152,607
ASSISTANT FIRE CHIEF	FT	NON		\$80,782	\$133,327
ADMINISTRATIVE ASSISTANT II	FT	NON		\$36,630	\$54,944
<b>FIRE INSPECTION &amp; PREVENTION</b>					
DEPUTY FIRE CHIEF	FT	NON		\$75,340	\$124,352
FIRE INSPECTION COORDINATOR	PT	NON		\$19.48	\$28.83
FIRE INSPECTOR PT	PT	NON		\$18.46	\$27.71
<b>FIRE FIGHTING &amp; RESCUE</b>					
FIRE CAPTAIN	FT	583		\$74,204	\$74,204
FIRE MECHANIC MASTER	FT	583		\$74,204	\$74,204
LIEUTENANT	FT	583		\$70,720	\$70,720
FIRE MECHANIC	FT	583		\$70,720	\$70,720
ACTING LIEUTENANT	FT	583		\$64,870	\$64,870
MOTOR PUMP OPERATOR	FT	583		\$62,790	\$62,790
DEPUTY FIRE CHIEF	FT	NON		\$75,340	\$124,352
FIRE FIGHTER	FT	583		\$43,983	\$61,568
<b>AMBULANCE</b>					
DEPUTY FIRE CHIEF	FT	NON		\$75,340	\$124,352
BUSINESS SERVICES COORDINATOR	FT	NON		\$44,122	\$66,182
FIRE FIGHTER	FT	583		\$43,983	\$61,568



## 2017 SALARY SCHEDULE

<u>Position Description</u>	<u>Status</u>	<u>Bargaining Unit</u>	<u>Salary Range</u>	
			<u>MIN</u>	<u>MAX</u>
<b>PLANNING &amp; BUILDING SERVICES</b>				
COMMUNITY DEVELOPMENT DIRECTOR	FT	NON	\$88,179	\$145,460
DIRECTOR OF PLANNING & BUILDING	FT	NON	\$59,106	\$97,504
LEAD BUILDING OFFICIAL	FT	NON	\$53,591	\$80,439
BUILDING OFFICIAL	FT	NON	\$50,990	\$76,484
PLUMBING INSPECTOR	FT	NON	\$50,990	\$76,484
PLANNER I	FT	NON	\$40,376	\$60,564
ADMINISTRATIVE ASSISTANT I	FT	NON	\$34,860	\$52,342
ADMINISTRATIVE ASSISTANT I PT	PT	NON	\$16.76	\$25.16
<b>COMMUNITY &amp; HOUSING SERVICES</b>				
DIRECTOR OF COMMUNITY & HOUSING SERVICES	FT	NON	\$59,106	\$97,504
HOUSING REHAB CONSTRUCTION SPECIALIST	FT	NON	\$48,596	\$72,946
HOUSING REHAB FINANCIAL SPECIALIST	FT	NON	\$44,122	\$66,182
LEAD INSPECTION OFFICIAL	FT	NON	\$39,976	\$59,964
INSPECTION OFFICIAL	FT	NON	\$38,398	\$57,650
COMPLIANCE SPECIALIST	FT	NON	\$34,860	\$52,342
<b>BELOIT HOUSING AUTHORITY</b>				
EXECUTIVE DIRECTOR OF BHA	FT	NON	\$62,020	\$102,292
INSPECTION OFFICIAL	FT	NON	\$38,398	\$57,650
HOUSING PROGRAMS MANAGER	FT	NON	\$48,596	\$72,946
ACCOUNTANT	FT	NON	\$44,122	\$66,182
MAINTENANCE SPECIALIST	FT	NON	\$38,398	\$57,650
PROPERTY OPERATIONS COORDINATOR	FT	NON	\$44,122	\$66,182
HOUSING SPECIALIST	FT	NON	\$40,376	\$60,564
PUBLIC HOUSING COORDINATOR	FT	NON	\$40,376	\$60,564
SPECIAL PROGRAMS ADMINISTRATOR	FT	NON	\$40,376	\$60,564
ADMINISTRATIVE ASSISTANT I	FT	NON	\$34,860	\$52,342



## 2017 SALARY SCHEDULE

<u>Position Description</u>	<u>Status</u>	<u>Bargaining</u>		<u>Salary Range</u>	
		<u>Unit</u>	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>
<b>CITY HALL MAINTENANCE</b>					
CUSTODIAN II	FT	NON	\$27,368	\$41,104	
CUSTODIAN I PART TIME	FT	NON	\$12.50	\$18.76	
<b>ENGINEERING</b>					
PUBLIC WORKS DIRECTOR	FT	NON	\$92,490	\$152,607	
CITY ENGINEER	FT	NON	\$83,975	\$138,523	
ENGINEER - SPECIALTY	FT	NON	\$59,106	\$97,504	
GIS SPECIALIST	FT	NON	\$46,306	\$69,512	
ENGINEERING TECHNICIAN	FT	NON	\$40,376	\$60,564	
<b>MPO TRAFFIC ENGINEERING</b>					
MPO COORDINATOR	FT	NON	\$56,296	\$84,497	
<b>DPW OPERATIONS</b>					
STREETS SUPERVISOR	FT	NON	\$53,591	\$80,439	
DPW/FORESTRY OPERATIONS SUPERVISOR	FT	NON	\$53,591	\$80,439	
ADMINISTRATIVE ASSISTANT I	FT	NON	\$34,860	\$52,342	
CUSTODIAN I - PT	PT	NON	\$12.50	\$18.76	
<b>CENTRAL STORES</b>					
PURCHASING/INVENTORY SPECIALIST	FT	NON	\$44,122	\$66,182	
<b>STREET/R.O.W. OPERATIONS</b>					
EQUIPMENT OPERATOR	FT	NON	\$36,630	\$54,944	
<b>FLEET OPERATION/MAINTENANCE</b>					
FLEET MANAGER	FT	NON	\$53,591	\$80,439	
MECHANIC	FT	NON	\$40,376	\$60,564	
<b>SOLID WASTE</b>					
SAFETY & SUSTAINABILITY COORDINATOR	FT	NON	\$56,296	\$84,497	
SOLID WASTE COLLECTOR	FT	NON	\$36,630	\$54,944	



## 2017 SALARY SCHEDULE

<u>Position Description</u>	<u>Status</u>	<u>Bargaining</u>		<u>Salary Range</u>	
		<u>Unit</u>	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>
<b>PARKS OPERATION</b>					
DIRECTOR OF PARKS & LEISURE SERVICES	FT	NON	\$65,142	\$107,494	
PARKS & CEMETERY SUPERVISOR	FT	NON	\$53,591	\$80,439	
MAINTENANCE SPECIALIST	FT	NON	\$38,398	\$57,650	
HORTICULTURALIST SPECIALIST	FT	NON	\$38,398	\$57,650	
EQUIPMENT OPERATOR	FT	NON	\$36,630	\$54,944	
GROUNDS MAINTENANCE OPERATOR	FT	NON	\$33,195	\$49,846	
ADMINISTRATIVE ASSISTANT I PT	PT	NON	\$16.76	\$25.17	
<b>RECREATION OPERATIONS</b>					
RECREATION SUPERVISOR	FT	NON	\$53,591	\$80,439	
RECREATION COORDINATOR	FT	NON	\$48,596	\$72,946	
ADMINISTRATIVE ASSISTANT I	FT	NON	\$34,860	\$52,342	
<b>GRINNELL SENIOR CENTER</b>					
SENIOR CENTER COORDINATOR	FT	NON	\$40,376	\$60,564	
<b>EDWARDS PAVILION/ICE ARENA</b>					
MAINTENANCE SPECIALIST	FT	NON	\$38,398	\$57,650	
<b>GOLF COURSE</b>					
GOLF & HORTICULTURE SUPERVISOR	FT	NON	\$53,591	\$80,439	
<b>CEMETERIES</b>					
CEMETERY COORDINATOR	FT	NON	\$40,376	\$60,564	
ADMINISTRATIVE ASSISTANT I PT	PT	NON	\$16.76	\$25.17	
<b>OPERATIONS WPCF</b>					
DIRECTOR OF WATER RESOURCES	FT	NON	\$68,368	\$112,802	
COLLECTION SYSTEM SUPERVISOR	FT	NON	\$53,591	\$80,439	
WASTEWATER OPERATION & MAINTENANCE SUPERVISOR	FT	NON	\$53,591	\$80,439	
INSTRUMENTATION & CONTROL TECH	FT	NON	\$40,376	\$60,564	
WATER/WASTEWATER OPERATOR	FT	NON	\$38,398	\$57,650	
ENVIRONMENTAL TECHNICIAN	FT	NON	\$40,376	\$60,564	
CUSTODIAN I	FT	NON	\$26,016	\$39,023	
<b>PRETREATMENT WPCF</b>					
ENVIRONMENTAL COORDINATOR	FT	NON	\$56,296	\$84,497	
ENVIRONMENTAL SPECIALIST	FT	NON	\$40,376	\$60,564	
ENVIRONMENTAL TECHNICIAN	FT	NON	\$39,976	\$59,964	
ADMINISTRATIVE ASSISTANT I	FT	NON	\$34,860	\$52,342	
<b>COLLECTIONS/PUMPING STATION WPCF</b>					
ENGINEER - SPECIALTY	FT	NON	\$59,106	\$97,504	
EQUIPMENT OPERATOR	FT	NON	\$36,630	\$54,944	
<b>PLANT MAINTENANCE WPCF</b>					
MAINTENANCE SPECIALIST	FT	NON	\$38,398	\$57,650	
<b>STORM WATER</b>					
ENGINEER - SPECIALTY	FT	NON	\$59,106	\$97,504	

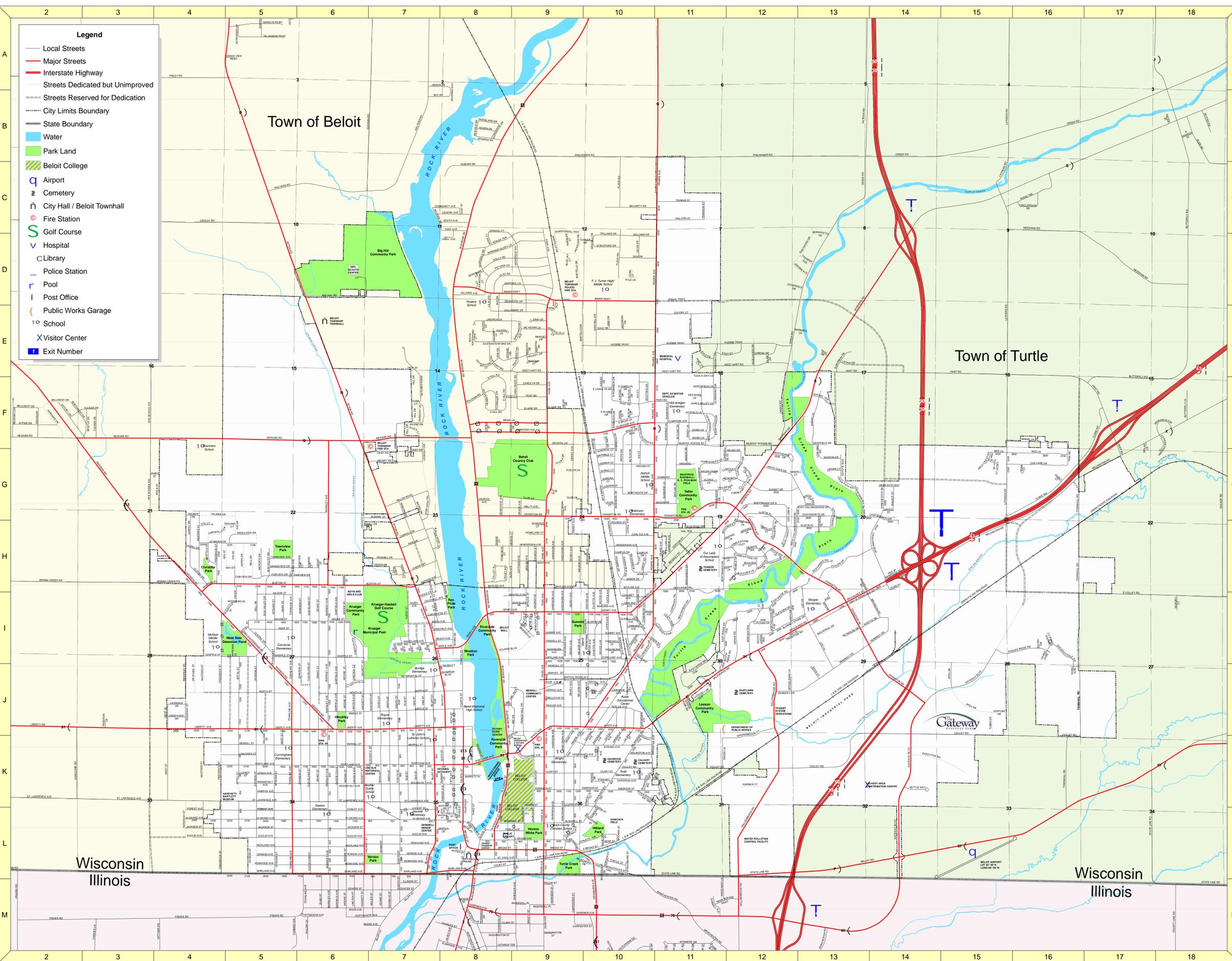


**2017 SALARY SCHEDULE**

<u>Position Description</u>	<u>Status</u>	<u>Bargaining</u>		<u>Salary Range</u>	
		<u>Unit</u>		<u>MIN</u>	<u>MAX</u>
<b>TRANSIT DRIVERS</b>					
BUS DRIVER	FT	643		\$40,705	\$49,795
PT BUS DRIVER	PT	643		\$13.80	\$17.66
<b>TRANSIT FLEET</b>					
GENERAL MECHANIC II/BUS DRIVER	FT	643		\$44,575	\$53,435
<b>TRANSIT ADMINISTRATION</b>					
DIRECTOR OF TRANSIT	FT	NON		\$65,142	\$107,494
TRANSIT SUPERVISOR	FT	NON		\$53,591	\$80,439
OFFICE COORDINATOR	FT	643		\$35,526	\$44,221
<b>WATER UTILITY</b>					
WATER UTILITY SUPERVISOR	FT	NON		\$53,591	\$80,439
WATER/WASTEWATER OPERATOR	FT	NON		\$38,398	\$57,650
EQUIPMENT OPERATOR	FT	NON		\$36,630	\$54,944
ADMINISTRATIVE ASSISTANT I	FT	NON		\$34,860	\$52,342
<b>LIBRARY</b>					
LIBRARY DIRECTOR	FT	LIBR		\$74,501	\$107,271
HEAD OF ADULT SERVICES	FT	LIBR		\$52,011	\$74,899
HEAD OF TECHNICAL SERVICES	FT	LIBR		\$52,011	\$74,899
HEAD OF YOUTH SERVICES	FT	LIBR		\$52,011	\$74,899
BUSINESS MANAGER LIBRARY	FT	LIBR		\$49,569	\$71,364
CIRCULATION SERVICES MANAGER	FT	LIBR		\$49,569	\$71,364
IT MANAGER	FT	LIBR		\$49,569	\$71,364
LIBRARIAN	PT	LIBR		\$41,168	\$59,276
ASSOCIATE LIBRARIAN	FT	LIBR		\$35,553	\$51,218
LIBRARY TECHNICIAN	FT	LIBR		\$30,667	\$44,146
CUSTODIAL AIDE	FT	LIBR		\$26,531	\$38,505
ASSOCIATE LIBRARIAN PART TIME	PT	LIBR		\$17.10	\$24.62
LIBRARY TECHNICIAN PT	PT	LIBR		\$14.89	\$21.44
LIBRARY ASSISTANT PT	PT	LIBR		\$13.54	\$19.52
ADMINISTRATIVE SECRETARY PT	PT	LIBR		\$15.51	\$22.34
SENIOR PAGE	PT	LIBR		\$9.66	\$13.93

# CITY OF БЕЛОИТ-WISCONSIN STREET MAP

## Street Index



- Legend**
- Local Streets
  - Major Streets
  - Interstate Highway
  - Streets Dedicated but Unimproved
  - Streets Reserved for Dedication
  - City Limits Boundary
  - State Boundary
  - Water
  - Park Land
  - Beloit College
  - Airport
  - Cemetery
  - City Hall / Beloit Townhall
  - Fire Station
  - Golf Course
  - Hospital
  - Library
  - Police Station
  - Pool
  - Post Office
  - Public Works Garage
  - School
  - Visitor Center
  - Exit Number

A	ABC Pkwy	J11413	Lane Dr	H10	Sarah Ln	F13
B	Adams St	E8	Lafayette Dr	H10	Sawyer St	A7
C	Adams St	E8	Lafayette Dr	H10	Sawyer St	A7
D	Adams St	E8	Lafayette Dr	H10	Sawyer St	A7
E	Adams St	E8	Lafayette Dr	H10	Sawyer St	A7
F	Adams St	E8	Lafayette Dr	H10	Sawyer St	A7
G	Adams St	E8	Lafayette Dr	H10	Sawyer St	A7
H	Adams St	E8	Lafayette Dr	H10	Sawyer St	A7
I	Adams St	E8	Lafayette Dr	H10	Sawyer St	A7
J	Adams St	E8	Lafayette Dr	H10	Sawyer St	A7
K	Adams St	E8	Lafayette Dr	H10	Sawyer St	A7
L	Adams St	E8	Lafayette Dr	H10	Sawyer St	A7
M	Adams St	E8	Lafayette Dr	H10	Sawyer St	A7

GOVERNMENT & INSTITUTIONS	SCHOOLS	PARKS
Beloit Art Museum	Beloit Middle School	Big Hill Community Park
Beloit Cemetery	Beloit Memorial High School	Chastain
Beloit Convention & Visitors Bureau	Belmont Elementary	Chastain
Beloit Courthouse	Belmont Elementary	Chastain
Beloit Fire Station	Belmont Elementary	Chastain
Beloit Historical Society	Belmont Elementary	Chastain
Beloit Public Library	Belmont Elementary	Chastain
Beloit Senior Center	Belmont Elementary	Chastain
Beloit Water Pollution Control Facility	Belmont Elementary	Chastain
Beloit Water Pollution Control Facility	Belmont Elementary	Chastain

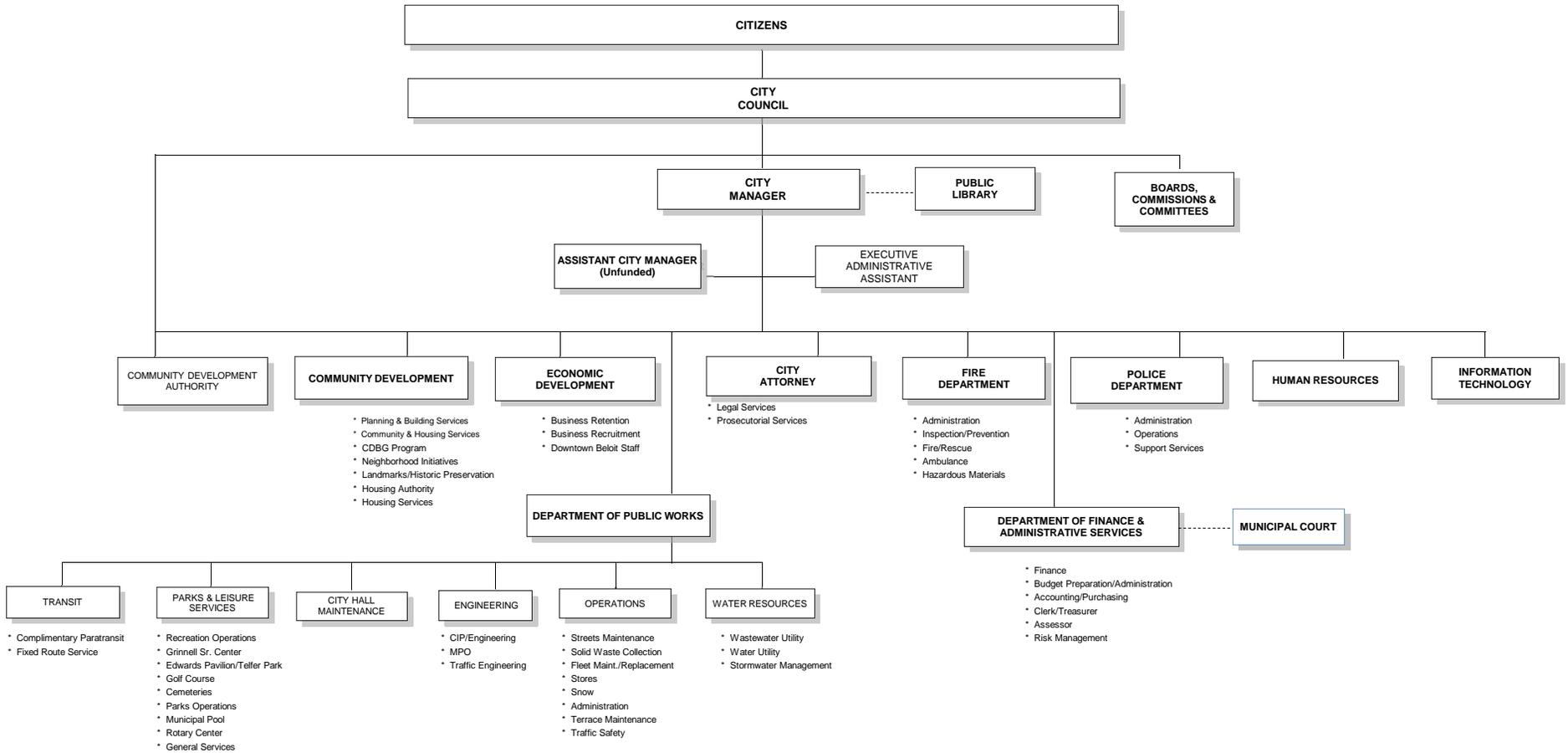
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Created by the City of Beloit Engineering Division  
Revised January 14, 2008

**CITY OF БЕЛОIT, WISCONSIN  
OFFICE OF THE CITY MANAGER  
ORGANIZATIONAL CHART  
2017**



## COMMUNITY INFORMATION

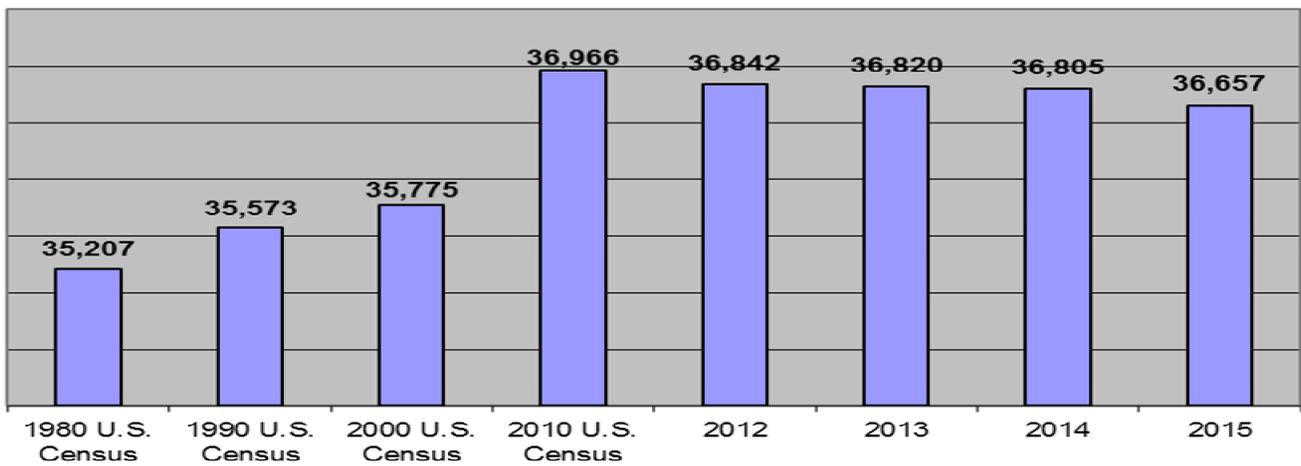
### Population

The 2010 population for Beloit, from the 2010 Census is 36,966. The population of Rock County and the City of Beloit in the last four censuses are presented below.

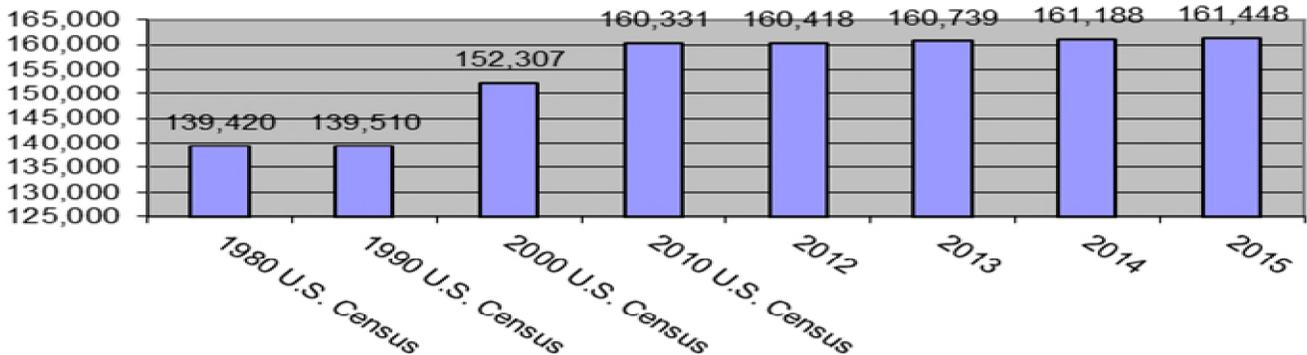
(Source United States Census Bureau 2010)

	<u>Rock County</u>	<u>City of Beloit</u>
1980 U.S. Census	139,420	35,207
1990 U.S. Census	139,510	35,573
2000 U.S. Census	152,307	35,775
2010 U.S. Census	160,331	36,966
2012	160,418	36,842
2013	160,739	36,820
2014	161,188	36,805
2015	161,448	36,657

City of Beloit Population

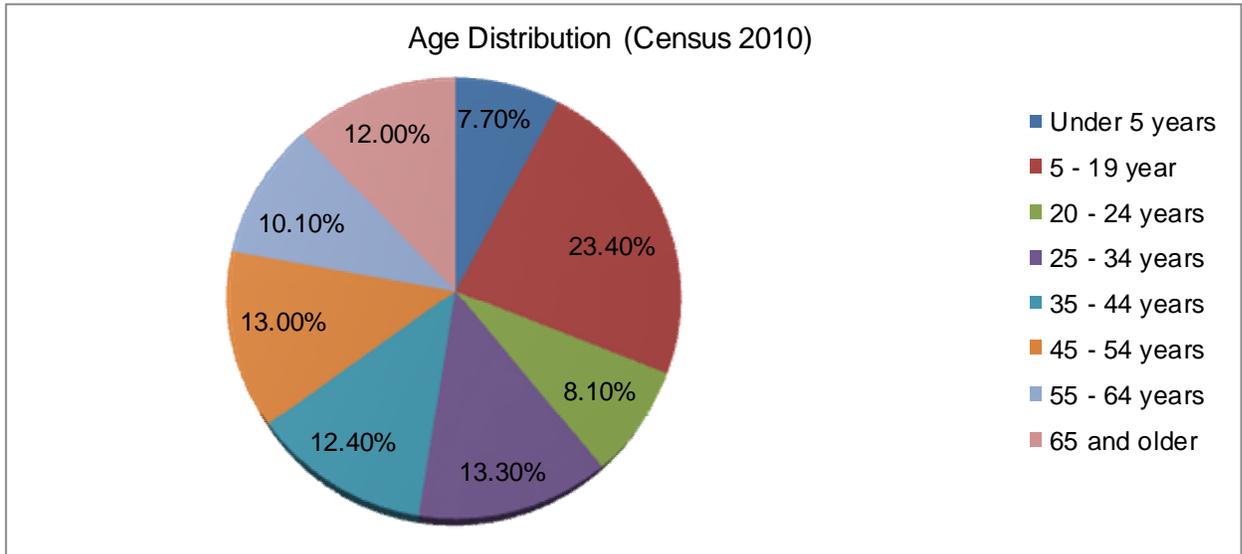


Rock County Population



The City of Beloit's median age is 33.1.

(Source United States Census Bureau 2010)



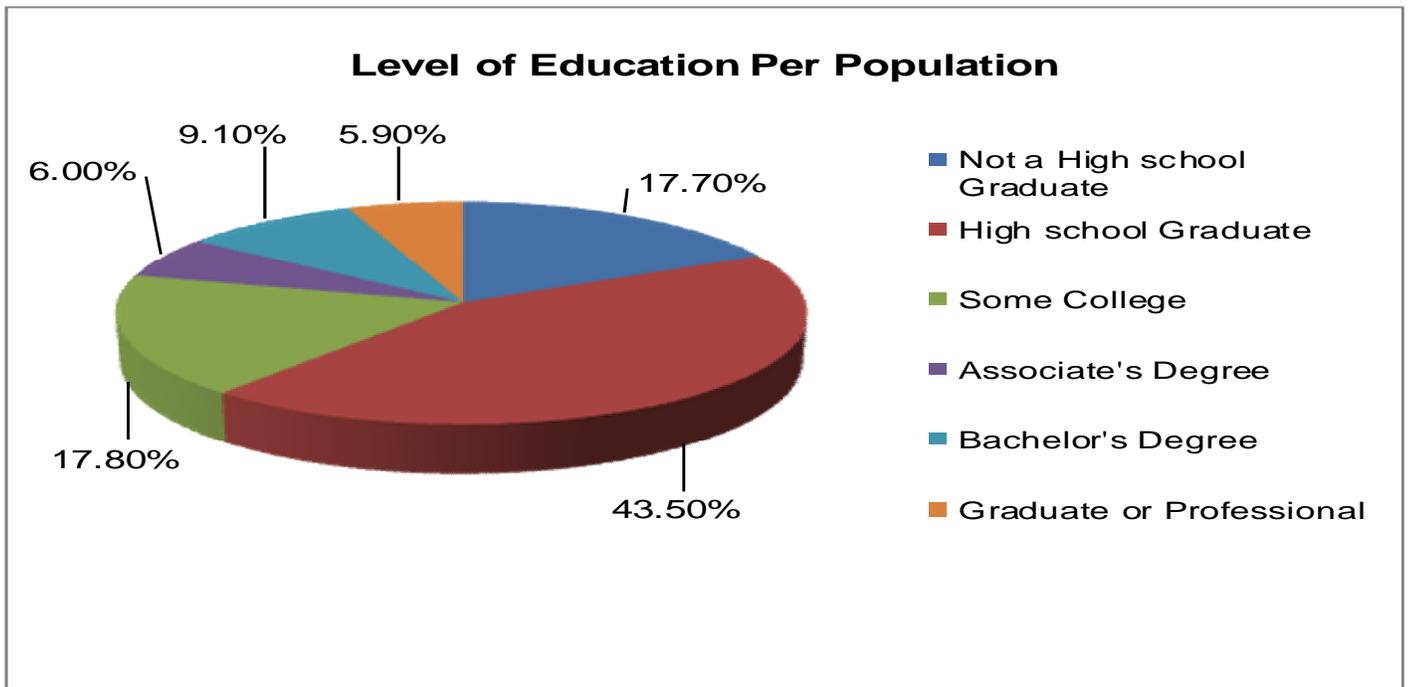
(Source United States Census Bureau 2010)

**Race Breakdown  
Census 2010**

Subject	Number	%
<b>Race</b>		
<b>Total Population</b>	<b>36,966</b>	
One Race	35,345	95.6%
White	25,485	68.9%
Black or African American	5,572	15.1%
American Indian and Alaska Native	158	0.4%
Asian	415	1.1%
Native Hawaiian and Other Pacific Islander	10	0.0%
Some other race	3,705	10.0%
Two or more races	1,621	4.4%
<b>Hispanic or Latino Race</b>		
Hispanic or Latino (of any race)	6,332	17.1%
Mexican	5,522	14.9%
Puerto Rican	190	0.5%
Cuban	36	0.1%
Other Hispanic or Latino	584	1.6%
Non Hispanic or Latino	30,634	82.9%
White alone	2,000	5.4%

(Source United States Census Bureau 2010)

(Source 2005-2009 American Community Survey)



The City of Beloit has ten schools, and is home to three colleges, Beloit College, Blackhawk Technical College and University of Wisconsin Center Rock County.

### HOUSING INFORMATION

Median Household Income: \$36,863

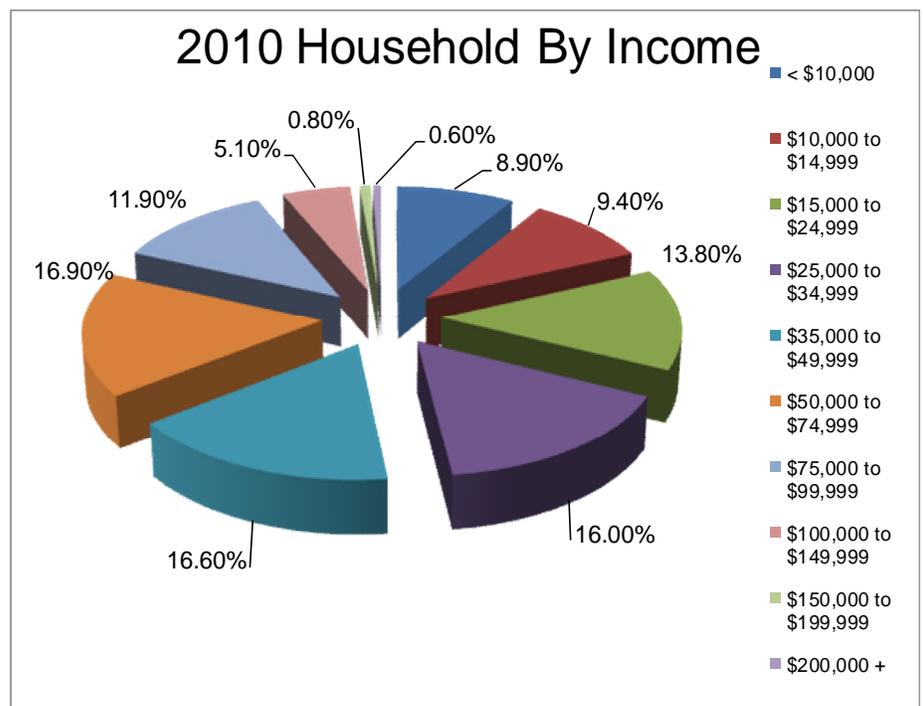
Per Capita Income: \$18,635

Average Household Income: \$47,543

### 2010 HOUSEHOLD BY INCOME

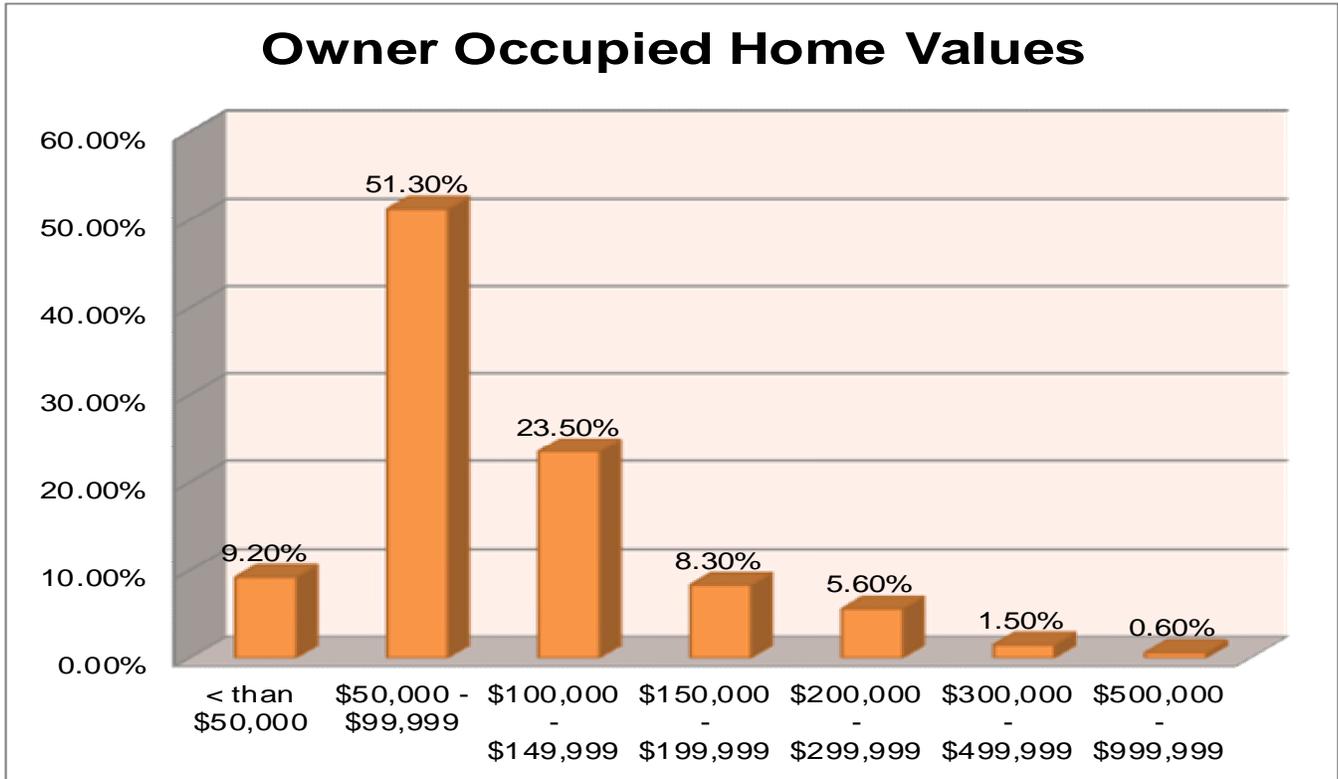
Total Households 14,285

< \$10,000	8.9%
\$10,000 to \$14,999	9.4%
\$15,000 to \$24,999	13.8%
\$25,000 to \$34,999	16.0%
\$35,000 to \$49,999	16.6%
\$50,000 to \$74,999	16.9%
\$75,000 to \$99,999	11.9%
\$100,000 to \$149,999	5.1%
\$150,000 to \$199,999	.8%
\$200,000 +	.6%

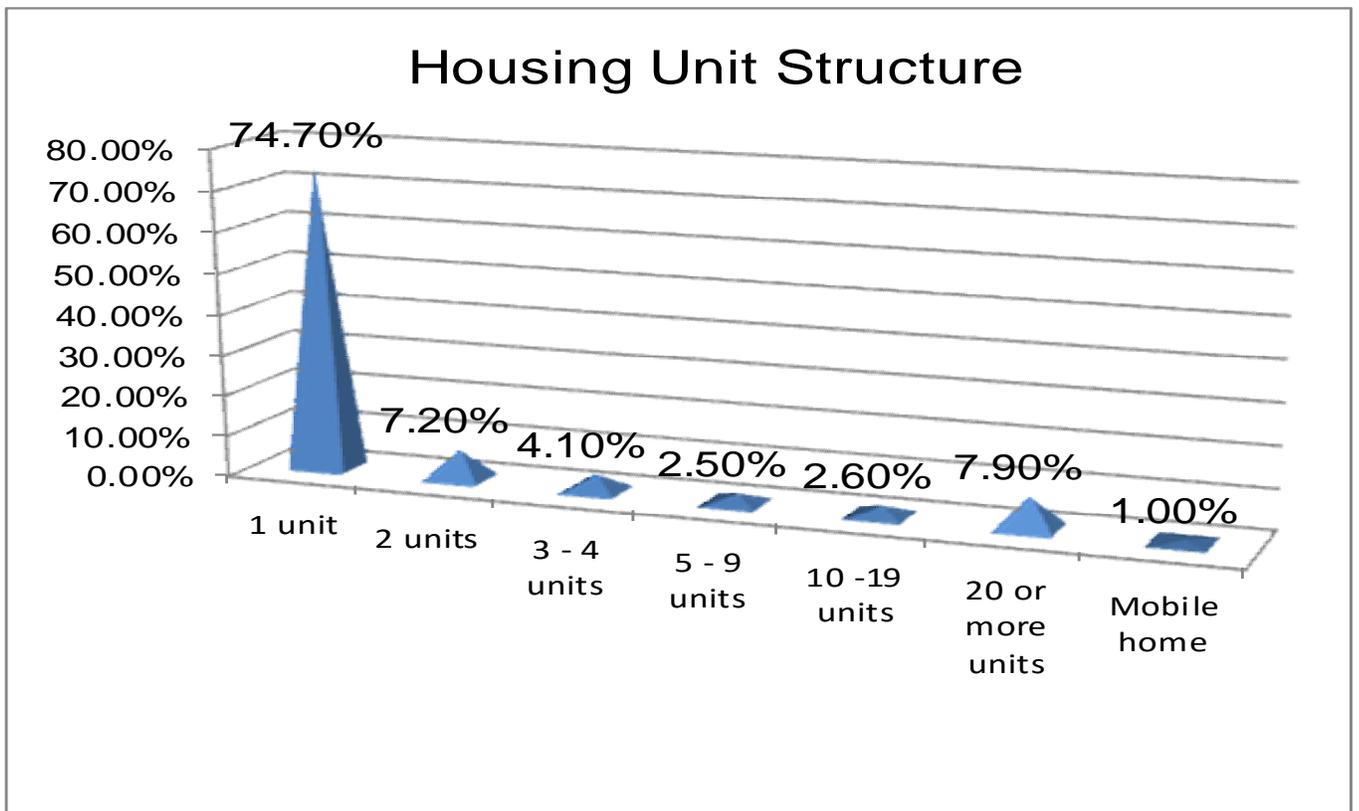


Median Home Value: \$90,300

Average Home Value: \$76,300



(Source 2005-2009 American Community Survey)

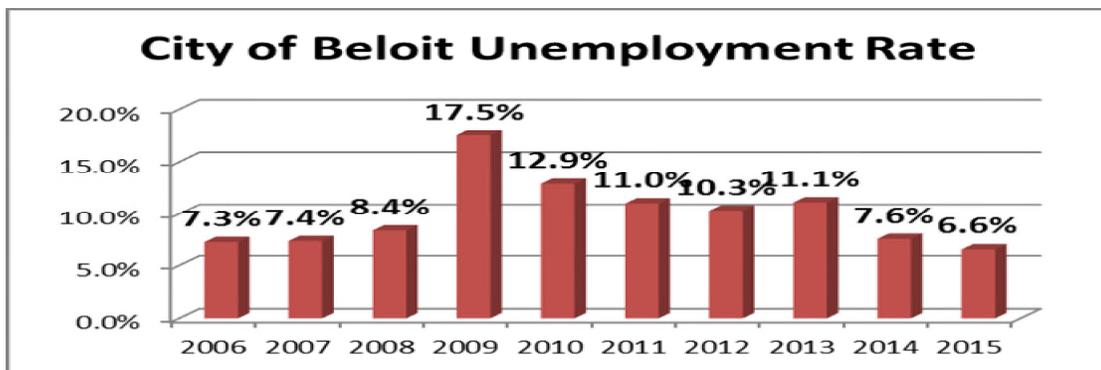


## Workforce Statistics



Local Area Unemployment Statistics (Source: *Wisconsin Division of Workforce Development*)

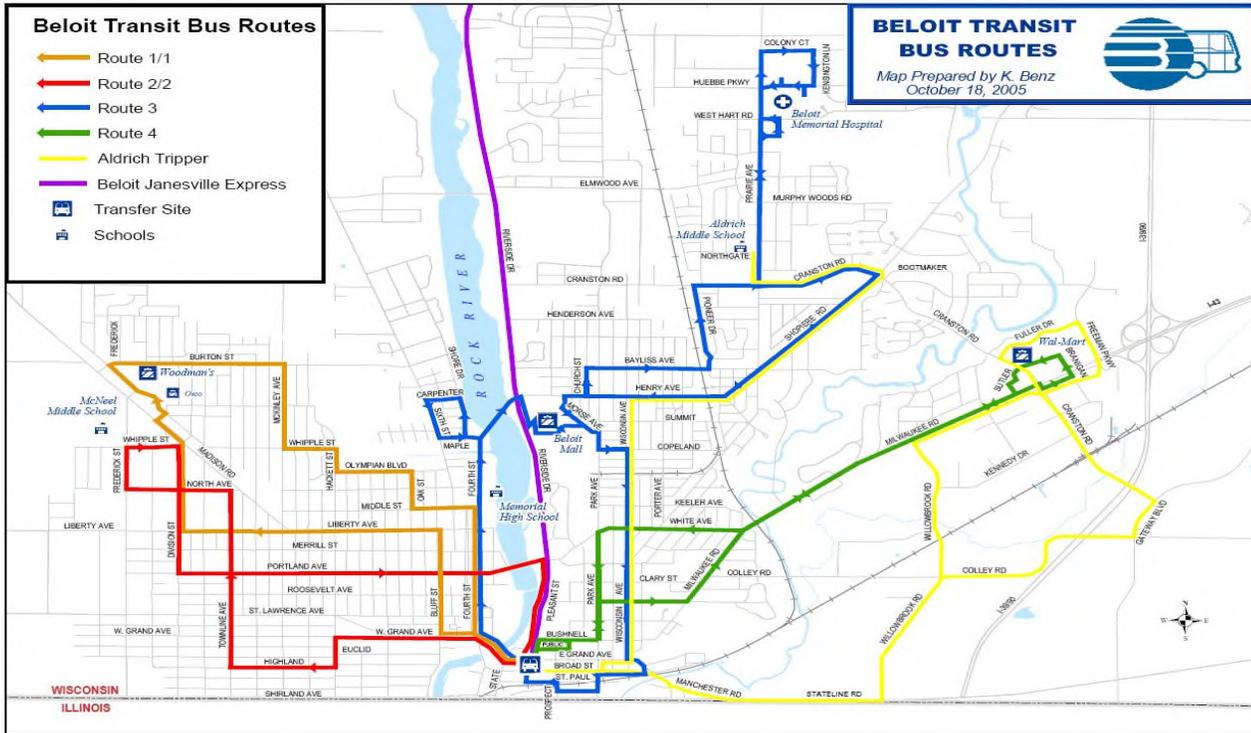
Year	Employment	Unemployment
2006	16,192	1,267
2007	16,193	1,300
2008	15,548	1,433
2009	14,254	3,021
2010	14,362	2,124
2011	14,484	1,789
2012	14,770	1,704
2013	15,013	1,867
2014	15,850	1,298
2015	16,053	1,126



## Top 25 Major Employers of Greater Beloit

Company Name	Website	2015
1. Beloit Health Systems	<a href="http://www.beloitmemorialhospital.org">www.beloitmemorialhospital.org</a>	1576
2. School District of Beloit	<a href="http://www.sdb.k12.wi.us">www.sdb.k12.wi.us</a>	938
3. Kerry Americas	<a href="http://www.kerryingredients.com">www.kerryingredients.com</a>	740
4. Frito-Lay	<a href="http://www.fritolay.com">www.fritolay.com</a>	663
5. Taylor Company	<a href="http://www.taylor-company.com">www.taylor-company.com</a>	635
6. Birds Eye	<a href="http://www.birdseyefoods.com">www.birdseyefoods.com</a>	559
7. City of Beloit	<a href="http://www.ci.beloit.wi.us">www.ci.beloit.wi.us</a>	447
8. Beloit College	<a href="http://www.beloit.edu">www.beloit.edu</a>	408
9. Fairbanks Morse/Goodrich	<a href="http://www.fairbanksmorse.com">www.fairbanksmorse.com</a>	374
10. ABC Supply Co.	<a href="http://www.abcsupply.com">www.abcsupply.com</a>	356
11. Hormel Foods	<a href="http://www.hormel.com">www.hormel.com</a>	325
12. Ecolab, Inc.	<a href="http://www.ecolab.com">www.ecolab.com</a>	270
13. First National Bank & Trust	<a href="http://www.bankatfirstnational.com">www.bankatfirstnational.com</a>	266
14. Wal-Mart Super Store	<a href="http://www.walmart.com">www.walmart.com</a>	265
15. School District of Beloit Turner	<a href="http://www.fjturner.k12.wi.us">www.fjturner.k12.wi.us</a>	240
16. Staples Distribution	<a href="http://www.staples.com">www.staples.com</a>	239
17. Axiom Foods	<a href="http://www.mccleary.com">www.mccleary.com</a>	225
18. Scot Forge	<a href="http://www.scotforge.com">www.scotforge.com</a>	213
19. Serta Mattress Co.	<a href="http://www.serta.com">www.serta.com</a>	181
20. Diamond Foods	<a href="http://www.diamondfood.com">www.diamondfood.com</a>	180
21. American Construction Metals	<a href="http://www.acm-metals.com">www.acm-metals.com</a>	174
22. Woodman's Food Market	<a href="http://www.woodmans.com">www.woodmans.com</a>	163
23. Beloit Health & Rehabilitation	<a href="http://www.beloitskillednursing.com">www.beloitskillednursing.com</a>	157
24. Durst-Mastergear	<a href="http://www.durstusa.com">www.durstusa.com</a>	145
25. Alliant Energy	<a href="http://www.alliantenergy.com">www.alliantenergy.com</a>	143

# TRANSPORTATION



## HIGHWAYS

Interstate 90/39

Interstate 43

USH 51

Highways 81 & 213

## AIRPORTS

O'hare Airport

Beloit Airport

Rock County Airport

General Mitchell International

Greater Rockford Airport

## TRANSIT

3 exits greater Beloit

2 exits

Through Beloit

Through Beloit

There are 6 Routes

Chicago, IL

Beloit, WI

Janesville, WI

Milwaukee, WI

Rockford, IL

83 miles

4 miles

8 miles

74 miles

30 miles

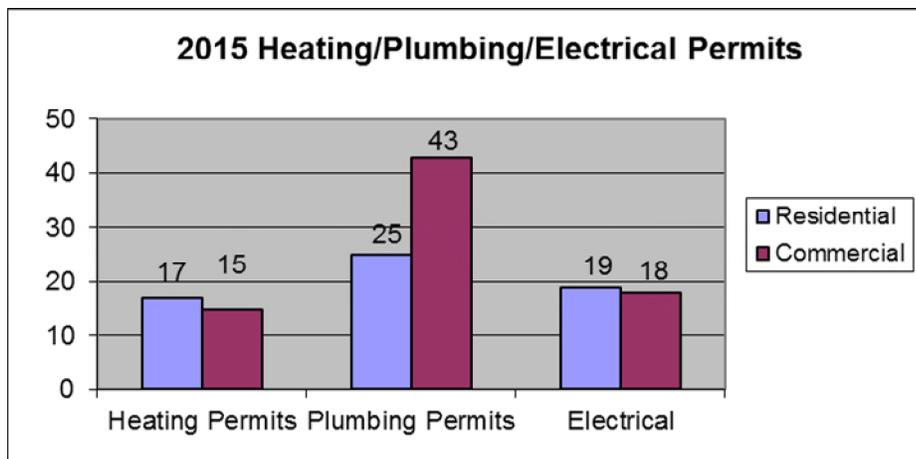
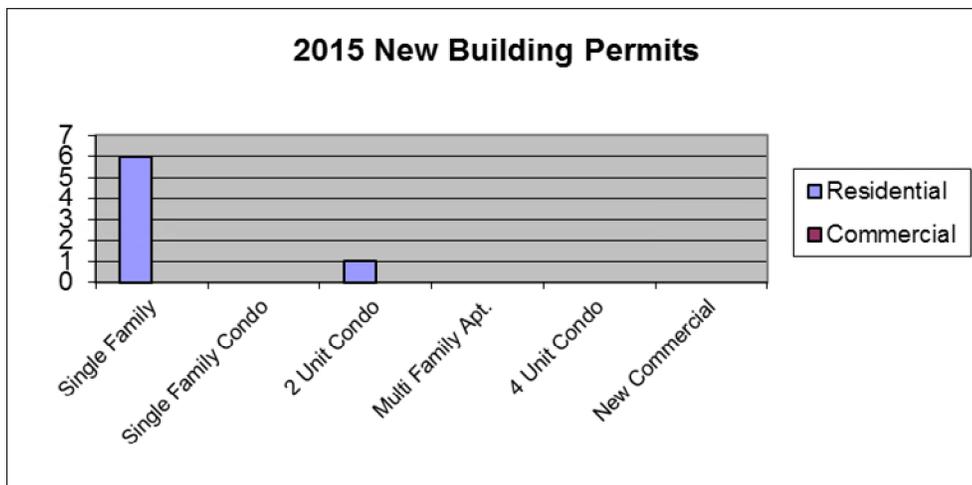
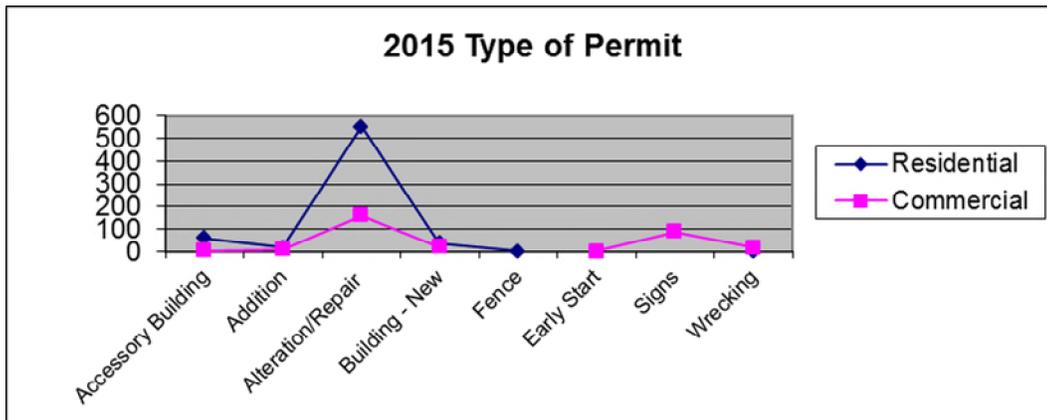
## TRAIN SERVICE

Iowa, Chicago & Eastern Union Pacific

**Construction**

Construction activity within the City as shown by its building permit records revenue is shown below.

<u>Year</u>	<u>Declared Value</u>
2015	\$37,811,996
2014	\$28,042,756
2013	\$46,519,024
2012	\$18,009,671
2011	\$41,968,762
2010	\$13,872,536
2009	\$14,397,788
2008	\$83,732,202



## GENERAL FUND

The General Fund for the City of Beloit accounts for all transactions of the City that pertain to the general administration and services traditionally provided to citizens, except those specifically accounted for elsewhere. Services within the General Fund include police and fire protection, parks, engineering, public works, community development, planning, economic development and general administration. The General Fund is the primary source of appropriations to fund the cost of providing these services. Consequently, considerable importance is placed upon the fund's financial condition. The City Council and staff's objective is to maintain an acceptable level of service for its citizens within the limitations of revenue sources that are available to support these activities.

### 2017 BUDGET SUMMARY - REVENUE/EXPENDITURE BY CATEGORY

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 7/1/16	2016 ESTIMATE	2017 ADOPTED	CHANGE	PERCENT CHANGE
<b>REVENUE:</b>									
TAXES	(\$8,748,542)	(\$8,053,846)	(\$8,383,928)	(\$8,548,000)	(\$5,919,496)	(\$8,553,000)	(\$8,848,923)	(\$300,923)	3.52%
LICENSES & PERMITS	(\$846,922)	(\$877,831)	(\$894,788)	(\$853,865)	(\$442,645)	(\$857,135)	(\$887,100)	(\$33,235)	3.89%
FINES & FORFEITURES	(\$1,123,796)	(\$1,073,317)	(\$942,361)	(\$1,078,200)	(\$425,757)	(\$948,120)	(\$948,120)	\$130,080	-12.06%
INTERGOVT AIDS/GRANT	(\$19,105,753)	(\$19,076,765)	(\$19,074,798)	(\$18,916,890)	(\$972,898)	(\$18,846,956)	(\$18,786,000)	\$130,890	-0.69%
CASH & PROPERTY INC.	\$141,021	(\$532,362)	(\$84,391)	(\$315,200)	(\$178,621)	(\$271,400)	(\$528,200)	(\$213,000)	67.58%
DEPARTMENTAL EARNINGS	(\$711,200)	(\$732,291)	(\$821,700)	(\$759,171)	(\$471,153)	(\$777,447)	(\$825,100)	(\$65,929)	8.68%
OTHER REVENUES OTHER FINANCING SRCE	(\$52,521)	(\$74,152)	(\$34,410)	(\$75,100)	(\$81,108)	(\$71,050)	(\$75,100)	\$0	0.00%
<b>TOTAL</b>	<b>(\$30,447,713)</b>	<b>(\$30,420,564)</b>	<b>(\$30,236,375)</b>	<b>(\$30,546,426)</b>	<b>(\$8,491,677)</b>	<b>(\$30,325,108)</b>	<b>(\$30,898,543)</b>	<b>(\$352,117)</b>	<b>1.15%</b>
<b>EXPENDITURES:</b>									
CITY COUNCIL	\$50,627	\$48,971	\$49,494	\$49,342	\$26,623	\$47,729	\$49,341	(\$1)	0.00%
CITY MANAGER	\$335,771	\$320,263	\$390,403	\$299,488	\$139,945	\$300,285	\$293,833	(\$6,655)	-1.89%
CITY ATTORNEY	\$471,329	\$449,482	\$423,364	\$401,468	\$199,452	\$396,510	\$575,770	\$174,302	43.42%
INFORMATION TECHNOLOGY	\$345,132	\$505,668	\$471,556	\$622,298	\$331,067	\$613,977	\$653,610	\$31,312	5.03%
HUMAN RESOURCES	\$247,450	\$257,192	\$207,092	\$232,488	\$70,836	\$209,979	\$141,912	(\$90,576)	-38.96%
ECONOMIC DEVELOPMENT	\$239,036	\$244,487	\$256,426	\$258,820	\$134,868	\$258,651	\$263,618	\$4,798	1.85%
FINANCE & ADMINISTRATIVE SERVICES	\$1,918,133	\$1,849,961	\$1,921,946	\$2,103,837	\$918,401	\$2,102,171	\$2,392,322	\$288,485	13.71%
POLICE DEPARTMENT	\$11,715,220	\$11,710,492	\$11,977,666	\$11,538,004	\$5,692,335	\$11,640,287	\$11,544,528	\$6,524	0.06%
FIRE DEPARTMENT	\$7,588,106	\$7,808,149	\$7,524,480	\$7,510,927	\$3,694,263	\$7,507,622	\$7,613,932	\$103,005	1.37%
COMMUNITY DEVELOPMENT	\$1,121,467	\$1,150,170	\$1,204,713	\$1,173,022	\$551,423	\$1,154,409	\$1,132,746	(\$40,276)	-3.43%
DEPT OF PUBLIC WORKS	\$6,451,827	\$6,574,138	\$6,154,006	\$6,356,732	\$2,797,112	\$6,224,597	\$6,236,931	(\$119,801)	-1.88%
<b>TOTAL</b>	<b>\$30,484,098</b>	<b>\$30,918,973</b>	<b>\$30,581,147</b>	<b>\$30,546,426</b>	<b>\$14,556,326</b>	<b>\$30,456,217</b>	<b>\$30,898,543</b>	<b>\$352,117</b>	<b>1.15%</b>

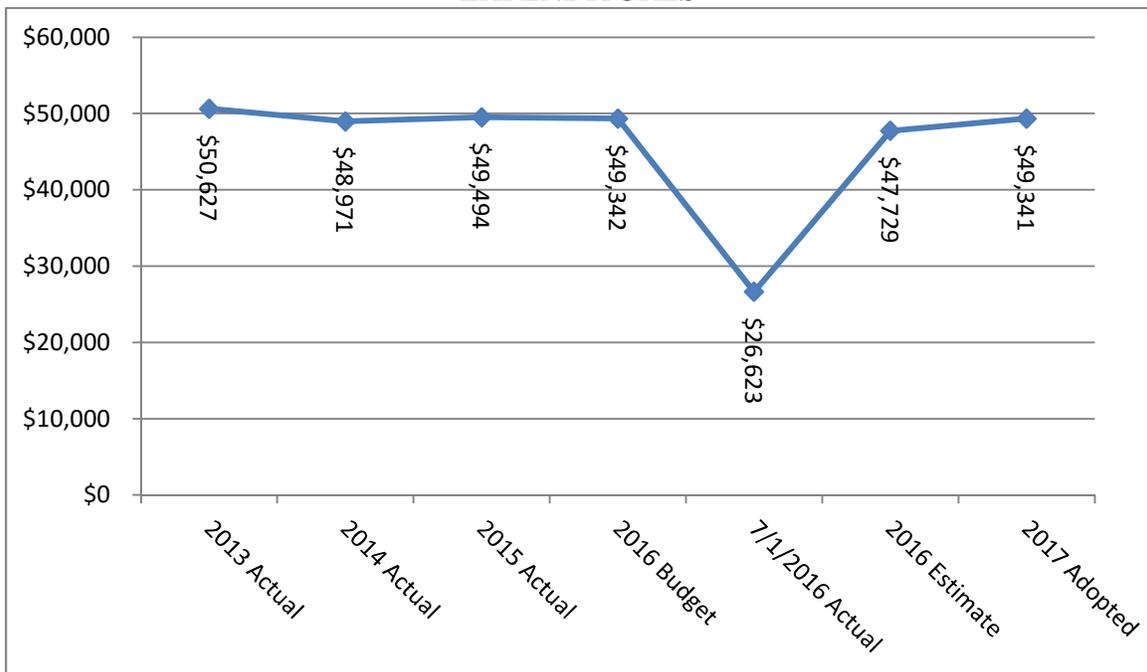
# *DEPARTMENT – CITY COUNCIL*

## *General Fund*

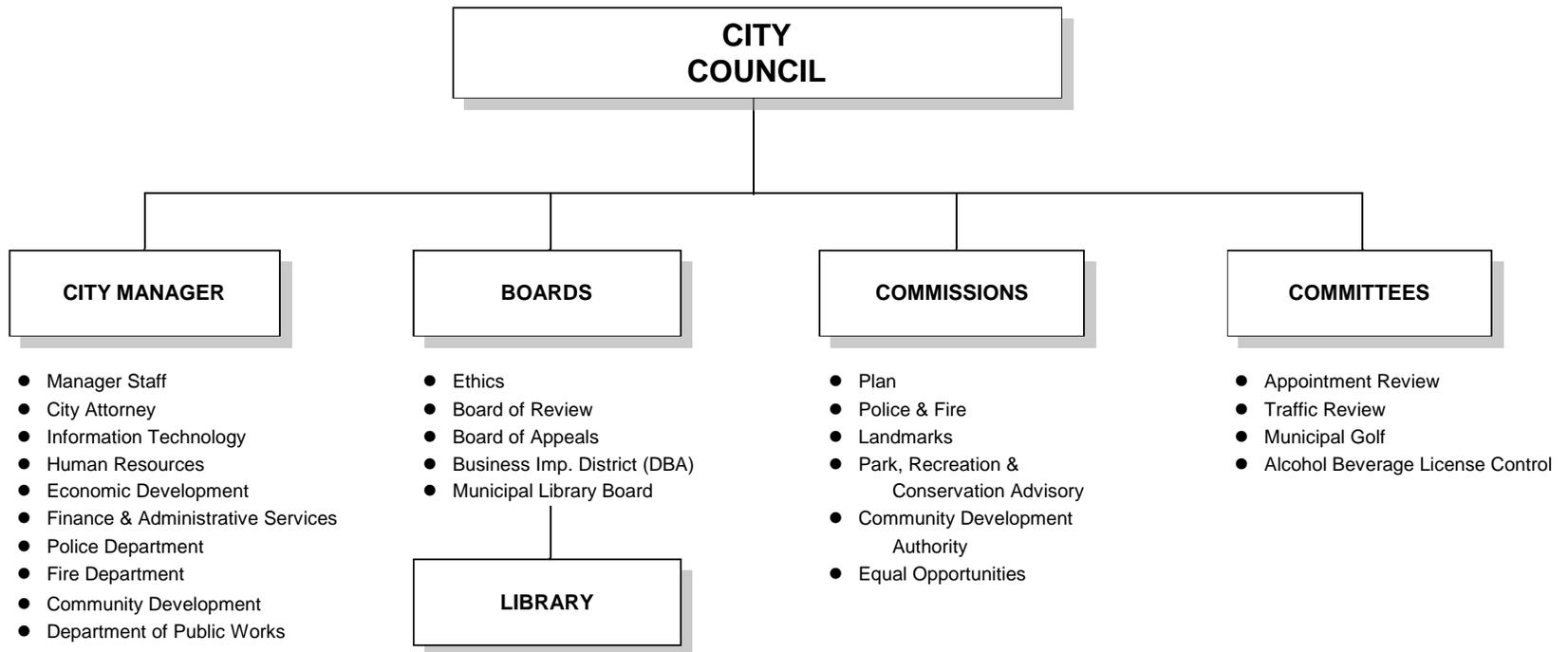
### *City Council Department Description:*

The City Council has seven members elected at large for two year terms. Four members are elected in the even years and three in the odd years. The powers, duties and limits of authority of elected officials are outlined in Chapter 64 of the Wisconsin statutes. The Council exercises legislative and general ordinance powers and performs other duties as specified by law. Acting as a whole, the City Council is responsible for passing ordinances and resolutions necessary for governing the City, as well as providing policy direction to the City staff.

### EXPENDITURES



**CITY OF BELOIT, WISCONSIN  
CITY COUNCIL  
ORGANIZATIONAL CHART  
2017**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
CITY COUNCIL									
PERSONNEL SERVICES									
1500000 5130 EXTRA PERSONNEL	\$19,475	\$35,700	\$35,700	\$35,700	\$17,850	\$35,700	<b>\$35,700</b>	\$0	0.00%
1500000 519301 SOCIAL SECURITY	\$2,213	\$2,214	\$2,214	\$2,214	\$1,107	\$2,214	<b>\$2,213</b>	(\$1)	-0.05%
1500000 519302 MEDICARE	\$518	\$518	\$518	\$518	\$259	\$518	<b>\$518</b>	\$0	0.00%
CONTRACTUAL SERVICE									
1500000 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$4,811	\$2,697	\$1,096	\$3,000	\$482	\$1,500	<b>\$3,000</b>	\$0	0.00%
1500000 5225 PROFESSIONAL DUES	\$6,125	\$6,241	\$5,889	\$6,400	\$6,047	\$6,047	<b>\$6,400</b>	\$0	0.00%
1500000 5232 DUPLICATING & DRAFTING	\$152	\$0	\$3	\$150	\$602	\$602	<b>\$150</b>	\$0	0.00%
1500000 5248 ADVERTISING,MARKETING,PROMOS	\$0	\$0	\$0	\$100	\$150	\$100	<b>\$100</b>	\$0	0.00%
1500000 5251 AUTO & TRAVEL	\$16,225	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1500000 5254 LEGAL SERVICES	\$717	\$333	\$3,220	\$500	\$0	\$500	<b>\$500</b>	\$0	0.00%
1500000 5271 TELEPHONE - LOCAL	\$0	\$0	\$0	\$10	\$0	\$0	<b>\$10</b>	\$0	0.00%
MATERIALS & SUPPLIES									
1500000 5331 POSTAGE & EXPRESS MAIL	\$105	\$737	\$404	\$50	\$28	\$50	<b>\$50</b>	\$0	0.00%
1500000 5332 OFFICE/COMP EQUIP & SUPPLIES	\$286	\$433	\$352	\$600	\$0	\$400	<b>\$600</b>	\$0	0.00%
1500000 5351 BOOKS & SUBSCRIPTIONS	\$0	\$98	\$98	\$100	\$98	\$98	<b>\$100</b>	\$0	0.00%
TOTAL EXPENDITURES	\$50,627	\$48,971	\$49,494	\$49,342	\$26,623	\$47,729	<b>\$49,341</b>	(\$1)	0.00%
<b>NET TOTAL</b>	<b>\$50,627</b>	<b>\$48,971</b>	<b>\$49,494</b>	<b>\$49,342</b>	<b>\$26,623</b>	<b>\$47,729</b>	<b>\$49,341</b>	<b>(\$1)</b>	<b>0.00%</b>

**BUDGET MODIFICATIONS:** No significant changes for 2017.

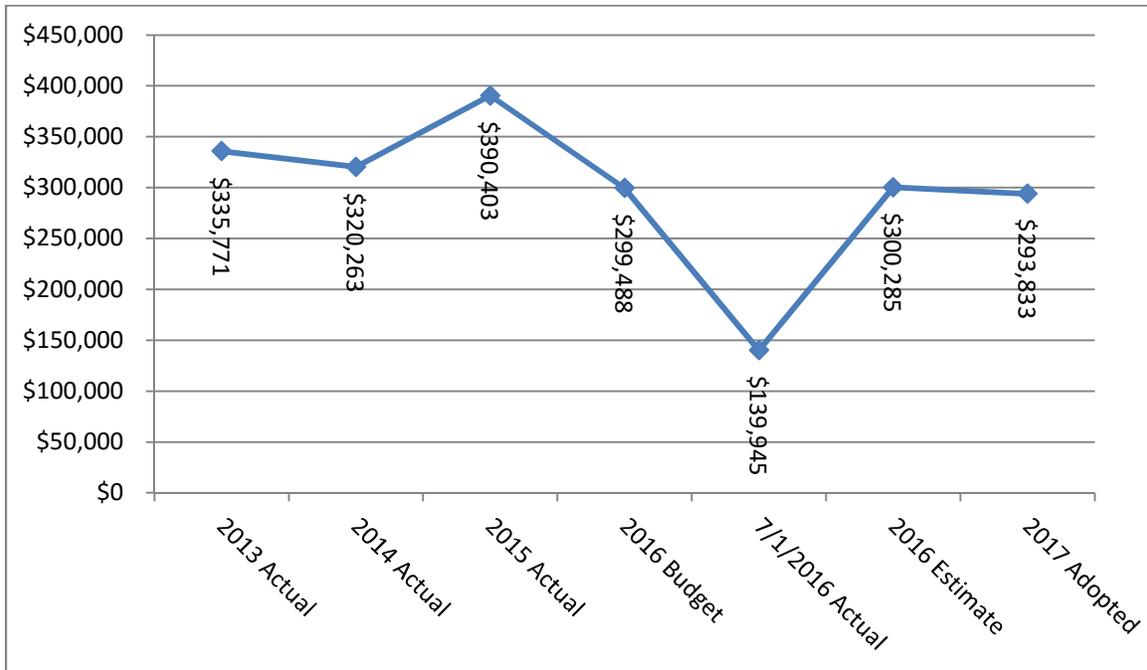
# ***DEPARTMENT – CITY MANAGER***

## *General Fund*

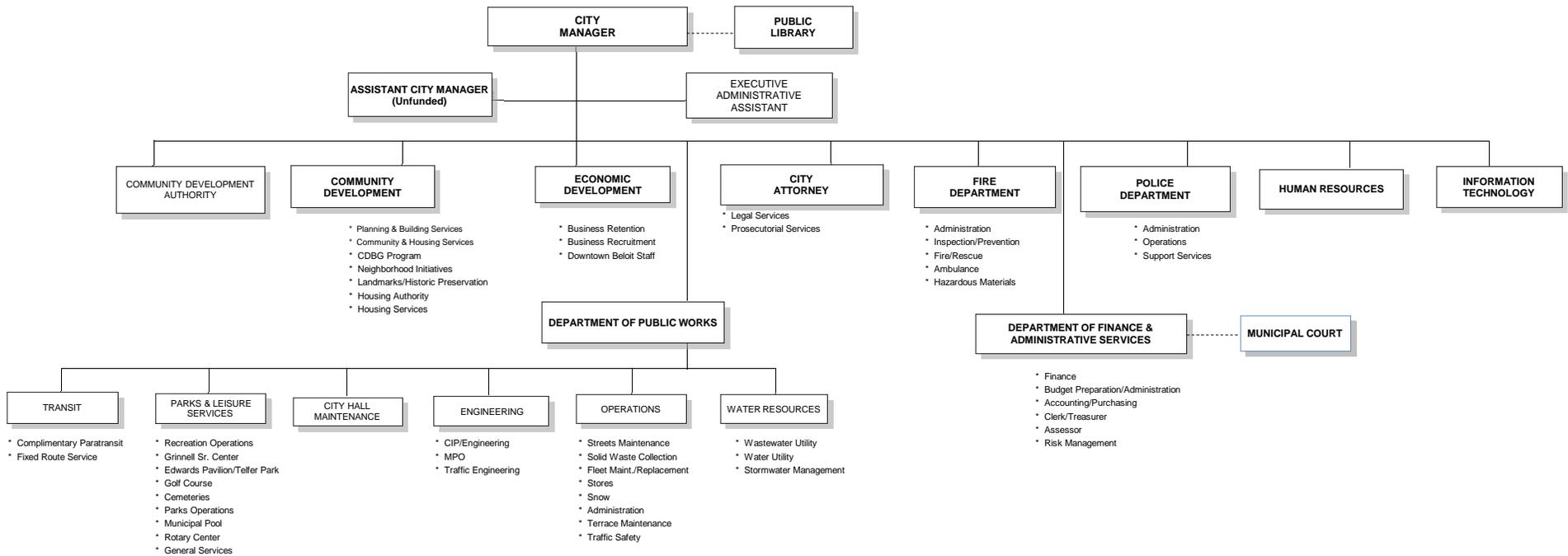
### *City Manager Department Description:*

The City Manager is the Chief Executive Officer of the Municipal Corporation and leads the organization’s effort to accomplish the vision, goals and objectives set by the City Council. Working through the numerous city departments, the Manager ensures that municipal programs and services are delivered efficiently and effectively to achieve satisfactory results within the resources allocated. The City Manager is responsible for the overall administration of the City and to keep Council informed of information it needs to fulfill its policy-making role. The City Manager is also responsible to the City Council for the enforcement of its laws, any contracts entered into by the City and for overseeing the daily operations of City government. The City Manager prepares and monitors the municipal budget. The City Manager also directs and coordinates the activities of all Departments and Divisions.

**EXPENDITURES**



**CITY OF БЕЛОIT, WISCONSIN  
OFFICE OF THE CITY MANAGER  
ORGANIZATIONAL CHART  
2017**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
CITY MANAGER									
PERSONNEL SERVICES									
1510000 5110 REGULAR PERSONNEL	\$239,821	\$243,541	\$202,124	\$177,438	\$88,563	\$177,438	<b>\$171,947</b>	(\$5,491)	-3.09%
1510000 5191 WISCONSIN RETIREMENT FUND	\$24,439	\$25,795	\$20,224	\$16,263	\$8,244	\$16,263	<b>\$16,513</b>	\$250	1.54%
1510000 519301 SOCIAL SECURITY	\$14,010	\$13,979	\$13,465	\$8,988	\$5,756	\$8,988	<b>\$9,014</b>	\$26	0.29%
1510000 519302 MEDICARE	\$3,603	\$3,658	\$3,161	\$2,627	\$1,346	\$2,627	<b>\$2,503</b>	(\$124)	-4.72%
1510000 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$35,351	\$35,351	\$58,992	\$25,247	\$12,994	\$25,247	<b>\$24,862</b>	(\$385)	-1.52%
1510000 5195 LIFE INSURANCE	\$1,072	\$1,142	\$870	\$455	\$235	\$455	<b>\$538</b>	\$83	18.24%
CONTRACTUAL SERVICE									
1510000 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$10,242	\$8,180	\$7,787	\$6,675	\$1,649	\$5,000	<b>\$6,700</b>	\$25	0.37%
1510000 5225 PROFESSIONAL DUES	\$2,613	\$2,693	\$2,937	\$2,799	\$1,971	\$2,799	<b>\$2,884</b>	\$85	3.04%
1510000 5232 DUPLICATING & DRAFTING	(\$3,540)	(\$20,536)	\$1,780	\$200	\$441	\$200	<b>\$200</b>	\$0	0.00%
1510000 5240 CONTRACTED SERV-PROFESSIONAL	\$0	\$0	\$43,140	\$50,000	\$12,000	\$50,000	<b>\$50,000</b>	\$0	0.00%
1510000 5244 OTHER FEES	\$82	\$0	\$29,494	\$120	\$5,088	\$5,088	<b>\$120</b>	\$0	0.00%
1510000 5246 CONTRIBUTIONS TO ORGANIZATIONS	\$100	\$75	\$50	\$100	\$0	\$100	<b>\$0</b>	(\$100)	-100.00%
1510000 5248 ADVERTISING,MARKETING,PROMOS	\$0	\$0	\$176	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1510000 5251 AUTO & TRAVEL	\$4,022	\$2,713	\$1,422	\$4,300	\$166	\$2,500	<b>\$4,300</b>	\$0	0.00%
1510000 5271 TELEPHONE - LOCAL	\$2,908	\$2,826	\$2,147	\$2,846	\$906	\$2,150	<b>\$2,822</b>	(\$24)	-0.84%
MATERIALS & SUPPLIES									
1510000 5331 POSTAGE	\$182	\$249	\$153	\$230	\$115	\$230	<b>\$230</b>	\$0	0.00%
1510000 5332 OFFICE/COMP EQUIP & SUPPLIES	\$690	\$587	\$2,312	\$1,000	\$280	\$1,000	<b>\$1,000</b>	\$0	0.00%
1510000 5351 BOOKS & SUBSCRIPTIONS	\$175	\$10	\$171	\$200	\$189	\$200	<b>\$200</b>	\$0	0.00%
TOTAL EXPENDITURES	\$335,771	\$320,263	\$390,403	\$299,488	\$139,945	\$300,285	<b>\$293,833</b>	(\$5,655)	-1.89%
<b>NET TOTAL</b>	<b>\$335,771</b>	<b>\$320,263</b>	<b>\$390,403</b>	<b>\$299,488</b>	<b>\$139,945</b>	<b>\$300,285</b>	<b>\$293,833</b>	<b>(\$5,655)</b>	<b>-1.89%</b>

**BUDGET MODIFICATIONS:** 5% of City Manager's allocation was moved to the Water Utility budgets. The Assistant City Manager position will remain vacant for 2017.

# ***DEPARTMENT – CITY ATTORNEY***

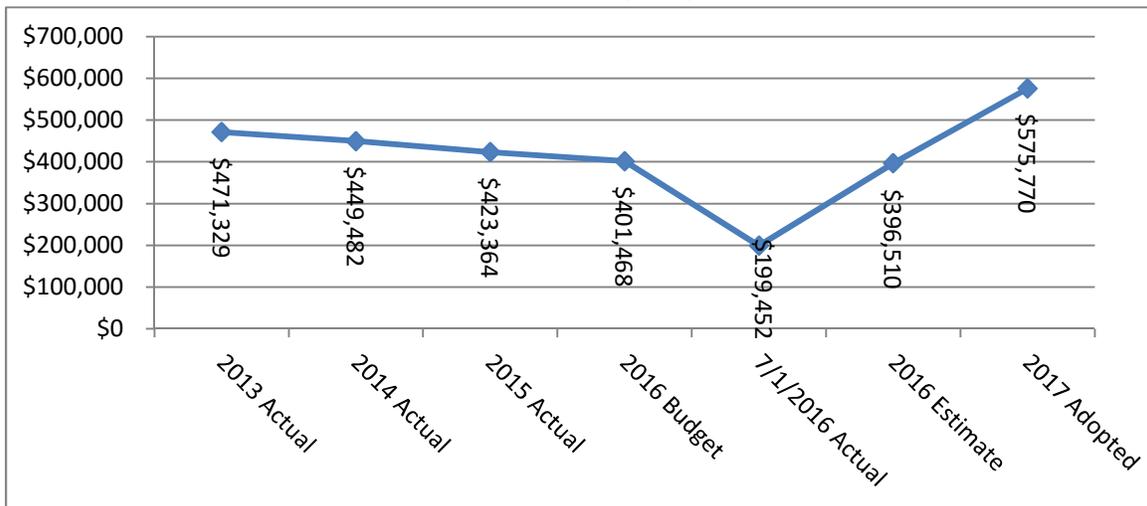
## ***General Fund***

### ***City Attorney Department Description:***

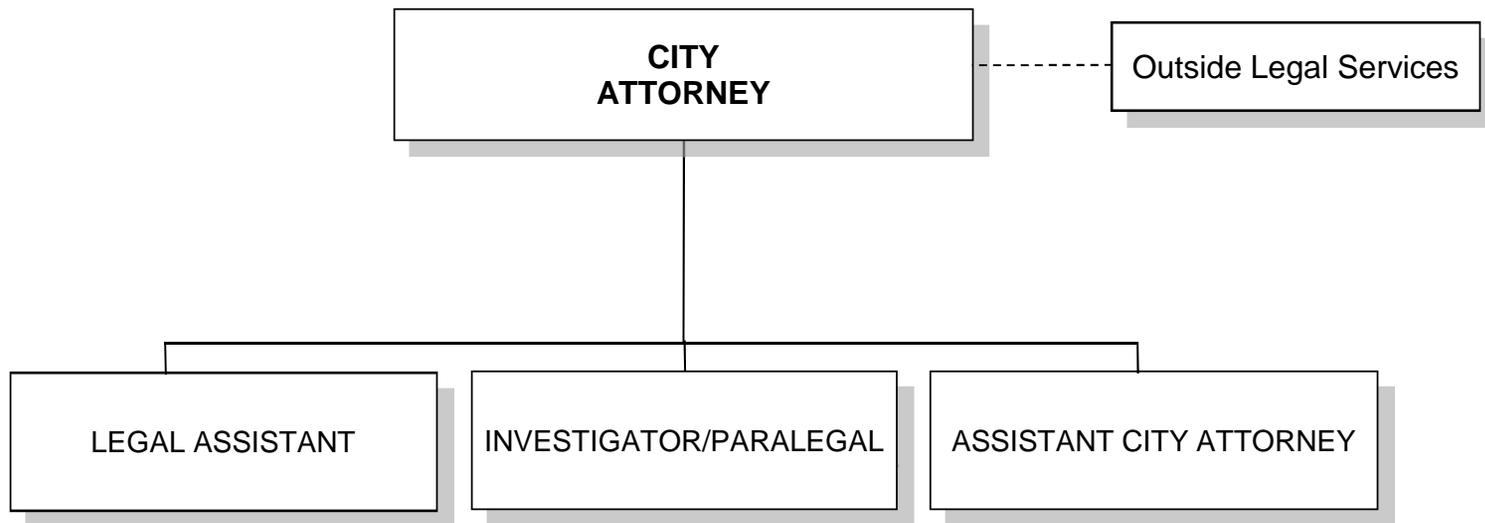
The City Attorney’s Department is the primary legal counsel for the City of Beloit, providing legal advice and opinions and representing the City of Beloit in court or in administrative hearings. To provide effective legal services to the City of Beloit, a Wisconsin municipal corporation. The City Attorney’s Department:

- Provides legal advice on all matters affecting the City.
- Conducts legal research and renders legal opinions.
- Defends the City, its officers and employees in State and Federal courts and Appellate courts.
- Represents the City’s interest in hearings before City boards, committees and commissions.
- Represents the City’s interest in hearings before State and Federal administrative agencies.
- Prosecutes violations of City ordinances in Municipal Court.
- Drafts or approves City ordinances, resolutions, contracts and other legal documents.
- Attends regular meetings of the City Council and special meetings and acts as parliamentarian.
- Drafts and reviews resolutions, ordinances, contracts, real estate documents, development agreements and other legal documents.
- Prepares legal briefs for filing in legal proceedings before state and federal courts or administrative agencies.
- Provides representation to the City in grievance arbitrations.
- Maintain records of court proceedings.

**EXPENDITURES**



**CITY OF BELOIT, WISCONSIN  
OFFICE OF THE CITY ATTORNEY  
ORGANIZATIONAL CHART  
2017**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
CITY ATTORNEY									
DEPARTMENTAL EARNINGS									
1520000 4504 IN-HOUSE FEES	(\$45,430)	(\$24,937)	(\$49,500)	(\$37,000)	\$0	(\$30,000)	(\$37,000)	\$0	0.00%
TOTAL REVENUES	(\$45,430)	(\$24,937)	(\$49,500)	(\$37,000)	\$0	(\$30,000)	(\$37,000)	\$0	0.00%
PERSONNEL SERVICES									
1520000 5110 REGULAR PERSONNEL	\$274,977	\$275,964	\$283,768	\$265,167	\$126,346	\$265,000	\$329,326	\$64,159	24.20%
1520000 5191 WISCONSIN RETIREMENT FUND	\$18,312	\$18,343	\$19,308	\$17,177	\$8,081	\$9,000	\$22,395	\$5,218	30.38%
1520000 519301 SOCIAL SECURITY	\$16,910	\$17,008	\$17,414	\$15,909	\$7,758	\$8,150	\$20,273	\$4,364	27.43%
1520000 519302 MEDICARE	\$3,955	\$3,978	\$4,083	\$3,743	\$1,816	\$1,920	\$4,744	\$1,001	26.74%
1520000 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$66,472	\$89,717	\$66,473	\$57,616	\$43,444	\$71,716	\$77,235	\$19,619	34.05%
1520000 5195 LIFE INSURANCE	\$1,211	\$1,117	\$645	\$479	\$142	\$400	\$540	\$61	12.73%
CONTRACTUAL SERVICE									
1520000 5215 COMPUTER/OFFICE EQUIP MAIN.	\$97	\$560	\$929	\$500	\$341	\$500	\$500	\$0	0.00%
1520000 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$3,838	\$2,971	\$2,773	\$3,000	\$2,406	\$3,000	\$3,000	\$0	0.00%
1520000 5225 PROFESSIONAL DUES	\$1,574	\$1,615	\$1,320	\$1,650	\$1,298	\$1,500	\$1,650	\$0	0.00%
1520000 5232 DUPLICATING & DRAFTING	\$1,572	\$2,210	\$792	\$2,300	\$2	\$2,000	\$2,300	\$0	0.00%
1520000 5240 CONTRACTED SERV-PROFESSIONAL	\$0	\$0	\$0	\$0	\$1,989	\$0	\$0	\$0	0.00%
1520000 5244 OTHER FEES	\$529	\$245	\$159	\$150	\$424	\$424	\$150	\$0	0.00%
1520000 5247 STUDIES,REPORTS,RATINGS,REVIEW	\$9,536	\$9,425	\$8,011	\$8,500	\$3,394	\$8,500	\$8,500	\$0	0.00%
1520000 5248 ADVERTISING,MARKETING,PROMOS	\$0	\$655	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1520000 5251 AUTO & TRAVEL	\$1,752	\$627	\$577	\$2,000	\$0	\$2,000	\$2,000	\$0	0.00%
1520000 5254 LEGAL SERVICES	\$61,925	\$13,102	\$7,209	\$15,000	\$0	\$15,000	\$95,000	\$80,000	533.33%
1520000 5271 TELEPHONE - LOCAL	\$3,740	\$4,064	\$1,933	\$2,187	\$606	\$1,400	\$2,067	(\$120)	-5.49%
MATERIALS & SUPPLIES									
1520000 5331 POSTAGE & EXPRESS MAIL	\$669	\$436	\$544	\$500	\$165	\$500	\$500	\$0	0.00%
1520000 5332 OFFICE/COMP EQUIP & SUPPLIES	\$2,650	\$4,211	\$3,762	\$2,000	\$721	\$2,000	\$2,000	\$0	0.00%
1520000 5351 BOOKS & SUBSCRIPTIONS	\$1,610	\$781	\$1,211	\$1,090	\$520	\$1,000	\$1,090	\$0	0.00%
FIXED EXPENSES									
1520000 5412 RENT/EQUIP	\$0	\$2,453	\$2,453	\$2,500	\$0	\$2,500	\$2,500	\$0	0.00%
TOTAL EXPENDITURES	\$471,329	\$449,482	\$423,364	\$401,468	\$199,452	\$396,510	\$575,770	\$174,302	43.42%
<b>NET TOTAL</b>	<b>\$425,899</b>	<b>\$424,545</b>	<b>\$373,864</b>	<b>\$364,468</b>	<b>\$199,452</b>	<b>\$366,510</b>	<b>\$538,770</b>	<b>\$174,302</b>	<b>47.82%</b>

**BUDGET MODIFICATIONS:** All General Fund legal fees have been moved to the City Attorney budget. An Assistant City Attorney position has been added for a total cost with salary and benefits of \$119,890.

PERFORMANCE MEASURES

DEPARTMENT: CITY ATTORNEY

PROGRAM OBJECTIVES: PERFORMANCE INDICATORS: Goal(s) 2013 Actual 2014 Actual 2015 Actual 2016 Target 2017 Target

	<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD	1. Conduct reliable legal research, legal advice and opinions.	written legal opinions		8	12	0	3	3
		open records/open meetings files		--	--	21	10	10
		policy / document drafting / reviews		2	6	7	7	7
	2. Provide legal representation at hearings before courts, administrative agencies and arbitrators.	tax litigation matters		--	--	3	2	3
		condemnation litigation matters		--	--	0	1	1
		employment litigation / grievance arbitration / unemployment benefit matters		--	--	13	5	5
		personal injury / tort litigation matters		--	--	22	10	10
		general litigation matters		--	--	--	--	--
		alcohol beverage license sanction cases		2	0	1	1	1
		grievance arbitration cases		5	4	--	--	--
		unemployment compensation cases		1	1	--	--	--
		harassment/discrimination cases before administrative agencies		3	3	--	--	--
		tax assessment court cases		9	10	--	--	--
		eviction cases		0	0	--	--	--
	3. Obtain reliable outside legal services for specialized legal issues and supervise the provision of those services and billings for the same	legal cases handled by outside counsel		16	20	--	--	--
	4. Prosecute municipal ordinance cases in court.	municipal court citation cases		10,459	7867	13,747	10,000	11,000
		processed worthless check cases		34	30	11	10	10
		municipal court appeals		16	16	1	1	1
		cases in municipal court diversion programs		--	--	168	175	75
	5. Negotiate, prepare and/or review contracts relating to the construction of public works, the provision of services, real estate transactions, loans and other City business.	real estate & personal property transactions		130	104	56	50	50
CDBG loan transactions			1	1	0	3	1	
real estate foreclosure cases			7	5	3	4	4	
EFFICIENCY & EFFECTIVENESS	6. Providing high quality legal services to assist the City of Beloit in accomplishing its vision of providing a high quality of life and a productive economic environment in a diverse community.	general litigation cases handled in-house		3	1	5	3	2
		municipal ordinances prepared		27	24	11	5	10
		development agreements		1	9	5	3	5
		contracts reviewed/prepared		108	79	106	80	90

CITY COUNCIL GOALS:

1. Create and sustain safe and healthy neighborhoods.
2. Create and sustain a “high performing organization” which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. Create and sustain economic and residential growth.
4. Create and sustain a high quality of life.
5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. Create and sustain a positive image, enhance communications and engage the community.

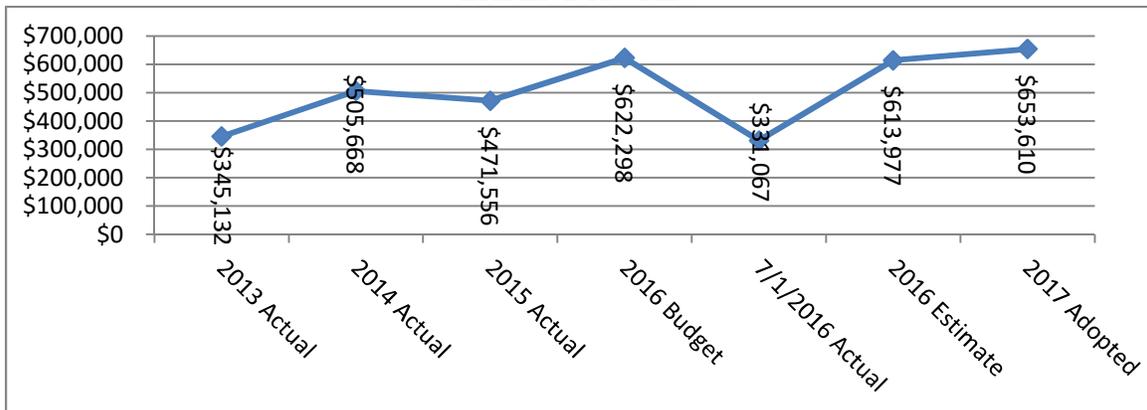
# ***DEPARTMENT – INFORMATION TECHNOLOGY***

## *General Fund*

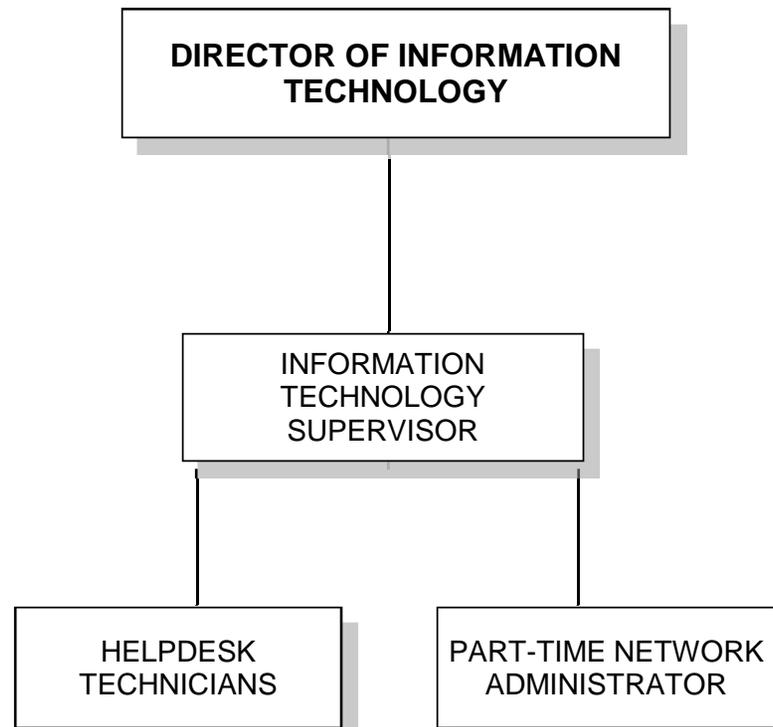
### *Information Technology Department Description:*

To provide secure, reliable and "up-to-date" technology support services to City staff to enhance the efficient and effective performance of their duties. The Information Technology Department main purpose is to coordinate and maintain the use of Information Technology within City departments as well as interfacing electronic Technology to the public. The Department maintains all existing electronic Technology. The Information Technology Department evaluates and implements new technology for the county in conjunction with individual departments. The Information Technology Department oversees all budgeting related to Information Technology and sets policy and procedures for the use of Information Technology. The Information Technology Department provides software and hardware support for many of the City Departments' business processes. They provide technical assistance in the use of computers and computer software and maintain inventory records of computer hardware and software. The Information Technology Department maintains the City's internet, website and COBNET. They are responsible for ensuring the City's network is operating and available, provide network security, backup of City records and information, and troubleshoot any problems with the City's network. Some of the major Technology supported include; the accounting general ledger system and payroll, Human Resource applicant tracking, Real Property Listing and assessment rolls, Treasurers Office tax rolls, Tax Collections and Billing, Fire and EMS incident tracking Technology and support for the City-wide connection and interface to other State Technology and the internet. These technologies run over a highly integrated and complex network of computers.

**EXPENDITURES**



**CITY OF BELOIT, WISCONSIN  
OFFICE OF INFORMATION TECHNOLOGY  
ORGANIZATIONAL CHART  
2017**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
INFORMATION TECHNOLOGY									
PERSONNEL SERVICES									
01530000 5110 REGULAR PERSONNEL	\$153,439	\$190,046	\$195,722	\$197,835	\$99,960	\$197,835	<b>\$201,276</b>	\$3,441	1.74%
01530000 5120 PART TIME PERSONNEL	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$24,000</b>	\$24,000	100.00%
01530000 5130 EXTRA PERSONNEL	\$18,388	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
01530000 5191 WISCONSIN RETIREMENT FUND	\$10,221	\$13,303	\$13,312	\$12,910	\$6,599	\$12,910	<b>\$13,688</b>	\$778	6.03%
01530000 519301 SOCIAL SECURITY	\$9,548	\$11,702	\$12,052	\$12,044	\$6,155	\$12,044	<b>\$13,884</b>	\$1,840	15.28%
01530000 519302 MEDICARE	\$2,232	\$2,737	\$2,819	\$2,817	\$1,440	\$2,817	<b>\$3,248</b>	\$431	15.30%
01530000 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$13,889	\$34,553	\$45,149	\$45,614	\$23,479	\$45,614	<b>\$46,960</b>	\$1,346	2.95%
01530000 5195 LIFE INSURANCE	\$220	\$378	\$471	\$537	\$268	\$537	<b>\$551</b>	\$14	2.61%
01530000 5197 UNEMPLOYMENT COMPENSATION	\$9,438	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
CONTRACTUAL SERVICE									
01530000 5215 COMPUTER/OFFICE EQUIP MAIN.	\$4,966	\$173,291	\$160,975	\$255,970	\$169,270	\$250,970	<b>\$255,168</b>	(\$802)	-0.31%
01530000 5223 SCHOOLS,SEMINARS.& CONFERENCES	\$0	\$3,013	\$3,649	\$5,000	\$0	\$4,500	<b>\$5,000</b>	\$0	0.00%
01530000 5225 PROFESSIONAL DUES	\$0	\$0	\$25	\$500	\$0	\$200	<b>\$100</b>	(\$400)	-80.00%
01530000 5232 DUPLICATING & DRAFTING	\$295	\$278	\$2,035	\$500	\$486	\$1,100	<b>\$500</b>	\$0	0.00%
01530000 5240 CONTRACTED SERV-PROFESSIONAL	\$109,253	\$68,321	\$26,033	\$75,450	\$19,520	\$73,700	<b>\$75,450</b>	\$0	0.00%
01530000 5248 ADVERTISING,MARKETING,PROMOS	\$3,821	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
01530000 5251 AUTO & TRAVEL	\$168	\$436	\$665	\$700	\$336	\$900	<b>\$800</b>	\$100	14.29%
01530000 5271 TELEPHONE - LOCAL	\$3,329	\$3,601	\$3,661	\$4,121	\$1,359	\$3,750	<b>\$4,685</b>	\$564	13.69%
MATERIALS & SUPPLIES									
01530000 5331 POSTAGE	\$5	\$148	\$9	\$50	\$0	\$0	<b>\$50</b>	\$0	0.00%
01530000 5332 OFFICE/COM	\$5,920	\$3,751	\$4,981	\$8,000	\$2,197	\$7,000	<b>\$8,000</b>	\$0	0.00%
01530000 5351 BOOKS/SUBS	\$0	\$110	\$0	\$250	\$0	\$100	<b>\$250</b>	\$0	0.00%
TOTAL EXPENDITURES	\$345,132	\$505,668	\$471,556	\$622,298	\$331,067	\$613,977	<b>\$653,610</b>	\$31,312	5.03%
<b>NET TOTAL</b>	<b>\$345,132</b>	<b>\$505,668</b>	<b>\$471,556</b>	<b>\$622,298</b>	<b>\$331,067</b>	<b>\$613,977</b>	<b>\$653,610</b>	<b>\$31,312</b>	<b>5.03%</b>

**BUDGET MODIFICATIONS:** A Network Administrator position has been added at part-time for a total cost with salary and benefits of \$32,295, with 80% allocated to the General Fund, 10% to Wastewater and 10% to Water Utility.

## PERFORMANCE MEASURES

### DEPARTMENT: INFORMATION SYSTEMS

		<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. Reduce downtime and increase network availability.	Number of hours of network uptime vs. total hours available.	2	0.989	0.989	0.989	0.989	0.989	
	2. Complete outstanding projects from previous years.	Number of outstanding projects completed vs. total.	2	60%	75%	80%	80%	80%	
	3. Replace failing network hardware.	Number of failing hardware devices vs. total number of failing devices.	2	10%	25%	35%	35%	35%	
	4. Implement backup measures to protect city workstations and servers.	Number of servers + desktops protected via backup measures.	2	20%	80%	80%	80%	80%	
EFFICIENCY & EFFECTIVENESS:	5. Annual satisfaction survey	# of users reporting satisfactory service vs. total users.	2	75%	75%	80%	80%	80%	
	6. Helpdesk ticketing system survey.	# of tickets reported and closed	2	90%	90%	90%	90%	90%	
	7. Improve disaster recovery and emergency preparedness.	Continue safeguarding city assets and records.	2	0%	25%	30%	30%	30%	
		Cut recurring costs and improve customer service by providing increased network access, bandwidth, and reliability.	2	Move to faster radio links	Move to faster radio links	Fiber/faster radio links	Fiber/faster radio links	Fiber/faster radio links	
8. Increase data availability internally and externally.	Improve customer service with faster response times and helpdesk and website availability.	2	Added redundant software	Added redundant software	Added redundant software	Added redundant software	Added redundant software		

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3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

# ***DEPARTMENT – HUMAN RESOURCES***

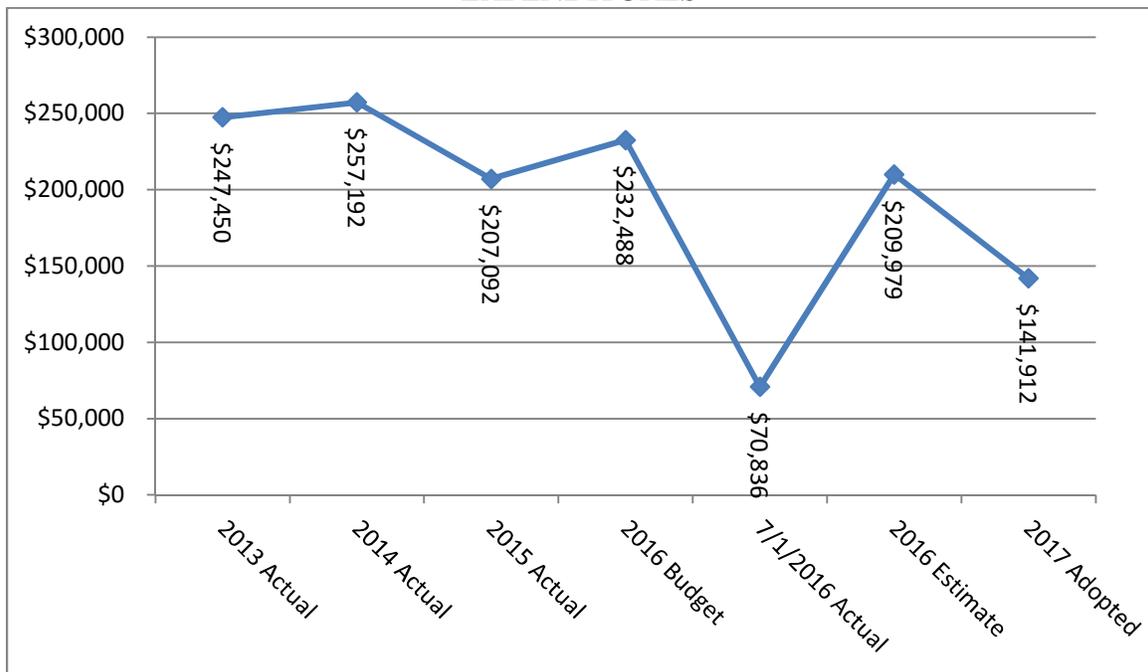
## *General Fund*

### *Human Resource Description:*

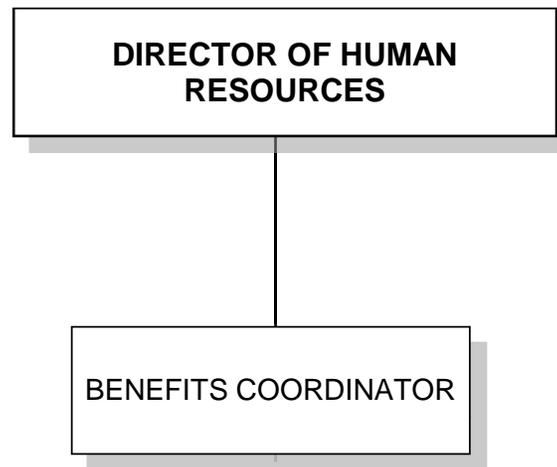
The Human Resources Department coordinates the numerous programs and policies affecting the employees of the City of Beloit. The Human Resources Department, recruits, screens, tests (when required), interviews applicants for City positions, conducts new employee orientation, promotes interdepartmental relations through meetings, seminars and training programs, conducts labor negotiations with Negotiating Committee and administers labor contract provision, develops and maintains the City’s Affirmative Action Plan and assures Equal Employment Opportunity to applicants and employees.

It is the policy of the City to provide employment, compensation and other benefits related to employment based on qualifications, without regard to race, color, religion, national origin, sexual orientation, age, gender, veteran status or disability, or any other basis prohibited by Federal and State law.

**EXPENDITURES**



**CITY OF BELOIT, WISCONSIN  
OFFICE OF HUMAN RESOURCES  
ORGANIZATIONAL CHART  
2017**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>HUMAN RESOURCES</b>									
<b>PERSONNEL SERVICES</b>									
01540000 5110 REGULAR PERSONNEL	\$132,172	\$114,897	\$108,943	\$78,684	\$40,464	\$78,684	<b>\$78,635</b>	(\$49)	-0.06%
01540000 5130 EXTRA PERSONNEL	\$0	\$1,882	\$0	\$0	\$0	\$0	<b>\$2,000</b>	\$2,000	100.00%
01540000 5191 WISCONSIN RETIREMENT FUND	\$8,802	\$7,535	\$6,407	\$5,101	\$2,671	\$5,101	<b>\$5,347</b>	\$246	4.82%
01540000 519301 SOCIAL SECURITY	\$8,038	\$7,109	\$6,549	\$4,641	\$2,426	\$4,641	<b>\$4,835</b>	\$194	4.18%
01540000 519302 MEDICARE	\$1,880	\$1,663	\$1,532	\$1,084	\$567	\$1,084	<b>\$1,100</b>	\$16	1.48%
01540000 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$43,312	\$33,796	\$34,912	\$21,605	\$11,052	\$21,605	<b>\$22,180</b>	\$575	2.66%
01540000 5195 LIFE INSURANCE	\$207	\$146	\$42	\$4	\$2	\$4	<b>\$4</b>	\$0	0.00%
<b>CONTRACTUAL SERVICE</b>									
01540000 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$1,775	\$1,916	\$1,422	\$4,500	\$0	\$2,500	<b>\$5,940</b>	\$1,440	32.00%
01540000 522301 CITY-WIDE TRAINING	\$5,174	\$2,041	\$0	\$1,500	\$49	\$1,000	<b>\$2,700</b>	\$1,200	80.00%
01540000 5225 PROFESSIONAL DUES	\$1,399	\$970	\$915	\$1,060	\$880	\$1,060	<b>\$1,440</b>	\$380	35.85%
01540000 5232 DUPLICATING & DRAFTING	\$2,189	\$535	\$1,224	\$500	\$743	\$1,000	<b>\$2,000</b>	\$1,500	300.00%
01540000 5240 CONTRACTED SERV-PROFESSIONAL	\$39,114	\$77,583	\$23,938	\$95,000	\$9,359	\$75,000	<b>\$0</b>	(\$95,000)	-100.00%
01540000 5241 CONTRACTED SERV-LABOR	\$0	\$121	\$389	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
01540000 5244 OTHER FEES	\$0	\$98	\$172	\$800	\$0	\$800	<b>\$2,400</b>	\$1,600	200.00%
01540000 5248 ADVERTISING,MARKETING,PROMOS	\$0	\$3,072	\$16,426	\$14,000	\$1,296	\$14,000	<b>\$8,750</b>	(\$5,250)	-37.50%
01540000 5251 AUTO & TRAVEL	\$445	\$722	\$292	\$500	\$67	\$500	<b>\$500</b>	\$0	0.00%
01540000 5271 TELEPHONE - LOCAL	\$1,065	\$1,229	\$780	\$959	\$157	\$425	<b>\$731</b>	(\$228)	-23.77%
<b>MATERIALS &amp; SUPPLIES</b>									
01540000 5331 POSTAGE & EXPRESS MAIL	\$265	\$516	\$864	\$400	\$354	\$400	<b>\$1,200</b>	\$800	200.00%
01540000 5332 OFFICE/COMP EQUIP & SUPPLIES	\$681	\$705	\$1,678	\$1,400	\$365	\$1,400	<b>\$1,400</b>	\$0	0.00%
01540000 5351 BOOKS & SUBSCRIPTIONS	\$932	\$656	\$608	\$750	\$365	\$750	<b>\$750</b>	\$0	0.00%
01540000 5352 TRAINING EQUIPMENT & SUPPLIES	\$0	\$0	\$0	\$0	\$18	\$25	<b>\$0</b>	\$0	0.00%
TOTAL EXPENDITURES	\$247,450	\$257,192	\$207,092	\$232,488	\$70,836	\$209,979	<b>\$141,912</b>	(\$90,576)	-38.96%
<b>NET TOTAL</b>	<b>\$247,450</b>	<b>\$257,192</b>	<b>\$207,092</b>	<b>\$232,488</b>	<b>\$70,836</b>	<b>\$209,979</b>	<b>\$141,912</b>	<b>(\$90,576)</b>	<b>-38.96%</b>

**BUDGET MODIFICATIONS:** Legal fees were moved to the City Attorney budget. A seasonal employee has been added for 4 hours a week.

## PERFORMANCE MEASURES

### DEPARTMENT: HUMAN RESOURCES

PROGRAM OBJECTIVES:    PERFORMANCE INDICATORS:    Goal(s)    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
<b>WORKLOAD:</b>	1. Ensure that State and Federal laws are upheld in the hiring process	# of adverse decisions in third party proceedings	2	0	0	0	0
	2. Recruit a qualified and diverse pool of applicants for open positions.	# of new positions opened	2	2	5	0	0
		# of vacant positions	2	39	44	22	20
		# of applications	2	1,047	1,457	1,004	1,500
<b>EFFICIENCY &amp; EFFECTIVENESS:</b>	3. Recruit a qualified and diverse pool of applicants for open positions.	Annual turnover rate - all employees	2	13.00%	10%	7.60%	8%
		Annual turnover rate - full time and regular part time	2	6%	8%	7.60%	8%
		% of minorities in casual workforce	2	10%	13%	11%	15%
		Minority hire rate as % of total hires	2	11%	7%	7%	15%
	4. Provide relevant training opportunities	# of employees trained	2	279	363	334	350
	5. Administer labor agreements and personnel policies fairly, uniformly and consistently.	# of grievances	2	0	3	3	3

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# ***DEPARTMENT – ECONOMIC DEVELOPMENT***

## *General Fund*

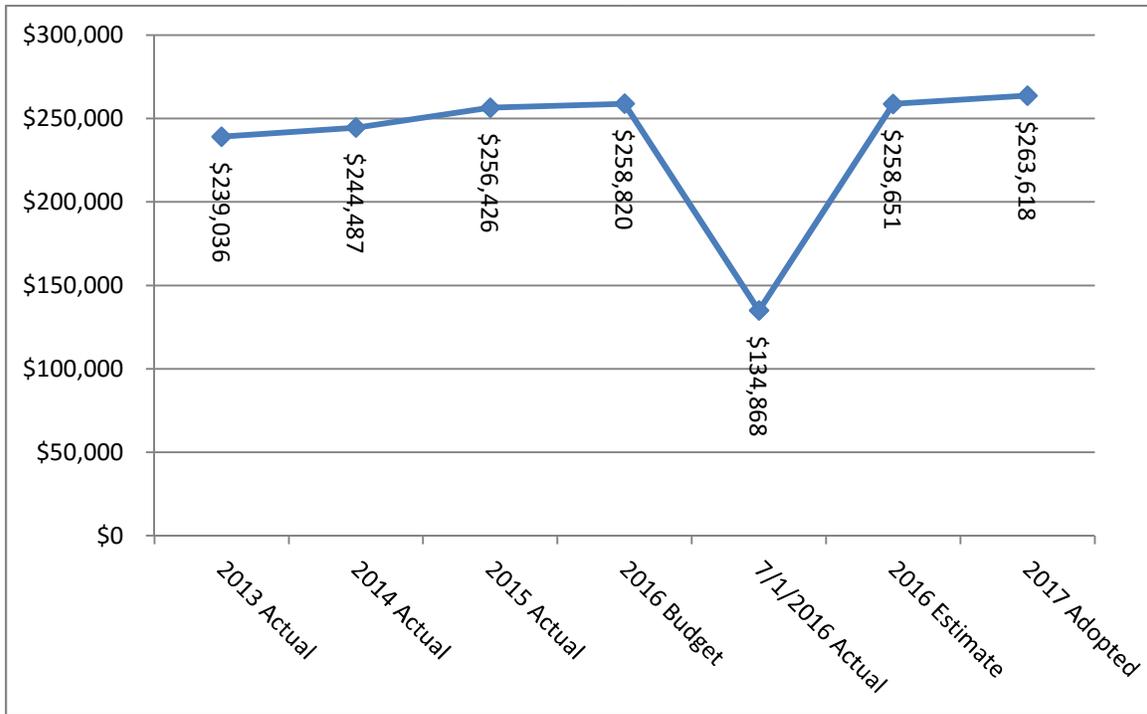
### *Economic Development Department Description:*

The Economic Development Department strives to create a vibrant, balanced and growing local market and to provide support to the existing businesses within the city. The City of Beloit, Wisconsin, Economic Development Department is a full-service economic development operation set up to provide direct services to real estate brokers, developers and corporate real estate executives that are looking to expand into the Stateline area of Wisconsin/Illinois. The Economic Development Department helps cut through "red tape," facilitate the site plan review and zoning review processes, and assists in obtaining any professional services necessary to develop or expand facilities. They provide free services to any users that are seeking to expand their operations within the Greater Beloit Area. They do building and site searches by executing a customized search for clients based on set specifications provided to their office. Industrial and commercial sites from one acre to nearly 200 acres are available with full utilities and interstate access.

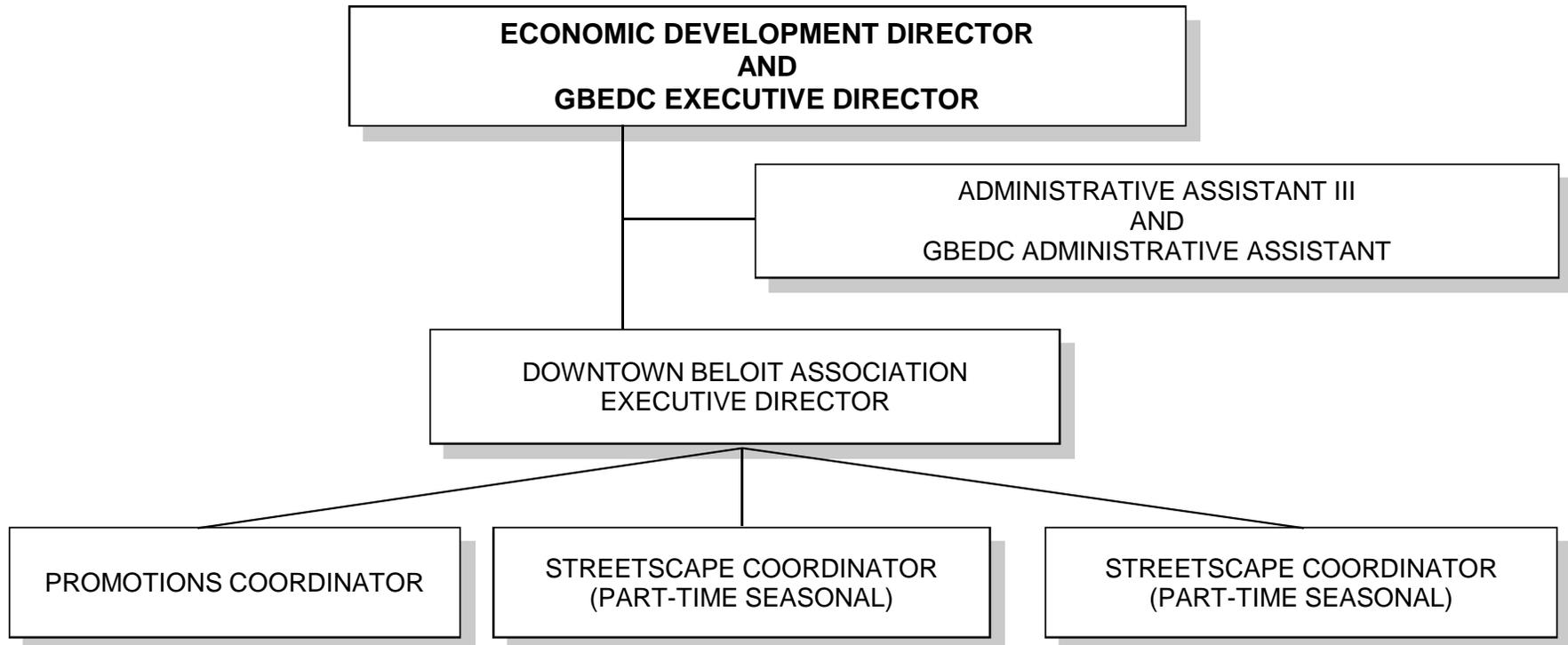
The City of Beloit Economic Development Department, with its partners, offers assistance in prequalification and screening of potential employees. They also work in conjunction with the Wisconsin Job Center in Janesville, as well as, Blackhawk Technical College and Wisconsin TechConnect in obtaining the best workers possible for businesses.

They assist in financial packaging. Access to capital on the local, state and federal levels is a specialty of theirs. The City of Beloit Economic Development Department can help track down any type of financial assistance or seek access to capital providers throughout the United States and the world. They also work to create business incentives available locally and statewide, to help bring businesses into Beloit. The Economic Development Department staff also provides management, professional, and administrative support to the Greater Beloit Economic Development Corporation (GBEDC). Andrew Janke serves as Executive Director and Shauna El-Amin serves as Business Retention Expansion Specialist and provides administrative support. GBEDC compensates the City of Beloit \$26,400 for this support. The GBEDC is a public/private investor-based non-profit organization that fosters economic development in the Greater Beloit area. \$10,000 charge TID #10 for staff support.

EXPENDITURES



# ECONOMIC DEVELOPMENT DEPARTMENT ORGANIZATIONAL CHART 2017



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
ECONOMIC DEVELOPMENT									
DEPARTMENTAL EARNINGS									
1550000 4575 WAGE REIMBURSEMENT	(\$31,400)	(\$26,400)	(\$46,400)	(\$36,400)	(\$14,343)	(\$36,400)	(\$36,400)	\$0	0.00%
TOTAL REVENUES	(\$31,400)	(\$26,400)	(\$46,400)	(\$36,400)	(\$14,343)	(\$36,400)	(\$36,400)	\$0	0.00%
PERSONNEL SERVICES									
1550000 5110 REGULAR PERSONNEL	\$151,872	\$158,686	\$166,894	\$173,086	\$89,589	\$173,086	\$175,569	\$2,483	1.43%
1550000 5191 WISCONSIN RETIREMENT FUND	\$10,114	\$11,108	\$11,351	\$11,298	\$5,914	\$11,298	\$11,939	\$641	5.67%
1550000 519301 SOCIAL SECURITY	\$9,416	\$9,839	\$10,209	\$10,613	\$5,518	\$10,613	\$10,740	\$127	1.20%
1550000 519302 MEDICARE	\$2,202	\$2,301	\$2,388	\$2,444	\$1,291	\$2,444	\$2,512	\$68	2.78%
1550000 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$52,749	\$52,191	\$52,750	\$50,166	\$25,912	\$50,166	\$51,824	\$1,658	3.31%
1550000 5195 LIFE INSURANCE	\$196	\$288	\$369	\$384	\$199	\$384	\$409	\$25	6.51%
CONTRACTUAL SERVICE									
1550000 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$813	\$589	\$55	\$500	\$321	\$500	\$500	\$0	0.00%
1550000 5225 PROFESSIONAL DUES	\$3,535	\$3,485	\$3,600	\$3,535	\$3,505	\$3,535	\$3,535	\$0	0.00%
1550000 5232 DUPLICATING & DRAFTING	\$3,770	\$2,455	\$3,528	\$1,500	\$170	\$1,500	\$1,500	\$0	0.00%
1550000 523201 DUPLICATING & DRAFTING	\$289	\$244	\$1,247	\$0	\$263	\$600	\$0	\$0	0.00%
1550000 5244 OTHER FEES	\$506	(\$506)	\$458	\$1,000	\$0	\$1,000	\$1,000	\$0	0.00%
1550000 5246 CONTRIBUTIONS TO ORGANIZATIONS	\$100	(\$500)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1550000 5248 ADVERTISING,MARKETING,PROMOS	\$50	\$50	\$50	\$0	\$0	\$0	\$0	\$0	0.00%
1550000 5251 AUTO & TRAVEL	\$1,281	\$1,876	\$1,310	\$1,500	\$389	\$1,000	\$1,500	\$0	0.00%
1550000 5271 TELEPHONE - LOCAL	\$1,206	\$1,573	\$1,170	\$1,244	\$273	\$625	\$1,040	(\$204)	-16.40%
MATERIALS & SUPPLIES									
1550000 5331 POSTAGE & EXPRESS MAIL	\$30	\$184	\$22	\$300	\$0	\$150	\$300	\$0	0.00%
1550000 5332 OFFICE/COMP EQUIP & SUPPLIES	\$535	\$422	\$705	\$1,000	\$1,406	\$1,500	\$1,000	\$0	0.00%
1550000 5351 BOOKS & SUBSCRIPTIONS	\$372	\$202	\$321	\$250	\$119	\$250	\$250	\$0	0.00%
TOTAL EXPENDITURES	\$239,036	\$244,487	\$256,426	\$258,820	\$134,868	\$258,651	\$263,618	\$4,798	1.85%
<b>NET TOTAL</b>	<b>\$207,636</b>	<b>\$218,087</b>	<b>\$210,026</b>	<b>\$222,420</b>	<b>\$120,526</b>	<b>\$222,251</b>	<b>\$227,218</b>	<b>\$4,798</b>	<b>2.16%</b>

BUDGET MODIFICATIONS: No significant changes for 2017.

PERFORMANCE MEASURES

DEPARTMENT: ECONOMIC DEVELOPMENT

**PROGRAM OBJECTIVES:**    **PERFORMANCE INDICATORS:**    **Goal(s)**    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

	<b><u>PROGRAM OBJECTIVES:</u></b>	<b><u>PERFORMANCE INDICATORS:</u></b>	<b><u>Goal(s)</u></b>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
<b>WORKLOAD:</b>	1. Administer/Manage active Development Agreements	# of annual reviews of all development agreements	3	7	7	9	10	11
	2. Conduct ongoing business retention calls.	# of business retention visits	3	24	28	24	24	24
	3. Maintain the ability to respond rapidly to site selection RFP's.	# of Development Agreements entered into	3	0	2	0	1	3
		RFP's responded to	3	16	16	23	18	15
	4. Attend and participate in appropriate trade shows.	# of attended retail industry trade shows	3	1	1	1	1	1
5. Create, implement, manage, and evaluate Tax Incremental Finance Districts.	# of TID's created or amended	3	0	0	0	0	0	
<b>EFFICIENCY &amp; EFFECTIVENESS:</b>	6. Track and document economic development activity, reporting results to city Council on an annual basis.	Tax Base Growth	3	-0.70%	-0.75%	0.28%	2.16%	2.00%
		# of Jobs Created	3	153	182	449	100	150
		Net increase in industrial and commercial square footage.	3	95,103	0	545,000	100,000	150,000
		# of industrial acreage sold	3	3.3	0	41	10	10
		# of new businesses	3	10	13	5	3	4
		# of business expansions	3	2	9	8	3	2
		Capital Investment	3	\$67M	\$64M	\$889M	\$50M	\$10M
	7. Downtown Development Activity	# of public improvement projects downtown.*	3	2	1	0	0	1
		# of promotions undertaken downtown.*	3	9	10	10	10	10
		# of new downtown businesses.*	3	3	9	16	14	10
		# units per year. Upper floor housing	3	28	0	0	0	2
	8. Track and document economic development activity, reporting results to city Council on an annual basis.	# of jobs gained downtown.*	3	9	197	82	25	10
		# of façade renovations completed downtown.*	3	5	2	1	4	2
	# of building rehabs downtown.*	3	5	2	0	1	1	

\*State fiscal calendar data July to June.

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***DEPARTMENT – FINANCE &  
ADMINISTRATIVE SERVICES***

**General Fund**

**Divisions & Programs:**

*City Clerk/Treasurer, City Assessor, Accounting & Purchasing, Contingency Fund, Cable T.V. Advisory Committee, Finance and Insurance*

**General Fund**

**Divisions & Programs:**

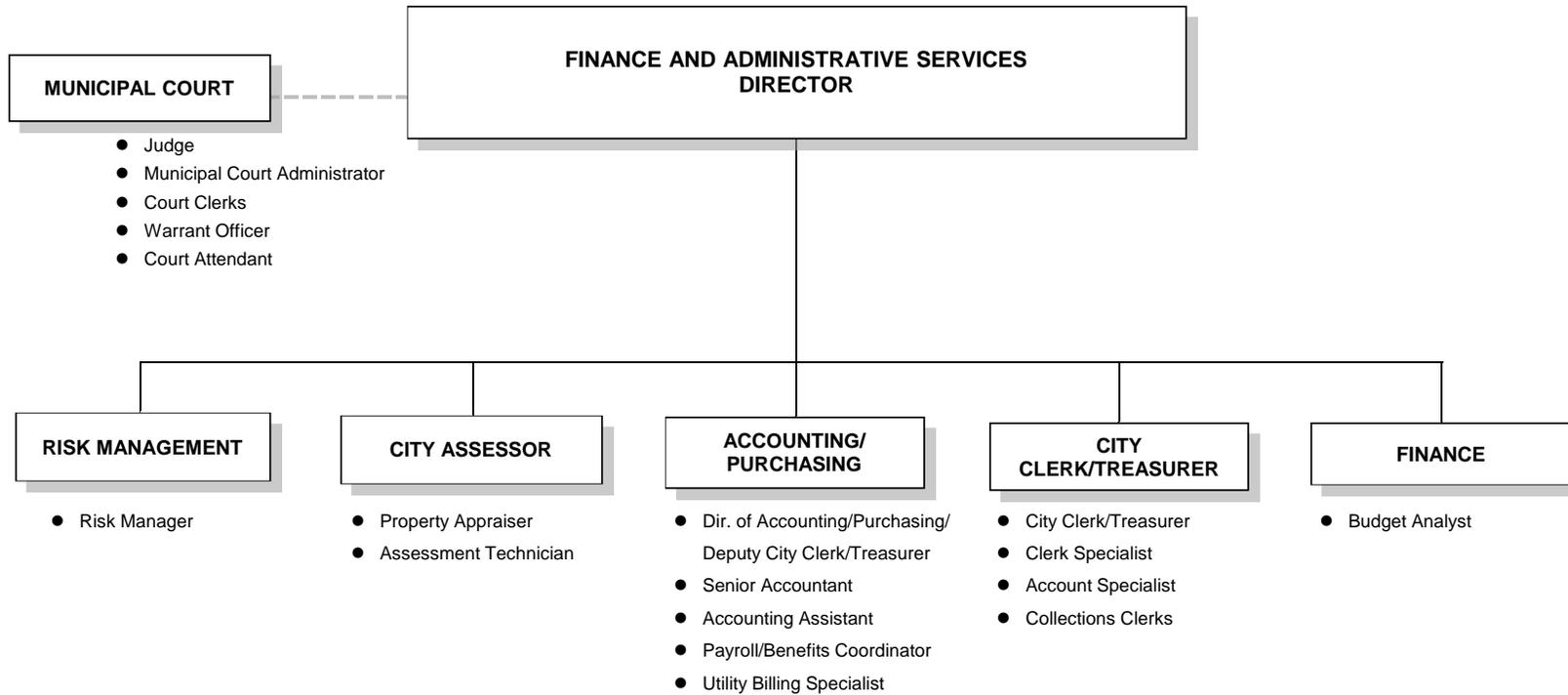
*Municipal Court*

***Internal Services Fund:***

***Municipal Insurance***

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED
GENERAL FUND	\$1,918,133	\$1,849,961	\$1,921,946	\$2,103,837	\$918,401	\$2,102,171	\$2,392,322
INTERNAL SERVICE	\$1,520,911	\$1,653,480	\$1,508,846	\$1,698,464	\$1,061,343	\$1,676,851	\$1,699,055
TOTAL	\$3,439,044	\$3,503,441	\$3,430,792	\$3,802,301	\$1,979,744	\$3,779,022	\$4,091,377

**CITY OF БЕЛОIT, WISCONSIN  
FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT  
ORGANIZATIONAL CHART  
2017**



# ***DEPARTMENT – FINANCE & ADMINISTRATIVE SERVICES***

## *General Fund*

### *City Clerk Division Description:*

By serving the citizens of Beloit through a variety of services, the City of Beloit Clerk's office is the gateway to open and accessible government. The office consists of the Clerk and two Deputy Clerk's, who provide to be a valuable and dependable resource for information and services provided by the City of Beloit. Under Wisconsin State Statutes 62.09(11), the Clerk is an appointed officer of the City charged with many responsibilities, beginning with the care and custody of the corporate seal and all records of the city.

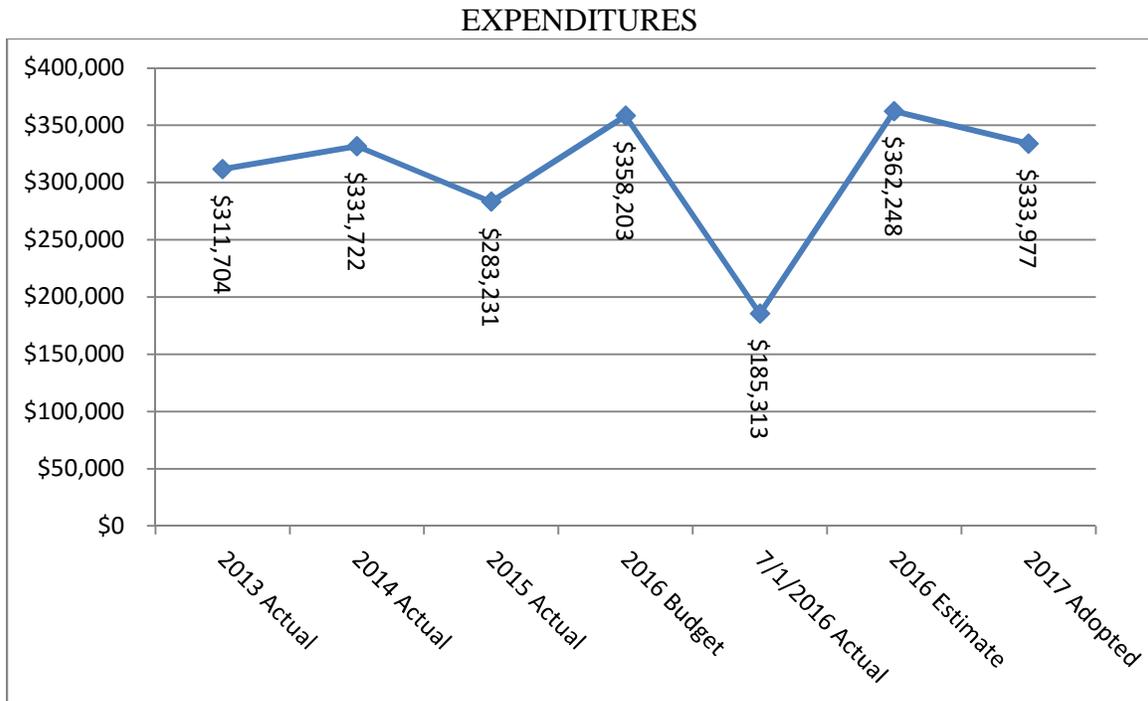
**CITY COUNCIL SUPPORT:** The Clerk's Office provides support to the City Council through the preparation and legal posting of agendas, council packets, and minutes; parliamentary procedure; and meeting management. The permanent records for the City dating back into the 1800's are safely stored in our office. The Clerk also assists candidates seeking this elected office and administers the oath of office to those elected. The Clerk's office also provides support to the Alcohol Beverage License Control Commission and the Board of Review.

**CODE OF ORDINANCES:** The office maintains the City's Municipal Code of Ordinances and all resolutions, contracts, agreements, and other documents processed through official City actions. We post all committee, commission, and board meeting agendas and file and maintain meeting minutes of the same.

**INFORMATION & DIRECTORY:** As the keeper of permanent record, contracts and resolutions, the Clerk facilitates and complies with all open records requests that come through this office. The clerk shall keep all records in the clerk's office open to inspection during regular hours of operation. The Clerk's Office publishes the official City Information Directory annually and updates portions of the City's official website. The Clerk's Office also answers the City's telephone switchboard and provides accurate information both in person, over the phone and electronically.

**ELECTIONS:** State Statutes Chapters 5-12 prescribes the role of the Clerk in election Administration. The office organizes and administers all local elections, utilizing nine polling places located conveniently throughout the City. The office is responsible for maintaining accurate and current voter registration records and works closely with the Government Accountability Board to make sure elections are open, fair and transparent to make certain that all voters who cast a ballot have their vote count.

**LICENSING:** It is the Clerk’s responsibility to process applications and issue licenses to all establishments where alcohol is temporarily or regularly sold, served, possessed, and/or consumed within the City, as well as Operator/Bartender licenses to those individuals who work in such establishments. In addition to alcohol, other various licenses are issued by the Clerk: tree trimmers, jewelry dealers, secondhand dealers, movie theaters, cigarette sellers, fireworks vendors, solid waste transporters, outdoor vendors, door-to-door salespersons, junkyard operators, mobile home parks, sidewalk cafes, and wireless communication facilities. Downtown Parking Permits and Boat Launch Permits for Beloit’s public boat launch at Wooten Park are also available.



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>CITY CLERK</b>									
<b>LICENSES &amp; PERMITS</b>									
1611100 4110 CLASS A BEER LICENSE	(\$5,595)	(\$6,777)	(\$7,336)	(\$6,825)	(\$8,115)	(\$8,615)	<b>(\$7,950)</b>	(\$1,125)	16.48%
1611100 4111 CLASS B BEER	(\$2,117)	(\$1,833)	(\$2,183)	(\$2,300)	(\$2,208)	(\$2,300)	<b>(\$2,300)</b>	\$0	0.00%
1611100 4112 CLASS B BEER - SPECIAL EVENT	(\$451)	(\$602)	(\$477)	(\$495)	(\$446)	(\$495)	<b>(\$495)</b>	\$0	0.00%
1611100 4114 CLASS A BEER & LIQUOR	(\$13,385)	(\$14,863)	(\$15,295)	(\$15,375)	(\$15,375)	(\$15,357)	<b>(\$14,350)</b>	\$1,025	-6.67%
1611100 4115 CLASS B BEER & LIQUOR	(\$39,888)	(\$72,975)	(\$62,985)	(\$37,500)	(\$24,585)	(\$37,610)	<b>(\$41,875)</b>	(\$4,375)	11.67%
1611100 4118 OPERATOR'S LICENSE	(\$27,675)	(\$11,061)	(\$33,323)	(\$10,500)	(\$6,560)	(\$10,500)	<b>(\$29,200)</b>	(\$18,700)	178.10%
1611100 4119 CIGARETTES LICENSE	(\$5,010)	(\$4,500)	(\$4,000)	(\$4,100)	(\$4,000)	(\$4,100)	<b>(\$4,100)</b>	\$0	0.00%
1611100 4123 AMUSEMENT LICENSE	(\$4,277)	(\$2,616)	(\$3,960)	(\$2,680)	(\$2,703)	(\$2,703)	<b>(\$2,680)</b>	\$0	0.00%
1611100 4126 MOBILE HOME PARK LICENSE	(\$300)	(\$300)	(\$300)	(\$300)	(\$300)	(\$300)	<b>(\$300)</b>	\$0	0.00%
1611100 4127 JUNK YARD LICENSE	(\$50)	(\$50)	\$0	(\$50)	\$0	(\$50)	<b>(\$50)</b>	\$0	0.00%
1611100 4128 SECOND HAND STORE LICENSE	(\$238)	(\$347)	(\$348)	(\$230)	(\$134)	(\$230)	<b>(\$230)</b>	\$0	0.00%
1611100 4129 PARKING PERMIT	(\$100)	(\$200)	(\$50)	(\$500)	\$0	(\$50)	<b>(\$50)</b>	\$450	-90.00%
1611100 4164 TREE TRIMMING PERMIT	(\$350)	(\$350)	(\$450)	(\$500)	(\$400)	(\$500)	<b>(\$500)</b>	\$0	0.00%
1611100 4167 DOOR TO DOOR SALESPERSONS	(\$1,104)	(\$1,715)	(\$958)	(\$770)	(\$577)	(\$770)	<b>(\$770)</b>	\$0	0.00%
1611100 4168 SOLID WASTE COLLECTOR	(\$1,050)	(\$1,175)	(\$1,100)	(\$1,175)	(\$75)	(\$975)	<b>(\$975)</b>	\$200	-17.02%
1611100 4231 MISCELLANEOUS FEES	\$0	(\$1,112)	(\$600)	(\$1,200)	\$0	\$0	<b>\$0</b>	\$1,200	-100.00%
<b>DEPARTMENTAL EARNING</b>									
1611100 4506 COPY FEES	\$2	(\$2)	(\$22)	(\$10)	\$0	(\$10)	<b>(\$10)</b>	\$0	0.00%
<b>TOTAL REVENUES</b>	<b>(\$101,588)</b>	<b>(\$120,478)</b>	<b>(\$133,387)</b>	<b>(\$84,510)</b>	<b>(\$65,478)</b>	<b>(\$84,565)</b>	<b>(\$105,835)</b>	<b>(\$21,325)</b>	<b>25.23%</b>
<b>PERSONNEL SERVICES</b>									
1611100 5110 REGULAR PERSONNEL	\$161,948	\$167,915	\$172,269	\$182,183	\$90,371	\$174,831	<b>\$174,250</b>	(\$7,933)	-4.35%
1611100 5130 EXTRA PERSONNEL	\$385	\$46,729	\$14,245	\$48,000	\$23,521	\$49,864	<b>\$27,500</b>	(\$20,500)	-42.71%
1611100 5150 OVERTIME	\$891	\$4,014	\$2,508	\$5,000	\$1,988	\$4,500	<b>\$2,500</b>	(\$2,500)	-50.00%
1611100 5191 WISCONSIN RETIREMENT FUND	\$10,844	\$12,035	\$11,504	\$12,218	\$5,667	\$11,825	<b>\$12,019</b>	(\$199)	-1.63%
1611100 519301 SOCIAL SECURITY	\$10,077	\$10,841	\$10,792	\$14,411	\$5,677	\$14,128	<b>\$12,599</b>	(\$1,812)	-12.57%
1611100 519302 MEDICARE	\$2,357	\$2,535	\$2,524	\$3,352	\$1,328	\$3,286	<b>\$2,912</b>	(\$440)	-13.13%
1611100 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$53,026	\$43,028	\$39,121	\$40,156	\$35,941	\$51,746	<b>\$54,154</b>	\$13,998	34.86%
1611100 5195 LIFE INSURANCE	\$730	\$792	\$843	\$888	\$367	\$683	<b>\$643</b>	(\$245)	-27.59%
<b>CONTRACTUAL SERVICE</b>									
1611100 5215 COMPUTER/OFFICE EQUIP MAIN.	\$8,283	\$8,725	\$3,589	\$3,700	\$3,831	\$3,831	<b>\$3,700</b>	\$0	0.00%
1611100 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$3,750	\$323	\$1,761	\$3,300	\$20	\$2,800	<b>\$4,550</b>	\$1,250	37.88%
1611100 5225 PROFESSIONAL DUES	\$285	\$340	\$325	\$515	\$130	\$390	<b>\$390</b>	(\$125)	-24.27%
1611100 5231 OFFICIAL NOTICES&PUBLICATIONS	\$9,949	\$10,403	\$9,348	\$10,800	\$3,725	\$10,800	<b>\$10,800</b>	\$0	0.00%
1611100 5232 DUPLICATING & DRAFTING	\$11,905	\$10,538	\$6,170	\$12,200	\$4,903	\$12,200	<b>\$10,600</b>	(\$1,600)	-13.11%
1611100 5240 CONTRACTED SERV-PROFESSIONAL	\$2,719	\$2,874	\$1,663	\$5,800	\$3,075	\$5,235	<b>\$4,740</b>	(\$1,060)	-18.28%
1611100 5241 CONTRACTED SERV-LABOR	\$25,213	\$0	\$0	\$2,400	\$0	\$2,400	<b>\$2,200</b>	(\$200)	-8.33%
1611100 5244 OTHER FEES	\$200	\$112	\$140	\$200	\$150	\$210	<b>\$210</b>	\$10	5.00%
1611100 5251 AUTO & TRAVEL	\$797	\$787	\$327	\$1,000	\$118	\$700	<b>\$700</b>	(\$300)	-30.00%
1611100 5271 TELEPHONE - LOCAL	\$1,614	\$2,186	\$1,258	\$1,615	\$248	\$650	<b>\$1,075</b>	(\$540)	-33.44%
<b>MATERIALS &amp; SUPPLIES</b>									
1611100 5331 POSTAGE & EXPRESS MAIL	\$2,230	\$2,516	\$1,446	\$4,000	\$1,368	\$5,310	<b>\$2,970</b>	(\$1,030)	-25.75%
1611100 5332 OFFICE/COMP EQUIP & SUPPLIES	\$4,101	\$4,429	\$2,897	\$5,500	\$2,725	\$5,500	<b>\$4,500</b>	(\$1,000)	-18.18%
1611100 5351 BOOKS & SUBSCRIPTIONS	\$0	\$0	\$156	\$165	\$159	\$159	<b>\$165</b>	\$0	0.00%
<b>FIXED EXPENSES</b>									
1611100 5411 RENT/BUILD	\$400	\$600	\$345	\$800	\$0	\$1,200	<b>\$800</b>	\$0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$311,704</b>	<b>\$331,722</b>	<b>\$283,231</b>	<b>\$358,203</b>	<b>\$185,313</b>	<b>\$362,248</b>	<b>\$333,977</b>	<b>(\$24,226)</b>	<b>-6.76%</b>
<b>NET TOTAL</b>	<b>\$210,116</b>	<b>\$211,244</b>	<b>\$149,844</b>	<b>\$273,693</b>	<b>\$119,835</b>	<b>\$277,683</b>	<b>\$228,142</b>	<b>(\$45,551)</b>	<b>-16.64%</b>

**BUDGET MODIFICATIONS:** There is a decrease in extra personnel due to just 2 elections in 2017.

PERFORMANCE MEASURES

DEPARTMENT: FINANCE & ADMINISTRATIVE SERVICES

DIVISION: City Clerk

<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
1. Adhere to state and city open records policies; maintain city records efficiently and effectively	# of documents scanned into document imaging system	6	297	250	437	336	500
	# open records requests processed	6	6	8	19	10	10
	# of Statements of Economic Interest forms sent, processed, and filed	6	113	125	110	111	118
2. Administer election process and assist citizens with voter registration and ballot access	# of Elections administered	6	2	4	2	4	2
	# of polling places	6	9	9	9	9	9
	# of registered voters	6	17,047	18,500	17,149	18,750	18,750
	# of Election Official training sessions held	6	4	8	4	8	4
	# of Election Officials trained	6	160	175	177	200	225
	# of Special Registration Deputy training sessions	6	5	6	2-went online	0-online content	0-continue online
	# of Special Registration Deputies trained (2-year terms)	6	25	30	33	56	40
3. Promote lifelong learning for all staff	# of voter Registrations entered into SVRS	6	31	520	101	3,250	200
	# of hours of job-related training and classes	2	na	na	51	80	90
	# of professional conferences and meetings attended	2	6	6	6	8	10
	# of meetings with civic groups to promote city services and understanding of municipal government	2	2	2	2	5	5
4. Administer annual licensing processes	# of city, county, and professional committees in which staff participate	2	1	2	2	2	2
	Total # of license applications processed and issued	1 & 4	695	500	717	341	700
5. Coordinate annual Board of Review process	Implement License Manager Software & import all current records	6	na	na	na	na	1
	# of Board of Review (BOR) members trained	2	0	7	4	5	7
	# of BOR notices of intent to file received	3	9	10	1	4	3
	# of cases heard by BOR	3	4	5	0	2	3
6. Act as an information resource for citizens	# of notices of determination mailed by Clerk	6	12	5	0	4	3
	Publish Official City Information Directory 1-2 times annually	2 & 6	1	2	1	2	1
7. Coordinate and provide support to the City Council	Implement Agenda management Software beginning with City Council and Alcohol Beverage License Control Committee(ABLCC)	6	na	na	na	na	2
	# of regular City Council agendas and packets produced and published	2 & 6	24	24	23	24	24
	# of special City Council agendas and packets produced and published	2 & 6	11	10	22	12	10
	# of City Council workshop notices and/or packets produced and published	2 & 6	37	20	34	30	20
8. Provide support and guidance to City Council and Municipal Judge candidates for Spring Election	# of Council seats available	1, 2 & 6	4	4	3	4	3
	# of Council Nomination Packets produced	6	10	12	15	12	9
	# of residents who submit the Council nomination paperwork and gain ballot access	6	3	7	5	6	4
	# of Municipal Judge Nomination Packets produced	1, 2 & 6	0	0	0	1	0

**PROGRAM OBJECTIVES:**    **PERFORMANCE INDICATORS:**    **Goal(s)**    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

				2013	2014	2015	2016	2017
				Actual	Actual	Actual	Target	Target
<b>WORKLOAD:</b>		# of residents who submit the Municipal Judge nomination paperwork and gain ballot access	<b>1, 2 &amp; 6</b>	0	0	0	1	0
		# of Campaign Finance Classes held by Clerk	<b>2 &amp; 6</b>	0	1	1	1	1
		# of Campaign Finance Reports filed with Clerk	<b>2 &amp; 6</b>	2	4	2	4	2
		# of Council and Municipal Judge candidate signatures verified	<b>6</b>	760	1,575	678	1,212	750
	9. Provide support to the Alcohol Beverage License Control Committee (ABLCC)	# of ABLCC notices, agendas, and packets published and posted	<b>1-3 &amp; 6</b>	11	12	12	11	12
<b>EFFICIENCY &amp; EFFECTIVENESS:</b>	10. Efficient support to City Council, ABLCC, and Board of Review	% of agenda packets available on scheduled date & time	<b>1-4 &amp; 6</b>	100%	100%	100%	100%	100%
		% of meeting minutes completed within one week of the meeting	<b>6</b>	100%	100%	100%	92%	100%
	11. Adherence to open meeting and public records laws	% of Council public meeting notices posted and published at least 24 hours before meeting	<b>1-4 &amp; 6</b>	100%	100%	100%	100%	100%
		% of open records requests processed within 10 days of receipt	<b>1-4 &amp; 6</b>	100%	100%	100%	100%	100%

**CITY COUNCIL GOALS:**

- 1. Create and sustain safe and healthy neighborhoods.**
- 2. Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
- 3. Create and sustain economic and residential growth.**
- 4. Create and sustain a high quality of life.**
- 5. Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
- 6. Create and sustain a positive image, enhance communications and engage the community.**

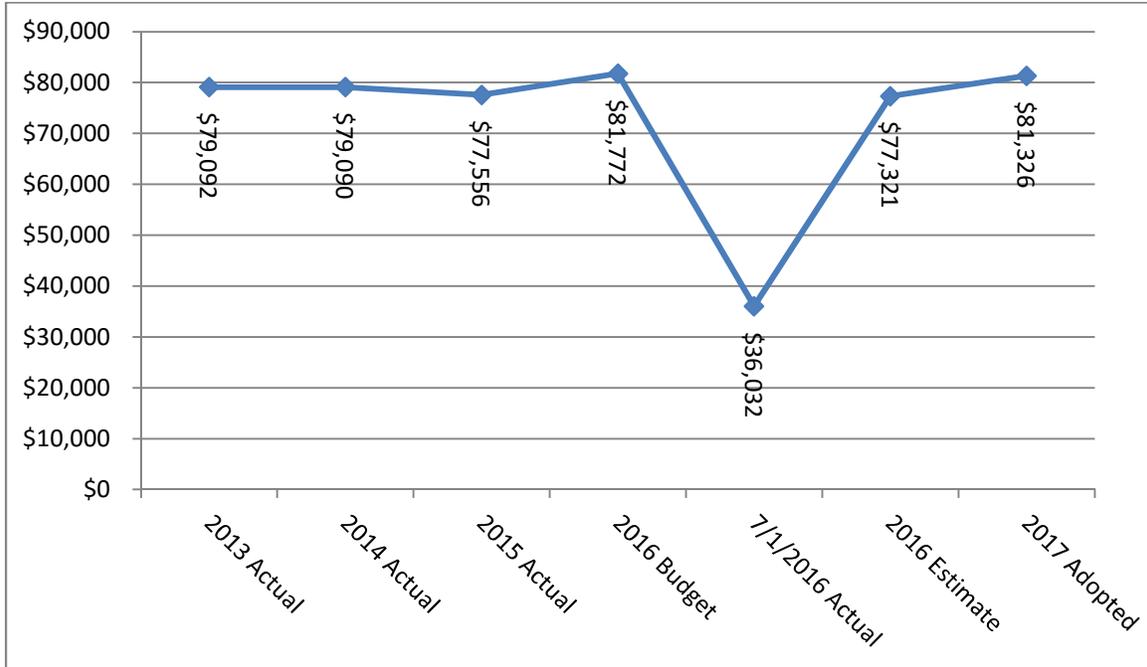
# ***DEPARTMENT – FINANCE & ADMINISTRATIVE SERVICES***

## *General Fund*

### *Treasury Division Description:*

The Treasury Division provides exceptional customer service needs to our citizenry, conducts monetary transactions with efficiency, integrity and professionalism in accordance with Federal, State and Local laws/ordinances governing the receipt, handling and depositing of City funds. They maintain and work with the City’s automated billing system in order to timely generate monthly utility statements. The Treasury Division is also responsible for billing of all special charges/assessments and other City services. The Treasury Division calculates, finalizes and mails the property tax statements and prepares the annual tax rolls for review by citizenry. The Treasury Division monitors all tax collections and performs timely settlements with the Rock County Treasurer. The Treasury Division also works with very diligently with the collection agencies in an effort to increase revenue due on delinquent accounts.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
TREASURY									
TAXES									
1611600 4050 MOBILE TAX	(\$13,462)	(\$12,869)	(\$12,541)	(\$15,000)	(\$8,437)	(\$15,000)	(\$15,000)	\$0	0.00%
LICENSES & PERMITS									
1611600 4170 DOG LICENSE	(\$8,183)	\$3,106	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1611600 4171 DEL DOG	(\$1,810)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
FINES & FORFEITURES									
1611600 4241 NSF	(\$90)	\$0	(\$90)	\$0	(\$120)	(\$120)	(\$120)	(\$120)	100.00%
1611600 4279 TAX PENALTY	(\$148,132)	(\$109,182)	(\$88,020)	(\$110,000)	(\$37,787)	(\$90,000)	(\$90,000)	\$20,000	-18.18%
DEPARTMENTAL EARNING									
1611600 4516 PROPERTY TRANSFER CERTIFICATES	(\$18,330)	(\$18,836)	(\$20,970)	(\$15,000)	(\$7,016)	(\$14,000)	(\$14,000)	\$1,000	-6.67%
1611600 4529 FLAGS	(\$61)	\$193	\$51	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES	(\$190,068)	(\$137,588)	(\$121,570)	(\$140,000)	(\$53,360)	(\$119,120)	(\$119,120)	\$20,880	-14.91%
PERSONNEL SERVICES									
1611600 5110 REGULAR PERSONNEL	\$25,688	\$26,269	\$28,260	\$28,206	\$14,264	\$28,206	\$28,423	\$217	0.77%
1611600 5150 OVERTIME	\$350	\$248	\$37	\$250	\$0	\$250	\$250	\$0	0.00%
1611600 5191 WISCONSIN RETIREMENT FUND	\$1,734	\$1,858	\$1,924	\$1,831	\$942	\$1,831	\$1,950	\$119	6.50%
1611600 519301 SOCIAL SECURITY	\$1,614	\$1,645	\$1,745	\$1,688	\$879	\$1,688	\$1,769	\$81	4.80%
1611600 519302 MEDICARE	\$378	\$384	\$408	\$394	\$206	\$394	\$409	\$15	3.81%
1611600 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$11,722	\$11,136	\$9,378	\$8,749	\$4,506	\$8,749	\$9,015	\$266	3.04%
1611600 5195 LIFE INSURANCE	\$95	\$111	\$120	\$126	\$64	\$126	\$132	\$6	4.76%
CONTRACTUAL SERVICE									
1611600 5215 COMPUTER/OFFICE EQUIP MAIN.	\$3,085	\$3,509	\$3,384	\$4,100	\$1,269	\$4,100	\$4,100	\$0	0.00%
1611600 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$2,380	\$334	\$2,527	\$2,800	\$0	\$0	\$2,800	\$0	0.00%
1611600 5225 PROFESSIONAL DUES	\$372	\$292	\$292	\$392	\$110	\$392	\$392	\$0	0.00%
1611600 5232 DUPLICATING & DRAFTING	\$1,534	\$1,103	\$894	\$1,400	\$408	\$1,200	\$1,200	(\$200)	-14.29%
1611600 5241 CONTRACTED SERV-LABOR	\$3,006	\$4,000	\$3,500	\$4,000	\$143	\$4,000	\$4,000	\$0	0.00%
1611600 5244 OTHER FEES	\$15,319	\$14,090	\$13,930	\$15,100	\$11,287	\$15,000	\$15,100	\$0	0.00%
1611600 5245 BAD DEBT EXPENSE	\$0	\$36	\$67	\$500	\$117	\$200	\$200	(\$300)	-60.00%
1611600 5248 ADVERTISING,MARKETING,PROMOS	\$269	\$779	\$0	\$300	\$235	\$250	\$250	(\$50)	-16.67%
1611600 5251 AUTO & TRAVEL	\$409	\$703	\$536	\$600	\$139	\$600	\$600	\$0	0.00%
1611600 5271 TELEPHONE - LOCAL	\$1,374	\$1,621	\$1,157	\$1,376	\$243	\$675	\$1,076	(\$300)	-21.80%
MATERIALS & SUPPLIES									
1611600 5331 POSTAGE	\$6,794	\$6,893	\$6,692	\$7,300	\$427	\$7,000	\$7,000	(\$300)	-4.11%
1611600 5332 OFFICE/COM	\$2,969	\$2,501	\$2,706	\$2,660	\$792	\$2,660	\$2,660	\$0	0.00%
TOTAL EXPENDITURES	\$79,092	\$79,090	\$77,556	\$81,772	\$36,032	\$77,321	\$81,326	(\$446)	-0.55%
NET TOTAL	(\$110,976)	(\$58,498)	(\$44,014)	(\$58,228)	(\$17,329)	(\$41,799)	(\$37,794)	\$20,434	-35.09%

BUDGET MODIFICATIONS: No significant changes for 2017.

PERFORMANCE MEASURES

DEPARTMENT: FINANCE & ADMINISTRATIVE SERVICES

DIVISION: Treasury

<i>PROGRAM OBJECTIVES:</i>		<i>PERFORMANCE INDICATORS:</i>	<i>Goal(s)</i>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. To ensure the timely billing and collection of all miscellaneous receivables including but not limited to personal property taxes due to the City.	The processing of all Request for Billing documents within 48 hours of receipt of request. To actively pursue collection of all aged receivables.	2	100 – 150 invoices generated and mailed within 48 hours of receipt of request for billing	100-150 invoices generated and mailed within 48 hours of receipt of Request for Billing	100-150 invoices generated and mailed within 48 hours of receipt of Request for Billing	75-100 reduction due to compliance by customers	75-100 reduction due to compliance by customers
	2. Commit to lifelong learning by enabling staff the opportunity to attend seminars/conference to enhance their professional growth. Attendance at seminars/conference can be used by the City Treasurer and Deputy as credits towards obtaining and or renewal of the State "Municipal Treasurer of Wisconsin" and/or National "Public Finance Administrator" credentials for certifications.	Certification as a "Municipal Treasurer of Wisconsin" and/or if required "Certified Public Finance Administrator".	2	1 - Deputy and Treasurer attended at the State Level	1 - Deputy and Treasurer attended at the State Level	1 - Deputy and Treasurer attended at the State Level	Treasurer only attending State & National level conference	Deputy Treasurer will begin attending Treasurer institute in Green Bay
	2. Commit to lifelong learning by enabling staff the opportunity to attend seminars/conference to enhance their professional growth. Experience and attendance required by Deputy and City Treasurer to obtain and renew certification as "Municipal Treasurer".	Attendance at the MTAW (Municipal Treasurers Association of Wisconsin) Spring and Fall conference held in the State of Wisconsin.	2	1 - Deputy and Treasurer both attended the MTAW (Municipal Treasurers Association of Wisconsin) conference in Waukesha	1 - Deputy and Treasurer both attended the MTAW (Municipal Treasurers Association of Wisconsin) conference in Pewaukee	1 - Deputy and Treasurer both attended the MTAW (Municipal Treasurers Association of Wisconsin) conference in Waukesha	Treasurer renewed her certified Public Treasurer of Wisconsin	Treasurer will renew her certified Public Finance Administrator
	3. To ensure timely billing and collection of all miscellaneous receivables. Also collections of delinquent personal property taxes due to the City.	To generate and mail out ageing receivable reports to each department by 10 <sup>th</sup> of each month. And to collect any additional information said department might have to assist in the collection of said receivable owed to the City.	6	Met targeted goal each month	Met targeted goal each month	Met targeted goal each month	Met targeted goal each month	Met targeted goal each month
	4. To ensure accurate and timely tax settlements with the Rock County Treasurer.	Coordinate with Finance Director the timely preparation, balancing and filing of the five (5) tax settlements with Rock County	5	All 5 deadlines met in a timely manner	All 5 deadlines met in a timely manner	All 5 deadlines met in a timely manner	All 5 deadlines met in a timely manner	All 5 deadlines met in a timely manner
	5. Timely submission of all tax documents and reports to the Wisconsin Department of Revenue as statutory required .	Zero contact from Wisconsin Department requesting documents and/or reports.	6	Met statutory deadline	Met statutory deadline	Met statutory deadline	Met statutory deadline	Met statutory deadline

**PROGRAM OBJECTIVES: PERFORMANCE INDICATORS: Goal(s)**

			2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target	
EFFICIENCY & EFFECTIVENESS:	6. To calculate, print and mail tax statements by the 17th of December. To work closely with the County Treasurer's office to ensure proper crediting of all tax payments. To mail timely to ensure that the taxpayers are allowed afforded the maximum amount of time to pay their property taxes prior to the end of the fiscal year.	Limited complaints from taxpayers regarding receipt of property tax bills and/or the timely posting of said property tax payments.	6	Met statutory deadline				
	7. Conduct bi-annual random audits on all entities within the City for compliance of the cash handling policy. Continue to educate staff on changes in theft and fraud prevention.	Complete compliance of the City's cash handling procedures and zero discrepancies encountered while conducting cash counts. Continually educate cash custodians on any new laws effecting the handling of currency, detection of counterfeiting and any new currency designs.	2	Complete random audits in each department once annually and follow up with those with recommendations for improvement	Complete random audits in each department once annually and follow up with those with recommendations for improvement	Complete random audits in each department once annually and follow up with those with recommendations for improvement	Complete random audits in each department once annually and follow up with those with recommendations for improvement	Complete random audits in each department once annually and follow up with those with recommendations for improvement

**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
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5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
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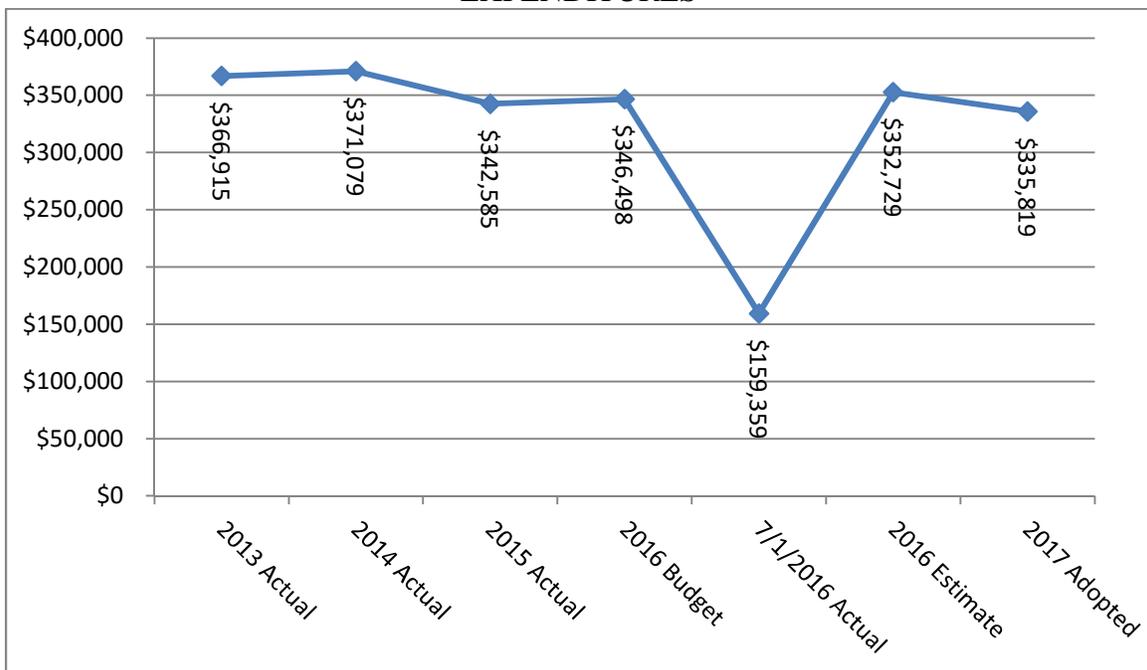
# ***DEPARTMENT – FINANCE & ADMINISTRATIVE SERVICES***

## *General Fund*

### *Municipal Court Division Description:*

The Municipal Court Division hears local ordinance violations including: traffic and parking violations, loitering and curfew violations, battery, noise violations, discharging firearms within city limits, trash and debris violations, weeds and tall grass, furnishing alcohol to minors, unsanitary conditions/public health nuisances, exterior and interior property maintenance violations, etc. They may issue warrants, summons, subpoenas and other court documents. The Municipal Court works in conjunction with the Rock County Circuit Court, Law Enforcement Agencies, the Wisconsin State Department of Motor vehicles, and other various City Departments. They process legal records, provide related information to other courts, Department of Transportation, Police Departments, Tax Refund Intercept Program, and to all other interested parties. They prepare court dockets, monitor and update the status of cases, carry out orders made by the Municipal Judge such as suspending driver’s licenses or commitment, prepare Department of Transportation paperwork, and deal with the payments and receipts of fines and forfeitures. The Municipal Court serves check summons and issues court dates; they also send out and follow up on all commitments.

**EXPENDITURES**



			2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
			ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
MUNICIPAL COURT											
FINES & FORFEITURES											
1611200	4201	MUNICIPAL COURT COSTS	(\$133,681)	(\$133,892)	(\$143,451)	(\$130,000)	(\$56,367)	(\$130,000)	<b>(\$130,000)</b>	\$0	0.00%
1611200	4214	NON-TRAFFIC FINES & FORFEITS	(\$365,540)	(\$319,941)	(\$309,510)	(\$320,000)	(\$125,014)	(\$280,000)	<b>(\$280,000)</b>	\$40,000	-12.50%
1611200	4216	PARKING FINES	(\$191,435)	(\$252,669)	(\$166,919)	(\$257,000)	(\$53,703)	(\$200,000)	<b>(\$200,000)</b>	\$57,000	-22.18%
1611200	4222	TRAFFIC FINES & FORFEITURES	(\$196,755)	(\$165,273)	(\$145,435)	(\$170,000)	(\$59,351)	(\$170,000)	<b>(\$170,000)</b>	\$0	0.00%
1611200	4231	MISCELLANEOUS FEES	(\$3,698)	(\$2,389)	\$5,895	\$0	(\$60,764)	\$0	<b>\$0</b>	\$0	0.00%
1611200	4232	WARRANT SERVICE FEES	(\$60,615)	(\$57,033)	(\$59,631)	(\$60,000)	(\$23,377)	(\$60,000)	<b>(\$60,000)</b>	\$0	0.00%
		TOTAL REVENUES	<u>(\$951,724)</u>	<u>(\$931,197)</u>	<u>(\$819,051)</u>	<u>(\$937,000)</u>	<u>(\$378,575)</u>	<u>(\$840,000)</u>	<b><u>(\$840,000)</u></b>	<u>\$97,000</u>	<u>-10.35%</u>
PERSONNEL SERVICES											
1611200	5110	REGULAR PERSONNEL	\$148,234	\$155,279	\$144,287	\$128,204	\$63,759	\$128,000	<b>\$137,439</b>	\$9,235	7.20%
1611200	5120	PART TIME PERSONNEL	\$66,845	\$67,113	\$67,647	\$69,050	\$29,378	\$69,050	<b>\$68,867</b>	(\$183)	-0.27%
1611200	5130	EXTRA PERSONNEL	\$3,870	\$3,854	\$3,786	\$5,289	\$1,852	\$4,700	<b>\$4,775</b>	(\$514)	-9.72%
1611200	5191	WISCONSIN RETIREMENT FUND	\$12,246	\$13,134	\$12,292	\$10,425	\$4,850	\$10,000	<b>\$11,915</b>	\$1,490	14.29%
1611200	519301	SOCIAL SECURITY	\$13,581	\$14,021	\$13,375	\$12,311	\$5,882	\$12,000	<b>\$13,071</b>	\$760	6.17%
1611200	519302	MEDICARE	\$3,177	\$3,279	\$3,128	\$3,088	\$1,376	\$3,000	<b>\$2,989</b>	(\$99)	-3.21%
1611200	5194	HOSPITAL/SURG/DENTAL INSURANCE	\$69,168	\$86,143	\$69,196	\$65,637	\$40,972	\$74,504	<b>\$45,064</b>	(\$20,573)	-31.34%
1611200	5195	LIFE INSURANCE	\$935	\$841	\$889	\$957	\$261	\$950	<b>\$541</b>	(\$416)	-43.47%
CONTRACTUAL SERVICE											
1611200	5223	SCHOOLS, SEMINARS, & CONFERENCES	\$1,292	\$1,403	\$1,136	\$1,300	\$2,104	\$3,300	<b>\$3,300</b>	\$2,000	153.85%
1611200	5225	PROFESSIONAL DUES	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1611200	5232	DUPLICATING & DRAFTING	\$3,716	(\$2,014)	\$2,454	\$3,000	\$649	\$3,000	<b>\$3,000</b>	\$0	0.00%
1611200	5244	OTHER FEES	\$29,856	\$14,634	\$13,764	\$33,500	\$4,542	\$33,500	<b>\$33,500</b>	\$0	0.00%
1611200	5251	AUTO & TRAVEL	\$3,585	\$2,611	\$2,680	\$3,000	\$1,217	\$3,000	<b>\$3,000</b>	\$0	0.00%
1611200	5257	COMPUTER SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1611200	5271	TELEPHONE - LOCAL	\$1,863	\$2,188	\$1,395	\$1,562	\$326	\$725	<b>\$1,358</b>	(\$204)	-13.06%
1611200	5281	INSURANCE-EMPLOYEE BONDS	\$0	\$0	\$0	\$175	\$0	\$0	<b>\$0</b>	(\$175)	-100.00%
MATERIALS & SUPPLIES											
1611200	5331	POSTAGE & EXPRESS MAIL	\$6,683	\$6,695	\$4,975	\$7,000	\$1,557	\$5,000	<b>\$5,000</b>	(\$2,000)	-28.57%
1611200	5332	OFFICE/COMP EQUIP & SUPPLIES	\$1,864	\$1,898	\$1,581	\$2,000	\$636	\$2,000	<b>\$2,000</b>	\$0	0.00%
		TOTAL EXPENDITURES	<u>\$366,915</u>	<u>\$371,079</u>	<u>\$342,585</u>	<u>\$346,498</u>	<u>\$159,359</u>	<u>\$352,729</u>	<b><u>\$335,819</u></b>	<u>(\$10,679)</u>	<u>-3.08%</u>
		NET TOTAL	<u><b>(\$584,809)</b></u>	<u><b>(\$560,118)</b></u>	<u><b>(\$476,466)</b></u>	<u><b>(\$590,502)</b></u>	<u><b>(\$219,215)</b></u>	<u><b>(\$487,271)</b></u>	<u><b>(\$504,181)</b></u>	<u><b>\$86,321</b></u>	<u><b>-14.62%</b></u>

**BUDGET MODIFICATIONS:** Revenue projections for traffic and non-traffic tickets have been reduced based on current trends.

**PERFORMANCE MEASURES**

DEPARTMENT: FINANCE & ADMINISTRATIVE SERVICES  
 DIVISION: Municipal Court

**PROGRAM OBJECTIVES:**    **PERFORMANCE INDICATORS:**    **Goal(s)**    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

		<b><u>Goal(s)</u></b>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target	
<b>WORKLOAD:</b>	1. Process arraignments.	# of arraignments entered.	<b>1</b>	8,923	6,940	6,022	4,484	4,500
	2. Process parking tickets.	# of Traffic Cases	<b>1</b>	7,843	4,172	3,111	2,147	2,200
		# of OWI Operating While Intoxicated Cases	<b>1</b>	124	98	125	94	100
		# of Non-traffic cases	<b>1</b>	2,687	2,040	2,786	1,758	1,760
3. Process suspensions timely.	% of total cases that resulted in default or plea of guilty	<b>1</b>	88%	86%	87%	87%	87%	
4. Process commitments timely.	% of total cases that were dismissed	<b>1</b>	7%	9%	8%	8%	8%	
<b>EFFICIENCY &amp; EFFECTIVENESS:</b>	5. Process defaults timely.	% of total cases that pleaded not guilty	<b>1</b>	5%	5%	5%	5%	5%
	6. Continue to increase and refine collections of delinquent parking, traffic, and code violation fines and forfeitures.	Amount of Tax intercept collections Court	<b>1</b>	\$108,882	\$96,931	\$73,190	\$55,181	\$56,000
		Amount of Tax intercept collections Parking	<b>1</b>	\$15,500	\$22,382	\$15,434	\$10,214	\$10,000

**CITY COUNCIL GOALS:**

- 1. Create and sustain safe and healthy neighborhoods.**
- 2. Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
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- 6. Create and sustain a positive image, enhance communications and engage the community.**

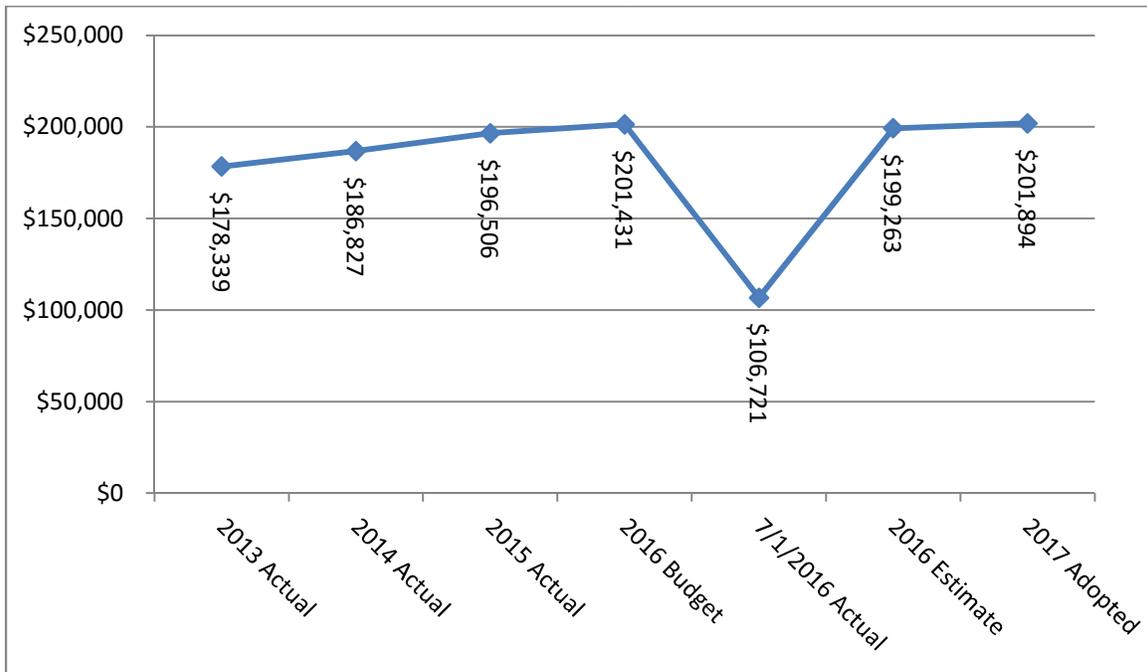
# ***DEPARTMENT – FINANCE & ADMINISTRATIVE SERVICES***

## *General Fund*

### *City Assessor Division Description:*

The Assessor Division is responsible for the equitable and efficient administration of the tax base for the City of Beloit. This division provides data, which is the basis of the Geographic Information System, and coordinates enhancements of the database with the Division of Engineering. The assessment staff supports Economic Development with real time estimates as well as property information. Following the annual assessment and budget process, the Assessor Division, in cooperation with the City Treasurer, plans, provides data, and assists with the generation of property tax bills.

### EXPENDITURES



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
ASSESSOR'S OFFICE									
1611300 451402 ASSESSOR/CAMA DATA	(\$25)	(\$20)	(\$0)	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES	(\$25)	(\$20)	(\$0)	\$0	\$0	\$0	\$0	\$0	0.00%
PERSONNEL SERVICES									
1611300 5110 REGULAR PERSONNEL	\$93,813	\$98,089	\$102,518	\$104,311	\$52,479	\$104,311	\$104,165	(\$146)	-0.14%
1611300 5130 EXTRA PERSONNEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1611300 5191 WISCONSIN RETIREMENT FUND	\$6,248	\$6,866	\$6,973	\$6,807	\$3,464	\$6,807	\$7,083	\$276	4.05%
1611300 519301 SOCIAL SECURITY	\$5,709	\$5,863	\$6,116	\$6,154	\$3,128	\$6,154	\$6,209	\$55	0.89%
1611300 519302 MEDICARE	\$1,335	\$1,371	\$1,430	\$1,439	\$732	\$1,439	\$1,453	\$14	0.97%
1611300 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$23,444	\$23,444	\$23,444	\$21,879	\$11,266	\$21,879	\$22,532	\$653	2.98%
1611300 5195 LIFE INSURANCE	\$210	\$265	\$313	\$323	\$172	\$323	\$447	\$124	38.39%
CONTRACTUAL SERVICE									
1611300 5211 VEHICLE EQUIP OPER. & MAINT.	\$497	\$1,269	\$1,450	\$644	\$174	\$450	\$908	\$264	40.99%
1611300 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$0	\$0	\$1,050	\$950	\$0	\$950	\$950	\$0	0.00%
1611300 5225 PROFESSIONAL DUES	\$275	\$295	\$275	\$275	\$100	\$275	\$275	\$0	0.00%
1611300 5232 DUPLICATING & DRAFTING	\$2,810	\$2,303	\$830	\$2,000	\$977	\$2,000	\$2,000	\$0	0.00%
1611300 5240 CONTRACTED SERV-PROFESSIONAL	\$24,000	\$29,100	\$47,193	\$50,000	\$31,658	\$50,000	\$50,000	\$0	0.00%
1611300 5241 CONTRACTED SERV-LABOR	\$15,959	\$12,463	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1611300 5251 AUTO & TRAVEL	\$101	\$175	\$45	\$250	\$0	\$175	\$250	\$0	0.00%
1611300 5271 TELEPHONE - LOCAL	\$1,504	\$1,753	\$1,622	\$1,820	\$345	\$900	\$1,244	(\$576)	-31.65%
MATERIALS & SUPPLIES									
1611300 5331 POSTAGE & EXPRESS MAIL	\$1,197	\$2,458	\$1,413	\$2,579	\$1,413	\$2,000	\$2,628	\$49	1.90%
1611300 5332 OFFICE/COMP EQUIP & SUPPLIES	\$1,202	\$1,113	\$1,835	\$1,750	\$813	\$1,600	\$1,750	\$0	0.00%
1611300 5351 BOOKS & SUBSCRIPTIONS	\$35	\$0	\$0	\$250	\$0	\$0	\$0	(\$250)	-100.00%
TOTAL EXPENDITURES	\$178,339	\$186,827	\$196,506	\$201,431	\$106,721	\$199,263	\$201,894	\$463	0.23%
<b>NET TOTAL</b>	<b>\$178,314</b>	<b>\$186,807</b>	<b>\$196,506</b>	<b>\$201,431</b>	<b>\$106,721</b>	<b>\$199,263</b>	<b>\$201,894</b>	<b>\$463</b>	<b>0.23%</b>

BUDGET MODIFICATIONS: No significant changes for 2017.

## PERFORMANCE MEASURES

DEPARTMENT: FINANCE & ADMINISTRATIVE SERVICES

DIVISION: City Assessor

	<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. Assessment records are kept current.	# of new homes sketched.	3	2	6	5	5	10
		# of photos of new constructed properties.	3	14	6	5	5	10
		# of new parcels added to the assessment roll during the annual cycle.	3	2	10	10	10	10
	2. Properties with permits are updated annually.	# of residential permits reviewed with field inspection.	3	375	400	400	450	500
		# of commercial permits reviewed with field inspection.	3	25	20	20	20	25
	3. Improve effectiveness by gaining acceptance of assessments by public.	Number of Open Book Cases	3	55	46	38	25	25
		Number of Board of Review cases.	3	3	4	1	5	5
	4. Annual review of all assessments.	Number of real estate assessments made during the annual cycle.	3	12,858	12,748	12,800	12,800	12,800
		Number of personal property assessments made during the annual cycle.	3	745	760	845	850	780
		Total number of assessments made during the annual assessment cycle.	3	13,695	12,768	12,748	12,800	12,800
EFFICIENCY & EFFECTIVENESS:	4. Annual review of all assessments.	% of deeds that are updated within 14 days.	3	100	100	100	100	100
		% of new home sketches that have been completed.	3	100	100	100	100	100
		% of photos of new constructed properties entered into database.	3	100	100	100	100	100
		% of permitted properties processed before closing assessment rolls.	3	100	100	100	100	100
	5. Reports are submitted to Wisconsin Department of Revenue on time.	Date Computer Exempt Report completed (May 1 is deadline).	3	4/21/2013	6/8/2014	6/7/2015	6/6/2016	6/12/16
		Date TIF & Final Report completed (June 9 is deadline).	3	6/8/2013	6/8/2014	6/8/2015	6/6/2016	6/12/16
		Equalization Ratio reported by WI Department of Revenue (statutory requirement is between 90 and 110%).	3	114.62	106.2	103	100	4/9/00
		Date Tax Billing Project Completed (3 <sup>rd</sup> Monday in December is deadline).	3	12/9/2013	12/8/2014	12/7/2015	12/5/2016	12/11/16
	6. Improve effectiveness by gaining acceptance of assessments by public.	% of Board of Review cases sustained.	3	100	100	100	100	100
	7. Promote proactive public relations campaign.	Completed assessment process in time and met statutory time guidelines to have Board of Review on statutory date (date Board of Review held)	3	5/15/2013	6/6/2014	5/20/2015	5/9/2016	5/8/17
		Field review of all residential sales that occurred (approx. 500 properties). Report # inspected	3	350	450	400	400	350
		Field review of all commercial properties sold	3	20	30	30	30	20

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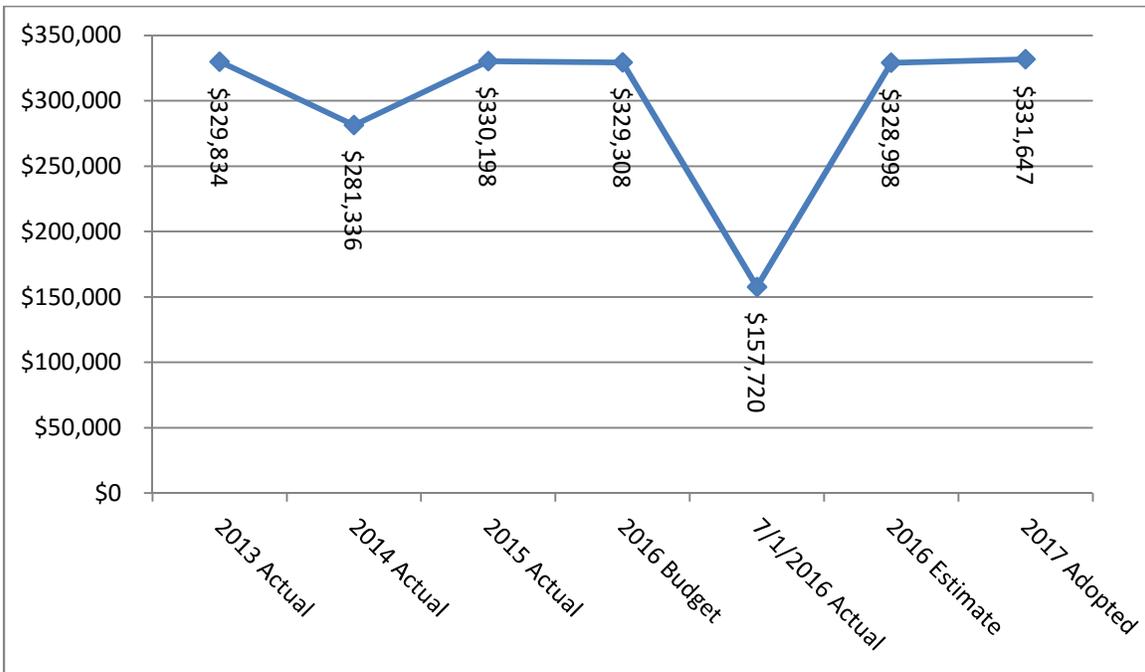
# ***DEPARTMENT – FINANCE & ADMINISTRATIVE SERVICES***

## *General Fund*

### *Accounting/Purchasing Division Description:*

The Accounting/Purchasing Division is responsible for the recording and processing of city-wide financial and procurement activities, and for other functions including payroll processing, benefit administration, audit preparation and oversight, and policy and software support to internal staff. This division is responsible for financial oversight of grant administration for all city departments. The Accounting/Purchasing Division processes or prepares city-wide payment requests for vendors. This division confirms and records existence of assets of the City.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
ACCOUNTING & PURCHASING									
OTHER REVENUE									
1611700 4604 PCARDREBT	(\$31,717)	(\$23,732)	(\$28,464)	(\$40,000)	(\$37,976)	(\$40,000)	(\$40,000)	\$0	0.00%
TOTAL REVENUES	(\$31,717)	(\$23,732)	(\$28,464)	(\$40,000)	(\$37,976)	(\$40,000)	(\$40,000)	\$0	0.00%
PERSONNEL SERVICES									
1611700 5110 REGULAR PERSONNEL	\$151,307	\$144,663	\$158,147	\$155,008	\$72,661	\$155,008	\$155,077	\$69	0.04%
1611700 5150 OVERTIME	\$190	\$1,199	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1611700 5191 WISCONSIN RETIREMENT FUND	\$10,869	\$10,107	\$10,865	\$10,609	\$5,490	\$10,609	\$11,260	\$651	6.14%
1611700 519301 SOCIAL SECURITY	\$10,743	\$8,906	\$10,166	\$9,785	\$5,045	\$9,785	\$10,045	\$260	2.66%
1611700 519302 MEDICARE	\$2,556	\$2,083	\$2,377	\$2,284	\$1,180	\$2,284	\$2,348	\$64	2.80%
1611700 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$45,139	\$26,947	\$61,599	\$52,891	\$27,229	\$52,891	\$54,460	\$1,569	2.97%
1611700 5195 LIFE INSURANCE	\$487	\$350	\$237	\$246	\$123	\$246	\$251	\$5	2.03%
CONTRACTUAL SERVICE									
1611700 5223 SCHOOLS,SEMINARS.& CONFERENCES	\$390	\$549	\$2,635	\$3,000	\$1,277	\$3,000	\$3,000	\$0	0.00%
1611700 5225 PROFESSIONAL DUES	\$125	\$125	\$0	\$125	\$125	\$250	\$250	\$125	100.00%
1611700 5232 DUPLICATING & DRAFTING	\$383	\$473	\$306	\$500	\$192	\$500	\$500	\$0	0.00%
1611700 5240 CONTRACTED SERV-PROFESSIONAL	\$99,844	\$77,708	\$77,915	\$88,000	\$42,425	\$88,000	\$88,000	\$0	0.00%
1611700 5271 TELEPHONE - LOCAL	\$1,713	\$2,057	\$1,211	\$1,460	\$244	\$1,025	\$956	(\$504)	-34.52%
MATERIALS & SUPPLIES									
1611700 5331 POSTAGE	\$2,644	\$3,000	\$2,103	\$3,000	\$925	\$3,000	\$3,000	\$0	0.00%
1611700 5332 OFFICE/COM	\$3,444	\$3,169	\$2,635	\$2,400	\$803	\$2,400	\$2,500	\$100	4.17%
TOTAL EXPENDITURES	\$329,834	\$281,336	\$330,198	\$329,308	\$157,720	\$328,998	\$331,647	\$2,339	0.71%
NET TOTAL	\$298,117	\$257,604	\$301,733	\$289,308	\$119,744	\$288,998	\$291,647	\$2,339	0.81%

BUDGET MODIFICATIONS: No significant changes for 2017.

## PERFORMANCE MEASURES

DEPARTMENT: FINANCE & ADMINISTRATIVE SERVICES

DIVISION: Accounting/Purchasing

	<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target	
<b>WORKLOAD:</b>	1. Provide timely and accurate financial information and services to external and internal customers.	# of payroll checks issued	<b>2</b>	104	240	93	100	100	
		# of payroll direct deposits issued	<b>2</b>	12,002	12,944	12,195	12,000	12,000	
		# of payable checks issued	<b>2</b>	5,832	5,512	4,895	4,500	4,300	
		# of payable direct deposits issued	<b>2</b>	592	574	542	550	600	
<b>EFFICIENCY &amp; EFFECTIVENESS:</b>	1. Provide timely and accurate financial information and services to external and internal customers.	Average # of days to provide revenue and expenditure information.	<b>2/6</b>	5	5	8	8	8	
		2. Oversee financial activities of externally funded grant programs and monitor compliance on a scheduled basis.	% of grant reports submitted by deadline.	<b>2/6</b>	100	90	100	100	100
			3. Prepare and oversee all comprehensive financial audits for the City.	% of work papers and schedules completed by April 1 for audit.	<b>2/6</b>	95	50	95	100

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# ***DEPARTMENT – FINANCE & ADMINISTRATIVE SERVICES***

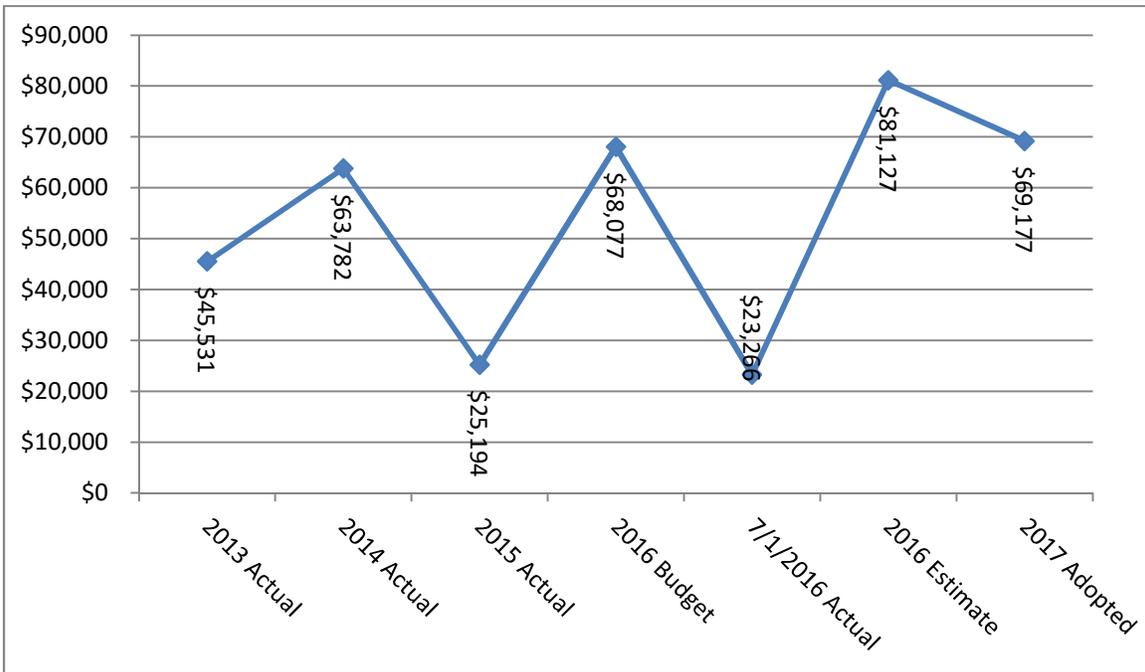
## *General Fund*

### *Public Access Cable Channel Division Description:*

To oversee programming on the City’s Public Access. The City of Beloit contracts with Beloit College to operate the studio for the PEG channel and televise City Council meetings and municipal court.

No more revenue for PEG channel as a result of the State taking over cable t.v. franchising responsibilities.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
CABLE TV									
LICENSES AND PERMITS									
1611907 4117 CABLE TV	(\$384,291)	(\$433,473)	(\$442,270)	(\$440,000)	(\$125,283)	(\$440,000)	<b>(\$442,000)</b>	(\$2,000)	0.45%
TOTAL REVENUES	(\$384,291)	(\$433,473)	(\$442,270)	(\$440,000)	(\$125,283)	(\$440,000)	<b>(\$442,000)</b>	(\$2,000)	0.45%
CONTRACTUAL SERVICE									
1611907 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$467	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1611907 5225 PROFESSIONAL DUES	\$195	\$200	\$0	\$200	\$0	\$0	<b>\$0</b>	(\$200)	-100.00%
1611907 5240 CONTRACTED SERV-PROFESSIONAL	\$43,900	\$45,200	\$23,250	\$47,800	\$23,250	\$71,050	<b>\$49,100</b>	\$1,300	2.72%
1611907 5271 TELEPHONE - LOCAL	\$117	\$151	\$60	\$77	\$16	\$77	<b>\$77</b>	\$0	0.00%
MATERIALS & SUPPLIES									
1611907 5533 EQUIP OVER \$1,000	\$852	\$18,231	\$1,884	\$20,000	\$0	\$10,000	<b>\$20,000</b>	\$0	0.00%
TOTAL EXPENDITURES	\$45,531	\$63,782	\$25,194	\$68,077	\$23,266	\$81,127	<b>\$69,177</b>	\$1,100	1.62%
<b>NET TOTAL</b>	<b>(\$338,760)</b>	<b>(\$369,691)</b>	<b>(\$417,076)</b>	<b>(\$371,923)</b>	<b>(\$102,018)</b>	<b>(\$358,873)</b>	<b>(\$372,823)</b>	<b>(\$900)</b>	<b>0.24%</b>

**BUDGET MODIFICATIONS:** No significant changes for 2017.

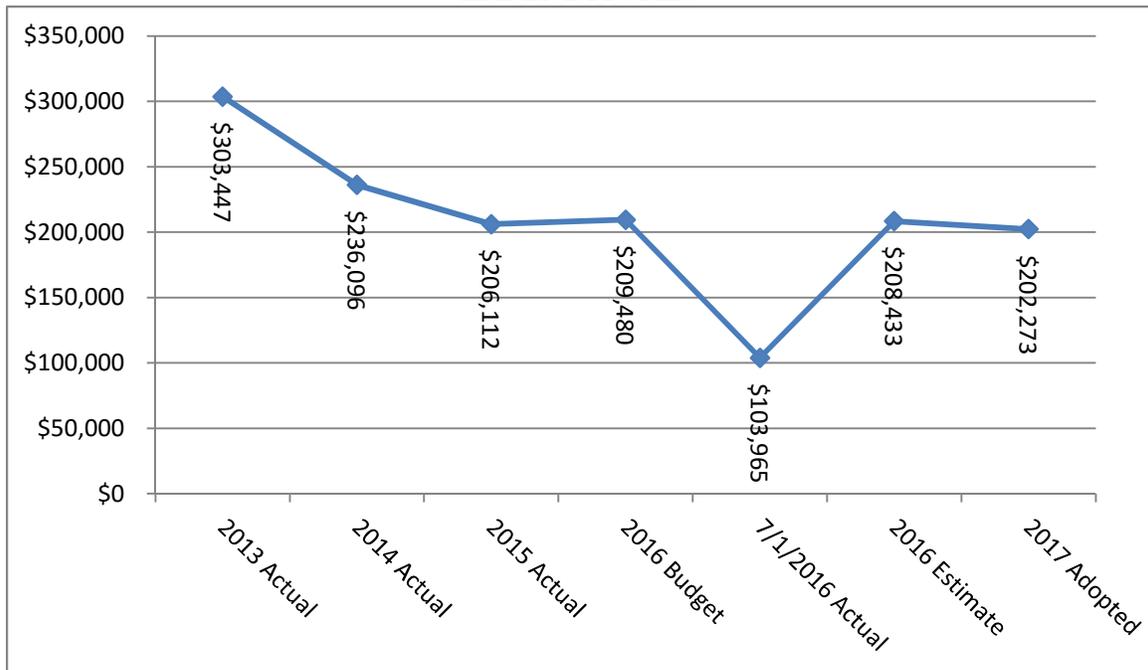
# ***DEPARTMENT – FINANCE & ADMINISTRATIVE SERVICES***

## *General Fund*

### *Finance Division Description:*

The Finance Division is responsible for citywide financial planning, budget preparation and control, cash management, accounting, auditing, revenue collection, and debt administration. The Division prepares the annual operating budget, strategic plan, capital improvement plan, and the comprehensive annual financial report. The Division oversees the issuance of debt, debt administration, and the city’s investment portfolio. The Division formulates and administers citywide policies and procedures for various financial functions. The Division also manages all of the operating divisions within the Department of Finance and Administration.

**EXPENDITURES**



		2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT	
		ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE	
FINANCE											
TAXES											
1611998	4030	CURRENT TAX LEVY	(\$6,748,788)	(\$6,867,217)	(\$6,886,556)	(\$7,069,000)	(\$5,574,362)	(\$7,069,000)	(\$7,304,923)	(\$235,923)	3.34%
1611998	4041	OMITTED PROPERTY TAX	(\$46,154)	(\$99)	\$190	\$0	\$0	\$0	\$0	\$0	0.00%
1611998	4045	PRIOR YEARS RE TAX COLLECTIONS	(\$1,773)	\$4	(\$760)	(\$2,000)	\$4,029	\$0	\$0	\$2,000	-100.00%
1611998	4060	IN LIEU OF TAX	(\$918,683)	(\$848,775)	(\$860,854)	(\$864,000)	(\$6,012)	(\$864,000)	(\$849,000)	\$15,000	-1.74%
1611998	4065	MOTEL ROOM TAX	(\$67,408)	(\$61,222)	(\$79,522)	(\$73,000)	(\$37,873)	(\$80,000)	(\$135,000)	(\$62,000)	84.93%
INTERGOVT AIDS/GRANT											
1611998	4330	INTERGOV AIDS & GRANTS - STATE	(\$16,192,893)	(\$16,211,885)	(\$16,158,851)	(\$16,190,000)	\$0	(\$16,154,053)	(\$16,160,000)	\$30,000	-0.19%
1611998	4331	TAX DISPARITY PAYMENT	(\$658,869)	(\$643,242)	(\$688,494)	(\$648,000)	\$0	(\$651,280)	(\$655,000)	(\$7,000)	1.08%
1611998	4332	HIGHWAY & PATROL AIDS	(\$1,859,497)	(\$1,827,113)	(\$1,829,632)	(\$1,680,000)	(\$823,335)	(\$1,646,700)	(\$1,560,000)	\$120,000	-7.14%
1611998	4333	CONNECTING STREETS AID	(\$259,338)	(\$259,867)	(\$261,620)	(\$261,620)	(\$130,430)	(\$261,620)	(\$262,000)	(\$380)	0.15%
1611998	4336	MUNICIPAL SERVICES AID	(\$18,271)	(\$19,118)	(\$20,883)	(\$22,000)	(\$18,033)	(\$18,033)	(\$22,000)	\$0	0.00%
1611998	4337	COMPUTER EXEMPTION AID	(\$59,553)	(\$55,108)	(\$52,062)	(\$55,000)	\$0	(\$55,000)	(\$60,000)	(\$5,000)	9.09%
CASH & PROPERTY INC.											
1611998	4413	INTEREST INCOME	(\$254,756)	(\$254,915)	(\$247,392)	(\$250,000)	(\$117,079)	(\$240,000)	(\$240,000)	\$10,000	-4.00%
1611998	441302	GAIN (LOSS) ON MARKET VALUES	\$509,836	(\$178,603)	\$231,668	\$0	(\$57,446)	\$0	(\$200,000)	(\$200,000)	100.00%
1611998	4416	RECOVERIES FROM CITY-OWNED PRP	\$0	\$0	\$0	\$0	(\$92)	\$0	\$0	\$0	0.00%
1611998	4417	RECOVERIES/PUBLIC-OWNED PROP	\$0	\$0	(\$3,628)	\$0	\$0	(\$200)	\$0	\$0	0.00%
1611998	443503	SALE OF LAND	(\$65,842)	(\$55,734)	(\$35,026)	(\$30,000)	\$0	(\$3,000)	(\$60,000)	(\$30,000)	100.00%
DEPARTMENTAL EARNING											
1611998	4506	COPY FEES	(\$272)	(\$443)	(\$220)	(\$350)	(\$467)	(\$500)	(\$500)	(\$150)	42.86%
1611998	4507	INDIRECT COST RECOVERY	(\$37,093)	(\$40,159)	(\$41,421)	(\$41,776)	(\$41,776)	(\$41,776)	(\$42,482)	(\$706)	1.69%
1611998	4508	RENT	(\$5,654)	(\$10,511)	(\$38,336)	(\$10,000)	(\$16,694)	(\$30,000)	(\$32,000)	(\$22,000)	220.00%
1611998	450804	RENT-WALLACE FARM	(\$7,277)	(\$8,667)	(\$8,667)	(\$7,000)	\$0	(\$8,666)	(\$8,666)	(\$1,666)	23.80%
OTHER REVENUES											
1611998	4611	GARNISHMENTS	(\$60)	(\$45)	\$0	(\$100)	(\$15)	(\$50)	(\$100)	\$0	0.00%
1611998	4624	RECOVERIES OF PRIOR YEAR EXP	(\$25,333)	(\$24,899)	(\$6,316)	(\$25,000)	(\$43,117)	(\$30,000)	(\$25,000)	\$0	0.00%
OTHER FINANCING SOURCES											
1611998	4999	FUNDBALAPP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES			(\$26,717,678)	(\$27,367,618)	(\$26,988,381)	(\$27,228,846)	(\$6,862,701)	(\$27,153,878)	(\$27,616,671)	(\$387,825)	1.42%
PERSONNEL SERVICES											
1611998	5110	REGULAR PERSONNEL	\$204,193	\$146,521	\$136,716	\$140,606	\$70,692	\$140,606	\$134,492	(\$6,114)	-4.35%
1611998	5191	WISCONSIN RETIREMENT FUND	\$13,598	\$9,331	\$9,299	\$9,069	\$4,667	\$9,069	\$9,146	\$77	0.85%
1611998	519301	SOCIAL SECURITY	\$12,394	\$9,067	\$8,476	\$8,520	\$4,383	\$8,520	\$8,338	(\$182)	-2.14%
1611998	519302	MEDICARE	\$2,929	\$2,120	\$1,982	\$1,992	\$1,025	\$1,992	\$1,950	(\$42)	-2.11%
1611998	5194	HOSPITAL/SURG/DENTAL INSURANCE	\$60,017	\$42,004	\$39,621	\$36,975	\$19,040	\$36,975	\$36,052	(\$923)	-2.50%
1611998	5195	LIFE INSURANCE	\$633	\$186	\$124	\$136	\$69	\$136	\$143	\$7	5.15%
CONTRACTUAL SERVICE											
1611998	5215	COMPUTER/OFFICE EQUIP MAIN.	\$3,331	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1611998	5223	SCHOOLS,SEMINARS,& CONFERENCES	\$1,155	\$1,257	\$775	\$1,500	\$440	\$1,500	\$1,500	\$0	0.00%
1611998	5225	PROFESSIONAL DUES	\$314	\$2,050	\$1,772	\$1,660	\$760	\$1,660	\$1,750	\$90	5.42%
1611998	5231	OFFICIAL NOTICES&PUBLICATIONS	\$0	\$0	\$445	\$350	\$0	\$350	\$350	\$0	0.00%
1611998	5232	DUPLICATING & DRAFTING	(\$1,171)	(\$831)	\$408	\$1,000	\$309	\$1,000	\$1,000	\$0	0.00%
1611998	5240	CONTRACTED SERV-PROFESSIONAL	\$2,033	\$14,948	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1611998	5244	OTHER FEES	\$0	\$4,761	\$5,268	\$5,520	\$2,015	\$4,800	\$5,520	\$0	0.00%
1611998	5248	ADVERTISING,MARKETING,PROMOS	\$0	\$1,589	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1611998	5251	AUTO & TRAVEL	\$606	\$41	\$125	\$200	\$100	\$200	\$200	\$0	0.00%
1611998	5271	TELEPHONE - LOCAL	\$1,350	\$1,621	\$765	\$852	\$162	\$550	\$732	(\$120)	-14.08%
MATERIALS & SUPPLIES											
1611998	5331	POSTAGE & EXPRESS MAIL	\$75	\$127	\$113	\$100	\$20	\$100	\$100	\$0	0.00%
1611998	5332	OFFICE/COMP EQUIP & SUPPLIES	\$1,528	\$829	\$223	\$500	\$284	\$500	\$500	\$0	0.00%
1611998	5351	BOOKS & SUBSCRIPTIONS	\$462	\$475	\$0	\$500	\$0	\$475	\$500	\$0	0.00%
TOTAL EXPENDITURES			\$303,447	\$236,096	\$206,112	\$209,480	\$103,965	\$208,433	\$202,273	(\$7,207)	-3.44%
NET TOTAL			(\$26,414,231)	(\$27,131,522)	(\$26,782,268)	(\$27,019,366)	(\$6,758,736)	(\$26,945,445)	(\$27,414,398)	(\$395,032)	1.46%

**BUDGET MODIFICATIONS:** The City's major State funding sources are flat with the exception of state highway aids that are declining by \$120,000. The State retained the same formula for calculating the property tax levy limit which remains at either 0% or the percent increase in net new construction, whichever is greater. The City percentage increase in net new construction for 2016 is 2.31%. This contributed to the \$235,923 increase in the General Fund Tax Levy. The City of Beloit increased their portion of the motel tax from 10% to 15%. To remain at policy it was recommended that \$0 fund balance be applied.

## PERFORMANCE MEASURES

DEPARTMENT: FINANCE & ADMINISTRATIVE SERVICES  
 DIVISION: Finance

PROGRAM OBJECTIVES:    PERFORMANCE INDICATORS:    Goal(s)    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

WORKLOAD:	PROGRAM OBJECTIVES:	PERFORMANCE INDICATORS:	Goal(s)	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. Provide for and coordinate a process for development of annual operating budgets and multi-year capital improvement programs.	Number of budget workshops with City Council.	2	2	2	2	2	2
EFFICIENCY & EFFECTIVENESS:	2. Establish cash management practices to increase interest income.	% of interest earnings above benchmark indicators.	2	1.99%	1.54%	1.73%	2.0%	2.0%
	3. Submit budget documents for Government Finance Officers Association award.	Receive GFOA Budget Award.	2	X	X	X	X	X
	4. To maximize the City's return on invested funds by implementing investment strategies that offer the greatest rate of return at the lowest risk of principal.	Total Interest earnings	3	\$854,514	\$721,233	\$684,921	\$698,725	\$721,943

**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
CONTINGENCY									
CONTRACTUAL SERVICE									
1611901 5244 OTHER FEES	\$0	\$0	\$186,083	\$200,000	\$0	\$200,000	<b>\$450,000</b>	\$250,000	125.00%
TOTAL EXPENDITURES	\$0	\$0	\$186,083	\$200,000	\$0	\$200,000	<b>\$450,000</b>	\$250,000	125.00%

ANTICIPATED BUDGET ADJUSTMENTS

PERSONNEL SERVICES									
1611997 511022 WAGEADJLNE	\$24,502	\$0	\$0	\$17,016	\$0	\$0	<b>\$88,000</b>	\$70,984	417.16%
TOTAL EXPENDITURES	\$24,502	\$0	\$0	\$17,016	\$0	\$0	<b>\$88,000</b>	\$70,984	417.16%

**BUDGET MODIFICATIONS:** There is a 1% COLA increase for non-represented personnel.

			2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
INSURANCE											
PERSONNEL SERVICES											
1612034	5192	WORKER'S COMPENSATION	\$14,340	\$19,888	\$22,676	\$19,097	\$9,548	\$19,097	<b>\$14,392</b>	(\$4,705)	-24.64%
CONTRACTUAL SERVICE											
1612034	5284	INSURANCE-FIRE & EXTENDED COV.	\$41,573	\$56,852	\$56,262	\$69,266	\$34,633	\$69,266	<b>\$74,195</b>	\$4,929	7.12%
1612034	5285	INSURANCE - FLEET	\$41,304	\$32,135	\$34,617	\$39,815	\$19,908	\$39,815	<b>\$46,710</b>	\$6,895	17.32%
1612034	5286	INSURANCE-COMPREHENSIVE LIAB	\$167,256	\$173,194	\$144,624	\$144,856	\$72,428	\$144,856	<b>\$143,291</b>	(\$1,565)	-1.08%
1612034	5289	INSURANCE - OTHER	\$14,296	\$17,960	\$16,302	\$19,018	\$9,509	\$19,018	<b>\$19,621</b>	\$603	3.17%
		TOTAL EXPENDITURES	\$278,769	\$300,029	\$274,481	\$292,052	\$146,026	\$292,052	<b>\$298,209</b>	\$6,157	2.11%
		<b>NET TOTAL</b>	<b>\$278,769</b>	<b>\$300,029</b>	<b>\$274,481</b>	<b>\$292,052</b>	<b>\$146,026</b>	<b>\$292,052</b>	<b>\$298,209</b>	<b>\$6,157</b>	<b>2.11%</b>

# ***DEPARTMENT – POLICE***

**General Fund**

**Divisions & Programs:**

- Police Administration*
- Patrol*
- Special Operations*
- Police Support Services*
- Fleet & Facility*
- Records*
- 911 Emergency Dispatch*

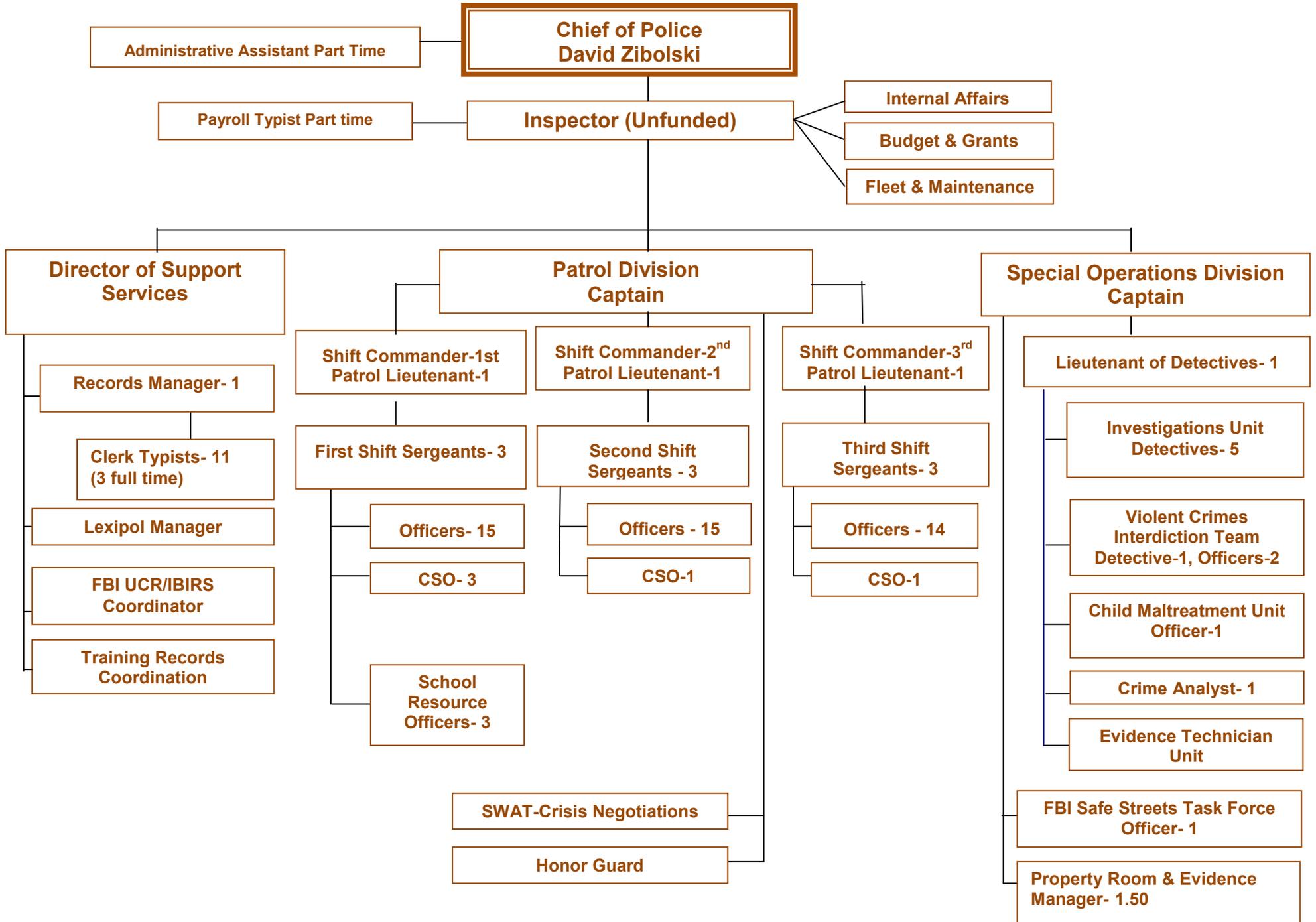
***The Following Fund Pages Are In Their Indicated Budget Section***

**Special Revenue Funds:**

- OJA Grant*
- School Resources Grant*
- Alcohol Enforcement Grant*
- Traffic Enforcement Grant*
- Project Safe Neighborhood*
- Seat Belt Enforcement*

	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED
GENERAL FUND	\$11,715,220	\$11,710,492	\$11,977,666	\$11,538,004	\$5,692,335	\$11,640,287	\$11,544,528
SPECIAL REVENUE	\$938,861	\$615,800	\$538,733	\$539,900	\$373,445	\$719,428	\$550,739
<b>TOTAL</b>	<b>\$12,654,081</b>	<b>\$12,326,292</b>	<b>\$12,516,399</b>	<b>\$12,077,904</b>	<b>\$6,065,780</b>	<b>\$12,359,715</b>	<b>\$12,095,267</b>

**Beloit Police Department  
2017 Organizational Chart**



# ***DEPARTMENT – POLICE***

## *General Fund*

### *Police Administration Division Description:*

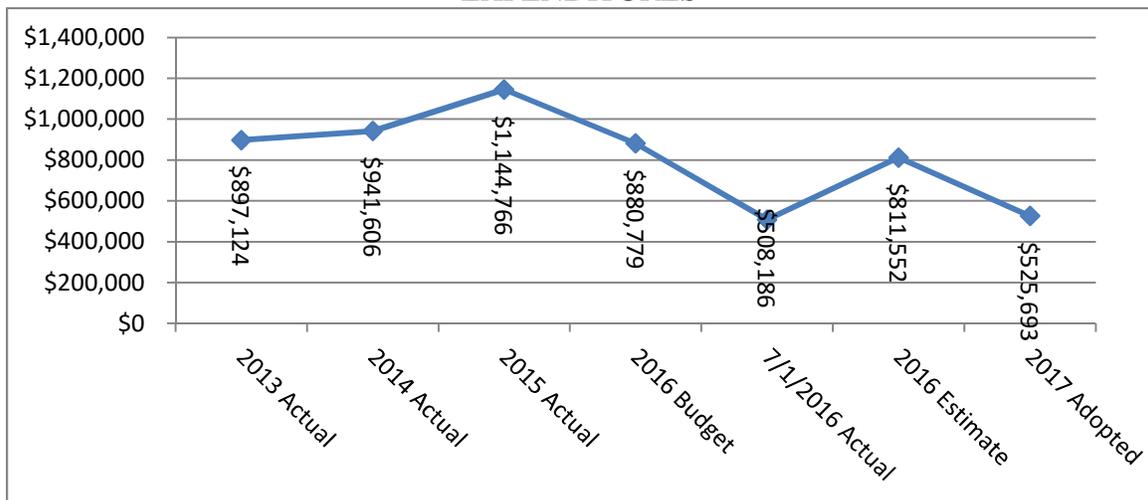
Police Administration Division has a number of job functions helping keep the Beloit Police Department a national recognized professional organization, pointed in the correct direction making Beloit an even safer place to live and work. The Police Administration assumes responsibility for the planning, organizing, commanding, directing, and overall administration of the Patrol, Detective, Records, Support and Fleet Services.

The Police Administration Division determines and oversees the specific needs for services to meet community concerns. Furthermore, the division prepares and monitors objectives, plans, policies and procedures for adequately meeting these service needs and the operational requirements complying with State and Federal laws and City Ordinances.

The Police Administration Division develops the annual operating budget, Capital Improvement Program, seeking alternative funding sources to supplement the budget and maintain the tax levy.

The Police Administration Division also oversees the development and presentation of training programs, conducts internal investigations, maintains the departmental duty manual, and coordinates all employee relation tasks, recruitment, promotional and retention activities.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
POLICE ADMINISTRATION									
FINES & FORFEITURES									
1622100 4277 FALSE ALARM	(\$23,850)	(\$31,826)	(\$34,600)	(\$30,000)	(\$9,275)	(\$18,000)	<b>(\$18,000)</b>	\$12,000	-40.00%
CASH & PROPERTY INC.									
1622100 4416 RECOVERIES/PUBLIC-OWNED PROP	(\$18,867)	(\$17,307)	(\$5,775)	(\$10,000)	(\$1,283)	(\$3,000)	<b>(\$3,000)</b>	\$7,000	-70.00%
DEPARTMENTAL EARNING									
1622100 4501 DONATIONS - GENERAL	(\$245)	(\$205)	\$0	(\$1,000)	(\$200)	(\$200)	<b>(\$200)</b>	\$800	-80.00%
1622100 457301 REVENUES - POLICE	(\$2,364)	(\$5,509)	(\$4,796)	(\$6,000)	(\$2,378)	(\$5,300)	<b>(\$5,300)</b>	\$700	-11.67%
1622100 457303 POLICE-DNA REIMBURSEMENT	\$0	\$0	(\$80)	\$0	\$0	(\$200)	<b>(\$400)</b>	(\$400)	0.00%
1622100 4574 BILLING FOR POLICE SERVICES	(\$76,863)	(\$63,380)	(\$60,618)	(\$65,000)	(\$17,163)	(\$53,000)	<b>(\$70,000)</b>	(\$5,000)	7.69%
1622100 4576 TRAINING REIMB.	(\$11,040)	(\$10,560)	(\$10,560)	(\$11,000)	\$0	(\$11,000)	<b>(\$11,000)</b>	\$0	0.00%
TOTAL REVENUES	(\$133,229)	(\$128,787)	(\$116,429)	(\$123,000)	(\$30,300)	(\$90,700)	<b>(\$107,900)</b>	\$15,100	-12.28%
PERSONNEL SERVICES									
1622100 5110 REGULAR PERSONNEL	\$332,391	\$336,469	\$468,341	\$350,657	\$252,181	\$310,000	<b>\$135,000</b>	(\$215,657)	-61.50%
1622100 5120 PART TIME PERSONNEL	\$40,446	\$41,348	\$51,911	\$52,539	\$27,623	\$52,539	<b>\$52,657</b>	\$118	0.22%
1622100 5160 HOLIDAY PAY	\$3,807	\$3,643	\$3,698	\$0	\$385	\$0	<b>\$0</b>	\$0	0.00%
1622100 5172 UNIFORM ALLOWANCE	\$1,950	\$1,950	\$1,950	\$1,950	\$0	\$0	<b>\$600</b>	(\$1,350)	-69.23%
1622100 5191 WISCONSIN RETIREMENT FUND	\$57,236	\$43,062	\$41,867	\$24,398	\$7,115	\$14,312	<b>\$17,891</b>	(\$6,507)	-26.67%
1622100 5192 WORKER'S COMPENSATION	\$168,168	\$211,380	\$202,704	\$216,900	\$108,450	\$216,900	<b>\$187,870</b>	(\$29,030)	-13.38%
1622100 519301 SOCIAL SECURITY	\$22,572	\$22,590	\$28,617	\$23,578	\$17,335	\$22,260	<b>\$11,158</b>	(\$12,420)	-52.68%
1622100 519302 MEDICARE	\$5,470	\$5,512	\$7,606	\$5,764	\$4,061	\$5,213	<b>\$2,736</b>	(\$3,028)	-52.53%
1622100 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$89,273	\$89,273	\$89,832	\$61,434	\$15,294	\$25,000	<b>\$1,143</b>	(\$60,291)	-98.14%
1622100 5195 LIFE INSURANCE	\$1,394	\$1,553	\$1,622	\$903	\$334	\$613	<b>\$929</b>	\$26	2.88%
CONTRACTUAL SERVICE									
1622100 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$7,171	\$11,261	\$16,273	\$12,000	\$1,173	\$5,000	<b>\$6,000</b>	(\$6,000)	-50.00%
1622100 5225 PROFESSIONAL DUES	\$6,137	\$6,668	\$7,739	\$6,000	\$150	\$1,000	<b>\$1,000</b>	(\$5,000)	-83.33%
1622100 5240 CONTRACTED SERV-PROFESSIONAL	\$55,899	\$53,050	\$44,708	\$53,000	\$30,128	\$80,000	<b>\$54,000</b>	\$1,000	1.89%
1622100 5244 OTHER FEES	\$2,245	\$6,399	\$3,007	\$3,000	\$3,960	\$3,800	<b>\$3,800</b>	\$800	26.67%
1622100 5248 ADVERTISING,MARKETING,PROMOS	\$7,951	\$3,399	\$1,880	\$1,000	\$383	\$200	<b>\$200</b>	(\$800)	-80.00%
1622100 5251 AUTO & TRAVEL	\$1,436	\$1,588	\$221	\$2,000	\$0	\$0	<b>\$0</b>	(\$2,000)	-100.00%
1622100 5254 LEGAL SERVICES	\$2,169	\$122	\$104,734	\$0	\$25,015	\$25,015	<b>\$0</b>	\$0	0.00%
1622100 5271 TELEPHONE - LOCAL	\$60,565	\$78,597	\$50,503	\$62,406	\$14,033	\$47,000	<b>\$47,459</b>	(\$14,947)	-23.95%
MATERIALS & SUPPLIES									
1622100 5332 OFFICE/COMP EQUIP & SUPPLIES	\$7,600	\$1,742	\$2,150	\$1,000	\$407	\$1,000	<b>\$1,000</b>	\$0	0.00%
1622100 5351 BOOKS & SUBSCRIPTIONS	\$1,358	\$508	\$403	\$750	\$159	\$200	<b>\$750</b>	\$0	0.00%
FIXED EXPENSES									
1622100 5411 RENT/BUILD	\$20,000	\$20,000	\$15,000	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
CAPITAL OUTLAY									
1622100 5532 OFFICE>1000	\$1,886	\$1,462	\$0	\$1,500	\$0	\$1,500	<b>\$1,500</b>	\$0	0.00%
TOTAL EXPENDITURES	\$897,124	\$941,606	\$1,144,766	\$880,779	\$508,186	\$811,552	<b>\$525,693</b>	(\$355,086)	-40.31%
<b>NET TOTAL</b>	<b>\$763,895</b>	<b>\$812,819</b>	<b>\$1,028,337</b>	<b>\$757,779</b>	<b>\$477,886</b>	<b>\$720,852</b>	<b>\$417,793</b>	<b>(\$339,986)</b>	<b>-44.87%</b>

**BUDGET MODIFICATIONS:** The Deputy Police Chief and Police Administrative Captain positions will remain vacant in 2017 and the Police Department will restructure their staffing plan.

## PERFORMANCE MEASURES

DEPARTMENT: POLICE  
DIVISION: Administration

<u>PROGRAM OBJECTIVES:</u>		<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
EFFICIENCY & EFFECTIVENESS:	1. Complete policy transition to Lexipol	Complete transition	1, 2, 6	N/A	N/A	N/A	N/A	All by 3/31/17
	2. Complete Department re-organization plan to create a sustainable, forward-thinking organization along with enhanced service to the public	Complete re-organization plan and fill all vacancies	1,2,6	N/A	N/A	N/A	N/A	By 3/31/17
	3. Provide—to all members—statutorily required training and legal updates at in-service.	All members trained @ in-service	1, 2, 6	N/A	N/A	N/A	N/A	2 sessions
	4. Send at least 12 members to leadership training through the International Association of Chiefs of Police (IACP) Leadership in Police Organizations (LPO) program	# of members sent	1, 2, 6	N/A	N/A	N/A	N/A	12
	5. Through the work of the Assessment and Recruitment Team (ART), fill all openings with competent, diverse individuals.	# of vacancies filled	1, 2, 6	N/A	N/A	N/A	N/A	8
	6. Demonstrate a measurable increase in the usage of the department's social media platform by the community to report tips and act as a force multiplier for solving crimes, locating missing persons, etc.	# of Social Media followers	1,2,6	N/A	N/A	N/A	N/A	Increase by 10%
	8. Establish neighborhood associations, block watches, and business associations in all areas of the city.	# of groups established	1,2,6	N/A	N/A	N/A	N/A	Increase by 10%
	9. Utilize critical community contacts to act as liaisons to larger community groups when messaging critical or sensitive information or incidents.	# of groups/contacts established	1,2,6	N/A	N/A	N/A	N/A	Create 3 groups

### CITY COUNCIL GOALS:

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

# DEPARTMENT – POLICE

## General Fund

### *Patrol Division Description:*

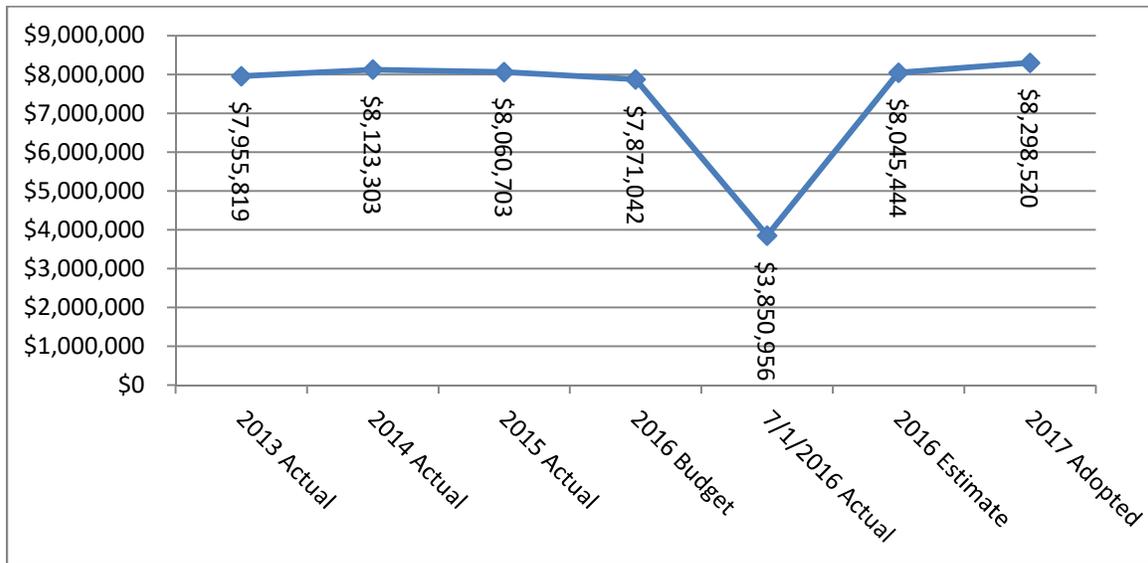
The Patrol Division supplies uniformed patrol services to the entire community. The division responds to calls for police service as well as actively looking for issues of substantive community concern to deal with in the neighborhoods they are assigned to. Patrol officers are trained to be problem solvers looking for problem solving opportunities.

The patrol division is the heart of our department. Besides problem solving, officers are involved with emergency response, traffic enforcement and follow-up to cases requiring action best handled by uniformed police officers.

One captain oversees and coordinates patrol operations. Nine patrol sergeants are responsible for the direct supervision of the uniformed patrol officers twenty-four hours per day, every day of the year. Uniformed police officers are assigned to work in neighborhoods on one of the three shifts over a one year period.

On a priority basis, officers respond to thousands of requests for service each year. The Beloit community continues to demand a number of services from the department requiring our officers to remain flexible, open minded and vigilant.

EXPENDITURES



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
PATROL									
FINES & FORFEITURES									
1622239 4170 DOG LICENSE	(\$338)	(\$10,537)	(\$7,082)	(\$7,500)	(\$5,588)	(\$7,500)	(\$7,500)	\$0	0.00%
1622239 4171 DELINQUENT DOG LICENSE	\$0	(\$1,500)	(\$1,070)	(\$1,200)	(\$700)	(\$500)	(\$1,200)	\$0	0.00%
DEPARTMENTAL EARNING									
1622239 4594 BPD HOSTED TRAINING	\$0	\$0	(\$2,985)	\$0	(\$1,100)	\$0	\$0	\$0	0.00%
TOTAL REVENUES	(\$338)	(\$12,037)	(\$11,137)	(\$8,700)	(\$7,388)	(\$8,000)	(\$8,700)	\$0	0.00%
PERSONNEL SERVICES									
1622239 5110 REGULAR PERSONNEL	\$3,391,729	\$3,436,743	\$3,403,620	\$3,595,886	\$1,716,682	\$3,595,886	\$3,713,096	\$117,210	3.26%
1622239 5111 COURT TIME	\$3,580	\$3,168	\$2,528	\$5,000	\$1,040	\$2,100	\$0	(\$5,000)	-100.00%
1622239 5150 OVERTIME	\$93,841	\$117,859	\$80,347	\$105,000	\$14,726	\$10,000	\$0	(\$105,000)	-100.00%
1622239 515001 OVERTIME - MANPOWER	\$258,785	\$441,636	\$251,954	\$250,000	\$0	\$0	\$0	(\$250,000)	-100.00%
1622239 515002 OVERTIME - CSO	\$4,503	\$5,426	\$2,688	\$10,000	\$0	\$0	\$0	(\$10,000)	-100.00%
1622239 515003 OVERTIME - REPORT WRITING	\$31,496	\$36,866	\$22,551	\$40,000	\$0	\$0	\$0	(\$40,000)	-100.00%
1622239 515004 OVERTIME - TRAINING	\$50,190	\$47,230	\$32,295	\$45,000	\$0	\$0	\$0	(\$45,000)	-100.00%
1622239 515009 OVERTIME - GRANT	\$0	\$3,920	\$3,134	\$0	\$0	\$0	\$0	\$0	0.00%
1622239 515010 OVERTIME - SICK CALL	\$0	\$0	\$13,066	\$0	\$14,802	\$28,700	\$28,700	\$28,700	100.00%
1622239 515011 OVERTIME - COURT	\$7,837	\$13,904	\$8,841	\$10,000	\$4,379	\$8,500	\$10,500	\$500	5.00%
1622239 515012 OVERTIME - TRAINING	\$0	\$0	\$21,056	\$0	\$40,130	\$77,923	\$78,000	\$78,000	100.00%
1622239 515013 OT - CRITICAL INCIDENT	\$0	\$0	\$4,687	\$0	\$1,146	\$2,400	\$2,400	\$2,400	100.00%
1622239 515014 OT - STAFFING	\$0	\$0	\$110,685	\$0	\$115,772	\$192,444	\$147,493	\$147,493	100.00%
1622239 515015 OT- GUARD DUTY	\$0	\$0	\$4,687	\$0	\$6,268	\$11,400	\$11,400	\$11,400	100.00%
1622239 515016 OT-OTHER	\$0	\$0	\$2,776	\$0	\$4,097	\$9,000	\$5,000	\$5,000	100.00%
1622239 515017 OT-WC/FMLA	\$0	\$0	\$4,209	\$0	\$4,102	\$8,000	\$8,000	\$8,000	100.00%
1622239 515020 OT-CRIMINAL INVESTIGATION	\$0	\$0	\$9,133	\$0	\$8,983	\$15,500	\$15,500	\$15,500	100.00%
1622239 515021 OT-CRASH/ELCI INVESTIGATION	\$0	\$0	\$1,084	\$0	\$551	\$1,000	\$1,000	\$1,000	100.00%
1622239 515022 OT-CALL FOR SERVICE	\$0	\$0	\$12,301	\$0	\$14,922	\$24,000	\$24,000	\$24,000	100.00%
1622239 515023 OT-GUARD DUTY	\$0	\$0	\$4,206	\$0	\$2,485	\$4,700	\$4,700	\$4,700	100.00%
1622239 515024 OT-RW INVESTIGATION	\$0	\$0	\$29,059	\$0	\$46,212	\$74,400	\$74,400	\$74,400	100.00%
1622239 515025 OT-RW ACC/ELCI	\$0	\$0	\$5,270	\$0	\$2,316	\$3,900	\$3,900	\$3,900	100.00%
1622239 515026 OT-PRISONER PROCESSING	\$0	\$0	\$2,929	\$0	\$2,568	\$4,800	\$4,800	\$4,800	100.00%
1622239 515027 OT-PRISONER TRANSPORT	\$0	\$0	\$2,337	\$0	\$2,100	\$4,100	\$4,100	\$4,100	100.00%
1622239 515028 OT-HCCTransport	\$0	\$0	\$1,329	\$0	\$2,199	\$4,800	\$4,800	\$4,800	100.00%
1622239 515029 OT-INTERROGATION	\$0	\$0	\$340	\$0	\$355	\$800	\$800	\$800	100.00%
1622239 515030 OT-EVIDENCE PROCESSING	\$0	\$0	\$5,850	\$0	\$6,272	\$9,400	\$9,400	\$9,400	100.00%
1622239 515031 OT-SPECIAL OPERATION	\$0	\$0	\$728	\$0	\$2,359	\$1,600	\$1,600	\$1,600	100.00%
1622239 515040 OT-DETECTIVE INVESTIGATION	\$0	\$0	\$23	\$0	\$173	\$0	\$0	\$0	0.00%
1622239 515041 OT-EVIDENCE TECH	\$0	\$0	\$16,919	\$0	\$11,638	\$23,280	\$23,300	\$23,300	100.00%
1622239 515042 OT-TACTICAL OPERATIONS	\$0	\$0	\$6,719	\$0	\$5,822	\$11,700	\$11,700	\$11,700	100.00%
1622239 515043 OT-CRISIS NEGOTIATIONS	\$0	\$0	\$1,071	\$0	\$569	\$1,300	\$1,300	\$1,300	100.00%
1622239 515045 OT-SCENE SECURITY	\$0	\$0	\$786	\$0	\$527	\$1,260	\$1,300	\$1,300	100.00%
1622239 515050 OT-ENHANCED PATROL	\$0	\$0	\$618	\$0	\$33,160	\$0	\$0	\$0	0.00%
1622239 515051 OT-MEETING/EVENT	\$0	\$0	\$26,170	\$0	\$15,288	\$69,600	\$33,800	\$33,800	100.00%
1622239 515052 OT-TRAINING GENERAL	\$0	\$0	\$6,391	\$0	\$1,308	\$26,000	\$26,000	\$26,000	100.00%
1622239 515053 OT-TRAINING TACTICAL	\$0	\$0	\$1,211	\$0	\$224	\$2,700	\$2,700	\$2,700	100.00%
1622239 515054 OT-ANIMAL CONTROL	\$0	\$0	\$1,482	\$0	\$193	\$320	\$350	\$350	100.00%
1622239 515058 PTO	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000	100.00%
1622239 515060 OT-PATROL	\$0	\$0	\$4,579	\$0	\$1,829	\$4,400	\$4,400	\$4,400	100.00%
1622239 515061 OT-INVESTIGATION	\$0	\$0	\$3,303	\$0	\$6,716	\$9,950	\$9,950	\$9,950	100.00%
1622239 515062 OT- SPECIAL EVENT	\$0	\$0	\$225	\$0	\$668	\$700	\$700	\$700	100.00%
1622239 515063 OT-SUPERVISORY DUTIES	\$0	\$0	\$14,769	\$0	\$14,614	\$24,750	\$24,000	\$24,000	100.00%
1622239 5160 HOLIDAY PAY	\$143,243	\$147,555	\$141,916	\$136,296	\$7,868	\$136,296	\$139,660	\$3,364	2.47%
1622239 5172 UNIFORM ALLOWANCE	\$31,850	\$33,800	\$32,500	\$35,100	\$32,500	\$34,000	\$39,000	\$3,900	11.11%
1622239 5191 WISCONSIN RETIREMENT FUND	\$644,151	\$502,466	\$472,331	\$412,839	\$202,453	\$412,839	\$456,348	\$43,509	10.54%
1622239 519301 SOCIAL SECURITY	\$247,880	\$264,582	\$264,048	\$260,489	\$132,393	\$260,489	\$255,606	(\$4,883)	-1.87%
1622239 519302 MEDICARE	\$57,973	\$61,849	\$61,765	\$60,903	\$30,963	\$60,903	\$59,781	(\$1,122)	-1.84%
1622239 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$1,168,865	\$1,143,018	\$1,110,274	\$1,077,573	\$491,979	\$1,077,573	\$1,132,110	\$54,537	5.06%
1622239 519401 VEBA	\$35,257	\$35,613	\$35,116	\$39,000	\$36,750	\$39,000	\$42,075	\$3,075	7.88%
1622239 519402 RETIRE HEALTH - PRE 65	\$1,136,571	\$1,084,666	\$1,110,536	\$1,046,607	\$468,681	\$1,046,607	\$1,107,409	\$60,802	5.81%
1622239 519403 RETIREE HEALTH - POST 65	\$221,502	\$289,014	\$309,900	\$329,616	\$183,318	\$329,616	\$331,556	\$1,940	0.59%
1622239 5195 LIFE INSURANCE	\$12,443	\$11,689	\$13,361	\$6,608	\$7,646	\$6,608	\$17,886	\$11,278	170.67%
1622239 5196 UNEMPLOYMENT COMPENSATION	\$0	\$0	\$342	\$0	\$0	\$0	\$0	\$0	0.00%

			2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
			ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
CONTRACTUAL SERVICE											
1622239	5214	OTHER EQUIPMENT MAINTENANCE	\$27,149	\$25,645	\$22,393	\$24,250	\$2,324	\$14,000	<b>\$10,000</b>	(\$14,250)	-58.76%
1622239	5223	SCHOOLS, SEMINARS, & CONFERENCES	\$15,676	\$17,749	\$21,274	\$18,000	\$5,337	\$12,000	<b>\$26,000</b>	\$8,000	44.44%
1622239	5224	PUBLIC EDUCATION	\$0	\$1,052	\$1,416	\$1,000	\$1,260	\$1,000	<b>\$5,000</b>	\$4,000	400.00%
1622239	5225	PROFESSIONAL DUES	\$600	\$40	\$571	\$1,750	\$0	\$1,000	<b>\$1,000</b>	(\$750)	-42.86%
1622239	524005	CONTRACTUAL SERV-ANIMAL CONTR	\$139,180	\$115,369	\$101,148	\$130,000	\$57,350	\$130,000	<b>\$130,000</b>	\$0	0.00%
1622239	5244	OTHER FEES	\$34,689	\$44,161	\$38,980	\$31,250	\$2,790	\$15,000	<b>\$21,500</b>	(\$9,750)	-31.20%
1622239	5249	CONTRACTED SERV - SECURITY	\$162,916	\$177,944	\$148,252	\$160,000	\$61,828	\$160,000	<b>\$160,000</b>	\$0	0.00%
1622239	5251	AUTO & TRAVEL	\$2,492	\$3,881	\$1,811	\$4,500	\$502	\$700	<b>\$1,000</b>	(\$3,500)	-77.78%
1622239	5255	PHYSICAL EXAMS	\$3,806	\$7,160	\$9,041	\$4,375	\$715	\$2,000	<b>\$8,000</b>	\$3,625	82.86%
1622239	5256	LAUNDRY	\$2,152	\$1,517	\$150	\$1,500	\$1,145	\$1,500	<b>\$1,500</b>	\$0	0.00%
MATERIALS & SUPPLIES											
1622239	5332	OFFICE/COMP EQUIP & SUPPLIES	\$2,065	\$2,259	\$1,222	\$2,000	\$41	\$2,000	<b>\$10,000</b>	\$8,000	400.00%
1622239	5343	GENL COMM	\$38	\$38	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1622239	5347	UNIFORMS	\$11,899	\$29,835	\$26,909	\$20,000	\$6,157	\$15,000	<b>\$20,000</b>	\$0	0.00%
CAPITAL OUTLAY											
1622239	5533	OTHER>1000	\$11,461	\$15,649	\$7,488	\$6,500	\$9,763	\$16,000	<b>\$10,000</b>	\$3,500	53.85%
TOTAL EXPENDITURES			<b>\$7,955,819</b>	<b>\$8,123,303</b>	<b>\$8,060,703</b>	<b>\$7,871,042</b>	<b>\$3,850,956</b>	<b>\$8,045,444</b>	<b>\$8,298,520</b>	<b>\$427,478</b>	<b>5.43%</b>
<b>NET TOTAL</b>			<b>\$7,955,481</b>	<b>\$8,111,266</b>	<b>\$8,049,566</b>	<b>\$7,862,342</b>	<b>\$3,843,568</b>	<b>\$8,037,444</b>	<b>\$8,289,820</b>	<b>\$427,478</b>	<b>5.44%</b>

**BUDGET MODIFICATIONS:** The Police Department staffing plan for 2017 has been reorganized. The number of sworn officers will remain at 73. Three Lieutenant positions have been added to the Patrol budget. Please refer to Staffing Plan for complete visual.

## PERFORMANCE MEASURES

DEPARTMENT: POLICE  
DIVISION: Patrol

	<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. Aggressive follow up on chargeable cases	Number of unresolved or charged cases	1 & 3	N/A	N/A	N/A	N/A	100% investigative follow up completed
	2. Address traffic safety issues.	Number of OWI citations	1 & 3	270	196	140	150	150
		# of traffic fatalities	1 & 3	N/A	N/A	2	0	0
		Number of traffic citations & warnings	1 & 3	6,494	5,529	3567	Citations: 1000; Warnings: 1500	Citations: 1000; Warnings: 1500
EFFICIENCY & EFFECTIVENESS:	3. Expand community engagement within each beat by requiring attendance at community meetings and intermittent beat patrol.	Number of community meetings/events attended	1, 3 & 6	N/A	N/A	N/A	N/A	75
		Number of hours of beat patrol	1 & 3	N/A	N/A	N/A	N/A	200
	4. Identify and eliminate response to calls for service that are counterproductive, and thereby create unobligated time for community policing activities.	Evaluate Calls for Service (CFS) & 911	1 & 3	N/A	N/A	N/A	N/A	Reduce needless CFS by 10%
	5. Train all officers in crisis intervention techniques, de-escalation tactics, and strategies for dealing with persons suffering from mental health issues.	# of trainings	1 & 3	N/A	N/A	N/A	N/A	2 trainings=15 officers
	6. Utilize crime analysis and human intelligence to identify patterns of crime, suspects, victims, and locations in order to place officers where they can be most effective.	Reduction in overall crime, increase in crime clearances, focus on violent crime	1 & 3	N/A	N/A	N/A	N/A	Reduce OT by 15%; Increase clearances by 10%, reduce Violent crime 5%

**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

# DEPARTMENT – POLICE

## General Fund

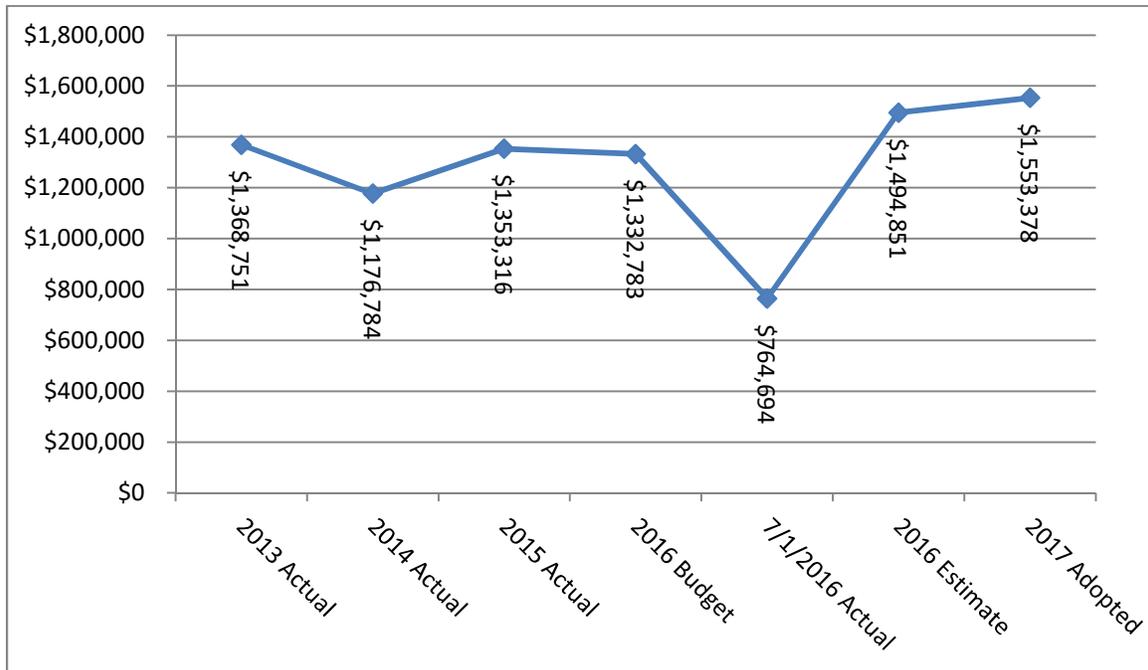
### *Special Operations Division Description:*

The Special Operations oversees detectives, Task Force, Violent Crimes Interdiction Team, Child Maltreatment, evidence and Crime Stoppers. Management of case investigations and coordinating response to ongoing community violence are the main objectives of the division.

A majority of the detective's work involves follow-up and investigations of crimes reported through the patrol division.

A seldom observed responsibility of this division is the maintenance of thousands of pieces of crime evidence. The division manages this task with less than two full time positions. A major portion of the police headquarters is reserved for the intake and archiving of crime scene evidence to be used in trial.

EXPENDITURES



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
SPECIAL OPERATIONS									
PERSONNEL SERVICES									
1622240 5110 REGULAR PERSONNEL	\$785,798	\$690,472	\$757,950	\$816,662	\$390,487	\$816,662	\$929,640	\$112,978	13.83%
1622240 5111 COURT TIME	\$474	\$297	\$190	\$1,000	\$0	\$0	\$0	(\$1,000)	-100.00%
1622240 5120 PART TIME PERSONNEL	\$0	\$0	\$0	\$0	\$15,085	\$32,365	\$42,082	\$42,082	100.00%
1622240 5150 OVERTIME	\$38,929	\$49,115	\$27,292	\$40,000	\$14	\$0	\$0	(\$40,000)	-100.00%
1622240 515001 OVERTIME - MANPOWER	\$9,181	\$5,128	\$4,871	\$7,500	\$0	\$0	\$0	(\$7,500)	-100.00%
1622240 515003 OVERTIME - REPORT WRITING	\$5,783	\$4,301	\$4,829	\$6,000	\$0	\$0	\$0	(\$6,000)	-100.00%
1622240 515004 OVERTIME - TRAINING	\$6,107	\$4,074	\$4,322	\$5,000	\$0	\$0	\$0	(\$5,000)	-100.00%
1622240 515010 OVERTIME - SICK CALL	\$0	\$0	\$0	\$0	\$727	\$0	\$0	\$0	0.00%
1622240 515011 OVERTIME - COURT	\$1,405	\$1,904	\$1,585	\$3,800	\$409	\$1,000	\$370	(\$3,430)	-90.26%
1622240 515012 OVERTIME - TRAINING	\$0	\$0	\$1,314	\$0	\$3,421	\$5,300	\$1,948	\$1,948	100.00%
1622240 515013 OT - CRITICAL INCIDENT	\$0	\$0	\$0	\$0	\$234	\$0	\$370	\$370	100.00%
1622240 515014 OT - STAFFING	\$0	\$0	\$352	\$0	\$3,656	\$3,000	\$0	\$0	0.00%
1622240 515015 OT- GUARD DUTY	\$0	\$0	\$0	\$0	\$1,129	\$1,129	\$0	\$0	0.00%
1622240 515017 OT-WC/FMLA	\$0	\$0	\$0	\$0	\$257	\$257	\$0	\$0	0.00%
1622240 515020 OT-CRIMINAL INVESTIGATION	\$0	\$0	\$29,468	\$0	\$48,998	\$37,000	\$29,100	\$29,100	100.00%
1622240 515022 OT-CALL FOR SERVICE	\$0	\$0	\$93	\$0	\$271	\$116	\$0	\$0	0.00%
1622240 515024 OT-RW INVESTIGATION	\$0	\$0	\$3,675	\$0	\$7,719	\$12,840	\$4,745	\$4,745	100.00%
1622240 515025 OT-RW ACC/ELCI	\$0	\$0	\$0	\$0	\$45	\$45	\$100	\$100	100.00%
1622240 515026 OT-PRISONER PROCESSING	\$0	\$0	\$0	\$0	\$23	\$23	\$100	\$100	100.00%
1622240 515027 OT-PRISONER TRANSPORT	\$0	\$0	\$0	\$0	\$47	\$47	\$0	\$0	0.00%
1622240 515028 OT-HCCTRANSPORT	\$0	\$0	\$0	\$0	\$234	\$234	\$0	\$0	0.00%
1622240 515029 OT-INTERROGATION	\$0	\$0	\$591	\$0	\$0	\$1,500	\$552	\$552	100.00%
1622240 515030 OT-EVIDENCE PROCESSING	\$0	\$0	\$1,226	\$0	\$678	\$1,100	\$405	\$405	100.00%
1622240 515031 OT-SPECIAL OPERATION	\$0	\$0	\$1,277	\$0	\$574	\$500	\$185	\$185	100.00%
1622240 515040 OT-DETECTIVE INVESTIGATION	\$0	\$0	\$36,767	\$0	\$35,622	\$115,365	\$22,990	\$22,990	100.00%
1622240 515041 OT-EVIDENCE TECH	\$0	\$0	\$400	\$0	\$217	\$500	\$185	\$185	100.00%
1622240 515042 OT-TACTICAL OPERATIONS	\$0	\$0	\$945	\$0	\$1,117	\$785	\$0	\$0	0.00%
1622240 515043 OT-CRISIS NEGOTIATIONS	\$0	\$0	\$254	\$0	\$188	\$93	\$0	\$0	0.00%
1622240 515044 OT-DRUG & GANG UNITS	\$0	\$0	\$1,668	\$0	\$1,535	\$2,400	\$880	\$880	100.00%
1622240 515051 OT-MEETING/EVENT	\$0	\$0	\$2,984	\$0	\$3,475	\$3,300	\$0	\$0	0.00%
1622240 515052 OT-TRAINING GENERAL	\$0	\$0	\$1,046	\$0	\$1,103	\$889	\$0	\$0	0.00%
1622240 515053 OT-TRAINING TACTICAL	\$0	\$0	\$146	\$0	\$123	\$122	\$0	\$0	0.00%
1622240 515055 OT-GRANT	\$0	\$0	\$2,022	\$0	\$371	\$2,000	\$0	\$0	0.00%
1622240 515056 OT-CRIME ANALYSIS	\$0	\$0	\$0	\$0	\$1,886	\$1,886	\$370	\$370	100.00%
1622240 515061 OT-INVESTIGATION	\$0	\$0	\$105	\$0	\$716	\$597	\$0	\$0	0.00%
1622240 515062 OT- SPECIAL EVENT	\$0	\$0	\$638	\$0	\$451	\$451	\$0	\$0	0.00%
1622240 515063 OT-SUPERVISORY DUTIES	\$0	\$0	\$749	\$0	\$106	\$0	\$0	\$0	0.00%
1622240 5160 HOLIDAY PAY	\$2,310	\$1,070	\$1,574	\$0	\$1,174	\$1,174	\$5,000	\$5,000	100.00%
1622240 5172 UNIFORM ALLOWANCE	\$7,150	\$5,200	\$5,850	\$7,150	\$5,850	\$6,500	\$7,800	\$650	9.09%
1622240 5191 WISCONSIN RETIREMENT FUND	\$130,796	\$88,042	\$93,256	\$86,250	\$49,342	\$86,250	\$102,136	\$15,886	18.42%
1622240 519301 SOCIAL SECURITY	\$52,750	\$46,914	\$55,214	\$54,409	\$32,422	\$54,409	\$60,495	\$6,086	11.19%
1622240 519302 MEDICARE	\$12,337	\$10,972	\$12,913	\$12,723	\$7,583	\$12,723	\$15,053	\$2,330	18.31%
1622240 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$271,563	\$234,443	\$252,243	\$262,549	\$125,129	\$262,549	\$288,564	\$26,015	9.91%
1622240 519401 VEBA	\$8,700	\$5,358	\$6,075	\$7,500	\$6,750	\$7,500	\$8,250	\$750	10.00%
1622240 5195 LIFE INSURANCE	\$1,571	\$1,443	\$1,293	\$1,490	\$609	\$1,490	\$1,708	\$218	14.63%
1622240 5196 UNEMPLOYMENT COMPENSATION	\$330	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
CONTRACTUAL SERVICE									
1622240 5214 OTHER EQUIPMENT MAINTENANCE	\$5,664	\$7,725	\$9,552	\$4,900	\$4,253	\$4,900	\$10,000	\$5,100	104.08%
1622240 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$7,469	\$2,526	\$8,106	\$5,000	\$4,629	\$5,000	\$9,500	\$4,500	90.00%
1622240 5225 PROFESSIONAL DUES	\$330	\$225	\$245	\$500	\$76	\$500	\$500	\$0	0.00%
1622240 5244 OTHER FEES	\$18,223	\$16,463	\$15,352	\$10,350	\$5,959	\$10,350	\$10,350	\$0	0.00%
1622240 5251 AUTO & TRAVEL	\$166	\$73	\$19	\$0	\$0	\$0	\$0	\$0	0.00%
1622240 5332 OFFICE/COM	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1622240 5271 LOCAL PHONE	\$829	\$1,039	\$4,867	\$0	\$0	\$0	\$0	\$0	0.00%
MATERIALS & SUPPLIES									
1622240 5332 OFFICE/COMP EQUIP & SUPPLIES	\$95	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1622240 5343 GENERAL COMMODITIES	\$791	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES	\$1,368,751	\$1,176,784	\$1,353,316	\$1,332,783	\$764,694	\$1,494,851	\$1,553,378	\$220,595	16.55%
<b>NET TOTAL</b>	<b>\$1,368,751</b>	<b>\$1,176,784</b>	<b>\$1,353,316</b>	<b>\$1,332,783</b>	<b>\$764,694</b>	<b>\$1,494,851</b>	<b>\$1,553,378</b>	<b>\$220,595</b>	<b>16.55%</b>

**BUDGET MODIFICATIONS:** The Police Department staffing plan for 2017 will be reorganized. The number of sworn officers will remain at 73. One Lieutenant position has been created in the Special Operations budget. Please refer to Staffing Plan for complete visual.

**PERFORMANCE MEASURES**

DEPARTMENT: POLICE  
 DIVISION: Special Operations

<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target	
1. Increase shots fired clearances and felony firearms arrests	Increase in arrests and cases	1,2,6	N/A	N/A	N/A	N/A	Join Rockford NIBIN Task Force, 100% submission of ballistic evidence	
2. Increase arrests of wanted felons, current crime suspects.	Reduction in outstanding felony warrants, reduction in time from crime to arrest.	1,2,6	N/A	N/A	N/A	N/A	Reduce felony warrants by 10%	
EFFICIENCY & EFFECTIVENESS:	3. In concert with the re-organization plan, hire a Lt. of Detective to supervise and prioritize daily activities, mentor personnel, and manage investigations	Successful hiring process	1,2,6	N/A	N/A	N/A	N/A	By 1/1/17
	4. Establish a modern investigative case management and follow up system.	Purchase and implementation	1,2,6	N/A	N/A	N/A	N/A	By 5/1/17
	5. Provide all investigators with relevant interrogation, legal updates, & specialty training (sexual assault, human trafficking, evidence collection, etc.)	On going training	1,2,6	N/A	N/A	N/A	N/A	On going
	6. Create a drug house and nuisance abatement form to better assess, vet, and assign for appropriate action by drug & gang or beat officers.	Successful implementation of P3 system/software	1,2,6	N/A	N/A	N/A	N/A	By 1/1/17
	7. Utilize crime analysis and human intelligence to identify patterns of crime, suspects, victims, and locations in order to solve felony and child related crimes.	Reduction in crime, increase in crime clearances, focusing on violent crime	1,2,6	N/A	N/A	N/A	N/A	Reduce UCR Part 1 crimes by 5%, increase clearances by 10%
	8. Expand information & intelligence sharing across the department and with local, state, and federal partners, as well as family and children service providers.	Establish liaisons with Rock Co, Winnebago Co, and Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) National Integrated Ballistic Information Network (NIBIN) taskforce--Rockford	1,2,6	N/A	N/A	N/A	N/A	By 2/1/17

**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

# DEPARTMENT – POLICE

## General Fund

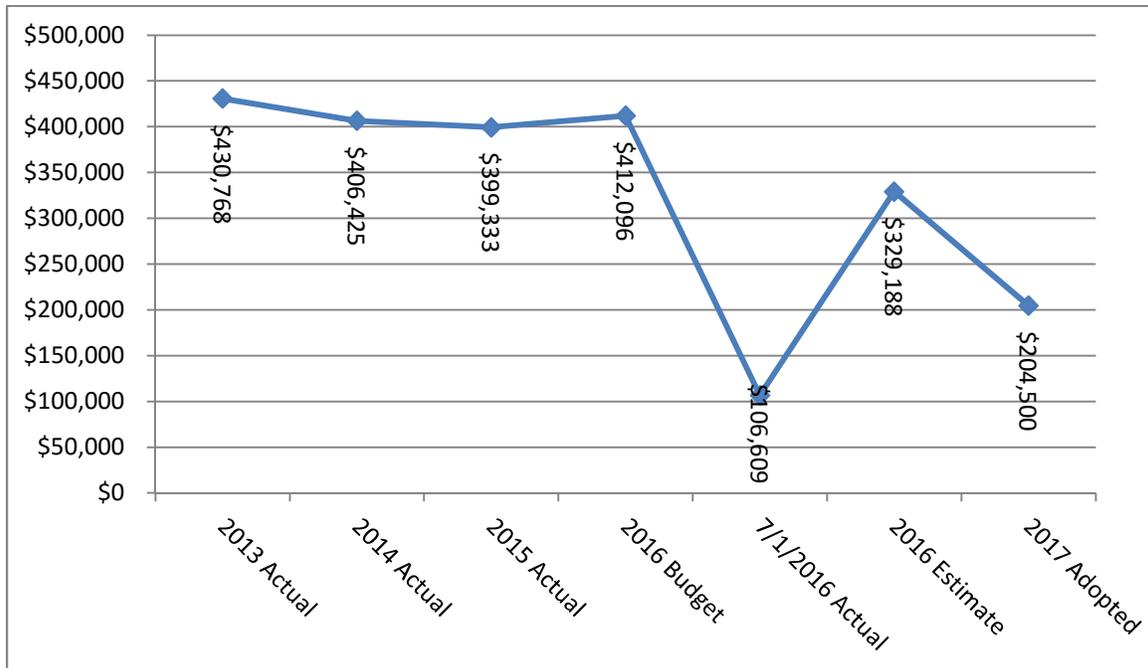
### *Support Services Division Description:*

The Police Support Services operations and personnel are supervised by a civilian Director of Support Services. The division is responsible for all department statistical reporting, records management, training and court services.

Support Services personnel include the Records Bureau Staff and the Training Coordinator. The Records Bureau is responsible for managing the records functions of the department. All police reports are processed and disseminated by Records Bureau personnel in accordance with Wisconsin Open Records Law.

The Training Coordinator is responsible for recording and reporting all department training. The Training Coordinator handles all training registrations and training travel arrangements for all sworn and non-sworn personnel in the police department.

EXPENDITURES



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
POLICE SUPPORT SERVICES									
PERSONNEL SERVICES									
1622300 5110 REGULAR PERSONNEL	\$72,935	\$63,204	\$63,117	\$64,138	\$31,980	\$64,138	\$0	(\$64,138)	-100.00%
1622300 5120 PART TIME PERSONNEL	\$28,499	\$28,794	\$29,176	\$29,123	\$3,695	\$4,500	\$0	(\$29,123)	-100.00%
1622300 5150 OVERTIME	\$44	\$3,322	\$4,310	\$3,000	\$1,408	\$1,408	\$0	(\$3,000)	-100.00%
1622300 5160 HOLIDAY PAY	\$1,187	\$0	\$227	\$0	\$0	\$0	\$0	\$0	0.00%
1622300 5172 UNIFORM ALLOWANCE	\$650	\$650	\$650	\$650	\$650	\$650	\$0	(\$650)	-100.00%
1622300 5191 WISCONSIN RETIREMENT FUND	\$10,939	\$7,857	\$7,533	\$6,720	\$3,345	\$6,720	\$0	(\$6,720)	-100.00%
1622300 519301 SOCIAL SECURITY	\$6,406	\$5,950	\$6,044	\$6,009	\$2,354	\$6,009	\$0	(\$6,009)	-100.00%
1622300 519302 MEDICARE	\$1,498	\$1,392	\$1,413	\$1,402	\$551	\$1,402	\$0	(\$1,402)	-100.00%
1622300 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$23,444	\$23,444	\$23,444	\$21,879	\$11,266	\$21,879	\$0	(\$21,879)	-100.00%
1622300 519401 VEBA	\$5,778	\$675	\$675	\$750	\$750	\$750	\$0	(\$750)	-100.00%
1622300 5195 LIFE INSURANCE	\$153	\$209	\$218	\$225	\$112	\$225	\$0	(\$225)	-100.00%
CONTRACTUAL SERVICE									
1622300 5214 OTHER EQUIPMENT MAINTENANCE	\$375	\$0	\$39	\$1,500	\$0	\$0	\$0	(\$1,500)	-100.00%
1622300 5215 COMPUTER/OFFICE EQUIP MAIN.	\$25,719	\$17,201	\$27,412	\$20,500	\$6,337	\$19,000	\$20,000	(\$500)	-2.44%
1622300 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$14,364	\$18,659	\$16,672	\$13,500	\$3,356	\$8,000	\$4,000	(\$9,500)	-70.37%
1622300 5232 DUPLICATING & DRAFTING	\$1,896	\$5,975	\$4,188	\$6,000	\$517	\$6,000	\$9,500	\$3,500	58.33%
1622300 5235 MICROFILM/FICHE,VIDEO,IMAGING	\$0	\$292	\$65	\$0	\$266	\$0	\$0	\$0	0.00%
1622300 5244 OTHER FEES	\$3,782	\$3,927	\$840	\$2,500	\$77	\$2,000	\$2,500	\$0	0.00%
1622300 5257 COMPUTER SERVICES	\$0	\$1,069	\$0	\$1,000	\$0	\$0	\$0	(\$1,000)	-100.00%
1622300 5274 RADIO & COMMUNICATION SERVICES	\$59,131	\$60,171	\$65,380	\$75,000	\$9,125	\$50,000	\$44,000	(\$31,000)	-41.33%
MATERIALS & SUPPLIES									
1622300 5331 POSTAGE & EXPRESS MAIL	\$3,497	\$3,964	\$4,402	\$4,000	\$1,545	\$4,000	\$4,500	\$500	12.50%
1622300 5332 OFFICE/COMP EQUIP & SUPPLIES	\$46,831	\$32,548	\$19,247	\$28,000	\$5,742	\$20,000	\$20,000	(\$8,000)	-28.57%
1622300 5343 GENERAL COMMODITIES	\$13,603	\$19,626	\$11,362	\$18,700	\$4,535	\$15,000	\$10,000	(\$8,700)	-46.52%
1622300 5347 UNIFORMS	\$33,512	\$24,967	\$26,553	\$22,500	\$13,722	\$22,500	\$15,000	(\$7,500)	-33.33%
1622300 5351 BOOKS & SUBSCRIPTIONS	\$200	\$205	\$37	\$500	\$0	\$0	\$0	(\$500)	-100.00%
1622300 5352 TRAINING EQUIPMENT & SUPPLIES	\$60,358	\$68,824	\$63,814	\$70,000	\$4,224	\$70,000	\$75,000	\$5,000	7.14%
CAPITAL OUTLAY									
1622300 5532 OFFICE->1000	\$967	\$0	\$0	\$1,000	\$7	\$7	\$0	(\$1,000)	-100.00%
1622300 5533 OTHER->1000	\$15,000	\$13,500	\$22,514	\$13,500	\$1,047	\$5,000	\$0	(\$13,500)	-100.00%
TOTAL EXPENDITURES	\$430,768	\$406,425	\$399,333	\$412,096	\$106,609	\$329,188	\$204,500	(\$207,596)	-50.38%
<b>NET TOTAL</b>	<b>\$430,768</b>	<b>\$406,425</b>	<b>\$399,333</b>	<b>\$412,096</b>	<b>\$106,609</b>	<b>\$329,188</b>	<b>\$204,500</b>	<b>(\$207,596)</b>	<b>-50.38%</b>

**BUDGET MODIFICATIONS:** The Court Officer position has been cut but the officer in that position will remain a Patrol Officer and has been moved to the Patrol Budget.

## PERFORMANCE MEASURES

DEPARTMENT: POLICE

DIVISION: Support Services

PROGRAM OBJECTIVES:    PERFORMANCE INDICATORS:    Goal(s)    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target	
EFFICIENCY & EFFECTIVENESS:	1. Provide the public with access to public records	Number of public records requests completed	2,5,6	N/A	N/A	N/A	N/A	Maintain 10 day turn around 90% of the time
	2. Assure and document that all sworn personnel meet the 24 hour minimum training hours required	All statutory training requirements are met, July 1-June 30.	2,6	N/A	N/A	N/A	N/A	By 6/30/17
	3. Ensure departmental policies are reviewed, updated, and electronically available to all personnel through Lexipol system	Complete implementation	2,6	N/A	N/A	N/A	N/A	By 3/31/17
	4. Ensure all departmental databases are current and supported versions..		2,6	N/A	N/A	N/A	N/A	On Going
	Ensure compliance with all Criminal Justice Information Services (CJIS) and TIME system requirements		2,6	N/A	N/A	N/A	N/A	Bi annually
	6. Identify technological and personnel efficiencies, and adjust division positions accordingly.		2,6	N/A	N/A	N/A	N/A	On Going

**CITY COUNCIL GOALS:**

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5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>FLEET &amp; FACILITY</b>									
<b>PERSONNEL SERVICES</b>									
1622315 5110 REGULAR PERSONNEL	\$44,422	\$45,938	\$47,248	\$47,709	\$24,002	\$47,709	<b>\$47,641</b>	(\$68)	-0.14%
1622315 5150 OVERTIME	\$7,752	\$3,524	\$2,904	\$3,000	\$2,185	\$3,000	<b>\$3,000</b>	\$0	0.00%
1622315 5191 WISCONSIN RETIREMENT FUND	\$3,475	\$3,462	\$3,411	\$3,311	\$1,729	\$3,311	<b>\$3,444</b>	\$133	4.02%
1622315 519301 SOCIAL SECURITY	\$3,229	\$2,950	\$2,979	\$2,977	\$1,541	\$2,977	<b>\$2,976</b>	(\$1)	-0.03%
1622315 519302 MEDICARE	\$755	\$690	\$697	\$653	\$360	\$653	<b>\$653</b>	\$0	0.00%
1622315 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$23,444	\$23,444	\$23,444	\$21,879	\$11,266	\$21,879	<b>\$22,532</b>	\$653	2.98%
1622315 5195 LIFE INSURANCE	\$17	\$36	\$51	\$55	\$28	\$55	<b>\$55</b>	\$0	0.00%
<b>CONTRACTUAL SERVICE</b>									
1622315 5240 CONTRACTED SERV-PROFESSIONAL	\$166	\$0	\$0	\$0	\$506	\$506	<b>\$0</b>	\$0	0.00%
1622315 5244 OTHER FEES	\$11,114	\$7,262	\$10,381	\$5,100	\$2,996	\$4,600	<b>\$5,100</b>	\$0	0.00%
1622315 5261 STRUCTURE MAINTENANCE	\$4,405	\$17,841	\$10,420	\$11,000	\$7,319	\$8,000	<b>\$11,000</b>	\$0	0.00%
1622315 5262 PAINTING/CLEANING MAINTENANCE	\$1,460	\$4,256	\$12,125	\$7,500	\$0	\$0	<b>\$5,000</b>	(\$2,500)	-33.33%
1622315 5263 ELECTRICAL MAINTENANCE	\$7,708	\$4,175	\$4,434	\$7,000	\$1,151	\$2,000	<b>\$7,000</b>	\$0	0.00%
1622315 5286 INSURANCE-COMPREHENSIVE LIAB	\$0	\$0	\$1,000	\$0	\$1,000	\$0	<b>\$0</b>	\$0	0.00%
<b>MATERIALS &amp; SUPPLIES</b>									
1622315 5332 OFFICE/COMP EQUIP & SUPPLIES	\$0	\$159	\$118	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1622315 5343 GENERAL COMMODITIES	\$4,392	\$2,371	\$1,543	\$1,200	\$884	\$1,200	<b>\$5,000</b>	\$3,800	316.67%
1622315 5345 MAINTENANCE MATERIALS	\$0	\$30	\$825	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1622315 534502 MAINTENANCE MATERIALS-POLICE	\$57,489	\$73,510	\$57,380	\$70,000	\$24,546	\$55,000	<b>\$60,000</b>	(\$10,000)	-14.29%
1622315 534604 FUEL - POLICE	\$187,926	\$172,684	\$136,988	\$140,250	\$50,630	\$100,000	<b>\$124,850</b>	(\$15,400)	-10.98%
<b>CAPITAL OUTLAY</b>									
1622315 5531 VEH>1000	\$39,403	\$57,634	\$38,387	\$40,000	\$5,665	\$40,000	<b>\$53,500</b>	\$13,500	33.75%
TOTAL EXPENDITURES	\$397,157	\$419,966	\$354,334	\$361,634	\$135,807	\$290,890	<b>\$351,751</b>	(\$9,883)	-2.73%
<b>NET TOTAL</b>	<b>\$397,157</b>	<b>\$419,966</b>	<b>\$354,334</b>	<b>\$361,634</b>	<b>\$135,807</b>	<b>\$290,890</b>	<b>\$351,751</b>	<b>(\$9,883)</b>	<b>-2.73%</b>

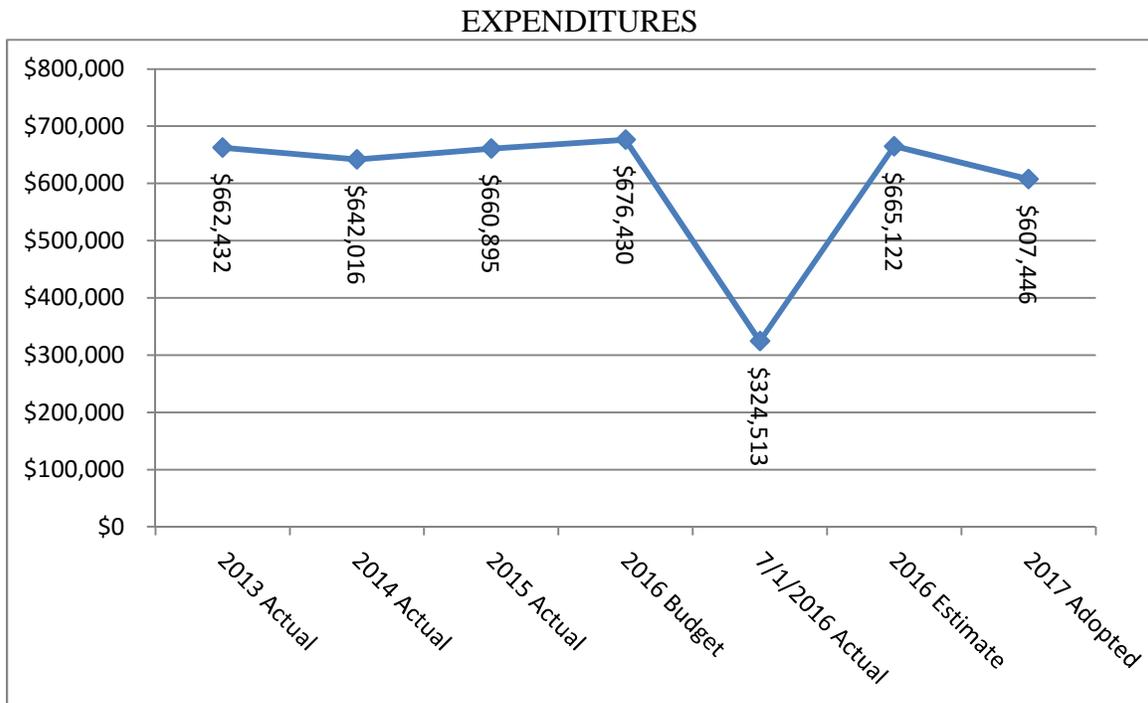
**BUDGET MODIFICATIONS:** Non-ledged fuel is projected at \$2.27 per gallon for 2017.

# ***DEPARTMENT – POLICE***

## *General Fund*

### *Records Division Description:*

The Police Records Division is Central repository for all department paperwork, routes all work to appropriate end users, and fills information requests. Some of those users are the courts, media and persons making open record requests. The record division operates twenty-four hours a day, every day to get documents recorded.



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>RECORDS</b>									
<b>PERSONNEL SERVICES</b>									
1622342 5110 REGULAR PERSONNEL	\$259,773	\$270,712	\$285,337	\$282,217	\$128,714	\$282,200	<b>\$241,881</b>	(\$40,336)	-14.29%
1622342 5120 PART TIME PERSONNEL	\$160,678	\$152,499	\$148,657	\$173,460	\$83,604	\$157,700	<b>\$205,333</b>	\$31,873	18.37%
1622342 5150 OVERTIME	\$4,443	\$3,326	\$4,520	\$5,000	\$1,506	\$5,000	<b>\$4,500</b>	(\$500)	-10.00%
1622342 5160 HOLIDAY PAY	\$8,186	\$7,308	\$5,870	\$8,000	\$3,728	\$8,000	<b>\$8,000</b>	\$0	0.00%
1622342 5191 WISCONSIN RETIREMENT FUND	\$26,399	\$27,547	\$27,330	\$27,929	\$13,024	\$27,929	<b>\$27,359</b>	(\$570)	-2.04%
1622342 519301 SOCIAL SECURITY	\$26,563	\$26,694	\$27,155	\$28,341	\$13,323	\$28,341	<b>\$28,097</b>	(\$244)	-0.86%
1622342 519302 MEDICARE	\$6,212	\$6,243	\$6,351	\$6,629	\$3,116	\$6,629	<b>\$6,506</b>	(\$123)	-1.86%
1622342 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$136,763	\$122,649	\$124,981	\$114,461	\$56,344	\$114,500	<b>\$63,244</b>	(\$51,217)	-44.75%
1622342 519401 VEBA	\$11,539	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1622342 5195 LIFE INSURANCE	\$705	\$745	\$848	\$893	\$391	\$893	<b>\$1,026</b>	\$133	14.89%
1622342 5196 UNEMPLOYMENT COMPENSATION	\$0	\$0	\$3,311	\$0	\$4,515	\$8,730	<b>\$0</b>	\$0	0.00%
<b>CONTRACTUAL SERVICE</b>									
1622342 5215 COMPUTER/OFFICE EQUIP MAIN.	\$12,152	\$12,016	\$10,505	\$14,000	\$10,916	\$11,000	<b>\$14,000</b>	\$0	0.00%
1622342 5223 SCHOOLS, SEMINARS, & CONFERENCES	\$150	\$3,266	\$1,216	\$2,000	\$217	\$500	<b>\$0</b>	(\$2,000)	-100.00%
1622342 5232 DUPLICATING & DRAFTING	\$0	\$0	\$4,605	\$3,500	\$1,224	\$3,500	<b>\$0</b>	(\$3,500)	-100.00%
1622342 5244 OTHER FEES	\$6,065	\$6,186	\$10,062	\$6,500	\$0	\$6,000	<b>\$6,500</b>	\$0	0.00%
<b>MATERIALS &amp; SUPPLIES</b>									
1622342 5347 UNIFORMS	\$304	\$325	\$148	\$1,000	\$42	\$200	<b>\$1,000</b>	\$0	0.00%
<b>CAPITAL OUTLAY</b>									
1622342 5533 OTHER>1000	\$2,500	\$2,500	\$0	\$2,500	\$3,849	\$4,000	<b>\$0</b>	(\$2,500)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$662,432</b>	<b>\$642,016</b>	<b>\$660,895</b>	<b>\$676,430</b>	<b>\$324,513</b>	<b>\$665,122</b>	<b>\$607,446</b>	<b>(\$68,984)</b>	<b>-10.20%</b>
<b>NET TOTAL</b>	<b>\$662,432</b>	<b>\$642,016</b>	<b>\$660,895</b>	<b>\$676,430</b>	<b>\$324,513</b>	<b>\$665,122</b>	<b>\$607,446</b>	<b>(\$68,984)</b>	<b>-10.20%</b>

**BUDGET MODIFICATIONS:** A part-time Records Clerk position has been added to the Records Budget for \$17,710. In 2016 one full-time Records Clerk became a Crime Analyst and moved to the Special Operations Division.

1622345 PATCH									
<b>CONTRACTUAL SERVICE</b>									
1622345 5271 TEL-LOCAL	\$3,169	\$392	\$4,318	\$3,240	\$1,570	\$3,240	<b>\$3,240</b>	\$0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$3,169</b>	<b>\$392</b>	<b>\$4,318</b>	<b>\$3,240</b>	<b>\$1,570</b>	<b>\$3,240</b>	<b>\$3,240</b>	<b>\$0</b>	<b>0.00%</b>

***DEPARTMENT – FIRE***

**General Fund**

**Divisions & Programs:**

- Administration*
- Fire Fighting & Rescue*
- Fire Inspection & Prevention*

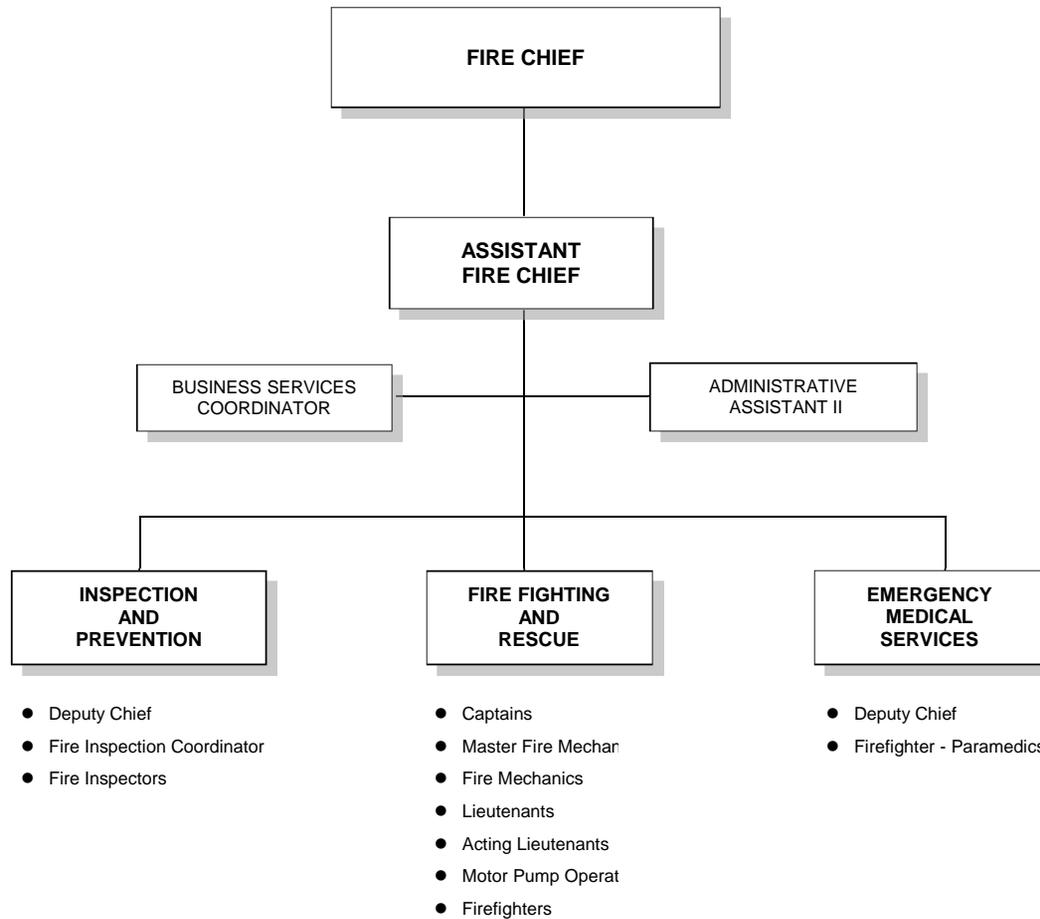
***The Following Fund Page Is In Their Indicated Budget Section***

**Enterprise Funds:**                      *Ambulance*

**Special Revenue:**                        *SAFER Fire Grant*

	2013	2014	2015	2016	2016 YTD	2016	2017
	ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED
GENERAL FUND	\$7,588,106	\$7,808,149	\$7,524,480	\$7,510,927	\$3,694,263	\$7,507,622	\$7,613,932
ENTERPRISE	\$1,189,299	\$1,174,702	\$1,166,233	\$1,127,604	\$546,949	\$1,133,037	\$1,165,907
SPECIAL REVENUE	\$155,154	\$330,308	\$382,405	\$282,838	\$177,667	\$294,930	\$222,763
<b>TOTAL</b>	<b>\$8,932,559</b>	<b>\$9,313,159</b>	<b>\$9,073,118</b>	<b>\$8,921,369</b>	<b>\$4,418,880</b>	<b>\$8,935,589</b>	<b>\$9,002,602</b>

**CITY OF BELOIT, WISCONSIN  
FIRE DEPARTMENT  
ORGANIZATIONAL CHART  
2017**



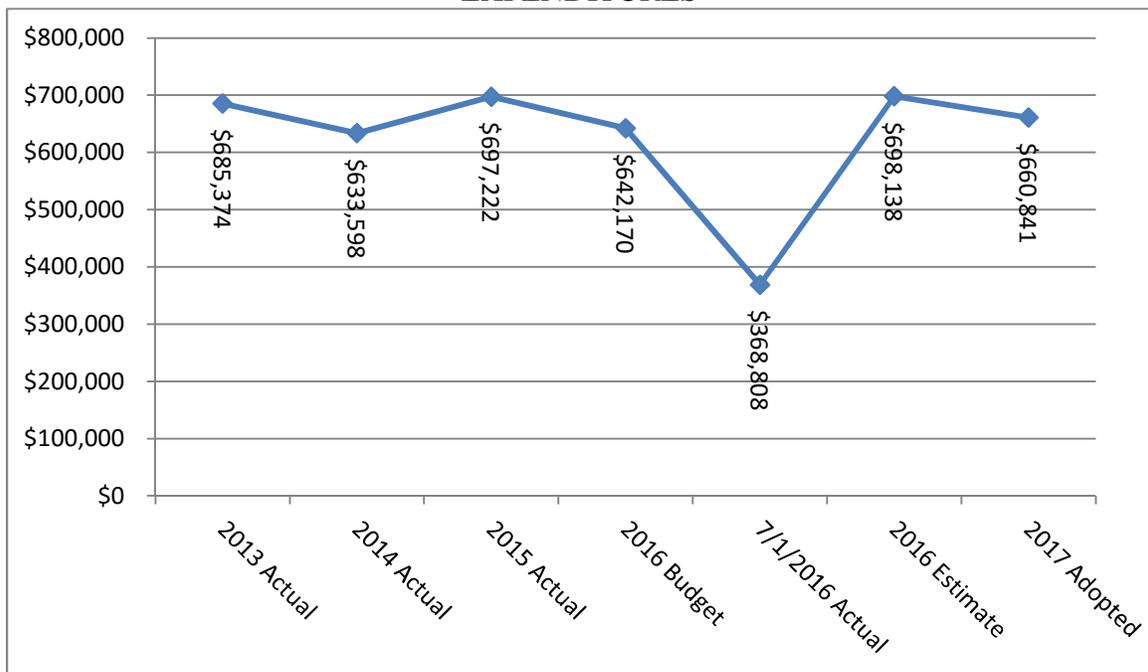
# ***DEPARTMENT – FIRE***

## *General Fund*

### *Fire Administration Division Description:*

The Administration Division provides for the personnel and financial administration of the department. This division facilitates compliance with city personnel policy and state and federal employment regulations, processes accounts receivable and payable, payroll, personnel record entry, database management, information systems requests, and front counter customer service.

**EXPENDITURES**



		2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE	
FIRE ADMINISTRATION											
DEPARTMENTAL EARNING											
1666100	4506	COPY FEES	(\$227)	(\$334)	(\$117)	(\$250)	(\$56)	(\$150)	(\$250)	\$0	0.00%
		TOTAL REVENUES	(\$227)	(\$334)	(\$117)	(\$250)	(\$56)	(\$150)	(\$250)	\$0	0.00%
PERSONNEL SERVICES											
1666100	5110	REGULAR PERSONNEL	\$281,366	\$286,392	\$291,544	\$298,924	\$150,370	\$300,427	\$305,236	\$6,312	2.11%
1666100	5160	HOLIDAY PAY	\$1,540	\$1,540	\$1,540	\$1,540	\$0	\$1,540	\$1,540	\$0	0.00%
1666100	5191	WISCONSIN RETIREMENT FUND	\$47,838	\$40,449	\$39,413	\$37,018	\$19,027	\$38,009	\$41,680	\$4,662	12.59%
1666100	5192	WORKER'S COMPENSATION	\$149,496	\$169,052	\$190,812	\$208,782	\$104,390	\$208,780	\$214,078	\$5,296	2.54%
1666100	519301	SOCIAL SECURITY	\$2,649	\$2,718	\$2,739	\$2,740	\$1,395	\$2,787	\$2,870	\$130	4.74%
1666100	519302	MEDICARE	\$4,060	\$4,127	\$4,193	\$4,191	\$2,148	\$4,293	\$4,383	\$192	4.58%
1666100	5194	HOSPITAL/SURG/DENTAL INSURANCE	\$68,931	\$70,375	\$70,319	\$65,637	\$33,798	\$67,596	\$67,596	\$1,959	2.98%
1666100	5195	LIFE INSURANCE	\$664	\$732	\$761	\$773	\$397	\$844	\$893	\$120	15.52%
CONTRACTUAL SERVICE											
1666100	5214	OTHER EQUIPMENT MAINTENANCE	\$0	\$179	\$426	\$425	\$0	\$200	\$425	\$0	0.00%
1666100	5215	COMPUTER/OFFICE EQUIP MAIN.	\$718	\$1,654	\$14,124	\$2,500	\$710	\$1,500	\$2,500	\$0	0.00%
1666100	5223	SCHOOLS,SEMINARS,& CONFERENCES	\$2,836	\$7,755	\$200	\$3,000	\$3,849	\$3,849	\$3,000	\$0	0.00%
1666100	5225	PROFESSIONAL DUES	\$354	\$374	\$284	\$445	\$55	\$370	\$445	\$0	0.00%
1666100	5231	OFFICIAL NOTICES&PUBLICATIONS	\$1,903	\$1,361	\$325	\$1,500	\$0	\$1,200	\$1,500	\$0	0.00%
1666100	5232	DUPLICATING & DRAFTING	\$3,230	\$3,276	\$2,999	\$4,000	\$1,381	\$3,300	\$4,000	\$0	0.00%
1666100	5240	CONTRACTED SERV-PROFESSIONAL	\$106,829	\$31,503	\$19,287	\$0	\$47,798	\$52,798	\$0	\$0	0.00%
1666100	5245	BAD DEBT EXPENSE	\$0	\$0	\$43	\$0	\$0	\$0	\$0	\$0	0.00%
1666100	5248	ADVERTISING,MARKETING,PROMOS	\$338	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1666100	5251	AUTO & TRAVEL	\$1,174	\$808	\$1,163	\$800	\$147	\$800	\$800	\$0	0.00%
1666100	5254	LEGAL SERVICES	\$0	\$0	\$45,906	\$0	\$0	\$0	\$0	\$0	0.00%
MATERIALS & SUPPLIES											
1666100	5331	POSTAGE & EXPRESS MAIL	\$1,478	\$1,368	\$1,752	\$1,500	\$592	\$1,500	\$1,500	\$0	0.00%
1666100	5332	OFFICE/COMP EQUIP & SUPPLIES	\$4,600	\$3,956	\$5,281	\$6,000	\$1,600	\$5,500	\$6,000	\$0	0.00%
1666100	5343	GENERAL COMMODITIES	\$1,600	\$2,127	\$2,532	\$1,550	\$1,151	\$2,000	\$1,550	\$0	0.00%
FIXED EXPENSES											
1666100	5412	RENT/EQUIP	\$3,770	\$3,852	\$839	\$845	\$0	\$845	\$845	\$0	0.00%
		TOTAL EXPENDITURES	\$685,374	\$633,598	\$697,222	\$642,170	\$368,808	\$698,138	\$660,841	\$18,671	2.91%
		<b>NET TOTAL</b>	<b>\$685,147</b>	<b>\$633,264</b>	<b>\$697,106</b>	<b>\$641,920</b>	<b>\$368,752</b>	<b>\$697,988</b>	<b>\$660,591</b>	<b>\$18,671</b>	<b>2.91%</b>

BUDGET MODIFICATIONS: No significant changes for 2017.

**PERFORMANCE MEASURES**

DEPARTMENT: FIRE  
 DIVISION: Administration

**PROGRAM OBJECTIVES:**    **PERFORMANCE INDICATORS:**    **Goal(s)**    2013 Actual    2014 Actual    2015 Actual    2016 Target    2017 Target

	<b><u>PROGRAM OBJECTIVES:</u></b>	<b><u>PERFORMANCE INDICATORS:</u></b>	<b><u>Goal(s)</u></b>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
<b>EFFICIENCY &amp; EFFECTIVENESS:</b>	1. Conduct a joint labor/management public relations campaign to promote an informed constituency of our all hazards emergency preparedness and response capacity and community need.	An increase in post presentation fire department operational awareness and/or fire and life safety knowledge.	1,2,4,6	NA	NA	Developed Implementation Plan and Public Social Media Presence	Train Public Information Officer Staff 100% Complete -Increase Social Media Outputs to 6 per Month 100% Complete	Increase Social media Outputs to 8 per Month and Broaden Public Education Contacts to 1 presentation per week
	2. Develop and implement a formal mentorship program to prepare employees for ascension to leadership in an effort to preserve organizational memory, grow our most valuable resource to maximum potential, and facilitate smooth transition of leadership when change occurs.	Provide for the timely succession of organization membership over the next 10 years..	2,4,6	NA	NA	75% Complete	100% Complete	Implementation Through the 2016-2017 Promotional Season With Engaged Promotional Candidates
	3. Improve communications throughout organization that facilitate growth of trust and the development of servant leadership	Increase in organizational satisfaction with the communications from the fire department leadership team.	2,4,6	NA	NA	25% Complete	75% Complete	100% Complete
	4. Implement a multifaceted approach to increase general fund appropriations to absorb Staffing for Adequate Fire and Emergency Response (SAFER) grant funded positions by July 2, 2015.	Identify, secure, and appropriate funding for 3 Full Time Equivalent (FTE) Firefighters	1,2,4,6	NA	NA	100% Complete General Fund Appropriation and a 2014 SAFER Award	25% Complete Funding for 3 positions through the SAFER grant will sustain these positions until 2018	75% Appropriation for 3 General Fund FTE in 2017

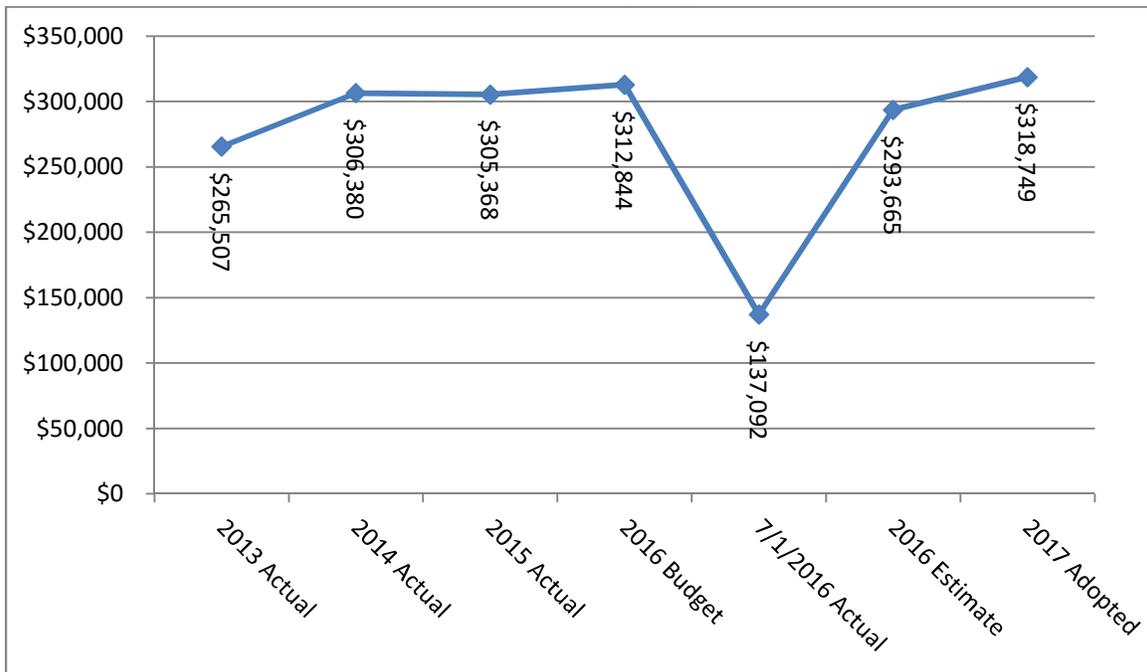
# ***DEPARTMENT – FIRE***

## *General Fund*

### *Fire Inspection & Prevention Division Description:*

The Code Enforcement Fire Inspection program merged into the Fire Department's Inspection program in 2006. This Division provides public fire safety and injury prevention education through outreach programs like National Fire Prevention Week, car seat safety education, school district classroom contacts, community group presentations and events, Juvenile Fire Setter intervention, and smoke detector maintenance and installation program. Fire and loss prevention is provided through a comprehensive commercial fire inspection and storage tank inspection program. This program also provides for the record keeping for all commercial properties for fire and storage tank inspections. Finally, in this division, we identify fire origin and cause determination.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
FIRE INSPECTION & PREVENTION									
LICENSES & PERMITS									
1666200 4150 FIREWORKS PERMITS	(\$4,480)	(\$5,155)	(\$4,605)	(\$4,600)	(\$4,380)	(\$4,380)	<b>(\$4,600)</b>	\$0	0.00%
1666200 4169 UNDERGROUND STORAGE TANK INSP	(\$3,782)	(\$5,769)	(\$3,920)	(\$3,200)	(\$574)	(\$3,200)	<b>(\$3,200)</b>	\$0	0.00%
INTERGOVT AIDS/GRANT									
1666200 436003 FIRE DUES	(\$57,332)	(\$60,432)	(\$60,272)	(\$60,270)	\$0	(\$60,270)	<b>(\$67,000)</b>	(\$6,730)	11.17%
DEPARTMENTAL EARNING									
1666200 4523 INSPECTION	(\$149,630)	(\$130,109)	(\$138,330)	(\$133,390)	(\$130,833)	(\$133,390)	<b>(\$133,390)</b>	\$0	0.00%
TOTAL REVENUES	(\$215,224)	(\$201,465)	(\$207,126)	(\$201,460)	(\$135,787)	(\$201,240)	<b>(\$208,190)</b>	(\$6,730)	3.34%
PERSONNEL SERVICES									
1666200 5110 REGULAR PERSONNEL	\$102,538	\$111,942	\$117,134	\$116,049	\$58,518	\$117,040	<b>\$117,044</b>	\$995	0.86%
1666200 5120 PART TIME PERSONNEL	\$77,685	\$87,701	\$82,251	\$97,901	\$34,880	\$84,799	<b>\$103,442</b>	\$5,541	5.66%
1666200 5130 EXTRA PERSONNEL	\$6,026	\$26,105	\$30,036	\$16,695	\$12,954	\$12,954	<b>\$13,211</b>	(\$3,484)	-20.87%
1666200 5150 OVERTIME	\$1,075	\$588	\$459	\$800	\$0	\$400	<b>\$800</b>	\$0	0.00%
1666200 5160 HOLIDAY PAY	\$0	\$1,540	\$1,540	\$1,540	\$0	\$1,540	<b>\$1,540</b>	\$0	0.00%
1666200 5191 WISCONSIN RETIREMENT FUND	\$19,543	\$16,149	\$15,793	\$14,833	\$7,433	\$14,864	<b>\$16,260</b>	\$1,427	9.62%
1666200 519301 SOCIAL SECURITY	\$6,191	\$8,067	\$8,204	\$8,124	\$3,523	\$7,646	<b>\$8,398</b>	\$274	3.37%
1666200 519302 MEDICARE	\$2,684	\$3,262	\$3,322	\$3,284	\$1,526	\$3,186	<b>\$3,375</b>	\$91	2.77%
1666200 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$27,757	\$31,130	\$28,228	\$29,318	\$14,097	\$29,192	<b>\$30,193</b>	\$875	2.98%
1666200 5195 LIFE INSURANCE	\$572	\$617	\$655	\$825	\$381	\$794	<b>\$861</b>	\$36	4.36%
1666200 5196 UNEMPLOYMENT COMPENSATION	\$4,328	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
CONTRACTUAL SERVICE									
1666200 5214 OTHER EQUIPMENT MAINTENANCE	\$411	\$999	\$299	\$1,000	\$0	\$500	<b>\$1,000</b>	\$0	0.00%
1666200 5223 SCHOOLS, SEMINARS, & CONFERENCES	\$3,107	\$5,242	\$3,364	\$5,000	\$15	\$3,500	<b>\$5,000</b>	\$0	0.00%
1666200 5225 PROFESSIONAL DUES	\$325	\$1,200	\$581	\$1,225	\$966	\$1,200	<b>\$1,225</b>	\$0	0.00%
1666200 5240 CONTRACTED SERV-PROFESSIONAL	\$500	\$0	\$500	\$500	\$500	\$500	<b>\$500</b>	\$0	0.00%
1666200 5251 AUTO & TRAVEL	\$3,675	\$4,211	\$4,141	\$4,300	\$799	\$4,300	<b>\$4,400</b>	\$100	2.33%
MATERIALS & SUPPLIES									
1666200 5332 OFFICE/COMP EQUIP & SUPPLIES	\$1,702	\$1,303	\$830	\$1,400	\$134	\$1,200	<b>\$1,400</b>	\$0	0.00%
1666200 5343 GENERAL COMMODITIES	\$622	\$469	\$2,264	\$950	\$0	\$950	<b>\$1,000</b>	\$50	5.26%
1666200 5351 BOOKS & SUBSCRIPTIONS	\$3,349	\$2,509	\$3,874	\$5,600	\$1,305	\$5,600	<b>\$5,600</b>	\$0	0.00%
1666200 5352 TRAINING EQUIPMENT & SUPPLIES	\$3,418	\$3,346	\$1,892	\$3,500	\$62	\$3,500	<b>\$3,500</b>	\$0	0.00%
TOTAL EXPENDITURES	\$265,507	\$306,380	\$305,368	\$312,844	\$137,092	\$293,665	<b>\$318,749</b>	\$5,905	1.89%
NET TOTAL	<b>\$50,283</b>	<b>\$104,915</b>	<b>\$98,242</b>	<b>\$111,384</b>	<b>\$1,305</b>	<b>\$92,425</b>	<b>\$110,559</b>	<b>(\$825)</b>	<b>-0.74%</b>

**BUDGET MODIFICATIONS:** In 2016 hours were increased for a Part-time Fire Inspector and cut for the extra personnel.

## PERFORMANCE MEASURES

DEPARTMENT: FIRE

DIVISION: Inspection

**PROGRAM OBJECTIVES:**    **PERFORMANCE INDICATORS:**    **Goal(s)**    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

<b><u>PROGRAM OBJECTIVES:</u></b>	<b><u>PERFORMANCE INDICATORS:</u></b>	<b><u>Goal(s)</u></b>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target	
<b>WORKLOAD:</b>	1. Provide fire safety education to children, employees of business and industry and to the public at large through classroom presentations and through public service announcements.	# of residential inspections of smoke detectors	1	1	3	1	30	30
		# of children receiving fire safety education through classroom presentations	6	3,687	4,148	4,000	4,200	4,200
	2. Thoroughly investigate the origin and cause of all fires and support the police department and the district attorney in the prosecution of arson.	# of investigated fires	1	97	97	122	100	90
		# of arson cases (Incendiary)	1	16	17	17	10	10
		# of commercial fire inspections	6	2,000	2,050	2,096	2,096	2,096
		# of commercial fire inspection violations	6	1,749	1,846	1,878	1,700	1,700
<b>EFFICIENCY &amp; EFFECTIVENESS:</b>	3. Increase the compliance of the Commercial Fire Inspection Program by performing quality assurance program annually.	Total Number of Hours of Education Per Employee	2	40	40	40	40	40

**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

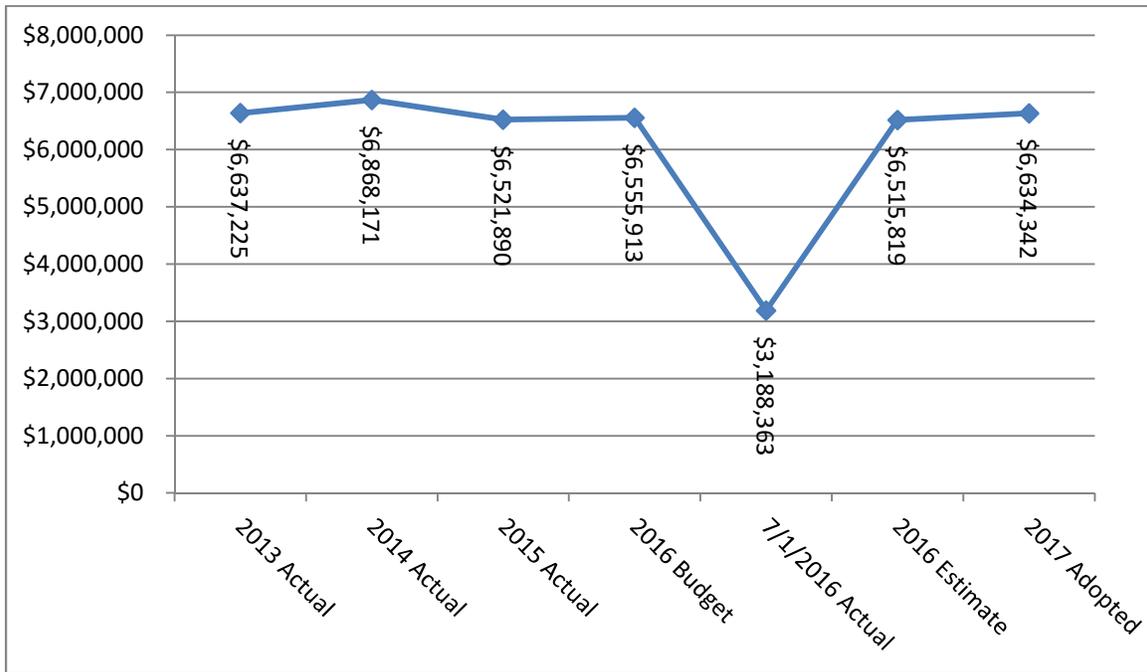
# ***DEPARTMENT – FIRE***

## *General Fund*

### *Fire Fighting & Rescue Division Description:*

The Firefighting & Rescue Division provides for the majority of resources required of an “All-Hazards” response. All-Hazards response capabilities are defined as any emergency the fire department may be; or has the potential for, being called upon to mitigate. This division comprises the greater majority of the preparedness and response budget for equipment, personnel, and maintenance. The Firefighting and Rescue Division handles a broad set of core preparedness and response responsibilities. Moreover, this division supports the first response role for the Ambulance Division.

### EXPENDITURES



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
FIRE FIGHTING & RESCUE									
DEPARTMENTAL EARNING									
1666300 4524 EXTRICATION	(\$40)	(\$14,200)	(\$19,056)	\$0	(\$708)	\$0	\$0	\$0	0.00%
OTHER REVENUE									
1666300 4632 HAZMAT	\$5,813	(\$23,690)	(\$550)	(\$10,000)	\$0	(\$1,000)	(\$10,000)	\$0	0.00%
TOTAL REVENUES	\$5,773	(\$37,890)	(\$19,606)	(\$10,000)	(\$708)	(\$1,000)	(\$10,000)	\$0	0.00%
PERSONNEL SERVICES									
1666300 5110 REGULAR PERSONNEL	\$3,108,136	\$3,294,747	\$3,171,203	\$3,262,947	\$1,599,988	\$3,189,820	\$3,342,508	\$79,561	2.44%
1666300 5112 OUT-OF-CLASS PAY	\$36,167	\$34,441	\$33,627	\$37,600	\$14,779	\$34,000	\$37,600	\$0	0.00%
1666300 5150 OVERTIME	\$351,448	\$273,294	\$319,885	\$260,000	\$203,459	\$320,000	\$260,000	\$0	0.00%
1666300 5160 HOLIDAY PAY	\$74,620	\$77,000	\$75,460	\$77,000	\$560	\$74,480	\$78,540	\$1,540	2.00%
1666300 5173 TOOL ALLOWANCE	\$750	\$750	\$750	\$750	\$1,000	\$1,000	\$750	\$0	0.00%
1666300 5191 WISCONSIN RETIREMENT FUND	\$693,921	\$598,915	\$549,672	\$510,974	\$254,545	\$510,255	\$563,720	\$52,746	10.32%
1666300 519301 SOCIAL SECURITY	\$0	\$0	\$0	\$3,065	\$24	\$0	\$0	(\$3,065)	-100.00%
1666300 519302 MEDICARE	\$51,692	\$53,367	\$52,307	\$52,340	\$26,284	\$52,130	\$52,910	\$570	1.09%
1666300 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$960,585	\$968,179	\$943,206	\$901,894	\$444,346	\$887,698	\$906,404	\$4,510	0.50%
1666300 519402 RETIRE HEALTH - PRE 65	\$671,082	\$705,380	\$725,153	\$710,331	\$282,555	\$678,132	\$633,310	(\$77,021)	-10.84%
1666300 519403 RETIREE HEALTH - POST 65	\$281,798	\$324,860	\$315,458	\$317,241	\$187,378	\$349,521	\$324,297	\$7,056	2.22%
1666300 5195 LIFE INSURANCE	\$9,691	\$10,688	\$12,378	\$6,624	\$6,606	\$13,210	\$13,515	\$6,891	104.03%
1666300 519703 HEART & LUNG	\$6,542	\$6,542	(\$545)	\$0	\$0	\$0	\$0	\$0	0.00%
CONTRACTUAL SERVICE									
1666300 5214 OTHER EQUIPMENT MAINTENANCE	\$31,935	\$31,933	\$16,677	\$35,000	\$6,281	\$35,000	\$35,500	\$500	1.43%
1666300 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$12,732	\$12,966	\$12,189	\$11,020	\$8,882	\$11,020	\$14,020	\$3,000	27.22%
1666300 5225 PROFESSIONAL DUES	\$1,526	\$1,033	\$839	\$1,526	\$899	\$1,033	\$1,531	\$5	0.33%
1666300 5231 OFFICIAL NOTICES&PUBLICATIONS	\$993	\$0	\$500	\$750	\$0	\$750	\$750	\$0	0.00%
1666300 5240 CONTRACTED SERV-PROFESSIONAL	\$0	\$821	\$2,009	\$0	\$50	\$150	\$2,000	\$2,000	100.00%
1666300 5241 CONTRACTED SERV-LABOR	\$297	\$356	\$690	\$550	\$336	\$672	\$1,344	\$794	144.36%
1666300 5244 OTHER FEES	\$0	\$336	\$746	\$200	\$1,053	\$1,522	\$700	\$500	250.00%
1666300 5255 PHYSICAL EXAMS	\$16,324	\$4,682	\$3,233	\$7,660	\$3,972	\$5,100	\$8,000	\$340	4.44%
1666300 5256 LAUNDRY	\$3,573	\$4,683	\$1,523	\$4,800	\$630	\$4,500	\$5,000	\$200	4.17%
1666300 5261 STRUCTURE MAINTENANCE	\$12,614	\$38,616	\$5,256	\$20,000	\$1,294	\$20,000	\$20,000	\$0	0.00%
1666300 5262 PAINTING/CLEANING MAINTENANCE	\$975	\$13,200	\$0	\$2,000	\$0	\$2,000	\$2,000	\$0	0.00%
1666300 5263 ELECTRICAL MAINTENANCE	\$2,648	\$8,931	\$6,999	\$2,850	\$1,053	\$2,850	\$4,000	\$1,150	40.35%
1666300 5264 PLUMBING MAINTENANCE	\$4,917	\$5,868	\$4,866	\$4,500	\$2,227	\$4,500	\$4,700	\$200	4.44%
1666300 5265 HEATING MAINTENANCE	\$2,107	\$2,698	\$1,829	\$3,000	\$355	\$3,000	\$3,000	\$0	0.00%
1666300 5271 TELEPHONE - LOCAL	\$33,406	\$38,090	\$39,757	\$33,144	\$10,514	\$29,000	\$32,824	(\$320)	-0.97%
1666300 5274 RADIO & COMMUNICATION SERVICES	\$24,670	\$35,015	\$31,983	\$30,000	\$19,439	\$30,000	\$30,000	\$0	0.00%
MATERIALS & SUPPLIES									
1666300 5321 ELECTRICITY	\$34,910	\$40,963	\$41,536	\$38,500	\$15,914	\$41,760	\$39,200	\$700	1.82%
1666300 5322 GAS/HEATING FUEL	\$15,121	\$17,653	\$12,110	\$18,000	\$5,199	\$12,000	\$17,500	(\$500)	-2.78%
1666300 5323 WATER	\$3,068	\$3,142	\$3,011	\$3,200	\$999	\$3,000	\$3,200	\$0	0.00%
1666300 5324 SEWER SERVICE CHARGE	\$1,879	\$2,092	\$1,597	\$2,700	\$490	\$1,375	\$2,000	(\$700)	-25.93%
1666300 5325 STORMWATER SERVICE CHARGE	\$1,091	\$1,091	\$1,091	\$1,020	\$530	\$1,273	\$1,100	\$80	7.84%
1666300 5331 POSTAGE & EXPRESS MAIL	\$6	\$0	\$0	\$0	\$37	\$0	\$0	\$0	0.00%
1666300 5332 OFFICE/COMP EQUIP & SUPPLIES	\$42	\$0	\$9	\$0	\$0	\$0	\$0	\$0	0.00%
1666300 5343 GENERAL COMMODITIES	\$18,436	\$13,310	\$12,567	\$15,000	\$11,723	\$15,000	\$15,000	\$0	0.00%
1666300 5345 MAINTENANCE MATERIALS	\$5,605	\$5,470	\$5,126	\$6,000	\$1,416	\$6,000	\$6,000	\$0	0.00%
1666300 534503 MAINTENANCE MATERIALS - FIRE	\$47,687	\$106,985	\$63,853	\$50,000	\$28,513	\$50,000	\$50,000	\$0	0.00%
1666300 534605 FUEL - FIRE	\$33,769	\$34,036	\$21,545	\$26,527	\$8,367	\$21,000	\$24,219	(\$2,308)	-8.70%
1666300 5347 UNIFORMS	\$54,357	\$77,250	\$367	\$70,000	\$7,536	\$70,000	\$70,000	\$0	0.00%
1666300 5351 BOOKS & SUBSCRIPTIONS	\$934	\$369	\$932	\$1,200	\$0	\$900	\$1,200	\$0	0.00%
1666300 5352 TRAINING EQUIPMENT & SUPPLIES	\$1,086	\$378	\$0	\$1,000	\$36	\$1,000	\$1,000	\$0	0.00%
CAPITAL OUTLAY									
1666300 5533 OTHER>1000	\$24,085	\$18,041	\$30,496	\$25,000	\$29,093	\$31,168	\$25,000	\$0	0.00%
TOTAL EXPENDITURES	\$6,637,225	\$6,868,171	\$6,521,890	\$6,555,913	\$3,188,363	\$6,515,819	\$6,634,342	\$78,429	1.20%
<b>NET TOTAL</b>	<b>\$6,642,998</b>	<b>\$6,830,281</b>	<b>\$6,502,284</b>	<b>\$6,545,913</b>	<b>\$3,187,656</b>	<b>\$6,514,819</b>	<b>\$6,624,342</b>	<b>\$78,429</b>	<b>1.20%</b>

**BUDGET MODIFICATIONS:** Diesel is projected at \$2.69 a gallon in 2017. The Fire department will add the additional half position to the general fund by retaining the veteran previously funded through the original SAFER grant, which expired on June 30, 2016. This was necessary in order to remain in compliance with the new SAFER grant which will fund three firefighters beginning April 22, 2017 and will expire April 21, 2018.



***DEPARTMENT – COMMUNITY  
DEVELOPMENT***

**General Fund**

**Divisions & Programs:**

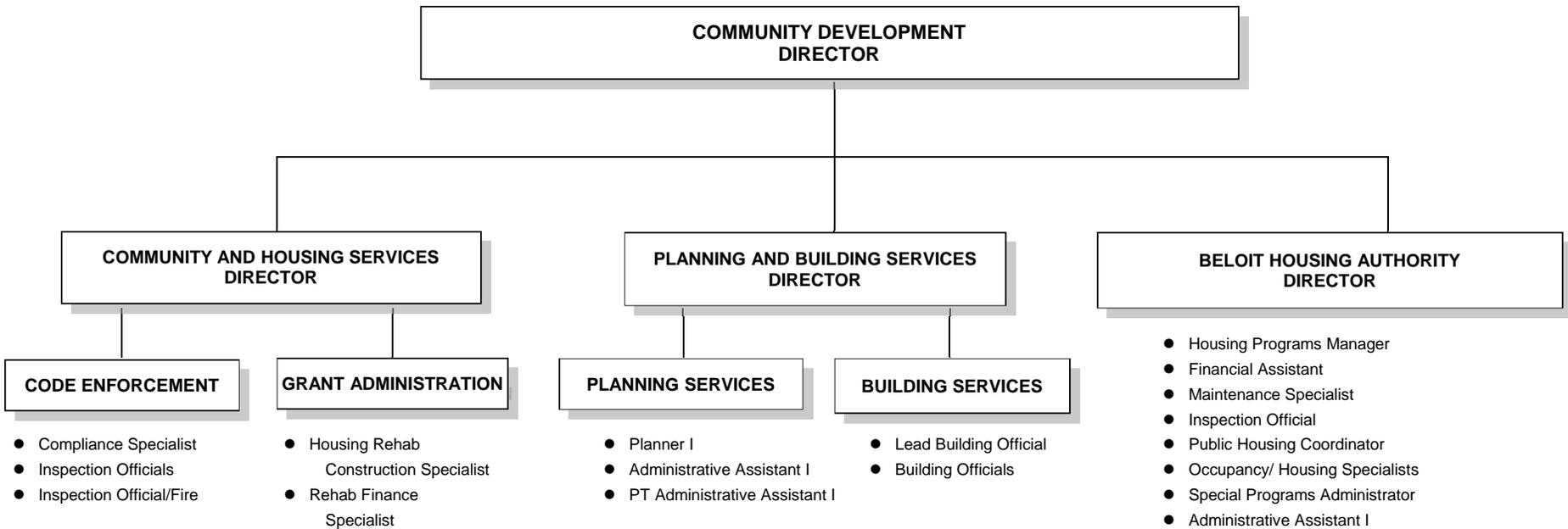
*Planning & Building Services  
Community & Housing Services*

**The Following Fund Pages Are In Their Indicated Budget Section**

**Special Revenue Funds:   *CDBG***  
***HOME Program***

	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED
GENERAL FUND	\$1,121,467	\$1,150,170	\$1,204,713	\$1,173,022	\$551,423	\$1,154,409	\$1,132,746
<b>SPECIAL REVENUE</b>	<b>\$1,259,853</b>	<b>\$949,571</b>	<b>\$1,148,427</b>	<b>\$972,384</b>	<b>\$953,441</b>	<b>\$978,063</b>	<b>\$1,008,225</b>
<b>TOTAL</b>	<b>\$2,381,320</b>	<b>\$2,099,741</b>	<b>\$2,353,140</b>	<b>\$2,145,406</b>	<b>\$1,504,864</b>	<b>\$2,132,472</b>	<b>\$2,140,971</b>

**CITY OF BELOIT, WISCONSIN  
COMMUNITY DEVELOPMENT DEPARTMENT  
ORGANIZATIONAL CHART  
2017**



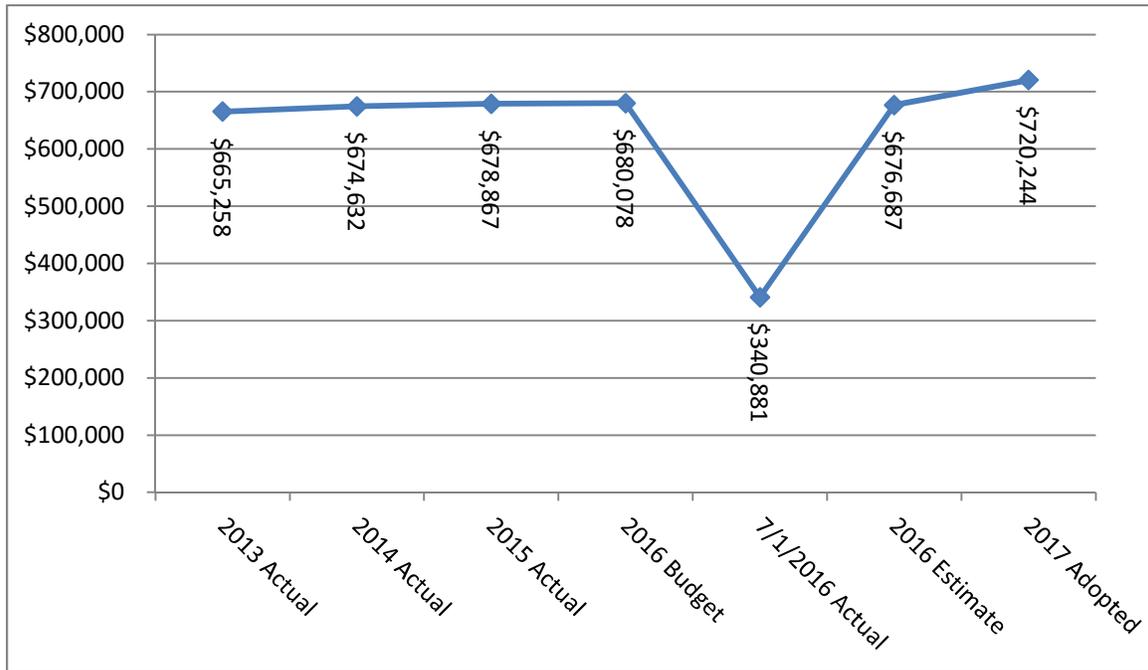
# ***DEPARTMENT – COMMUNITY DEVELOPMENT***

## *General Fund*

### *Planning & Building Services Division Description:*

The Planning & Building Services Division is responsible for administering various City Ordinances including the Zoning Ordinance, Architectural Review Ordinance, Historic Preservation Ordinance, and all Building Codes. This Division is also responsible for implementing various adopted plans and policies which regulate the many land uses and developments in the City. Planning & Building staff works with citizens and others to provide information, research, and analysis on existing and proposed development projects. Planning & Building staff also provides staff support to the members of the City Council, Plan Commission, Board of Appeals, and the Landmarks Commission.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
PLANNING & BUILDING SERVICES									
LICENSES & PERMITS									
1675200 4151 HEATING PERMITS	(\$9,689)	(\$14,212)	(\$10,534)	(\$8,500)	(\$3,453)	(\$7,500)	(\$8,500)	\$0	0.00%
1675200 4152 ELECTRICAL PERMITS	(\$45,057)	(\$48,237)	(\$40,975)	(\$40,000)	(\$17,783)	(\$38,000)	(\$40,000)	\$0	0.00%
1675200 4153 PLUMBING PERMITS	(\$31,295)	(\$26,366)	(\$27,313)	(\$25,960)	(\$10,822)	(\$22,000)	(\$25,960)	\$0	0.00%
1675200 4155 BUILDING PERMITS	(\$76,657)	(\$72,703)	(\$74,997)	(\$70,000)	(\$47,954)	(\$80,000)	(\$80,000)	(\$10,000)	14.29%
1675200 417301 CERT SURVEY MAP APPLICATIONS	(\$1,640)	(\$1,990)	(\$1,710)	(\$2,040)	(\$710)	(\$1,600)	(\$2,040)	\$0	0.00%
1675200 417302 CONDITIONAL USE PERMT	(\$5,775)	(\$2,750)	(\$3,300)	(\$3,300)	(\$275)	(\$1,650)	(\$2,200)	\$1,100	-33.33%
1675200 417303 PREL/FINAL SUBD. PLAT	(\$1,635)	(\$725)	(\$470)	(\$1,700)	(\$1,580)	(\$2,200)	(\$1,700)	\$0	0.00%
1675200 417304 SITE PLAN REVIEW	(\$6,900)	(\$3,200)	(\$3,900)	(\$5,000)	(\$2,000)	(\$4,000)	(\$5,000)	\$0	0.00%
1675200 417305 WIRELESS COMM FACILTY	(\$1,625)	(\$1,500)	(\$3,500)	(\$2,500)	(\$125)	(\$2,000)	(\$1,250)	\$1,250	-50.00%
1675200 417306 ZONING MAP AMENDMENTS	(\$5,425)	(\$2,750)	(\$1,650)	(\$1,925)	(\$275)	(\$1,650)	(\$1,925)	\$0	0.00%
1675200 417307 BOARD OF APPEALS	(\$1,000)	(\$600)	\$0	(\$1,000)	\$0	(\$200)	(\$1,000)	\$0	0.00%
1675200 417308 VACATING OF PUBLIC R.O.W.	(\$75)	(\$225)	(\$75)	(\$150)	(\$75)	(\$150)	(\$150)	\$0	0.00%
1675200 4177 ANNUAL CHICKEN PERMIT	(\$455)	(\$315)	(\$350)	(\$350)	(\$140)	(\$350)	(\$350)	\$0	0.00%
DEPARTMENTAL EARNING									
1675200 4526 ZONING CONFIRMATION LETTER FEE	(\$280)	(\$490)	(\$735)	(\$525)	(\$70)	(\$350)	(\$525)	\$0	0.00%
1675200 4527 CERT. OF APPROPRIATENESS FEE	(\$1,550)	(\$1,850)	(\$1,550)	(\$1,500)	(\$525)	(\$1,200)	(\$1,500)	\$0	0.00%
1675200 4528 ARCHITECTURAL REVIEW CERT.	(\$5,800)	(\$4,923)	(\$5,275)	(\$5,000)	(\$2,120)	(\$4,500)	(\$5,000)	\$0	0.00%
1675200 4531 POSTAGE PAID BY DEVELOPERS	(\$377)	(\$134)	(\$79)	(\$190)	(\$23)	(\$190)	(\$190)	\$0	0.00%
1675200 4599 OTHER DEPARTMENT EARNINGS	(\$400)	(\$300)	(\$200)	(\$300)	\$0	(\$300)	(\$300)	\$0	0.00%
TOTAL REVENUES	(\$195,635)	(\$183,270)	(\$176,612)	(\$169,940)	(\$87,928)	(\$167,840)	(\$177,590)	(\$7,650)	4.50%
PERSONNEL SERVICES									
1675200 5110 REGULAR PERSONNEL	\$422,244	\$433,442	\$446,377	\$450,591	\$228,944	\$450,000	\$456,502	\$5,911	1.31%
1675200 5120 PART TIME PERSONNEL	\$0	\$0	\$0	\$0	\$0	\$0	\$27,313	\$27,313	0.00%
1675200 5150 OVERTIME	\$88	\$214	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1675200 5191 WISCONSIN RETIREMENT FUND	\$27,819	\$30,356	\$30,109	\$29,399	\$15,114	\$29,399	\$32,899	\$3,500	11.91%
1675200 5192 WORKER'S COMPENSATION	\$18,732	\$23,700	\$25,916	\$29,618	\$14,810	\$29,618	\$26,554	(\$3,064)	-10.35%
1675200 519301 SOCIAL SECURITY	\$26,184	\$26,887	\$27,728	\$27,402	\$14,156	\$27,402	\$29,918	\$2,516	9.18%
1675200 519302 MEDICARE	\$6,124	\$6,288	\$6,485	\$6,446	\$3,310	\$6,446	\$6,998	\$552	8.56%
1675200 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$111,607	\$106,856	\$105,164	\$94,581	\$49,161	\$94,581	\$98,323	\$3,742	3.96%
1675200 5195 LIFE INSURANCE	\$1,056	\$1,255	\$1,123	\$1,096	\$579	\$1,096	\$1,452	\$356	32.48%
1675200 5196 UNEMPLOYMENT COMPENSATION	\$9,438	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
CONTRACTUAL SERVICE									
1675200 5215 COMPUTER/OFFICE EQUIP MAIN.	\$0	\$0	\$0	\$100	\$0	\$0	\$100	\$0	0.00%
1675200 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$3,683	\$4,012	\$1,790	\$3,700	\$1,388	\$3,000	\$3,700	\$0	0.00%
1675200 5225 PROFESSIONAL DUES	\$885	\$962	\$1,125	\$1,310	\$1,395	\$1,395	\$1,310	\$0	0.00%
1675200 5231 OFFICIAL NOTICES&PUBLICATIONS	\$764	\$695	\$1,969	\$600	\$183	\$600	\$600	\$0	0.00%
1675200 5232 DUPLICATING & DRAFTING	\$1,600	\$8,626	(\$227)	\$2,800	(\$2,707)	\$2,800	\$2,800	\$0	0.00%
1675200 5240 CONTRACTED SERV-PROFESSIONAL	\$350	\$160	\$53	\$300	\$92	\$200	\$300	\$0	0.00%
1675200 524006 CONTRACT SERV-BARTLETT MUSEUM	\$14,500	\$14,500	\$14,500	\$14,496	\$7,250	\$14,500	\$14,496	\$0	0.00%
1675200 5244 OTHER FEES	\$43	\$0	\$45	\$100	\$0	\$0	\$100	\$0	0.00%
1675200 5248 ADVERTISING,MARKETING,PROMOS	\$1,150	\$0	\$126	\$0	\$0	\$0	\$0	\$0	0.00%
1675200 5251 AUTO & TRAVEL	\$8,134	\$9,017	\$8,334	\$7,920	\$3,715	\$8,000	\$7,920	\$0	0.00%
1675200 5271 TELEPHONE - LOCAL	\$1,727	\$2,209	\$1,889	\$2,244	\$416	\$1,550	\$1,584	(\$660)	-29.41%
MATERIALS & SUPPLIES									
1675200 5331 POSTAGE & EXPRESS MAIL	\$2,003	\$1,782	\$1,745	\$1,200	\$652	\$1,300	\$1,200	\$0	0.00%
1675200 5332 OFFICE/COMP EQUIP & SUPPLIES	\$4,016	\$1,949	\$2,264	\$3,600	\$1,324	\$3,000	\$3,600	\$0	0.00%
1675200 5347 UNIFORMS	\$1,942	\$212	\$847	\$1,000	\$0	\$600	\$1,000	\$0	0.00%
1675200 5351 BOOKS & SUBSCRIPTIONS	\$1,169	\$1,510	\$1,503	\$1,575	\$1,099	\$1,200	\$1,575	\$0	0.00%
TOTAL EXPENDITURES	\$665,258	\$674,632	\$678,867	\$680,078	\$340,881	\$676,687	\$720,244	\$40,166	5.91%
NET TOTAL	<b>\$469,623</b>	<b>\$491,362</b>	<b>\$502,254</b>	<b>\$510,138</b>	<b>\$252,952</b>	<b>\$508,847</b>	<b>\$542,654</b>	<b>\$32,516</b>	<b>6.37%</b>

**BUDGET MODIFICATIONS:** A vacant full-time Administrative Assistant I position has been moved from Community & Housing Services to Planning & Building Services, the Administrative Assistant I position will now become a part-time position.

## PERFORMANCE MEASURES

DEPARTMENT: COMMUNITY DEVELOPMENT

DIVISION: Planning & Building Services

<u>PROGRAM OBJECTIVES:</u>		<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
<b>WORKLOAD:</b>	1. Review planning and zoning applications.	# Annexation Petitions	1 & 3	1	0	0	1	1
		# Architectural Review Certificates	3 & 6	130	124	118	120	120
		# Certificate of Appropriateness	1 & 4	45	53	55	50	50
		# Certified Survey Maps	3 & 5	11	13	14	12	14
		# Conditional Use Permits	3 & 5	20	11	12	8	10
		# Final Subdivision Plats	1, 3, & 5	0	0	0	3	3
		# Land Management Plans	3	1	0	0	1	1
		# Planned Unit Developments	3 & 5	3	1	1	4	6
		# Plats of Survey	3	5	5	3	6	6
		# Preliminary Subdivision Plats	1, 3, & 5	1	0	1	2	4
		# Referrals from Public Bodies	3 & 5	16	9	13	12	12
		# Sign Ordinance Exceptions	3	4	3	3	2	2
		# Site Plan Reviews	3 & 5	25	14	13	14	16
		# Street /Alley Vacations	1 & 5	1	3	1	3	3
		# Variances / Appeals	1 & 3	5	3	0	1	4
		# Zoning Map Amendments	1 & 3	17	10	4	6	8
		# Zoning Text Amendments	1 & 3	2	4	1	4	4
# Building Permits	1, 3, & 4	990	1,074	1,002	1,000	1,000		
Valuation of Building Permits	1, 3, & 4	\$46,426,758	\$31,561,015	\$37,811,996	\$30,000,000	\$30,000,000		
# Building inspections	1, 3 & 4	3,901	1,665	2,279	3,500	3,500		
<b>EFFICIENCY &amp; EFFECTIVENESS:</b>	2. Ensure that the Comprehensive Plan reflects the goals and objectives of the City of Beloit.	Comprehensive Plan Analysis in Staff Reports	1, 3, 4, & 5	81	57	50	58	71
		Comprehensive Plan Amendments	1, 3, 4, & 5	10	3	3	3	3
	3. Promote and protect public health, safety, morals, comfort, convenience, and welfare of existing and future residents of the City through land use planning and regulation.	Review of Planning & Zoning Applications	1, 3, 4, & 5	281	253	239	249	264

**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

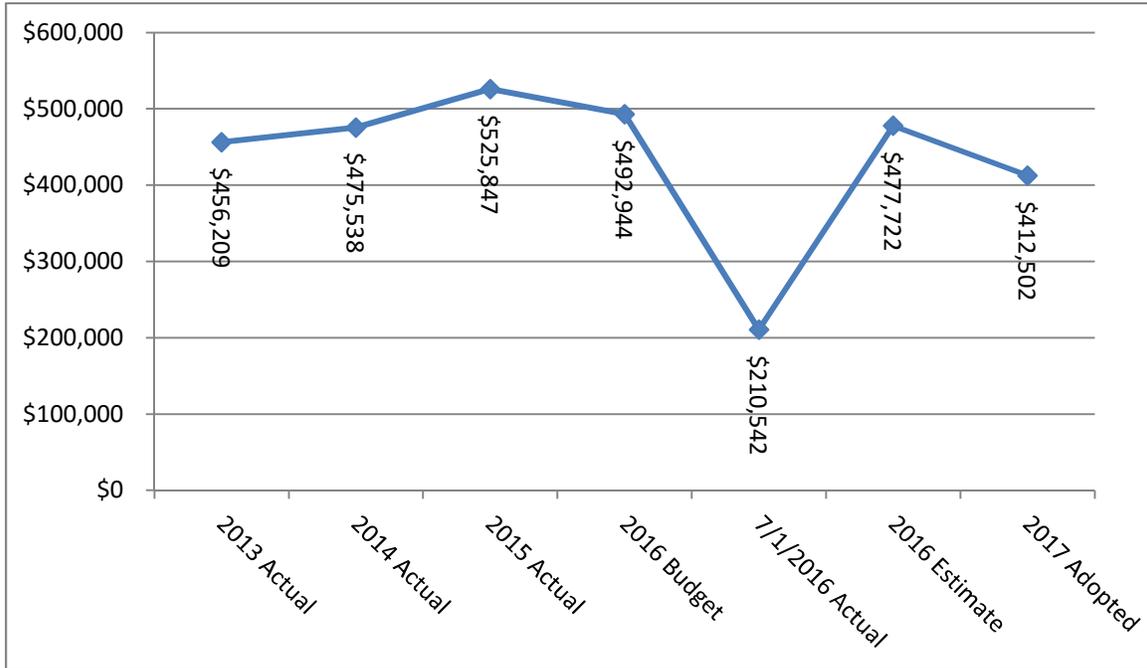
# ***DEPARTMENT – COMMUNITY DEVELOPMENT***

## *General Fund*

### *Community & Housing Services Division Description:*

The Community and Housing Services Division is responsible for code enforcement, fair housing, and administration of the City’s community development grant programs. The Division enforces the City’s property maintenance code and the fair housing code, issues rental permits, and performs systematic interior inspections. The Division also administers the Neighborhood Stabilization Program, which purchases foreclosed houses for rehabilitation or demolition. The Division also administers a housing loan program and lead hazard reduction grant program for low and moderate income families who need to make improvements to their homes. Other grants administered by this Division are CDBG and HOME.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>COMMUNITY &amp; HOUSING SERVICES</b>									
<b>LICENSES &amp; PERMITS</b>									
1675357 4151 HEATING PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1675357 4152 ELECTRICAL PERMITS	(\$2,792)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1675357 4153 PLUMBING PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1675357 4155 STATIONARY/SANITARY ENGINEER	(\$50)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1675357 4176 RENTAL DWELLING PERMITS	(\$149,360)	(\$127,065)	(\$132,623)	(\$148,640)	(\$153,944)	(\$154,000)	(\$151,200)	(\$2,560)	1.72%
<b>CASH &amp; PROPERTY</b>									
1675357 4434 WEEDS SPECIAL ASSESSMENT	(\$29,350)	(\$25,803)	(\$24,238)	(\$25,200)	(\$2,722)	(\$25,200)	(\$25,200)	\$0	0.00%
<b>DEPARTMENTAL EARNING</b>									
1675357 4503 RE-INSPECTION	\$0	(\$4,425)	(\$600)	(\$2,100)	(\$500)	(\$500)	(\$20,000)	(\$17,900)	852.38%
<b>TOTAL REVENUES</b>	<b>(\$181,552)</b>	<b>(\$157,293)</b>	<b>(\$157,461)</b>	<b>(\$175,940)</b>	<b>(\$157,166)</b>	<b>(\$179,700)</b>	<b>(\$196,400)</b>	<b>(\$20,460)</b>	<b>11.63%</b>
<b>PERSONNEL SERVICES</b>									
1675357 5110 REGULAR PERSONNEL	\$223,992	\$227,747	\$286,148	\$269,564	\$125,141	\$255,245	\$222,972	(\$46,592)	-17.28%
1675357 5120 PART TIME PERSONNEL	\$23,479	\$21,401	\$2,014	\$0	\$0	\$0	\$0	\$0	0.00%
1675357 5130 EXTRA PERSONNEL	\$0	\$116	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1675357 5150 OVERTIME	\$45	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1675357 5191 WISCONSIN RETIREMENT FUND	\$15,669	\$18,187	\$20,172	\$17,561	\$8,214	\$17,561	\$15,161	(\$2,400)	-13.67%
1675357 519301 SOCIAL SECURITY	\$14,543	\$15,711	\$17,767	\$16,423	\$7,657	\$16,423	\$13,705	(\$2,718)	-16.55%
1675357 519302 MEDICARE	\$3,401	\$3,674	\$4,155	\$3,841	\$1,791	\$3,841	\$3,209	(\$633)	-16.47%
1675357 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$88,586	\$94,549	\$123,306	\$85,277	\$42,296	\$85,277	\$75,331	(\$9,946)	-11.66%
1675357 5195 LIFE INSURANCE	\$863	\$897	\$632	\$649	\$247	\$649	\$406	(\$243)	-37.44%
<b>CONTRACTUAL SERVICE</b>									
1675357 5215 COMPUTER/OFFICE EQUIP MAIN.	\$0	\$0	\$8	\$300	\$0	\$300	\$300	\$0	0.00%
1675357 5223 SCHOOLS,SEMINARS.& CONFERENCES	\$5,333	\$3,085	\$522	\$1,500	\$4,710	\$5,000	\$1,500	\$0	0.00%
1675357 5225 PROFESSIONAL DUES	\$0	\$50	\$0	\$150	\$0	\$150	\$150	\$0	0.00%
1675357 5231 OFFICIAL NOTICES&PUBLICATIONS	\$396	\$400	\$243	\$600	\$55	\$400	\$400	(\$200)	-33.33%
1675357 5232 DUPLICATING & DRAFTING	\$3,528	\$10,902	\$5,167	\$9,996	\$3,403	\$9,996	\$8,196	(\$1,800)	-18.01%
1675357 5240 CONTRACTED SERV-PROFESSIONAL	\$40,537	\$44,615	\$35,158	\$51,030	\$3,022	\$43,000	\$43,050	(\$7,980)	-15.64%
1675357 5241 CONTRACTED SERV-LABOR	\$4,950	\$5,134	\$0	\$7,680	\$0	\$3,680	\$0	(\$7,680)	-100.00%
1675357 5244 OTHER FEES	\$974	\$863	\$892	\$0	\$768	\$0	\$0	\$0	0.00%
1675357 5248 ADVERTISING,MARKETING,PROMOS	\$102	\$0	\$0	\$150	\$0	\$0	\$0	(\$150)	-100.00%
1675357 5251 AUTO & TRAVEL	\$10,511	\$9,033	\$7,734	\$13,008	\$2,690	\$7,500	\$8,496	(\$4,512)	-34.69%
1675357 5254 LEGAL SERVICES	\$0	\$0	\$0	\$0	\$4,567	\$15,000	\$5,000	\$5,000	100.00%
1675357 5271 TELEPHONE - LOCAL	\$4,808	\$5,601	\$3,293	\$3,461	\$732	\$1,750	\$2,681	(\$780)	-22.54%
<b>MATERIALS &amp; SUPPLIES</b>									
1675357 5331 POSTAGE & EXPRESS MAIL	\$3,890	\$4,964	\$5,739	\$6,000	\$3,696	\$8,200	\$8,196	\$2,196	36.60%
1675357 5332 OFFICE/COMP EQUIP & SUPPLIES	\$8,054	\$7,465	\$11,656	\$5,004	\$1,533	\$3,000	\$3,000	(\$2,004)	-40.05%
1675357 5347 UNIFORMS	\$2,368	\$1,094	\$985	\$600	\$0	\$600	\$600	\$0	0.00%
1675357 5351 BOOKS & SUBSCRIPTIONS	\$180	\$50	\$257	\$150	\$20	\$150	\$150	\$0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$456,209</b>	<b>\$475,538</b>	<b>\$525,847</b>	<b>\$492,944</b>	<b>\$210,542</b>	<b>\$477,722</b>	<b>\$412,502</b>	<b>(\$80,442)</b>	<b>-16.32%</b>
<b>NET TOTAL</b>	<b>\$274,657</b>	<b>\$318,245</b>	<b>\$368,386</b>	<b>\$317,004</b>	<b>\$53,377</b>	<b>\$298,022</b>	<b>\$216,102</b>	<b>(\$100,902)</b>	<b>-31.83%</b>

**BUDGET MODIFICATIONS:** A vacant Inspection Official position in 2016 has been turned into a Compliance Specialist position.

## PERFORMANCE MEASURES

DEPARTMENT: COMMUNITY DEVELOPMENT  
 DIVISION: Community & Housing Services

PROGRAM OBJECTIVES:    PERFORMANCE INDICATORS:    Goal(s)    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target	
EFFICIENCY & EFFECTIVENESS:	1. Improve and maintain existing properties in the City of Beloit.	# of rental inspections completed	1	3,704	2,153	1,834	2,000	2,000
		# of property maintenance (exterior) code inspections completed	1	5,166	6,348	4,383	4,500	4,500
		# rental permits or certificates issued (# units)	1	3,097 (5,990)	3,157 (5,927)	3,269 (6,134)	3,250	3,250
		# of properties acquired under the Neighborhood Stabilization Program (NSP) for rehabilitation	1	1	0	0	2	0
		# of NSP properties sold	1	7	3	0	0	2
		Average cost of rehabilitation work in the NSP program	1	\$90,000	\$90,000	\$0	\$96,000	\$96,000
		Average sale of property in the NSP program	1	Lot \$500	Lot \$500	\$0	Lot \$500	Lot \$500
			1	1-House \$58,000	1-House \$68,000	\$0	NA	\$85,000
		# housing rehab loans	1	10	20	21	20	20
		# lead grants	1	1	8	12	10	0
		# properties acquired through Rock County tax foreclosure	1	8	6	1	5	5
		# tax foreclosure houses rehabbed and resold	1	0	0	0	0	0
		# tax foreclosure houses demolished	1	7	5	1	5	5
		# fair housing complaints	1	2	1	4	2	2

**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

# ***DEPARTMENT – PUBLIC WORKS***

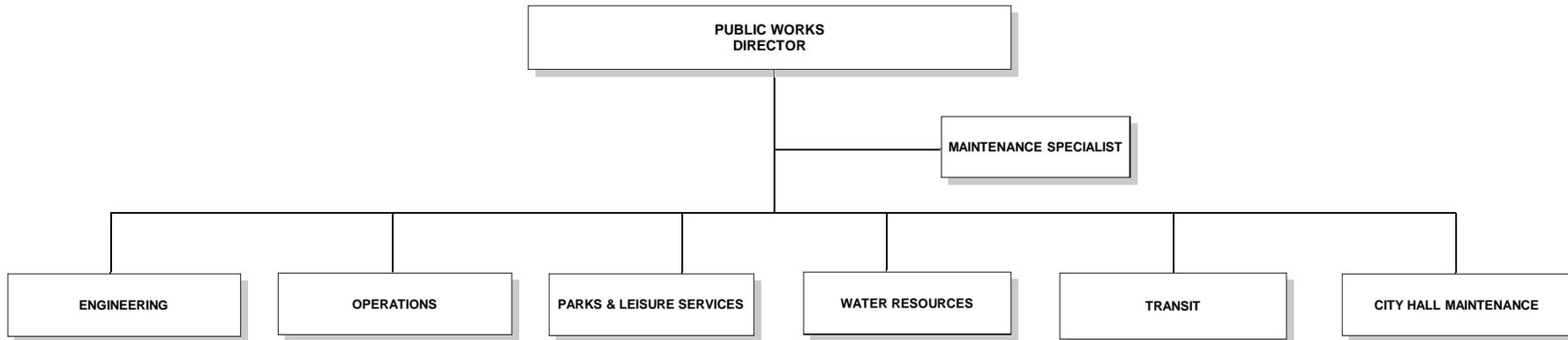
**General Fund**

**Divisions & Programs:** *City Hall Maintenance, Engineering, Operations Administration, Central Stores, Streets/Grounds Maintenance, Snow Removal & Ice Control, Park Operations, Recreation Operations, Krueger pool, Edwards Pavilion & Ice Arena, Rotary River Center, Grinnell Senior Center & Big Hill Park Center*

<b><i>The Following Fund Pages Are In Their Indicated Budget Section</i></b>	
<b>Special Revenue Funds:</b>	<i>MPO Traffic Engineering Park Impact Fees Solid Waste Collection</i>
<b>Enterprise Funds:</b>	<i>Krueger –Haskell Golf Course Cemeteries Water Pollution Control Facility Water Utility Storm Water Utility Transit</i>
<b>CIP Funds:</b>	<i>CIP Engineering</i>
<b>Internal Service Funds:</b>	<i>Fleet Maintenance</i>

	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED
GENERAL FUND	\$6,451,827	\$6,574,138	\$6,154,006	\$6,356,732	\$2,797,112	\$6,224,597	\$6,236,931
SPECIAL REVENUE	\$2,763,631	\$2,658,686	\$2,753,696	\$2,779,974	\$1,229,201	\$2,547,599	\$2,686,473
ENTERPRISE	\$18,975,154	\$18,198,087	\$18,932,278	\$17,087,739	\$6,318,115	\$13,788,270	\$17,355,922
CIP FUND	\$506,782	\$554,745	\$488,740	\$549,650	\$238,583	\$522,316	\$672,300
INTERNAL SERVICE	\$1,400,278	\$1,505,291	\$1,472,874	\$1,342,223	\$600,597	\$1,374,800	\$1,299,235
<b>TOTAL</b>	<b>\$30,097,671</b>	<b>\$29,490,947</b>	<b>\$29,801,593</b>	<b>\$28,116,318</b>	<b>\$11,183,610</b>	<b>\$24,457,583</b>	<b>\$28,250,861</b>

**CITY OF BELOIT, WISCONSIN  
DEPARTMENT OF PUBLIC WORKS  
ORGANIZATIONAL CHART  
2017**



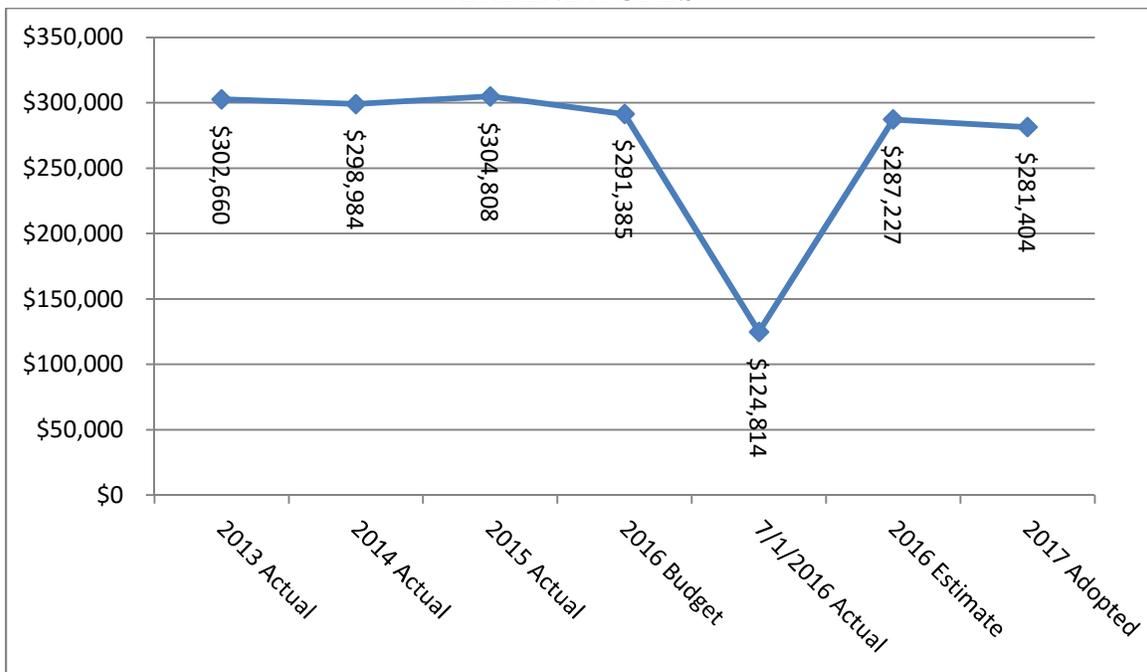
# ***DEPARTMENT – PUBLIC WORKS***

## *General Fund*

### *City Hall Division Description:*

The City Hall Operations Division provides a variety of cleaning, custodial and maintenance functions in the City facilities. This involves responsibility for maintenance and care of buildings, structures, grounds, equipment and fixtures controlled by the City of Beloit. This includes: sweeping, mopping, scrubbing, waxing floors, cleaning walls and ceilings, dusting furniture and cleaning carpets, washing windows, cleaning and supplying bathrooms, repairing walls, doors, roofs, siding, electrical and plumbing, mowing, trimming, snow plowing and setting up for events. The staff also does maintenance work at the Library, including plumbing. Also, lawn care and snow removal and maintain building and grounds at the Savage storage facility on 208 St. Lawrence.

### EXPENDITURES



		2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
CITY HALL MAIN. - OPERATIONS										
PERSONNEL SERVICES										
1612036	5110	\$58,593	\$59,414	\$54,076	\$59,277	\$27,297	\$56,150	<b>\$50,424</b>	(\$8,853)	-14.93%
1612036	5120	\$15,305	\$16,465	\$16,798	\$16,428	\$8,495	\$16,428	<b>\$16,483</b>	\$55	0.33%
1612036	5150	\$643	\$458	\$1,441	\$600	\$1,576	\$575	<b>\$600</b>	\$0	0.00%
1612036	5191	\$3,946	\$4,191	\$3,705	\$3,869	\$1,819	\$3,752	<b>\$3,470</b>	(\$399)	-10.31%
1612036	519301	\$4,575	\$4,673	\$4,387	\$4,643	\$2,218	\$4,575	<b>\$4,151</b>	(\$492)	-10.60%
1612036	519302	\$1,070	\$1,093	\$1,026	\$1,077	\$519	\$1,000	<b>\$962</b>	(\$115)	-10.68%
1612036	5194	\$26,612	\$24,865	\$19,107	\$12,119	\$4,827	\$11,950	<b>\$9,090</b>	(\$3,029)	-24.99%
1612036	5195	\$370	\$434	\$413	\$402	\$196	\$271	<b>\$388</b>	(\$14)	-3.48%
1612036	5196	\$3,107	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
CONTRACTUAL SERVICE										
1612036	5211	\$1,278	\$5,732	\$1,193	\$3,311	\$2,640	\$4,200	<b>\$2,317</b>	(\$994)	-30.02%
1612036	5214	\$6,321	\$6,666	\$10,635	\$5,000	\$0	\$5,000	<b>\$5,000</b>	\$0	0.00%
1612036	5223	\$20	\$175	\$398	\$500	\$0	\$0	<b>\$500</b>	\$0	0.00%
1612036	5240	\$44,451	\$50,716	\$57,199	\$55,000	\$25,022	\$50,000	<b>\$55,000</b>	\$0	0.00%
1612036	5249	\$3,908	\$2,747	\$5,410	\$4,000	\$2,172	\$3,500	<b>\$4,000</b>	\$0	0.00%
1612036	5261	\$15,477	\$7,992	\$11,631	\$12,000	\$4,176	\$20,405	<b>\$14,000</b>	\$2,000	16.67%
1612036	5263	\$1,969	\$468	\$1,378	\$2,000	\$363	\$1,200	<b>\$2,500</b>	\$500	25.00%
1612036	5264	\$1,284	\$1,572	\$1,111	\$2,000	\$2,177	\$2,600	<b>\$3,000</b>	\$1,000	50.00%
1612036	5265	\$1,091	\$1,138	\$978	\$2,000	\$0	\$1,500	<b>\$2,000</b>	\$0	0.00%
1612036	5266	\$7,877	\$9,010	\$6,769	\$11,000	\$4,855	\$8,300	<b>\$9,500</b>	(\$1,500)	-13.64%
1612036	5271	\$3,325	\$3,816	\$1,913	\$2,139	\$457	\$1,058	<b>\$1,719</b>	(\$420)	-19.64%
MATERIALS & SUPPLIES										
1612036	5321	\$49,992	\$45,968	\$56,413	\$48,000	\$19,439	\$48,000	<b>\$49,440</b>	\$1,440	3.00%
1612036	5322	\$22,284	\$27,153	\$25,859	\$20,400	\$9,370	\$21,000	<b>\$21,000</b>	\$600	2.94%
1612036	5323	\$3,018	\$3,310	\$2,953	\$3,300	\$669	\$1,620	<b>\$3,300</b>	\$0	0.00%
1612036	5324	\$1,362	\$3,174	\$1,273	\$1,500	\$508	\$1,272	<b>\$1,500</b>	\$0	0.00%
1612036	5325	\$2,077	\$2,077	\$2,077	\$2,220	\$1,010	\$2,412	<b>\$2,460</b>	\$240	10.81%
1612036	5332	\$3,455	(\$859)	(\$39)	\$600	\$0	\$600	<b>\$600</b>	\$0	0.00%
1612036	5343	\$18,291	\$15,560	\$14,954	\$16,000	\$5,008	\$18,859	<b>\$16,000</b>	\$0	0.00%
1612036	5345	\$959	\$976	\$1,751	\$2,000	\$0	\$1,000	<b>\$2,000</b>	\$0	0.00%
TOTAL EXPENDITURES		\$302,660	\$298,984	\$304,808	\$291,385	\$124,814	\$287,227	<b>\$281,404</b>	(\$9,981)	-3.43%
NET TOTAL		<b>\$302,660</b>	<b>\$298,984</b>	<b>\$304,808</b>	<b>\$291,385</b>	<b>\$124,814</b>	<b>\$287,227</b>	<b>\$281,404</b>	<b>(\$9,981)</b>	<b>-3.43%</b>

**BUDGET MODIFICATIONS:** In 2016 City Hall maintenance was taken over by Public Works, therefore; the Risk Manager is no longer budgeted here.

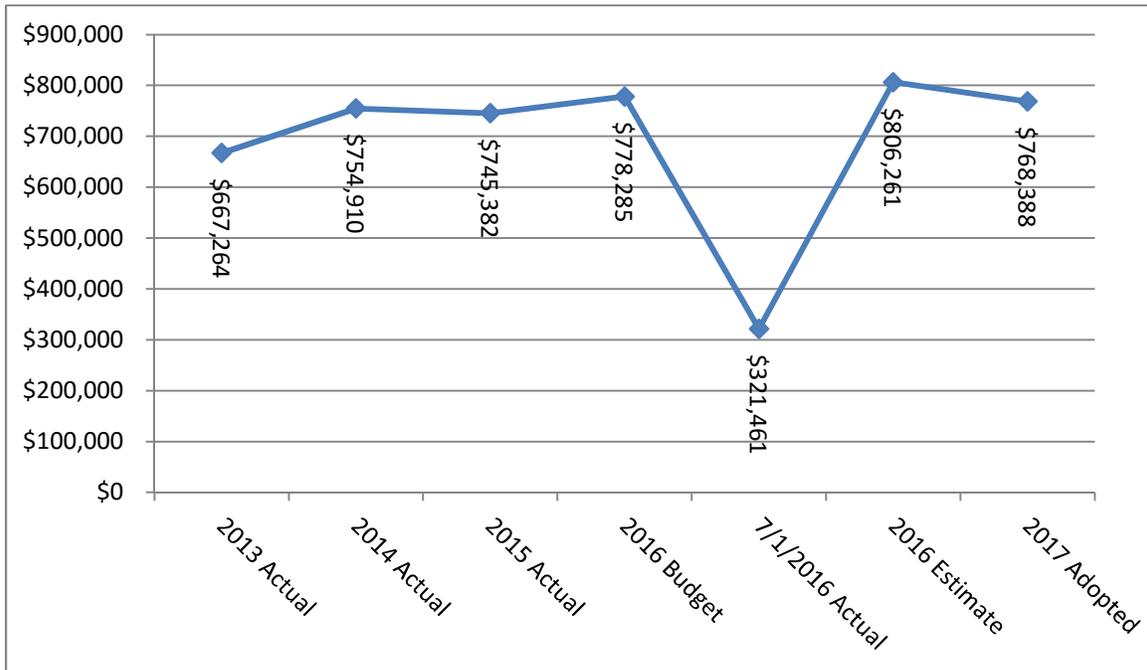
# ***DEPARTMENT – PUBLIC WORKS***

## *General Fund*

### *Engineering Division Description:*

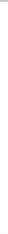
The Engineering Division services and provides technical support to other governmental entities and the general public that improve public safety, health, welfare and the quality of life. The Engineering Division provides electrical maintenance, repairs and provides emergency service to the City’s traffic and street lighting systems. The Engineering Division provides environmental services and gives advice and makes recommendations on environmental issues impacting the City.

**EXPENDITURES**



**CITY OF БЕЛОIT, WISCONSIN  
DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
ORGANIZATIONAL CHART  
2017**

**CITY ENGINEER**



**CIP AND MPO  
ENGINEERING**

- MPO Coordinator
- Engineers- Specialists
- Engineering Technicians
- GIS Specialists
- Interns

		2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
ENGINEERING										
DEPARTMENTAL EARNING										
1707100	4506	(\$2,104)	(\$1,323)	(\$2,264)	(\$1,000)	(\$1,200)	(\$2,000)	(\$2,000)	(\$1,000)	100.00%
1707100	4532	(\$10,912)	(\$11,411)	(\$10,835)	(\$12,500)	\$0	(\$11,000)	(\$12,000)	\$500	-4.00%
1707100	4580	\$0	(\$9)	(\$5)	\$0	\$0	\$0	\$0	\$0	0.00%
	TOTAL REVENUES	(\$13,016)	(\$12,743)	(\$13,104)	(\$13,500)	(\$1,200)	(\$13,000)	(\$14,000)	(\$500)	3.70%
PERSONNEL SERVICES										
1707100	5110	\$126,302	\$171,533	\$153,663	\$174,808	\$78,790	\$174,808	\$146,313	(\$28,495)	-16.30%
1707100	5150	\$1,407	\$1,773	\$0	\$1,000	\$100	\$1,000	\$1,000	\$0	0.00%
1707100	5191	\$8,623	\$12,192	\$10,995	\$11,398	\$5,208	\$11,398	\$10,020	(\$1,378)	-12.09%
1707100	5192	\$5,100	\$4,700	\$6,836	\$4,000	\$2,000	\$4,000	\$8,040	\$4,040	101.00%
1707100	519301	\$7,929	\$10,524	\$9,795	\$10,491	\$4,853	\$10,491	\$9,027	(\$1,464)	-13.95%
1707100	519302	\$1,854	\$2,511	\$2,331	\$2,475	\$1,137	\$2,475	\$2,106	(\$369)	-14.91%
1707100	5194	\$41,533	\$52,484	\$24,915	\$45,318	\$11,596	\$45,318	\$34,273	(\$11,045)	-24.37%
1707100	5195	\$361	\$720	\$295	\$661	\$256	\$661	\$515	(\$146)	-22.09%
CONTRACTUAL SERVICE										
1707100	5214	\$662	\$0	\$176	\$1,500	\$0	\$1,500	\$1,500	\$0	0.00%
1707100	5215	\$0	\$0	\$1,368	\$1,100	\$0	\$1,100	\$1,200	\$100	9.09%
1707100	5223	\$3,833	\$6,515	\$8,006	\$8,000	\$3,368	\$8,000	\$8,300	\$300	3.75%
1707100	5225	\$1,918	\$1,619	\$891	\$1,860	\$810	\$1,860	\$1,860	\$0	0.00%
1707100	5232	\$652	\$1,135	\$776	\$3,000	\$886	\$3,000	\$3,000	\$0	0.00%
1707100	5240	\$127,250	\$84,606	\$146,118	\$109,500	\$63,054	\$109,500	\$127,000	\$17,500	15.98%
1707100	5244	\$0	\$10	\$423	\$750	\$0	\$750	\$750	\$0	0.00%
1707100	5251	\$1,094	\$0	\$72	\$500	\$0	\$500	\$500	\$0	0.00%
1707100	5271	\$5,623	\$6,903	\$4,318	\$4,924	\$903	\$2,500	\$3,484	(\$1,440)	-29.24%
1707100	5286	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000	100.00%
MATERIALS & SUPPLIES										
1707100	5321	\$309,030	\$335,056	\$349,970	\$361,000	\$147,040	\$361,000	\$371,000	\$10,000	2.77%
1707100	5322	\$0	\$0	\$105	\$0	\$0	\$0	\$0	\$0	0.00%
1707100	5331	\$1,616	\$1,214	\$2,328	\$1,700	\$192	\$2,100	\$2,200	\$500	29.41%
1707100	5332	\$4,050	\$1,360	\$2,074	\$2,700	\$1,103	\$2,700	\$2,700	\$0	0.00%
1707100	5343	\$893	\$609	\$663	\$600	\$121	\$600	\$600	\$0	0.00%
1707100	5345	\$17,195	\$59,143	\$19,174	\$30,500	\$43	\$60,500	\$30,500	\$0	0.00%
1707100	5351	\$339	\$303	\$89	\$500	\$0	\$500	\$500	\$0	0.00%
	TOTAL EXPENDITURES	\$667,264	\$754,910	\$745,382	\$778,285	\$321,461	\$806,261	\$768,388	(\$9,897)	-1.27%
	<b>NET TOTAL</b>	<b>\$654,248</b>	<b>\$742,167</b>	<b>\$732,279</b>	<b>\$764,785</b>	<b>\$320,260</b>	<b>\$793,261</b>	<b>\$754,388</b>	<b>(\$10,397)</b>	<b>-1.36%</b>

**BUDGET MODIFICATIONS:** The Administrative Assistant I position has been cut.

## PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS

DIVISION: Engineering

	<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. Design of infrastructure improvements with cost effective and efficient methods using sound engineering principles.	# of projects designed in-house.	2	14	14	12	16	13
		# of projects contracted out	2	2	2	4	6	
	2. Perform traffic signal maintenance.	# Signal Maintenance performed.	5	42	42	42	43	44
	3. Perform Semiannual Maintenance inspections of controller systems.	# of inspections performed on control systems	5	42	42	42	43	44
	4. Review development plans and specifications for compliance with city standards and ordinances.	# of plans reviewed.	3	24	14	13	14	16
EFFICIENCY & EFFECTIVENESS:	5. Repair traffic and street lights in a timely manner.	% of traffic control and street light problems corrected within seven days of notification.	5	99%	99%	97%	100%	100%
	6. Design of infrastructure improvements with cost effective and efficient methods using sound engineering principles.	% of projects completed within budget	5	95%	95%	96%	100%	100%
	7. Use a pavement management system to assist in infrastructure improvement.	Maintain Current Average of Street Rating at 5.8	5	5.3	5.35	5.6	5.8	5.8
		# of traffic Review Committee meetings	2	4	4	3	5	8
		% of Cadastral Mapping updated	2	100%	100%	100%	100%	100%
8. To provide engineering services and technical support to other governmental agencies and the general public that improves public welfare and the quality of life.	Maintain City Works Software and assist existing and new users as needed	2	yes	yes	yes	yes	yes	

**CITY COUNCIL GOALS:**

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3. **Create and sustain economic and residential growth.**
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5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
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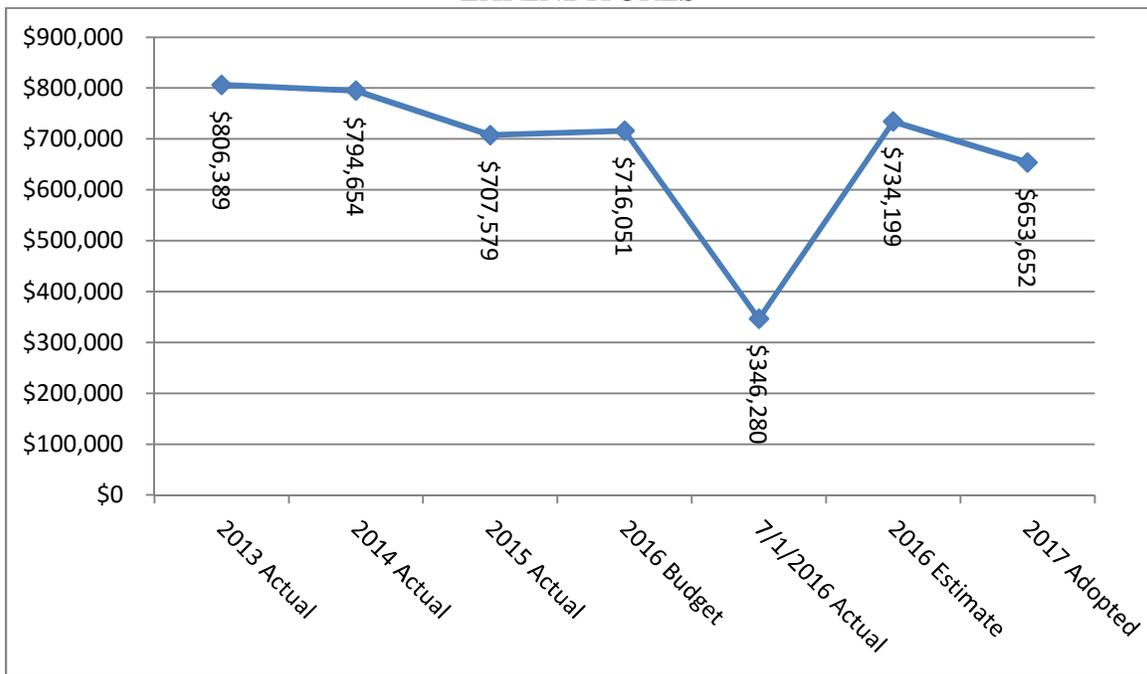
# ***DEPARTMENT – PUBLIC WORKS***

## *General Fund*

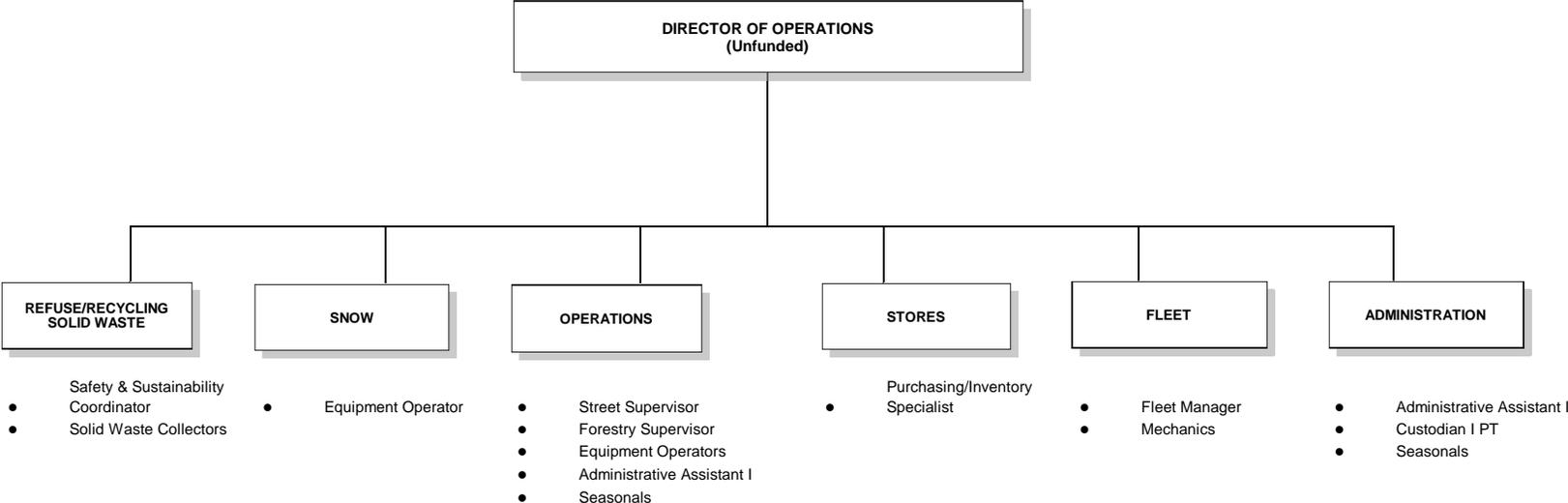
### *DPW Operations Division Description:*

Administration - Provides administrative support to the Operations Division and facility for improved efficiency and cost effectiveness.

#### EXPENDITURES



**CITY OF БЕЛОIT, WISCONSIN  
DEPARTMENT OF PUBLIC WORKS  
OPERATIONS DIVISION  
ORGANIZATIONAL CHART  
2017**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
ADMINISTRATION STREETS									
DEPARTMENTAL EARNING									
1707259 456709 SALE OF STREET SCRAPS	(\$1,612)	(\$13,138)	(\$2,012)	(\$1,700)	(\$529)	(\$1,700)	(\$1,700)	\$0	0.00%
1707259 4632 RESPONSE RECOVERY	(\$384)	(\$1,786)	\$81	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES	(\$1,996)	(\$14,924)	(\$1,931)	(\$1,700)	(\$529)	(\$1,700)	(\$1,700)	\$0	0.00%
PERSONNEL SERVICES									
1707259 5110 REGULAR PERSONNEL	\$204,163	\$187,656	\$194,066	\$188,781	\$92,771	\$188,781	\$157,721	(\$31,060)	-16.45%
1707259 5113 ON-CALL PAY	\$14,168	\$13,368	\$14,384	\$14,000	\$6,496	\$14,000	\$14,000	\$0	0.00%
1707259 5120 PART TIME PERSONNEL	\$16,026	\$16,053	\$15,720	\$15,840	\$7,968	\$15,840	\$15,816	(\$24)	-0.15%
1707259 5130 EXTRA PERSONNEL	\$64,911	\$104,378	\$81,409	\$76,400	\$16,437	\$76,400	\$76,400	\$0	0.00%
1707259 5150 OVERTIME	\$2,847	\$1,202	\$995	\$1,996	\$2,104	\$2,300	\$1,996	\$0	0.00%
1707259 5191 WISCONSIN RETIREMENT FUND	\$16,307	\$17,094	\$16,939	\$13,483	\$7,134	\$13,483	\$11,935	(\$1,548)	-11.48%
1707259 5192 WORKER'S COMPENSATION	\$24,024	\$41,260	\$44,348	\$52,964	\$26,482	\$52,964	\$47,518	(\$5,446)	-10.28%
1707259 519301 SOCIAL SECURITY	\$18,577	\$19,771	\$18,703	\$17,149	\$7,584	\$17,149	\$15,379	(\$1,770)	-10.32%
1707259 519302 MEDICARE	\$4,344	\$4,624	\$4,374	\$3,980	\$1,774	\$3,980	\$3,567	(\$413)	-10.38%
1707259 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$87,477	\$86,271	\$84,010	\$70,344	\$40,029	\$70,344	\$65,343	(\$5,001)	-7.11%
1707259 5195 LIFE INSURANCE	\$753	\$802	\$896	\$855	\$431	\$855	\$721	(\$134)	-15.67%
1707259 5196 UNEMPLOYMENT COMPENSATION	\$7,218	\$4,233	\$6,066	\$6,500	\$7,746	\$8,500	\$8,000	\$1,500	23.08%
CONTRACTUAL SERVICE									
1707259 5211 VEHICLE EQUIP OPER. & MAINT.	\$29,330	\$24,716	\$5,327	\$25,553	\$27,701	\$35,200	\$16,769	(\$8,784)	-34.38%
1707259 5215 COMPUTER/OFFICE EQUIP MAIN.	\$500	\$2,163	\$346	\$1,250	\$1,428	\$1,928	\$1,250	\$0	0.00%
1707259 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$12,358	\$10,430	\$14,376	\$12,560	\$7,303	\$12,560	\$12,560	\$0	0.00%
1707259 5225 PROFESSIONAL DUES	\$928	\$664	\$935	\$955	\$1,087	\$1,087	\$980	\$25	2.62%
1707259 5231 OFFICIAL NOTICES&PUBLICATIONS	\$0	\$598	\$70	\$300	\$92	\$300	\$300	\$0	0.00%
1707259 5232 DUPLICATING & DRAFTING	\$113	\$123	\$392	\$252	\$0	\$252	\$252	\$0	0.00%
1707259 5240 CONTRACTED SERV-PROFESSIONAL	\$1,283	\$6,238	\$8,377	\$1,215	\$159	\$1,215	\$1,215	\$0	0.00%
1707259 5241 CONTRACTED SERV-LABOR	\$28,029	\$27,502	\$16,369	\$25,804	\$12,765	\$25,804	\$25,974	\$170	0.66%
1707259 5244 OTHER FEES	\$842	\$1,432	\$1,776	\$1,517	\$1,038	\$1,517	\$1,553	\$36	2.37%
1707259 5245 BAD DEBT EXPENSE	\$320	\$102	\$146	\$0	\$0	\$0	\$0	\$0	0.00%
1707259 5248 ADVERTISING,MARKETING,PROMOS	\$225	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707259 5251 AUTO & TRAVEL	\$31	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707259 5255 PHYSICAL EXAMS	\$10,960	\$9,736	\$7,456	\$6,485	\$3,925	\$6,485	\$6,485	\$0	0.00%
1707259 5261 STRUCTURE MAINTENANCE	\$5,494	\$2,984	\$2,466	\$6,500	\$1,812	\$6,500	\$6,500	\$0	0.00%
1707259 5262 PAINTING/CLEANING MAINTENANCE	\$461	\$209	\$4,618	\$750	\$0	\$750	\$750	\$0	0.00%
1707259 5263 ELECTRICAL MAINTENANCE	\$4,767	\$21,510	\$3,625	\$4,000	\$3,872	\$4,950	\$4,000	\$0	0.00%
1707259 5265 HEATING MAINTENANCE	\$42,623	\$6,081	\$4,764	\$5,000	\$5,916	\$9,168	\$5,000	\$0	0.00%
1707259 5271 TELEPHONE - LOCAL	\$13,352	\$13,221	\$11,886	\$17,011	\$3,280	\$17,011	\$8,961	(\$8,050)	-47.32%
1707259 5274 RADIO & COMMUNICATION SERVICES	\$2,130	\$2,509	\$4,120	\$2,830	\$0	\$2,830	\$2,830	\$0	0.00%
MATERIALS & SUPPLIES									
1707259 5321 ELECTRICITY	\$64,106	\$46,312	\$39,510	\$43,980	\$24,793	\$43,980	\$43,980	\$0	0.00%
1707259 5322 GAS/HEATING FUEL	\$46,009	\$69,721	\$44,446	\$47,975	\$18,926	\$47,975	\$47,975	\$0	0.00%
1707259 5323 WATER	\$2,783	\$2,187	\$2,413	\$2,592	\$962	\$2,592	\$2,592	\$0	0.00%
1707259 5324 SEWER SERVICE CHARGE	\$2,636	\$1,852	\$1,590	\$2,592	\$911	\$2,592	\$2,592	\$0	0.00%
1707259 5325 STORMWATER SERVICE CHARGE	\$6,290	\$6,329	\$6,329	\$6,253	\$3,078	\$6,253	\$6,253	\$0	0.00%
1707259 5331 POSTAGE & EXPRESS MAIL	\$177	\$94	\$99	\$150	\$130	\$150	\$150	\$0	0.00%
1707259 5332 OFFICE/COMP EQUIP & SUPPLIES	\$2,972	\$3,419	\$1,598	\$3,000	\$95	\$3,000	\$3,000	\$0	0.00%
1707259 5342 MEDICAL SUPPLIES & DRUGS	\$82	\$212	\$1,272	\$300	\$470	\$569	\$400	\$100	33.33%
1707259 5343 GENERAL COMMODITIES	\$15,992	\$27,915	\$33,927	\$22,340	\$5,963	\$22,340	\$22,340	\$0	0.00%
1707259 5347 UNIFORMS	\$5,866	\$6,448	\$5,887	\$8,550	\$1,660	\$8,550	\$6,550	(\$2,000)	-23.39%
1707259 5351 BOOKS & SUBSCRIPTIONS	\$0	\$172	\$318	\$320	\$179	\$320	\$320	\$0	0.00%
FIXED EXPENSES									
1707259 5412 RENT/NON-CAPITAL LEASE-EQUIP	\$3,419	\$3,063	\$1,235	\$3,725	\$1,779	\$3,725	\$3,725	\$0	0.00%
CAPITAL OUTLAY									
1707259 5533 OTHER EQUIP	\$41,496	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES	\$806,389	\$794,654	\$707,579	\$716,051	\$346,280	\$734,199	\$653,652	(\$62,399)	-8.71%
NET TOTAL	\$804,393	\$779,730	\$705,648	\$714,351	\$345,751	\$732,499	\$651,952	(\$62,399)	-8.74%

**BUDGET MODIFICATIONS:** The Director of Operations position will remain vacant in 2017.

**PERFORMANCE MEASURES**

DEPARTMENT: PUBLIC WORKS

DIVISION: DPW Operations

PROGRAM OBJECTIVES:    PERFORMANCE INDICATORS:    Goal(s)    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

<b>WORKLOAD:</b>	1. Develop a staff that performs efficiently and safely	Hours of training Parks & Operation staff.	2	16	25	25	25	25
		Number of facility audits.	2	4	4	4	4	4
<b>EFFICIENCY &amp; EFFECTIVENESS:</b>	1. Develop a staff that performs efficiently and safely	Complete Evaluation tools to evaluate all staff based on individual performance measures for Full Time & Part Time	2	40FT	40FT/10PT	40FT/10PT	40FT/10PT	40FT/10PT

**CITY COUNCIL GOALS:**

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3. **Create and sustain economic and residential growth.**
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6. **Create and sustain a positive image, enhance communications and engage the community.**

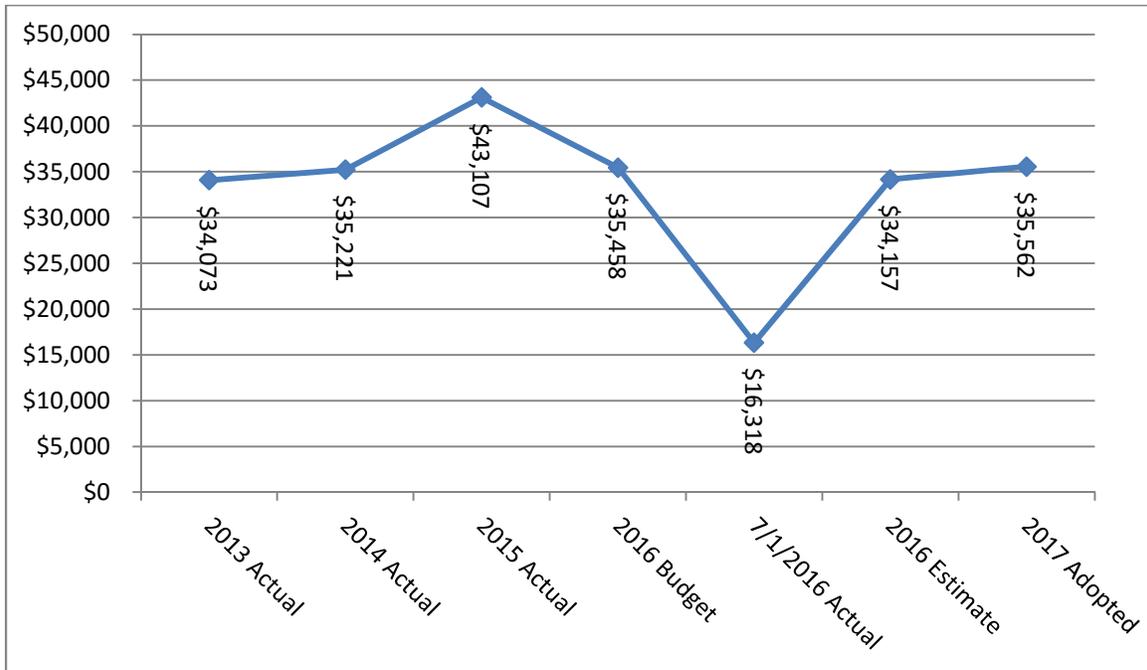
# ***DEPARTMENT – PUBLIC WORKS***

## *General Fund*

### *Central Stores Division Description:*

Central Stores - Provides a centralized area for materials, equipment parts, maintenance supplies, fuel, and general equipment needs to all City Departments. They purchase items following the City’s purchasing policy to obtain the best value for the city. All Departments utilize the store for bulk purchase pricing.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
CENTRAL STORES									
DEPARTMENTAL EARNING									
1707264 4505 OP. INCOME	\$1,076	\$0	(\$195)	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES	\$1,076	\$0	(\$195)	\$0	\$0	\$0	\$0	\$0	0.00%
PERSONNEL SERVICES									
1707264 5110 REGULAR PERSONNEL	\$23,282	\$24,059	\$24,988	\$20,224	\$10,206	\$20,224	\$20,297	\$73	0.36%
1707264 5130 EXTRA PERSONNEL	\$92	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707264 5150 OVERTIME	\$284	\$17	\$108	\$606	\$9	\$200	\$606	\$0	0.00%
1707264 5191 WISCONSIN RETIREMENT FUND	\$1,569	\$1,685	\$1,707	\$1,359	\$674	\$1,359	\$1,421	\$62	4.56%
1707264 519301 SOCIAL SECURITY	\$1,483	\$1,493	\$1,556	\$1,277	\$627	\$1,277	\$1,282	\$5	0.39%
1707264 519302 MEDICARE	\$347	\$349	\$364	\$291	\$147	\$291	\$292	\$1	0.34%
1707264 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$4,735	\$5,900	\$11,722	\$8,752	\$4,381	\$8,752	\$9,012	\$260	2.97%
1707264 5195 LIFE INSURANCE	\$14	\$17	\$18	\$15	\$7	\$15	\$19	\$4	26.67%
CONTRACTUAL SERVICE									
1707264 5211 VEHICLE EQUIP OPER. & MAINT.	\$375	\$537	\$450	\$395	\$217	\$395	\$385	(\$10)	-2.53%
1707264 5223 SCHOOLS, SEMINARS, & CONFERENCES	\$398	\$260	\$759	\$800	\$0	\$400	\$600	(\$200)	-25.00%
1707264 5225 PROFESSIONAL DUES	\$229	\$239	\$244	\$244	\$50	\$244	\$244	\$0	0.00%
1707264 5232 DUPLICATING & DRAFTING	\$110	\$110	\$0	\$110	\$0	\$110	\$110	\$0	0.00%
MATERIALS & SUPPLIES									
1707264 5331 POSTAGE & EXPRESS MAIL	\$844	\$786	\$740	\$895	\$0	\$400	\$804	(\$91)	-10.17%
1707264 5332 OFFICE/COMP EQUIP & SUPPLIES	\$196	\$144	\$204	\$240	\$0	\$240	\$240	\$0	0.00%
1707264 5343 GENERAL COMMODITIES	\$15	(\$475)	\$147	\$150	\$0	\$150	\$150	\$0	0.00%
1707264 5347 UNIFORMS	\$100	\$100	\$100	\$100	\$0	\$100	\$100	\$0	0.00%
TOTAL EXPENDITURES	\$34,073	\$35,221	\$43,107	\$35,458	\$16,318	\$34,157	\$35,562	\$104	0.29%
NET TOTAL	\$35,149	\$35,221	\$42,912	\$35,458	\$16,318	\$34,157	\$35,562	\$104	0.29%

BUDGET MODIFICATIONS: No significant changes for 2017.

## PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS

DIVISION: Central Stores

PROGRAM OBJECTIVES:      PERFORMANCE INDICATORS:      Goal(s)      2013      2014      2015      2016      2017  
 Actual      Actual      Actual      Target      Target

WORKLOAD:									
WORKLOAD:	1. To control the physical aspects of handling inventory such as purchasing, pricing, charge out procedures and security	# of blanket purchase orders	2	28	22	22	20	20	
EFFICIENCY & EFFECTIVENESS:	1. To control the physical aspects of handling inventory such as purchasing, pricing, charge out procedures and security	Average # of quarterly departmental charges	2	1,130	1,233	1,204	1,200	1,250	
		Average # of quarterly equipment charges	2	740	613	492	500	550	
	2. Utilize MUNIS Work Order Module to record and track maintenance and operating cost/activity for each piece of equipment.	Annual fuel usage							
		Diesel	2	104,890	108,125	108,975	105,000	105,000	
		Unleaded	2	93,028	92,124	94,756	93,000	93,000	
Annual inventory count		2	Complete	Complete	Complete	December	December		
	Update storeroom procedures, purge slow moving inventory	2	Complete	Complete	Complete	Ongoing	Ongoing		

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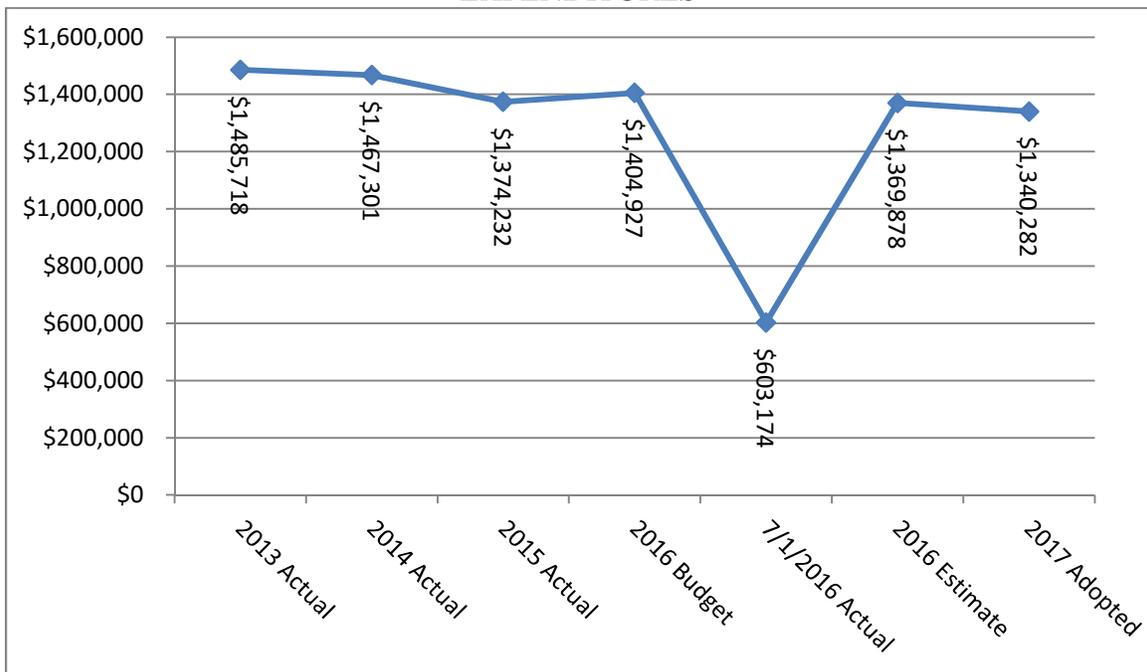
# ***DEPARTMENT – PUBLIC WORKS***

## *General Fund*

### *Streets/ROW Division Description:*

Street / ROW Operations - Provides for the planning, maintenance, and evaluation of streets, including roadway and right of way. Their goals are to ensure safe and aesthetically pleasing travel for those who travel throughout the City of Beloit, adequately and aesthetically maintain the urban forest which consists of 30,000 plus trees in the City of Beloit (terrace, parks, cemeteries, and golf course) for the safety of the general public, and efficiently complete special projects for the Operations and all other Public Works Divisions, special interest groups and the community at large.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
STREET/R.O.W. OPERATIONS									
TAXES									
1707272 4055 MOTOR VEHICLE REGISTRATION	(\$255,441)	(\$263,668)	(\$543,885)	(\$525,000)	(\$296,840)	(\$525,000)	<b>(\$545,000)</b>	(\$20,000)	3.81%
DEPARTMENTAL EARNING									
1707272 4562 CURB CUTS	(\$6,698)	(\$1,440)	(\$2,405)	(\$4,000)	(\$4,760)	(\$4,000)	<b>(\$4,000)</b>	\$0	0.00%
1707272 4569 STREET CUT PERMIT	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1707272 4592 RECOVERIES - SPECIAL OCCASIONS	(\$7,948)	(\$6,781)	(\$7,708)	(\$10,295)	(\$3,663)	(\$10,295)	<b>(\$8,395)</b>	\$1,900	-18.46%
TOTAL REVENUES	(\$270,087)	(\$271,889)	(\$553,998)	(\$539,295)	(\$305,263)	(\$539,295)	<b>(\$557,395)</b>	(\$18,100)	3.36%
PERSONNEL SERVICES									
1707272 5110 REGULAR PERSONNEL	\$662,213	\$640,691	\$633,590	\$664,491	\$324,141	\$664,491	<b>\$633,991</b>	(\$30,500)	-4.59%
1707272 5112 OUT-OF-CLASS PAY	\$1,086	\$0	\$0	\$0	\$560	\$0	<b>\$0</b>	\$0	0.00%
1707272 5150 OVERTIME	\$9,524	\$10,770	\$6,607	\$10,236	\$3,549	\$10,236	<b>\$10,236</b>	\$0	0.00%
1707272 5191 WISCONSIN RETIREMENT FUND	\$44,509	\$45,729	\$43,704	\$43,484	\$21,769	\$43,484	<b>\$43,806</b>	\$322	0.74%
1707272 519301 SOCIAL SECURITY	\$41,765	\$40,351	\$39,678	\$40,801	\$20,503	\$40,801	<b>\$39,861</b>	(\$940)	-2.30%
1707272 519302 MEDICARE	\$9,767	\$9,437	\$9,280	\$9,391	\$4,795	\$9,391	<b>\$9,320</b>	(\$71)	-0.76%
1707272 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$321,662	\$272,755	\$262,910	\$251,782	\$120,835	\$251,782	<b>\$223,138</b>	(\$28,644)	-11.38%
1707272 5195 LIFE INSURANCE	\$1,587	\$1,697	\$1,919	\$2,018	\$1,021	\$2,018	<b>\$2,106</b>	\$88	4.36%
CONTRACTUAL SERVICE									
1707272 5211 VEHICLE EQUIP OPER. & MAINT.	\$231,646	\$301,784	\$206,760	\$209,834	\$66,705	\$175,000	<b>\$206,559</b>	(\$3,275)	-1.56%
1707272 5240 CONTRACTED SERV-PROFESSIONAL	\$4,422	\$0	\$3,060	\$3,000	\$0	\$3,000	<b>\$3,000</b>	\$0	0.00%
1707272 5241 CONTRACTED SERV-LABOR	\$0	\$0	\$180	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1707272 5244 OTHER FEES	\$6,455	\$104	\$1,894	\$3,050	\$500	\$3,050	<b>\$3,050</b>	\$0	0.00%
1707272 5265 HEATING MAINTENANCE	\$0	\$0	\$155	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
MATERIALS & SUPPLIES									
1707272 5331 POSTAGE & EXPRESS MAIL	\$48	\$0	\$13	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1707272 5332 OFFICE/COMP EQUIP & SUPPLIES	\$32	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1707272 5341 CONSTRUCTION	\$2,276	\$1,191	\$4,772	\$4,140	\$0	\$4,000	<b>\$4,140</b>	\$0	0.00%
1707272 5343 GENERAL COMMODITIES	\$135,116	\$130,091	\$159,712	\$155,075	\$38,787	\$155,000	<b>\$155,075</b>	\$0	0.00%
1707272 5345 MAINTENANCE MATERIALS	\$9	\$12	\$0	\$0	\$9	\$0	<b>\$0</b>	\$0	0.00%
CAPITAL OUTLAY									
1707272 5533 OTHER>1000	\$13,601	\$12,689	\$0	\$7,625	\$0	\$7,625	<b>\$6,000</b>	(\$1,625)	-21.31%
TOTAL EXPENDITURES	\$1,485,718	\$1,467,301	\$1,374,232	\$1,404,927	\$603,174	\$1,369,878	<b>\$1,340,282</b>	(\$64,645)	-4.60%
<b>NET TOTAL</b>	<b>\$1,215,631</b>	<b>\$1,195,412</b>	<b>\$820,234</b>	<b>\$865,632</b>	<b>\$297,911</b>	<b>\$830,583</b>	<b>\$782,887</b>	<b>(\$82,745)</b>	<b>-9.56%</b>

**BUDGET MODIFICATIONS:** One vacant Equipment Operator position has been cut for 2017.

## PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS

DIVISION: Street Maintenance

PROGRAM OBJECTIVES:    PERFORMANCE INDICATORS:    Goal(s)    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

		Remove hazardous trees	1	469	210	445	500	500
WORKLOAD:	1. Enhance our Urban Forest	Trees Trimmed	1	790	560	707	700	700
		Total # of potholes	5	38,725	38,176	38,720	38,000	38,000
WORKLOAD:	2. Deliver efficient street services	Sweeping: curb miles per unit per day	5	14	13	14	14	14
		Average annual miles of crack sealing	5	10.4	25.9	16.8	11	15
EFFICIENCY & EFFECTIVENESS:	2. Deliver efficient street services	Average hourly production of potholes	5	24	24	30	28	28
		Total linear line or feet lane miles	1	104,967	111,262	84,058	90,000	90,000
	3. Ensure motorist and pedestrian safety	Cross walks, total linear feet	1	27,124	25,369	30,184	18,000	18,000

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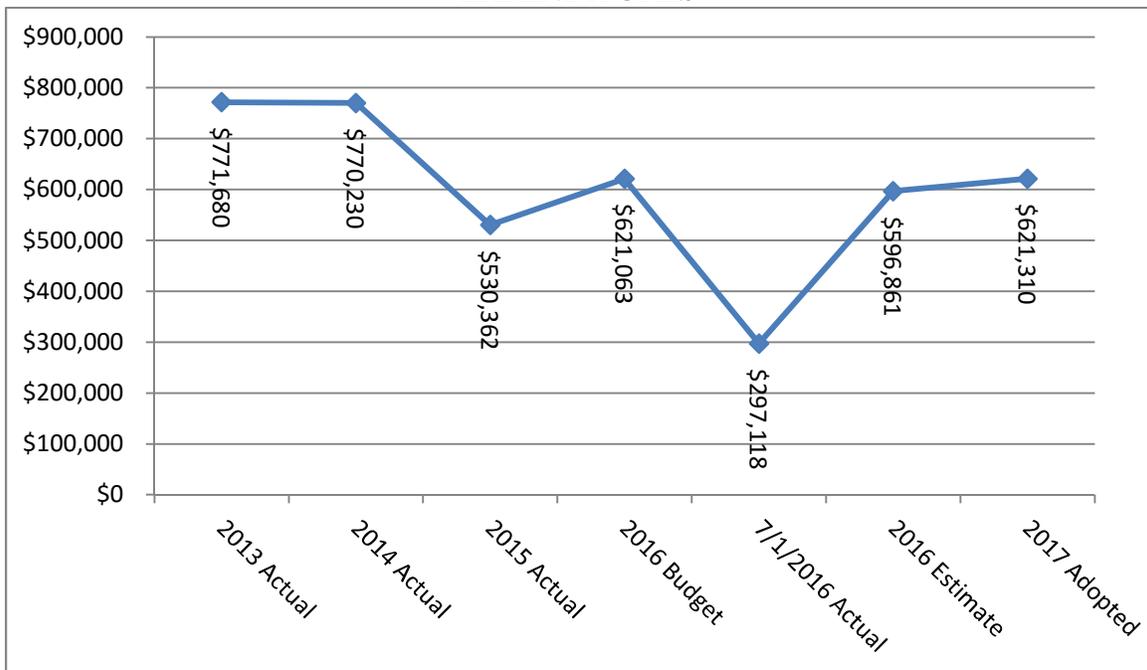
# DEPARTMENT – PUBLIC WORKS

## General Fund

### *Snow Removal & Ice Control Division Description:*

Ice & Snow - Provides the City of Beloit with a cost effective, efficient and environmentally sound snow and ice control operation for our residents, businesses and those who travel throughout our city. To accomplish cost effective clearing and removal of snow and ice the city utilizes both anti-icing and de-icing programs. The City of Beloit maintains 182 miles of street. When the city declares a snow emergency it is communicated to all local media and it is posted on the cities web page. While a snow emergency is in effect no vehicle shall park on any city street until they have been cleared of snow. The Operations Division plows City streets with the following priority; main streets to include bridges, arterials and secondary streets with high volume, streets surrounding schools, second priority is residential streets which include lesser traveled and dead-end streets and our third priority are the alleys, parking lots and sidewalks.

EXPENDITURES



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
SNOW REMOVAL & ICE CONTROL									
DEPARTMENTAL EARNING									
1707273 45 SALE OF BRINE	(\$1,908)	(\$18,976)	(\$10,588)	(\$7,000)	(\$1,110)	(\$3,520)	(\$7,000)	\$0	0.00%
TOTAL REVENUES	(\$1,908)	(\$18,976)	(\$10,588)	(\$7,000)	(\$1,110)	(\$3,520)	(\$7,000)	\$0	0.00%
PERSONNEL SERVICES									
1707273 5110 REGULAR PERSONNEL	\$13,758	\$14,069	\$16,209	\$19,318	\$10,168	\$19,318	\$19,969	\$651	3.37%
1707273 5112 OUT-OF-CLASS PAY	\$756	\$0	\$0	\$0	\$1,789	\$0	\$0	\$0	0.00%
1707273 5113 ON-CALL PAY	\$1,944	\$2,699	\$2,419	\$2,702	\$1,669	\$2,702	\$2,702	\$0	0.00%
1707273 5120 PART TIME PERSONNEL	\$0	\$45	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707273 5130 EXTRA PERSONNEL	\$808	\$2,219	\$1,213	\$2,100	\$0	\$2,100	\$2,100	\$0	0.00%
1707273 5150 OVERTIME	\$115,593	\$159,940	\$102,890	\$101,026	\$51,914	\$101,026	\$101,026	\$0	0.00%
1707273 5191 WISCONSIN RETIREMENT FUND	\$8,896	\$12,517	\$8,299	\$7,929	\$4,308	\$7,929	\$8,228	\$299	3.77%
1707273 519301 SOCIAL SECURITY	\$8,143	\$10,995	\$7,525	\$7,517	\$4,014	\$7,517	\$7,575	\$58	0.77%
1707273 519302 MEDICARE	\$1,904	\$2,571	\$1,760	\$1,729	\$939	\$1,729	\$1,741	\$12	0.69%
1707273 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$8,244	\$7,711	\$7,533	\$8,751	\$4,755	\$8,751	\$9,013	\$262	2.99%
1707273 5195 LIFE INSURANCE	\$65	\$100	\$105	\$139	\$74	\$139	\$139	\$0	0.00%
CONTRACTUAL SERVICE									
1707273 5211 VEHICLE EQUIP OPER. & MAINT.	\$261,937	\$326,106	\$205,690	\$225,217	\$89,539	\$200,000	\$224,182	(\$1,035)	-0.46%
1707273 5223 SCHOOLS, SEMINARS, & CONFERENCES	\$2,918	\$4,638	\$4,892	\$2,800	\$1,100	\$2,800	\$2,800	\$0	0.00%
1707273 5240 CONTRACTED SERV-PROFESSIONAL	\$3,948	\$3,948	\$15,679	\$14,252	\$3,048	\$3,950	\$14,252	\$0	0.00%
1707273 5248 ADVERTISING, MARKETING, PROMOS	\$2,671	\$942	\$16	\$925	\$0	\$1,925	\$925	\$0	0.00%
MATERIALS & SUPPLIES									
1707273 5321 ELECTRICITY	\$348	\$455	\$759	\$846	\$218	\$846	\$846	\$0	0.00%
1707273 5331 POSTAGE & EXPRESS MAIL	\$0	\$0	\$0	\$30	\$0	\$30	\$30	\$0	0.00%
1707273 5343 GENERAL COMMODITIES	\$339,747	\$220,275	\$155,374	\$225,782	\$123,583	\$236,099	\$225,782	\$0	0.00%
1707273 5345 MAINTENANCE MATERIALS	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES	\$771,680	\$770,230	\$530,362	\$621,063	\$297,118	\$596,861	\$621,310	\$247	0.04%
NET TOTAL	\$769,772	\$751,254	\$519,774	\$614,063	\$296,008	\$593,341	\$614,310	\$247	0.04%

**BUDGET MODIFICATIONS:** No significant changes for 2017.

**PERFORMANCE MEASURES**

DEPARTMENT: PUBLIC WORKS

DIVISION: Snow & Ice Removal

**PROGRAM OBJECTIVES:**    **PERFORMANCE INDICATORS:**    **Goal(s)**    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

<b>WORKLOAD:</b>								
<b>WORKLOAD:</b>	1. To monitor and respond to each type of event.	Calculate the number of snow & ice events and response.	<b>2</b>	28	29	20	22	22
	<b>EFFICIENCY &amp; EFFECTIVENESS:</b>	2. Minimize hazards on all city roads while improving overall efficiency and effectiveness of operations.	Average cost per ton of salt.	<b>2</b>	\$56.92	\$61.29	\$61.29	\$61.29
Average time to clear main streets.			<b>1,2,5</b>	6 hours				
3. Ensure motorist and pedestrian safety minimize hazards for all of the Operations.		Develop a public relations plan to educate residents on snow operations.	<b>6</b>	On Going				
		Monitor weather updates and adjust snow and ice products and application.	<b>2</b>	Daily	Daily	Daily	Daily	Daily

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- 3. Create and sustain economic and residential growth.**
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- 6. Create and sustain a positive image, enhance communications and engage the community.**

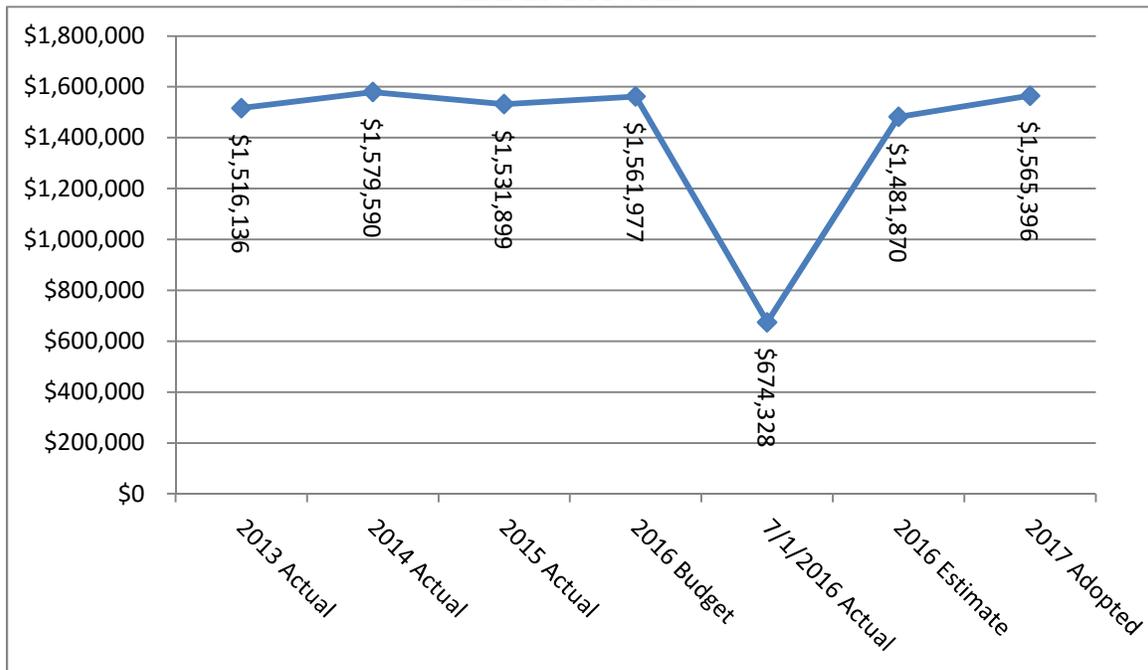
# ***DEPARTMENT – PUBLIC WORKS***

## *General Fund*

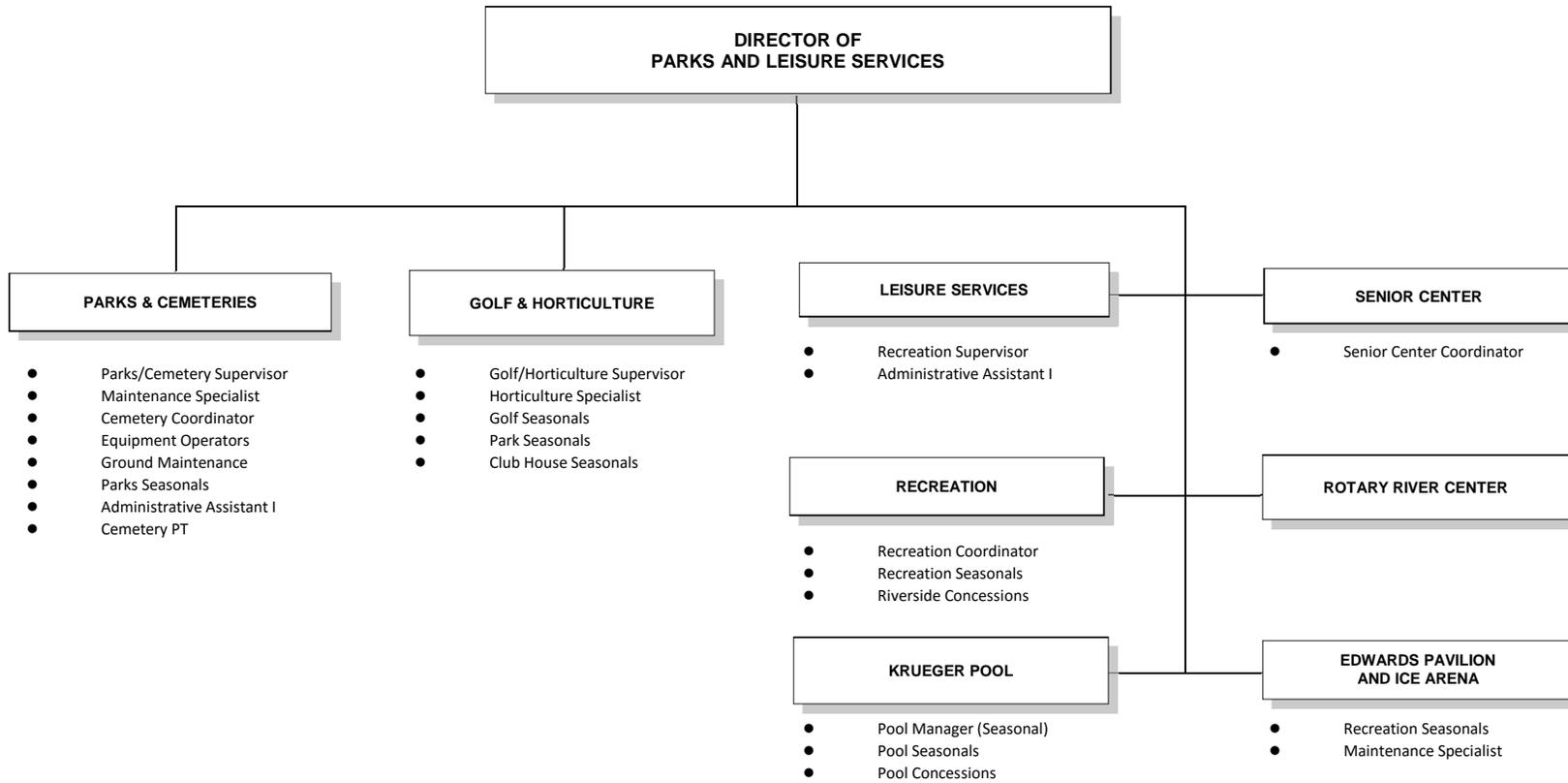
### *Parks Division Description:*

The Parks Division provides for all citizens a variety of public Parks & Grounds that are well maintained, physically attractive, safe, accessible and enjoyable. Improvement of the parks infrastructure will continue and includes structure maintenance, grounds and amenity maintenance, upgrading park signage, and expansion of horticultural areas.

**EXPENDITURES**



**CITY OF БЕЛОIT, WISCONSIN  
DEPARTMENT OF PUBLIC WORKS  
PARKS AND LEISURE SERVICES DIVISION  
ORGANIZATIONAL CHART  
2017**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>PARKS OPERATIONS</b>									
<b>LICENSES &amp; PERMITS</b>									
1707377 4178 DOG PARK LICENSE	(\$3,018)	(\$2,501)	(\$1,678)	(\$3,000)	(\$1,507)	(\$1,700)	<b>(\$1,500)</b>	\$1,500	-50.00%
<b>DEPARTMENTAL EARNING</b>									
1707377 455101 ANNUAL FEE	(\$1,327)	(\$1,479)	(\$1,295)	(\$1,500)	(\$1,349)	(\$1,584)	<b>(\$1,500)</b>	\$0	0.00%
1707377 455102 DAILY FEE	(\$3,039)	(\$2,676)	(\$2,880)	(\$3,498)	(\$808)	(\$2,732)	<b>(\$3,498)</b>	\$0	0.00%
1707377 455420 PARKS REV	(\$3,460)	(\$3,981)	(\$1,610)	(\$3,000)	(\$1,590)	(\$2,300)	<b>(\$3,000)</b>	\$0	0.00%
1707377 455616 SHELTERS	(\$17,836)	(\$20,754)	(\$17,963)	(\$20,000)	(\$17,555)	(\$17,962)	<b>(\$18,000)</b>	\$2,000	-10.00%
<b>OTHER REVENUES</b>									
1707377 4632 RESPONSE RECOVERY	(\$840)	\$0	\$840	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>TOTAL REVENUES</b>	<b>(\$29,520)</b>	<b>(\$31,391)</b>	<b>(\$24,586)</b>	<b>(\$30,998)</b>	<b>(\$22,809)</b>	<b>(\$26,278)</b>	<b>(\$27,498)</b>	<b>\$3,500</b>	<b>-11.29%</b>
<b>PERSONNEL SERVICES</b>									
1707377 5110 REGULAR PERSONNEL	\$514,301	\$519,952	\$523,792	\$530,341	\$268,028	\$515,000	<b>\$538,956</b>	\$8,615	1.62%
1707377 5113 ON-CALL PAY	\$332	\$0	\$80	\$50	\$0	\$0	<b>\$50</b>	\$0	0.00%
1707377 5120 PART TIME PERSONNEL	\$17,785	\$20,058	\$18,532	\$17,945	\$9,924	\$17,945	<b>\$17,919</b>	(\$26)	-0.14%
1707377 5130 EXTRA PERSONNEL	\$124,899	\$126,364	\$128,079	\$148,560	\$50,802	\$136,319	<b>\$148,560</b>	\$0	0.00%
1707377 5150 OVERTIME	\$3,628	\$4,892	\$7,756	\$7,184	\$2,670	\$4,449	<b>\$7,184</b>	\$0	0.00%
1707377 5191 WISCONSIN RETIREMENT FUND	\$39,631	\$41,070	\$41,461	\$36,172	\$19,922	\$35,000	<b>\$38,357</b>	\$2,185	6.04%
1707377 5192 WORKER'S COMPENSATION	\$31,968	\$41,300	\$44,924	\$52,982	\$26,492	\$52,982	<b>\$53,195</b>	\$213	0.40%
1707377 519301 SOCIAL SECURITY	\$40,785	\$41,426	\$41,734	\$42,848	\$20,379	\$41,000	<b>\$43,801</b>	\$953	2.22%
1707377 519302 MEDICARE	\$9,538	\$9,689	\$9,761	\$10,022	\$4,766	\$9,500	<b>\$10,242</b>	\$220	2.20%
1707377 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$208,112	\$223,109	\$215,591	\$208,445	\$105,635	\$205,000	<b>\$207,807</b>	(\$638)	-0.31%
1707377 519401 VEBA	\$2,126	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1707377 5195 LIFE INSURANCE	\$1,787	\$1,872	\$2,143	\$2,306	\$1,146	\$2,306	<b>\$2,463</b>	\$157	6.81%
1707377 5196 UNEMPLOYMENT COMPENSATION	\$19,423	\$14,823	\$14,292	\$16,500	\$2,738	\$14,000	<b>\$16,500</b>	\$0	0.00%
<b>CONTRACTUAL SERVICE</b>									
1707377 5211 VEHICLE EQUIP OPER. & MAINT.	\$155,543	\$194,032	\$141,353	\$133,345	\$42,454	\$105,489	<b>\$139,363</b>	\$6,018	4.51%
1707377 5214 OTHER EQUIPMENT MAINTENANCE	\$1,829	\$1,282	\$1,209	\$1,200	\$457	\$645	<b>\$1,200</b>	\$0	0.00%
1707377 5215 COMP/OFF M	\$0	\$0	\$27	\$60	\$0	\$60	<b>\$60</b>	\$0	0.00%
1707377 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$3,261	\$1,697	\$2,917	\$4,000	\$961	\$3,500	<b>\$4,000</b>	\$0	0.00%
1707377 5225 PROFESSIONAL DUES	\$550	\$415	\$465	\$800	\$250	\$600	<b>\$800</b>	\$0	0.00%
1707377 5231 OFFICIAL NOTICES&PUBLICATIONS	\$43	\$134	\$0	\$300	\$0	\$300	<b>\$300</b>	\$0	0.00%
1707377 5232 DUPLICATING & DRAFTING	\$366	\$1,273	\$0	\$700	\$72	\$600	<b>\$700</b>	\$0	0.00%
1707377 5241 CONTRACTED SERV-LABOR	\$54,027	\$48,495	\$42,051	\$49,112	\$21,400	\$48,150	<b>\$49,112</b>	\$0	0.00%
1707377 5244 OTHER FEES	\$43,329	\$45,078	\$43,400	\$43,135	\$28,890	\$43,223	<b>\$43,135</b>	\$0	0.00%
1707377 5248 ADVERTISING,MARKETING,PROMOS	\$802	\$1,653	\$2,013	\$1,500	\$199	\$2,200	<b>\$2,500</b>	\$1,000	66.67%
1707377 5249 CONTRACTED SERV - SECURITY	\$0	\$0	\$126	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1707377 5251 AUTO & TRAVEL	\$47	\$148	\$14	\$500	\$39	\$125	<b>\$500</b>	\$0	0.00%
1707377 5261 STRUCTURE MAINTENANCE	\$52,336	\$64,015	\$69,374	\$65,000	\$17,849	\$65,000	<b>\$53,500</b>	(\$11,500)	-17.69%
1707377 5262 PAINTING/CLEANING MAINTENANCE	\$15,654	\$35	\$10,740	\$19,000	\$150	\$17,995	<b>\$15,500</b>	(\$3,500)	-18.42%
1707377 5263 ELECTRICAL MAINTENANCE	\$5,160	\$6,384	\$5,671	\$7,000	\$1,264	\$5,737	<b>\$7,000</b>	\$0	0.00%
1707377 5264 PLUMBING MAINTENANCE	\$1,243	\$2,351	\$740	\$1,280	\$472	\$1,280	<b>\$1,280</b>	\$0	0.00%
1707377 5271 TELEPHONE - LOCAL	\$2,135	\$2,368	\$2,117	\$2,187	\$1,291	\$2,150	<b>\$3,687</b>	\$1,500	68.59%
1707377 5286 INSURANCE-COMPREHENSIVE LIAB	\$0	\$0	\$1,000	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>MATERIALS &amp; SUPPLIES</b>									
1707377 5321 ELECTRICITY	\$25,460	\$27,433	\$28,649	\$27,000	\$10,036	\$22,878	<b>\$27,000</b>	\$0	0.00%
1707377 5322 GAS/HEATING FUEL	\$3,842	\$4,217	\$2,932	\$3,300	\$1,011	\$3,000	<b>\$3,300</b>	\$0	0.00%
1707377 5323 WATER	\$8,335	\$6,306	\$7,425	\$10,314	\$942	\$8,355	<b>\$9,000</b>	(\$1,314)	-12.74%
1707377 5324 SEWER SERVICE CHARGE	\$3,486	\$3,059	\$1,233	\$2,295	\$614	\$2,295	<b>\$2,295</b>	\$0	0.00%
1707377 5325 STORMWATER SERVICE CHARGE	\$7,815	\$7,509	\$8,490	\$7,000	\$4,282	\$8,220	<b>\$8,000</b>	\$1,000	14.29%
1707377 5331 POSTAGE & EXPRESS MAIL	\$508	\$468	\$253	\$390	\$296	\$390	<b>\$390</b>	\$0	0.00%
1707377 5332 OFFICE/COMP EQUIP & SUPPLIES	\$2,137	\$1,611	\$1,882	\$1,860	\$932	\$1,862	<b>\$1,860</b>	\$0	0.00%
1707377 5343 GENERAL COMMODITIES	\$96,037	\$96,601	\$94,804	\$97,000	\$25,147	\$95,814	<b>\$97,000</b>	\$0	0.00%
1707377 5345 MAINTENANCE MATERIALS	\$1,215	\$2,635	\$2,184	\$2,330	\$360	\$2,330	<b>\$2,330</b>	\$0	0.00%
1707377 5347 UNIFORMS	\$1,881	\$1,923	\$1,362	\$3,464	\$362	\$1,721	<b>\$2,000</b>	(\$1,464)	-42.26%
1707377 5348 OTHER EQUIPMENT UNDER \$1,000	\$1,597	\$1,451	\$3,009	\$2,650	\$911	\$2,650	<b>\$2,650</b>	\$0	0.00%
1707377 5351 BOOKS & SUBSCRIPTIONS	\$122	\$0	\$0	\$100	\$0	\$0	<b>\$100</b>	\$0	0.00%
<b>FIXED EXPENSES</b>									
1707377 5412 RENT/EQUIP	\$13,061	\$12,462	\$8,316	\$1,800	\$1,186	\$1,800	<b>\$1,800</b>	\$0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$1,516,136</b>	<b>\$1,579,590</b>	<b>\$1,531,899</b>	<b>\$1,561,977</b>	<b>\$674,328</b>	<b>\$1,481,870</b>	<b>\$1,565,396</b>	<b>\$3,419</b>	<b>0.22%</b>
<b>NET TOTAL</b>	<b>\$1,486,616</b>	<b>\$1,548,199</b>	<b>\$1,507,313</b>	<b>\$1,530,979</b>	<b>\$651,519</b>	<b>\$1,455,592</b>	<b>\$1,537,898</b>	<b>\$6,919</b>	<b>0.45%</b>

**BUDGET MODIFICATIONS:** There are no fee increases for 2017.

## PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS

DIVISION: Parks

<u>PROGRAM OBJECTIVES:</u>		<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. Provide quality maintenance of the parks system infrastructure.	Total acres maintained	1/4/5/6	900	900	900	900	900
		# parks maintained	1/4/5	42	42	42	42	42
		# park structures maintained	1/4/5	38	38	38	39	39
		# picnic shelters maintained	1/4/5	15	15	15	15	15
		# playgrounds maintained	1/4/5	25	25	25	25	25
		# park acres mowed	1/4/5	315	315	315	315	315
		# miles sidewalk for snow removal	1/4/5	24	24	25	25	25
		# flower beds/hort areas maintained	1/4/5/6	398	401	401	401	401
		# hort areas developed	1/4/5	2	3	3	0	0
		Vandalism-related expenses	1/5/6	\$200	\$500	\$300	200	100
	# park shelters/restrooms renovated	1/5	0	1	1	1	1	
	# parking lots/roads repaired/seal-coated	1/5	2	0	0	1	1	
	# basketball courts resurfaced	1/5	0	1	0	1	1	
	# park structure roofs repaired	1/5	0	0	0	1	1	
	2. Encourage public use of the City park facilities	# Adopt-A-Park sponsors	1/5/6	0	1	0	2	5
# ball field preparations		1/5	270	270	270	270	270	
# picnic shelter permits		1/5	278	281	343	350	350	
# of Boat launch annual permits		5	57	50	41	50	60	
3. Evaluate quality of services of City Parks	# boat launch daily permits	5	548	512	525	550	550	
	# community special events	1/2/4/5/6	14	12	12	12	12	
	# monthly written park inspections	5	9	9	9	9	9	
EFFICIENCY & EFFECTIVENESS:	3. Evaluate quality of services of City Parks	% facility inspections rated satisfactory	5/6	90	90	90	95	95
		% picnic shelter surveys rated satisfactory	5/6	90	90	95	95	95
	4. Utilize City work order module to record and track parks maintenance projects.	% annual contractual services confirmed by February 1	2/5	100	100	100	100	100
		% vandalism repaired within 1 weeks notice	5/6	100	100	100	100	100
		% completion of special projects	2/5	100	100	100	100	100
	5. Fully implement the Parks Maintenance and Operations Plan (PMOP).	Develop special projects work plan by January 15	2/5	Yes	Yes	Yes	Yes	Yes
		% annual work plan completed with deadlines	2/5	95	95	95	95	95
	6. Provide effective and efficient management of parkland within the City of Beloit to include staff management and training, fiscal operations, standard quality of services, planning, marketing, and maintenance of parkland and facilities.	Implement a signage program which provides park rules and general public information within park sites	5	3	2	3	3	3
		Continue to offer and market the Adopt-a-Park Program	5/6	Yes	Yes	Yes	Yes	Yes
		removing graffiti from our parks within 48 hours of notification	2/5/6	Yes	Yes	Yes	Yes	Yes
	7. Provide effective and efficient landscape management that continually improves the aesthetic qualities of the city owned parks, open space, streetscapes, and recreation facilities throughout the year.	Continue implementation of a Special Landscaping Project Plan each year	2/4/5/6	Yes	Yes	Yes	Yes	Yes
		Continue partnership with Rock County Parks in the implementation of our controlled burn plan within various identified park sites	2/5	0	2	2	0	2

**CITY COUNCIL GOALS:**

1. Create and sustain safe and healthy neighborhoods.
2. Create and sustain a “high performing organization” which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. Create and sustain economic and residential growth.
4. Create and sustain a high quality of life.
5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

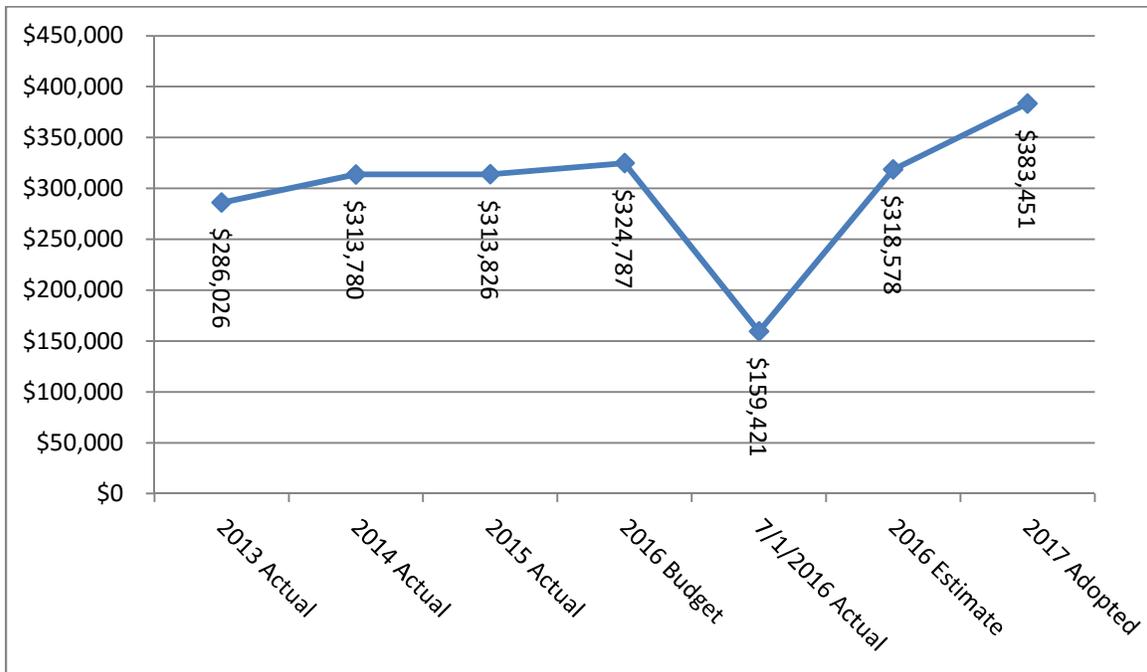
# ***DEPARTMENT – PUBLIC WORKS***

## *General Fund*

### *Recreation Division Description:*

The Recreation Division develops, implements, and maintains a diverse program of affordable recreational activities and services, which effectively meet the cultural, social and leisure needs of our customers.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>RECREATION OPERATION</b>									
<b>DEPARTMENTAL EARNING</b>									
1707378 4501 DONATIONS - GENERAL	(\$200)	\$0	\$0	(\$300)	\$0	\$0	(\$300)	\$0	0.00%
1707378 455020 YOUTH MUD RUN	\$0	\$0	(\$11,037)	(\$3,000)	(\$4,530)	(\$11,500)	(\$11,000)	(\$8,000)	266.67%
1707378 455021 GOLF LESSONS - YOUTH	(\$1,458)	(\$1,365)	(\$2,007)	(\$1,588)	(\$1,096)	(\$1,685)	(\$1,588)	\$0	0.00%
1707378 455060 RESIDENTS IDENTIFICATION CARD	(\$122)	(\$832)	(\$482)	(\$420)	(\$434)	(\$465)	(\$420)	\$0	0.00%
1707378 455061 TENNIS LESSONS	(\$655)	(\$234)	(\$976)	(\$737)	(\$343)	(\$537)	(\$737)	\$0	0.00%
1707378 455072 WPRA TICKET PROGRAM	(\$479)	(\$300)	(\$420)	(\$300)	(\$4,119)	(\$400)	(\$300)	\$0	0.00%
1707378 455074 SUMMER DAY CAMP	(\$5,023)	(\$8,481)	(\$8,423)	(\$7,522)	(\$6,072)	(\$8,545)	(\$8,500)	(\$978)	13.00%
1707378 455079 PICNIC KIT RENTAL	(\$88)	(\$63)	(\$75)	(\$292)	\$0	\$0	\$0	\$292	-100.00%
1707378 455080 ADULT BASKETBALL	(\$3,090)	(\$1,398)	(\$863)	(\$2,740)	(\$1,391)	(\$2,600)	(\$2,740)	\$0	0.00%
1707378 455081 ADULT VOLLEYBALL	(\$14,002)	(\$14,604)	(\$12,619)	(\$13,514)	(\$1,313)	(\$14,600)	(\$13,514)	\$0	0.00%
1707378 455082 ADULT SOFTBALL	(\$17,336)	(\$15,322)	(\$13,318)	(\$14,487)	(\$9,957)	(\$11,037)	(\$14,487)	\$0	0.00%
1707378 455085 SWIMMING LESSONS	\$80	(\$9,829)	(\$13,579)	(\$13,825)	(\$11,993)	(\$16,563)	(\$13,825)	\$0	0.00%
1707378 455088 CAMPS & CLINICS	(\$2,726)	(\$3,128)	(\$5,348)	(\$2,738)	(\$2,494)	(\$4,800)	(\$3,116)	(\$378)	13.81%
1707378 455094 LEARN TO SKATE	\$129	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707378 455275 CONCESSION REVENUE	(\$10,959)	(\$23,772)	(\$21,461)	(\$20,318)	(\$7,418)	(\$21,850)	(\$20,318)	\$0	0.00%
<b>TOTAL REVENUES</b>	<b>(\$55,929)</b>	<b>(\$79,328)</b>	<b>(\$90,606)</b>	<b>(\$81,781)</b>	<b>(\$51,160)</b>	<b>(\$94,582)</b>	<b>(\$90,845)</b>	<b>(\$9,064)</b>	<b>11.08%</b>
<b>PERSONNEL SERVICES</b>									
1707378 5110 REGULAR PERSONNEL	\$110,688	\$123,716	\$122,898	\$124,121	\$62,516	\$124,000	\$156,598	\$32,477	26.17%
1707378 5113 ON-CALL PAY	\$0	\$280	\$0	\$0	\$93	\$0	\$0	\$0	0.00%
1707378 5130 EXTRA PERSONNEL	\$49,710	\$55,186	\$61,402	\$63,650	\$27,285	\$66,500	\$67,850	\$4,200	6.60%
1707378 5150 OVERTIME	\$186	\$73	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707378 5191 WISCONSIN RETIREMENT FUND	\$7,400	\$8,377	\$8,359	\$8,099	\$4,133	\$8,099	\$10,648	\$2,549	31.47%
1707378 519301 SOCIAL SECURITY	\$9,938	\$11,060	\$11,403	\$11,795	\$5,556	\$11,795	\$13,885	\$2,090	17.72%
1707378 519302 MEDICARE	\$2,324	\$2,587	\$2,667	\$2,760	\$1,299	\$2,760	\$3,248	\$488	17.68%
1707378 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$47,056	\$50,385	\$49,128	\$45,990	\$23,736	\$45,990	\$54,154	\$8,164	17.75%
1707378 519401 VEBA	\$0	\$4,845	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707378 5195 LIFE INSURANCE	\$404	\$110	\$139	\$154	\$78	\$154	\$208	\$54	35.06%
<b>CONTRACTUAL SERVICE</b>									
1707378 5211 VEHICLE EQUIP OPER. & MAINT.	\$6,462	\$5,288	\$4,050	\$5,627	\$2,474	\$5,200	\$4,854	(\$773)	-13.74%
1707378 5214 OTHER EQUIPMENT MAINTENANCE	\$424	\$1,438	\$1,317	\$2,225	\$1,110	\$1,850	\$2,200	(\$25)	-1.12%
1707378 5215 COMPUTER/OFFICE EQUIP MAIN.	\$2,586	\$1,579	\$2,021	\$2,000	\$711	\$1,600	\$2,000	\$0	0.00%
1707378 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$520	\$1,327	\$1,464	\$1,800	\$361	\$1,500	\$1,800	\$0	0.00%
1707378 5225 PROFESSIONAL DUES	\$250	\$250	\$250	\$320	\$250	\$250	\$320	\$0	0.00%
1707378 5232 DUPLICATING & DRAFTING	\$484	\$910	\$283	\$1,500	\$5,850	\$500	\$1,500	\$0	0.00%
1707378 5240 CONTRACTED SERV-PROFESSIONAL	\$103	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707378 5241 CONTRACTED SERV-LABOR	\$2,147	\$2,137	\$2,481	\$3,000	\$5,850	\$8,000	\$11,000	\$8,000	266.67%
1707378 5244 OTHER FEES	\$1,938	\$1,934	\$2,706	\$4,440	\$2,510	\$5,200	\$5,740	\$1,300	29.28%
1707378 5248 ADVERTISING,MARKETING,PROMOS	\$14,219	\$12,202	\$11,647	\$14,000	\$8,512	\$10,000	\$14,000	\$0	0.00%
1707378 5250 CONCESSION EXPENSE	\$4,109	\$4,878	\$4,748	\$6,500	\$965	\$4,900	\$6,500	\$0	0.00%
1707378 5251 AUTO & TRAVEL	\$546	\$551	\$1,374	\$1,000	\$126	\$875	\$1,000	\$0	0.00%
1707378 5261 STRUCTURE MAINTENANCE	\$1,800	\$651	\$472	\$1,500	\$0	\$850	\$2,000	\$500	33.33%
1707378 5262 PAINTING/CLEANING MAINTENANCE	\$0	\$218	\$0	\$1,000	\$207	\$480	\$1,000	\$0	0.00%
1707378 5263 ELECTRICAL MAINTENANCE	\$535	\$1,400	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707378 5265 HEATING MAINTENANCE	\$283	\$355	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707378 5271 TELEPHONE - LOCAL	\$4,239	\$4,021	\$2,649	\$2,807	\$654	\$1,600	\$2,447	(\$360)	-12.83%
<b>MATERIALS &amp; SUPPLIES</b>									
1707378 5321 ELECTRICITY	\$1,853	\$1,957	\$2,120	\$2,400	\$1,084	\$2,200	\$2,400	\$0	0.00%
1707378 5322 GAS/HEATING FUEL	\$1,269	\$1,461	\$980	\$1,600	\$449	\$1,100	\$1,600	\$0	0.00%
1707378 5323 WATER	\$158	\$165	\$147	\$216	\$64	\$150	\$216	\$0	0.00%
1707378 5324 SEWER SERVICE CHARGE	\$143	\$159	\$140	\$216	\$56	\$150	\$216	\$0	0.00%
1707378 5325 STORMWATER SERVICE CHARGE	\$119	\$119	\$119	\$117	\$58	\$125	\$117	\$0	0.00%
1707378 5331 POSTAGE & EXPRESS MAIL	\$2,089	\$1,429	\$441	\$750	\$84	\$450	\$750	\$0	0.00%
1707378 5332 OFFICE/COMP EQUIP & SUPPLIES	\$898	\$1,512	\$1,368	\$1,500	\$217	\$800	\$1,500	\$0	0.00%
1707378 5343 GENERAL COMMODITIES	\$7,862	\$7,942	\$14,300	\$8,600	\$3,032	\$8,400	\$8,600	\$0	0.00%
1707378 5347 UNIFORMS	\$1,092	\$1,085	\$562	\$1,800	\$100	\$800	\$1,800	\$0	0.00%
<b>FIXED EXPENSES</b>									
1707378 5412 RENT/EQUIP	\$2,192	\$2,193	\$2,192	\$3,300	\$0	\$2,300	\$3,300	\$0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$286,026</b>	<b>\$313,780</b>	<b>\$313,826</b>	<b>\$324,787</b>	<b>\$159,421</b>	<b>\$318,578</b>	<b>\$383,451</b>	<b>\$58,664</b>	<b>18.06%</b>
<b>NET TOTAL</b>	<b>\$230,097</b>	<b>\$234,452</b>	<b>\$223,220</b>	<b>\$243,006</b>	<b>\$108,261</b>	<b>\$223,996</b>	<b>\$292,606</b>	<b>\$49,600</b>	<b>20.41%</b>

**BUDGET MODIFICATIONS:** The increase in regular personnel is due to allocation changes, other corresponding budgets one will see a decrease.  
The increase in the revenue projection for the Youth Mud Run is due to the event's huge success.

## PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS  
DIVISION: Recreation

<u>PROGRAM OBJECTIVES:</u>		<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. Provide regular program for marketing, promotion, and public relations.	# of radio spots	6	20	20	11	32	30
		# of print media ads	6	14	15	15	15	15
		# of Public Service Announcements	6	30	27	31	35	35
		# of flyers distributed at Beloit School District	6	66,377	64,341	15,350	15,350	15,350
	2. Provide regular enjoyable, affordable, cost effective recreation programs that attract and retain residents.	Day camp registration	1/6	65	140	116	174	175
		Tennis Class registration	1/6	15	16	13	9	15
		Volleyball Team registration	1/6	74	74	71	66	70
		Softball Team registration	1/6	35	38	35	32	35
		Golf lesson registrations	1/6	21	23	23	24	25
		Playground program attendance	1/6	3,610	3,596	3,461	3,375	3,500
		# of customer surveys completed.	2/6	175	175	175	175	175
	3. Collaborate and assist other agencies and programs.	# cooperative programs special events	1/2/4/5/6	13	13	15	15	15
	4. Assist other city divisions with customer services.	# park shelter permits processed	2/6	278	281	326	340	340
		# golf passes processed	2/6	251	205	152	162	160
5. Plan and evaluate Leisure Services programs.	# of individual reports created for each program.	2/5/6	2	2	2	2	2	
			pre/post	pre/post	pre/post	pre/post	pre/post	
EFFICIENCY & EFFECTIVENESS:	5. Plan and evaluate Leisure Services programs.	Average cost per media ad	6	318	330	362	345	345
		% of individual reports for each program upon completion.	6	90%	90	90%	90%	90%
	6. Provide effective and efficient administration of recreational programs and related services to the community through the continual maintenance of community recreational facilities, continual development of recreational programming, fiscal responsibility, and the marketing of these services.	Perform an inventory of existing programs and services that other local agencies offer to the community, and consider duplicating similar programs that may increase participation.	2/4/5/6	X	X	X	X	X
		Identify and consider partnering with other local civic organizations that share a similar mission in offering recreational and athletic programs, and community-wide special events:	2/4/5/6	X	X	X	X	X
		Continue to expand the services offered at the Lagoon Concession and continue to increase our marketing of these services in order to generate greater revenue annually.	2/3/4/5/6	X	X	X	X	X

**CITY COUNCIL GOALS:**

1. Create and sustain safe and healthy neighborhoods.
2. Create and sustain a “high performing organization” which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. Create and sustain economic and residential growth.
4. Create and sustain a high quality of life.
5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. Create and sustain a positive image, enhance communications and engage the community.

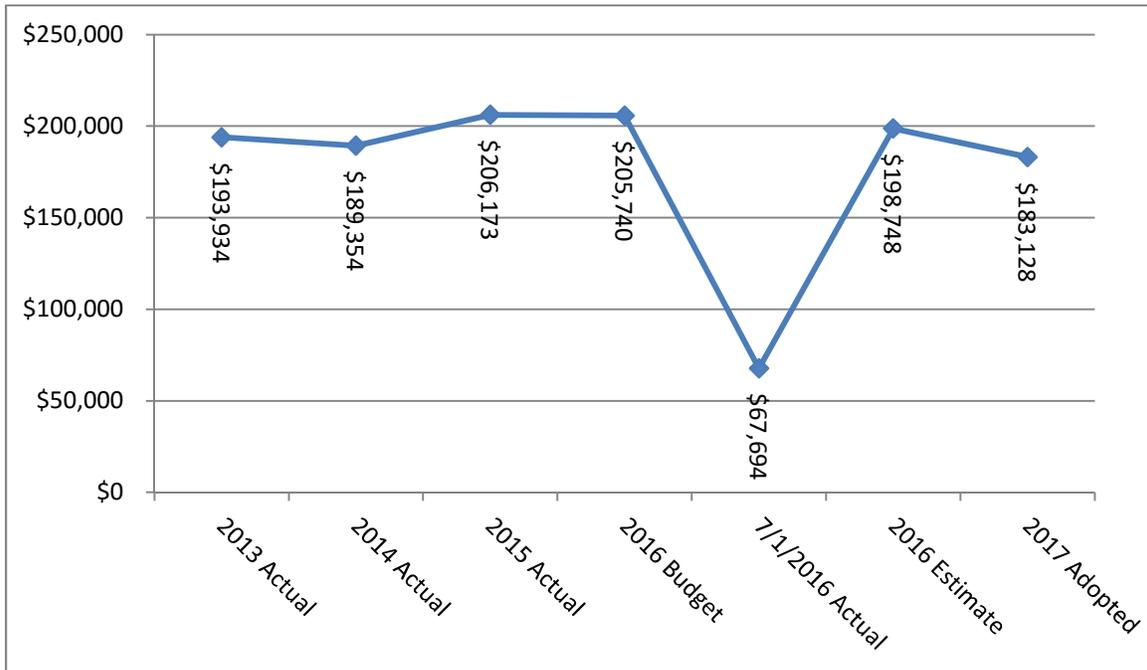
# ***DEPARTMENT – PUBLIC WORKS***

## *General Fund*

### *Krueger Pool Division Description:*

The Krueger Pool Division develops, implements, and maintains and promotes an affordable, cost effective summer aquatic program which effectively meets the cultural, social and leisure needs of the community. The facility offers a main pool, diving pool and spray ground. The main pool features a rain dropper and two basketball hoops. The diving pool has a diving board and drop slide. The spray ground features an interactive area and spray attractions.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>KRUEGER POOL</b>									
<b>DEPARTMENTAL EARNING</b>									
1707380 455085 SWIMMING LESSONS	(\$3,253)	(\$5,963)	(\$5,942)	(\$4,265)	(\$3,418)	(\$4,800)	<b>(\$5,500)</b>	(\$1,235)	28.96%
1707380 455511 POOL OPEN SWIM -RENTAL	(\$5,940)	(\$3,447)	(\$4,556)	(\$2,816)	(\$3,392)	(\$4,200)	<b>(\$3,500)</b>	(\$684)	24.29%
1707380 455515 KRUEGER POOL - CONCESSIONS	(\$9,908)	(\$9,702)	(\$12,870)	(\$10,632)	(\$5,789)	(\$11,800)	<b>(\$11,500)</b>	(\$868)	8.16%
1707380 455560 KRUEGER POOL- OPEN SWIM DAILY	(\$24,594)	(\$22,038)	(\$27,560)	(\$26,979)	(\$13,104)	(\$27,800)	<b>(\$26,979)</b>	\$0	0.00%
1707380 455565 KRUEGER POOL- OPEN SWIM DIVING	(\$1,563)	(\$1,092)	(\$1,206)	(\$1,323)	(\$817)	(\$1,250)	<b>(\$1,323)</b>	\$0	0.00%
1707380 455570 KRUEGER POOL - OPEN SWIM SEAS	(\$18,910)	(\$18,058)	(\$13,959)	(\$17,236)	(\$6,708)	(\$16,500)	<b>(\$17,693)</b>	(\$457)	2.65%
1707380 455575 POOL - SESSIONS	(\$426)	(\$325)	(\$191)	(\$1,113)	\$0	(\$130)	<b>(\$1,113)</b>	\$0	0.00%
1707380 455580 POOL-TRIATHLON REVENUE	(\$4,015)	(\$3,105)	(\$70)	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>TOTAL REVENUES</b>	<b>(\$68,609)</b>	<b>(\$63,730)</b>	<b>(\$66,354)</b>	<b>(\$64,364)</b>	<b>(\$33,228)</b>	<b>(\$66,480)</b>	<b>(\$67,608)</b>	<b>(\$3,244)</b>	<b>5.04%</b>
<b>PERSONNEL SERVICES</b>									
1707380 5110 REGULAR PERSONNEL	\$27,615	\$29,239	\$30,041	\$30,317	\$15,380	\$29,000	<b>\$15,100</b>	(\$15,217)	-50.19%
1707380 5130 EXTRA PERSONNEL	\$61,137	\$62,211	\$70,159	\$70,000	\$20,058	\$68,000	<b>\$70,000</b>	\$0	0.00%
1707380 5150 OVERTIME	\$591	\$0	\$0	\$500	\$0	\$250	<b>\$500</b>	\$0	0.00%
1707380 5191 WISCONSIN RETIREMENT FUND	\$2,188	\$2,393	\$2,343	\$2,045	\$1,172	\$2,045	<b>\$1,061</b>	(\$984)	-48.12%
1707380 519301 SOCIAL SECURITY	\$5,509	\$5,635	\$6,172	\$6,713	\$2,171	\$6,713	<b>\$5,287</b>	(\$1,426)	-21.24%
1707380 519302 MEDICARE	\$1,288	\$1,318	\$1,443	\$1,549	\$508	\$1,549	<b>\$1,229</b>	(\$320)	-20.66%
1707380 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$10,385	\$10,521	\$10,298	\$9,868	\$4,950	\$9,868	<b>\$6,759</b>	(\$3,109)	-31.51%
1707380 5195 LIFE INSURANCE	\$53	\$71	\$75	\$73	\$40	\$73	<b>\$67</b>	(\$6)	-8.22%
<b>CONTRACTUAL SERVICE</b>									
1707380 5214 OTHER EQUIPMENT MAINTENANCE	\$0	\$98	\$0	\$400	\$0	\$0	<b>\$400</b>	\$0	0.00%
1707380 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$0	\$65	\$570	\$400	\$295	\$560	<b>\$450</b>	\$50	12.50%
1707380 5241 CONTRACTED SERV-LABOR	\$15,317	\$18,459	\$17,428	\$17,800	\$6,798	\$16,800	<b>\$17,800</b>	\$0	0.00%
1707380 5244 OTHER FEES	\$1,446	\$1,599	\$1,130	\$1,310	\$1,230	\$1,230	<b>\$1,310</b>	\$0	0.00%
1707380 524480 TRIATHLON EXPENSES	\$1,802	\$1,382	\$91	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1707380 5248 ADVERTISING,MARKETING,PROMOS	\$875	\$701	\$992	\$1,000	\$453	\$425	<b>\$1,000</b>	\$0	0.00%
1707380 5250 CONCESSION EXPENSE	\$5,427	\$6,330	\$6,544	\$6,800	\$0	\$6,600	<b>\$6,800</b>	\$0	0.00%
1707380 5261 STRUCTURE MAINTENANCE	\$3,308	\$3,619	\$1,970	\$3,000	\$1,341	\$3,000	<b>\$3,000</b>	\$0	0.00%
1707380 5262 PAINTING/CLEANING MAINTENANCE	\$11,910	\$1,375	\$1,194	\$3,800	\$3,196	\$3,900	<b>\$1,200</b>	(\$2,600)	-68.42%
1707380 5263 ELECTRICAL MAINTENANCE	\$1,844	\$664	\$4,324	\$1,000	\$838	\$1,250	<b>\$1,000</b>	\$0	0.00%
1707380 5264 PLUMBING MAINTENANCE	\$4,683	\$2,759	\$6,738	\$4,000	\$270	\$4,800	<b>\$4,000</b>	\$0	0.00%
1707380 5265 HEATING MAINTENANCE	\$2,604	\$3,897	\$2,648	\$2,800	\$0	\$3,800	<b>\$3,000</b>	\$200	7.14%
1707380 5271 TELEPHONE - LOCAL	\$63	\$123	\$79	\$135	\$31	\$135	<b>\$135</b>	\$0	0.00%
<b>MATERIALS &amp; SUPPLIES</b>									
1707380 5321 ELECTRICITY	\$14,584	\$14,911	\$19,104	\$15,450	\$3,399	\$13,500	<b>\$15,450</b>	\$0	0.00%
1707380 5322 GAS/HEATING FUEL	\$10,402	\$6,740	\$4,496	\$8,240	\$1,204	\$5,600	<b>\$8,240</b>	\$0	0.00%
1707380 5323 WATER	\$1,536	\$5,574	\$5,974	\$5,400	\$676	\$6,200	<b>\$5,400</b>	\$0	0.00%
1707380 5324 SEWER SERVICE CHARGE	\$3,127	\$556	\$5,079	\$1,890	\$0	\$5,000	<b>\$1,890</b>	\$0	0.00%
1707380 5325 STORMWATER SERVICE CHARGE	\$17	\$17	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1707380 5331 POSTAGE & EXPRESS MAIL	\$0	\$0	\$352	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1707380 5343 GENERAL COMMODITIES	\$5,156	\$6,959	\$5,769	\$7,500	\$3,864	\$6,800	<b>\$9,700</b>	\$2,200	29.33%
1707380 5347 UNIFORMS	\$113	\$749	\$357	\$750	(\$256)	\$650	<b>\$750</b>	\$0	0.00%
1707380 5348 OTHER EQUIPMENT UNDER \$1,000	\$954	\$1,389	\$803	\$3,000	\$78	\$1,000	<b>\$1,600</b>	(\$1,400)	-46.67%
<b>TOTAL EXPENDITURES</b>	<b>\$193,934</b>	<b>\$189,354</b>	<b>\$206,173</b>	<b>\$205,740</b>	<b>\$67,694</b>	<b>\$198,748</b>	<b>\$183,128</b>	<b>(\$22,612)</b>	<b>-10.99%</b>
<b>NET TOTAL</b>	<b>\$125,325</b>	<b>\$125,624</b>	<b>\$139,819</b>	<b>\$141,376</b>	<b>\$34,466</b>	<b>\$132,268</b>	<b>\$115,520</b>	<b>(\$25,856)</b>	<b>-18.29%</b>

BUDGET MODIFICATIONS: There are no fee increases for 2017.

**PERFORMANCE MEASURES**

DEPARTMENT: PUBLIC WORKS  
 DIVISION: Pool

**PROGRAM OBJECTIVES:**    **PERFORMANCE INDICATORS:**    **Goal(s)**    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

		<b><u>Goal(s)</u></b>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
<b>WORKLOAD:</b>	1. Provide a well maintained Facility that attracts and retains residents.	# maintenance audits completed.	5	4	4	4	4
		# water quality inspections	5	258	220	213	220
		# hours closed due to maintenance	5	4	0	6	0
	2. Provide a regular program of marketing, promotion, and public relations.	# of print media ads	6	5	5	5	5
		# of on-site inspections	5	4	4	4	4
	3. Fully implement a facility maintenance and operations Plan	# season passes sold.	2/4/6	210	35	38	42
		public swim attendance	2/4/6	13,483	11,451	12,752	14,732
		hours of pool rental	2/4/6	135	44	54	22
		# swim program surveys completed	2/4/6	300	300	300	300
	4. Provide enjoyable and affordable aquatic services that attract and retain residents.	% audits rated satisfactory	2/4/6	90%	90%	90%	90%
% of customers rating service satisfactory.		2/4/6	93%	94%	94%	95%	
Average daily attendance.		2/4/6	198	184	179	208	

**CITY COUNCIL GOALS:**

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3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

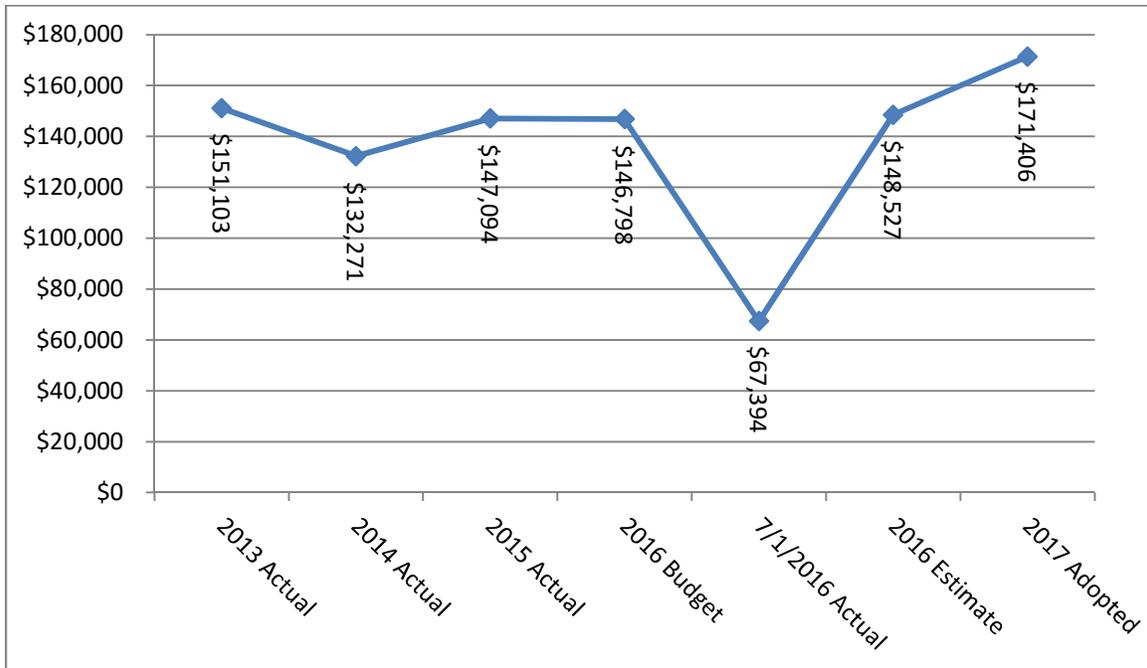
# DEPARTMENT – PUBLIC WORKS

## General Fund

### *Grinnell Hall Division Description:*

The Grinnell Senior Center provides a program which meets the recreational, social, and leisure needs of the older population in the community. Beloit Senior Center is one of the sites for the Rock County Nutrition Program. Well-balanced nutritious meals are served at 12:00 noon, Monday through Friday at the Center. For a donation, persons age 60 and over are eligible to participate, as well as those under 60 are welcome to as well for a nominal defined fee. Grinnell Hall offers a wide- variety of activities designed especially for those 55 and older during their operational hours of 8:00 am – 4:30 pm daily, Monday through Friday. The Beloit Senior Center is associated with over 1100 other area agencies that provide senior service within the Beloit community; the Social Security Administration meets the third Thursday of the month at Grinnell Hall, and they are often available to provide additional assistance or answer questions. Grinnell Hall also has an internet hookup to assist in finding information and answering questions.

EXPENDITURES



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
GRINNELL SENIOR CTR									
DEPARTMENTAL EARNING									
1707381 4501 DONATIONS	(\$2,000)	(\$822)	(\$3,268)	(\$1,100)	(\$1,100)	(\$1,800)	<b>(\$1,100)</b>	\$0	0.00%
1707381 456105 SR CTR	(\$3,647)	(\$13,983)	(\$9,003)	(\$7,229)	(\$8,660)	(\$9,200)	<b>(\$8,411)</b>	(\$1,182)	16.35%
1707381 456106 TRIPS-GRINNELL	\$0	\$0	(\$14,341)	(\$13,440)	(\$6,691)	(\$14,600)	<b>(\$13,440)</b>	\$0	0.00%
TOTAL REVENUES	<b>(\$5,647)</b>	<b>(\$14,805)</b>	<b>(\$26,611)</b>	<b>(\$21,769)</b>	<b>(\$16,451)</b>	<b>(\$25,600)</b>	<b>(\$22,951)</b>	<b>(\$1,182)</b>	<b>5.43%</b>
PERSONNEL SERVICES									
1707381 5110 REGULAR PERSONNEL	\$50,393	\$43,435	\$45,003	\$45,441	\$22,887	\$45,000	<b>\$55,498</b>	\$10,057	22.13%
1707381 5130 EXTRA PERSONNEL	\$1,238	\$3,517	\$7,927	\$13,840	\$6,964	\$12,800	<b>\$13,840</b>	\$0	0.00%
1707381 5191 WISCONSIN RETIREMENT FUND	\$2,795	\$3,041	\$3,061	\$2,965	\$1,511	\$2,965	<b>\$3,774</b>	\$809	27.28%
1707381 519301 UOCIAL SECURITY	\$3,213	\$2,923	\$3,282	\$3,644	\$1,845	\$3,644	<b>\$4,287</b>	\$643	17.65%
1707381 519302 MEDICARE	\$752	\$684	\$768	\$851	\$432	\$851	<b>\$1,003</b>	\$152	17.86%
1707381 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$20,327	\$23,444	\$23,444	\$21,879	\$11,266	\$21,879	<b>\$27,038</b>	\$5,159	23.58%
1707381 519401 VEBA	\$19,254	\$0	\$243	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1707381 5195 LIFE INSURANCE	\$204	\$230	\$183	\$253	\$126	\$253	<b>\$301</b>	\$48	18.97%
CONTRACTUAL SERVICE									
1707381 5214 OTHER EQUIPMENT MAINTENANCE	\$970	\$1,200	\$183	\$800	\$110	\$600	<b>\$800</b>	\$0	0.00%
1707381 5215 COMPUTER/OFFICE EQUIP MAIN.	\$254	\$0	\$1,032	\$2,200	\$132	\$2,600	<b>\$1,000</b>	(\$1,200)	-54.55%
1707381 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$796	\$650	\$255	\$800	\$232	\$800	<b>\$800</b>	\$0	0.00%
1707381 5225 PROFESSIONAL DUES	\$190	\$190	\$190	\$200	\$190	\$190	<b>\$200</b>	\$0	0.00%
1707381 5232 DUPLICATING & DRAFTING	\$2,835	\$2,138	\$2,308	\$1,200	\$194	\$1,100	<b>\$1,200</b>	\$0	0.00%
1707381 5240 CONTRACTED SERV-PROFESSIONAL	\$1,897	\$8,014	\$1,928	\$2,000	\$813	\$2,000	<b>\$2,000</b>	\$0	0.00%
1707381 5241 CONTRACTED SERV-LABOR	\$263	\$665	\$612	\$600	\$496	\$800	<b>\$900</b>	\$300	50.00%
1707381 5244 OTHER FEES	\$141	\$1,041	\$75	\$160	\$160	\$220	<b>\$160</b>	\$0	0.00%
1707381 5248 ADVERTISING,MARKETING,PROMOS	\$119	\$660	\$952	\$1,000	\$0	\$560	<b>\$1,000</b>	\$0	0.00%
1707381 5249 CONTRACTED SERV - SECURITY	\$422	\$2,528	\$456	\$475	\$469	\$475	<b>\$475</b>	\$0	0.00%
1707381 5251 AUTO & TRAVEL	\$0	\$130	\$172	\$600	\$0	\$250	<b>\$600</b>	\$0	0.00%
1707381 525102 TRIPS-GRINNELL	\$0	\$0	\$13,164	\$0	\$1,131	\$11,500	<b>\$10,440</b>	\$10,440	100.00%
1707381 5257 COMPUTER SERVICES	\$2,305	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1707381 5261 STRUCTURE MAINTENANCE	\$2,665	\$203	\$1,470	\$2,500	\$1,772	\$2,500	<b>\$2,500</b>	\$0	0.00%
1707381 5262 PAINTING/CLEANING MAINTENANCE	\$15,753	\$14,011	\$15,380	\$16,500	\$7,811	\$14,500	<b>\$16,500</b>	\$0	0.00%
1707381 5263 ELECTRICAL MAINTENANCE	\$220	\$361	\$1,098	\$750	\$0	\$500	<b>\$750</b>	\$0	0.00%
1707381 5264 PLUMBING MAINTENANCE	\$1,943	\$255	\$1,687	\$2,750	\$0	\$2,250	<b>\$750</b>	(\$2,000)	-72.73%
1707381 5265 HEATING MAINTENANCE	\$458	\$458	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
1707381 5271 TELEPHONE - LOCAL	\$850	\$853	\$611	\$670	\$170	\$420	<b>\$670</b>	\$0	0.00%
MATERIALS & SUPPLIES									
1707381 5321 ELECTRICITY	\$9,079	\$9,390	\$9,721	\$8,250	\$3,674	\$7,850	<b>\$8,250</b>	\$0	0.00%
1707381 5322 GAS/HEATING FUEL	\$7,279	\$7,684	\$5,169	\$8,000	\$2,615	\$5,600	<b>\$8,000</b>	\$0	0.00%
1707381 5323 WATER	\$428	\$419	\$461	\$550	\$202	\$400	<b>\$550</b>	\$0	0.00%
1707381 5324 SEWER SERVICE CHARGE	\$264	\$306	\$274	\$500	\$141	\$270	<b>\$500</b>	\$0	0.00%
1707381 5325 STORMWATER SERVICE CHARGE	\$185	\$202	\$202	\$220	\$98	\$150	<b>\$220</b>	\$0	0.00%
1707381 5331 POSTAGE & EXPRESS MAIL	\$239	\$726	\$1,937	\$1,500	\$702	\$1,500	<b>\$1,500</b>	\$0	0.00%
1707381 5332 OFFICE/COMP EQUIP & SUPPLIES	\$779	\$1,087	\$2,242	\$3,000	\$288	\$2,100	<b>\$3,000</b>	\$0	0.00%
1707381 5343 GENERAL COMMODITIES	\$2,405	\$1,635	\$1,605	\$2,500	\$962	\$1,800	<b>\$2,500</b>	\$0	0.00%
1707381 5347 UNIFORMS	\$188	\$191	\$0	\$200	\$0	\$200	<b>\$400</b>	\$200	100.00%
TOTAL EXPENDITURES	<b>\$151,103</b>	<b>\$132,271</b>	<b>\$147,094</b>	<b>\$146,798</b>	<b>\$67,394</b>	<b>\$148,527</b>	<b>\$171,406</b>	<b>\$24,608</b>	<b>16.76%</b>
<b>NET TOTAL</b>	<b>\$145,456</b>	<b>\$117,466</b>	<b>\$120,483</b>	<b>\$125,029</b>	<b>\$50,944</b>	<b>\$122,927</b>	<b>\$148,455</b>	<b>\$23,426</b>	<b>18.74%</b>

BUDGET MODIFICATIONS: No significant changes for 2017.

PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS  
 DIVISION: Grinnell Hall

PROGRAM OBJECTIVES:    PERFORMANCE INDICATORS:    Goal(s)    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

	<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. Promote the Center's services and public relations.	# of community speaking engagements	2/6	16	18	18	18	18
	2. Promote volunteerism	# of volunteer hours	2	13,832	13,936	13,921	13,900	14,000
	3. Offer a variety of programs, services, and connections that attract and retain residents.	# of ordered meals	1/4/6	4,371	4,457	4,706	4,700	4,700
		# of health screening participants	1/4/6	290	335	372	385	385
		# of special events	2/4/6	14	16	16	16	16
		annual attendance	4	25,822	26,341	26,732	26,750	26,800
	# of registered members	4	175	286	380	400	425	
EFFICIENCY & EFFECTIVENESS:	3. Offer a variety of programs, services, and connections that attract and retain residents.	% of monthly reports or work completed in relation to the plan	2/4/6	95%	95%	95%	95%	95%
	4. Offer a variety of programs, services, and connections that attract and retain residents.	Average daily attendance	2/4/6	102	115	114	115	115
	5. Fully implement the facility maintenance and operations plan.	% of maintenance audits completed	5	100%	100%	100%	100%	100%
		% of On-site inspections of the facility with written reports completed.	5	100%	100%	100%	100%	100%
	6. Through the coordination of the Grinnell Advisory Board, develop and implement programming for a diversified senior population.	partner with American Association of Retired Persons (AARP) to provide a Tax assistance program	2/4/6	Yes	Yes	Yes	Yes	Yes
		partner with the Rock County Nutrition Program	2/4/6	Yes	Yes	Yes	Yes	Yes
		Coordinate and conduct the annual Beloit Senior Fair	2/4/6	Yes	Yes	Yes	Yes	Yes
Create a marketing plan and prepare Public Service Announcement (PSA)'s for local newspaper publication, local Television Stations, and Radio Stations		2/4/6	Yes	Yes	Yes	Yes	Yes	

**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

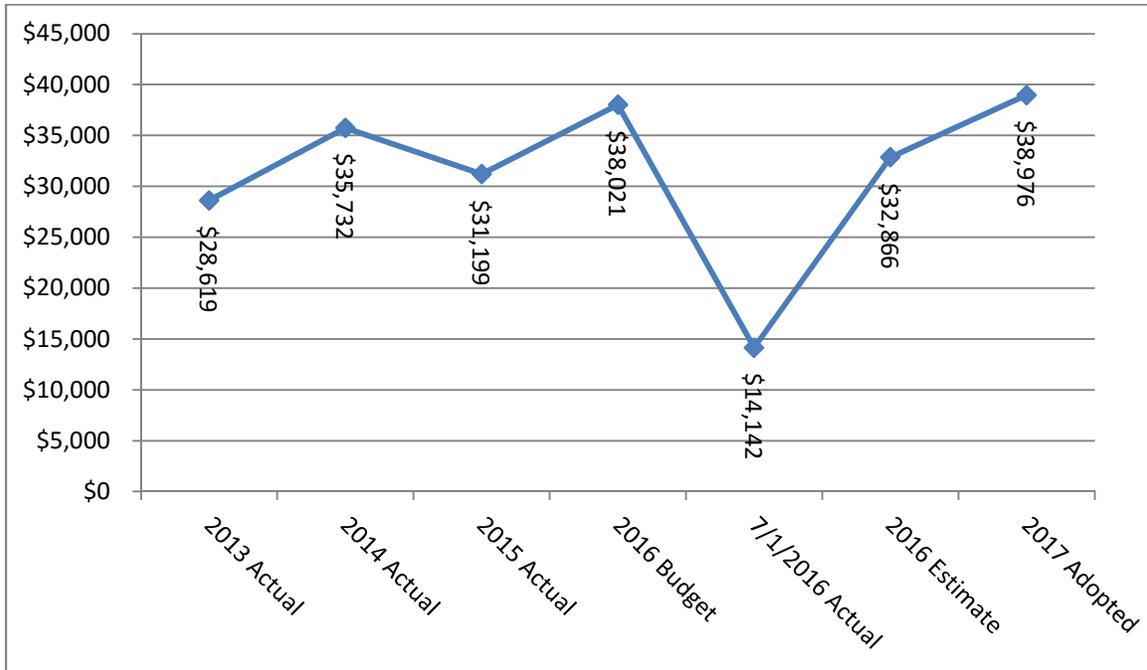
# ***DEPARTMENT – PUBLIC WORKS***

## *General Fund*

### *Rotary River Center Division Description:*

The Rotary River Center Division operates a community facility for social, cultural and business purposes that is well maintained, physically attractive, safe and enjoyable. The Rotary River Center is a beautiful 3,000 square foot structure that overlooks the scenic Rock River. It is the perfect setting for events of all kinds and is provided to Beloit residents at an incredibly low rate. The center is equipped to seat 120, but has a maximum capacity of 266. There is a serving kitchen with a coffee maker, large refrigeration unit and sinks, two restrooms, central air conditioning, public address system, overhead screen storage closets and furniture and a coat rack.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
ROTARY RIVER CENTER									
DEPARTMENTAL EARNING									
1707382 455617 RIVERCENTR	(\$33,916)	(\$29,579)	(\$28,992)	(\$31,143)	(\$20,511)	(\$29,500)	(\$31,143)	\$0	0.00%
TOTAL REVENUES	(\$33,916)	(\$29,579)	(\$28,992)	(\$31,143)	(\$20,511)	(\$29,500)	(\$31,143)	\$0	0.00%
PERSONNEL SERVICES									
1707382 5110 REGULAR PERSONNEL	\$4,562	\$4,700	\$4,842	\$4,880	\$2,531	\$4,880	\$4,947	\$67	1.37%
1707382 5150 OVERTIME	\$70	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707382 5191 WISCONSIN RETIREMENT FUND	\$308	\$329	\$329	\$318	\$167	\$318	\$336	\$18	5.66%
1707382 519301 SOCIAL SECURITY	\$283	\$286	\$295	\$294	\$152	\$294	\$307	\$13	4.42%
1707382 519302 MEDICARE	\$66	\$67	\$69	\$69	\$35	\$69	\$72	\$3	4.35%
1707382 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$2,313	\$2,344	\$2,344	\$2,188	\$1,118	\$2,188	\$2,253	\$65	2.97%
1707382 5195 LIFE INSURANCE	\$11	\$15	\$16	\$17	\$8	\$17	\$24	\$7	41.18%
CONTRACTUAL SERVICE									
1707382 5240 CONTRACTED SERV-PROFESSIONAL	\$0	\$1,031	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707382 5241 CONTRACTED SERV-LABOR	\$494	\$324	\$282	\$575	\$352	\$575	\$575	\$0	0.00%
1707382 5248 ADVERTISING,MARKETING,PROMOS	\$2,849	\$3,993	\$3,355	\$4,000	\$575	\$3,500	\$4,000	\$0	0.00%
1707382 5249 CONTRACTED SERV - SECURITY	\$505	\$519	\$534	\$575	\$635	\$675	\$575	\$0	0.00%
1707382 5261 STRUCTURE MAINTENANCE	\$0	\$2,034	\$1,895	\$1,500	\$535	\$1,100	\$4,500	\$3,000	200.00%
1707382 5262 PAINTING/CLEANING MAINTENANCE	\$6,562	\$9,782	\$8,259	\$9,220	\$4,443	\$8,450	\$9,220	\$0	0.00%
1707382 5263 ELECTRICAL MAINTENANCE	\$296	\$0	\$0	\$100	\$0	\$800	\$100	\$0	0.00%
1707382 5265 HEATING MAINTENANCE	\$0	\$48	\$0	\$500	\$0	\$250	\$500	\$0	0.00%
1707382 5271 TELEPHONE - LOCAL	\$217	\$229	\$60	\$217	\$16	\$150	\$267	\$50	23.04%
MATERIALS & SUPPLIES									
1707382 5321 ELECTRICITY	\$7,715	\$7,259	\$7,143	\$8,500	\$2,994	\$7,200	\$8,500	\$0	0.00%
1707382 5322 GAS/HEATING FUEL	\$1,430	\$1,356	\$941	\$1,300	\$497	\$1,300	\$1,300	\$0	0.00%
1707382 5323 WATER	\$0	\$0	\$0	\$1,188	\$0	\$0	\$0	(\$1,188)	-100.00%
1707382 5324 SEWER SERVICE CHARGE	\$0	\$0	\$0	\$1,080	\$0	\$0	\$0	(\$1,080)	-100.00%
1707382 5343 GENERAL COMMODITIES	\$938	\$1,416	\$834	\$1,500	\$84	\$1,100	\$1,500	\$0	0.00%
TOTAL EXPENDITURES	\$28,619	\$35,732	\$31,199	\$38,021	\$14,142	\$32,866	\$38,976	\$955	2.51%
<b>NET TOTAL</b>	<b>(\$5,297)</b>	<b>\$6,153</b>	<b>\$2,207</b>	<b>\$6,878</b>	<b>(\$6,369)</b>	<b>\$3,366</b>	<b>\$7,833</b>	<b>\$955</b>	<b>13.88%</b>

BUDGET MODIFICATIONS: There are no fee increases for 2017.

## PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS

DIVISION: Rotary River Center

<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
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WORKLOAD:									
WORKLOAD:	1. Encourage public use of the Rotary Center.	# of Rotary Center rentals (paid).	2/4/6	90	95	81	65	80	
		# of Rotary Center rentals (free).	2/4/6	73	72	44	59	45	
		# of print media ads	2/4/6	16	16	16	16	16	
EFFICIENCY & EFFECTIVENESS:	2. Fully implement the Rotary Center component of the Parks maintenance and operations plan (RMOP) which was developed in 2004.	Develop annual work plan for Rotary Center facility improvements, repairs, and maintenance by Feb.	2/6	Done	Done	Done	Done	Done	
		3. Evaluate quality of service of the Rotary Center.	# of facility inspections	2/5	12	12	12	12	12
			% of facility inspections rated satisfactory.	2/5	95%	95%	95%	95%	95%
EFFICIENCY & EFFECTIVENESS:	3. Evaluate quality of service of the Rotary Center.	% of customer surveys rating service satisfactory.	2/5/6	90%	90%	90%	90%	90%	
		4. Evaluate the Rotary Center Operation to include a long-term strategic plan for future operation.	Review policies and procedures.	2/5/6	X	x	X	X	X
			Evaluate services and funding sources.						

**CITY COUNCIL GOALS:**

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5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
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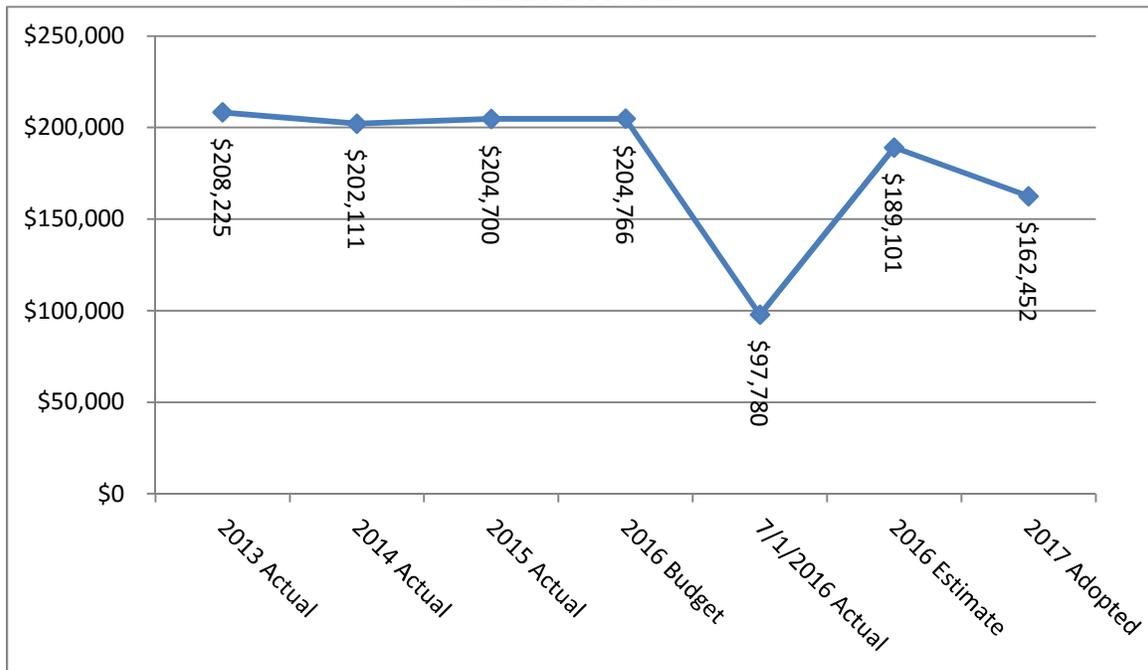
# ***DEPARTMENT – PUBLIC WORKS***

## *General Fund*

### *Ice Arena & Edward’s Pavilion Division Description:*

The Edwards Ice Arena is an indoor/outdoor facility that provides recreational ice skating activities, lessons, and is home to the Beloit Memorial High School varsity team as well as to the recreational hockey league run by the Beloit Youth Hockey Association (BYHA). Pete’s Hockey Shop provides equipment and supplies and is open in conjunction to the seasonal skating program from October – March annually.

**EXPENDITURES**



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
EDWARDS PAVILION									
1707383 455611 TELFER RNT	(\$100)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
1707383 455613 PAVILION	(\$5,452)	(\$8,991)	(\$4,845)	(\$6,545)	(\$5,767)	(\$6,300)	(\$6,545)	\$0	0.00%
TOTAL REVENUES	(\$5,552)	(\$8,991)	(\$4,845)	(\$6,545)	(\$5,767)	(\$6,300)	(\$6,545)	\$0	0.00%
PERSONNEL SERVICES									
1707383 5110 REGULAR PERSONNEL	\$11,405	\$11,750	\$12,106	\$12,201	\$6,328	\$11,000	\$9,894	(\$2,307)	-18.91%
1707383 5191 WISCONSIN RETIREMENT FUND	\$759	\$823	\$823	\$796	\$418	\$796	\$673	(\$123)	-15.45%
1707383 519301 SOCIAL SECURITY	\$696	\$716	\$737	\$734	\$380	\$734	\$613	(\$121)	-16.49%
1707383 519302 MEDICARE	\$163	\$167	\$172	\$172	\$89	\$172	\$143	(\$29)	-16.86%
1707383 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$5,784	\$5,861	\$5,861	\$5,470	\$2,794	\$5,470	\$4,506	(\$964)	-17.62%
1707383 5195 LIFE INSURANCE	\$29	\$37	\$40	\$42	\$21	\$42	\$48	\$6	14.29%
CONTRACTUAL SERVICE									
1707383 5211 VEHICLE EQUIP OPER. & MAINT.	\$253	\$1,421	\$541	\$1,079	\$0	\$800	\$625	(\$454)	-42.08%
1707383 5241 CONTRACTED SERV-LABOR	\$1,331	\$749	\$2,323	\$1,245	\$1,377	\$2,000	\$1,945	\$700	56.22%
1707383 5244 OTHER FEES	\$0	\$0	\$0	\$500	\$0	\$425	\$500	\$0	0.00%
1707383 5261 STRUCTURE MAINTENANCE	\$2,383	\$2,289	\$2,340	\$2,300	\$1,200	\$2,300	\$2,300	\$0	0.00%
1707383 5262 PAINTING/CLEANING MAINTENANCE	\$507	\$34	\$407	\$700	\$0	\$600	\$700	\$0	0.00%
MATERIALS & SUPPLIES									
1707383 5321 ELECTRICITY	\$4,888	\$11,723	\$9,681	\$6,800	\$0	\$0	\$6,800	\$0	0.00%
1707383 5322 GAS/HEATING FUEL	\$1,293	\$2,014	\$529	\$1,500	\$336	\$1,500	\$1,500	\$0	0.00%
1707383 5323 WATER	\$897	\$1,338	\$1,459	\$925	\$266	\$400	\$925	\$0	0.00%
1707383 5324 SEWER SERVICE CHARGE	\$152	\$213	\$1,113	\$400	(\$182)	\$400	\$400	\$0	0.00%
1707383 5325 STORMWATER SERVICE CHARGE	\$1,613	\$2,150	\$1,882	\$1,600	\$627	\$900	\$1,600	\$0	0.00%
1707383 5343 GENERAL COMMODITIES	\$601	\$555	\$519	\$1,500	\$121	\$750	\$1,500	\$0	0.00%
TOTAL EXPENDITURES	\$32,754	\$41,840	\$40,534	\$37,964	\$13,775	\$28,289	\$34,672	(\$3,292)	-8.67%
<b>NET TOTAL</b>	<b>\$27,202</b>	<b>\$32,849</b>	<b>\$35,688</b>	<b>\$31,419</b>	<b>\$8,008</b>	<b>\$21,989</b>	<b>\$28,127</b>	<b>(\$3,292)</b>	<b>-10.48%</b>

BUDGET MODIFICATIONS: There are no fee increases for 2017.

	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE	
EDWARDS ICE ARENA										
DEPARTMENTAL EARNING										
1707304 455065	FIGURE SKATING	(\$123)	(\$6,191)	\$73	(\$228)	\$0	\$0	\$228	-100.00%	
1707304 455066	SKATE RENTAL	(\$6,172)	(\$635)	(\$4,456)	(\$6,851)	(\$2,462)	(\$5,962)	(\$7,568)	10.47%	
1707304 455067	ICE SKATE PASS	(\$1,170)	(\$1,507)	(\$525)	(\$2,091)	(\$111)	(\$1,453)	(\$2,091)	0.00%	
1707304 455068	PRO SHOP RENT	(\$1,327)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	
1707304 455093	PUBLIC SKATING	(\$11,206)	(\$11,018)	(\$9,202)	(\$11,619)	(\$4,777)	(\$10,977)	(\$11,619)	0.00%	
1707304 455663	RENTAL - TELFER ICE RINK	(\$71,425)	(\$68,338)	(\$73,679)	(\$66,121)	(\$51,286)	(\$76,618)	(\$73,000)	10.40%	
	TOTAL REVENUES	(\$91,423)	(\$87,689)	(\$87,789)	(\$86,910)	(\$58,637)	(\$95,010)	(\$94,278)	8.48%	
PERSONNEL SERVICES										
1707304 5110	REGULAR PERSONNEL	\$50,624	\$41,741	\$43,105	\$43,476	\$22,264	\$42,500	\$16,565	(\$26,911)	-61.90%
1707304 5130	EXTRA PERSONNEL	\$22,490	\$24,159	\$24,294	\$23,875	\$11,550	\$23,549	\$23,875	\$0	0.00%
1707304 5150	OVERTIME	\$0	\$127	\$74	\$100	\$0	\$0	\$100	\$0	0.00%
1707304 5191	WISCONSIN RETIREMENT FUND	\$3,779	\$3,641	\$3,640	\$2,845	\$1,752	\$2,845	\$1,127	(\$1,718)	-60.39%
1707304 519301	SOCIAL SECURITY	\$4,509	\$4,066	\$4,154	\$4,120	\$2,067	\$4,120	\$2,505	(\$1,615)	-39.20%
1707304 519302	MEDICARE	\$1,054	\$951	\$971	\$962	\$483	\$962	\$586	(\$376)	-39.09%
1707304 5194	HOSPITAL/SURG/DENTAL INSURANCE	\$18,342	\$16,299	\$16,358	\$15,336	\$7,851	\$15,336	\$6,761	(\$8,575)	-55.91%
1707304 5195	LIFE INSURANCE	\$82	\$100	\$113	\$103	\$58	\$103	\$55	(\$48)	-46.60%
CONTRACTUAL SERVICE										
1707304 5211	VEHICLE EQUIP OPER. & MAINT.	\$5,811	\$7,681	\$5,435	\$7,524	\$4,860	\$7,860	\$5,345	(\$2,179)	-28.96%
1707304 5214	OTHER EQUIPMENT MAINTENANCE	\$13,925	\$10,219	\$10,289	\$9,825	\$7,147	\$9,700	\$10,025	\$200	2.04%
1707304 5225	PROFESSIONAL DUES	\$100	\$200	\$74	\$100	\$0	\$100	\$100	\$0	0.00%
1707304 5232	DUPLICATING & DRAFTING	\$659	\$426	\$0	\$800	\$0	\$800	\$800	\$0	0.00%
1707304 5241	CONTRACTED SERV-LABOR	\$926	\$1,129	\$1,241	\$1,000	\$795	\$1,600	\$1,000	\$0	0.00%
1707304 5244	OTHER FEES	\$2,444	\$941	\$298	\$900	\$210	\$875	\$900	\$0	0.00%
1707304 5248	ADVERTISING,MARKETING,PROMOS	\$1,259	\$667	\$510	\$1,000	\$165	\$850	\$1,000	\$0	0.00%
1707304 5261	STRUCTURE MAINTENANCE	\$1,659	\$3,805	\$4,107	\$2,950	\$270	\$2,950	\$2,950	\$0	0.00%
1707304 5262	PAINTING/CLEANING MAINTENANCE	\$500	\$650	\$467	\$500	\$75	\$450	\$500	\$0	0.00%
1707304 5263	ELECTRICAL MAINTENANCE	\$3,697	\$1,325	\$1,164	\$1,200	\$2,563	\$3,200	\$1,200	\$0	0.00%
1707304 5264	PLUMBING MAINTENANCE	\$2,010	\$6,059	\$1,075	\$1,200	\$0	\$600	\$1,200	\$0	0.00%
1707304 5265	HEATING MAINTENANCE	\$390	\$1,587	\$1,307	\$1,000	\$318	\$750	\$1,000	\$0	0.00%
MATERIAL & SUPPLIES										
1707304 5321	ELECTRICITY	\$25,157	\$21,909	\$30,278	\$27,000	\$14,306	\$23,000	\$27,000	\$0	0.00%
1707304 5322	GAS/HEATING FUEL	\$5,786	\$4,386	\$6,580	\$8,000	\$1,726	\$6,700	\$8,000	\$0	0.00%
1707304 5323	WATER	\$2,125	\$961	\$1,064	\$1,836	\$820	\$1,700	\$1,836	\$0	0.00%
1707304 5324	SEWER SERVICE CHARGE	\$1,231	\$208	\$560	\$2,000	\$441	\$1,200	\$2,000	\$0	0.00%
1707304 5325	STORMWATER SERVICE CHARGE	\$1,613	\$1,075	\$1,344	\$1,700	\$941	\$1,900	\$1,700	\$0	0.00%
1707304 5343	GENERAL COMMODITIES	\$4,940	\$5,600	\$5,381	\$7,050	\$3,164	\$6,800	\$9,250	\$2,200	31.21%
FIXED EXPENSES										
1707304 5412	RENT/EQUIP	\$359	\$359	\$359	\$400	\$180	\$362	\$400	\$0	0.00%
	TOTAL EXPENDITURES	\$175,471	\$160,271	\$164,166	\$166,802	\$84,005	\$160,812	\$127,780	(\$39,022)	-23.39%
	<b>NET TOTAL</b>	<b>\$84,048</b>	<b>\$72,582</b>	<b>\$76,377</b>	<b>\$79,892</b>	<b>\$25,369</b>	<b>\$65,802</b>	<b>\$33,502</b>	<b>(\$46,390)</b>	<b>-58.07%</b>

**BUDGET MODIFICATIONS:** There are no fee increases for 2017. The decrease in regular personnel was due to allocation changes.

## PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS

DIVISION: Ice Arena/Edward's Pavilion

<u>PROGRAM OBJECTIVES:</u>		<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. Encourage public use of the Edwards Center	# of pavilion rentals	2/4/6	12	15	14	15	15
	2. Evaluate quality of services	# of facility inspections	2/5/6	6	6	6	6	6
EFFICIENCY & EFFECTIVENESS:	2. Evaluate quality of services	% of inspections rated satisfactory	2/4/5/6	90%	90%	90%	90%	90%
WORKLOAD:	1. Provide enjoyable recreation services that attract and retain residents.	# of ice rink passes.	2/3/4/5/6	42	27	22	14	20
		# of ice skating lesson registrants	2/3/4/5/6	0	0	0	0	0
		Ice rink usage in hours by school district	2/3/4/5/6	147	151	179	175	175
		Ice rink usage by BYHA hours	2/3/4/5/6	781.25	783.75	735.25	800	800
		Ice rink usage by other organizations hours	2/3/4/5/6	53.25	51.25	74	75	75
		# Skate Rentals	2/3/4/5/6	1,481	1,476	1,485	1,525	1,525
	# Public Skate Admissions	2/3/4/5/6	2,150	2,150	2,044	2,150	2,150	
2. Provide well maintained facilities that attract and retain residents.	# of maintenance audits completed	2/3/4/5/6	6	6	6	6	6	
EFFICIENCY & EFFECTIVENESS:	2. Provide well maintained facilities that attract and retain residents.	% audits rated satisfactory	2/5/6	90%	90%	90%	90%	90%

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3. **Create and sustain economic and residential growth.**
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5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

# DEPARTMENT – PUBLIC WORKS

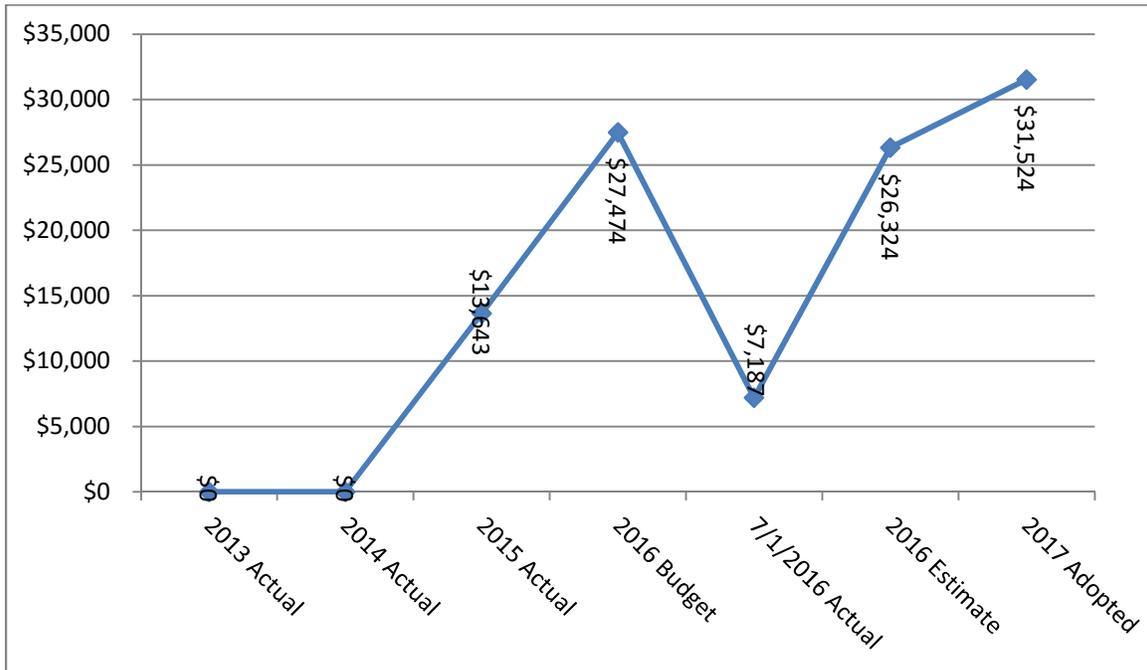
## General Fund

### *Big Hill Division Description:*

The City of Beloit in 2015 purchased the Girls Scouts building located at Big Hill Park. A new cost center was added to the budget to track Revenues and Expenses.

A variety of uses for the building may include (but not limited to): Public Room Rentals; Development of a Nature Educational Center/Museum; Enhance and expand Day Camp Programming; Public and/or Private Leasing of Office Space; Partnership Program opportunities with Non For Profit Groups; Develop as a Small Conference Retreat Center; Enhancement to Beloit's Winterfest and the future new Bike Trail to be developed within Big Hill Park.

EXPENDITURES



	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
BIG HILL PARK CENTER									
DEPARTMENTAL EARNING									
1707386 455617 BIGHILLREN	\$0	\$0	(\$9,262)	(\$28,375)	(\$17,964)	(\$31,250)	(\$31,524)	(\$3,149)	11.10%
TOTAL REVENUES	\$0	\$0	(\$9,262)	(\$28,375)	(\$17,964)	(\$31,250)	(\$31,524)	(\$3,149)	11.10%
CONTRACTUAL SERVICE									
1707386 5214 OTH EQ MAI	\$0	\$0	\$3,914	\$6,900	\$4,548	\$7,600	\$8,550	\$1,650	23.91%
1707386 5215 COMP/OFF M	\$0	\$0	\$0	\$3,000	\$0	\$600	\$1,000	\$0	0.00%
1707386 5241 CONTRACTED SERV-LABOR	\$0	\$0	\$1,291	\$0	\$698	\$1,300	\$0	\$0	0.00%
1707386 5248 ADV/MARKT	\$0	\$0	\$0	\$1,000	\$0	\$600	\$1,200	\$200	20.00%
1707386 5261 STRUCT MAI	\$0	\$0	\$3,088	\$1,000	\$543	\$1,100	\$2,500	\$1,500	150.00%
1707386 5262 PAINT/CLEN	\$0	\$0	\$97	\$2,000	\$594	\$1,200	\$3,000	\$1,000	50.00%
1707386 5271 TEL-LOCAL	\$0	\$0	\$776	\$400	\$643	\$950	\$2,100	\$1,700	425.00%
MATERIALS & SUPPLIES									
1707386 5321 ELECTRICITY	\$0	\$0	\$2,241	\$7,344	\$0	\$7,344	\$7,344	\$0	0.00%
1707386 5322 GAS/HEAT	\$0	\$0	\$1,231	\$4,272	\$0	\$4,272	\$4,272	\$0	0.00%
1707386 5325 STORMWATER	\$0	\$0	\$0	\$558	\$0	\$558	\$558	\$0	0.00%
1707386 5343 GENL COMM	\$0	\$0	\$1,005	\$1,000	\$161	\$800	\$1,000	\$0	0.00%
TOTAL EXPENDITURES	\$0	\$0	\$13,643	\$27,474	\$7,187	\$26,324	\$31,524	\$4,050	14.74%
<b>NET TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,381</b>	<b>(\$901)</b>	<b>(\$10,776)</b>	<b>(\$4,926)</b>	<b>\$0</b>	<b>\$901</b>	<b>-100.00%</b>

**BUDGET MODIFICATIONS:** 2016 was the first full year the facility was open.

The following rental fees have been established: Lower Level Community Room w/kitchenette (resident) \$150, Lower Level Community Room w/kitchenette (non-resident) \$225 and Lower Level Community Room w/kitchenette (non-profit) \$50. Upper Level Conference Room (resident) \$200, Upper Level Conference Room (non-resident) \$300 and Upper Level Conference Room (non-profit) \$50. Upper Level Banquet Room (resident) \$350, Upper Level Banquet Room (non-resident) and Upper Level Banquet Room (non-profit) \$100.

## **CAPITAL IMPROVEMENT FUND**

The Capital Improvement Fund is used to account for major capital acquisition or construction of major capital facilities contained in the City's Capital Improvement Program. Major capital acquisition or capital facilities are defined as those projects that have both a single acquisition greater than \$10,000 and a useful life of ten years or more.

Also included in the City of Beloit's Capital Improvement Fund category are replacements or acquisition of vehicles (Equipment Fund), computer equipment and software (Computer Fund); and expenses for plans, studies, legal services and engineering services unless directly associated with a specific, near term capital project (CIP Engineering). Funding sources include the sale of long-term debt, special assessments, state/federal grants, and a variety of other sources as circumstances dictate.

The 2017 Capital Improvement Budget totals \$10,196,903.

Please note, the following section provides a list of the 2017-2022 Capital Improvement Program and description of 2017's CIP projects.

### **2017 BUDGET SUMMARY - REVENUE/EXPENDITURE BY CATEGORY**

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	7/1/2016 YTD	2016 ESTIMATE	2017 ADOPTED	CHANGE	PERCENT CHANGE
<b>REVENUES:</b>									
FINES/FORFEITURES	(\$5,368)	(\$1,953)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
INTERGOVT AIDS/GRANTS	(\$83,608)	(\$904,830)	(\$262,050)	(\$1,761,447)	\$0	(\$1,761,447)	(\$494,800)	\$1,266,647	-71.91%
CASH & PROPERTY INC. DEPARTMENTAL EARNINGS	(\$150,900)	(\$364,782)	(\$460,947)	(\$306,000)	\$2,391	(\$306,546)	(\$266,160)	\$39,840	-13.02%
OTHER FINANCING SRCE	(\$1,463,692)	(\$1,292,533)	(\$1,536,180)	(\$5,101,492)	(\$410,648)	(\$5,100,612)	(\$3,085,834)	\$2,015,658	-39.51%
	(\$4,686,388)	(\$3,421,115)	(\$3,450,144)	(\$7,671,690)	(\$4,960,000)	(\$7,671,690)	(\$7,976,899)	(\$305,209)	3.98%
<b>TOTAL</b>	<b>(\$6,389,956)</b>	<b>(\$5,985,213)</b>	<b>(\$5,709,321)</b>	<b>(\$14,840,629)</b>	<b>(\$5,368,257)</b>	<b>(\$14,840,295)</b>	<b>(\$11,823,693)</b>	<b>\$3,016,936</b>	<b>-20.33%</b>
<b>EXPENDITURES:</b>									
<b>CAPITAL</b>									
IMPROVEMENTS	\$4,286,261	\$3,786,395	\$4,563,119	\$13,258,105	\$3,496,102	\$13,258,105	\$10,196,903	(\$3,061,202)	-23.09%
CIP ENGINEERING	\$506,782	\$554,745	\$488,740	\$549,650	\$238,583	\$522,316	\$672,300	\$122,650	22.31%
EQUIP REPLACEMENT	\$598,261	\$1,985,183	\$768,794	\$1,031,874	\$353,922	\$1,031,874	\$870,000	(\$161,874)	-15.69%
COMP REPLACEMENT	\$37,920	\$336,418	\$93,231	\$1,000	\$24,566	\$24,566	\$84,490	\$83,490	8349.00%
<b>TOTAL</b>	<b>\$5,429,224</b>	<b>\$6,662,741</b>	<b>\$5,913,883</b>	<b>\$14,840,629</b>	<b>\$4,113,174</b>	<b>\$14,836,861</b>	<b>\$11,823,693</b>	<b>(\$3,016,936)</b>	<b>-20.33%</b>

City of Beloit  
2017-2022 Capital Improvement Program Implementation Schedule

2016

April 20	Wednesday	Distribute 2017-2022 CIP Handbook and request forms to departments for initial review, comment and input.
May 20	Friday	Deadline for submittal of 2017 project request forms to CIP Budget Committee.
June 3	Friday	Deadline for 2018-2022 CIP Projects.
June 10	Friday	Distribution of Preliminary 2017 CIP list.
June 22 – June 24		CIP Budget Committee meets with Departments and Divisions to review projects for consideration for the 2017 CIB.
July 8	Friday	Final 2017-2022 CIP adjustments due.
July 14	Thursday	CIP Budget Committee meets to review 2017 CIP Budget.
July 21	Thursday	CIP Budget Committee meets to review 2017-2022 CIP projects.
October 3	Monday	2017 CIB and 2017-2022 CIP presented to City Council.
October - Nov.	TBD	City Council Budget and CIP Workshops.
October 17	Monday	City Council Public Hearing on 2017 CIB and 2017-2022 CIP.
November 7	Monday	City Council consideration of 2017 CIB and 2017-2022 CIP approval.

## Introduction

The Capital Improvement Program(CIP) is a six-(6) year planning document designed to guide decisions concerning capital expenditures. The first year of the Plan (2017) is intended to accurately reflect that year's anticipated appropriation for major capital projects and is called the Capital Improvement Budget (CIB). The subsequent five years (2017 – 2022) represent anticipated capital needs during the period as submitted by Department and Division Heads. The CIP is reviewed and revised each year in order to reflect the City's changing needs and revise priorities.

The CIP document is not intended to be cast in stone when it is adopted by the Council. Rather it is a planning document and, as with all planning documents, it is subject to annual review and revision by the Council to reflect changes in community needs, service requirements and environmental factors.

The process of determining major capital needs and establishing a financial program extending beyond the annual budget encourages department and division managers and community leaders to examine long-range capital needs and allows the City to develop comprehensive fiscal policies. The CIP review process provides a basis to compare projects and provides opportunities to explore alternate funding sources. The following narrative will describe the intent of the City of Beloit's 2017-2022 Capital Improvement Program and define this year's budget process.

Continue to use the Capital Budgeting Model for the 2017 CIP. This model is built on existing ordinances, resolutions, and departmental practices. Simple plans such as equipment and computer replacement funds are examples. Policies and practices related to capital projects would include replacement cycles of existing capital, years of service, condition of infrastructure triggering replacement, employee space needs, open space needs and capacity limits.

## Purpose

The purpose of this document is to determine those projects that will make up a six-(6) year capital improvement program for 2017-2022 in order to establish a Capital Improvement Fund. The main goals are:

- To review annually the capital budget through a uniform process.
- To ensure capital projects and budgets are consistent with adopted policies, plans and goals.
- To provide for public participation in the budget process.
- To coordinate efforts among departments and with other affected groups.
- To identify capital needs for future years and develop a financial plan to implement.
- To prioritize projects according to a consistent, objective scoring system.
- To link capital appropriations to operating budgets and available revenues.

## Capital Improvement Program Process

### Definitions

The CIP Budget Committee is a group of City staff members responsible for reviewing capital requests and making recommendations on projects to be included in the CIP. The committee members will include:

- City Manager
- Finance & Administrative Services Director (Eric Miller)
- Budget Analyst (Jessica Tison)
- Director of Public Works (Gregory Boysen)
- City Engineer (Mike Flesch)

For the purpose of this process, a capital project is defined as:

- Public facility acquisitions, additions, improvements and rehabilitations exceeding **\$10,000** with a useful life in excess of 10 years;
- Land acquisition;
- Capital equipment purchases in excess of **\$10,000**.

The \$10,000 figure is consistent with the City's asset capitalization policy. Basically, this definition covers:

- Major infrastructure improvements;
- Major expenditures to acquire, renovate, construct, or demolish physical plants and facilities;
- Higher cost pieces of equipment with longer life span.

Not included in the capital budget are:

- Replacement or acquisition of lower cost vehicles, equipment and machinery of shorter life span, including computer equipment and software;
- Routine maintenance items;
- Operating expenses for plans, studies, legal and engineering services unless directly associated with a specific, near term capital project.

These items will be addressed in the Operations budget.

### 2017 Capital Improvement Budget

#### 1. Recommendation for 2017 Capital Improvement Budget

Where relevant, the Department or Division Head is encouraged to refer to the 2016 Strategic Plan, the City Council's strategic objectives or the adopted plans and goals of other planning and governing jurisdictions, such as the Stateline Area Transportation Study (SLATS), to ensure that any project requested is consistent with the community's goals.

#### 2. The Review for 2017 Project Requests

The Capital Improvement Program budget committee establishes the Capital Improvement Program criteria. An important aspect of the process is to communicate to the Department or

Division Heads what broad objectives and fiscal policies are most important.

The budget committee will meet several times to: (1) assure that Department or Division Heads are fully briefed on the proposal and; (2) so that the budget committee can examine the projects to insure that they are equitable.

The City Council has adopted a debt policy to provide parameters for future borrowing. The debt policy parameters assign first priority to projects that meet at least one of the following:

- require NO general obligation borrowing;
- generate sufficient tax increment, tax revenue or special assessment revenue to offset the debt service in total;
- are necessary to fulfill the City's obligations under a signed contract, or under state, federal requirements or court orders;
- are necessary to remedy imminent danger to health and safety.

Project approval for requests that do not meet these criteria will be very competitive for the limited GO borrowing cap.

### 3. Coordination

When the project proposal necessitates review by another department head, that department head will be consulted. Department and Division heads are encouraged to consult and advise prior to submitting projects of mutual interest.

The initial list will include both carryover and new projects submitted for 2017. The CIP Budget Committee will meet to review. The list will be distributed to the Department and Division Heads and City Council by the budget office. The list should be distributed by the Department or Division Head to appropriate city committees or interested citizen groups to secure their response and suggestions.

Since one of the objectives of the Capital Improvement Program is to coordinate projects involving other jurisdictions, department heads should also communicate with their counterparts on any projects requiring multi-jurisdictional cooperation to ascertain how their project plans may affect the City's.

### 2017-2022 Capital Improvement Program

The Capital Improvement Program is a critical part of the strategic plan of the City. The CIP is adopted annually by the City Council and represents a five year planning period. The need for considerable advanced project identification, planning, evaluation, and financial planning cannot be overstated. For long term capital projects, consider the following:

- replacement of capital equipment or facilities that will have exhausted their useful life
- renovation or remodeling of city facilities that will no longer be functional/adequate
- repair and replacement of public infrastructure according to industry standards
- construction of new facilities or infrastructure to meet the needs of the community, especially as identified in the master plan or other adopted City plans.

## Capital Improvement Program Process Schedule

1. Submitting requests for 2017
  - Department or Division Heads receive CIP handbook, list of carry forward projects, forms and/or training.
  - Department or Division Heads submit requests on “New Project Request 1” forms, along with any supporting information by the deadline, Friday May 20<sup>th</sup>.
2. Review of 2017 Project Requests
  - CIP Budget Committee compiles a list of capital projects to indicate which projects are urgently needed for public safety, are mandated legally or by contractual agreement, or are self-supported.
  - CIP Budget Committee meets to examine individual Department or Division project requests.
  - CIP Budget Committee examines location, scheduling, bonding limitations and financing mechanisms to develop initial recommendations.
  - Circulate initial 2017 list to Department and Division Heads.
  - If a 2017 project request does not make the list, you will be notified and have time to reevaluate and submit it for an out year 2017-2022.
3. Submitting Requests for 2017-2022
  - Department or Division Heads explore various planning guides and asset inventory to identify projects that will be required during 2017-2022.
  - Department or Division Heads complete the project requests; attach necessary background or supplemental information by the deadline.
  - CIP Budget Committee reviews the requests to incorporate projects into the 2017-2022 CIP.
4. 2017-2022 Capital Improvement Program
  - City Manager submits recommendations to Council.
  - City Council reviews, holds public hearing.
  - City Council adopts 2017 Capital Budget and 2017-2022 Capital Improvement Program.

### 2017-2022 Guide for Department & Division Heads in Preparing Information on Projects

1. **Review the list of projects you submitted for the 2016-2021 CIP.** Verify and update all information previously submitted for each project. For each project that is still active and for any newly identified projects, submit a detailed project request to the **Budget Analyst (Jessica Tison)**. Complete the project form and submit the request by deadline, Friday, May 20<sup>th</sup>. Please note, **all original 2016-2021 project requests are in their proper folders.**
2. Ensure all new non-replacement vehicles or equipment costing \$10,000.00 or more is included in the Capital Improvement Program, unless they are funded from equipment replacement funds.
3. Ensure that project requests are submitted to implement established City plans.
4. Submit through the **Budget Analyst (Jessica Tison)**, a revised equipment replacement schedule. The Budget Analyst will reconcile requests and funding availability. Only those vehicles identified for replacement through the CIP will be approved for replacement orders during 2017, except for emergency situations.

5. After the CIP budget committee has reviewed the project requests, a list showing the 2017 potential projects will be prepared and reviewed with Department and Division Heads.
6. Present project request forms for long term capital needs for the 2018-2022 CIP to the **Budget Analyst** by the deadline, Friday, June 3<sup>rd</sup>.

### Completing Requisitions

1. Please provide the project title, Department, Person and/or group requesting project or equipment and responsible person.
2. Indicate in the boxes the **project status**. If this is a new one time project or item please mark that box. If the project or item is multi year please mark that box. If the project is a recurring annual project or item expense please mark that box.
3. Identify and tie a Council strategic goal(s) to the project or item you are presenting.
4. Provide a map or picture to go along with your project request. The project request at the end of this handbook provides an example.
5. In the Description area please provide as much detail on the project or item you are requesting.
6. In the Justification section, first, identify the reason as to why the project request is being presented. If it is contained in a planning document or master plan please make reference to that document. Second, explain why you chose your particular funding method or methods. **If you indicate your funding source(s) is a source other than GO Borrowing or TIF, you MUST identify exactly who the funding will be coming from and give an estimated date on receiving the funding and also identify the grant or program proving the funds.**
7. Project proposals **MUST** indicate the project impact on the current and future operating budgets. Each project that is proposed in any year of the six year 2017-2022 Capital Improvement Program must have an estimate of the costs for equipment, technology, personnel services, fixtures, furniture and ect. along with the annual operations and maintenance costs in the appropriate year of the operating budget. Enter this information in the tables OPERATING MAINTENANCE BUDGET PROJECTIONS. Also project potential savings or revenues that could be obtained through the project or purchase of item. **A response of not applicable or no impact will not be accepted and the project request will be returned for completion.**
8. \* **PLEASE NOTE THAT STREET OR OTHER PROJECTS ARE TO HAVE THEIR FUNDING SOURCE IF GO SEPARATED OUT BASED ON THE FOLLOWING OPTIONS:** 4900 General Obligation Debt: Sanitary Sewer, 4900 General Obligation Debt: Storm Sewer, and 4900 General Obligation Debt: Water Utility.
9. Enter the appropriate **program and sub program number code** on the project request.
10. All projects previously submitted but not funded should be resubmitted. Please review the information submitted and adjust funding and outlay amounts to be as accurate as possible.
11. Consolidate project requests, especially where work is contracted jointly or if the same project extends over multiple fiscal periods. **Include a breakout of specific types/areas in the justification section. Examples: Curbs, gutter, sidewalks, etc.**

12. Be sure that all information asked for is presented. If further explanation is needed, please submit it along with the completed forms.
13. If there is a need to coordinate one project with another project of your Department or Division or another Department, note and explain the need for coordination in the section titled -"Justification". If there is not enough room, submit the additional information.

### **Instructions for Data Entry**

1. Go to your desktop find and click on the **"CIP Budget"** icon.
2. Click on your Dep. /Div. to access your **Dept. /Div. folder**.
3. Open your **Dept. /Div. folder**.
4. This will take you to the folders you will use for the **2017-2022** CIP. Inside this folder there are two folders: one folder specifically for 2017 project requests and one folder for 2017 – 2022 project requests.
5. To assist in this process, the final project request forms which are in the 2016 – 2019 CIP books have been copied; their information has been entered into the new forms and placed into their appropriate folder for 2017-2022. Remember, the **2016-2019** folder contains the entire **original project requests** submitted. If you need to update and make changes to one of your project requests from last year access it here, copy the information and paste it into the new project request form, update the new project request with any changes that need to be made and then **save it in the appropriate 2017-2022 folder**.
6. If you have a new project request to enter, go to the 2017-2022 folder and then click on the **"NEW project request"** file.
7. You should now be at the Project Request Form.
8. Fill out the Project Request Form as you normally would and pay close attention to the revenue and expenditure data part. Make sure you are in the correct year for revenues and expenditures or you may get an error message. You can fill out all project years if you need in one project request. After you are finished name the file and save it in the **2017-2022 folder**. **Just save it once in the 2017-2022 folder**. The out years will once again be spread out by the **Budget Analyst**. **When you have completed your project requests please notify Jessica Tison, Budget Analyst**.
9. After the file has been saved you can close the file. You should be finished at this point unless you have other new projects to be entered. If you do just repeat these steps.

Please note if you get a prompt asking would you like to save, please click either yes or no and **not cancel**. If you cancel you will lose any work that you entered.

## Description of Program Categories

The capital budget has been divided into functional categories. Use these codes on bottom left corner of project request form.

Categories/Sub-categories:	CODE*
Infrastructure Improvements	199
State Highway Improvements	501
General Public Works	502
Street and Intersection Improvements	503
Sanitary Sewer and Wastewater Treatment	504
Water Utility	505
Development and Redevelopment	299
TIF 8 (Commerce Park)	520
TIF 9 (Mall Redevelopment)	518
TIF 10 (Gateway Business Park)	605
TIF 11 (Industrial Park)	606
TIF 12 (Frito Lay)	609
TIF 13 (Milwaukee Road)	612
TIF 14 (4 <sup>th</sup> Street Corridor)	614
Other Community Development	508
New or Expanded Operations	509
Buildings and Grounds	399
New or Expanded Operations	519
Repair and Renovation of Existing Operations	510
Capital Equipment	499
Equipment Replacement	511
Vehicle Replacement	512
New Equipment	513
Plans, Studies Administration	699
Environmental	514
Administration/Financing	515

\*use code for data entry

## Funding Mechanisms

The FY 2017-2022 Capital Improvement Program has a number of different sources of Funding. These fund sources are described below.

Projects within each fund source compete against other projects in that fund source for funding.

4900

General Obligation Debt.

4900 General Obligation Debt: Sanitary Sewer

4900 General Obligation Debt: Storm Sewer

4900 General Obligation Debt: Water Utility

These are bonds and notes for which the full faith and credit of the City is pledged. In some cases G.O. Bonds require voter approval upon petition by citizenry. Issuance of G.O. Bonds and Notes are limited to 5% of the equalized valuation of the City. These funds may be used for projects which are to be repaid from earnings but are usually designated for general city projects.

4031

Tax Increment Funds: This funding source consists of taxes levied on increases in TIF District Funds #8 – 14 since creation of the districts. These funds are earmarked for redevelopment projects within the Tax Incremental Financing Districts and to pay indebtedness incurred for the districts. There may be additional TIF Districts in the future.

49007

Utility Revenue Bond: A bond issued to finance the construction of public utility services.

4999

Fund Balance: Funds remaining after the application of available revenues and resources to support expenditures.

4999

Equipment: This fund consists of annual contributions from the operating budget set aside over several years for future replacement of capital equipment. In some cases the replacement may require substantial funds above that which has been reserved for that equipment fund. Proceeds from the sale of used equipment are revenue to the fund and can be applied toward the replacement cost.

4430

Special Assessments: Special assessments are charges against certain properties to defray the cost of infrastructure improvements deemed to primarily benefit those properties. Assessments may recover all or a portion of the incurred costs depending on city policies.

4330

State/Federal Revenues: The City of Beloit received various payments from the State of Wisconsin for different purposes including project specific grants. General Shared Revenues may be used for any governmental purpose but are usually not allocated for CIP projects. Highway Aid revenues are ear-marked for operation, maintenance and construction. The City also maintains State routes within City limits and receives Connecting Aide payments from the State.

**CITY OF BELOIT  
2017 CAPITAL IMPROVEMENT BUDGET**

Project Title			2017 Total Budget	GO Debt	Fund Balance	Equipment Fund	Special Assessment	State/Fed Funds	Operating Budget	Other
<b>GENERAL OBLIGATION FINANCING</b>										
<b>General Public Works</b>										
P2902258	DPW Operations	TERRACE TREE PLANTING & REMOVAL	100,000	100,000						
P2902268	Engineering	SIDEWALK IMPROVEMENTS	115,000	20,000			95,000			
P2901400	Engineering	CITY OWNED PARKING LOT REHAB	50,000	50,000						
P2902658	Engineering	4TH STREET BIKE PATH LIGHTING	63,000	63,000						
P2905659	Engineering	CRANSTON ROAD SHARED USE PATH	125,000	125,000						
<b>Street Maintenance &amp; Improvements</b>										
P2902187	Engineering	STREET MAINTENANCE	1,437,499	1,437,499						
P2901470	Engineering	PRAIRIE AVE. RECONSTRUCTION: CRANSTON - HUEBBE	175,000	175,000						
P2902188	Engineering	SPECIAL ASSESSMENT PROJECTS	100,000				100,000			
P2901492	Engineering	BROAD ST. BRIDGE DECK REPAIRS	85,000	85,000						
P2905625	Engineering	FOURTH STREET BRIDGE OVER LENIGAN CREEK	350,000	210,000				140,000		
P2905660	Engineering	TOWNLINE CURB & GUTTER	26,000	26,000						
P2905661	Engineering	HENRY AVE RESURFACING: PARK - ROYCE	21,500	21,500						
<b>New or Expanded Operations</b>										
P2913662	Police/Engineering	POLICE DEPARTMENT EVIDENCE ROOM HVAC INSTALLATION	125,000	125,000						
<b>Repair and Renovation of Existing Operations</b>										
P2910450	Parks & Leisure Services	PARK FACILITIES & AMENITIES ENHANCEMENT	240,000	240,000						
P2910575	Parks & Leisure Services	RECREATION FACILITY ENHANCEMENTS	125,000	125,000						
P2913663	City Manager	CITY HALL SECURITY IMPROVEMENTS	200,000	200,000						
P2970664	Engineering	TELFER PAVILION ROOF REPLACEMENT	169,000	169,000						
P2970665	Engineering	CITY HALL ROOF & HVAC UPGRADES	205,000	205,000						
P2970666	Engineering	CITY OWNED BUILDING EVALUATIONS & REPAIRS	125,000	125,000						
P2970667	Engineering	DPW OPERATIONS ROOF & HVAC REPLACEMENT	362,550	362,550						
P2970668	Engineering	CITY HALL EMPLOYEE ENTRANCE RAMP REPLACEMENT	11,500	11,500						
		FIRE HEADQUARTERS FLOOR REPLACEMENT & OFFICE								
P2910669	Fire Department	CONFIGURATION	10,000	10,000						
P2970670	DPW Operations	CITY FUEL SYSTEM	156,000	156,000						
	DPW Operations	OPERATIONS SALT SHED DOOR	10,000	10,000						

**CITY OF БЕЛОIT  
2017 CAPITAL IMPROVEMENT BUDGET**

		Project Title	2017 Total Budget	GO Debt	Fund Balance	Equipment Fund	Special Assessment	State/Fed Funds	Operating Budget	Other
<b>Equipment Replacement</b>										
P2963496	Fire Department	HYDRAULIC EXTRICATION EQUIPMENT	100,000	100,000						
<b>Vehicle Replacement</b>										
	Transit	TRANSIT BUS REPLACEMENT	443,500					354,800		88,700
<b>New Equipment</b>										
P2919643	Information Systems	FIBER OPTIC & RADIO EXPANSION	100,000	100,000						
P2902644	DPW Operations	SOLID WASTE VEHICLE STORAGE & TRANSFER CENTER	200,000			200,000				
	Police Department	AUDIO/VIDEO PLATFORM & STORAGE ENHANCEMENT	281,000	281,000						
<b>Other Community Development</b>										
P2967520	Community Development	PROPERTY ACQUISITION & DEMOLITION	220,000	220,000						
<b>New or Expanded Operations</b>										
P2971635	Engineering	POWERHOUSE RIVERWALK	250,000	125,000						125,000
			5,981,549	4,878,049	0	200,000	195,000	494,800	0	213,700
GO Financing Costs @ Approximately 2.5%			121,951	121,951						
GO STREETS, OPERATIONS, & EQUIPMENT FINANCING			6,103,500	5,000,000	0	200,000	195,000	494,800	0	213,700
<b>TOTAL GENERAL OBLIGATION FINANCING COSTS</b>			<b>6,103,500</b>	<b>5,000,000</b>	<b>0</b>	<b>200,000</b>	<b>195,000</b>	<b>494,800</b>	<b>0</b>	<b>213,700</b>

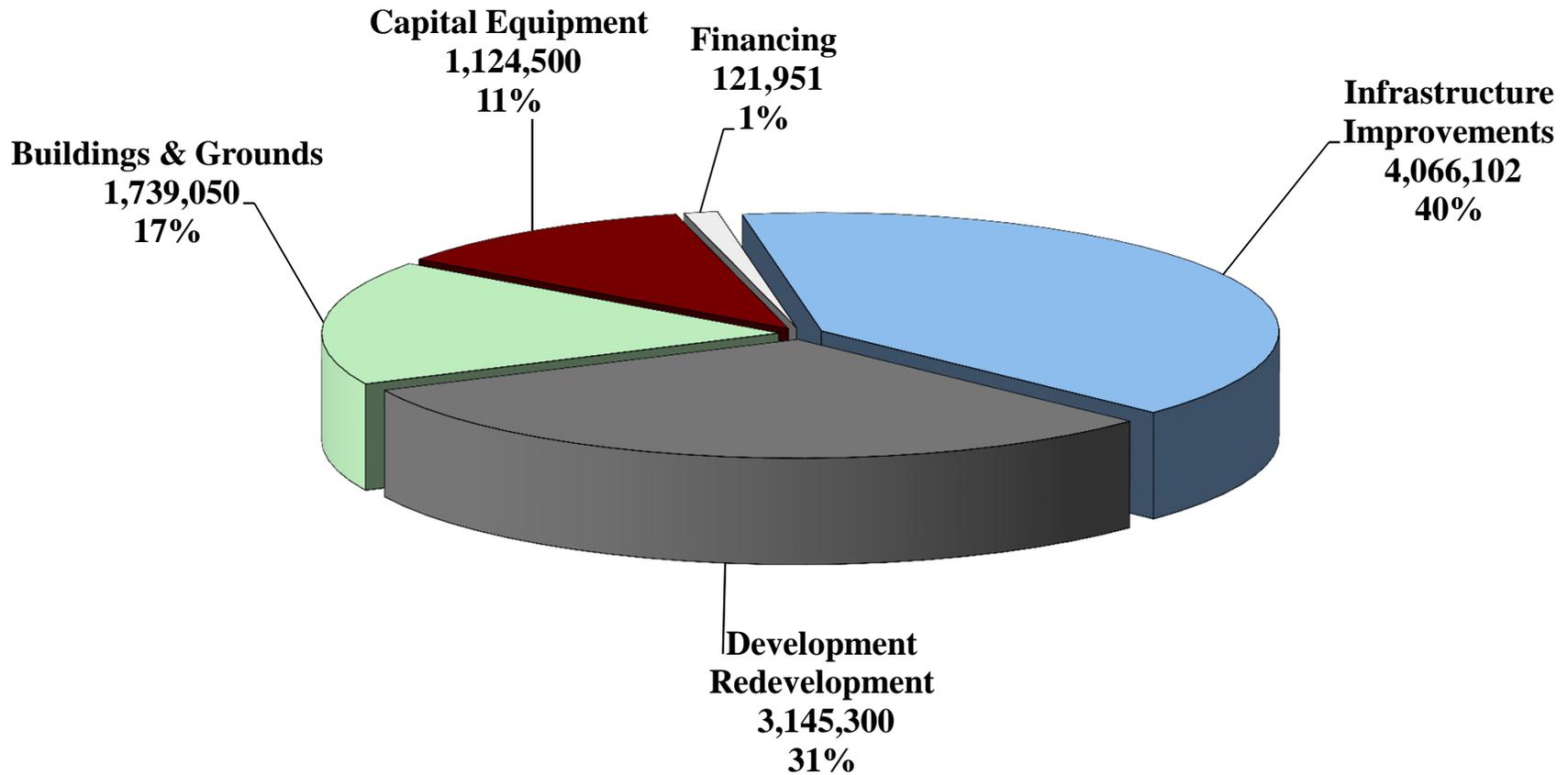
**CITY OF БЕЛОIT  
2017 CAPITAL IMPROVEMENT BUDGET**

Project Title			2017 Total Budget	GO Debt	Fund Balance	Equipment Fund	Special Assessment	State/Fed Funds	Operating Budget	Other
<b>UTILITIES FINANCING</b>										
<b>Sanitary Sewer and Wastewater Treatment</b>										
P2304199	Water Resources	SANITARY SEWER REPAIR	302,183						302,183	
P2304672	Water Resources	NORTHWEST PUMP STATION VERTICAL SCREEN	272,800						272,800	
P2304673	Water Resources	SANITARY SEWER DUAL FORCEMAIN INSPECTION	88,120						88,120	
			<b>663,103</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>663,103</b>	<b>0</b>
<b>Public Water Supply</b>										
P2605472	Water Resources	WELL PUMPING EQUIPMENT	36,225						36,225	
P2605540	Water Resources	REPLACE TC HYDRANTS	36,225						36,225	
P2605634	Water Resources	WATER METER FLEXNET TRANSMITTERS	36,225						36,225	
P2605587	Water Resources	WATER METER REPLACEMENT	36,225						36,225	
P2605674	Water Resources	REHABILITATION & COATING I-90 WATER TOWER	610,100						610,100	
			<b>755,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>755,000</b>	<b>0</b>

**CITY OF БЕЛОIT**  
**2017 CAPITAL IMPROVEMENT BUDGET**

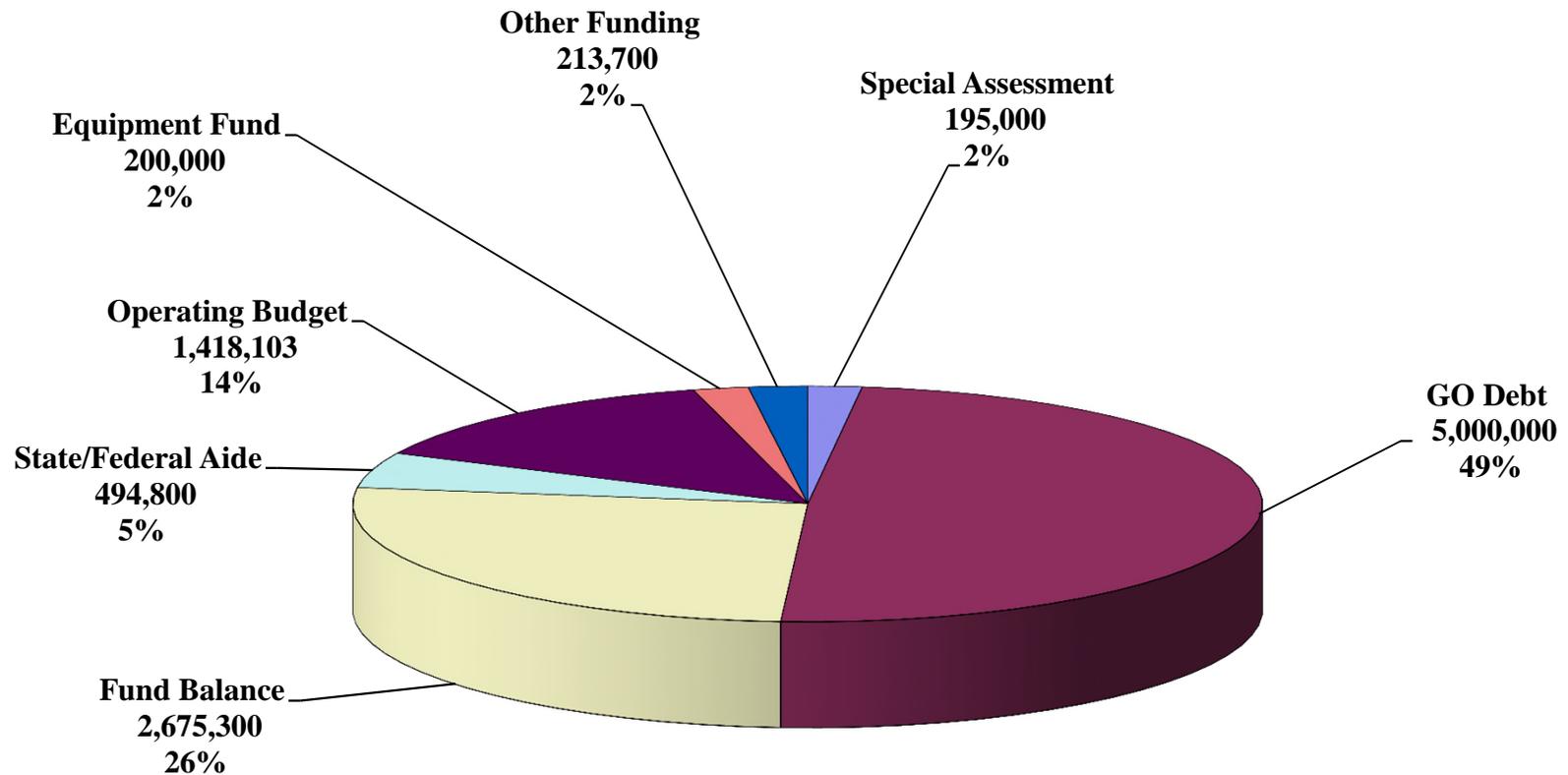
	Project Title	2017 Total Budget	GO Debt	Fund Balance	Equipment Fund	Special Assessment	State/Fed Funds	Operating Budget	Other		
<b>TID FINANCING</b>											
	<b>TID #10</b>										
P5005571	Parks & Leisure Services	EAGLES RIDGE PARK		78,300	78,300						
P5004651	Engineering	TOWNHALL RD. RECON: RAILROAD - GATEWAY BLVD		594,000	594,000						
P5001675	Engineering	GATEWAY LIGHTING RETROFIT TO LED		295,000	295,000						
P5001676	Engineering	TOWNHALL RD RECON: COLLEY RD - RAILROAD		58,000	58,000						
				1,025,300	0	1,025,300	0	0	0		
	<b>TID #13</b>										
P5321607	Engineering	MILWAUKEE ROAD GATEWAY CORRIDOR IMPROVEMENT		1,650,000	1,650,000						
				1,650,000	0	1,650,000	0	0	0		
		<b>GRAND TOTAL ALL ISSUES</b>		10,196,903	5,000,000	2,675,300	200,000	195,000	494,800	1,418,103	213,700

## 2017 Capital Improvement Budget Uses of Funding



**Total Capital Improvement  
Budget - \$10,196,903**

## 2017 Capital Improvement Budget Funding Sources



**Total Capital  
Improvement Budget -  
\$10,196,903**

CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
In Concept

Project Title	Prior Adopted							Grand Total
		2017	2018	2019	2020	2021	2022	Budget
<i>Infrastructure Improvements</i>								
<b>General Public Works</b>								
TERRACE TREE PLANTING & REMOVAL	\$50,000	\$100,000	\$100,000	\$100,000	\$50,000	\$50,000	\$50,000	\$500,000
SIDEWALK IMPROVEMENTS	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000	\$805,000
CITY OWNED PARKING LOT REHAB	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$350,000
4TH STREET BIKE PATH LIGHTING		\$63,000						\$63,000
CRANSTON ROAD SHARED USE PATH		\$125,000						\$125,000
B-J BIKE TRAIL DEVELOPMENT	\$286,320		\$149,500					\$435,820
<b>TOTAL GENERAL PUBLIC WORKS</b>	<b>\$501,320</b>	<b>\$453,000</b>	<b>\$414,500</b>	<b>\$265,000</b>	<b>\$215,000</b>	<b>\$215,000</b>	<b>\$215,000</b>	<b>\$2,278,820</b>
<b>Street and Intersection Improvements</b>								
STREET MAINTENANCE	\$1,325,000	\$1,437,499	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$10,262,499
SPECIAL ASSESSMENTS	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$700,000
PRAIRIE AVE. RECONSTRUCTION: CRANSTON - HUEBBE	\$175,000	\$175,000		\$1,198,000	\$1,198,000			\$2,746,000
BROAD ST. BRIDGE DECK REPAIRS	\$85,000	\$85,000						\$170,000
FOURTH STREET BRIDGE OVER LENIGAN CREEK	\$150,000	\$350,000						\$500,000
TOWNLINER CURB & GUTTER		\$26,000	\$313,700					\$339,700
HENRY AVE RESURFACING: PARK - ROYCE		\$21,500	\$288,500					\$310,000
SHOPIERE ROAD RECONSTRUCTION			\$80,000	\$950,000				\$1,030,000
HENRY AVE RESURFACING: RIVERSIDE - PARK			\$13,000	\$185,000				\$198,000
GRAND AVE. BRICK PAVERS				\$45,000	\$606,000			\$651,000
STREET LIGHTING UPDATE				\$155,000				\$155,000
HENRY AVE - SHOPIERE RD RESURFACING: ROYCE - PRAIRIE	\$90,000				\$1,071,000			\$1,161,000
EMERSON RECONSTRUCTION	\$2,521,400				\$840,000			\$3,361,400
<b>TOTAL STREETS AND INTERSECTIONS</b>	<b>\$4,446,400</b>	<b>\$2,194,999</b>	<b>\$2,295,200</b>	<b>\$4,133,000</b>	<b>\$5,315,000</b>	<b>\$1,600,000</b>	<b>\$1,600,000</b>	<b>\$21,584,599</b>
<b>Total General Obligation Infrastructure Improvements</b>								
	\$4,947,720	\$2,647,999	\$2,709,700	\$4,398,000	\$5,530,000	\$1,815,000	\$1,815,000	\$23,863,419

CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
In Concept

Project Title	Prior Adopted							Grand Total
		2017	2018	2019	2020	2021	2022	Budget
<i>Buildings and Grounds</i>								
<b>Repair and Renovation of Existing Operations</b>								
PARK AMENITIES & FACILITY ENHANCEMENTS	\$283,500	\$240,000	\$250,000	\$355,000	\$215,000	\$365,000	\$365,000	\$2,073,500
RECREATIONAL FACILITY ENHANCEMENTS	\$85,000	\$125,000	\$115,000	\$10,000	\$150,000			\$485,000
CITY HALL SECURITY IMPROVEMENTS		\$200,000						\$200,000
TELFER PAVILION ROOF REPLACEMENT		\$169,000						\$169,000
CITY HALL ROOF & HVAC UPGRADES		\$205,000						\$205,000
CITY OWNED BUILDING REPAIRS & EVALUATIONS		\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$750,000
DPW OPERATIONS ROOF REPLACEMENT		\$362,550						\$362,550
CITY HALL EMPLOYEE ENTRANCE RAMP		\$11,500						\$11,500
FIRE HEADQUARTERS FLOOR REPLACEMENT & CITY FUEL SYSTEM		\$10,000						\$10,000
OPERATIONS SALT SHED DOOR		\$10,000						\$10,000
TRANSIT GARAGE FACILITY MAINTENANCE			\$45,000	\$350,000	\$35,000			\$430,000
TRANSIT ROOF & HVAC REPLACEMENT			\$531,000					\$531,000
REPLACE FLEETS OVERHEAD HOSE REELS			\$20,000					\$20,000
TRANSIT FUEL SYSTEM			\$78,000					\$78,000
PARKS PARKING LOTS	\$120,000		\$382,000	\$40,000	\$30,000	\$205,000		\$777,000
<b>TOTAL REPAIR &amp; RENOVATION</b>	<b>\$488,500</b>	<b>\$1,614,050</b>	<b>\$1,546,000</b>	<b>\$880,000</b>	<b>\$555,000</b>	<b>\$695,000</b>	<b>\$490,000</b>	<b>\$6,268,550</b>
<b>New or Expanded Operations</b>								
POLICE DEPARTMENT EVIDENCE ROOM HVAC INSTALLATION		\$125,000						\$125,000
<b>TOTAL NEW OR EXPANDED OPERATIONS</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>
<b>GO ENTERPRISE FUND FINANCING</b>								
CEMETERIES REPAIRS	10,000						100,000	\$110,000
KRUEGER GOLF COURSE	112,000		75,000	60,000	60,000	70,000		\$377,000
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$122,000</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$70,000</b>	<b>\$100,000</b>	<b>\$487,000</b>
<b>Total Buildings and Grounds</b>	<b>\$610,500</b>	<b>\$1,739,050</b>	<b>\$1,621,000</b>	<b>\$940,000</b>	<b>\$615,000</b>	<b>\$765,000</b>	<b>\$590,000</b>	<b>\$6,880,550</b>

CITY OF BELOIT  
 2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
 In Concept

Project Title	Prior Adopted	2017	2018	2019	2020	2021	2022	Grand Total
								Budget
<i>Capital Equipment</i>								
<b>Equipment Replacement</b>								
HYDRAULIC EXTRICATION EQUIPMENT	\$100,000	\$100,000						\$200,000
POLICE MOBILE DATA COMPUTER	\$150,000		\$160,000					\$310,000
<b>TOTAL EQUIPMENT REPLACEMENT</b>	<b>\$250,000</b>	<b>\$100,000</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$510,000</b>
<b>Vehicle Replacement</b>								
TRANSIT BUS REPLACEMENT		\$443,500		\$1,496,632				\$1,940,132
ENGINE 697 REPLACEMENT	\$825,154		\$410,000					\$1,235,154
AMBULANCE 6210 REPLACEMENT			\$200,000					\$200,000
AMBULANCE 6213 REPLACEMENT				\$200,000				\$200,000
AMBULANCE 6215 REPLACEMENT						\$200,000		\$200,000
<b>TOTAL VEHICLE REPLACEMENT</b>	<b>\$825,154</b>	<b>\$443,500</b>	<b>\$610,000</b>	<b>\$1,696,632</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$3,775,286</b>
<b>New Equipment</b>								
FIBER OPTIC & RADIO EXPANSION	\$50,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$650,000
SOLID WASTE VEHICLE STORAGE & TRANSFER CENTER	\$2,554,546	\$200,000						\$2,754,546
AUDIO/VIDEO PLATFORM & STORAGE ENHANCEMENT	\$352,000	\$281,000						\$633,000
STOREROOM PALLET STACKER			\$15,805					\$15,805
<b>TOTAL NEW EQUIPMENT</b>	<b>\$2,956,546</b>	<b>\$581,000</b>	<b>\$115,805</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$4,053,351</b>
<b><i>Total Capital Equipment</i></b>	<b>\$4,031,700</b>	<b>\$1,124,500</b>	<b>\$885,805</b>	<b>\$1,796,632</b>	<b>\$100,000</b>	<b>\$300,000</b>	<b>\$100,000</b>	<b>\$8,338,637</b>

**CITY OF BELOIT**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
 In Concept

Project Title	Prior Adopted							Grand Total Budget
		2017	2018	2019	2020	2021	2022	
<b>Wastewater Treatment</b>								
SANITARY SEWER REPAIR	\$448,000	\$302,183	\$479,000	\$495,000	\$511,000	\$526,000		\$2,761,183
NORTHWEST PUMP STATION VERTICAL SCREEN		\$272,800						\$272,800
SANITARY SEWER DUAL FORCEMAIN INSPECTION		\$88,120						\$88,120
LIFT STATION PUMPING EQUIPMENT UPGRADES	\$99,000		\$562,000	\$316,000				\$977,000
WPCF EFFLUENT PHOSPHORUS REDUCTION	\$483,000		\$492,500		\$2,543,000			\$3,518,500
AERATION SYSTEM MEDIUM VOLTAGE DRIVE			\$240,000					\$240,000
ANAEROBIC DIGESTER OVERFLOW BOX COATING			\$65,000					\$65,000
NORTH WEST INTERCEPTOR SPLITTER BOX								
CONSTRUCTION & SLIP LINING			\$300,000					\$300,000
WPCF ROADWAY RESURFACING			\$231,000					\$231,000
HYPOCHLORITE TANK REPLACEMENT			\$115,000					\$115,000
ANAEROBIC DIGESTER MIXING				\$2,276,000				\$2,276,000
TURTLE CREEK ROAD RESURFACING				\$77,000				\$77,000
<b>WASTEWATER TREATMENT</b>	<b>\$1,030,000</b>	<b>\$663,103</b>	<b>\$2,484,500</b>	<b>\$3,164,000</b>	<b>\$3,054,000</b>	<b>\$526,000</b>	<b>\$0</b>	<b>\$10,921,603</b>
<b>Public Water Supply</b>								
WELL PUMPING EQUIPMENT	\$102,000	\$36,225	\$108,000	\$111,000	\$114,000	\$117,000	\$120,000	\$708,225
REPLACE TC HYDRANTS	\$39,000	\$36,225	\$44,000	\$47,000	\$49,000	\$51,000		\$266,225
WATER METER FLEXNET TRANSMITTERS	\$67,000	\$36,225	\$300,000	\$300,000	\$300,000	\$300,000		\$1,303,225
WATER METER REPLACEMENT	\$115,000	\$36,225	\$123,000	\$127,000	\$131,000	\$135,000		\$667,225
REHABILITATION & COATING I-90 WATER TOWER		\$610,100						\$610,100
LOOP DEAD END WATER MAINS			\$20,000	\$20,600	\$22,000	\$22,660	\$23,400	\$108,660
SUB 6" WATER MAIN REPLACEMENT			\$418,000	\$418,000	\$418,000	\$418,000	\$418,000	\$2,090,000
SHORE DRIVE WATER MAIN	\$80,000		\$1,120,000					\$1,200,000
BURTON WATER BOOSTER			\$40,000	\$1,310,000				\$1,350,000
SOUTH GATEWAY WATER MAIN			\$602,500					\$602,500
REPLACE WELL HOUSE #8 STRUCTURE				\$875,000				\$875,000
NEWARK ROAD WATER MAIN					\$2,150,000			\$2,150,000
EAST SIDE NEIGHBORHOOD INITIATIVE WATER MAIN					\$200,000			\$200,000
<b>TOTAL PUBLIC WATER SUPPLY</b>	<b>\$403,000</b>	<b>\$755,000</b>	<b>\$2,775,500</b>	<b>\$3,208,600</b>	<b>\$3,384,000</b>	<b>\$1,043,660</b>	<b>\$561,400</b>	<b>\$12,131,160</b>
<b>Storm Water</b>								
KRUEGER STORM POND LINER REPAIR			\$75,000					\$75,000
<b>TOTAL STORM WATER</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>
<b><i>Total Water Resources Infrastructure</i></b>	<b>\$1,433,000</b>	<b>\$1,418,103</b>	<b>\$5,335,000</b>	<b>\$6,372,600</b>	<b>\$6,438,000</b>	<b>\$1,569,660</b>	<b>\$561,400</b>	<b>\$23,127,763</b>

CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
In Concept

Project Title	Prior Adopted	2017	2018	2019	2020	2021	2022	Grand Total
								Budget
<i>Development and Redevelopment</i>								
<b>Other Community Development</b>								
PROPERTY ACQUISITION & DEMOLITION	\$150,000	\$220,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$1,120,000
POWERHOUSE RIVERWALK	\$1,513,737	\$250,000						\$1,763,737
MILWAUKEE ROAD BIKE PEDESTRIAN PATH & LIGHTING			\$420,000	\$1,617,000				\$2,037,000
<i>TIF #10</i>								
EAGLES RIDGE PARK	\$201,300	\$78,300						\$279,600
TOWNHALL RD. RECON: RAILROAD - GATEWAY BLVD	\$60,000	\$594,000						\$654,000
GATEWAY LIGHTING RETROFIT TO LED		\$295,000						\$295,000
TOWNHALL RD RECON: COLLEY RD - RAILROAD		\$58,000	\$650,000					\$708,000
<i>TIF #13</i>								
MILWAUKEE ROAD GATEWAY CORRIDOR IMPROVEMENT	\$2,056,183	\$1,650,000		\$1,300,000				\$5,006,183
FORD STREET AREA ROAD REALIGNMENT	\$571,000		\$1,125,000	\$1,625,000				\$3,321,000
<b>Total Development &amp; Redevelopment</b>								
	\$4,552,220	\$3,145,300	\$2,345,000	\$4,692,000	\$150,000	\$150,000	\$150,000	\$15,184,520
<b>TOTAL FINANCING OF ISSUE</b>								
		121,951	126,708	714,375	130,550	70,875	61,500	\$ 1,225,959
<b>Total 2017-2022 Projects in Concept</b>								
	\$ 15,575,140	\$ 10,196,903	\$ 13,023,213	\$ 18,913,607	\$ 12,963,550	\$ 4,670,535	\$ 3,277,900	\$ 78,620,848

CITY OF БЕЛОIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
GO, TID, and Utility Revenue Bond BORROWING

Project	Total Borrowing	2017 GO Borrowing	2018 GO Borrowing	2019 GO Borrowing	2019 Utility Revenue Borrowing	2020 GO Borrowing	2021 GO Borrowing	2022 GO Borrowing
TERRACE TREE PLANTING & REMOVAL	450,000	100,000	100,000	100,000		50,000	50,000	50,000
SIDEWALK IMPROVEMENTS	120,000	20,000	20,000	20,000		20,000	20,000	20,000
CITY OWNED PARKING LOT REHAB	300,000	50,000	50,000	50,000		50,000	50,000	50,000
4TH STREET BIKE PATH LIGHTING	63,000	63,000						
CRANSTON ROAD SHARED USE PATH	125,000	125,000						
B-J BIKE TRAIL DEVELOPMENT	149,500		149,500					
STREET MAINTENANCE	8,937,499	1,437,499	1,500,000	1,500,000		1,500,000	1,500,000	1,500,000
PRAIRIE AVE. RECONSTRUCTION: CRANSTON - HUEBBE	671,000	175,000		248,000		248,000		
BROAD ST. BRIDGE DECK REPAIRS	85,000	85,000						
FOURTH STREET BRIDGE OVER LENIGAN CREEK	210,000	210,000						
TOWNLINЕ CURB & GUTTER	339,700	26,000	313,700					
HENRY AVE RESURFACING: PARK - ROYCE	310,000	21,500	288,500					
SHOPIERE ROAD RECONSTRUCTION	1,030,000		80,000	950,000				
HENRY AVE RESURFACING: RIVERSIDE - PARK	198,000		13,000	185,000				
GRAND AVE. BRICK PAVERS	651,000			45,000		606,000		
STREET LIGHTING UPDATE	155,000			155,000				
HENRY AVE - SHOPIERE RD RESURFACING: ROYCE - PRAIRIE	1,071,000					1,071,000		
EMERSON RECONSTRUCTION	840,000					840,000		
PARK AMENITIES & FACILITY ENHANCEMENTS	1,790,000	240,000	250,000	355,000		215,000	365,000	365,000
RECREATIONAL FACILITY ENHANCEMENTS	400,000	125,000	115,000	10,000		150,000		
CITY HALL SECURITY IMPROVEMENTS	200,000	200,000						
TELFER PAVILION ROOF REPLACEMENT	169,000	169,000						
CITY HALL ROOF & HVAC UPGRADES	205,000	205,000						
CITY OWNED BUILDING REPAIRS & EVALUATIONS	750,000	125,000	125,000	125,000		125,000	125,000	125,000
DPW OPERATIONS ROOF REPLACEMENT	362,550	362,550						
CITY HALL EMPLOYEE ENTRANCE RAMP REPLACEMENT	11,500	11,500						
FIRE HEADQUARTERS FLOOR REPLACEMENT & OFFICE CONFIGURATION	10,000	10,000						
CITY FUEL SYSTEM	156,000	156,000						
OPERATIONS SALT SHED DOOR	10,000	10,000						
TRANSIT GARAGE FACILITY MAINTENANCE	86,000		9,000	70,000		7,000		
TRANSIT ROOF & HVAC REPLACEMENT	106,200		106,200					
REPLACE FLEETS OVERHEAD HOSE REELS	20,000		20,000					
TRANSIT FUEL SYSTEM	15,600		15,600					
PARKS PARKING LOTS	657,000		382,000	40,000		30,000	205,000	
POLICE DEPARTMENT EVIDENCE ROOM HVAC INSTALLATION	125,000	125,000						

CITY OF БЕЛОIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
GO, TID, and Utility Revenue Bond BORROWING

Project	Total Borrowing	2017 GO Borrowing	2018 GO Borrowing	2019 GO Borrowing	2019 Utility Revenue Borrowing	2020 GO Borrowing	2021 GO Borrowing	2022 GO Borrowing
CEMETERIES REPAIRS	100,000							100,000
KRUEGER GOLF COURSE	265,000		75,000	60,000		60,000	70,000	
HYDRAULIC EXTRICATION EQUIPMENT	100,000	100,000						
POLICE MOBILE DATA COMPUTER REPLACEMENT	160,000		160,000					
AMBULANCE 6210 REPLACEMENT	200,000		200,000					
ENGINE 697 REPLACEMENT	410,000		410,000					
AMBULANCE 6213 REPLACEMENT	200,000			200,000				
AMBULANCE 6215 REPLACEMENT	200,000						200,000	
FIBER OPTIC & RADIO EXPANSION	600,000	100,000	100,000	100,000		100,000	100,000	100,000
AUDIO/VIDEO PLATFORM & STORAGE ENHANCEMENT	281,000	281,000						
STOREROOM PALLET STACKER	15,805		15,805					
WPCF EFFLUENT PHOSPHORUS REDUCTION UPGRADE	2,543,000				2,543,000			
ANAEROBIC DIGESTER MIXING	1,976,000				1,976,000			
PROPERTY ACQUISITION & DEMOLITION	970,000	220,000	150,000	150,000		150,000	150,000	150,000
POWERHOUSE RIVERWALK	125,000	125,000						
MILWAUKEE ROAD BIKE PEDESTRIAN PATH & LIGHTING	2,037,000		420,000	1,617,000				
<b><i>Summary Total</i></b>	<b>30,962,354</b>	<b>4,878,049</b>	<b>5,068,305</b>	<b>5,980,000</b>	<b>4,519,000</b>	<b>5,222,000</b>	<b>2,835,000</b>	<b>2,460,000</b>
FINANCING OF ISSUE								
	1,225,959	121,951	126,708	149,500	564,875	130,550	70,875	61,500
<b>TOTAL BORROWING</b>	<b>32,188,313</b>	<b>5,000,000</b>	<b>5,195,013</b>	<b>6,129,500</b>	<b>5,083,875</b>	<b>5,352,550</b>	<b>2,905,875</b>	<b>2,521,500</b>

**GENERAL OBLIGATION DEBT SERVICE PLAN  
TWENTY YEAR PROJECTION  
2017 - 2036**

	Due 2017	Due 2018	Due 2019	Due 2020	Due 2021	Due 2022	Due 2023	Due 2024	Due 2025	Due 2026	Due 2027	Due 2028	Due 2029	Due 2030	Due 2031	Due 2032	Due 2033	Due 2034	Due 2035	Due 2036
Current Principal	1,435,000	1,320,000	1,390,000	1,115,000	1,170,000	980,000	700,000	700,000	575,000	0	0	0	0	0	0	0	0	0	0	0
Current Interest	371,278	312,523	254,160	199,978	150,542	104,230	68,700	39,251	12,219	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>1,806,278</b>	<b>1,632,523</b>	<b>1,644,160</b>	<b>1,314,978</b>	<b>1,320,542</b>	<b>1,084,230</b>	<b>768,700</b>	<b>739,251</b>	<b>587,219</b>	<b>0</b>										
2017 Issue (\$5,000,000)																				
Principal		250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Interest @ 4.00 %	100,000	200,000	190,000	180,000	170,000	160,000	150,000	140,000	130,000	120,000	110,000	100,000	90,000	80,000	70,000	60,000	50,000	40,000	30,000	20,000
2018 Issue (\$5,195,013)																				
Principal			259,751	259,751	259,751	259,751	259,751	259,751	259,751	259,751	259,751	259,751	259,751	259,751	259,751	259,751	259,751	259,751	259,751	259,751
Interest @ 4.00 %		103,900	207,801	197,410	187,020	176,630	166,240	155,850	145,460	135,070	124,680	114,290	103,900	93,510	83,120	72,730	62,340	51,950	41,560	31,170
2019 Issue (\$6,129,500)																				
Principal				306,475	306,475	306,475	306,475	306,475	306,475	306,475	306,475	306,475	306,475	306,475	306,475	306,475	306,475	306,475	306,475	306,475
Interest @ 4.00 %			122,590	245,180	232,921	220,662	208,403	196,144	183,885	171,626	159,367	147,108	134,849	122,590	110,331	98,072	85,813	73,554	61,295	49,036
2020 Issue (\$5,352,550)																				
Principal					267,628	267,628	267,628	267,628	267,628	267,628	267,628	267,628	267,628	267,628	267,628	267,628	267,628	267,628	267,628	267,628
Interest @ 4.00 %				122,590	245,180	232,921	220,662	208,403	196,144	183,885	171,626	159,367	147,108	134,849	122,590	110,331	98,072	85,813	73,554	61,295
2021 Issue (\$2,905,875)																				
Principal						145,294	145,294	145,294	145,294	145,294	145,294	145,294	145,294	145,294	145,294	145,294	145,294	145,294	145,294	145,294
Interest @ 4.00 %					122,590	245,180	232,921	220,662	208,403	196,144	183,885	171,626	159,367	147,108	134,849	122,590	110,331	98,072	85,813	73,554
2022 Issue (\$2,521,500)																				
Principal							126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075
Interest @ 4.00 %						122,590	245,180	232,921	220,662	208,403	196,144	183,885	171,626	159,367	147,108	134,849	122,590	110,331	98,072	85,813
2023 Issue (\$5,000,000)																				
Principal								126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075
Interest @ 4.00 %							122,590	245,180	232,921	220,662	208,403	196,144	183,885	171,626	159,367	147,108	134,849	122,590	110,331	98,072
2024 Issue (\$5,000,000)																				
Principal									126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075
Interest @ 4.00 %								122,590	245,180	232,921	220,662	208,403	196,144	183,885	171,626	159,367	147,108	134,849	122,590	110,331
2025 Issue (\$5,000,000)																				
Principal										126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075	126,075
Interest @ 4.00 %									122,590	245,180	232,921	220,662	208,403	196,144	183,885	171,626	159,367	147,108	134,849	122,590
2026 Issue (\$5,000,000)																				
Principal											250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
Interest @ 5.75 %										143,750	287,500	273,125	258,750	244,375	230,000	215,625	201,250	186,875	172,500	158,125
2027 Issue (\$5,000,000)																				
Principal												250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Interest @ 5.75 %											143,750	287,500	273,125	258,750	244,375	230,000	215,625	201,250	186,875	172,500
2028 Issue (\$5,000,000)																				
Principal													250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Interest @ 5.75 %												143,750	287,500	273,125	258,750	244,375	230,000	215,625	201,250	186,875
2029 Issue (\$5,000,000)																				
Principal														250,000	250,000	250,000	250,000	250,000	250,000	250,000
Interest @ 5.75 %													143,750	287,500	273,125	258,750	244,375	230,000	215,625	201,250
2030 Issue (\$5,000,000)																				
Principal															250,000	250,000	250,000	250,000	250,000	250,000
Interest @ 5.75 %														143,750	287,500	273,125	258,750	244,375	230,000	215,625
2031 Issue (\$5,000,000)																				
Principal																250,000	250,000	250,000	250,000	250,000
Interest @ 5.75 %															143,750	287,500	273,125	258,750	244,375	230,000
2032 Issue (\$5,000,000)																				
Principal																	250,000	250,000	250,000	250,000
Interest @ 5.75 %																143,750	287,500	273,125	258,750	244,375
2033 Issue (\$5,000,000)																				
Principal																		250,000	250,000	250,000
Interest @ 5.75 %																	136,563	273,125	258,750	244,375
2034 Issue (\$5,000,000)																				
Principal																			250,000	250,000
Interest @ 5.75 %																		129,375	258,750	244,375
2035 Issue (\$5,000,000)																				
Principal																				250,000
Interest @ 5.75 %																			122,188	244,375
2036 Issue (\$5,000,000)																				
Principal																				115,000
Interest @ 5.75 %																				
	<b>\$7,548,199</b>	<b>\$6,823,592</b>	<b>\$7,242,431</b>	<b>\$7,264,589</b>	<b>\$7,679,596</b>	<b>\$7,515,557</b>	<b>\$7,306,532</b>	<b>\$7,599,311</b>	<b>\$7,713,475</b>	<b>\$7,256,731</b>	<b>\$7,204,693</b>	<b>\$6,589,772</b>	<b>\$6,681,744</b>	<b>\$6,811,814</b>	<b>\$6,902,745</b>	<b>\$7,226,553</b>	<b>\$7,307,292</b>	<b>\$7,376,413</b>	<b>\$7,374,002</b>	<b>\$7,402,436</b>
Principal	5,312,832	4,585,374	4,972,984	4,952,562	5,333,806	5,147,833	4,911,421	5,185,122	5,296,536	4,818,041	4,711,455	4,026,455	4,041,455	4,100,052	4,114,487	4,369,487	4,399,487	4,193,044	3,938,658	3,733,690
Interest	2,235,367	2,238,218	2,269,447	2,312,026	2,345,790	2,367,724	2,395,111	2,414,189	2,416,939	2,438,690										

# General Obligation Indebtedness - City of Beloit

## With Estimated Impact of Debt Reduction Plan

### HISTORICAL AND PROJECTED

<i>Levy Year</i>	<i>Equalized Assessed Value</i>	<i>% Increase EAV</i>	<i>Debt Limit</i>	<i>New Debt Issued</i>	<i>Debt Retired</i>	<i>Balance December 31</i>	<i>Bonding Power</i>	<i>Legal Debt Limit Ratio</i>
<b><u>Actual</u></b>								
1982	549,986,161		27,499,308	4,920,000	1,892,850	17,879,050	9,620,258	65.0%
1983	549,749,900	-0.04%	27,487,495	1,950,000	1,972,850	17,856,200	9,631,295	65.0%
1984	550,580,400	0.15%	27,529,020	2,505,000	1,980,975	18,380,225	9,148,795	66.8%
1985	552,853,600	0.41%	27,642,680	1,565,000	2,072,225	17,873,000	9,769,680	64.7%
1986	555,875,700	0.55%	27,793,785	5,745,000	2,048,000	21,570,000	6,223,785	77.6%
1987	557,356,700	0.27%	27,867,835	1,575,475	3,890,000	19,255,475	8,612,360	69.1%
1988	570,182,000	2.30%	28,509,100	1,250,000	2,135,000	18,370,475	10,138,625	64.4%
1989	584,922,200	2.59%	29,246,110	1,710,000	2,215,000	17,865,475	11,380,635	61.1%
1990	591,999,010	1.21%	29,599,951	1,000,000	2,200,000	16,665,475	12,934,476	56.3%
1991	607,329,490	2.59%	30,366,475	1,000,000	2,287,500	15,377,975	14,988,500	50.6%
1992	620,479,600	2.17%	31,023,980	6,925,000	2,176,250	20,126,725	10,897,255	64.9%
1993	649,403,600	4.66%	32,470,180	1,730,410	2,313,900	19,543,235	12,926,945	60.2%
1994	699,168,500	7.66%	34,958,425	5,580,000	7,016,435	18,106,800	16,851,625	51.8%
1995	742,161,322	6.15%	37,108,066	2,850,000	2,350,700	18,606,100	18,501,966	50.1%
1996	841,967,900	13.45%	42,098,395	5,630,000	4,105,650	20,130,450	21,967,945	47.8%
1997	904,672,800	7.45%	45,233,640	9,805,000	4,466,425	25,469,025	19,764,615	56.3%
1998	974,085,000	7.67%	48,704,250	932,000	2,677,475	23,723,550	24,980,700	48.7%
1999	1,014,290,700	4.13%	50,714,535	4,785,000	2,754,075	25,754,475	24,960,060	50.8%
2000	1,052,181,500	3.74%	52,609,075	4,905,000	3,863,500	26,795,975	25,813,100	50.9%
2001	1,113,497,300	5.83%	55,674,865	6,920,000	6,406,975	27,309,000	28,365,865	49.1%
2002	1,165,552,800	4.67%	58,277,640	3,852,675	3,480,775	27,680,900	30,596,740	47.5%
2003	1,224,010,800	5.02%	61,200,540	12,088,452	8,344,302	31,425,050	29,775,490	51.3%
2004	1,289,346,100	5.34%	64,467,305	8,050,000	6,985,900	32,489,150	31,978,155	50.4%
2005	1,387,616,400	7.62%	69,380,820	9,475,000	5,208,548	36,755,602	32,625,218	53.0%
2006	1,470,055,900	5.94%	73,502,795	9,165,000	5,013,635	40,906,967	32,595,828	55.7%
2007	1,630,887,400	10.94%	81,544,370	16,738,000	5,124,088	52,520,879	29,023,491	64.4%
2008	1,718,751,200	5.39%	85,937,560	5,392,520	4,963,601	52,949,798	32,987,762	61.6%
2009	1,744,186,100	1.48%	87,209,305	11,295,000	4,394,471	59,850,327	27,358,978	68.6%
2010	1,610,889,800	-7.64%	80,544,490	4,765,000	4,667,774	60,565,689	19,978,801	75.2%
2011	1,558,718,400	-3.24%	77,935,920	1,500,000	4,680,201	57,385,489	20,550,431	73.6%
2012	1,507,977,900	-3.26%	75,398,895	3,858,613	5,157,850	56,086,252	19,312,643	74.4%
2013	1,377,134,000	-8.68%	68,856,700	3,684,194	5,070,875	54,699,571	14,157,129	79.4%
2014	1,471,696,200	6.87%	73,584,810	3,517,343	5,503,051	52,713,863	20,870,947	71.6%
2015	1,557,937,900	5.86%	77,896,895	3,210,000	5,385,945	50,537,918	27,358,977	64.9%
2016	1,593,559,300	-1.83%	79,677,965	5,004,871	5,028,387	50,514,402	29,163,563	63.4%
<b><u>Estimated</u></b>								
2017	1,601,527,097	0.50%	80,076,355	5,000,000	5,755,570	49,758,832	30,317,523	62.1%
2018	1,609,534,732	0.50%	80,476,737	5,195,013	5,130,478	49,823,367	30,653,370	61.9%
2019	1,621,606,242	0.75%	81,080,312	6,129,500	5,561,405	50,391,462	30,688,850	62.2%
2020	1,637,822,305	1.00%	81,891,115	5,352,550	5,310,834	50,433,178	31,457,937	61.6%
2021	1,658,295,084	1.25%	82,914,754	2,905,875	5,684,568	47,654,485	35,260,269	57.5%
2022	1,683,169,510	1.50%	84,158,475	2,521,500	5,688,465	44,487,520	39,670,955	52.9%
2023	1,712,624,976	1.75%	85,631,249	5,000,000	5,613,028	43,874,492	41,756,757	51.2%
2024	1,746,877,476	2.00%	87,343,874	5,000,000	6,020,863	42,853,629	44,490,245	49.1%
2025	1,781,815,025	2.00%	89,090,751	5,000,000	6,005,863	41,847,766	47,242,985	47.0%
2026	1,817,451,326	2.00%	90,872,566	5,000,000	5,395,863	41,451,903	49,420,663	45.6%
2027	1,853,800,352	2.00%	92,690,018	5,000,000	5,090,863	41,361,040	51,328,978	44.6%
2028	1,890,876,360	2.00%	94,543,818	5,000,000	4,185,863	42,175,177	52,368,641	44.6%
2029	1,928,693,887	2.00%	96,434,694	5,000,000	3,960,863	43,214,314	53,220,380	44.8%

## DEBT LOAD LIMITATIONS

Descriptions	Targets	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Ratio of General Obligation Debt to Total Equalized Value	<b>3.0 - 3.5%</b>	3.68%	3.72%	3.97%	3.58%	3.30%	<b>3.21%</b>	<b>3.17%</b>
Obligation Debt Per Capita	<b>\$950 - \$1050</b>	\$1,553.27	\$1,522.01	\$1,485.59	\$1,431.66	\$1,372.57	<b>\$1,360.19</b>	<b>\$1,371.93</b>
Equalized Tax Rate for General Obligation Debt	<b>\$3.80 - \$4.25</b>	\$3.34	\$3.73	\$3.54	\$4.11	\$3.87	<b>\$3.64</b>	<b>\$3.67</b>
Ratio of Annual Debt Payments to Annual Operating Budget	<b>10 - 20%</b>	12.42%	17.33%	16.58%	17.70%	17.37%	<b>17.87%</b>	<b>18.78%</b>
Ratio of Net Debt Levy to Annual Operating Budget	<b>10 - 15%</b>	12.14%	16.38%	14.54%	15.40%	15.48%	<b>15.61%</b>	<b>15.82%</b>
Ratio of Unreserved General Fund Balance to Operating Budget	<b>10 - 15%</b>	22.32%	30.73%	27.28%	24.96%	25.82%	<b>26.21%</b>	<b>26.13%</b>

**CITY OF БЕЛОIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**



**PROJECT TITLE:** P2902258 CITY TREE PLANTING & REMOVAL

**DEPARTMENT:** Public Works/Operations

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Forestry Work Group - Operation & Park Divisions

**RESPONSIBLE PERSON:** Gregory Boysen

One Time Project or Item    
  Multi-Year Project or Item    
  Yearly Project or Item

**PROJECT STATUS:**

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

1. Create and sustain safe and healthy neighborhoods.
3. Create and sustain economic and residential growth.

**DESCRIPTION:**

Removal of ash and other hazardous trees in the right-of-way, parks, golf course and cemetery trees to help maintain our urban forest. Repopulate our urban forest with planting a variety of trees in the right-of-way, golf course, parks and cemeteries.

**JUSTIFICATION:**

The City of Beloit has a five year ash removal plan which started in 2015, the plan calls for removal of ash trees from the right of way, golf course, parks and cemeteries. The plan includes the removal of approximately 400 ash trees per year, 300 removed by city staff and 100 removed by Contractor. In 2015 the cost to hire a contractor was \$75,314, and can be anticipated to be at least that dollar figure from 2017-2019.

**IMPACT ON OPERATING BUDGET:**

Contracted out service, no impact on DPW operations general fund operating budget. The estimated issuance interest expense for these projects each year, which are budgeted in the debt service fund is \$2,500 in 2017-2019 and \$1,250 in 2020-2022 with a projected 10 years to pay off each project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt	\$50,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$500,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$50,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$500,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5343	Roadway Const-Streets	\$50,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$500,000.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$50,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$500,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199

**SUB-PROGRAM:** 502

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**



**PROJECT TITLE:** P2902268 Sidewalk Improvements  
**DEPARTMENT:** Public Works/ Engineering  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Annual Project for public safety

**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):**  
 1. Create and sustain safe and healthy neighborhoods.  
 3. Create and sustain economic and residential growth.  
 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** Sidewalk repairs including a small number of handicap ramps.

**JUSTIFICATION:** Abutting land owners are required by City Ordinance to be responsible for the repair of defective sidewalk. The City is required to install and maintain handicap ramps. These criteria for replacement follows Americans with Disabilities Act (ADA) requirements.

**IMPACT ON OPERATING BUDGET:** No impact on operating budget because the property owner maintains sidewalk by municipal code.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$140,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments	\$95,000.00	\$95,000.00	\$95,000.00	\$95,000.00	\$95,000.00	\$95,000.00	\$95,000.00	\$665,000.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$805,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$70,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs	\$105,000.00	\$105,000.00	\$105,000.00	\$105,000.00	\$105,000.00	\$105,000.00	\$105,000.00	\$735,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$805,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 502

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2901400 City Owned Parking Lot Rehab  
**DEPARTMENT:** Public Works  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Engineering  
**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):**

5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:**

This project will address crack sealing and sealcoating and striping of all city owned parking lots. Base repair and curbing replacement will be performed as needed for each lot. This is a recurring project and will cycle through all of the parking lots that are city owned.

**JUSTIFICATION:**

City Owned lots have mostly been reconstructed and are now in need of continued care. This project will address structural and surface treatments to extend the life cycle of the lots pavements and curbing.

**IMPACT ON OPERATING BUDGET:**

No significant impacts, could reduce risk of damage to vehicles and equipment.  
 The estimated issuance interest expense for these projects, which are budgeted in the debt service fund from 2017 to 2022 is \$1,250 with a projected 10 years to pay off each project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$350,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$350,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$35,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$315,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$350,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 502

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2902658 4th Street Bike Path Lighting  
**DEPARTMENT:** Public Works - Engineering  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM**  
**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**  
 4. Create and sustain a high quality of life.  
 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** Install new bike path lighting along riverwalk path from Lenigan Creek to Henry Avenue Bridge.

**JUSTIFICATION:** This project will fill in the gap of bike path lighting along the existing Riverwalk path.

**IMPACT ON OPERATING BUDGET:** The estimated issuance interest expense for this project, which is budgeted in the debt service fund in 2017 is \$1,575 with a projected 10 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$63,000.00						\$63,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>		\$0.00	\$63,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$5,000.00						\$5,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets		\$58,000.00						\$58,000.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>		\$0.00	\$63,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 502

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2905659 Cranston Road Shared Use Path (Shopiere Rd - Termini Near Cobblestone Ln)  
**DEPARTMENT:** Public Works/ Engineering  
**REQUESTING PROJECT OR RESPONSIBLE PERSON:** Mike Flesch/Engineering/Public Works  
 Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

- 4. Create and sustain a high quality of life.
- 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** This project will construct an 8' wide shared use path on the south side of Cranston Rd from Shopiere Rd to the west end of the existing path near Cobbleston Ln.

**JUSTIFICATION:** Provides a safe route for school children to get to the new intermediate school and provides connectivity for bike and pedestrians to the older parts of the City and the center of commerce at the east end of Milwaukee Road.

**IMPACT ON OPERATING BUDGET:**

No projected impact on the operating budget.  
 The estimated issuance interest expense for this project, which is budgeted in the debt service fund in 2017 is \$1,000 with a projected 10 years to pay off the project.

**PROJECTIONS:**

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$125,000.00						\$125,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$10,000.00						\$10,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$115,000.00						\$115,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 502

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**



**PROJECT TITLE:** P2902187 Street Maintenance  
**DEPARTMENT:** Public Works/ Engineering  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Annual Project  
**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):**  
 1. Create and sustain safe and healthy neighborhoods.  
 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:**  
 Bituminous overlay and sealing of deteriorated streets, curb and gutter repair, alley paving upon request by property owners and concrete pavement repair are all components of this program.  
 This annual program will replace water based pavement markings with epoxy pavement markings.

**JUSTIFICATION:**  
 Needed to restore the structural integrity land surface readability of street pavements.  
 Street maintenance needs and citizen requests for improvements far exceed the available funding.  
 The epoxy pavement markings have better reflectivity and do not need repainting yearly as the water based markings do.

**IMPACT ON OPERATING BUDGET:**  
 No impact, other streets failing as these are repaired. The painting crew will not be required to repaint these lines annually and will be able to address signage and other striping issues instead. The estimated issuance interest expense for these projects, which are budgeted in the debt service fund from 2017 to 2022 is \$37,500 with a projected 20 years to pay off each project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt	\$1,325,000.00	\$1,437,499.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$10,262,499.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
<b>Totals</b>		\$1,325,000.00	\$1,437,499.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$10,262,499.00
		Ok							

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$185,000.00	\$200,000.00	\$210,000.00	\$210,000.00	\$210,000.00	\$210,000.00	\$210,000.00	\$1,435,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets	\$1,140,000.00	\$1,237,499.00	\$1,290,000.00	\$1,290,000.00	\$1,290,000.00	\$1,290,000.00	\$1,290,000.00	\$8,827,499.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
<b>Totals</b>		\$1,325,000.00	\$1,437,499.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$10,262,499.00
		Ok							

**PROGRAM:** 199  
**SUB-PROGRAM:** 503

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2901470 Prairie Avenue Reconstruction Cranston Road to Huebbe Parkway  
**DEPARTMENT:** Public Works/Engineering  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Public Works  
**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** This project will design the reconstruction/rehabilitation of Prairie Avenue from Cranston Rd to Huebbe Pkwy. The design will follow DOT process and plan preparation will be to DOT standards. As part of the design the complete reconstruction will be evaluated along with the needed cross section to accommodate the traffic in the design year. Pedestrian and bike needs will also be analyzed.

**JUSTIFICATION:** Department Of Transportation (DOT) funding is now advising local agencies to complete the design of projects to maximize the funds available for construction. This corridor has deteriorated concrete pavement with varying cross section between 4-lane divided and non-divided urban sections. Construction of this design will be funded at 80% state and federal with the remaining 20% as the local match.

**IMPACT ON OPERATING BUDGET:** Negligible impact to the operating budget.  
 The estimated issuance interest expense for this project, which is budgeted in the debt service fund for 2017 is \$4,375 and from 2019 & 2020 is \$6,200 with a projected 20 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt	\$175,000.00	\$175,000.00		\$248,000.00	\$248,000.00			\$846,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds			\$950,000.00	\$950,000.00				\$1,900,000.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$175,000.00	\$175,000.00	\$0.00	\$1,198,000.00	\$1,198,000.00	\$0.00	\$0.00	\$2,746,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs	\$163,000.00	\$163,000.00						\$326,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$12,000.00	\$12,000.00		\$10,000.00	\$10,000.00			\$44,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets				\$1,188,000.00	\$1,188,000.00			\$2,376,000.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$175,000.00	\$175,000.00	\$0.00	\$1,198,000.00	\$1,198,000.00	\$0.00	\$0.00	\$2,746,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 503

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2902188 Special Assessment Projects  
**DEPARTMENT:** Public Works/ Engineering  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Annual Project for public health and safety  
**RESPONSIBLE PERSON:** Mike Flesch

<input type="checkbox"/>	One Time Project or Item	<input type="checkbox"/>	Multi-Year Project or Item	<input checked="" type="checkbox"/>	Yearly Project or Item
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**PROJECT STATUS:**

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

1. Create and sustain safe and healthy neighborhoods.
3. Create and sustain economic and residential growth.
5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:**

This project will provide funding for projects requested by citizens. The cost of the requested projects will be specially assessed back to the property owners. These type of projects would include street extensions, sanitary sewer extensions and water main extension. Initial alley paving also would be a project.

**JUSTIFICATION:**

Program not funded by other means. All costs are to be special assessed. A citizen has inquired about getting sewer service. The private septic systems in this area are aging and approaching the end of their useful life. The area is in the City's Sewer Service Area and service should be provided. The costs will be special assessed to the benefiting properties.

**IMPACT ON OPERATING BUDGET:**

These projects are typically small sewer and or water extension and alley paving. The system expansions are small and do not impact the budget significantly, depending on the size and scope of project initiated.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$700,000.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$700,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$52,500.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets	\$92,500.00	\$92,500.00	\$92,500.00	\$92,500.00	\$92,500.00	\$92,500.00	\$92,500.00	\$647,500.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$700,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 503

**CITY OF БЕЛОIT**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT REQUEST**

**PROJECT TITLE:** P2901492 Broad Street Bridge Deck Repairs

**DEPARTMENT:** Public Works/Engineering

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM**  
 Engineering

**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**

One Time Project or Item	<b>X</b>	Multi-Year Project or Item	Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):**  
 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:**  
 This project will repair spalling concrete on the deck surface to restore ride and extend the service life of the structure. Eastbound lanes one year(2016), westbound the second(2017). Sidewalks will also be repaired

**JUSTIFICATION:**  
 Without repairs the useful life of the bridge will be reduced.

**IMPACT ON OPERATING BUDGET:**  
 Reduce the money spent on patching potholes on the structure.  
 The estimated issuance interest expense for this project, which is budgeted in the debt service fund in 2016 & 2017 is \$2,125, with a projected 10 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	-\$500.00	-\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,000.00

**REVENUE DATA:**

		Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>Object</b>	<b>Funding Sources</b>								
4900	GO Debt	\$85,000.00	\$85,000.00						\$170,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$85,000.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

		Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>Object</b>	<b>Outlay Type</b>								
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$5,000.00	\$5,000.00						\$10,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets	\$80,000.00	\$80,000.00						\$160,000.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$85,000.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 503

**CITY OF BELOIT**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT REQUEST**

**PROJECT TITLE:** P2905625 Fourth Street Bridge over Lennigan Creek  
**DEPARTMENT:** Public Works/Engineering  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM**  
**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

3. Create and sustain economic and residential growth.  
 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:**

This project will replace the structure over Lennigan Creek on Fourth Street. The structure will have a 10 multi use path on the east side and sidewalks on the west side. The pavement width will be reduced to match the pavement on either side. Determination will be made in the design phase on box culvert or bridge. The Department Of Transportation is the lead on this project and will fund 80% of the construction costs. Shown is the local match.

**JUSTIFICATION:**

The sufficiency rating for this bridge is below 50 and is eligible for state bridge replacement fund financing. 20% of the cost will be local and the balance is state funding.

**IMPACT ON OPERATING BUDGET:**

No projected impact on the operating budget.  
 The estimated issuance interest expense for this project, which is budgeted in the debt service fund in 2017 is \$1,725 with a projected 10 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt	\$30,000.00	\$210,000.00						\$240,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds	\$120,000.00	\$140,000.00						\$260,000.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$150,000.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs	\$132,000.00							\$132,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$18,000.00	\$9,000.00						\$27,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$341,000.00						\$341,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$150,000.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 503

**CITY OF БЕЛОIT  
2017- 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**



**PROJECT TITLE:** P2905660 Townline Curb and Gutter  
**DEPARTMENT:** Public Works/Engineering  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM** Mike Flesch  
**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**  
 3. Create and sustain economic and residential growth.  
 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** This project will install curb and gutter on three blocks of Townline Avenue where it currently does not exist. Project limits are from West Grand Ave. to St. Lawrence Ave. and also from Madison Road to Whipple Street.

**JUSTIFICATION:** The pavement in these areas is in poor condition and in need of reconstruction. As part of the reconstruction curbs will be added to conform with the adjacent blocks of Townline.

**IMPACT ON OPERATING BUDGET:** Minimal impact.  
 The estimated issuance interest expense for this project, which is budgeted in the debt service fund for 2017 is \$650 and in 2018 is \$7,850.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$26,000.00	\$313,700.00					\$339,700.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Town of Beloit								\$0.00
	<b>Totals</b>	\$0.00	\$26,000.00	\$313,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$339,700.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs		\$2,000.00						\$2,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$24,000.00	\$24,000.00					\$48,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs			\$289,700.00					\$289,700.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$26,000.00	\$313,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$339,700.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 503

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2905661 Henry Avenue Resurfacing between Park Ave and Royce Ave  
**DEPARTMENT:** Public Works - Engineering  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM** Department of Public Works/Engineering  
**RESPONSIBLE PERSON:** Mike Flesch

<input type="checkbox"/>	One Time Project or Item	<input checked="" type="checkbox"/>	Multi-Year Project or Item	<input type="checkbox"/>	Yearly Project or Item
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**PROJECT STATUS:**

**CIP PROJECT ACCOMPLISHES**

**COUNCIL GOAL(S):** 3. Create and sustain economic and residential growth.  
 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:**

This project will mill and overlay the surface of Henry Avenue between Riverside Drive and Park Avenue. Spot curb and gutter repair will take place. Harrison to Wisconsin was recently re-built and not included as part of this project.  
 Decorative lighting is not included as part of this project.

**JUSTIFICATION:**

The road surface of Henry Avenue is starting to deteriorate. Areas of curb and gutter are starting to fail and will need to be repaired.  
 This project is part of an overall improvement of the surface of Henry Avenue/Shopiere Road to a 4-lane road between Riverside Drive and I39/90.

**IMPACT ON OPERATING BUDGET:**

The estimated issuance interest expense for this project, which is budgeted in the debt service fund in 2017 is \$540 and in 2018 is \$7,200. with a projected 10 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$21,500.00	\$288,500.00					\$310,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$21,500.00	\$288,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$310,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$21,500.00						\$21,500.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs			\$288,500.00					\$288,500.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$21,500.00	\$288,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$310,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 503

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2913662 PD Evidence Room HVAC Installation

**DEPARTMENT:** Public Works

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Engineering

**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 1. Create and sustain safe and healthy neighborhoods.

**DESCRIPTION:** This project will install a new HVAC system in the evidence room. It will be designed to meet evidence storage requirements and will be separate from the rest of the HVAC system for City Hall.

**JUSTIFICATION:** There currently is no HVAC system in the evidence room. No air exchange takes place and air quality is poor at best. This system is needed to properly store evidence and allow staff to manage the storage needs.

**IMPACT ON OPERATING BUDGET:** The estimated issuance interest expense for this project, which is budgeted in the debt service fund in 2017 is \$3,125 with a projected 10 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$125,000.00						\$125,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs		\$15,000.00						\$15,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$5,500.00						\$5,500.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$104,500.00						\$104,500.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 399

**SUB-PROGRAM:** 519

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**



**PROJECT TITLE:** P2910450 PARK FACILITIES & ENHANCEMENTS

**DEPARTMENT:** DPW - PARKS & LEISURE SERVICES

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM** PRIORITY PROJECTS AS IDENTIFIED BY DIVISION STAFF & PARC

**RESPONSIBLE PERSON:** BRIAN RAMSEY, DIRECTOR OF PARKS & LEISURE SERVICES

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

- 1. Create and sustain safe and healthy neighborhoods.
- 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:**

- 2017 - US PRIDE PARK (1) - Repair Basketball Courts - resurface, stripe, and install new goals = \$15,000
- 2017 - RIVERSIDE PARK (3) - Repair concrete flatware along walkways as deemed warranted = \$25,000
- 2017 - HOPE PARK (4) - Replace Playground Equipment (2019 Schedule) & replace perimeter fence with new Black Vinyl Fencing = \$50,000
- 2017 - KRUEGER PARK (5) - Replace Playground Equipment (2017 Schedule) & include border, ADA ramp, & playground mulch = \$75,000
- 2017 - TURTLE CREEK FLOODPLAIN (11) - Purchase & install Park Benches & Trash containers along the Trail System = \$5,000
- 2017 - TELFER PARK (13) - Repair/Replace Outdoor Rest Room building = \$50,000
- 2017 - Parks or Recreation, Open Space (POROS) Plan Update 2017-2022 = \$20,000
- 2018 - BIG HILL PARK - ski jump/ overlook historic marker/ memorial = \$20,000
- 2018 - BIG HILL PARK - general signage improvements = \$10,000
- 2018 - BROOKS STREET PARK - Landscaping (shade trees) = \$5,000
- 2018 - BROOKS STREET PARK - replace playground equipment = \$30,000
- 2018 - CHRISTILLA PARK - Install walkway from Christilla to inner park area = \$50,000
- 2018 - CHRISTILLA PARK - Install small picnic shelter = \$50,000
- 2018 - FIELD PARK - Upgrade lighting at park site = \$75,000
- 2018 - FIELD PARK - landscape & add historic signage at NW corner = \$20,000
- 2018 - FREEMAN PARK - Develop master plan = \$5,000
- 2018 - HARPERS PRAIRIE PARK - install environmental signage & park furnishings = \$10,000
- 2018 - HILLARD PARK - site furnishings (benches, picnic tables, signage, litter cans, bike racks) = \$10,000
- 2018 - HINCKLEY PARK - park master plan = \$5,000
- 2018 - HINCKLEY PARK - landscaping = \$10,000
- 2018 - HORACE WHITE PARK - construct Grand Alley & Memorial Plaza = \$250,000
- 2018 - HORACE WHITE PARK - sidewalk improvements with ADA accessible route throughout park = \$110,000
- 2018 - HORACE WHITE PARK - landscaping = \$20,000
- 2018 - KRUEGER PARK - reconfigure park entrance to the south = \$150,000
- 2018 - LEESON PARK - remodel/replace park shelter/ building & park master plan = \$100,000
- 2018 - REV US PRIDE PARK - replace playground = \$35,000
- 2018 RIVERSIDE PARK - replace light bulbs with new LED lighting = \$100,000
- 2018 RIVERWALK - repair concrete flatwork where needed = \$10,000
- 2018 - ROOSEVELT PARK - reconstruct stairs down into park = \$50,000
- 2018 - SUMMIT PARK - soccer field turf renovation = \$55,000
- 2018 - TELFER PARK - Develop & construct Park Plaza area with new outdoor walkways & ice arena north of pavilion = \$100,000
- 2018 - TURTLE CREEK PARK - repurpose existing pool house/demo = \$100,000
- 2018 - TURTLE CREEK PARK - install new picnic shelter = \$50,000
- 2018 - VERNON PARK - upgrade baseball fields & repurpose existing tennis courts = \$20,000
- 2019 - BIG HILL PARK - Woodland trail retaining wall = \$80,000
- 2019 - BROWN -HATCHETT PARK - replace playground equipment = \$30,000
- 2019 - BROWN -HATCHETT PARK -Landscaping (shade trees) = \$5,000
- 2019 - CHRISTILLA PARK - landscaping = \$10,000
- 2019 - HARPERS PRAIRIE - prairie restoration = \$10,000
- 2019 - HILLIARD PARK - renovate existing shelter = \$30,000
- 2019 - HINCKLEY PARK - add picnic shelter = \$50,000
- 2019 - HORACE WHITE PARK - general signage improvements = \$20,000
- 2019 - LEESON PARK - ball field backstop, plaza & lighting upgrades (2 fields) = \$200,000
- 2019 - REV US PRIDE PARK - riverbank improvements = \$50,000
- 2019 - RIVERSIDE PARK - upgrade & improve lower Moore concession area & rest rooms = \$50,000
- 2019 - SCHELLENGER PARK - remove existing limestone staircase = \$10,000
- 2019 SUMMIT PARK - Shelter renovations = \$25,000

2020 - BIG HILL PARK - Amphitheater renovation = \$10,000
2020 - HILLARD PARK - install new baseball backstop (NE corner) = \$10,000
2020 - HINCKLEY PARK - add walking/bike path = \$75,000
2020 - HORACE WHITE PARK - replace playground = \$75,000
2020 - HOPE PARK - construct new park entrance w/landscaping & park furnishings = \$10,000
2020 - KRUEGER PARK - erosion control (lower level) = \$60,000
2020 - LEE LANE PARK - develop park plan landscaping design & install walking path & site furnishings = \$70,000
2020 - LEESON PARK - replace road gates by bridges = \$20,000
2020 - MECHANICS GREEN PARK - add informational signage in Rhoades Arboretum = \$5,000
2020 - RIVERSIDE PARK - replace tree house in Turtle Island = \$75,000
2020 - TURTLE CREEK FLOODPLAIN - construct bridges to expand trail network = \$250,000
2020 - TURTLE CREEK PARK - install new playground = \$30,000
2020 - WOOTON PARK - picnic shelter/gazebo, tennis court with upgraded lighting = \$140,000
2021 - BIG HILL PARK - native prairie & shade tree installation = \$75,000
2021 - CHRISTILLA PARK - install perimeter walking path around park = \$60,000
2021 - FREEMAN PARK - install shelter = \$75,000
2021 - FREEMAN PARK - site furnishings (benches, picnic tables, signage, litter cans, bike racks) = \$10,000
2021 - FREEMAN PARK - install playground = \$40,000
2021 - HILLARD PARK - replace playground = \$40,000
2021 - HOPE PARK - replace perimeter fencing with ornamental fence + \$30,000
2021 - MECHANICS GREEN PARK - add central seating area in Rhoades Arboretum = \$20,000
2021 - TELFER PARK - replace playground = \$60,000
2021 - TOWNVIEW PARK - native prairie restoration = \$50,000
2022 - CHRISTILLA PARK - replace playground = \$40,000
2022 - HILLIARD PARK - install new baseball backstop (NE corner) = \$20,000
2022 - HINCKLEY PARK - add basketball court = \$25,000
2022 - HINCKLEY PARK - add skate spot = \$30,000
2022 - HINCKLEY PARK - upgrade & improve athletic fields: soccer & softball play = \$75,000
2022 - HORACE WHITE PARK - ramble walkway picnic area with rock outcroppings = \$40,000
2022 - HORACE WHITE PARK - garden area with relocated cannon = \$80,000
2022 - KRUEGER PARK - re-cap and renovate light house, add skate spot = \$45,000
2022 - LEESON PARK - repave roads, realign park entrance, construct walking bridge over creek, construct new picnic shelter, install new playground (upper area), install sandlot backstop = \$435,000
2022 - RIVERSIDE PARK - add new playground near Mid-lawn shelter = \$40,000
2022 - ROOSEVELT PARK - renovate ball field & sports lighting = \$125,000
2022 - SUMMIT PARK - replace perimeter fence with black vinyl fencing = \$50,000
<b>JUSTIFICATION:</b>
2017 - US PRIDE PARK - basketball court surface is in poor condition with numerous cracks & needs re-stripping
2017 - RIVERSIDE PARK - numerous section of the walkway need replacement to resolve tripping hazards and failing sidewalks.
2017 - HOPE PARK - Playground equipment is 17 years of age and antiquated; new black vinyl fencing will make this park more attractive for users.
2017 - KRUEGER PARK - Playground equipment is 23 years of age & antiquated, scheduled for replacement.
2017 - BIG HILL PARK - for the safety of Bike Trail users, completed Phase II of the Bike Trail
2017 - TURTLE CREEK FLOODPLAIN - in response to various request from Trail users, this will greatly enhance our Trail system.
2017 - TELFER PARK - currently this rest room building is non-operational & an eye-sore, repairing it will make it operational & enhance the park.
2017 - POROS PLAN Update - requires updating every 5 years in order to be eligible for grants by the Wisconsin DNR.

**IMPACT ON**

**OPERATING BUDGET:**

New Playground equipment should reduce maintenance and repairs over the next 2-3 years (minimally), otherwise, general maintenance of playgrounds will remain the same within the scope of the parks fund budget.

The estimated issuance interest expense for these projects which would be budgeted in the debt service fund is \$6,000 in 2017, \$6,250 in 2018, \$8,875 in 2019, \$5,375 in 2020, \$9,125 in 2021 and in 2022.

**OPERATING MAINTENANCE BUDGET PROJECTIONS:**

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL	
4900	GO Debt		\$276,259.00	\$240,000.00	\$250,000.00	\$355,000.00	\$215,000.00	\$365,000.00	\$365,000.00	\$2,066,259.00
4031	TID Financing									\$0.00
490007	Utility Revenue Bond									\$0.00
4999	Fund Balance									\$0.00
4999	Equipment Fund									\$0.00
4430	Spcl Assessments									\$0.00
4330	State/Federal Funds									\$0.00
4500	Operating Budget									\$0.00
4501	Other		\$7,241.00							\$7,241.00
	<b>Totals</b>		\$283,500.00	\$240,000.00	\$250,000.00	\$355,000.00	\$215,000.00	\$365,000.00	\$365,000.00	\$2,073,500.00
			Ok							

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL	
5240	Professional Svcs		\$20,000.00						\$20,000.00	
5240	Real Estate Svcs								\$0.00	
5258	In-house Design/Eng								\$0.00	
5510	Land Acq/Relocate								\$0.00	
5511	Construction Costs		\$283,500.00	\$220,000.00	\$250,000.00	\$355,000.00	\$215,000.00	\$365,000.00	\$365,000.00	\$2,053,500.00
5533	Vehicle/Eq/Software								\$0.00	
5514	Roadway Const-Streets								\$0.00	
5516	Demolition & Site Prep								\$0.00	
5519	Sidewalks								\$0.00	
5522	Storm Sewer System								\$0.00	
5523	Sanitary Sewer								\$0.00	
5525	Water Utility								\$0.00	
5531	Vehicle - over \$1,000								\$0.00	
	<b>Totals</b>		\$283,500.00	\$240,000.00	\$250,000.00	\$355,000.00	\$215,000.00	\$365,000.00	\$365,000.00	\$2,073,500.00
			Ok							

**PROGRAM:** 399  
**SUB-PROGRAM:** 510

**CITY OF BELOIT**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT REQUEST**



**PROJECT TITLE:** P2910575 RECREATION FACILITY ENHANCEMENTS

**DEPARTMENT:** DPW - PARKS & LEISURE SERVICES DIVISION

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM** PRIORITY PROJECTS AS IDENTIFIED BY DIVISION STAFF & PARC

**RESPONSIBLE PERSON:** BRIAN RAMSEY, DIRECTOR OF PARKS & LEISURE SERVICES

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

- 1. Create and sustain safe and healthy neighborhoods.
- 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:**

- 2017 - BIG HILL CENTER (2) - replace front entry walkway = \$5,000
- 2017 - EDWARDS CENTER (6) - replace HVAC Roof-top Units (3) = \$50,000
- 2017 - BIG HILL CENTER (7) - repair & paint exterior siding = \$30,000
- 2017 - KRUEGER POOL (12) - purchase & install new shade structure(s) - Gazebo/Pergola/umbrella = \$40,000
- 2018 - BIG HILL CENTER - replace carpeting in upper level conference room = \$5,000
- 2018 - BIG HILL CENTER - remodel interior L-shape office space to banquet room with catering kitchen amenities = \$50,000
- 2018 - BIG HILL CENTER - expand exterior deck = \$10,000
- 2018 - KRUEGER POOL - replace perimeter fencing = \$100,000
- 2018 - KRUEGER POOL - renovate concession area = \$5,000
- 2018 - KRUEGER POOL - bath house improvements = \$20,000
- 2018 - EDWARD'S CENTER - install new roll-away bleachers = \$60,000
- 2018 - EDWARD'S CENTER - paint pavilion interior ceiling = \$25,000
- 2018 - LEISURE SERVICES OFFICE - replace roof using historic period shingles = \$10,000
- 2019 - EDWARD'S CENTER - replace exterior fencing with black vinyl = \$10,000
- 2020 - KRUEGER POOL - add water slide to pool = \$50,000
- 2020 - EDWARD'S CENTER - replace roof on lobby area = \$100,000

**JUSTIFICATION:**

- 2017 - BIG HILL CENTER ENTRY WALKWAY - replace brick treatment with concrete & install ADA ramp for ADA compliance
- 2017 - EDWARDS CENTER HVAC Units - all three units are over 20 years of age & are failing, in need of replacement ASAP.
- 2017 - BIG HILL CENTER PAINTING - in need of painting exterior in order to protect the siding from deterioration & potential repairs
- 2017 - KRUEGER POOL FENCING - current fencing is failing & needs replacement in order to secure this facility appropriately.
- 2017 - KRUEGER POOL SHADE STRUCTURES - currently only 1 shade structures, require more in order to accommodate pool users

**OPERATING BUDGET:**

If these projects for infrastructure repairs are not addressed through the CIP, then they will still need to be addressed through the Operational Fund Budget of each facility. Ignoring these repairs may lead to further repair and maintenance issues and could possibly lead to more costly repairs. The estimated issuance interest expense for these projects which would be budgeted in the debt service fund is \$3,125 in 2017, \$2,875 in 2018, \$250 in 2019 and \$3,750 in 2020, with a projected 10 years to pay off the projects.

**OPERATING MAINTENANCE  
BUDGET PROJECTIONS:**

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt	\$85,000.00	\$125,000.00	\$115,000.00	\$10,000.00	\$150,000.00			\$485,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$85,000.00	\$125,000.00	\$115,000.00	\$10,000.00	\$150,000.00	\$0.00	\$0.00	\$485,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs	\$85,000.00	\$125,000.00	\$115,000.00	\$10,000.00	\$150,000.00			\$485,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$85,000.00	\$125,000.00	\$115,000.00	\$10,000.00	\$150,000.00	\$0.00	\$0.00	\$485,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 399  
**SUB-PROGRAM:** 510

**CITY OF БЕЛОIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2913663 CITY HALL SECURITY IMPROVEMENTS

**DEPARTMENT:** City Manager/City Hall

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM**  
Lori S. Curtis Luther

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

1. Create and sustain safe and healthy neighborhoods.
2. Create and sustain a "high performing organization" which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.

**DESCRIPTION:** Updating 4th Floor Security office flow. New finishes for City Manager's office, Assistant CM, ED office, small and large conference room and entry onto the floor. Project to include: demolition, construction, specialties, mechanicals, electrical and waste removal.

**JUSTIFICATION:** Current office configuration allows for unobstructed accesses to the entire fourth floor. Current security standards are not met. This project brings this floor to current security standards for public government facilities.

**OPERATING BUDGET:** The estimated issuance interest expense for this project, which is budgeted in the debt service fund in is \$5,000 in 2017 with a projected 10 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$200,000.00						\$200,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs		\$35,000.00						\$35,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$10,000.00						\$10,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$155,000.00						\$155,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 399  
**SUB-PROGRAM:** 510

**CITY OF БЕЛОIT**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT REQUEST**

**PROJECT TITLE:** P2970664 Telfer Pavilion Roof Replacement  
**DEPARTMENT:** Public Works  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Engineering  
**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

1. Create and sustain safe and healthy neighborhoods.
5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** This will replace the flat roof over the office and locker room area of the Telfer Pavilion. The roof survey completed in 2016 indicated the need for this type of replacement in 2017.

**JUSTIFICATION:** Complete replacement of the rubber roofing membrane and ballast stones is needed to prevent the roof from leaking and causing a more costly replacement due to leaking requiring all insulation to also be replaced. This potentially will occur if delayed.

**IMPACT ON OPERATING BUDGET:** Initial annual repair costs will be reduced.  
 The estimated issuance interest expense for this project, which is budgeted in the debt service fund in 2017 is \$4,225 , with a projected 10 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	-\$1,500.00	-\$1,500.00	-\$1,500.00	-\$1,500.00	-\$1,500.00	-\$1,500.00	-\$9,000.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$169,000.00						\$169,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$169,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$169,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs		\$14,000.00						\$14,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$11,000.00						\$11,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$144,000.00						\$144,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$169,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$169,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 399  
**SUB-PROGRAM:** 510

**CITY OF BELOIT**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT REQUEST**

**PROJECT TITLE:** P2970665 City Hall Roof, Wall, and HVAC Improvements  
**DEPARTMENT:** Public Works  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Engineering  
**RESPONSIBLE PERSON:** Mike Flesch

<b>PROJECT STATUS:</b>	<b>X</b>	One Time Project or Item		Multi-Year Project or Item		Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** This project will replace the small roofs at the first floor level that have not been maintained in years. It will also do lintel repairs, Metal panel repairs, and sealant replacement for doors, windows, and brick control joints  
 Also includes 20,000 for metal wall panel replacement at Public Works Operations facility  
 The HVAC portion of the project will replace proprietary Honeywell software and equipment with non-proprietary software and equipment.  
 It will also install an alarm and shutoff system for the boilers to help reduce the extent of flooding when a system failure occurs.

**JUSTIFICATION:** Building maintenance has been deferred and the areas needing repairs are often prone to leaking. Maintaining now will avoid more costly repairs in the future. Hopefully future maintenance will be scheduled such that it can be handled with operational funding.  
 With the proprietary equipment in place only Honeywell or Honeywell authorized service companies can work on the HVAC System at City Hall  
 Migrating to non-proprietary items allows for more City Control over who is doing work and should reduce costs.

**IMPACT ON OPERATING BUDGET:** This will help prevent from initial annual repair costs.  
 The estimated issuance interest expense for this project, which is budgeted in the debt service fund in 2017 is \$5,125 , with a projected 10 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$205,000.00						\$205,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$205,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$205,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs		\$11,000.00						\$11,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$13,000.00						\$13,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$181,000.00						\$181,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$205,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$205,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 399  
**SUB-PROGRAM:** 510

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2970666 City Owned Building Repairs & Evaluations  
**DEPARTMENT:** Public Works  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Engineering  
**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** This project will evaluate and make recommendations for improvements to the publicly owned buildings. Buildings included in the evaluation are the three fire stations, parks and recreation buildings, the library, city hall, and public works operation's facility. Exterior sealant replacement at Telfer Pavilion \$20,000 in 2017. Additional facilities will be added to the out years upon completion of the building window and envelope surveys for each facility.

**JUSTIFICATION:** Evaluating and determining repair costs is important in maintaining the City's buildings in good repair. Deferring repairs leads to more costly improvements in the future. Completing this project allows for more accurate budgeting and prioritization to better utilize funds available. Delaying or ignoring facility exterior needs will result in acceleration decline of the public facilities and will require more costly repairs or even potentially facility replacements. This is the initial implementation of centralized facility management for all city structures.

**IMPACT ON OPERATING BUDGET:** The estimated issuance interest expense for these projects, which are budgeted in the debt service fund in 2017 - 2022 is \$3,125 , with a projected 10 years to pay off the projects.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$750,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$750,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs		\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$150,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$7,400.00	\$7,400.00	\$7,400.00	\$7,400.00	\$7,400.00	\$7,400.00	\$44,400.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$92,600.00	\$92,600.00	\$92,600.00	\$92,600.00	\$92,600.00	\$92,600.00	\$555,600.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$750,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 399  
**SUB-PROGRAM:** 510

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2970667 DPW Operations Roof & HVAC Replacement  
**DEPARTMENT:** Public Works  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Engineering  
**RESPONSIBLE PERSON:** Mike Flesch

<b>PROJECT STATUS:</b>	<b>X</b>	One Time Project or Item		Multi-Year Project or Item		Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** The roof was originally budgeted for replacement in 2016. It was delayed when the roof analysis found only minor repairs needed to delay for a year and the funds were re-programmed. The roof is in need of replacement and the consultant recommends doing so in 2017  
 The HVAC system has been evaluated and is in need of replacement. This may occur with these funds if the budgeted funding is inadequate.

**JUSTIFICATION:** Complete replacement of the rubber roofing membrane and ballast stones is needed to prevent the roof from leaking and causing a more costly replacement due to leaking requiring all insulation to also be replaced. This potentially will occur if delayed.

**IMPACT ON OPERATING BUDGET:** Initial annual repair costs will be reduced.  
 The estimated issuance interest expense for this project, which is budgeted in the debt service fund in 2017 is \$9,100 , with a projected 10 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	-\$1,500.00	-\$1,500.00	-\$1,500.00	-\$1,500.00	-\$1,500.00	-\$1,500.00	-\$9,000.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$362,550.00						\$362,550.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$362,550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$362,550.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs		\$22,800.00						\$22,800.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$12,000.00						\$12,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$327,750.00						\$327,750.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$362,550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$362,550.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 399  
**SUB-PROGRAM:** 510

**CITY OF БЕЛОIT**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT REQUEST**

**PROJECT TITLE:** P2970668 City Hall Employee Entrance Ramp Replacement

**DEPARTMENT:** Public Works

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM** Engineering

**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** This project will remove a steep ramp leading to the employee entrance on the north side of City Hall and replace it with stairs and new railings.

**JUSTIFICATION:** A number of complaints about the steepness of the ramp have been received including those that have fallen due to slippery conditions.

**IMPACT ON**

**OPERATING BUDGET:** Prevent workers' compensation claims.  
 The estimated issuance interest expense for this project, which is budgeted in the debt service fund in 2017 is \$290 , with a projected 10 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$11,500.00						\$11,500.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$11,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,500.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$1,500.00						\$1,500.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$10,000.00						\$10,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$11,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,500.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 399

**SUB-PROGRAM:** 510

**CITY OF BELOIT**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT REQUEST**

**PROJECT TITLE:** P2910669 Headquarters Flooring Replacement & Office Reconfiguration  
**DEPARTMENT:** Fire Department  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Fire Chief Bradley Liggett  
**RESPONSIBLE PERSON:** Deputy Chief Bruce Hedrington

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):**  
 1. Create and sustain safe and healthy neighborhoods.

**DESCRIPTION:**  
 This project will disassemble our office equipment, remove and install new flooring in the shift office repair the wall where needed, paint the office, and reinstall the office equipment with a wall mounted configuration to eliminate the expense of having to disassemble the furniture for flooring repairs and replacement in the future.

**JUSTIFICATION:**  
 The current office floors are damaged to the point that they are a tripping safety hazard. Synthetic flooring is badly stained from the cement underneath. The flooring is 15 years old and its general appearance is not acceptable to represent good stewardship of our flagship facility of the department. The new office configuration will save future expenses by not having to disassemble the office furniture to repair or install flooring.

**IMPACT ON OPERATING BUDGET:**  
 Reduce the potential for injury from tripping. Reduce the future cost of floor maintenance and repair.  
 The estimated issuance interest expense for this project, which is budgeted in the debt service fund is \$250 in 2017 with a projected 10 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$10,000.00						\$10,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$10,000.00						\$10,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 399  
**SUB-PROGRAM:** 510

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2970670 City Fuel System

**DEPARTMENT:** Public Works - Operations

**RESPONSIBLE PERSON:** Gregory Boysen

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** Replace our current fueling system to include both equipment and installation. Replace existing fuel system with 2-new 12,000 gallon above ground tank capacity self - contained Diesel exhaust fluid system, Gasboy dispensers and Fuelmaster.

**JUSTIFICATION:** Current system is starting to show wear with breakdowns and calls for service, parts availability very poor since the company (Jeppa) went out of business.

**IMPACT ON OPERATING BUDGET:**

No impact on operating budget.  
The estimated issuance interest expense for this equipment, which is budgeted in the debt service fund is \$3,900 in 2017 with a projected 10 years to pay off the equipment.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$156,000.00						\$156,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software		\$156,000.00						\$156,000.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 399

**SUB-PROGRAM:** 510

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2970671 Operation Facility Salt Shed Door Replacement  
**DEPARTMENT:** Public Works/Operations  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Fleet Manager  
**RESPONSIBLE PERSON:** Gregory Boysen

**PROJECT STATUS:**

<b>X</b>	One Time Project or Item		Multi-Year Project or Item		Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** To replace one overhead door for the salt shed.  
 The salt shed door will be made of ribbed steel not insulated.

**JUSTIFICATION:** The overhead salt shed door will be 19 years old in 2017, well beyond their life expectancy. Repairs and maintenance costs have continued to fluctuate since 2009, with our high expenses for repairs.

**IMPACT ON OPERATING BUDGET:** Eliminate operations and maintenance with Janesville Door in the 01707259 budget while door is under one year warranty also anticipate less (O&M) operations and maintenance to be needed for the first five years of life.  
 The estimated issuance interest expense for this project, which is budgeted in the debt service fund is \$250 in 2017 with a projected 10 years to pay off the project.

**OPERATING MAINTENANCE BUDGET PROJECTIONS:**

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt		\$10,000.00						\$10,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$10,000.00						\$10,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 399  
**SUB-PROGRAM:** 510

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**



**PROJECT TITLE:** P2963496 Hydraulic Extrication Equipment  
**DEPARTMENT:** Fire  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM**  
 Assistant Chief Tim Curtis  
**RESPONSIBLE PERSON:** Assistant Chief Tim Curtis

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

1. Create and sustain safe and healthy neighborhoods.

**DESCRIPTION:**

Replace aging hydraulic extrication equipment to meet rapidly changing automotive safety standards.

**JUSTIFICATION:**

Our current equipment is over a decade old and can not sustain the riggers of the new safety technology.  
 All of our heavy lift air bag systems have expired useful life certification.

**IMPACT ON OPERATING BUDGET:**

No impact on operating budget. We will maintain our current maintenance contract.  
 The estimated issuance interest expense for this equipment which would be budgeted in the debt service fund in 2017 is \$2,500, with a projected 10 years to pay off the equipment.

**OPERATING MAINTENANCE BUDGET PROJECTIONS:**

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt	\$100,000.00	\$100,000.00						\$200,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software	\$100,000.00	\$100,000.00						\$200,000.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 499  
**SUB-PROGRAM:** 511

**CITY OF БЕЛОIT**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT REQUEST**

**PROJECT TITLE:** P2511263 Transit Bus Replacement  
**DEPARTMENT:** Public Works/Transit  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM**  
**RESPONSIBLE PERSON:** Michelle Gavin



**PROJECT STATUS:**

<input type="checkbox"/>	One Time Project or Item	<input checked="" type="checkbox"/>	Multi-Year Project or Item	<input type="checkbox"/>	Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

3. Create and sustain economic and residential growth.  
4. Create and sustain a high quality of life.

**DESCRIPTION:**

2017: Replace 1 2002 Gillig Low Floor Bus.  
2019: Replace 3 2006 Gillig Low Floor Buses

**JUSTIFICATION:**

Upgrade existing fleet to within (FTA) Federal Transit Administration guidelines (12 years or 500K miles).  
“In May of 2016 the State of Wisconsin announced that the City of Beloit will be granted \$354,800 as part of the State of Wisconsin’s allotment as part of the Federal Fiscal Year 2015 Federal Transit Administration’s (FTA) “Section 5339 Bus and Bus Facilities Capital Grant Program.” The grant funding represents a maximum of 80% of the cost of one new 35’ Transit Coach (that will replace a 2002 model year bus). The FTA considers the usable life of a full-sized heavy duty transit coach of the type we operate to be the lesser of 12 years or 500,000 miles. Bus procurement is a lengthy process, including a 15-22 month period from the time a purchase order is issued until the time the new bus is built, delivered and finally invoiced. Given the age of our transit fleet, it is important that procuring the new bus not be delayed (average age 9, with more than half the current fleet exceeding 500,000 miles or 12 years within two years). Including this project in the 2017 CIP cycle will allow the City to issue a purchase order in 2017, with a 2018 delivery date. The local share (\$88,700) will come from a 2018 GO Bond, as the invoice for the full cost of the bus is not issued until the buses are delivered which will be mid-2018. Currently the State of Wisconsin Department of Transportation is working on a statewide joint bus procurement. The City intends on participating in that joint procurement, which will enable not only full compliance with federal, state and City purchasing requirements, but also ensure full and competitive bid pricing.”

**IMPACT ON OPERATING BUDGET:**

Upgrading the existing fleet to FTA guidelines will greatly minimize operating expenses, reduces service interruptions, and will provide a positive safety and public image for an integral part of the City’s key infrastructure.  
These buses will be funded at 80% Federal (grant)

2017	2018	2019	2020	2021	2022	GRAND TOTAL
\$0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**OPERATING MAINTENANCE BUDGET PROJECTIONS:**

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0
4900	GO Debt - Sanitary Sewer								\$0.00
4900	GO Debt - Storm Sewer								\$0.00
4900	GO Debt - Water Utility								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4301	State/Federal Funds		\$354,800		\$1,197,306				\$1,552,106
4500	Operating Budget								\$0
4501	Other		\$88,700		\$299,326.00				\$388,026
	<b>Totals</b>	\$0	\$443,500	\$0	\$1,496,632	\$0	\$0		\$1,940,132
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000		\$443,500		\$1,496,632				\$1,940,132
	<b>Totals</b>	\$0	\$443,500	\$0	\$1,496,632	\$0.00	\$0.00	\$0	\$1,940,132
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 499  
**SUB-PROGRAM:** 512

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2919643 Fiber Optic and Radio Expansion  
**DEPARTMENT:** Finance and Administrative Services, Information Systems Division  
**RESPONSIBLE PERSON:** IT Department

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 2. Create and sustain a "high performing organization" which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.

**DESCRIPTION:** This project starts to build a City owned fiber optic network to replace older T1 connectivity and provide more reliable and faster connections with greater redundancy. Fiber optic communication offers faster phone connectivity to allow video conferencing for training sessions as well as provide better coordination for all departments if emergency situations arise. It will also allow the City to offer expanded data services at much faster speeds.

**JUSTIFICATION:** The City's current network relies on slow 1.5mb T1 lines and multiple AiroNet radio communications that are becoming obsolete. Current radio systems are over 7 years old, no longer supported, and finding repair parts is difficult. By installing fiber optic and using radio as a secondary redundant option, our current speeds would be increased from 20 mbps to 10240 mbps. This would allow other departments to share resources quickly.

**IMPACT ON OPERATING BUDGET:** No impact, ongoing computer software maintenance support fee, but that number would be minimal and can be offset by some cutting other support fees. The estimated issuance interest expense for this equipment which would be budgeted in the debt service fund in 2017-2022 is \$2,500, with a projected 10 years to pay off the equipment.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt	\$50,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$650,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$50,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$650,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software	\$50,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$650,000.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$50,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$650,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 499  
**SUB-PROGRAM:** 513

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2902644 Solid Waste Vehicle Storage & Transfer Facility

**DEPARTMENT:** Public Works/Operations

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Solid Waste-Jodine Saunders

**RESPONSIBLE PERSON:** Jodine Saunders

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

1. Create and sustain safe and healthy neighborhoods.  
5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** In 2017 design a solid waste facility: a) roll on scale b) demo current dock and rebuild dock system to load and unload trash and recycling and c) construct building to house solid waste trucks and tractors.  
In 2018 construct new facility.

**JUSTIFICATION:** 2017 Solid Waste Facility is a combination of the need for more space, segregating trash truck issues from other vehicles (rodents eating wiring), replacement of trash transfer dock and an additional transfer dock for single stream recycling. These projects will be removed from the out years CIP budget and funded with vehicle replacement versus GO debt.

**IMPACT ON OPERATING BUDGET:** The Solid Waste equipment reserve amount is \$2,012,260, therefore the remainder of \$1,842,286 will be borrowed from the equipment replacement fund. This will add debt service payments to the solid waste and recycling budgets and decrease overall vehicle reserve amounts. Debt service payments entered below.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$65,479.00	\$67,443.37	\$69,466.67	\$71,550.67	\$73,697.19	\$75,908.11	\$423,545.01

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund	\$2,554,546.00	\$200,000.00						\$2,754,546.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$2,554,546.00	\$200,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$2,754,546.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs		\$188,000.00						\$188,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$12,000.00						\$12,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software	\$2,554,546.00							\$2,554,546.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$2,554,546.00	\$200,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$2,754,546.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 499

**SUB-PROGRAM:** 513

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** Audio/Video Platform & Storage Enhancement  
**DEPARTMENT:** POLICE  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM** Chief David B. Zibolski

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).** 1. Create and sustain safe and healthy neighborhoods.

**DESCRIPTION:** Creation of unlimited cloud storage capability for all department audio/video files accessible to District Attorney & City Attorney;  
 Replacement and upgrade of audio/video hardware and software in interrogation rooms and patrol vehicles  
 Replacement and upgrade of department issued controlled electronic weapons (TASERS) initially and at 2.5 & 5 years  
 Purchase and issuance of body cameras to all street personnel with replacement at 2.5 & 5 years.

**JUSTIFICATION:** The Police Department's audio/video IT infrastructure is outdated, not criminal justice quality in some instances, is not consistent in terms of hardware and software causing excessive cost and personnel time. In addition, storage capacity is unmanageable and unreliable leading to lost audio/video. The department does not have body cameras.

**IMPACT ON OPERATING BUDGET:** This purchase will ensure all above listed features through fiscal year 2020, after which continuation would require adding approximately \$115,000 annually to the operating budget to maintain storage & maintenance. This purchase positively affects the operational budget by eliminating personnel costs in terms of creating and copying DVD's for court purposes, down time waiting for audio/video to upload, gas costs as video is uploading and storage costs. In addition, hours spent on citizen complaints will be reduced. The estimated issuance interest expense for this equipment, in 2017 is \$7,025 and with a projected 10 years to pay off the equipment.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$115,000.00	\$115,000.00	\$230,000.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt	\$352,000.00	\$281,000.00						\$633,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$352,000.00	\$281,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$633,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software	\$352,000.00	\$281,000.00						\$633,000.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$352,000.00	\$281,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$633,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 499  
**SUB-PROGRAM:** 513

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**



**PROJECT TITLE:** P2967520: Property Acquisition/ Code Enforcement-Demolition  
**DEPARTMENT:** Community Development  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Julie Christensen  
**RESPONSIBLE PERSON:** Julie Christensen

	One Time Project or Item		Multi-Year Project or Item	<b>X</b>	Yearly Project or Item
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**PROJECT STATUS:**  
**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):**

3. Create and sustain economic and residential growth.

**DESCRIPTION:**

Purchase properties which are available for purchase during the course of the year which may have a negative impact on the City's neighborhoods. This program is also used to fund the demolition of condemned properties. If a property owner does not demolish the property as ordered, the City will hire a contractor to demolish the property. The request is larger this year in order to allow the City to purchase a property on Third St.

**JUSTIFICATION:**

The Housing Incentive Policy, which was adopted by the City Council, identifies as an activity the purchase of foreclosed properties from Rock County. Also, during the year, properties often become available for sale which are detrimental to our neighborhoods. It is in the best interest of the City to make these defensive purchases. It is also important to reduce the number of unsafe structures in the City of Beloit. The proposed activities to be funded help stabilize our neighborhoods.

**IMPACT ON OPERATING BUDGET:**

Acquisition and probable demolition of the homes will aid in blight reduction and reduce the number of negative neighborhood issues which normally arise where there are blighted or vacant structures. This will also help bring up the average value of the remaining housing stock in these areas. The drawback is that the City shall not receive any revenue from property taxes on the property until such time that ownership is transferred to another owner. The estimated issuance interest expense for this project is \$3,950 in 2017 and \$3,750 in 2018-2022, with a projected 20 years to pay off each project.

OPERATING MAINTENANCE BUDGET PROJECTIONS:	2017	2018	2019	2020	2021	2022	GRAND TOTAL
REVENUE DATA:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt	\$150,000.00	\$220,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$1,120,000.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$150,000.00	\$220,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$1,120,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$315,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$35,000.00
5510	Land Acq/Relocate	\$100,000.00	\$170,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$770,000.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$150,000.00	\$220,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$1,120,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 299  
**SUB-PROGRAM:** 508

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2971635 Powerhouse Riverwalk  
**DEPARTMENT:** Public Works/Engineering  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM**  
 Beloit College  
**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):**  
 1. Create and sustain safe and healthy neighborhoods.  
 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** The Powerhouse Riverwalk is part of a unique redevelopment with Beloit College partnering with Alliant Energy to convert the mothballed power plant into a student activity and recreational center. The path will run along the riverfront next to the power plant property.

**JUSTIFICATION:** The riverwalk will fill in a key 850 foot gap in Beloit's trail system, moving bike and pedestrian traffic to a beautiful stretch along the Rock River. The local match is to be split equally between Beloit College and the City.

**IMPACT ON OPERATING BUDGET:** No significant impact.  
 The estimated issuance interest expense for this project, which is budgeted in the debt service fund in 2017 is \$3,100 with a projected 10 years to pay off the project.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt	\$126,145.00	\$125,000.00						\$251,145.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds	\$1,261,447.00							\$1,261,447.00
4500	Operating Budget								\$0.00
4501	Beloit College	\$126,145.00	\$125,000.00						\$251,145.00
	<b>Totals</b>	\$1,513,737.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,763,737.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs	\$119,145.00							\$119,145.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$14,000.00							\$14,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs	\$1,380,592.00	\$250,000.00						\$1,630,592.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$1,513,737.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,763,737.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 509

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**



**PROJECT TITLE:** P2304199 Sanitary Sewer Repair & Maintenance  
**DEPARTMENT:** Public Works - Water Resources Division  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Harry Mathos  
**RESPONSIBLE PERSON:** Harry Mathos

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**

1. Create and sustain safe and healthy neighborhoods.
5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:**

Repair of sanitary sewer collection system, including cured-in-place-pipe (CIPP) lining of mains, grouting, manhole repair/reconstruction, etc. Extend through 2021. There remains around 100 miles of non-PVC sewer main to reline, so this rate of relining would project completion within 50 years.

**JUSTIFICATION:**

Aged pipes and manholes in danger of collapse, causing sewer blockages, street damage, etc. Same facilities are source of excessive inflow and infiltration (I&I) which causes wasted lift station pumping energy and wastewater treatment costs.

**IMPACT ON OPERATING BUDGET:**

The long-term upgrades could help reduce the operating budget impact by (urgent/emergency maintenance). The projects will be funded from the Wastewater fund operating budget and will impact that budget annually.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$134,000.00	\$138,000.00	\$141,000.00	\$145,000.00	\$149,000.00	\$154,000.00	\$861,000.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
455901	Operating Budget	\$448,000.00	\$302,183.00	\$479,000.00	\$495,000.00	\$511,000.00	\$526,000.00		\$2,761,183.00
4501	Other								\$0.00
	<b>Totals</b>	\$448,000.00	\$302,183.00	\$479,000.00	\$495,000.00	\$511,000.00	\$526,000.00	\$0.00	\$2,761,183.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$10,000.00	\$12,000.00	\$14,000.00	\$16,000.00	\$18,000.00	\$20,000.00		\$90,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer	\$438,000.00	\$290,183.00	\$465,000.00	\$479,000.00	\$493,000.00	\$506,000.00		\$2,671,183.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$448,000.00	\$302,183.00	\$479,000.00	\$495,000.00	\$511,000.00	\$526,000.00	\$0.00	\$2,761,183.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 504

**CITY OF БЕЛОIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2304672 Northwest Pump Station Vertical Screen

**DEPARTMENT:** Public Works - Water Resources Division

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM** Harry Mathos

**RESPONSIBLE PERSON:** Harry Mathos



**PROJECT STATUS:**

<b>X</b>	One Time Project or Item		Multi-Year Project or Item		Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** Rags, sticks and other debris regularly cause pumps to clog. This device will remove debris upstream of pumps.

**JUSTIFICATION:** Debris regularly plug pumps requiring staff to perform labor intensive corrective maintenance.

**IMPACT ON OPERATING BUDGET:** Will reduce staff time required at station allowing them to perform other critical work throughout the division.  
This project will be funded from the Wastewater fund operating budget and will impact that budget.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	-\$150.00	-\$155.00	-\$160.00	-\$165.00	-\$170.00	-\$180.00	-\$980.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget		\$272,800.00						\$272,800.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$272,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272,800.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$24,800.00						\$24,800.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$50,000.00						\$50,000.00
5533	Vehicle/Eq/Software		\$198,000.00						\$198,000.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$272,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272,800.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199

**SUB-PROGRAM:** 504

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**



**PROJECT TITLE:** P2304673 Sanitary Sewer Dual Forcemain Inspection

**DEPARTMENT:** Public Works - Water Resources Division

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Harry Mathos

**RESPONSIBLE PERSON:** Harry Mathos

**PROJECT STATUS:**

<b>X</b>	One Time Project or Item		Multi-Year Project or Item		Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** Using latest technology, inspect inside of sanitary sewer dual forcemain.

**JUSTIFICATION:** Inspection of 25 year old pipe can identify potential trouble spots or anomalies that could lead to catastrophic failure of a vital component of the sanitary sewer delivery system. Upon completion a repair plan can be set in place, if necessary.

**IMPACT ON OPERATING BUDGET:** Regular inspection can prevent catastrophic failures of a vital component of wastewater delivery system. This project will be funded from the Wastewater fund operating budget and will impact that budget.

**OPERATING MAINTENANCE BUDGET PROJECTIONS:**

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget		\$88,120.00						\$88,120.00
4501	Other								\$0.00
	<b>Totals</b>		\$0.00	\$88,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$88,120.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs		\$88,120.00						\$88,120.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>		\$0.00	\$88,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$88,120.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199

**SUB-PROGRAM:** 504

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2605472 Well Pumping Equipment  
**DEPARTMENT:** Public Works - Water Resources Division  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:**  
 Harry Mathos/Mike Tinder  
**RESPONSIBLE PERSON:** Harry Mathos



<b>PROJECT STATUS:</b>	One Time Project or Item	Multi-Year Project or Item	<b>X</b>	Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** Replace water well and booster station pumping equipment, including pumps, motors, switchgear, control equipment, etc.

**JUSTIFICATION:** Water station pumping equipment requires periodic replacement as it reaches its service life. There are currently twelve pumping stations; Nominally two stations per year should be upgraded to ensure system reliability, code compliance, etc.

**IMPACT ON OPERATING BUDGET:** Other than funding from operating budget, projects would tend to keep operating budget stable, with improved efficiencies offsetting energy cost increases.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$1,500.00	\$1,600.00	\$1,700.00	\$1,800.00	\$1,900.00	\$2,000.00	\$10,500.00

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
455901	Operating Budget	\$102,000.00	\$36,225.00	\$108,000.00	\$111,000.00	\$114,000.00	\$117,000.00		\$588,225.00
4501	Other								\$0.00
	<b>Totals</b>	\$102,000.00	\$36,225.00	\$108,000.00	\$111,000.00	\$114,000.00	\$117,000.00	\$0.00	\$588,225.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
314	Wells and Springs								\$0.00
321	Structures & Improvements								\$0.00
325	Electric Pumping Equipment	\$102,000.00	\$36,225.00	\$108,000.00	\$111,000.00	\$114,000.00	\$117,000.00		\$588,225.00
332	Treatment								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$102,000.00	\$36,225.00	\$108,000.00	\$111,000.00	\$114,000.00	\$117,000.00	\$0.00	\$588,225.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 505

**CITY OF БЕЛОIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**



**PROJECT TITLE:** P2605540 Traverse City Hydrant Replacement

**DEPARTMENT:** Public Works - Water Resources Division

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Harry Mathos/Mike Tinder

**RESPONSIBLE PERSON:** Harry Mathos

<b>PROJECT STATUS:</b>	<input type="checkbox"/> One Time Project or Item	<input type="checkbox"/> Multi-Year Project or Item	<input checked="" type="checkbox"/> Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** Replace the 113 Traverse City hydrants currently in the public water supply system over a period of 8 years (approximately 15 per year).

**JUSTIFICATION:** The old Traverse City hydrants operate with great difficulty, if at all. Poses a risk to general operations as well as fire fighting situations.

**IMPACT ON OPERATING BUDGET:** After installation, no net impact on operating budget. These projects would be funded from the Water Utility fund operating budget in 2017 - 2021 and would impact that budget annually.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
455901	Operating Budget	\$39,000.00	\$36,225.00	\$44,000.00	\$47,000.00	\$49,000.00	\$51,000.00		\$266,225.00
4501	Other								\$0.00
<b>Totals</b>		\$39,000.00	\$36,225.00	\$44,000.00	\$47,000.00	\$49,000.00	\$51,000.00	\$0.00	\$266,225.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

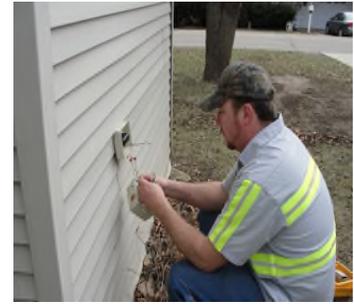
**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
	314 Wells and Springs								\$0.00
	345 Services								\$0.00
	349 Hydrants	\$39,000.00	\$36,225.00	\$44,000.00	\$47,000.00	\$49,000.00	\$51,000.00		\$266,225.00
	392 Transportation Equipment								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
<b>Totals</b>		\$39,000.00	\$36,225.00	\$44,000.00	\$47,000.00	\$49,000.00	\$51,000.00	\$0.00	\$266,225.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199

**SUB-PROGRAM:** 505

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**



**PROJECT TITLE:** P2605634 Water Meter FlexNet Transmitters  
**DEPARTMENT:** Public Works - Water Resources Division  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Harry Mathos/Mike Tinder  
**RESPONSIBLE PERSON:** Harry Mathos

<input type="checkbox"/>	One Time Project or Item	<input type="checkbox"/>	Multi-Year Project or Item	<input checked="" type="checkbox"/>	Yearly Project or Item
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**PROJECT STATUS:**

**CIP PROJECT ACCOMPLISHES**

**COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** Annually purchase 2000 Sensus FlexNet water meter transmitters through 2022.

**JUSTIFICATION:** In 2011 the Sensus water meter reading system was upgraded to incorporate the current FlexNet technology. Accelerated replacement schedule to 100% FlexNet system will minimize data loss and enhance recovery, if necessary.

**IMPACT ON**

**OPERATING BUDGET:** This project would be funded from the annual operating budget; there would also be minor materials costs for wire, etc.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$150.00	\$200.00	\$250.00	\$300.00	\$350.00	\$400.00	\$1,650.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
455901	Operating Budget	\$67,000.00	\$36,225.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00		\$1,303,225.00
4501	Other								\$0.00
	<b>Totals</b>	\$67,000.00	\$36,225.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$0.00	\$1,303,225.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

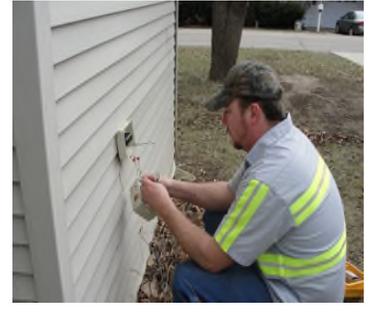
**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility	\$67,000.00	\$36,225.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00		\$1,303,225.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$67,000.00	\$36,225.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$0.00	\$1,303,225.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 505

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P2605587 Water Meter Replacement  
**DEPARTMENT:** Public Works - Water Resources Division  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Harry Mathos/Mike Tinder  
**RESPONSIBLE PERSON:** Harry Mathos



**PROJECT STATUS:**

<input type="checkbox"/>	One Time Project or Item	<input type="checkbox"/>	Multi-Year Project or Item	<input checked="" type="checkbox"/>	Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** Replace all current water meters that exceed newly enacted lead limit levels.  
 We have approximately 12,000 meters in the system that do not meet the new 2014 No Lead standard.  
 We anticipate purchasing/replacing 1000 meters per year. • Each 5/8" meter costs \$115 for a total of \$115,000 per year.  
 Note this only includes 5/8" residential meters. There are another 749 larger meters within the system some with a significantly higher cost.  
 The meter replacement schedule is a 10 year cycle.

**JUSTIFICATION:** On January 4, 2011 the Reduction of Lead in Drinking Water Act was signed in to law. This rule prohibits public utilities from installing plumbing fixtures (meters) that do not meet the new standard. Also, it prohibits any current meters not in compliance to be re-installed if removed.

**IMPACT ON OPERATING BUDGET:** Directly impacts Water fund operating budget because it only is done if funding is available in operating budget.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
455901	Operating Budget	\$115,000.00	\$36,225.00	\$123,000.00	\$127,000.00	\$131,000.00	\$135,000.00		\$667,225.00
4501	Other								\$0.00
	<b>Totals</b>	\$115,000.00	\$36,225.00	\$123,000.00	\$127,000.00	\$131,000.00	\$135,000.00	\$0.00	\$667,225.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng								\$0.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility	\$115,000.00	\$36,225.00	\$123,000.00	\$127,000.00	\$131,000.00	\$135,000.00		\$667,225.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$115,000.00	\$36,225.00	\$123,000.00	\$127,000.00	\$131,000.00	\$135,000.00	\$0.00	\$667,225.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199  
**SUB-PROGRAM:** 505

**CITY OF БЕЛОIT**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT REQUEST**



**PROJECT TITLE:** P2605674 Rehabilitation and Coating of I-90 Water Tower

**DEPARTMENT:** Public Works - Water Resources Division

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Harry Mathos/Mike Tinder

**RESPONSIBLE PERSON:** Harry Mathos

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** A 2015 inspection revealed a coating failure on top of the dome and is down to steel substrate. The inspection recommends we take the exterior coatings down to bare metal, prep and coat. It is also recommended to coat the interior as well.

**JUSTIFICATION:** The utility water towers are a critical piece of infrastructure for sustainable and efficient system operation. Assuring safe drinking water and sufficient flows for fire protection is mission critical and regular preventive/corrective maintenance is required.

**IMPACT ON OPERATING BUDGET:** Once coated, regular biennial pressure washing will suffice for up to twenty years. This project will be funded from the Water Utility fund operating budget in 2017 and will impact that budget.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00		\$3,000.00		\$3,200.00		\$6,200.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance								\$0.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget		\$610,100.00						\$610,100.00
4501	Other								\$0.00
	<b>Totals</b>		\$610,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$610,100.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs		\$92,000.00						\$92,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$47,100.00						\$47,100.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$471,000.00						\$471,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>		\$610,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$610,100.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 199

**SUB-PROGRAM:** 505

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P5005571 EAGLES RIDGE PARK - TID FUND #10

**DEPARTMENT:** DPW - PARKS & LEISURE SERVICES DIVISION

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM** PRIORITY PROJECT AS IDENTIFIED BY DIVISION STAFF & PARC

**RESPONSIBLE PERSON:** BRIAN RAMSEY, DIRECTOR OF PARKS & LEISURE SERVICES

**PROJECT STATUS:**  One Time Project or Item  Multi-Year Project or Item  Yearly Project or Item

**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).**  
 1. Create and sustain safe and healthy neighborhoods.  
 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:**  
 2017 - EAGLES RIDGE PARK - develop an open athletic field as a soccer field = \$30,000  
 2017 - EAGLES RIDGE PARK - grading and general landscaping of athletic field and open space = \$48,300

**JUSTIFICATION:** EAGLES RIDGE PARK - funding available in TID #10 to develop park amenities within the park site as identified within the park development plan (2012).

**IMPACT ON OPERATING BUDGET:** It is anticipated that these new Park Enhancements will have minimal impact on the Operations Budge with the exception of general maintenance. Will directly impact operating budget by using TIF fund balance to finance projects.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance	\$201,300.00	\$78,300.00						\$279,600.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$201,300.00	\$78,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$279,600.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$5,000.00							\$5,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs	\$196,300.00	\$78,300.00						\$274,600.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$201,300.00	\$78,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$279,600.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 299  
**SUB-PROGRAM:** 605

**CITY OF BELOIT  
2017 - 2022 CAPITAL IMPROVEMENT PROGRAM  
PROJECT REQUEST**

**PROJECT TITLE:** P5001651 Townhall Rd Reconstruction Rail Road to Gateway Blvd  
**DEPARTMENT:** Public Works  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Public Works Engineering  
**RESPONSIBLE PERSON:** Mike Flesch

<b>PROJECT STATUS:</b>	One Time Project or Item	<b>X</b>	Multi-Year Project or Item	Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S).** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** This project will reconstruct Townhall road to an urban section. It will include curb and gutter, new pavement, sidewalk and on street bike lanes. Street lighting will also be included. Design will occur in 2016 with construction in 2017.

**JUSTIFICATION:** The current street is a rural cross section and the area is developing. An urban section is desired. This will eliminate the ongoing shoulder erosion and provide the finished appearance for the Corporate Headquarters that has just been completed and future development on the west side of the street. TIF 10 is the funding source.

**IMPACT ON OPERATING BUDGET:** The street lights will add additional electricity and maintenance costs. The impact will depend on the number of lights required to light the street. Will directly impact operating budget by using TIF fund balance to finance projects.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$12,000.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance	\$60,000.00	\$594,000.00						\$654,000.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$60,000.00	\$594,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$654,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs	\$5,000.00							\$5,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$55,000.00	\$44,000.00						\$99,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets		\$550,000.00						\$550,000.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$60,000.00	\$594,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$654,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 299  
**SUB-PROGRAM:** 605

**CITY OF BELOIT**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT REQUEST**

**PROJECT TITLE:** P5001675 TIF 10 Gateway Street Lighting Retrofit to LED

**DEPARTMENT:** Public Works

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Engineering Division

**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**

<b>X</b>	One Time Project or Item		Multi-Year Project or Item		Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** This project will retrofit the current street lighting along Gateway Boulevard from Cranston Road to the Hart Road intersection.

**JUSTIFICATION:** Replacing the current sodium lighting will save on electricity.

**IMPACT ON OPERATING BUDGET:** The budget for street lighting electricity can be reduced. The savings grows as the price for electricity increases. Will directly impact operating budget by using TIF fund balance to finance projects.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	-\$500.00	-\$500.00	-\$500.00	-\$500.00	-\$500.00	-\$2,500.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance		\$295,000.00						\$295,000.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other Hendricks Devel.								\$0.00
	<b>Totals</b>	\$0.00	\$295,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs								\$0.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$30,000.00						\$30,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs		\$265,000.00						\$265,000.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets								\$0.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$295,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 299

**SUB-PROGRAM:** 605

**CITY OF БЕЛОIT**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT REQUEST**

**PROJECT TITLE:** P5001676 Townhall Rd Reconstruction Colley Rd(West) to Rail Road

**DEPARTMENT:** Public Works

**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Engineering Division

**RESPONSIBLE PERSON:** Mike Flesch

**PROJECT STATUS:**

One Time Project or Item	<input checked="" type="checkbox"/>	Multi-Year Project or Item	<input type="checkbox"/>	Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** This project will rehabilitate Townhall road to a rural section. It will adjust vertical alignments and add on street bike lanes as shoulders. Design in 2017 with construction in 2018

**JUSTIFICATION:** The current street is a rural cross section and is narrow with substandard vertical curves. The vertical curves will be brought into compliance with current design standards and the shoulders widened and paved to accommodate bike lanes. Ditching will also be require. Some strip land acquisition may be needed. Funding is TIF # 10

**IMPACT ON OPERATING BUDGET:** Negligible impact to the operating budget.  
 Will directly impact operating budget by using TIF fund balance to finance projects.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

<i>Object</i>	<i>Funding Sources</i>	<i>Prior Adopted</i>	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing								\$0.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance		\$58,000.00	\$650,000.00					\$708,000.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4500	Operating Budget								\$0.00
4501	Other								\$0.00
	<b>Totals</b>	\$0.00	\$58,000.00	\$650,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$708,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

<i>Object</i>	<i>Outlay Type</i>	<i>Prior Adopted</i>	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs		\$10,000.00						\$10,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng		\$48,000.00	\$50,000.00					\$98,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets			\$600,000.00					\$600,000.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$0.00	\$58,000.00	\$650,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$708,000.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**PROGRAM:** 299

**SUB-PROGRAM:** 605

**CITY OF БЕЛОИТ**  
**2017 - 2022 CAPITAL IMPROVEMENT PROGRAM**  
**PROJECT REQUEST**

**PROJECT TITLE:** P5321607 Milwaukee Road Gateway Corridor Improvement  
**DEPARTMENT:** Economic Development/Public Works  
**PERSON AND/OR GROUP REQUESTING PROJECT OR ITEM:** Vision Beloit's First Impressions Committee and the I-90 Business Connection  
**RESPONSIBLE PERSON:** Andrew Janke/Mike Flesch



<b>PROJECT STATUS:</b>	One Time Project or Item	X	Multi-Year Project or Item	Yearly Project or Item
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**CIP PROJECT ACCOMPLISHES COUNCIL GOAL(S):** 5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

**DESCRIPTION:** Improvements will include signal upgrades, an off road pedestrian/bike path on the south side, storm rain gardens, and striping in 2017. Improvements will include pavement reconstruction, curb & gutter, and new median sign in 2019.

**JUSTIFICATION:** The Milwaukee Road Corridor is the primary entrance into the City of Beloit and provides visitors with their impression of the City. Although not considered blighted it fails to leave the same impression that other areas of the City do. In 2011, staff and citizens completed a plan that provided a series of recommendations for improving pedestrian access, lighting, landscaping and signage. This will construct the plan's vision.

**IMPACT ON OPERATING BUDGET:** Will directly impact operating budget by using TIF fund balance to finance projects.

	2017	2018	2019	2020	2021	2022	GRAND TOTAL
<b>OPERATING MAINTENANCE BUDGET PROJECTIONS:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**REVENUE DATA:**

Object	Funding Sources	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
4900	GO Debt								\$0.00
4031	TID Financing	\$1,092,183.00							\$1,092,183.00
490007	Utility Revenue Bond								\$0.00
4999	Fund Balance	\$744,000.00	\$1,650,000.00		\$1,300,000.00				\$3,694,000.00
4999	Equipment Fund								\$0.00
4430	Spcl Assessments								\$0.00
4330	State/Federal Funds								\$0.00
4999	Operating Budget	\$220,000.00							\$220,000.00
4501	Other								\$0.00
	<b>Totals</b>	\$2,056,183.00	\$1,650,000.00	\$0.00	\$1,300,000.00	\$0.00	\$0.00	\$0.00	\$5,006,183.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

**EXPENDITURE DATA:**

Object	Outlay Type	Prior Adopted	2017	2018	2019	2020	2021	2022	GRAND TOTAL
5240	Professional Svcs	\$222,000.00							\$222,000.00
5240	Real Estate Svcs								\$0.00
5258	In-house Design/Eng	\$189,000.00	\$90,000.00		\$100,000.00				\$379,000.00
5510	Land Acq/Relocate								\$0.00
5511	Construction Costs								\$0.00
5533	Vehicle/Eq/Software								\$0.00
5514	Roadway Const-Streets	\$1,645,183.00	\$1,560,000.00		\$1,200,000.00				\$4,405,183.00
5516	Demolition & Site Prep								\$0.00
5519	Sidewalks								\$0.00
5522	Storm Sewer System								\$0.00
5523	Sanitary Sewer								\$0.00
5525	Water Utility								\$0.00
5531	Vehicle - over \$1,000								\$0.00
	<b>Totals</b>	\$2,056,183.00	\$1,650,000.00	\$0.00	\$1,300,000.00	\$0.00	\$0.00	\$0.00	\$5,006,183.00
		Ok	Ok	Ok	Ok	Ok	Ok	Ok	Ok

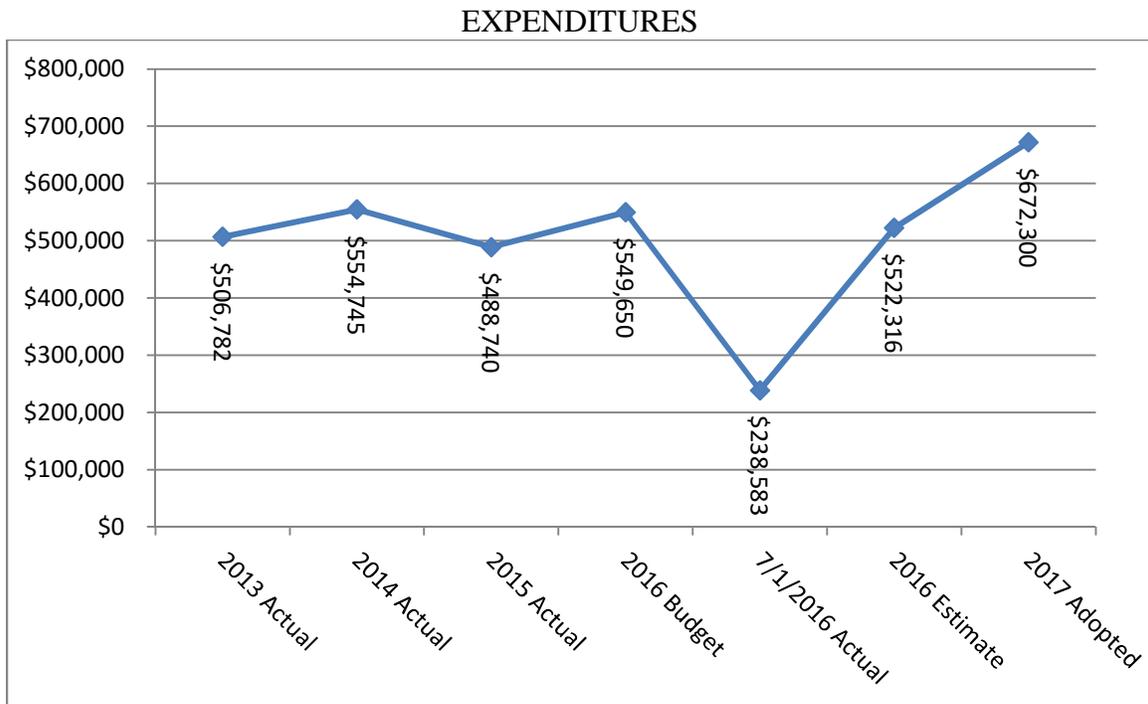
**PROGRAM:** 299  
**SUB-PROGRAM:** 612

# DEPARTMENT – PUBLIC WORKS

## *Capital Improvement Fund*

### *CIP Engineering Division Description:*

The CIP Design – Engineering was established to allocate time and expenses of the engineering staff to the capital projects that they design or administer. The Fund recovers its costs through charges to the various Capital Improvement Projects that time and expenses were allocated.



ACCOUNTS FOR:		29707192 CIP ENGINEERING							AMOUNT	PCT
		2013	2014	2015	2016	2016 7/1/2016 YTD	2016 ESTIMATE	2017 ADOPTED		
DEPARTMENTAL EARNINGS		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	ESTIMATE	ADOPTED	CHANGE	CHANGE
29707192	4505 OPERATING INCOME	(\$479,644)	(\$485,840)	(\$508,000)	(\$549,650)	\$0	(\$522,316)	(\$672,300)	(\$122,650)	22.31%
TOTAL REVENUES		(\$479,644)	(\$485,840)	(\$508,000)	(\$549,650)	\$0	(\$522,316)	(\$672,300)	(\$122,650)	22.31%
PERSONNEL SERVICES										
29707192	5110 REGULAR PERSONNEL	\$262,279	\$317,435	\$271,299	\$275,332	\$135,689	\$275,332	\$266,331	(\$9,001)	-3.27%
29707192	511022 WAGE ADJUSTMENT	\$0	\$0	\$0	\$7,635	\$0	\$7,635	\$8,000	\$365	4.78%
29707192	5130 EXTRA PERSONNEL	\$6,258	\$10,302	\$1,420	\$15,300	\$0	\$15,300	\$15,300	\$0	0.00%
29707192	5150 OVERTIME	\$4,958	\$3,399	\$173	\$5,000	\$240	\$5,000	\$7,000	\$2,000	40.00%
29707192	5191 WISCONSIN RETIREMENT FUND	\$19,653	\$22,390	\$18,465	\$18,481	\$8,974	\$18,481	\$18,109	(\$372)	-2.01%
29707192	5192 WORKER'S COMPENSATION	\$11,544	\$11,272	\$9,144	\$16,017	\$8,008	\$16,017	\$11,719	(\$4,298)	-26.83%
29707192	519301 SOCIAL SECURITY	\$16,915	\$20,174	\$16,717	\$17,051	\$8,311	\$17,051	\$16,302	(\$749)	-4.39%
29707192	519302 MEDICARE	\$3,958	\$4,718	\$3,910	\$3,988	\$1,944	\$3,988	\$3,813	(\$175)	-4.39%
29707192	5194 HOSPITAL/SURG/DENTAL INSURANCE	\$76,676	\$82,147	\$82,265	\$64,167	\$35,412	\$64,167	\$59,312	(\$4,855)	-7.57%
29707192	5195 LIFE INSURANCE	\$687	\$742	\$731	\$532	\$222	\$532	\$482	(\$50)	-9.40%
CONTRACTUAL SERVICE										
29707192	5211 VEHICLE EQUIP OPER. & MAINT.	\$8,018	\$8,743	\$5,630	\$8,019	\$3,393	\$8,019	\$5,795	(\$2,224)	-27.73%
29707192	5214 OTHER EQUIPMENT MAINTENANCE	\$0	\$0	\$1,250	\$700	\$0	\$700	\$700	\$0	0.00%
29707192	5215 COMPUTER/OFFICE EQUIP MAIN.	\$10,647	\$3,288	\$3,449	\$3,800	\$3,619	\$3,800	\$41,501	\$37,701	992.13%
29707192	5223 SCHOOLS	\$628	\$338	\$1,851	\$10,000	\$387	\$10,000	\$10,000	\$0	0.00%
29707192	5232 DUPLICATING & DRAFTING	\$2,618	\$413	\$988	\$2,200	\$58	\$2,200	\$2,200	\$0	0.00%
29707192	5244 OTHER FEES	\$230	\$157	\$0	\$0	\$170	\$170	\$0	\$0	0.00%
29707192	5257 COMPUTER SERVICES	\$5,511	\$4,930	\$7,445	\$10,800	\$1,124	\$7,000	\$11,600	\$800	7.41%
29707192	5274 RADIO & COMMUNICATION SERVICES	\$0	\$0	\$0	\$250	\$0	\$0	\$250	\$0	0.00%
29707192	5285 INSURANCE - FLEET	\$404	\$383	\$318	\$345	\$173	\$345	\$406	\$61	17.68%
29707192	5286 INSURANCE-COMPREHENSIVE LIAB	\$3,756	\$3,642	\$2,728	\$2,471	\$1,236	\$2,471	\$2,578	\$107	4.33%
29707192	5289 INSURANCE - OTHER	\$303	\$359	\$218	\$308	\$154	\$308	\$338	\$30	9.74%
MATERIALS & SUPPLIES										
29707192	5332 OFFICE/COMP EQUIP & SUPPLIES	\$861	\$274	\$0	\$3,000	\$0	\$3,000	\$3,000	\$0	0.00%
29707192	5347 UNIFORMS	\$1,410	\$639	\$59	\$2,960	\$472	\$2,800	\$2,960	\$0	0.00%
FIXED EXPENSES										
29707192	5411 RENT/NON-CAPITAL LEASE-BUILDNG	\$60,000	\$59,000	\$58,100	\$58,000	\$29,000	\$58,000	\$61,000	\$3,000	5.17%
29707192	5412 EQUIP-COMPUTER OVER \$1,000	\$0	\$0	\$2,578	\$0	\$0	\$0	\$0	\$0	0.00%
DEPRECIA	5899 RESERVE/CONTINGENCY	\$0	\$0	\$0	\$23,294	\$0	\$0	\$123,604	\$100,310	430.63%
29707192	5730 VEHICLE RESERVE	\$5,004	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
29707192	573001 COMPUTER RESERVE	\$4,464	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES		\$506,782	\$554,745	\$488,740	\$549,650	\$238,583	\$522,316	\$672,300	\$122,650	22.31%
<b>NET TOTAL</b>		<b>\$27,138</b>	<b>\$68,905</b>	<b>(\$19,260)</b>	<b>\$0</b>	<b>\$238,583</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**BUDGET MODIFICATIONS:** Items were moved from the Information Technology budget to the CIP Engineering computer/office equipment maintenance budget.

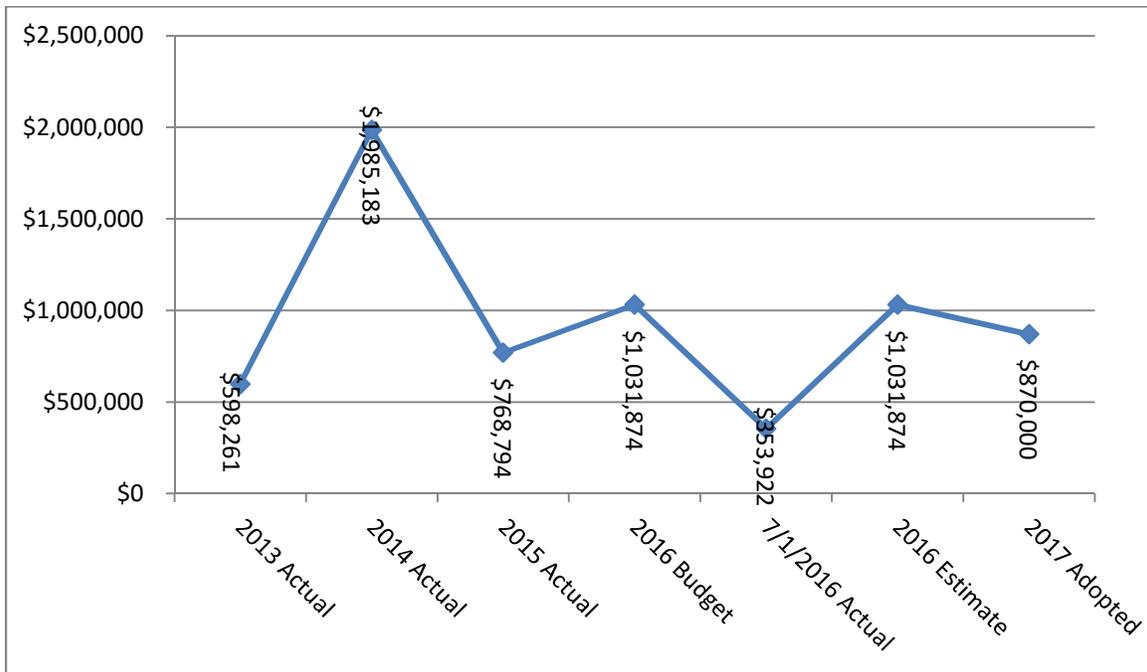


# CAPITAL IMPROVEMENT FUND

## *Equipment Replacement Fund Description:*

The Equipment Replacement Fund is used to accumulate funds to assist with the purchase of motorized equipment by various City departments, based on the usage of the equipment during its useful life. Fees are charged to the departments based on the type of equipment, its estimated replacement cost, and useful life.

### EXPENDITURES



33 EQUIPMENT REPLACEMENT FUND

ACCOUNTS FOR:	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 7/1/2016 YTD	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>CASH &amp; PROPERTY</b>									
33 4413 INTEREST INCOME	(\$163,753)	(\$68,947)	(\$80,563)	(\$110,000)	\$5,164	(\$110,000)	<b>(\$65,460)</b>	\$44,540	-40.49%
33 441302 GAIN (LOSS) ON MARKET VALUES	\$280,108	(\$220,513)	(\$59,370)	\$0	(\$1,226)	(\$1,226)	<b>\$0</b>	\$0	0.00%
33 4416 RECOVERIES FROM CITY-OWNED PRP	(\$65,218)	(\$136,245)	\$0	\$0	(\$18,579)	(\$18,579)	<b>\$0</b>	\$0	0.00%
<b>DEPARTMENTAL EARNINGS</b>									
33 4505 OPERATING INCOME	(\$940,260)	(\$767,192)	(\$859,000)	(\$841,296)	(\$410,648)	(\$841,296)	<b>(\$795,431)</b>	\$45,865	-5.45%
<b>OTHER FINANCING SOURCE</b>									
33 4999 FUNDBALAPP	\$0	\$0	\$0	(\$80,578)	\$0	\$0	<b>(\$9,109)</b>	\$71,469	-88.70%
TOTAL REVENUES	(\$889,123)	(\$1,192,897)	(\$998,933)	(\$1,031,874)	(\$425,289)	(\$971,101)	(\$870,000)	\$161,874	-15.69%
<b>CAPITAL OUTLAY</b>									
33 5531 EQUIP OVER 1,000	\$598,261	\$1,985,183	\$768,794	\$1,031,874	\$353,922	\$1,031,874	<b>\$870,000</b>	(\$161,874)	-15.69%
TOTAL EXPENDITURES	\$598,261	\$1,985,183	\$768,794	\$1,031,874	\$353,922	\$1,031,874	<b>\$870,000</b>	(\$161,874)	-15.69%
<b>NET TOTAL</b>	<b>(\$290,862)</b>	<b>\$792,286</b>	<b>(\$230,139)</b>	<b>\$0</b>	<b>(\$71,367)</b>	<b>\$60,773</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**Budget Modifications:** Equipment reserve amounts are not budgeted for in the General Fund.

**EQUIPMENT REPLACEMENT RESERVE FUND**  
**PROJECTED FOR YEAR ENDING 12/31/2017**      **2017**

Equipment Number	Year Acquired	Expected Replacement Year	Estimated Useful Life	Estimated Remaining Life	Manufacturer	Model	Description	Department	Dept Account #	Original Cost (Gross of Trade-in)	End of Life Estimated Replacement Cost
<b>Police</b>											
3345	2013	2017	4	0	FORD	Police Interceptor	SQUAD CAR RED DAYS	POLICE	01622315	23,861.00	24,000.00
3346	2013	2017	4	0	FORD	Police Interceptor	SQUAD CAR RED DAYS	POLICE	01622315	23,861.00	24,000.00
3347	2013	2017	4	0	FORD	Police Interceptor	SQUAD CAR RED DAYS	POLICE	01622315	23,861.00	24,000.00
3348	2013	2017	4	0	FORD	Police Interceptor	SQUAD CAR RED DAYS	POLICE	01622315	23,861.00	24,000.00
3349	2013	2017	4	0	FORD	Police Interceptor	SQUAD CAR RED DAYS	POLICE	01622315	23,861.00	24,000.00
<b>Total Police</b>										<b>119,305.00</b>	<b>120,000.00</b>
<b>Street</b>											
439	2004	2013	9	-4	GMC	SIERRA 3500	1 TON DUMP BODY	STREET MAINT.	01707272	34,078.00	45,000.00
<b>Total Street</b>										<b>34,078.00</b>	<b>45,000.00</b>
<b>Parks</b>											
449	2004	2014	10	-3	CHEVY	K35	DUMP TRUCK W/PLOW	PARKS	01707377	43,790.00	65,000.00
599	2001	2014	13	-3	GMC	SIERRA 2500 HD	PICKUP	PARKS	01707377	29,179.00	40,000.00
444	2004	2015	11	-2	GMC	SIERRA	1 TON PICKUP	PARKS	01707377	29,948.00	45,000.00
<b>Total Parks</b>										<b>102,917.00</b>	<b>150,000.00</b>
<b>Recreation</b>											
421	2003	2015	12	-2	GMC		4WD 3/4 TON PICKUP	RECREATION	01707378	23,315.00	30,000.00
8011	2006	2016	10	-1	PowerBoss	SCV32	Floor Scrubber	RECREATION	01707383	14,577.00	20,000.00
<b>Total Recreation</b>										<b>37,892.00</b>	<b>50,000.00</b>
<b>Cemeteries</b>											
841	1998	2012	14	-5	JDC	212S	BACKHOE	CEMETERY	22707387	44,875.00	80,000.00
441	2004	2014	10	-3	GMC	SIERRA 3500	1 TON 4WD PICK UP W/PLOW	CEMETERY	22707387	34,078.00	45,000.00
<b>Total Cemeteries</b>										<b>78,953.00</b>	<b>125,000.00</b>
<b>Storm Water</b>											
2056	2009	2017	8	0	IZUZU	FVR CHASSIS	STREET SWEEPER	STORMWATER	27707508	208,505.00	285,000.00
<b>Total Storm Water</b>										<b>208,505.00</b>	<b>285,000.00</b>
<b>Wastewater</b>											
400	2001	2014	13	-3	GMC	SIERRA 1500	1/2 TON PICKUP TRUCK	WWTP	23707565	24,709.00	30,000.00
596	2001	2014	13	-3	GMC	SIERRA 2500 HD	PICKUP	WWTP	23707565	20,942.00	35,000.00
446	2004	2015	11	-2	PONTIAC	MONTANA	MINI-VAN	WWTP	23707567	17,224.00	30,000.00
<b>Total Wastewater</b>										<b>62,875.00</b>	<b>95,000.00</b>
<b>Total City Funds Available Less Interest Income</b>										<b>644,525.00</b>	<b>870,000.00</b>

Police	33622315	120,000.00
Streets	33707272	45,000.00
Parks	33707377	150,000.00
Recreation	33707378	30,000.00
Recreation	33707383	20,000.00
Cemeteries	33707387	125,000.00
Storm Water	33707508	285,000.00
Wastewater	33707565	65,000.00
Wastewater	33707567	30,000.00

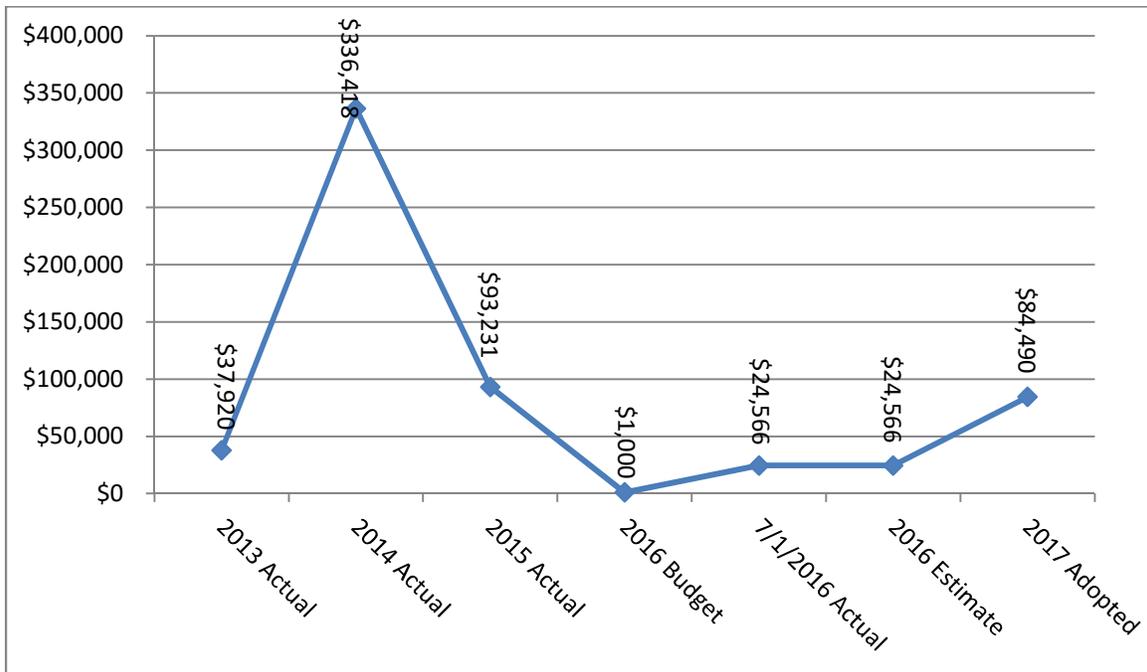
**870,000.00**

# CAPITAL IMPROVEMENT FUND

## *Computer Replacement Fund Description:*

The Computer Replacement Fund is used to accumulate funds to assist with the purchase of equipment by various City departments, based on the usage of the equipment during its useful life. Fees are charged to the departments based on the type of equipment, its estimated replacement cost, and useful life.

EXPENDITURES



32 COMPUTER REPLACEMENT

ACCOUNTS FOR:		2013	2014	2015	2016	7/1/2016	2016	2017	AMOUNT	PCT
COMPUTER REPLACEMENT		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	ESTIMATE	ADOPTED	CHANGE	CHANGE
CASH & PROPERTY										
32	4313 INTEREST INCOME	(\$9,322)	(\$11,692)	(\$3,876)	(\$1,000)	(\$1,546)	(\$1,546)	(\$5,700)	(\$4,700)	470.00%
DEPARTMENTAL EARNINGS										
32	4505 OPERATING INCOME	(\$43,788)	(\$39,501)	(\$39,315)	\$0	\$0	\$0	\$0	\$0	0.00%
32	4533 COMPUTER RECYCLING	\$0	\$0	(\$289)	\$0	(\$32)	(\$32)	\$0	\$0	0.00%
OTHER FINANCING SOURCE										
32	4900 BOND PROCEEDS	\$0	(\$111,216)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
32	4999 FUND BALANCE APPLIED	\$0	\$0	\$0	\$0	\$0	\$0	(\$78,790)	(\$78,790)	100.00%
TOTAL REVENUES		(\$53,110)	(\$162,409)	(\$43,480)	(\$1,000)	(\$1,578)	(\$1,578)	(\$84,490)	(\$83,490)	8349.00%
CAPITAL OUTLAY										
32530000	5534 EQUIP-COMPUTER OVER \$1,000	\$37,920	\$336,418	\$93,231	\$0	\$24,566	\$24,566	\$84,490	\$0	0.00%
32	5899	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES		\$37,920	\$336,418	\$93,231	\$1,000	\$24,566	\$24,566	\$84,490	\$83,490	8349.00%
NET TOTAL		(\$15,190)	\$174,009	\$49,751	\$0	\$22,988	\$22,988	\$0	\$0	0.00%

**Budget Modifications:** \$84,490 is budgeted for City Works Storage Solution.

## ***DEBT SERVICE FUND***

The Debt Service Fund accounts for the payment of principal and interest on general obligation bonds and notes that are backed by the full faith and credit of the City of Beloit. It has been the practice of the City to fund tax increment financing projects through the issuance of general obligation bonds and to abate property taxes with incremental tax revenues. Additionally, the City has sold bond issues that have financed improvements that are to be repaid from Special Revenue and Enterprise Funds. Therefore, Debt Service Fund revenues reflect not only the receipt of property taxes, but also include transfers from the special revenue and enterprise funds.

### ***2017 BUDGET SUMMARY - REVENUE/EXPENDITURE BY CATEGORY***

	<b>2013 ACTUAL</b>	<b>2014 ACTUAL</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 YTD 7/1/2016</b>	<b>2016 ESTIMATE</b>	<b>2017 ADOPTED</b>	<b>CHANGE</b>	<b>PERCENT CHANGE</b>
<b>REVENUES:</b>									
TAXES	(\$4,445,195)	(\$4,787,927)	(\$4,800,000)	(\$4,769,154)	(\$3,760,965)	(\$4,769,154)	(\$4,850,000)	(\$80,846)	1.70%
INTERGOVT AIDS/GRANT	(\$69,019)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
CASH & PROPERTY INC.	(\$26,993)	(\$178,306)	(\$685)	\$0	(\$375)	\$0	\$0	\$0	0.00%
DEPARTMENTAL EARNINGS	(\$351,221)	(\$107,025)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
OTHER FINANCING SRCE	(\$14,214,088)	(\$6,956,469)	(\$1,335,516)	(\$1,570,085)	(\$1,202,844)	(\$1,570,085)	(\$1,835,085)	(\$265,000)	16.88%
<b>TOTAL</b>	<b>(\$19,106,516)</b>	<b>(\$12,029,727)</b>	<b>(\$6,136,201)</b>	<b>(\$6,339,239)</b>	<b>(\$4,964,184)</b>	<b>(\$6,339,239)</b>	<b>(\$6,685,085)</b>	<b>(\$345,846)</b>	<b>5.46%</b>
<b>EXPENDITURES:</b>									
DEBT SERVICE	\$18,771,304	\$12,164,757	\$6,272,785	\$6,339,239	\$5,730,104	\$6,339,239	\$6,685,085	\$345,846	5.46%
<b>TOTAL</b>	<b>\$18,771,304</b>	<b>\$12,164,757</b>	<b>\$6,272,785</b>	<b>\$6,339,239</b>	<b>\$5,730,104</b>	<b>\$6,339,239</b>	<b>\$6,685,085</b>	<b>\$345,846</b>	<b>5.46%</b>

# DEBT SERVICE FUND

## 2017 Operating Budget

The Debt Service Fund accounts for the payment of principal and interest on general obligation bonds that are backed by the full faith and credit of the City of Beloit. It has been the practice of the City to fund tax increment financing projects through the issuance of general obligation bonds and to abate property taxes with incremental tax revenues. Additionally, the City has sold bond issues that have financed improvements that are to be repaid from Special Revenue and Enterprise Funds. Therefore, Debt Service Fund revenues reflect not only the receipt of property taxes, but also include transfers from the special revenue and enterprise funds.

The City debt service obligation also included general obligation debt issued for the benefit of the City's Tax Increment Increment Financing Districts #8, #10, #11, #12, #13 and #14. The Water Utility, Wastewater Utility and Storm Water Utility issue other debt through revenue bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged.

As of December 31, 2016, the City's outstanding debt is estimated to total \$50,514,402. The amount represents 63% of the City's legal debt limit of \$79,677,965.

	2016 Adopted	2017 Adopted	Change	% Change
Debt Service Levy	\$4,769,154.00	\$4,850,000.00	\$80,846.00	1.70%

### Estimated Fund Balance January 1, 2017

#### 2017 Revenues

Tax Levy	\$4,850,000
Library Donations	\$0
Operating Transfer in TIF #5	\$356,925
Operating Transfer in TIF #6	\$165,215
Operating Transfer in TIF #8	\$214,193
Operating Transfer in TIF #9	\$16,225
Operating Transfer in TIF #10	\$309,759
Operating Transfer in TIF #11	\$121,553
Operating Transfer in TIF #12	\$67,556
Operating Transfer in TIF #13	\$98,712
Fund Balance Applied	\$484,947

<b>TOTAL REVENUES</b>	<b>\$6,685,085</b>
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#### 2017 Expenditures

Principal Corporate Purpose Bonds	\$5,368,785
Interest Corporate Purpose Bonds	\$1,316,300

<b>TOTAL EXPENDITURES</b>	<b>\$6,685,085</b>
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<b>Estimated Fund Balance December 31, 2017</b>	<b>(\$484,947)</b>
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## Long-Term Obligations

Long-term obligations activity for the year ended December 31, 2015 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Amounts due within one year
<b>Governmental Activities</b>					
Bonds and Notes Payable:					
General Obligation Debt					
General	\$48,305,828	\$3,370,000	\$4,848,174	\$46,827,654	\$4,989,116
Premium on debt	\$607,154	\$0	\$38,254	\$568,900	\$0
Sub-totals	<u>\$48,912,982</u>	<u>\$3,370,000</u>	<u>\$4,886,428</u>	<u>\$47,396,554</u>	<u>\$4,989,116</u>
Other Liabilities:					
Compensated Absences					
Sick Leave	\$990,224	\$454,341	\$140,331	\$1,304,234	\$180,032
Vacation	\$1,455,550	\$1,573,586	\$1,455,550	\$1,573,586	\$1,573,586
Other post-employment benefit liability	\$31,482,826	\$4,615,007	\$0	\$36,097,833	\$0
Other Debt					
Town of Turtle Capital Leases	\$60,000	\$0	\$10,000	\$50,000	\$10,000
Payable to component unit	\$16,370,388	\$0	\$2,378,898	\$13,991,490	\$2,550,000
Other capital leases	\$346,426	\$0	\$0	\$346,426	\$43,605
Total other liabilities	<u>\$50,705,414</u>	<u>\$6,642,934</u>	<u>\$3,984,779</u>	<u>\$53,363,569</u>	<u>\$4,357,223</u>
Total Governmental Activities Long -Term Liabilities	<u>\$99,618,396</u>	<u>\$10,012,934</u>	<u>\$8,871,207</u>	<u>\$100,760,123</u>	<u>\$9,346,339</u>
<b>Business - Type Activities</b>					
Bonds and Notes Payable:					
General Obligation Debt					
Revenue Bonds	\$4,680,857	\$40,000	\$495,922	\$4,224,935	\$509,070
CWFL revenue bond	\$25,815,000	\$1,225,000	\$2,525,000	\$24,515,000	\$1,365,000
Sub-total	\$2,988,818	\$0	\$144,452	\$2,844,366	\$147,919
Add/(Subtract) Deferred Amounts For:					
(Discounts)	\$0	\$0	\$0	\$0	\$0
Premiums	\$179,630	\$0	\$55,536	\$124,094	\$0
Sub-total	<u>\$33,664,305</u>	<u>\$1,265,000</u>	<u>\$3,220,910</u>	<u>\$31,708,395</u>	<u>\$2,021,989</u>
Other Liabilities:					
Compensated Absences					
Other post employment benefit liability	\$496,353	\$341,225	\$298,374	\$539,204	\$309,633
Sub-total	<u>\$181,015</u>	<u>\$0</u>	<u>\$1,982</u>	<u>\$179,033</u>	<u>\$0</u>
Total Business-type Activities Long-Term Liabilities	<u>\$34,341,673</u>	<u>\$1,606,225</u>	<u>\$3,521,266</u>	<u>\$32,426,632</u>	<u>\$2,331,622</u>

## GOVERNMENTAL ACTIVITIES GENERAL OBLIGATION DEBT

All general obligation notes and bonds payable are backed by the full faith and credit of the City. Notes and bonds in the governmental funds will be retired by future property tax levies or tax increments accumulated by the debt service fund. Business-type activities debt is payable by revenues from user fees of those funds or, if the revenues are not sufficient, by future tax levies. In accordance with Wisconsin Statutes, total general obligation indebtedness of the City may not exceed five percent of the equalized value of taxable property within the City's jurisdiction. The debt limit as of December 31, 2016, is estimated at \$79,677,965. Total general obligation debt outstanding \$50,514,402.

	<b>Date of Issue</b>	<b>Date Due</b>	<b>Interest Rates</b>	<b>Original Indebtedness</b>	<b>Balance 12-31-16</b>
General obligation corporate purpose bonds Series 2008	6/19/2008	6/1/2028	3.75% - 4.10%	\$2,260,670	\$2,625,313
General obligation corporate purpose bonds Series 2009	5/28/2009	5/01/209	1.10% - 4.65%	\$7,057,000	\$1,789,000
2011 State Trust Fund Loan	8/1/2011	5/1/2021	3.75%	\$1,500,000	\$807,670
General obligation refunding bonds Series 2011A	10/12/2011	4/1/2025	2.45%	\$9,701,732	\$7,059,920
General obligation refunding bonds Series 2011B	12/8/2011	3/1/2025	1.00% - 4.10%	\$4,280,000	\$2,575,000
General obligation refunding bonds Series 2012A	6/4/2012	3/1/2032	2.00% - 3.25%	\$7,130,000	\$5,960,000
2012 State Trust Fund Loan	10/1/2012	3/15/2017	2.50%	\$330,000	\$86,527
General obligation refunding bonds Series 2013A	2/13/2013	5/1/2027	2.00% - 3.00%	\$6,729,000	\$4,775,500
General obligation refunding bonds Series 2013C	2/13/2013	5/1/2027	0.55% - 2.50%	\$885,000	\$600,000
General obligation refunding bonds Series 2013D	6/13/2013	4/1/2033	2.00% - 3.375%	\$7,485,000	\$6,290,000
2013 State Trust Fund Loan	8/1/2013	3/15/2023	2.75%	\$547,500	\$486,934
General obligation promissory notes Series 2014A	5/15/2014	5/1/2024	2.00% - 2.40%	\$850,000	\$925,000
General obligation corporate purpose bonds series 2014B	5/15/2014	5/1/2034	2.00% - 3.50%	\$7,777,275	\$7,926,280
General obligation promissory notes Series 2015B	3/19/2015	3/1/2025	0.80% - 2.40%	\$720,000	\$675,000
General obligation corporate purpose bonds series 2015C	3/19/2015	3/1/2035	2.00% - 3.25%	\$2,450,000	\$2,335,000
2015 State Trust Fund Loan	11/23/2015	3/15/2025	3.25%	\$200,000	\$200,000
General obligation promissory notes Series 2016A	5/12/2016	4/1/2026	1.55% - 2.00%	\$1,725,000	\$1,725,000
General obligation corporate purpose bonds series 2016B	5/12/2016	4/1/2036	2.00% - 3.00%	\$3,235,000	\$3,235,000
<b>TOTAL GOVERNMENTAL ACTIVITIES - GENERAL OBLIGATION DEBT</b>					<b>\$50,077,144</b>

## BUSINESS TYPE ACTIVITIES GENERAL OBLIGATION DEBT

	Date of Issue	Date Due	Interest Rates	Original Indebtedness	Balance 12-31-16
General obligation corporate purpose bonds Series 2008	6/19/2008	6/1/2028	3.75% - 4.10%	\$1,954,330	\$99,687
General obligation corporate purpose bonds Series 2009	5/28/2009	5/1/2029	1.10% - 4.60%	\$333,000	\$11,000
General obligation refunding bonds Series 2011A	10/12/2011	4/1/2025	2.45%	\$1,378,268	\$95,080
General obligation refunding bonds Series 2012A	6/4/2012	3/1/2032	2.00% - 3.25%	\$110,000	\$0
2012 State Trust Fund Loan	10/1/2012	3/15/2017	2.50%	\$47,000	\$12,323
General obligation refunding bonds Series 2013A	2/13/2013	5/1/2027	2.00% - 3.00%	\$601,000	\$114,500
General obligation refunding bonds Series 2013D	6/13/2013	4/1/2033	2.00% - 3.375%	\$250,000	\$20,000
2013 State Trust Fund Loan	8/1/2013	3/15/2023	2.75%	\$129,600	\$948
General obligation promissory notes Series 2014A	5/15/2014	5/1/2024	2.00% - 2.40%	\$270,000	\$30,000
General obligation corporate purpose bonds Series 2014B	5/15/2014	5/1/2034	2.00% - 3.50%	\$387,725	\$43,720
General obligation promissory notes Series 2015B	3/19/2015	3/1/2025	0.80% - 2.40%	\$40,000	\$10,000
<b>TOTAL BUSINESS TYPE ACTIVITIES - GENERAL OBLIGATION DEBT</b>					<b>\$437,258</b>
<b>TOTAL GENERAL OBLIGATION DEBT</b>					<b>\$50,514,402</b>

## REVENUE DEBT

Revenues bonds are payable only from revenues derived from the operations of the responsible proprietary fund.

	Date of Issue	Date Due	Interest Rates	Original Indebtedness	Balance 12-31-16
Water Utility					
Revenue Bonds	1/24/2007	11/1/2028	4.00% - 4.50%	\$13,975,000	\$13,390,000
Revenue Bonds	5/28/2009	11/1/2029	3.50% - 5.00%	\$3,910,000	\$2,800,000
Revenue Bonds	4/6/2010	11/1/2030	2.00% - 4.50%	\$4,025,000	\$2,830,000
Revenue Bonds	2/13/2013	11/1/2019	2.00% - 3.00%	\$5,745,000	\$2,970,000
Total Water Utility					\$21,990,000
Storm Water Revenue Refunding Bonds	3/4/2015	5/1/2030	2.00% - 3.50%	\$1,225,000	\$1,160,000
Sewer Utility Revenue Bonds	5/11/2011	5/1/2031	2.40%	\$3,481,777	\$2,696,447
<b>TOTAL REVENUE BONDS</b>					<b>\$25,846,447</b>

## ENTERPRISE FUNDS

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Among these funds are Water Utility, Wastewater Utility, Storm Water Utility, Golf Course, Cemeteries, Ambulance and Mass Transit.

### 2017 BUDGET SUMMARY - REVENUE/EXPENDITURE BY CATEGORY

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	CHANGE	PERCENT CHANGE
<b>REVENUES:</b>									
TAXES	(\$554,367)	(\$612,481)	(\$662,833)	(\$662,833)	(\$662,833)	(\$662,833)	(\$662,833)	\$0	0.00%
LICENSES & PERMITS	(\$33,030)	(\$4,390)	(\$3,280)	(\$1,000)	(\$43,710)	(\$34,610)	(\$1,500)	(\$500)	50.00%
FINES & FORFEITURES	(\$281,637)	(\$251,275)	(\$232,543)	(\$358,245)	(\$68,518)	(\$260,300)	(\$266,250)	\$91,995	-25.68%
INTERGOVT AIDS/GRANT	(\$1,106,664)	(\$1,117,858)	(\$1,148,898)	(\$1,167,273)	(\$159,777)	(\$1,158,418)	(\$1,139,077)	\$28,196	-2.42%
CASH & PROPERTY INC.	(\$377,097)	(\$334,434)	(\$361,394)	(\$323,748)	(\$106,078)	(\$300,807)	(\$314,643)	\$9,105	-2.81%
DEPARTMENTAL EARNINGS	(\$14,719,778)	(\$14,823,271)	(\$14,975,373)	(\$15,277,959)	(\$7,215,819)	(\$15,037,640)	(\$16,023,029)	(\$745,070)	4.88%
OTHER REVENUES	(\$26,981)	(\$423,025)	(\$24,818)	(\$11,590)	(\$2,952)	(\$3,714)	(\$11,590)	\$0	0.00%
OTHER FINANCING SRCE	(\$317,572)	(\$509,043)	(\$234,087)	(\$412,695)	\$0	\$0	(\$102,907)	\$309,788	-75.06%
<b>TOTAL</b>	<b>(\$17,417,126)</b>	<b>(\$18,075,777)</b>	<b>(\$17,643,226)</b>	<b>(\$18,215,343)</b>	<b>(\$8,259,687)</b>	<b>(\$17,458,321)</b>	<b>(\$18,521,829)</b>	<b>(\$306,486)</b>	<b>1.68%</b>
<b>EXPENDITURES:</b>									
GOLF COURSE	\$519,606	\$531,739	\$472,567	\$464,258	\$178,251	\$401,439	\$463,758	(\$500)	-0.11%
CEMETERIES	\$343,811	\$351,407	\$315,840	\$341,041	\$128,185	\$291,735	\$311,539	(\$29,502)	-8.65%
WATER UTILITY	\$6,042,705	\$5,424,878	\$5,807,018	\$6,154,189	\$1,661,713	\$4,570,143	\$6,473,148	\$318,959	5.18%
WATER POLLUTION CONTROL	\$9,184,830	\$8,869,125	\$9,226,706	\$6,965,601	\$2,943,766	\$5,746,971	\$6,954,141	(\$11,460)	-0.16%
STORM WATER UTILITY	\$985,925	\$1,011,431	\$1,139,745	\$1,114,528	\$462,306	\$1,050,289	\$1,133,500	\$18,972	1.70%
AMBULANCE	\$1,189,299	\$1,174,702	\$1,166,233	\$1,127,604	\$546,949	\$1,133,037	\$1,165,907	\$38,303	3.40%
MASS TRANSIT	\$1,898,276	\$2,009,507	\$1,970,400	\$2,048,122	\$943,896	\$1,727,694	\$2,019,836	(\$28,286)	-1.38%
<b>TOTAL</b>	<b>\$20,164,452</b>	<b>\$19,372,789</b>	<b>\$20,098,510</b>	<b>\$18,215,343</b>	<b>\$6,865,066</b>	<b>\$14,921,307</b>	<b>\$18,521,829</b>	<b>\$306,486</b>	<b>1.68%</b>

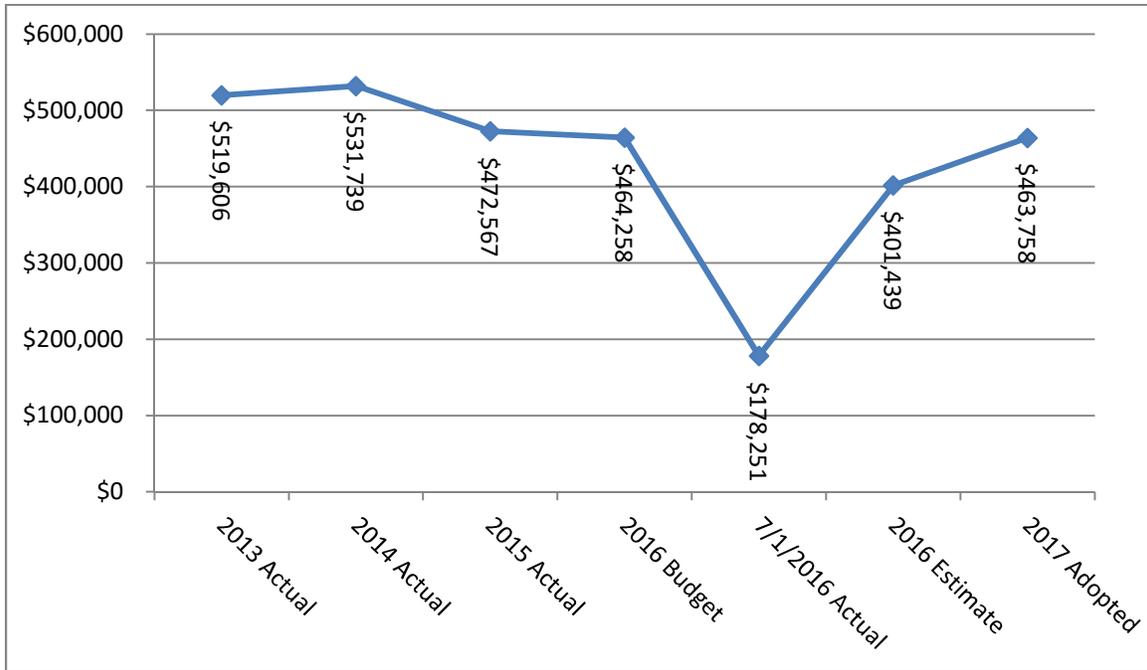
# ***DEPARTMENT – PUBLIC WORKS***

## *Enterprise Fund*

### *Krueger Haskell Golf Course Division Description:*

Krueger-Haskell Municipal Golf course is a City owned and operated 18 hole course located on the west side of the city. The course is open from March to November each year. Prior to 2006 the Golf Course was operated by an outside contractor, but since 2006 the city has resumed operations with the exception of the food and beverage area which is operated by a contractual concessionaire that leases space within the clubhouse. During the last several years staff has devoted considerable time preparing the budget for the Krueger-Haskell Golf Course including reviewing and studying current trends in golf, and utilization levels at the Golf Course. Each year our fees have been reviewed and adjusted to ensure we remain competitive with other area courses as well as providing incentives to attract additional play. Included is \$50,000 in the 2017 tax levy devoted to fund the Golf Course.

**EXPENDITURES**



21707386 KRUEGER HASKELL GOLF COURSE

ACCOUNTS FOR: GOLF COURSE	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>TAXES</b>									
21707386 403001 TAXSUBSIDY	\$0	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	<b>(\$50,000)</b>	\$0	0.00%
<b>CASH &amp; PROPERTY INC.</b>									
21707386 4413 INTEREST	\$354	\$10	(\$15)	\$0	(\$6)	\$0	<b>\$0</b>	\$0	0.00%
21707386 441304 DEBT ISSUANCE PREMIUM	\$0	(\$264)	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>DEPARTMENTAL EARNINGS</b>									
21707386 455205 DAILY FEES	(\$151,626)	(\$167,114)	(\$166,326)	(\$165,252)	(\$64,720)	(\$168,500)	<b>(\$165,252)</b>	\$0	0.00%
21707386 455210 SEASONAL PASS	(\$101,328)	(\$90,560)	(\$90,150)	(\$90,918)	(\$76,771)	(\$80,000)	<b>(\$90,918)</b>	\$0	0.00%
21707386 455211 CART PASSES	(\$28,194)	(\$30,961)	(\$33,437)	(\$27,490)	(\$28,029)	(\$29,500)	<b>(\$27,490)</b>	\$0	0.00%
21707386 455213 CART RENTALS	(\$94,949)	(\$94,246)	(\$98,539)	(\$106,634)	(\$30,513)	(\$94,000)	<b>(\$106,634)</b>	\$0	0.00%
21707386 455214 STORAGE FEES	(\$863)	(\$974)	(\$948)	(\$920)	(\$379)	(\$379)	<b>(\$420)</b>	\$500	-54.35%
21707386 455216 TRAIL FEES	(\$810)	(\$871)	(\$825)	(\$1,135)	(\$853)	(\$853)	<b>(\$1,135)</b>	\$0	0.00%
21707386 455217 OTHER FEES	(\$2,683)	(\$2,362)	(\$2,528)	(\$1,819)	(\$1,232)	(\$2,200)	<b>(\$1,819)</b>	\$0	0.00%
21707386 455275 CONCESSION REVENUE - 8%	(\$16,500)	(\$8,400)	(\$10,500)	(\$10,500)	(\$3,600)	(\$9,600)	<b>(\$10,500)</b>	\$0	0.00%
21707386 4553 PRO SHOP	(\$5,375)	(\$4,259)	(\$4,393)	(\$8,000)	(\$2,084)	(\$8,000)	<b>(\$8,000)</b>	\$0	0.00%
<b>OTHER REVENUES</b>									
21707386 4699 OTHER INCOME	(\$2,780)	\$0	(\$79)	(\$1,590)	\$0	\$0	<b>(\$1,590)</b>	\$0	0.00%
TOTAL REVENUES	(\$404,754)	(\$450,001)	(\$457,740)	(\$464,258)	(\$258,188)	(\$443,032)	<b>(\$463,758)</b>	\$500	-0.11%
<b>PERSONNEL SERVICES</b>									
21707386 5110 REGULAR PERSONNEL	\$75,178	\$78,176	\$80,097	\$45,806	\$23,023	\$31,500	<b>\$26,979</b>	(\$18,827)	-41.10%
21707386 511022 WAGE ADJUSTMENT	\$0	\$0	\$0	\$501	\$0	\$0	<b>\$600</b>	\$99	19.76%
21707386 5130 EXTRA PERSONNEL	\$74,798	\$73,070	\$70,444	\$72,958	\$28,816	\$83,958	<b>\$81,118</b>	\$8,160	11.18%
21707386 5150 OVERTIME	\$102	\$78	\$46	\$500	\$187	\$400	<b>\$500</b>	\$0	0.00%
21707386 5161 VACATION	\$3,044	\$2,496	(\$1,332)	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
21707386 5191 WISCONSIN RETIREMENT FUND	\$7,595	\$8,118	\$7,716	\$2,992	\$1,907	\$2,100	<b>\$1,868</b>	(\$1,124)	-37.57%
21707386 5192 WORKER'S COMPENSATION	\$5,208	\$6,272	\$6,920	\$7,939	\$3,970	\$7,000	<b>\$6,027</b>	(\$1,912)	-24.08%
21707386 519301 SOCIAL SECURITY	\$9,339	\$9,391	\$9,358	\$7,356	\$3,223	\$6,500	<b>\$6,729</b>	(\$627)	-8.52%
21707386 519302 MEDICARE	\$2,184	\$2,196	\$2,188	\$1,709	\$754	\$1,580	<b>\$1,566</b>	(\$143)	-8.37%
HOSPITAL/SURG/DENTAL									
21707386 5194 INSURANCE	\$20,797	\$24,684	\$31,268	\$16,566	\$6,066	\$10,500	<b>\$7,886</b>	(\$8,680)	-52.40%
21707386 519405 OPEB INS	(\$634)	(\$359)	(\$52)	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
21707386 5195 LIFE INSURANCE	\$231	\$321	\$400	\$145	\$144	\$110	<b>\$158</b>	\$13	8.97%
21707386 5196 UNEMPLOYMENT	\$13,333	\$12,645	\$11,375	\$13,000	\$4,658	\$9,000	<b>\$13,000</b>	\$0	0.00%
<b>CONTRACTUAL SERVICE</b>									
21707386 5211 VEHICLE EQUIP OPER. & MAINT. OTHER EQUIPMENT	\$60,188	\$56,585	\$42,413	\$48,970	\$21,334	\$43,000	<b>\$44,960</b>	(\$4,010)	-8.19%
21707386 5214 MAINTENANCE	\$0	\$174	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
21707386 5215 COMPUTER/OFFICE EQUIP MAIN.	\$1,567	\$1,644	\$1,850	\$1,900	\$1,809	\$1,809	<b>\$1,990</b>	\$90	4.74%
21707386 5223 SCHOOLS & SEMINARS	\$40	\$124	\$69	\$800	\$45	\$300	<b>\$1,700</b>	\$900	112.50%
21707386 5225 PROFESSIONAL DUES	\$890	\$940	\$680	\$755	\$190	\$755	<b>\$755</b>	\$0	0.00%
21707386 5231 NOTICES&PUBLICATIONS	\$83	\$0	\$0	\$100	\$0	\$0	<b>\$100</b>	\$0	0.00%
21707386 5232 DUPLICATING & DRAFTING	\$719	\$739	\$533	\$1,210	\$456	\$1,000	<b>\$1,210</b>	\$0	0.00%
21707386 5241 CONTRACTED SERV-LABOR	\$22,495	\$28,871	\$10,164	\$20,700	\$10,283	\$15,000	<b>\$22,200</b>	\$1,500	7.25%
21707386 5244 OTHER FEES	\$4,856	\$5,231	\$6,189	\$5,460	\$1,932	\$5,460	<b>\$5,460</b>	\$0	0.00%
ADVERTISING,MARKETING,PROM									
21707386 5248 OS	\$12,970	\$14,610	\$12,884	\$8,600	\$2,518	\$8,600	<b>\$8,900</b>	\$300	3.49%
21707386 5249 CONTRACTED SERV - SECURITY	\$0	\$501	\$868	\$750	\$0	\$450	<b>\$750</b>	\$0	0.00%
21707386 5254 LEGAL SERVICES	\$0	\$946	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
21707386 5257 COMPUTER SERVICES	\$2,443	\$2,676	\$2,591	\$2,880	\$1,338	\$2,880	<b>\$2,880</b>	\$0	0.00%
21707386 5261 STRUCTURE MAINTENANCE	\$1,548	\$1,730	\$332	\$1,200	\$412	\$800	<b>\$1,200</b>	\$0	0.00%
21707386 5262 MAINTENANCE	\$787	\$1,693	\$506	\$800	\$34	\$500	<b>\$800</b>	\$0	0.00%
21707386 5263 ELECTRICAL MAINTENANCE	\$622	\$474	\$278	\$1,000	\$100	\$500	<b>\$1,000</b>	\$0	0.00%
21707386 5264 PLUMBING MAINTENANCE	\$3,884	\$2,959	\$3,947	\$3,600	\$207	\$2,500	<b>\$3,938</b>	\$338	9.39%
21707386 5265 HEATING MAINTENANCE	\$685	\$493	\$1,109	\$500	\$8	\$500	<b>\$500</b>	\$0	0.00%
21707386 5271 TELEPHONE - LOCAL	\$3,131	\$3,604	\$2,927	\$3,087	\$1,043	\$2,600	<b>\$2,787</b>	(\$300)	-9.72%
21707386 5284 COV.	\$1,590	\$2,291	\$2,384	\$1,857	\$929	\$1,857	<b>\$1,989</b>	\$132	7.11%
21707386 5285 INSURANCE - FLEET INSURANCE-COMPREHENSIVE	\$2,013	\$1,451	\$1,527	\$1,678	\$839	\$1,678	<b>\$1,974</b>	\$296	17.64%
21707386 5286 LIAB	\$2,700	\$2,764	\$2,395	\$2,339	\$1,170	\$2,339	<b>\$2,178</b>	(\$161)	-6.88%
21707386 5289 INSURANCE - OTHER	\$276	\$338	\$320	\$362	\$181	\$362	<b>\$346</b>	(\$16)	-4.42%

21707386 KRUEGER HASKELL GOLF COURSE

ACCOUNTS FOR:		2013	2014	2015	2016	2016	2016	2017	AMOUNT	PCT
GOLF COURSE		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	ESTIMATE	ADOPTED	CHANGE	CHANGE
<b>MATERIALS &amp; SUPPLIES</b>										
21707386	5321 ELECTRICITY	\$19,516	\$19,167	\$21,336	\$20,000	\$11,781	\$23,000	<b>\$20,750</b>	\$750	3.75%
21707386	5322 GAS/HEATING FUEL	\$3,995	\$4,814	\$3,606	\$4,000	\$3,828	\$6,500	<b>\$4,500</b>	\$500	12.50%
21707386	5323 WATER	\$31,202	\$22,321	\$28,426	\$27,345	\$6,777	\$29,000	<b>\$27,345</b>	\$0	0.00%
21707386	5324 SEWER SERVICE CHARGE	\$440	\$709	\$1,317	\$1,200	\$191	\$1,200	<b>\$1,200</b>	\$0	0.00%
21707386	5325 STORMWATER SERVICE CHARGE	\$4,092	\$4,039	\$4,085	\$4,000	\$1,964	\$4,000	<b>\$4,000</b>	\$0	0.00%
21707386	5331 POSTAGE & EXPRESS MAIL	\$264	\$245	\$31	\$300	\$153	\$300	<b>\$300</b>	\$0	0.00%
21707386	5332 OFFICE/COMP EQUIP & SUPPLIES	\$199	\$2,473	\$109	\$200	\$551	\$551	<b>\$200</b>	\$0	0.00%
21707386	5343 GENERAL COMMODITIES	\$27,012	\$24,671	\$24,976	\$23,938	\$14,605	\$23,938	<b>\$23,939</b>	\$1	0.00%
21707386	5345 MAINT MATL	\$17	\$17	\$7	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
21707386	5346 MOTOR FUEL	\$11,866	\$13,947	\$9,647	\$12,000	\$1,245	\$9,300	<b>\$11,475</b>	(\$525)	-4.38%
21707386	5347 UNIFORMS	\$358	\$382	\$200	\$1,000	\$100	\$100	<b>\$800</b>	(\$200)	-20.00%
21707386	5349 PRO SHOP EXPENSES	\$4,072	\$4,613	\$2,164	\$6,019	\$3,067	\$5,000	<b>\$6,019</b>	\$0	0.00%
21707386	5351 BOOKS/SUBS	\$0	\$0	\$337	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>FIXED EXPENSES</b>										
21707386	5412 RENT/NON-CAPITAL LEASE-EQUIP	\$33,421	\$34,402	\$33,012	\$33,686	\$12,568	\$33,012	<b>\$38,686</b>	\$5,000	14.84%
<b>CAPITAL OUTLAY</b>										
21707386	5533 BUILDINGS/CONSTRUCTION	\$0	\$9,902	\$11,803	\$0	\$3,340	\$0	<b>\$0</b>	\$0	0.00%
<b>DEBT SERVICE</b>										
21707386	5641 PRINCIPAL - CORP PURPOSE BONDS	\$0	\$0	\$0	\$14,348	\$0	\$0	<b>\$14,457</b>	\$109	0.76%
21707386	5642 INTEREST - CORP PURPOSE BONDS	\$359	\$838	\$992	\$721	\$506	\$0	<b>\$471</b>	(\$250)	-34.67%
<b>DEPRECIATION</b>										
21707386	5730 RESERVE-VEHICLE REPLACE	\$20,004	\$20,000	\$0	\$20,000	\$0	\$20,000	<b>\$20,000</b>	\$0	0.00%
21707386	5731 DEPRECIATION - BUILDINGS	\$5,404	\$5,404	\$5,404	\$0	\$0	\$0	\$0	\$0	0.00%
21707386	5732 DEPRECIATION - EQUIPMENT	\$433	\$433	\$2,969	\$0	\$0	\$0	\$0	\$0	0.00%
21707386	5733 DEPRECIATION - LAND	\$22,290	\$15,436	\$9,350	\$0	\$0	\$0	\$0	\$0	0.00%
21	5899 FUNDCONT	\$0	\$0	\$0	\$17,481	\$0	\$0	<b>\$35,568</b>	\$18,087	103.47%
<b>TOTAL EXPENDITURES</b>		<b>\$519,606</b>	<b>\$531,739</b>	<b>\$472,567</b>	<b>\$464,258</b>	<b>\$178,251</b>	<b>\$401,439</b>	<b>\$463,758</b>	<b>(\$500)</b>	<b>-0.11%</b>
<b>NET TOTAL</b>		<b>\$114,852</b>	<b>\$81,738</b>	<b>\$14,827</b>	<b>\$0</b>	<b>(\$79,937)</b>	<b>(\$41,593)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

BUDGET MODIFICATIONS: Golf fees were not raised for 2017.

**PERFORMANCE MEASURES**

DEPARTMENT: PUBLIC WORKS

DIVISION: Krueger Haskell Golf Course

<b><u>PROGRAM OBJECTIVES:</u></b>	<b><u>PERFORMANCE INDICATORS:</u></b>	<b><u>Goal(s)</u></b>	2013	2014	2015	2016	2017
			Actual	Actual	Actual	Target	Target

WORKLOAD:	PROGRAM OBJECTIVES	PERFORMANCE INDICATORS	Goal(s)	2013	2014	2015	2016	2017
				Actual	Actual	Actual	Target	Target
WORKLOAD:	1. Improve the efficiency of the Golf Course records and accounting system.	# written inspections completed	5	9	9	9	9	9
		# reports on play levels/revenue	2	9	9	9	9	
		Total revenue	3	\$404,913	\$450,001	\$457,740	\$456,258	\$461,818
	2. Fully implement the Golf Course Maintenance and Operations plan (GMOP).	# municipal golf committee meetings	2	9	9	9	9	9
		Develop special projects work plan by February 15	5	1	1	1	1	1
	3. Encourage public use of the golf course.	# of rounds (18-hole equivalent)	2	21,822	20,056	19,502	20,500	20,500
		# of season passes.	2	240	214	213	203	203
		# play days and tournaments	2	27	34	30	35	30
		# special events	2	12	12	12	12	8
		# cart rentals: daily	2	10,658	10,234	10,242	10,600	10,600
		# cart rentals: season	2	53	52	58	52	51
		# print media ads	2	30	30	30	30	30
		# customer surveys completed	2	47	53	27	50	50
EFFICIENCY & EFFECTIVENESS:	3. Encourage public use of the golf course.	% customers satisfied with maintenance	2/6	92	95	91	90	90
		% customers satisfied with City clubhouse operation	2/6	99	96	90	95	95
		% customers satisfied with concessionaire	2/6	75	90	90	90	90
		% returning seasons pass holders	2	87	87	83	90	90
	4. Continue to improve the golf course facilities.	% Rebuild bunkers within time frame and budget.	5	0	0	1	3	3
		% Construct blue tees within time frame and budget.	5	0	0	1	1	0
		% work orders completed within deadlines	5	90	92	93	90	90
		% annual work plan completed within deadlines	5	90	90	98	90	90
	5. To operate the golf course on a 100% revenue supported basis.	% revenue supported	3	78.29	78.21	102.91	100	100
	6. Provide effective and efficient management of the Krueger – Haskell Golf Course to include staff management, fiscal controls, quality services, planning, marketing and promotion, and facility maintenance.	monthly meetings with the Golf Course Advisory Committee	6	9	9	9	9	9
		Develop a volunteer Ranger Program	2	1	1	1	1	1
		survey rate structure of other golf courses within the region	6	4	4	4	4	4
		Inventory pro-shop merchandise quarterly	3	4	4	4	4	4
Complete an Annual Report of the Golf Course Operations		3	Yes	Yes	Yes	Yes	Yes	

**CITY COUNCIL GOALS:**

1. Create and sustain safe and healthy neighborhoods.
2. Create and sustain a “high performing organization” which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. Create and sustain economic and residential growth.
4. Create and sustain a high quality of life.
5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. Create and sustain a positive image, enhance communications and engage the community.

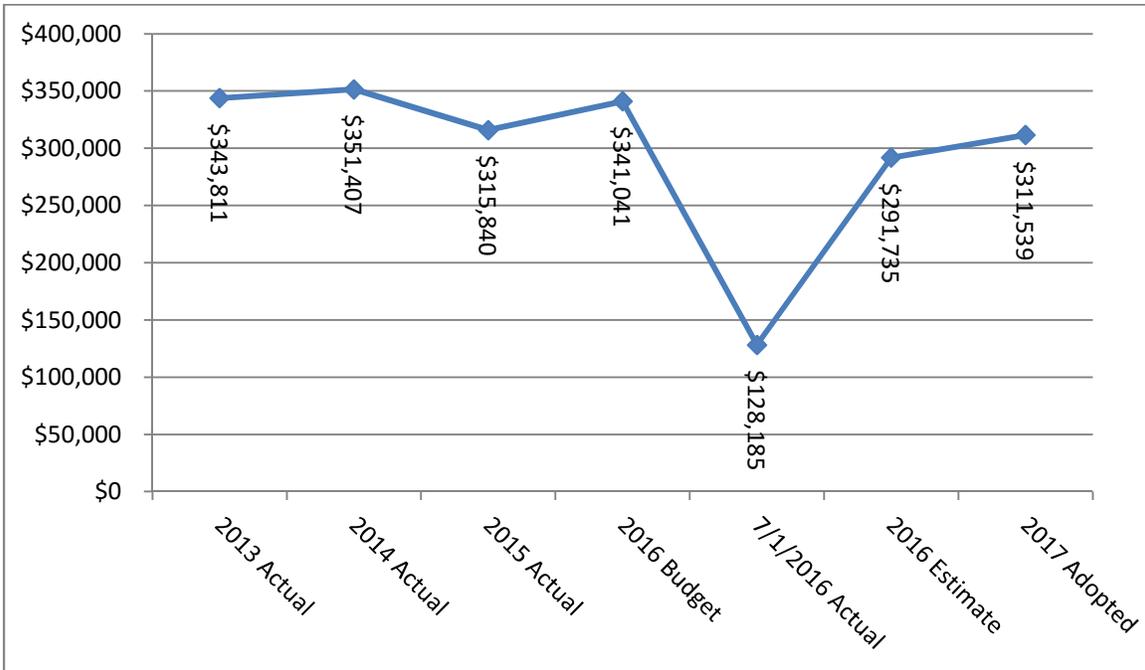
# DEPARTMENT – PUBLIC WORKS

## *Enterprise Fund*

### *Cemeteries Division Description:*

Eastlawn and Oakwood Cemeteries are City owned and operated. In 2017 \$28,114 in tax subsidy is being applied to balance the cemeteries budget. The Cemetery Fund does receive interest revenue from the Cemetery Perpetual Care Fund. When the lots are sold, some of the sale proceeds go into the Perpetual Care Fund. These funds are invested and the interest earned on those investments is transferred to the Cemetery Fund to offset expenses. The City provides a public burial ground in a manner which exemplifies the best possible maintenance, burial services and administration.

EXPENDITURES



22707387 CEMETERIES

ACCOUNTS FOR:	2013	2014	2015	2016	2016	2016	2017	AMOUNT	PCT
CEMETERIES	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	ESTIMATE	ADOPTED	CHANGE	CHANGE
TAXES					7/1/2016				
22707387 403001 TAX LEVY - SUBSIDY	(\$20,000)	(\$28,114)	(\$28,114)	(\$28,114)	(\$28,114)	(\$28,114)	(\$28,114)	\$0	0.00%
CASH & PROPERTY INC.									
22707387 4413 INTEREST	(\$105,637)	(\$88,535)	(\$87,659)	(\$89,000)	(\$26,263)	(\$89,000)	(\$88,170)	\$830	-0.93%
22707387 441304 DEBT ISSUANCE PREMIUM	\$0	(\$1,056)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
22707387 441601 SALE OF CEMETERY SPACES	(\$30,095)	(\$20,768)	(\$23,848)	(\$39,755)	(\$10,078)	(\$24,903)	(\$39,755)	\$0	0.00%
DEPARTMENTAL EARNINGS									
22707387 455303 CEMETERY GRAVE OPENINGS	(\$134,110)	(\$120,415)	(\$137,620)	(\$140,500)	(\$45,250)	(\$130,715)	(\$140,500)	\$0	0.00%
22707387 455304 MARKERS	(\$4,184)	(\$3,436)	(\$3,581)	(\$5,000)	(\$4,097)	(\$5,000)	(\$5,000)	\$0	0.00%
OTHER REVENUES									
22707387 4699 OTHER INCOME	(\$7,020)	(\$6,090)	(\$46)	(\$10,000)	\$0	(\$1,000)	(\$10,000)	\$0	0.00%
22707387 4999 FUND BALANCE	\$0	\$0	\$0	(\$28,672)	\$0	\$0	\$0	\$28,672	-100.00%
TOTAL REVENUES	(\$301,046)	(\$268,414)	(\$280,868)	(\$341,041)	(\$113,801)	(\$278,732)	(\$311,539)	\$29,502	-8.65%

PERSONNEL SERVICES

22707387 5110 REGULAR PERSONNEL	\$80,008	\$62,842	\$69,553	\$69,866	\$35,266	\$69,866	\$69,693	(\$173)	-0.25%
22707387 511022 WAGE ADJUSTMENT	\$0	\$0	\$0	\$300	\$0	\$0	\$1,170	\$870	290.00%
22707387 5120 PART TIME PERSONNEL	\$19,670	\$20,113	\$21,340	\$21,449	\$10,806	\$21,449	\$21,531	\$82	0.38%
22707387 5130 EXTRA PERS	\$2,714	\$0	\$800	\$0	\$0	\$0	\$0	\$0	0.00%
22707387 5150 OVERTIME	\$4,768	\$2,877	\$4,529	\$3,200	\$1,534	\$3,000	\$3,200	\$0	0.00%
22707387 5161 VACATION PAY	(\$506)	\$129	\$1,883	\$0	\$0	\$0	\$0	\$0	0.00%
22707387 5191 WISCONSIN RETIREMENT FUND	\$7,113	\$5,999	\$6,341	\$7,121	\$3,143	\$7,121	\$6,422	(\$699)	-9.82%
22707387 5192 WORKER'S COMPENSATION	\$2,796	\$3,616	\$2,884	\$3,304	\$1,652	\$3,304	\$2,871	(\$433)	-13.11%
22707387 519301 SOCIAL SECURITY	\$6,596	\$5,317	\$5,960	\$6,685	\$2,947	\$6,685	\$5,846	(\$839)	-12.55%
22707387 519302 MEDICARE	\$1,543	\$1,243	\$1,394	\$1,518	\$689	\$1,518	\$1,322	(\$196)	-12.91%
22707387 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$39,984	\$33,117	\$33,636	\$34,672	\$16,007	\$34,672	\$23,449	(\$11,223)	-32.37%
22707387 519401 VEBA	\$1,902	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
22707387 519405 OPEB INS	(\$631)	(\$339)	(\$52)	\$0	\$0	\$0	\$0	\$0	0.00%
22707387 5195 LIFE INSURANCE	\$305	\$169	\$214	\$276	\$117	\$276	\$250	(\$26)	-9.42%
CONTRACTUAL SERVICE									
22707387 5211 VEHICLE EQUIP OPER. & MAINT.	\$22,578	\$32,908	\$12,820	\$18,603	\$1,551	\$18,603	\$19,292	\$689	3.70%
22707387 5214 OTHER EQUIPMENT MAINTENANCE	\$0	\$0	\$59	\$300	\$0	\$300	\$300	\$0	0.00%
22707387 5215 COMPUTER/OFFICE EQUIP MAIN.	\$4,718	\$3,635	\$4,974	\$5,644	\$4,759	\$5,123	\$5,734	\$90	1.59%
22707387 5223 SCHOOLS, SEMINARS, & CONFERENCES	\$119	\$123	\$600	\$0	\$0	\$0	\$0	\$0	0.00%
22707387 5231 OFFICIAL NOTICES & PUBLICATIONS	\$876	\$751	\$240	\$850	\$659	\$1,000	\$1,700	\$850	100.00%
22707387 5232 DUPLICATING & DRAFTING	\$0	\$0	\$0	\$300	\$0	\$300	\$300	\$0	0.00%
22707387 5241 CONTRACTED SERV-LABOR	\$106,779	\$109,612	\$109,709	\$117,013	\$32,294	\$86,534	\$98,561	(\$18,452)	-15.77%
22707387 5249 CONTRACTED SERV - SECURITY	\$538	\$421	\$442	\$554	\$97	\$554	\$554	\$0	0.00%
22707387 5254 LEGAL SERV	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
22707387 5261 STRUCTURE MAINTENANCE	\$3,791	\$574	\$227	\$2,000	\$97	\$2,000	\$2,000	\$0	0.00%
22707387 5262 PAINTING/CLEANING MAINTENANCE	\$1,523	\$34	\$0	\$1,300	\$190	\$1,300	\$1,300	\$0	0.00%
22707387 5271 TELEPHONE - LOCAL	\$899	\$993	\$913	\$1,014	\$205	\$934	\$1,014	\$0	0.00%
22707387 5284 INSURANCE-FIRE & EXTENDED COV.	\$896	\$1,207	\$1,209	\$1,455	\$728	\$1,455	\$1,558	\$103	7.08%
22707387 5285 INSURANCE - FLEET	\$949	\$757	\$774	\$841	\$421	\$841	\$989	\$148	17.60%
22707387 5286 INSURANCE-COMPREHENSIVE LIAB	\$1,788	\$1,916	\$1,576	\$1,523	\$762	\$1,523	\$1,600	\$77	5.06%
22707387 5289 INSURANCE - OTHER	\$144	\$189	\$168	\$189	\$95	\$189	\$209	\$20	10.58%

22707387 CEMETERIES

ACCOUNTS FOR:	2013	2014	2015	2016	2016	2016	2017	AMOUNT	PCT
CEMETERIES	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD	ESTIMATE	ADOPTED	CHANGE	CHANGE
<b>MATERIALS &amp; SUPPLIES</b>									
22707387 5321 ELECTRICITY	\$2,143	\$2,233	\$2,226	\$2,200	\$833	\$1,666	<b>\$2,200</b>	\$0	0.00%
22707387 5322 GAS/HEATING FUEL	\$1,786	\$2,258	\$1,761	\$2,540	\$959	\$1,916	<b>\$2,540</b>	\$0	0.00%
22707387 5323 WATER	\$1,273	\$1,052	\$1,144	\$1,400	\$450	\$1,151	<b>\$1,400</b>	\$0	0.00%
22707387 5325 STORMWATER SERVICE CHARGE	\$1,498	\$1,498	\$1,498	\$1,545	\$728	\$1,164	<b>\$1,545</b>	\$0	0.00%
22707387 5331 POSTAGE & EXPRESS MAIL	\$41	\$68	\$80	\$85	\$18	\$85	<b>\$85</b>	\$0	0.00%
22707387 5332 OFFICE/COMP EQUIP & SUPPLIES	\$30	\$135	\$116	\$90	\$92	\$120	<b>\$90</b>	\$0	0.00%
22707387 5343 GENERAL COMMODITIES	\$10,041	\$7,583	\$9,433	\$12,000	\$3,887	\$9,018	<b>\$12,000</b>	\$0	0.00%
22707387 5347 UNIFORMS	\$272	\$282	\$200	\$300	\$239	\$250	<b>\$300</b>	\$0	0.00%
22707387 5351 BOOKS & SUBSCRIPTIONS	\$0	\$156	\$0	\$160	\$159	\$159	<b>\$160</b>	\$0	0.00%
<b>FIXED EXPENSES</b>									
22707387 5412 RENT/NON-CAPITAL LEASE-EQUIP	\$0	\$1,200	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>DEBT SERVICE</b>									
22707387 5642 INTEREST - CORP PURPOSE BONDS	\$0	\$1,377	\$2,764	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
22707387 5643 PRINCIPAL - PROMISSORY NOTES	\$0	\$0	\$0	\$18,595	\$0	\$0	<b>\$18,814</b>	\$219	1.18%
22707387 5644 INTEREST - PROMISSORY NOTES	\$207	\$0	\$0	\$2,149	\$1,292	\$2,149	<b>\$1,540</b>	(\$609)	-28.34%
<b>DEPRECIATION</b>									
22707387 573001 RESERVE COMPUTER	\$2,088	\$2,085	\$2,085	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
22707387 5731 DEPRECIATION - BUILDINGS	\$2,017	\$2,017	\$2,017	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
22707387 5732 DEPRECIATION - EQUIPMENT	\$433	\$433	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
22707387 5733 DEPR-LAND	\$572	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>CAPITAL OUTLAY</b>									
22707387 5511 BUILDINGS/CONSTRUCTION	\$9,500	\$40,827	\$10,325	\$0	\$5,510	\$5,510	<b>\$0</b>	\$0	0.00%
TOTAL EXPENDITURES	\$343,811	\$351,407	\$315,840	\$341,041	\$128,185	\$291,735	<b>\$311,539</b>	(\$29,502)	-8.65%
<b>NET TOTAL</b>	<b>\$42,765</b>	<b>\$82,993</b>	<b>\$34,972</b>	<b>\$0</b>	<b>\$14,384</b>	<b>\$13,003</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**BUDGET MODIFICATIONS:** Rates did not increase for 2017.



# ***DEPARTMENT – PUBLIC WORKS***

## *Enterprise Fund*

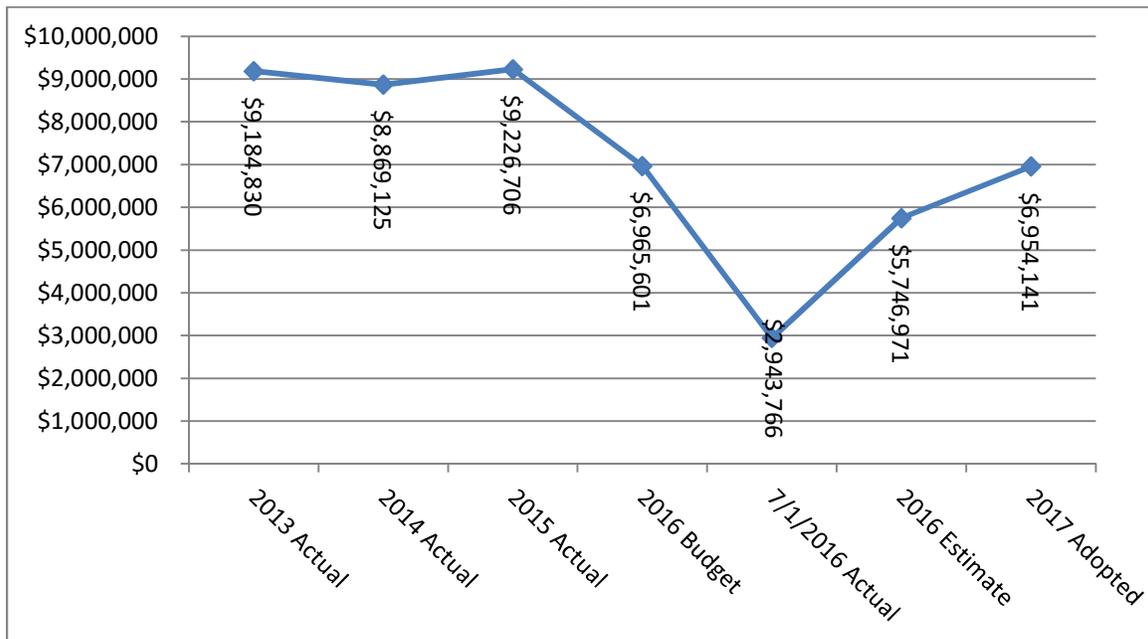
### *Wastewater Division Description:*

The Water Pollution Control Facility (WPCF) Fund accounts for the operation of the Wastewater Utility and the selling of wastewater services. Activities include operation and maintenance of the WPCF and pumping stations, industrial pretreatment and commercial discharge compliance, biosolids recycling, collection system maintenance and system engineering support.

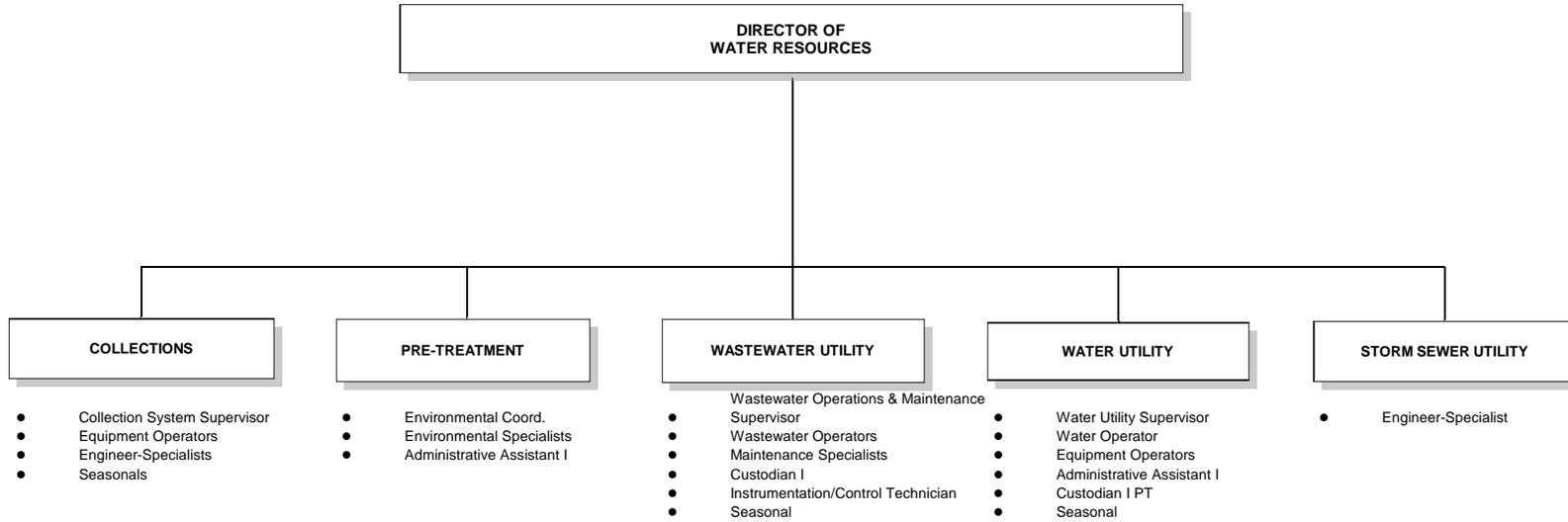
Revenue sources include residential, commercial and industrial user fees and lesser amounts from interest income, permitting and citation fees, lab analyses, and septage haulers. Wastewater rates have been stable since 2003 and are being raised by 3% for 2016.

The WPCF has a biochemical oxygen demand (BOD) treatment rating of 42,140 pounds per day (PPD). 29,804 PPD is currently allocated to all classes of customers. Flow rating of the plant is 11.3 million gallons per day (MGD), with an average daily flow of around 4 MGD. There is approximately 168 miles of sewer collection mains.

**EXPENDITURES**



**CITY OF БЕЛОIT, WISCONSIN  
DEPARTMENT OF PUBLIC WORKS  
WATER RESOURCES DIVISION  
ORGANIZATIONAL CHART  
2017**



23 WASTEWATER

ACCOUNTS FOR:	2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
WASTEWATER ADMIN	ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
<b>LICENSES &amp; PERMITS</b>									
23707561 4175 INDUSTRIAL PERMIT FEES IPT	(\$33,030)	(\$4,390)	(\$3,280)	(\$1,000)	(\$43,710)	(\$34,610)	<b>(\$1,500)</b>	(\$500)	50.00%
<b>FINES &amp; PENALTIES</b>									
23707561 4237 CITATIONS & PENALTIES IPT FUND	(\$4,980)	(\$4,326)	(\$7,482)	(\$5,500)	(\$4,616)	(\$5,500)	<b>(\$5,500)</b>	\$0	0.00%
23707561 4241 NSF SERVICE CHARGES	(\$1,470)	(\$1,710)	(\$1,290)	(\$1,650)	(\$510)	(\$1,200)	<b>(\$1,650)</b>	\$0	0.00%
23707561 4279 PENALTY ON TAXES	(\$160,429)	(\$142,205)	(\$134,861)	(\$158,000)	(\$41,661)	(\$145,000)	<b>(\$146,000)</b>	\$12,000	-7.59%
<b>CASH &amp; PROPERTY INC.</b>									
23707561 4411 RENT	(\$20,982)	(\$17,754)	(\$17,754)	(\$19,368)	\$1,614	(\$19,368)	<b>(\$19,368)</b>	\$0	0.00%
23707561 4413 INTEREST INCOME	(\$147,338)	(\$125,657)	(\$147,925)	(\$125,000)	(\$46,698)	(\$125,000)	<b>(\$123,500)</b>	\$1,500	-1.20%
23707561 441304 DEBT ISSUANCE PREMIUM	\$0	(\$2,625)	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707561 4416 RECOVERIES FROM CITY-OWNED PRP	\$0	\$0	\$0	(\$100)	(\$6,582)	(\$6,482)	<b>(\$50)</b>	\$50	-50.00%
<b>DEPARTMENTAL EARNINGS</b>									
23707561 450801 SAMPLER REPLACEMENT FEE SIU	\$0	\$0	\$0	(\$160)	\$0	(\$160)	<b>\$0</b>	\$160	-100.00%
23707561 450802 SPECIAL COST RECOVERY IPT	(\$9,753)	(\$8,209)	(\$8,410)	(\$8,500)	\$0	(\$8,500)	<b>(\$8,500)</b>	\$0	0.00%
23707561 450803 VEHICLE USE COST RECOVERY IPT	(\$4,256)	\$2,978	(\$558)	(\$2,500)	\$0	(\$750)	<b>(\$2,500)</b>	\$0	0.00%
23707561 455901 REGULAR RESIDENTIAL CUSTOMERS	(\$3,089,171)	(\$3,057,348)	(\$3,008,601)	(\$3,198,150)	(\$1,271,327)	(\$3,051,700)	<b>(\$3,198,150)</b>	\$0	0.00%
23707561 455902 REGULAR COMMERCIAL CUSTOMERS	(\$1,165,844)	(\$1,228,840)	(\$1,238,331)	(\$1,261,750)	(\$516,168)	(\$1,238,800)	<b>(\$1,261,750)</b>	\$0	0.00%
23707561 455903 REVENUES - INDUSTRIAL	(\$2,109,669)	(\$2,223,301)	(\$2,298,777)	(\$2,135,000)	(\$1,021,256)	(\$2,042,500)	<b>(\$2,135,000)</b>	\$0	0.00%
23707561 455905 TRUCKED WASTE TREATMENT	(\$1,328)	(\$5,752)	(\$3,035)	(\$1,500)	(\$464)	(\$950)	<b>(\$3,400)</b>	(\$1,900)	126.67%
23707561 455906 WATER ANALYSIS	(\$3,580)	(\$2,980)	(\$2,230)	(\$3,250)	(\$650)	(\$2,600)	<b>(\$3,000)</b>	\$250	-7.69%
23707561 455907 RECLAMATION HAULER'S PERMIT	\$0	\$0	\$0	(\$50)	\$0	\$0	<b>\$0</b>	\$50	-100.00%
23707561 455908 SEWER SERVICES - OTHER MUNIS	(\$40,004)	(\$46,407)	(\$50,047)	(\$40,000)	(\$18,032)	(\$35,200)	<b>(\$40,000)</b>	\$0	0.00%
23707561 455910 VACTOR/TELEVISIONING REVENUE	(\$676)	(\$4,171)	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707561 455920 EMERGENCY RESPONSE RECOVERY	(\$1,103)	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707561 455930 MANHOURS IPT	(\$1,067)	(\$1,213)	(\$927)	(\$1,000)	\$0	(\$1,000)	<b>(\$1,000)</b>	\$0	0.00%
23707561 455932 IN-HOUSE ANALYSIS IPT	(\$3,056)	(\$995)	(\$697)	(\$873)	\$0	(\$750)	<b>(\$873)</b>	\$0	0.00%
23707561 455938 METAL ANALYSIS IPT	\$0	(\$2,127)	(\$2,018)	(\$2,250)	\$0	(\$2,250)	<b>(\$2,400)</b>	(\$150)	6.67%
<b>OTHER REVENUES</b>									
23707561 4619 RESTITUTION	\$0	(\$270)	(\$1,927)	\$0	(\$2,114)	(\$2,714)	<b>\$0</b>	\$0	0.00%
23707561 4624 RECOVERIES OF PRIOR YEAR EXP	(\$205)	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707561 4652 REPAYMENT-WATER TO SEWER LOAN	(\$16,941)	(\$6,086)	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707561 4691 FEDERAL CONTRIBUTION REVENUE	\$0	(\$410,359)	(\$22,663)	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707561 4699 OTHER INCOME	(\$35)	(\$220)	(\$104)	\$0	(\$838)	\$0	<b>\$0</b>	\$0	0.00%
4999 FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>TOTAL REVENUES</b>	<b>(\$6,814,917)</b>	<b>(\$7,293,967)</b>	<b>(\$6,950,915)</b>	<b>(\$6,965,601)</b>	<b>(\$2,973,012)</b>	<b>(\$6,725,034)</b>	<b>(\$6,954,141)</b>	<b>\$11,460</b>	<b>-0.16%</b>

23 WASTEWATER

ACCOUNTS FOR:		2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT	
WASTEWATER ADMIN		ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE	
<b>WPCF OPERATIONS</b>											
<b>PERSONNEL SERVICES</b>											
23707561	5110	REGULAR PERSONNEL	\$871,970	\$858,043	\$941,325	\$925,238	\$464,299	\$879,500	\$869,986	(\$55,252)	-5.97%
23707561	511022	WAGE ADJUSTMENT	\$0	\$0	\$0	\$3,021	\$0	\$3,021	\$37,000	\$33,979	1124.76%
23707561	5113	ONCALL	\$2	\$15,541	\$15,393	\$14,300	\$7,205	\$14,300	\$14,300	\$0	0.00%
23707561	5120	PART TIME PERSONNEL	\$10,670	\$0	\$0	\$0	\$0	\$0	\$15,816	\$15,816	100.00%
23707561	5130	EXTRA PERSONNEL	\$0	\$2,820	\$0	\$5,700	\$62	\$4,070	\$5,700	\$0	0.00%
23707561	5150	OVERTIME	\$7,678	\$7,620	\$10,519	\$9,975	\$3,229	\$6,300	\$10,194	\$219	2.20%
23707561	5161	VACATION PAY	\$32,232	\$9,801	\$27,127	\$0	\$0	\$0	\$0	\$0	0.00%
23707561	5191	WISCONSIN RETIREMENT FUND	\$61,492	\$63,955	\$70,523	\$61,294	\$32,583	\$61,294	\$61,239	(\$55)	-0.09%
23707561	5192	WORKER'S COMPENSATION	\$57,660	\$68,204	\$71,944	\$86,638	\$43,318	\$86,368	\$85,074	(\$1,564)	-1.81%
23707561	519301	SOCIAL SECURITY	\$54,866	\$54,026	\$59,504	\$56,111	\$29,326	\$56,111	\$54,936	(\$1,175)	-2.09%
23707561	519302	MEDICARE	\$12,928	\$12,796	\$13,960	\$13,076	\$6,861	\$13,076	\$12,816	(\$260)	-1.99%
23707561	5194	HOSPITAL/SURG/DENTAL INSURANCE	\$279,142	\$265,424	\$308,744	\$290,021	\$149,582	\$290,021	\$271,429	(\$18,592)	-6.41%
23707561	519401	VEBA	\$7,035	\$0	\$9,281	\$0	\$0	\$0	\$0	\$0	0.00%
23707561	519405	OPEB INSURANCE EXPENSE	(\$11,205)	\$0	(\$921)	\$0	\$0	\$0	\$0	\$0	0.00%
23707561	5195	LIFE INSURANCE	\$2,351	\$2,927	\$3,229	\$3,252	\$1,642	\$3,252	\$3,432	\$180	5.54%
23707561	5196	UNEMPLOYMENT COMPENSATION	(\$11,205)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
<b>CONTRACTUAL SERVICE</b>											
23707561	5211	VEHICLE EQUIP OPER. & MAINT.	\$8,269	\$10,996	\$1,561	\$5,394	\$1,153	\$2,400	\$5,882	\$488	9.05%
23707561	5215	COMPUTER/OFFICE EQUIP MAIN.	\$32,530	\$36,771	\$46,453	\$39,850	\$30,751	\$39,850	\$43,921	\$4,071	10.22%
23707561	5223	SCHOOLS,SEMINARS,& CONFERENCES	\$2,483	\$2,563	\$3,832	\$10,945	\$2,400	\$7,500	\$8,895	(\$2,050)	-18.73%
23707561	5225	PROFESSIONAL DUES	\$413	\$345	\$454	\$615	\$40	\$400	\$615	\$0	0.00%
23707561	5232	DUPLICATING & DRAFTING	\$375	\$235	\$99	\$250	\$533	\$700	\$325	\$75	30.00%
23707561	5239	JOINT METERING EXPENSE	\$241,538	\$0	\$226,754	\$231,847	\$0	\$231,847	\$231,847	\$0	0.00%
23707561	5240	CONTRACTED SERV-PROFESSIONAL	\$107,216	\$91,397	\$109,188	\$122,600	\$70,284	\$122,600	\$137,990	\$15,390	12.55%
23707561	5241	CONTRACTED SERV-LABOR	\$37,476	\$22,513	\$32,279	\$35,100	\$16,690	\$35,100	\$35,100	\$0	0.00%
23707561	5244	OTHER FEES	\$48,494	\$43,022	\$48,549	\$48,000	\$29,717	\$48,000	\$40,000	(\$8,000)	-16.67%
23707561	5245	BAD DEBT EXPENSE	\$47	\$0	\$712	\$0	\$236	\$237	\$0	\$0	0.00%
23707561	5248	ADVERTISING,MARKETING,PROMOS	\$508	\$2,781	\$204	\$2,000	\$51	\$1,250	\$1,250	(\$750)	-37.50%
23707561	5254	LEGAL SERVICES	\$1,837	\$2,365	\$0	\$2,000	\$145	\$750	\$1,250	(\$750)	-37.50%
23707561	5255	PHYSICAL EXAMS	\$1,303	\$1,232	\$552	\$3,012	\$253	\$750	\$3,012	\$0	0.00%
23707561	5256	LAUNDRY	\$4,987	\$17,235	\$12,924	\$13,050	\$6,201	\$13,050	\$13,050	\$0	0.00%
23707561	5261	STRUCTURE MAINTEN	\$297	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
23707561	5263	ELECTRICAL MAINTEN	\$223	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
23707561	5271	TELEPHONE - LOCAL	\$23,109	\$25,319	\$20,460	\$20,017	\$6,047	\$15,750	\$12,917	(\$7,100)	-35.47%
23707561	5284	INSURANCE-FIRE & EXTENDED COV.	\$52,180	\$70,350	\$70,230	\$84,471	\$42,236	\$84,471	\$90,482	\$6,011	7.12%
23707561	5285	INSURANCE - FLEET	\$12,439	\$9,198	\$9,318	\$10,274	\$5,137	\$10,274	\$12,317	\$2,043	19.89%
23707561	5286	INSURANCE-COMPREHENSIVE LIAB	\$41,268	\$40,661	\$33,320	\$32,857	\$16,429	\$32,857	\$32,675	(\$182)	-0.55%
23707561	5289	INSURANCE - OTHER	\$6,794	\$7,944	\$7,487	\$8,346	\$4,173	\$8,346	\$7,973	(\$373)	-4.47%
<b>MATERIALS &amp; SUPPLIES</b>											
23707561	5321	ELECTRICITY	\$569,063	\$549,313	\$535,202	\$550,000	\$297,867	\$591,000	\$550,000	\$0	0.00%
23707561	5322	GAS/HEATING FUEL	\$92,824	\$97,559	\$80,329	\$98,000	\$28,572	\$72,000	\$98,000	\$0	0.00%
23707561	5323	WATER	\$36,002	\$39,082	\$52,127	\$34,000	\$16,160	\$33,000	\$42,000	\$8,000	23.53%
23707561	5324	SEWER SERVICE CHARGE	\$106,041	\$137,656	\$127,820	\$105,000	\$62,181	\$127,400	\$124,000	\$19,000	18.10%
23707561	5325	STORMWATER SERVICE CHARGE	\$5,270	\$5,270	\$5,270	\$5,350	\$2,562	\$5,000	\$5,350	\$0	0.00%
23707561	5331	POSTAGE & EXPRESS MAIL	\$16,853	\$17,001	\$16,649	\$16,750	\$8,602	\$16,750	\$16,750	\$0	0.00%
23707561	5332	OFFICE/COMP EQUIP & SUPPLIES	\$11,126	\$7,170	\$8,477	\$11,600	\$7,117	\$11,600	\$9,200	(\$2,400)	-20.69%
23707561	5342	MEDICAL SUPPLIES & DRUGS	\$2,410	\$478	\$94	\$2,884	\$905	\$1,900	\$2,014	(\$870)	-30.17%
23707561	5343	GENERAL COMMODITIES	\$6,435	\$3,833	\$4,022	\$5,500	\$3,610	\$5,500	\$5,500	\$0	0.00%
23707561	534303	COMMODITIES - SODIUM BISULFITE	\$16,403	\$20,705	\$20,111	\$16,000	\$4,847	\$16,000	\$19,500	\$3,500	21.88%
23707561	534305	COMMODITIES - SALT	\$1,432	\$318	\$1,044	\$1,550	\$429	\$1,300	\$1,550	\$0	0.00%
23707561	534306	COMMODITIES-FERRIC CHLORIDE	\$62,708	\$67,794	\$41,970	\$65,000	\$27,336	\$65,000	\$65,000	\$0	0.00%
23707561	534307	COMMODITIES-LAB SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$44,000	\$44,000	100.00%
23707561	534309	COMMODITIES-POLYMER	\$56,118	\$67,433	\$74,567	\$80,000	\$39,006	\$78,000	\$80,000	\$0	0.00%
23707561	534310	COMMODITIES-MISC CHEMICALS	\$8,653	\$9,172	\$9,459	\$8,900	\$2,062	\$7,300	\$8,900	\$0	0.00%
23707561	534311	COMMODITIES-HYPOCHLORITE	\$15,195	\$12,795	\$12,784	\$24,000	\$7,819	\$12,750	\$14,000	(\$10,000)	-41.67%
23707561	5345	MAINTENANCE MATERIALS	\$1,075	\$1,016	\$1,293	\$1,330	\$658	\$1,330	\$1,330	\$0	0.00%
23707561	5347	UNIFORMS	\$0	\$0	\$2,262	\$0	\$1,935	\$1,935	\$0	\$0	0.00%
23707561	5348	EQUIP<1000	\$3,610	\$1,830	\$2,071	\$3,305	\$0	\$1,300	\$3,305	\$0	0.00%
23707561	5351	BOOKS & SUBSCRIPTIONS	\$112	\$29	\$0	\$75	\$0	\$0	\$75	\$0	0.00%
23707561	5352	TRAINING EQUIPMENT & SUPPLIES	\$961	\$81	\$600	\$250	\$0	\$150	\$250	\$0	0.00%

23 WASTEWATER

ACCOUNTS FOR: WASTEWATER ADMIN	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>FIXED COSTS</b>									
23707561 5411 RENT/BUILD	\$141,000	\$138,000	\$137,000	\$137,000	\$68,500	\$137,000	<b>\$145,000</b>	\$8,000	5.84%
<b>CAPITAL OUTLAY</b>									
23707561 5533 EQUIP-OTHER OVER \$1,000	\$8,763	\$10,490	\$10,011	\$10,000	\$3,304	\$7,500	<b>\$11,750</b>	\$1,750	17.50%
23707561 5534 EQUIP-COMPUTER OVER \$1,000	\$3,574	\$2,925	\$7,394	\$4,000	\$0	\$3,500	<b>\$35,000</b>	\$31,000	775.00%
<b>DEBT SERVICE</b>									
23707561 5641 PRINCIPAL - CORP PURPOSE BONDS	\$0	\$0	\$0	\$252,971	\$0	\$0	<b>\$256,377</b>	\$3,406	1.35%
23707561 5642 INTEREST - CORP PURPOSE BONDS	\$111,471	\$102,843	\$97,187	\$91,616	\$47,499	\$91,616	<b>\$84,870</b>	(\$6,746)	-7.36%
<b>DEPRECIATION</b>									
23707561 573001 RESERVE COMPUTER	\$35,928	\$35,925	\$35,925	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707561 5899 RESERVE/SUBSIDY	\$0	\$0	\$0	\$58	\$0	\$0	<b>\$0</b>	(\$58)	-100.00%
5731 DEPRECIATION - BUILD	\$2,609,954	\$2,616,330	\$2,633,789	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5736 BOND DISCOUNT AMORTIZATION	\$2,622	\$7,272	\$642	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>FUNDCONT</b>									
23 5801 CIPOPERAT	\$614,381	\$550,687	\$32,810	\$775,000	\$198,002	\$0	<b>\$663,103</b>	(\$111,897)	-14.44%
23 5926 OPER TRANSFER OUT	\$317,572	\$6,683	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23 5985 OPER TRANSFER OUT	\$70,572	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
TOTAL EXPENDITURES	\$6,927,530	\$6,255,774	\$6,105,914	\$4,439,393	\$1,799,552	\$3,362,276	<b>\$4,408,247</b>	(\$31,146)	-0.70%
<b>NET TOTAL</b>	<b>\$2,369,913</b>	<b>\$1,575,158</b>	<b>\$2,275,792</b>	<b>\$0</b>	<b>(\$29,246)</b>	<b>(\$978,063)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**BUDGET MODIFICATIONS:** Rates were increased by 3% for 2017. There are 3 CIP projects for 2017: Sanitary Sewer Repairs for \$302,183, Northwest Pump Station Vertical Screen for \$272,800 and Sanitary Sewer Dual Forcemain Inspection for \$88,120. The Public Works Supervisor position has been eliminated and replaced with an additional Maintenance Specialist.

23 WASTEWATER

ACCOUNTS FOR:		2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT	
WASTEWATER ADMIN		ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE	
PRETREATMENT											
PERSONNEL SERVICES											
23707562	5110	REGULAR PERSONNEL	\$264,535	\$285,219	\$259,444	\$267,103	\$133,949	\$267,103	<b>\$268,100</b>	\$997	0.37%
23707562	5113	ON-CALL PAY	\$3,960	\$3,172	\$353	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707562	5130	EXTRA PERSONNEL	\$0	\$592	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707562	5150	OVERTIME	\$0	\$5,058	\$5,711	\$3,624	\$2,299	\$3,624	<b>\$487</b>	(\$3,137)	-86.56%
23707562	5174	VEHICLE ALLOWANCE	\$1,344	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707562	5191	WISCONSIN RETIREMENT FUND	\$17,971	\$20,541	\$20,246	\$17,495	\$7,807	\$17,495	<b>\$12,801</b>	(\$4,694)	-26.83%
23707562	519301	SOCIAL SECURITY	\$16,558	\$17,986	\$16,183	\$16,210	\$8,358	\$16,210	<b>\$11,527</b>	(\$4,683)	-28.89%
23707562	519302	MEDICARE	\$3,872	\$4,206	\$3,785	\$3,738	\$1,955	\$3,738	<b>\$2,688</b>	(\$1,050)	-28.09%
23707562	5194	HOSPITAL/SURG/DENTAL INSURANCE	\$75,743	\$82,277	\$86,910	\$67,555	\$34,761	\$34,761	<b>\$60,914</b>	(\$6,641)	-9.83%
23707562	5195	LIFE INSURANCE	\$652	\$754	\$911	\$939	\$468	\$939	<b>\$342</b>	(\$597)	-63.58%
CONTRACTUAL SERVICE											
23707562	5211	VEHICLE EQUIP OPER. & MAINT.	\$1,976	\$4,121	\$5,250	\$3,298	\$160	\$1,200	<b>\$3,205</b>	(\$93)	-2.82%
23707562	5214	OTHER EQUIPMENT MAINTENANCE	\$3,410	\$3,208	\$3,877	\$2,750	\$3,486	\$4,200	<b>\$2,750</b>	\$0	0.00%
23707562	5215	COMPUTER/OFFICE EQUIP MAIN.	\$142	\$0	\$5,302	\$250	\$0	\$50	<b>\$250</b>	\$0	0.00%
23707562	5223	SCHOOLS,SEMINARS,& CONFERENCES	\$4,490	\$2,932	\$4,255	\$4,000	\$1,230	\$2,800	<b>\$4,000</b>	\$0	0.00%
23707562	5224	PUBLIC EDUCATION	\$9,515	\$6,783	\$6,741	\$11,000	\$2,851	\$7,200	<b>\$11,000</b>	\$0	0.00%
23707562	5225	PROFESSIONAL DUES	\$0	\$50	\$50	\$90	\$50	\$90	<b>\$90</b>	\$0	0.00%
23707562	5231	OFFICIAL NOTICES&PUBLICATIONS	\$8	\$0	\$8	\$100	\$9	\$25	<b>\$100</b>	\$0	0.00%
23707562	5232	DUPLICATING & DRAFTING	\$0	\$0	\$103	\$125	\$0	\$50	<b>\$125</b>	\$0	0.00%
23707562	5240	CONTRACTED SERV-PROFESSIONAL	(\$15,928)	\$19,921	\$121,164	\$18,600	\$6,441	\$18,600	<b>\$7,710</b>	(\$10,890)	-58.55%
23707562	5244	OTHER FEES	\$1,689	\$0	\$1,251	\$1,500	\$50	\$1,500	<b>\$0</b>	(\$1,500)	-100.00%
23707562	5246	CONTRIBUTIONS TO ORGANIZATIONS	\$3,500	\$1,473	\$3,000	\$3,500	\$0	\$3,500	<b>\$3,500</b>	\$0	0.00%
23707562	5248	ADVERTISING,MARKETING,PROMOS	\$0	\$0	\$0	\$50	\$0	\$50	<b>\$50</b>	\$0	0.00%
23707562	5251	AUTO & TRAVEL	\$11	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707562	5254	LEGAL SERVICES	\$0	\$22	\$0	\$750	\$0	\$750	<b>\$750</b>	\$0	0.00%
23707562	5271	TELEPHONE - LOCAL	\$1,055	\$729	\$888	\$1,000	\$271	\$750	<b>\$1,000</b>	\$0	0.00%
MATERIALS & SUPPLIES											
23707562	5331	POSTAGE & EXPRESS MAIL	\$471	\$1,076	\$539	\$500	\$1,001	\$900	<b>\$500</b>	\$0	0.00%
23707562	5332	OFFICE/COMP EQUIP & SUPPLIES	\$5,075	\$5,848	\$4,191	\$0	\$1,000	\$1,200	<b>\$0</b>	\$0	0.00%
23707562	5343	GENERAL COMMODITIES	\$36	\$612	\$793	\$250	\$851	\$1,200	<b>\$700</b>	\$450	180.00%
23707562	534307	COMMODITIES-LAB SUPPLIES	\$45,327	\$30,746	\$27,211	\$44,000	\$15,547	\$44,000	<b>\$0</b>	(\$44,000)	-100.00%
23707562	5345	MAINTENANCE MATERIALS	\$45,095	\$121	\$15	\$400	\$84	\$300	<b>\$400</b>	\$0	0.00%
23707562	5347	UNIFORMS	\$2,221	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707562	5348	OTHER EQUIPMENT UNDER \$1,000	\$24,963	\$9,429	\$2,722	\$5,900	\$3,421	\$5,900	<b>\$5,900</b>	\$0	0.00%
23707562	5352	TRAINING EQUIPMENT & SUPPLIES	\$2,486	\$2,296	\$1,893	\$3,500	\$134	\$2,000	<b>\$2,300</b>	(\$1,200)	-34.29%
CAPITAL OUTLAY											
23707562	5533	EQUIP-OTHER OVER \$1,000	(\$24,793)	\$18,965	\$7,521	\$6,000	\$6,000	\$6,000	<b>\$2,000</b>	(\$4,000)	-66.67%
23707562	5534	EQUIP-COMPUTER OVER \$1,000	(\$1,876)	\$3,451	\$265	\$1,600	\$0	\$1,600	<b>\$1,600</b>	\$0	0.00%
		TOTAL EXPENDITURES	\$493,508	\$531,588	\$590,580	\$485,827	\$232,133	\$447,735	<b>\$404,789</b>	<b>(\$81,038)</b>	<b>-16.68%</b>

23 WASTEWATER

ACCOUNTS FOR:	2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
WASTEWATER ADMIN	ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
BIOSOLID TREATMENT WPCF									
PERSONNEL SERVICES									
23707563 5110 REGULAR PERSONNEL	\$46,911	\$47,391	\$44,918	\$45,833	\$22,179	\$45,833	<b>\$46,148</b>	\$315	0.69%
23707563 5150 OVERTIME	\$47	\$2,408	\$0	\$2,076	\$3,542	\$4,200	<b>\$2,226</b>	\$150	7.23%
23707563 5191 WISCONSIN RETIREMENT FUND	\$3,127	\$3,486	\$3,055	\$3,095	\$1,698	\$3,095	<b>\$3,289</b>	\$194	6.27%
23707563 519301 SOCIAL SECURITY	\$2,911	\$3,088	\$2,785	\$2,907	\$1,595	\$2,907	<b>\$2,996</b>	\$89	3.06%
23707563 519302 MEDICARE	\$681	\$722	\$652	\$650	\$373	\$650	<b>\$669</b>	\$19	2.92%
23707563 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$22,272	\$23,444	\$20,833	\$19,691	\$10,007	\$19,691	<b>\$20,280</b>	\$589	2.99%
23707563 5195 LIFE INSURANCE	\$254	\$267	\$222	\$236	\$107	\$236	<b>\$140</b>	(\$96)	-40.68%
CONTRACTUAL SERVICE									
23707563 5211 VEHICLE EQUIP OPER. & MAINT.	\$74,571	\$91,976	\$99,256	\$94,109	\$27,720	\$94,109	<b>\$76,323</b>	(\$17,786)	-18.90%
23707563 5244 OTHER FEES	\$86,322	\$104,437	\$77,865	\$84,000	\$53,718	\$84,000	<b>\$87,750</b>	\$3,750	4.46%
MATERIALS & SUPPLIES									
23707563 5345 MAINTENANCE MATERIALS	\$2,089	\$169,810	\$1,653	\$4,200	\$326	\$4,200	<b>\$4,200</b>	\$0	0.00%
DEPRECIATION									
23707563 5730 RESERVE-VEHICLE REPLACEMENT	\$120,000	\$120,000	\$120,000	\$120,000	\$60,000	\$120,000	<b>\$120,000</b>	\$0	0.00%
TOTAL EXPENDITURES	\$359,185	\$567,029	\$371,238	\$376,797	\$181,265	\$378,921	<b>\$364,021</b>	(\$12,776)	-3.39%

23 WASTEWATER

ACCOUNTS FOR:			2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
WASTEWATER ADMIN			ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
COLLECTION/PUMPING STATION											
PERSONNEL SERVICES											
23707565	5110	REGULAR PERSONNEL	\$207,112	\$205,626	\$266,804	\$301,337	\$145,388	\$273,200	<b>\$257,167</b>	(\$44,170)	-14.66%
23707565	5112	OUT-OF-CLASS PAY	\$142	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707565	5130	EXTRA PERSONNEL	\$10,017	\$19,219	\$10,654	\$17,942	\$5,180	\$7,920	<b>\$17,942</b>	\$0	0.00%
23707565	5150	OVERTIME	\$3,477	\$5,194	\$3,523	\$3,525	\$1,416	\$3,525	<b>\$3,720</b>	\$195	5.53%
23707565	5191	WISCONSIN RETIREMENT FUND	\$14,027	\$14,946	\$19,110	\$19,897	\$9,574	\$19,897	<b>\$17,739</b>	(\$2,158)	-10.85%
23707565	519301	SOCIAL SECURITY	\$13,660	\$14,213	\$17,377	\$19,669	\$9,273	\$19,669	<b>\$17,206</b>	(\$2,463)	-12.52%
23707565	519302	MEDICARE	\$3,195	\$3,324	\$4,064	\$4,308	\$2,169	\$4,308	<b>\$3,969</b>	(\$339)	-7.87%
23707565	5194	HOSPITAL/SURG/DENTAL INSURANCE	\$85,662	\$90,217	\$116,662	\$122,524	\$60,772	\$122,524	<b>\$110,406</b>	(\$12,118)	-9.89%
23707565	519401	VEBA	\$0	\$10,531	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707565	5195	LIFE INSURANCE	\$762	\$719	\$1,047	\$1,184	\$516	\$0	<b>\$1,026</b>	(\$158)	-13.34%
23707565	5196	UNEMPLOYMENT COMPENSATION	\$0	\$463	\$2,901	\$0	\$796	\$796	<b>\$0</b>	\$0	0.00%
CONTRACTUAL SERVICE											
23707565	5211	VEHICLE EQUIP OPER. & MAINT.	\$51,455	\$58,042	\$40,696	\$47,001	\$8,084	\$24,000	<b>\$43,671</b>	(\$3,330)	-7.08%
23707565	5215	COMPUTER/OFFICE EQUIP MAIN.	\$120	\$31	\$15,501	\$75	\$0	\$75	<b>\$75</b>	\$0	0.00%
23707565	5223	SCHOOLS, SEMINARS, & CONFERENCES	\$2,206	\$1,025	\$738	\$2,050	\$1,015	\$2,050	<b>\$1,525</b>	(\$525)	-25.61%
23707565	5225	PROFESSIONAL DUES	\$157	\$161	\$181	\$259	\$170	\$225	<b>\$90</b>	(\$169)	-65.25%
23707565	5240	CONTRACTED SERV-PROFESSIONAL	\$6,470	\$5,188	\$674,186	\$7,000	\$0	\$7,000	<b>\$7,000</b>	\$0	0.00%
23707565	5244	OTHER FEES	\$830	\$0	\$0	\$0	\$0	\$0	<b>\$2,000</b>	\$2,000	100.00%
23707565	5256	LAUNDRY	\$338	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707565	5271	TELEPHONE - LOCAL	\$27	\$296	\$565	\$480	\$166	\$240	<b>\$480</b>	\$0	0.00%
MATERIALS & SUPPLIES											
23707565	5331	POSTAGE	\$0	\$124	\$14	\$75	\$3	\$10	<b>\$75</b>	\$0	0.00%
23707565	5332	OFFICE/COM	\$0	\$505	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707565	5343	GENERAL COMMODITIES	\$23	\$0	\$4	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707565	5345	MAINTENANCE MATERIALS	\$30,291	\$16,045	\$18,827	\$22,500	\$5,671	\$17,500	<b>\$22,000</b>	(\$500)	-2.22%
DEPRECIATION											
23707565	5730	RES-VEHIC	\$80,004	\$80,000	\$80,000	\$80,000	\$40,000	\$80,000	<b>\$80,000</b>	\$0	0.00%
TOTAL EXPENDITURES			\$509,975	\$525,869	\$1,272,854	\$649,826	\$290,193	\$582,939	<b>\$586,091</b>	(\$63,735)	-9.81%

23 WASTEWATER

ACCOUNTS FOR:	2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
WASTEWATER ADMIN	ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
PLANT MAINTENANCE									
PERSONNEL SERVICES									
23707567 5110 REGULAR PERSONNEL	\$291,865	\$289,465	\$207,498	\$210,846	\$107,750	\$210,846	<b>\$311,827</b>	\$100,981	47.89%
23707567 5150 OVERTIME	\$4,389	\$3,527	\$4,810	\$3,402	\$2,804	\$3,402	<b>\$2,534</b>	(\$868)	-25.51%
23707567 5173 TOOL ALLOWANCE	\$2,400	\$2,400	\$2,100	\$2,400	\$2,100	\$2,400	<b>\$2,400</b>	\$0	0.00%
23707567 5191 WISCONSIN RETIREMENT FUND	\$19,242	\$20,809	\$14,441	\$13,905	\$7,177	\$13,905	<b>\$21,377</b>	\$7,472	53.74%
23707567 519301 SOCIAL SECURITY	\$18,485	\$18,308	\$13,252	\$13,018	\$6,978	\$13,018	<b>\$19,469</b>	\$6,451	49.55%
23707567 519302 MEDICARE	\$4,323	\$4,282	\$3,099	\$2,995	\$1,632	\$2,995	<b>\$4,516</b>	\$1,521	50.78%
23707567 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$134,562	\$135,487	\$95,454	\$90,799	\$51,748	\$90,799	<b>\$138,571</b>	\$47,772	52.61%
23707567 5195 LIFE INSURANCE	\$892	\$915	\$772	\$842	\$398	\$842	<b>\$741</b>	(\$101)	-12.00%
CONTRACTUAL SERVICE									
23707567 5211 VEHICLE EQUIP OPER. & MAINT.	\$28,194	\$41,467	\$39,586	\$25,668	\$14,472	\$25,668	<b>\$30,856</b>	\$5,188	20.21%
23707567 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$2,659	\$4,638	\$3,108	\$6,000	\$63	\$1,200	<b>\$6,000</b>	\$0	0.00%
23707567 5240 CONTRACTED SERV-PROFESSIONAL	\$0	\$0	\$50	\$330	\$0	\$0	<b>\$330</b>	\$0	0.00%
23707567 5241 CONTRACTED SERV-LABOR	\$129,700	\$82,587	\$129,858	\$131,800	\$72,454	\$131,800	<b>\$106,800</b>	(\$25,000)	-18.97%
23707567 5251 AUTO & TRAVEL	\$270	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707567 5256 LAUNDRY	\$8,875	\$385	\$162	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707567 5261 STRUCTURE MAINTENANCE	\$14,928	\$8,517	\$18,350	\$23,000	\$1,264	\$14,000	<b>\$56,500</b>	\$33,500	145.65%
23707567 5262 PAINTING/CLEANING MAINTENANCE	\$0	\$7	\$366	\$1,500	\$291	\$750	<b>\$1,500</b>	\$0	0.00%
23707567 5263 ELECTRICAL MAINTENANCE	\$15,550	\$16,363	\$23,863	\$15,000	\$14,116	\$15,000	<b>\$23,500</b>	\$8,500	56.67%
23707567 5264 PLUMBING MAINTENANCE	\$1,125	\$116	\$2,781	\$1,500	\$1,281	\$1,500	<b>\$5,000</b>	\$3,500	233.33%
23707567 5265 HEATING MAINTENANCE	\$9,708	\$10,427	\$13,526	\$20,000	\$2,730	\$20,000	<b>\$20,000</b>	\$0	0.00%
23707567 5266 GROUNDS MAINTENANCE	\$5,436	\$2,737	\$4,149	\$4,750	\$0	\$2,375	<b>\$4,200</b>	(\$550)	-11.58%
23707567 5271 TELEPHONE - LOCAL	\$729	\$736	\$523	\$0	\$124	\$124	<b>\$0</b>	\$0	0.00%
MATERIALS & SUPPLIES									
23707567 5331 POSTAGE & EXPRESS MAIL	\$482	\$0	\$34	\$175	\$0	\$50	<b>\$175</b>	\$0	0.00%
23707567 5332 OFFICE/COMP EQUIP & SUPPLIES	\$468	\$280	\$77	\$0	\$48	\$48	<b>\$0</b>	\$0	0.00%
23707567 5343 GENERAL COMMODITIES	\$408	\$287	\$104	\$500	\$0	\$250	<b>\$500</b>	\$0	0.00%
23707567 534308 COMMODITIES-LUBRICATION	\$3,505	\$4,023	\$3,783	\$3,750	\$854	\$3,750	<b>\$3,750</b>	\$0	0.00%
23707567 5345 MAINTENANCE MATERIALS	\$144,271	\$167,939	\$154,229	\$204,000	\$54,793	\$185,000	<b>\$204,000</b>	\$0	0.00%
23707567 5511 NEW BUILDINGS/CONSTRUCTION	(\$136,652)	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707567 5533 EQUIP-VEHICULAR OVER \$1,000	\$0	\$6,500	\$8,567	\$8,000	\$2,046	\$8,000	<b>\$8,000</b>	\$0	0.00%
DEPRECIATION									
23707567 5730 RES-VEHIC	\$20,004	\$20,000	\$20,763	\$20,000	\$10,000	\$20,000	<b>\$20,000</b>	\$0	0.00%
TOTAL EXPENDITURES	\$725,818	\$842,202	\$765,305	\$804,180	\$355,122	\$767,722	<b>\$992,546</b>	\$188,366	23.42%

23 WASTEWATER

ACCOUNTS FOR:	2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
WASTEWATER ADMIN	ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
WPCF ENGINEERING									
PERSONNEL SERVICES									
23707569 5110 REGULAR PERSONNEL	\$86,522	\$63,752	\$74,622	\$117,288	\$58,548	\$117,288	<b>\$116,594</b>	(\$694)	-0.59%
23707569 5191 WISCONSIN RETIREMENT FUND	\$5,762	\$4,305	\$5,075	\$7,523	\$3,865	\$7,523	<b>\$7,928</b>	\$405	5.38%
23707569 519301 SOCIAL SECURITY	\$5,337	\$3,945	\$4,627	\$7,067	\$3,629	\$7,067	<b>\$7,227</b>	\$160	2.26%
23707569 519302 MEDICARE	\$1,248	\$923	\$1,082	\$1,653	\$849	\$1,653	<b>\$1,690</b>	\$37	2.24%
23707569 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$32,290	\$36,891	\$21,564	\$31,812	\$16,134	\$31,812	<b>\$32,749</b>	\$937	2.95%
23707569 5195 LIFE INSURANCE	\$267	\$125	\$59	\$85	\$52	\$85	<b>\$109</b>	\$24	28.24%
CONTRACTUAL SERVICE									
23707569 5214 OTHER EQUIPMENT MAINTENANCE	\$1,765	\$0	\$0	\$1,500	\$0	\$250	<b>\$1,500</b>	\$0	0.00%
23707569 5215 COMPUTER/OFFICE EQUIP MAIN.	\$4	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707569 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$1,858	\$35	\$0	\$750	\$0	\$400	<b>\$750</b>	\$0	0.00%
23707569 5225 PROFESSIONAL DUES	\$0	\$126	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707569 5231 OFFICIAL NOTICES&PUBLICATIONS	\$461	\$296	\$0	\$450	\$0	\$0	<b>\$450</b>	\$0	0.00%
23707569 5240 CONTRACTED SERV-PROFESSIONAL	\$29,626	\$33,027	\$13,405	\$38,000	\$2,336	\$38,000	<b>\$26,000</b>	(\$12,000)	-31.58%
23707569 5241 CONTRACTED SERV-LABOR	\$2,985	\$3,000	\$0	\$3,000	\$0	\$3,000	<b>\$3,000</b>	\$0	0.00%
23707569 5271 TELEPHONE - LOCAL	\$219	\$95	\$45	\$100	\$5	\$25	<b>\$100</b>	\$0	0.00%
MATERIALS & SUPPLIES									
23707569 5331 POSTAGE & EXPRESS MAIL	\$40	\$1	\$7	\$50	\$9	\$25	<b>\$50</b>	\$0	0.00%
23707569 5332 OFFICE/COMP EQUIP & SUPPLIES	\$224	\$2	\$39	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
23707569 5345 MAINTENANCE MATERIALS	\$206	\$140	\$292	\$300	\$74	\$250	<b>\$300</b>	\$0	0.00%
TOTAL EXPENDITURES	\$168,814	\$146,663	\$120,815	\$209,578	\$85,501	\$207,378	<b>\$198,447</b>	(\$11,131)	-5.31%

## PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS

DIVISION: WPCF Administration

PROGRAM OBJECTIVES:    PERFORMANCE INDICATORS:    Goal(s)    2013    2014    2015    2016    2017  
Actual    Actual    Actual    Target    Target

			2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target	
WORKLOAD	1. Track trends and daily operations.	Number of Discharge Monitoring Reports	5	12	12	12	12	
	2. Monitor operating costs.	Number of operating cost reports	5	12	12	12	12	
EFFICIENCY & EFFECTIVENESS	1. Prepare Compliance Maintenance Annual Report (CMAR).	CMAR Report completed by- June 30th	5	1	1	1	1	
	2. Operate and maintain facility per Department of Natural Resources standards	DNR review completed by May 30th	5	1	1	1	1	
	3. Continue to manage the economic and environmental performance of the Water Pollution Control Facility, sanitary sewer collections system and industrial pre-treatment program.	Continue to develop roadmap to meet new phosphorous standard limits.	5	1	1	1	1	1
		Quarterly hot-spot and bi-annual system wide collections system cleaning	5	1	1	1	1	1
		Continually seek improvement for biosolids thickening and recycling program.	5	4	4	4	4	4

**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**



## PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS

DIVISION: WPCF Biosolids Treatment

**PROGRAM OBJECTIVES:**   **PERFORMANCE INDICATORS:**   **Goal(s)**   2013   2014   2015   2016   2017  
 Actual   Actual   Actual   Target   Target

<b>WORKLOAD:</b>			<b>5</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
1. Sample biosolids for priority pollutants and nutrients	Number of biosolids tests performed							
2. Liquid biosolids land applied	Gallons of biosolids hauled		<b>2</b>	3,735,200	4,147,010	3,754,474	4,000,000	4,000,000
<b>EFFICIENCY &amp; EFFECTIVENESS:</b>								
1. Submit annual biosolids reports to DNR	Complete DNR forms 3400-055, 3400-49, 3400-54 and 3400-56 by January 31		<b>2</b>	4	4	4	4	4
2. Measure the amount of cake biosolids hauled.	Metric tons		<b>5</b>	1,225	2,268	1,951	2,000	2,000

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- 6. Create and sustain a positive image, enhance communications and engage the community.**



## PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS  
 DIVISION: WPCF Maintenance

<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
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WORKLOAD:	1. Expand predictive equipment monitoring program.	Number of predictive maintenance tasks being performed.	5	125	130	223	128	200
	2. Complete work orders generated quarterly.	Number of work orders	5	500	500	1,182	615	750
EFFICIENCY & EFFECTIVENESS:	1. Complete work orders generated quarterly.	Percent of work orders closed quarterly.	5	95	95	95	95	95
	2. Identify, evaluate and implement equipment upgrades and process modifications which best meet operational needs.	The number of cost effective, energy efficient upgrades made through-out the year.	5	3	1	2	2	2
	3. Assure preventive and corrective maintenance is being performed in a timely manner.	Percent of time equipment is readily available for use.	5	95	95	95	95	95

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6. **Create and sustain a positive image, enhance communications and engage the community.**

PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS

DIVISION: WPCF Engineering

		<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. Develop a yearly and long range capital improvement programs to address the above goals.	Completed prior to CIP development for next year.	5	1	1	1	1	1	1
EFFICIENCY & EFFECTIVENESS:	1. Acquire all data fields that we determine to be of usefulness and provide them to Engineering for input into the Cityworks database.	Percent of system input.	5	100	100	100	100	100	100
	2. Reduce infiltration and inflow thereby reducing operating costs and extending the useable life and capacity of the plant.	Peak daily flows (Million Gallons/Day)	5	12	9.800	4.839	4.900	4.900	
		Average daily flow (Million Gallons/Day)	5	3.9	4.075	3.652	3.700	3.700	

CITY COUNCIL GOALS:

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# ***DEPARTMENT – PUBLIC WORKS***

## *Enterprise Fund*

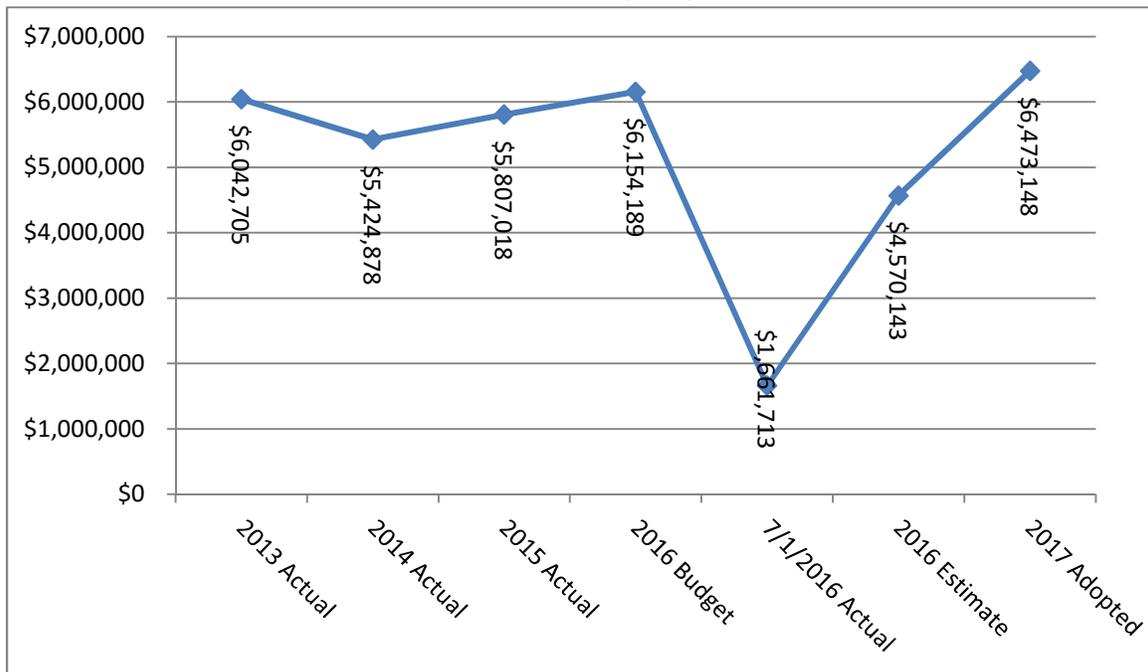
### *Water Utility Division Description:*

The Water Utility Fund accounts for the operation of the physical public water supply system and selling of water services. Activities include production and treatment of drinking water, operation and maintenance of pumping and storage facilities, maintenance of metering systems, maintenance of services, mains, hydrants and valves, public and private fire protection services, and wholesale water supply to South Beloit’s system.

Revenue sources include residential, commercial, industrial and wholesale user fees, public and private fire protection fees and lesser amounts from interest income and cell site leases.

The source of supply for the water utility is from eight groundwater wells, with a reliable capacity of 18.6 million gallons per day (MGD). Average daily pumpage is 6.9 MGD and peak day is around 10 MGD. There is 2.75 MG of elevated storage in four towers. There is approximately 180 miles of main, 1700 hydrants, 2500 valves and 15,500 services in the system, including service to parts of the Town of Beloit.

**EXPENDITURES**



26 WATER UTILITY

ACCOUNTS FOR:	2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
	ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
WATER UTILITY									
FINES/FORFEITURES									
26707419 4279 PENALTY ON TAXES	(\$114,758)	(\$103,034)	(\$88,910)	(\$193,095)	(\$21,731)	(\$108,600)	<b>(\$113,100)</b>	\$79,995	-41.43%
CASH & PROPERTY									
26707419 4413 INTEREST	(\$56,366)	(\$55,869)	(\$38,465)	(\$42,000)	(\$15,629)	(\$27,510)	<b>(\$35,300)</b>	\$6,700	-15.95%
26707419 441304 DEBT ISSUANCE PREMIUM	\$0	(\$2,830)	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
DEPARTMENTAL EARNINGS									
26707421 45051 OP. INCOME	(\$105,013)	(\$74,718)	(\$29,211)	\$0	(\$250)	\$0	<b>\$0</b>	\$0	0.00%
26707461 4505 OP. INCOME	\$0	(\$707)	(\$615)	\$0	(\$180)	\$0	<b>\$0</b>	\$0	0.00%
26707462 45052 OP. INCOME	(\$40,204)	(\$43,268)	(\$43,448)	(\$40,000)	(\$18,167)	(\$40,000)	<b>(\$46,000)</b>	(\$6,000)	15.00%
26707463 45053 OP. INCOME	(\$800,901)	(\$802,153)	(\$805,387)	(\$842,540)	(\$335,245)	(\$842,540)	<b>(\$968,921)</b>	(\$126,381)	15.00%
26707464 45054 OP. INCOME	(\$127,762)	(\$120,446)	(\$119,587)	(\$107,000)	(\$42,614)	(\$107,000)	<b>(\$123,050)</b>	(\$16,050)	15.00%
26707466 45055 OP. INCOME	(\$323,846)	(\$322,432)	(\$327,697)	(\$372,000)	(\$125,530)	(\$372,000)	<b>(\$427,800)</b>	(\$55,800)	15.00%
26707471 45056 OP. INCOME	(\$33,015)	(\$23,897)	(\$44,726)	(\$33,000)	(\$11,622)	(\$33,000)	<b>(\$37,950)</b>	(\$4,950)	15.00%
26707474 45057 OP. INCOME	\$0	\$0	(\$59,244)	(\$75,000)	\$0	(\$75,000)	<b>(\$86,250)</b>	(\$11,250)	15.00%
26707461 450501 INVENTORY	\$190	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
26707461 450502 RESIDENT	(\$2,506,500)	(\$2,411,230)	(\$2,388,093)	(\$2,581,180)	(\$984,205)	(\$2,362,100)	<b>(\$2,968,357)</b>	(\$387,177)	15.00%
26707461 450503 COMMERCIAL	(\$745,424)	(\$637,299)	(\$656,327)	(\$752,930)	(\$285,374)	(\$985,800)	<b>(\$865,870)</b>	(\$112,940)	15.00%
26707461 450504 INDUSTRIAL	(\$333,761)	(\$346,144)	(\$347,106)	(\$337,000)	(\$153,794)	(\$369,200)	<b>(\$387,550)</b>	(\$50,550)	15.00%
26707461 450509 OPERATING INCOME-IRRIGATION	\$0	(\$872)	(\$1,390)	\$0	(\$573)	(\$573)	<b>\$0</b>	\$0	0.00%
26707461 450510 OPER INCOME-MULTI-FAMILY RESID	\$0	(\$135,467)	(\$130,586)	\$0	(\$13,440)	(\$13,440)	<b>\$0</b>	\$0	0.00%
26707472 4508 LEASE REVENUE	(\$453,050)	(\$456,356)	(\$483,552)	(\$459,000)	(\$182,926)	(\$459,000)	<b>(\$413,000)</b>	\$46,000	-10.02%
OTHER FINANCING SRCE									
26 4923 OPER TRANSFER	(\$317,572)	(\$6,683)	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
26 4999 FUNDBALAPP	\$0	\$0	\$0	(\$319,444)	\$0	\$0	<b>\$0</b>	\$319,444	-100.00%
26 CAPITAL CONTRIBUTIONS	\$0	(\$502,360)	(\$234,087)	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
TOTAL REVENUES	(\$5,957,982)	(\$6,045,765)	(\$5,798,432)	(\$6,154,189)	(\$2,191,278)	(\$5,795,763)	<b>(\$6,473,148)</b>	(\$318,959)	5.18%
PERSONNEL SERVICES									
26 5110 REGULAR PERSONNEL	\$565,376	\$579,903	\$628,698	\$670,305	\$333,299	\$615,134	<b>\$681,915</b>	\$11,610	1.73%
26 511022 WAGE ADJUST	\$0	\$0	\$0	\$29	\$0	\$0	<b>\$10,000</b>	\$9,971	34382.76%
26 5112 OUTOFCLASS	\$332	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
26 5113 ONCALL	\$20,382	\$16,175	\$12,724	\$20,870	\$10,506	\$20,870	<b>\$20,870</b>	\$0	0.00%
26 5120 PART TIME PERSONNEL	\$15,407	\$15,567	\$15,720	\$15,840	\$7,968	\$15,840	<b>\$0</b>	(\$15,840)	-100.00%
26 5130 EXTRA PERSONNEL	\$13,558	\$7,409	\$13,252	\$11,248	\$5,478	\$7,960	<b>\$11,248</b>	\$0	0.00%
26 5150 OVERTIME	\$6,244	\$27,874	\$8,612	\$7,111	\$4,950	\$7,111	<b>\$7,602</b>	\$491	6.90%
26 5161 VACATION	\$8,711	\$4,723	\$2,759	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
26 5191 WISCONSIN RETIREMENT FUND	\$43,842	\$46,389	\$45,933	\$48,802	\$23,774	\$48,802	<b>\$47,106</b>	(\$1,696)	-3.48%
26 5192 WORKER'S COMPENSATION	\$15,264	\$18,364	\$18,496	\$24,737	\$12,368	\$24,737	<b>\$23,788</b>	(\$949)	-3.84%
26 519301 SOCIAL SECURITY	\$39,939	\$39,573	\$41,941	\$45,775	\$22,249	\$45,775	<b>\$42,671</b>	(\$3,104)	-6.78%
26 519302 MEDICARE	\$9,389	\$9,344	\$9,837	\$10,350	\$5,205	\$10,350	<b>\$9,744</b>	(\$606)	-5.86%
26 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$222,534	\$207,412	\$166,469	\$217,367	\$104,506	\$217,367	<b>\$211,340</b>	(\$6,027)	-2.77%
26 519401 VEBA	\$5,628	\$0	\$4,309	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
26 519405 OPEB INS	(\$2,537)	\$0	(\$209)	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
26 5195 LIFE INSURANCE	\$1,542	\$1,759	\$1,946	\$2,314	\$1,067	\$2,314	<b>\$2,249</b>	(\$65)	-2.81%
26 5196 UNEMPLOYMENT	\$863	\$3,354	\$0	\$2,000	\$0	\$0	<b>\$2,000</b>	\$0	0.00%

ACCOUNTS FOR:	2013	2014	2015	2016	2016	2016	2017	AMOUNT	PCT	
	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD 7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE	
<b>WATER UTILITY</b>										
<b>CONTRACTUAL SERVICE</b>										
26 5211	VEHICLE EQUIP OPER. & MAINT.	\$16,129	\$12,311	\$8,493	\$17,092	\$1,774	\$17,092	<b>\$10,431</b>	(\$6,661)	-38.97%
26 5215	COMPUTER/OFFICE EQUIP MAIN.	\$17,199	\$21,256	\$15,648	\$57,950	\$16,547	\$57,950	<b>\$51,789</b>	(\$6,161)	-10.63%
26 5223	SCHOOLS,SEMINARS,& CONFERENCES	\$1,824	\$713	\$1,492	\$2,200	\$945	\$1,800	<b>\$2,200</b>	\$0	0.00%
26 5225	PROFESSIONAL DUES	\$187	\$794	\$241	\$370	\$0	\$185	<b>\$370</b>	\$0	0.00%
26 5231	NOTICES	\$0	\$625	\$0	\$100	\$241	\$241	<b>\$100</b>	\$0	0.00%
26 5240	CONTRACTED SERV-PROFESSIONAL	\$96,617	\$96,462	\$190,874	\$178,550	\$89,126	\$178,550	<b>\$148,700</b>	(\$29,850)	-16.72%
26 5241	CONTRACTED SERV-LABOR	\$181,004	\$18,757	\$20,229	\$195,500	\$130,430	\$195,500	<b>\$194,500</b>	(\$1,000)	-0.51%
26 5241	CONT SERV-MAIN	\$0	\$263,648	\$196,445	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
26 524101	CONT SERV-HYDRANTS/VALVE REPL	\$62,302	\$54,196	\$122,666	\$50,000	\$4,827	\$50,000	<b>\$50,000</b>	\$0	0.00%
26 524102	CONT SERV-LEAD SERVICE REPL	\$98,576	\$55,750	\$43,854	\$99,000	\$36,989	\$99,000	<b>\$99,000</b>	\$0	0.00%
26 524103	CONT SERV-RETIRED SERVICE LINE	\$0	\$0	\$0	\$50,000	\$220	\$50,000	<b>\$50,000</b>	\$0	0.00%
26 524104	NEW SERVICE INSTALLATIONS	\$0	\$0	\$0	\$30,000	\$0	\$30,000	<b>\$30,000</b>	\$0	0.00%
26 5244	OTHER FEES	\$13,474	\$4,997	\$223	\$19,450	\$412	\$14,500	<b>\$20,350</b>	\$900	4.63%
26 5254	LEGAL SERVICES	\$6,358	\$7,679	\$0	\$3,000	\$3,195	\$1,800	<b>\$6,000</b>	\$3,000	100.00%
26 5255	PHYSICALS	\$192	\$305	\$263	\$0	\$812	\$195	<b>\$0</b>	\$0	0.00%
26 5256	LAUNDRY	\$2,038	\$1,554	\$1,192	\$2,800	\$195	\$1,300	<b>\$2,800</b>	\$0	0.00%
26 5261	STRUCTURE MAINTENANCE	\$256,130	\$9,223	\$436,841	\$16,000	\$5,472	\$11,000	<b>\$16,000</b>	\$0	0.00%
26 5266	GROUNDS	\$71	\$60	\$239	\$150	\$0	\$25	<b>\$150</b>	\$0	0.00%
26 5271	TELEPHONE - LOCAL	\$1,907	\$3,459	\$6,651	\$9,167	\$1,681	\$6,500	<b>\$6,227</b>	(\$2,940)	-32.07%
26 5284	INSURANCE-FIRE & EXTENDED COV.	\$9,769	\$10,212	\$12,477	\$10,954	\$1,584	\$10,954	<b>\$11,179</b>	\$225	2.05%
26 5285	INSURANCE - FLEET	\$1,144	\$1,003	\$1,120	\$1,114	\$557	\$1,114	<b>\$1,310</b>	\$196	17.59%
26 5286	INSURANCE-COMPREHENSIVE LIAB	\$32,028	\$34,818	\$28,615	\$28,753	\$14,377	\$28,753	<b>\$28,869</b>	\$116	0.40%
26 5289	INSURANCE - OTHER	\$2,588	\$3,432	\$3,050	\$3,585	\$1,793	\$3,585	<b>\$3,785</b>	\$200	5.58%
<b>MATERIALS &amp; SUPPLIES</b>										
26 5321	ELECTRICITY	\$319,265	\$341,172	\$362,794	\$328,000	\$159,553	\$382,920	<b>\$342,000</b>	\$14,000	4.27%
26 5322	GAS/HEAT	\$12,064	\$13,421	\$11,872	\$13,700	\$5,539	\$13,300	<b>\$13,700</b>	\$0	0.00%
26 5323	WATER	\$3,607	\$4,096	\$4,085	\$3,600	\$1,005	\$2,420	<b>\$3,600</b>	\$0	0.00%
26 5324	SEWER CHG	\$2,176	\$613	\$602	\$1,300	\$139	\$615	<b>\$1,100</b>	(\$200)	-15.38%
26 5325	STORMWATER	\$2,804	\$2,543	\$2,617	\$2,975	\$1,301	\$3,125	<b>\$2,975</b>	\$0	0.00%
26 5331	POSTAGE	\$22,039	\$22,932	\$23,091	\$21,090	\$11,896	\$23,636	<b>\$22,290</b>	\$1,200	5.69%
26 5332	OFFICE/COM	\$463	\$143	\$377	\$350	\$114	\$250	<b>\$350</b>	\$0	0.00%
26 5333	CONSERVATION REB	\$500	\$500	\$0	\$12,500	\$50	\$250	<b>\$12,500</b>	\$0	0.00%
26 5334	CONSERVATION-EDU	\$250	\$25,000	\$25,000	\$500	\$0	\$50	<b>\$500</b>	\$0	0.00%
26 5343	GENERAL COMMODITIES	\$31,522	\$14,237	\$24,148	\$48,500	\$7,422	\$22,000	<b>\$48,500</b>	\$0	0.00%
26 534310	MISCCHEM	\$140	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
26 5345	MAINTENANCE MATERIALS	\$19,138	\$93,747	\$86,030	\$145,800	\$29,233	\$98,500	<b>\$145,800</b>	\$0	0.00%
<b>FIXED COSTS</b>										
26 5421	PAYMENT IN LIEU OF TAXES	\$909,594	\$848,775	\$860,854	\$855,000	\$0	\$855,000	<b>\$840,000</b>	(\$15,000)	-1.75%
<b>DEBT SERVICE</b>										
26 5641	PRINCIPAL - CORP PURPOSE BONDS	\$0	\$0	\$0	\$1,476,618	\$0	\$0	<b>\$1,506,576</b>	\$29,958	2.03%
26 5642	INTEREST - CORP PURPOSE BONDS	\$1,088,173	\$1,059,008	\$1,015,952	\$985,773	\$494,209	\$985,773	<b>\$948,964</b>	(\$36,809)	-3.73%
26 565101	PRINCIPAL- REVENUE BONDS	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
26 565102	INTEREST - REVENUE BONDS	\$16,941	\$6,086	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>DEPRECIATION</b>										
26 5730	RESERVE-VEHICLE REPLACEMENT	\$27,743	\$25,000	\$25,000	\$25,000	\$12,500	\$25,000	<b>\$25,000</b>	\$0	0.00%
26 5731	DEPR-BUILD	\$1,511,925	\$1,196,444	\$1,267,520	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
26 5736	BOND DISCOUNT AMORTIZATION	\$308,350	\$192,061	\$35,974	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>FUNDCONT</b>										
5801	CIP OPERATING	\$0	\$0	\$0	\$381,000	\$96,207	\$381,000	<b>\$755,000</b>	\$374,000	98.16%
	TOTAL EXPENDITURES	\$6,042,705	\$5,424,878	\$5,807,018	\$6,154,189	\$1,661,713	\$4,570,143	<b>\$6,473,148</b>	\$318,959	5.18%
	NET TOTAL	<b>\$84,723</b>	<b>(\$620,887)</b>	<b>\$8,587</b>	<b>\$0</b>	<b>(\$529,565)</b>	<b>(\$1,225,620)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**BUDGET MODIFICATIONS:** Water rates were proposed to increase 15% for 2017 following PSC approval.

2017 CIP projects: Well pumping equipment \$36,225, replace TC hydrants \$36,225, water meter Flexnet transmitters \$36,225, Water meter replacement \$36,225 and Rehabilitation & Coating I-90 Water Tower \$610,100.

PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS  
 DIVISION: Water Utility

**PROGRAM OBJECTIVES:**    **PERFORMANCE INDICATORS:**    **Goal(s)**    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

			2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD	1. Rehabilitate wells and pumping equipment.	Schedule and complete two station rehabs per year.	5	2	2	2	2
	2. Track lost and unaccounted water percentage.	Calculate and manage lost and unaccounted water percent.	5	18.4	10	27	20
EFFICIENCY & EFFECTIVENESS:	1. Perform periodic meter accuracy testing.	Percent of system hydrants flushed.	5	65	65	65	65
		Percent of distribution valves exercised.	5	50	50	50	50
		Percent of required water meters tested or replaced	5	100	100	100	100
	2. Ensure water quality meets Safe Drinking Water Act (SDWA) standards.	Percent of completion of sampling program.	1	100	100	100	100
	3. Complete annual Consumer Confidence Report.	Deliver Consumer Confidence Report by July 1.	6	1	1	1	1
	4. Continue to manage the safe and economic performance of the water system.	Continue programs to replace antiquated Traverse City hydrants	5	10	10	27	20

**CITY COUNCIL GOALS:**

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3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

# ***DEPARTMENT – PUBLIC WORKS***

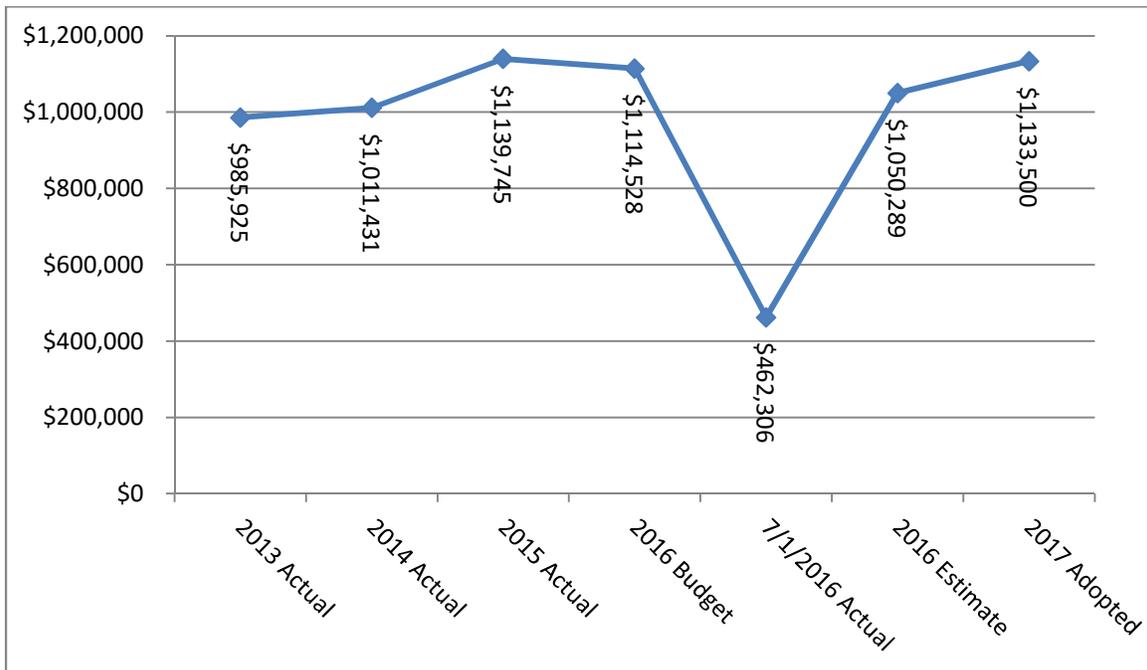
## *Enterprise Fund*

### *Storm Water Utility Division Description:*

The Storm Water Utility was created in 2007 to establish funding to meet the requirements of the DNR’s new pollution discharge elimination permit and accounts for the operation of the physical storm water discharge system and collection of storm water fees. Activities include a street sweeping program, yard waste collection, and the cleaning and maintenance of approximately 172 miles of storm water mains, thousands of catch basins, and various public storm water ponds. Efforts also include inspection of construction related erosion control systems, public education on reducing storm water runoff pollution, etc.

Revenue sources include residential and commercial user fees based upon the amount of impervious area on the user’s property. Units of impervious area are based upon the average single-family residential unit (SFU) amount of 3347 square feet. The current user charge is \$3.50 per SFU.

**EXPENDITURES**



27707508 STORM WATER UTILITY

ACCOUNTS FOR:		2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
STORM WATER UTILITY		ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
<b>GRANT/AIDE</b>										
4301	INTERGOV AIDS & GRNT	(\$22,440)	(\$19,928)	(\$43,774)	\$0	(\$17,514)	(\$17,514)	\$0	\$0	0.00%
<b>CASH &amp; PROPERTY</b>										
27707508	4413 INTEREST	(\$14,022)	(\$8,591)	(\$7,925)	(\$8,500)	(\$2,431)	(\$8,500)	(\$8,500)	\$0	0.00%
27707508	441304 DEBT ISSUANCE PREMIUM	\$0	(\$7,313)	(\$37,939)	\$0	\$0	\$0	\$0	\$0	0.00%
<b>DEPARTMENTAL EARNINGS</b>										
27707508	455901 RESIDENTS	(\$944,958)	(\$950,477)	(\$964,592)	(\$1,106,028)	(\$469,705)	(\$1,127,300)	(\$1,125,000)	(\$18,972)	1.72%
<b>OTHER FINC SRCE</b>										
27707508	4999 FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
<b>TOTAL REVENUES</b>		<b>(\$981,420)</b>	<b>(\$986,309)</b>	<b>(\$1,054,230)</b>	<b>(\$1,114,528)</b>	<b>(\$489,651)</b>	<b>(\$1,153,314)</b>	<b>(\$1,133,500)</b>	<b>(\$18,972)</b>	<b>1.70%</b>
<b>PERSONNEL SERVICES</b>										
27707508	5110 REGULAR PERSONNEL	\$236,186	\$304,586	\$306,927	\$341,501	\$157,055	\$341,501	\$266,743	(\$74,758)	-21.89%
27707508	511022 WAGE ADJUSTMENT LINE	\$0	\$0	\$0	\$533	\$0	\$533	\$7,500	\$6,967	1307.13%
27707508	5130 EXTRA PERSONNEL	\$9,270	\$10,395	\$8,186	\$11,248	\$4,856	\$11,248	\$11,248	\$0	0.00%
27707508	5150 OVERTIME	\$209	\$175	\$0	\$528	\$0	\$264	\$558	\$30	5.68%
27707508	5161 VACATION PAY	(\$10,857)	\$2,589	(\$1,138)	\$0	\$0	\$0	\$0	\$0	0.00%
27707508	5191 WISCONSIN RETIREMENT FUND	\$15,720	\$21,295	\$20,625	\$22,729	\$10,132	\$22,729	\$18,176	(\$4,553)	-20.03%
27707508	5192 WORKER'S COMPENSATION	\$6,588	\$10,860	\$14,244	\$17,341	\$8,670	\$17,341	\$15,870	(\$1,471)	-8.48%
27707508	519301 SOCIAL SECURITY	\$15,137	\$19,379	\$19,397	\$21,174	\$9,757	\$21,174	\$17,169	(\$4,005)	-18.91%
27707508	519302 MEDICARE	\$3,540	\$4,549	\$4,550	\$4,967	\$2,283	\$4,967	\$4,011	(\$956)	-19.25%
27707508	5194 HOSPITAL/SURG/DENTAL INSURANCE	\$90,169	\$122,289	\$128,999	\$129,967	\$60,513	\$129,967	\$102,983	(\$26,984)	-20.76%
27707508	519401 VEBA	\$2,713	\$2,340	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
27707508	519405 OPEB INSURANCE EXPENSE	(\$2,113)	(\$1,131)	(\$174)	\$0	\$0	\$0	\$0	\$0	0.00%
27707508	5195 LIFE INSURANCE	\$744	\$803	\$853	\$1,083	\$427	\$1,083	\$863	(\$220)	-20.31%
<b>CONTRACTUAL SERVICE</b>										
27707508	5211 VEHICLE EQUIP OPER. & MAINT.	\$81,289	\$102,896	\$59,904	\$78,614	\$21,162	\$43,000	\$68,940	(\$9,674)	-12.31%
27707508	5215 COMPUTER/OFFICE EQUIP MAIN.	\$5,048	\$5,955	\$5,445	\$5,800	\$5,451	\$5,800	\$5,997	\$197	3.40%
27707508	5223 SCHOOLS,SEMINARS,& CONFERENCES	\$1,757	\$2,316	\$2,027	\$1,850	\$855	\$1,400	\$1,850	\$0	0.00%
27707508	5225 PROFESSIONAL DUES	\$0	\$161	\$0	\$100	\$170	\$170	\$100	\$0	0.00%
27707508	5240 CONTRACTED SERV-PROFESSIONAL	\$13,139	\$11,492	\$74,542	\$11,500	\$13,260	\$14,000	\$11,500	\$0	0.00%
27707508	5241 CONTRACTED SERV-LABOR	\$28,567	\$40,287	\$32,805	\$50,000	\$48,580	\$50,000	\$35,000	(\$15,000)	-30.00%
27707508	5244 OTHER FEES	\$11,650	\$12,050	\$11,500	\$11,500	\$7,000	\$11,500	\$11,500	\$0	0.00%
27707508	5248 ADVERTISING,MARKETING,PROMOS	\$536	\$0	\$202	\$125	\$11	\$50	\$125	\$0	0.00%
27707508	5254 LEGAL SERVICES	\$0	\$462	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
27707508	5255 AUTO & TRAVEL	\$121	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
27707508	5271 TELEPHONE - LOCAL	\$193	\$333	\$320	\$112	\$70	\$0	\$112	\$0	0.00%
27707508	5285 INSURANCE - FLEET	\$2,501	\$2,058	\$1,582	\$2,285	\$1,143	\$2,285	\$2,688	\$403	17.64%
27707508	5286 INSURANCE-COMPREHENSIVE LIAB	\$5,340	\$5,551	\$4,907	\$4,990	\$245	\$4,990	\$5,228	\$238	4.77%
27707508	5289 INSURANCE - OTHER	\$432	\$548	\$523	\$622	\$311	\$622	\$686	\$64	10.29%
<b>MATERIALS &amp; SUPPLIES</b>										
27707508	5331 POSTAGE & EXPRESS MAIL	\$15,198	\$15,746	\$13,955	\$15,700	\$8,053	\$15,700	\$15,700	\$0	0.00%
27707508	5332 OFFICE/COMP EQUIP & SUPPLIES	\$6	\$38	\$0	\$75	\$0	\$25	\$75	\$0	0.00%
27707508	5345 MAINTENANCE MATERIALS	\$0	\$1,785	\$580	\$1,500	\$0	\$750	\$1,500	\$0	0.00%
27707508	5348 EQUIP<1000	(\$121,402)	\$0	\$0	\$250	\$0	\$250	\$250	\$0	0.00%
<b>FIXED EXPENSES</b>										
27707508	5411 RENT/BUILD	\$22,000	\$22,000	\$21,000	\$21,000	\$10,500	\$21,000	\$23,000	\$2,000	9.52%

27707508 STORM WATER UTILITY

ACCOUNTS FOR:			2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
STORM WATER UTILITY			ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
CAPITAL OUTLAY											
5522		STORM SEWER SYSTEM	\$150,492	(\$1,549)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
DEBT SERVICE											
27707508	5641	PRINC-CORP	\$0	\$0	\$0	\$142,135	\$0	\$0	\$142,806	\$671	0.47%
27707508	5642	INT-CORP	\$112,576	\$106,461	\$80,882	\$66,620	\$34,304	\$66,620	\$62,411	(\$4,209)	-6.32%
27707508	5598	FINANCING COSTS	\$325	\$0	\$65,782	\$0	\$0	\$0	\$0	\$0	0.00%
DEPRECIATION											
27707508	5730	RES-VEHIC	\$114,996	\$0	\$115,000	\$115,000	\$57,500	\$115,000	\$115,000	\$0	0.00%
27707508	5731	DEPR-BUILD	\$149,368	\$151,205	\$146,320	\$0	\$0	\$146,320	\$0	\$0	0.00%
27707508	5736	BOND DISCOUNT AMORTIZATION	\$24,487	\$33,507	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
27707508	5899	FUNDCONT	\$0	\$0	\$0	\$33,679	\$0	\$0	\$183,911	\$150,232	446.07%
TOTAL EXPENDITURES			\$985,925	\$1,011,431	\$1,139,745	\$1,114,528	\$462,306	\$1,050,289	\$1,133,500	\$18,972	1.70%
NET TOTAL			\$4,505	\$25,122	\$85,516	\$0	(\$27,345)	(\$103,025)	\$0	\$0	0.00%

**BUDGET MODIFICATIONS:** All storm water fees were increased by \$0.50 in 2016. Single Family Unit - SFU is 3,347 sq. ft. of impervious surface monthly fee is \$3.50 Apartment Building or Condos - 3 or 4 units (.7 SFU) per unit/monthly are \$2.60. Apartment Building or Condos - 5 or more units (.5 SFU) per unit/monthly are \$2.00. All other type building - Calculated using SFU per SFU/monthly are \$3.50 Regular personnel decreased due to eliminating 1 Equipment Operator position.

## PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS

DIVISION: Storm Water Utility

<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
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WORKLOAD	1. Clean and remove debris from stormwater conveyance system.	Feet of stormwater conveyance system cleaned annually.	1	11,102	1,914	1,466	1,500	1,500
	2. Televis stormwater conveyance system and inlets prior to street construction and overlay program to assure system integrity.	Feet of televising performed on stormwater conveyance system.	5	10,057	3,770	2,336	3,000	3,000
EFFICIENCY & EFFECTIVENESS	1. Maintain stormwater system records in Geographical Information System (GIS) Database.	Stormwater system map up to date	5	Yes	Yes	Yes	Yes	Yes
	2. Partner with neighboring communities to educate citizens on the sources and effects of storm water pollution.	Implement public education and outreach program through the Rock River Stormwater Group.	6	Yes	Yes	Yes	Yes	Yes
	3. Reduce stormwater pollution to protect our surface water bodies and groundwater supply and comply with all State & Federal storm water regulations.	Progress in the evaluation and implementation of the Rock River Total Maximum Daily Load (TMDL)	4	N/A	N/A	Yes	Yes	Yes
		Dry weather outfall inspections	5	23	9	3	23	9
		Erosion Control Inspections	5	590	426	278	300	300

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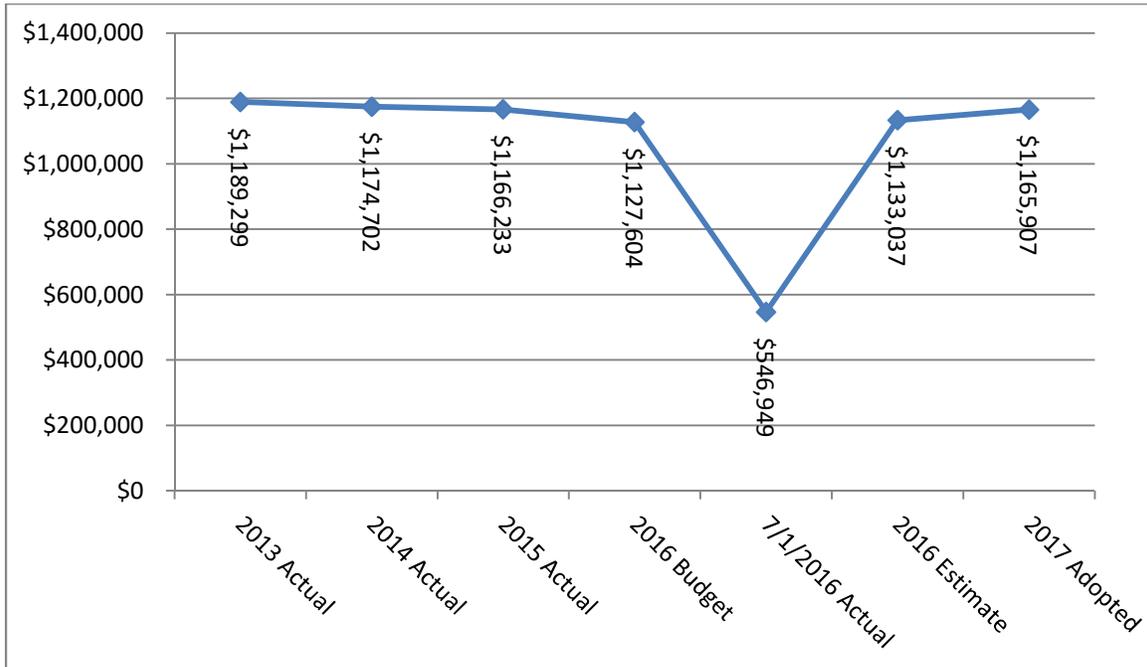
# ***DEPARTMENT – FIRE***

## *Enterprise Fund*

### *Ambulance Division Description:*

The Ambulance Fund was established in 1998 to account for all transactions that pertain to ambulance services. Funding sources for the fund are user fees assessed for ambulance services. In 2017 the Ambulance Fund will not use any tax levy. This Division provides Advanced Emergency Medical Services care and transport for residents and visitors of Beloit. It provides a Paramedic level of service with a Paramedic Engine First Response concept, and transport with two Paramedic ambulances, and one Emergency Medical Transportation Basic Ambulance. This program provides for a portion of personnel and all of the equipment, maintenance costs for the program. This program also supplements the all hazards response mission of the Firefighting and Rescue Division.

**EXPENDITURES**



24666400 AMBULANCE

ACCOUNTS FOR:	2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
AMBULANCE SERVICES	ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
<b>CASH &amp; PROPERTY INC.</b>									
24666400 4413 INTEREST	(\$4,775)	(\$34)	\$0	(\$25)	\$14	(\$25)	\$0	\$25	-100.00%
<b>DEPARTMENTAL EARNINGS</b>									
24666400 4520 AMBULANCE SERVICES - BELOIT	(\$1,015,491)	(\$1,071,670)	(\$1,115,779)	(\$1,063,000)	(\$612,760)	(\$1,063,000)	(\$1,063,000)	\$0	0.00%
<b>OTHER FINANCING SRCE</b>									
24666400 4999 FUNDBALAPP	\$0	\$0	\$0	(\$64,579)	\$0	\$0	(\$102,907)	(\$38,328)	59.35%
<b>TOTAL REVENUES</b>	<b>(\$1,020,266)</b>	<b>(\$1,071,704)</b>	<b>(\$1,115,779)</b>	<b>(\$1,127,604)</b>	<b>(\$612,747)</b>	<b>(\$1,063,025)</b>	<b>(\$1,165,907)</b>	<b>(\$38,303)</b>	<b>3.40%</b>
<b>PERSONNEL SERVICES</b>									
24666400 5110 REGULAR PERSONNEL	\$599,167	\$619,309	\$636,977	\$637,399	\$315,727	\$630,399	\$646,461	\$9,062	1.42%
24666400 511022 WAGE ADJUSTMENT LINE	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000	\$4,000	100.00%
24666400 5150 OVERTIME	\$65	\$54	\$13	\$0	\$554	\$1,000	\$0	\$0	0.00%
24666400 5160 HOLIDAY PAY	\$12,320	\$12,320	\$12,320	\$12,320	\$0	\$12,320	\$12,320	\$0	0.00%
24666400 5161 VACATION PAY	\$10,540	(\$1,437)	\$3,931	\$0	\$0	\$0	\$0	\$0	0.00%
24666400 5191 WISCONSIN RETIREMENT FUND	\$113,871	\$98,516	\$86,838	\$89,283	\$43,401	\$87,627	\$97,494	\$8,211	9.20%
24666400 5192 WORKER'S COMPENSATION	\$24,288	\$27,976	\$31,392	\$34,047	\$17,024	\$34,048	\$33,639	(\$408)	-1.20%
24666400 519301 SOCIAL SECURITY	\$3,439	\$3,658	\$3,700	\$3,879	\$1,887	\$3,776	\$3,775	(\$104)	-2.68%
24666400 519302 MEDICARE	\$8,866	\$9,171	\$9,412	\$9,148	\$4,588	\$9,263	\$9,492	\$344	3.76%
24666400 5194 HOSPITAL/SURG/DENTAL INSURANCE	\$171,923	\$167,465	\$174,615	\$170,830	\$87,613	\$182,285	\$189,346	\$18,516	10.84%
24666400 5195 LIFE INSURANCE	\$476	\$550	\$591	\$615	\$294	\$639	\$689	\$74	12.03%
<b>CONTRACTUAL SERVICE</b>									
24666400 5211 VEHICLE EQUIP OPER. & MAINT.	\$0	\$0	\$86	\$0	\$0	\$0	\$0	\$0	0.00%
24666400 5214 OTHER EQUIPMENT MAINTENANCE	\$11,770	\$12,550	\$15,795	\$14,830	\$394	\$14,830	\$15,830	\$1,000	6.74%
24666400 5215 COMPUTER/OFFICE EQUIP MAIN.	\$3,135	\$3,288	\$3,700	\$3,800	\$3,619	\$3,800	\$3,981	\$181	4.76%
24666400 5223 SCHOOLS,SEMINARS,& CONFERENCES	\$8,158	\$9,987	\$17,258	\$15,750	\$7,509	\$15,750	\$15,750	\$0	0.00%
24666400 5225 PROFESSIONAL DUES	\$425	\$659	\$1,434	\$655	\$259	\$500	\$655	\$0	0.00%
24666400 5232 DUPLICATING & DRAFTING	\$1,685	\$831	\$856	\$1,750	\$819	\$1,300	\$1,750	\$0	0.00%
24666400 5240 CONTRACTED SERV-PROFESSIONAL	\$48,890	\$54,612	\$52,627	\$48,000	\$17,572	\$49,000	\$48,000	\$0	0.00%
24666400 5274 LEGAL SERVICES	\$726	\$55	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
24666400 5285 INSURANCE - FLEET	\$1,743	\$966	\$1,274	\$1,383	\$692	\$1,383	\$2,494	\$1,111	80.33%
24666400 5286 INSURANCE-COMPREHENSIVE LIAB	\$6,252	\$6,429	\$5,767	\$5,747	\$2,874	\$5,747	\$5,290	(\$457)	-7.95%
24666400 5289 INSURANCE - OTHER	\$505	\$634	\$615	\$716	\$358	\$716	\$694	(\$22)	-3.07%
<b>MATERIALS &amp; SUPPLIES</b>									
24666400 5331 POSTAGE & EXPRESS MAIL	\$550	\$551	\$550	\$550	\$0	\$550	\$550	\$0	0.00%
24666400 5342 MEDICAL SUPPLIES & DRUGS	\$51,883	\$48,886	\$22,465	\$31,000	\$18,300	\$31,000	\$30,000	(\$1,000)	-3.23%
24666400 5343 GENERAL COMMODITIES	\$2,035	\$6,768	\$3,635	\$4,000	\$1,571	\$4,000	\$4,000	\$0	0.00%
24666400 5345 MAINTENANCE MATERIALS	\$191	\$976	\$701	\$2,000	\$0	\$1,200	\$2,000	\$0	0.00%
24666400 534503 MAINTENANCE MATERIALS - FIRE	\$21,951	\$24,242	\$14,927	\$9,000	\$12,392	\$16,300	\$9,000	\$0	0.00%
24666400 534605 FUEL - FIRE	\$24,112	\$23,829	\$16,748	\$19,152	\$7,032	\$14,604	\$16,947	(\$2,205)	-11.51%
24666400 5347 UNIFORMS	\$2,795	\$2,283	\$2,815	\$3,000	\$883	\$3,000	\$3,000	\$0	0.00%
24666400 5351 BOOKS & SUBSCRIPTIONS	\$150	\$98	\$0	\$500	\$0	\$200	\$500	\$0	0.00%
24666400 5352 TRAINING EQUIPMENT & SUPPLIES	\$136	\$331	\$0	\$750	\$0	\$300	\$750	\$0	0.00%
<b>CAPITAL OUTLAY</b>									
24666400 5533 EQUIP-OTHER OVER \$1,000	\$20,940	\$2,840	\$8,887	\$7,500	\$1,588	\$7,500	\$7,500	\$0	0.00%
<b>DEPRECIATION</b>									
24666400 5730 RES-VEHICLE	\$35,004	\$35,000	\$35,000	\$0	\$0	\$0	\$0	\$0	0.00%
24666400 573001 RESCOMPREP	\$1,308	\$1,305	\$1,305	\$0	\$0	\$0	\$0	\$0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$1,189,299</b>	<b>\$1,174,702</b>	<b>\$1,166,233</b>	<b>\$1,127,604</b>	<b>\$546,949</b>	<b>\$1,133,037</b>	<b>\$1,165,907</b>	<b>\$38,303</b>	<b>3.40%</b>
<b>NET TOTAL</b>	<b>\$169,033</b>	<b>\$102,998</b>	<b>\$50,454</b>	<b>\$0</b>	<b>(\$65,797)</b>	<b>\$70,012</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**BUDGET MODIFICATIONS:** User fees are now covering 91% of the ambulance fund expenses in the 2017 budget and the remainder is covered by Ambulance fund balance.

## PERFORMANCE MEASURES

DEPARTMENT: FIRE

DIVISION: Ambulance

PROGRAM OBJECTIVES:    PERFORMANCE INDICATORS:    Goal(s)    2013    2014    2015    2016    2017  
Actual    Actual    Actual    Target    Target

	<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
<b>WORKLOAD:</b>	1. To provide educational opportunities for our employees in order to meet state mandated training requirements.	# of employees who attend paramedic refresher program	2	27	35	35	35	35
	2. To provide cutting edge emergency medical services that meet the needs of each patient under our care.	# of performance questionnaires sent	2	1,200	1,200	1,200	1,200	1,200
		# of questionnaires returned	2	305	296	297	300	300
		% of questionnaires that rated satisfactory ambulance service.	6	100%	99%	100%	100%	100%
<b>EFFICIENCY &amp; EFFECTIVENESS:</b>	3. To provide advanced life support to the City of Beloit through a system of first response within 4-5 minutes of dispatch.	# of Ambulance Runs	1	3,726	3,835	3,969	3,800	3,800
		% of ambulance runs average response times are under 5 minutes	1	79.60%	83%	84%	80%	80%
	4. Maintain ambulance collection rate of 50%.	Ambulance Revenue Collection Rate	2	66.78%	60%	70%	60%	60%
	5. Better utilize our current technological capabilities to develop a process to decrease the amount of paper copies of EMS reports that are currently generated by ambulance calls.	50% reduction in paper based documentation.	2	NA	N/A	40% Reduction	75% Reduction	NA
	6. Provide state of the art technology for emergency cardiac care that meets the current standard of care.	# of employees attending training for improvement of interfacility protocols to reflect advanced care during transfers.	2	27	35	35	35	35
		To use technology and job tools to reducing work related injuries caused by lifting by 30% by July 1, 2015.	1	NA	100% Reduction	100% Reduction	100% Reduction	Continue Reduction

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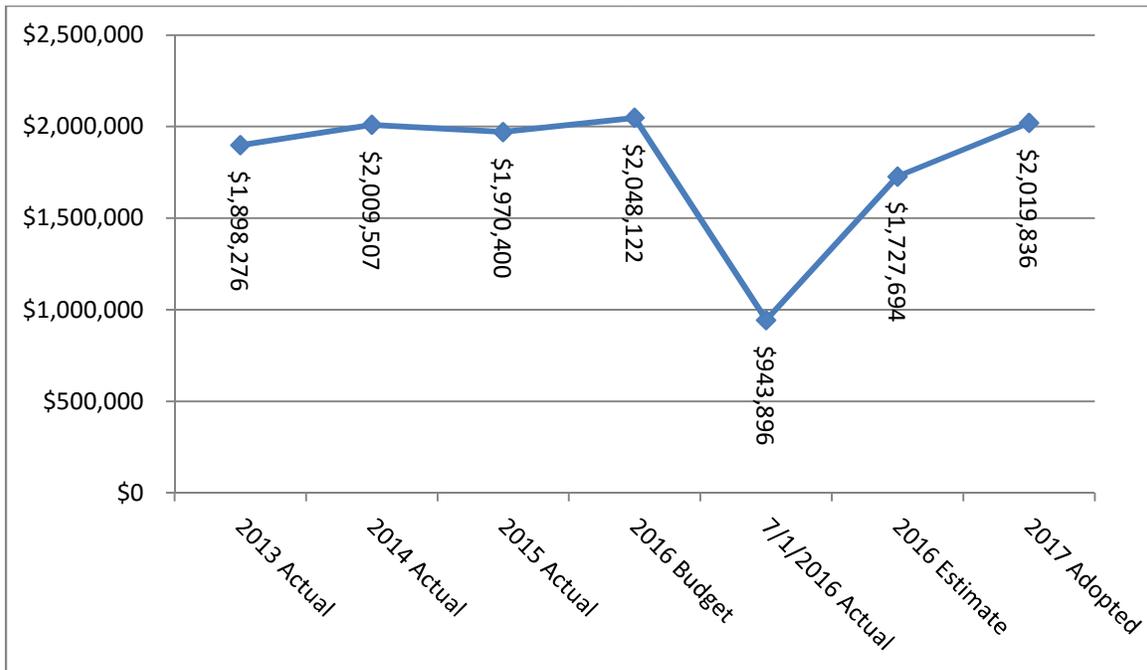
# ***DEPARTMENT – PUBLIC WORKS***

## *Enterprise Fund*

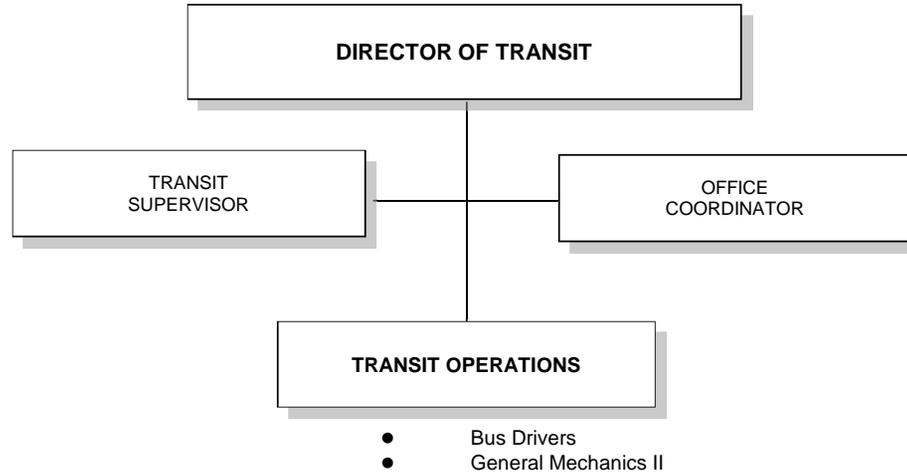
### *Transit Division Description:*

The Mass Transit Fund accounts for the operation and maintenance of the Beloit Transit System. Funding sources are State and Federal grants (56%) and Departmental Earnings (15%). Tax support covers (29%) of the expenses. Transit’s goal is to provide high quality and safe transportation service at a reasonable cost for citizens in the Greater Beloit area, who depend on public transit to meet their mobility needs.

**EXPENDITURES**



**CITY OF BELOIT, WISCONSIN  
DEPARTMENT OF PUBLIC WORKS  
TRANSIT DIVISION  
ORGANIZATIONAL CHART  
2017**



25 БЕЛОIT TRANSIT SYSTEM

ACCOUNTS FOR: BEЛОIT TRANSIT SYSTEM			2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
			ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
<b>TAXES</b>											
25	403001	TAX LEVY - SUBSIDY	(\$534,367)	(\$534,367)	(\$584,719)	(\$584,719)	(\$584,719)	(\$584,719)	<b>(\$584,719)</b>	\$0	0.00%
<b>STATE/FED GRANTS AID</b>											
25	433001	STATE PARA TRANSIT SUPPLEMNT	(\$16,871)	(\$21,575)	(\$20,989)	(\$21,575)	(\$19,951)	(\$21,569)	<b>(\$19,951)</b>	\$1,624	-7.53%
25	436001	OPERATING GRANTS - STATE	(\$461,344)	(\$462,307)	(\$478,285)	(\$505,433)	(\$122,312)	(\$489,286)	<b>(\$489,077)</b>	\$16,356	-3.24%
25	436002	OPERATING GRANTS - FEDERAL	(\$606,009)	(\$614,048)	(\$605,850)	(\$640,265)	\$0	(\$630,049)	<b>(\$630,049)</b>	\$10,216	-1.60%
<b>CASH &amp; PROPERTY INC.</b>											
25	4413	INTEREST INCOME	\$1,764	\$284	\$136	\$0	(\$19)	(\$19)	<b>\$0</b>	\$0	0.00%
25	441304	DEBT ISSUANCE PREMIUM	\$0	(\$3,432)	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>DEPARTMENTAL EARNINGS</b>											
25	4508	RENT/LEASE REVENUE	(\$20,091)	(\$20,910)	(\$6,987)	(\$20,000)	(\$6,816)	(\$11,692)	<b>(\$12,000)</b>	\$8,000	-40.00%
25	456310	RIDERSHIP FARES - ADULT	(\$63,739)	(\$57,927)	(\$50,168)	(\$46,000)	(\$18,558)	(\$38,578)	<b>(\$48,000)</b>	(\$2,000)	4.35%
25	456311	RIDERSHIP FARES - BJE	(\$48,091)	(\$58,554)	(\$50,666)	(\$35,000)	(\$13,397)	(\$28,621)	<b>(\$31,990)</b>	\$3,010	-8.60%
25	456312	RIDERSHIP FARES - PASSES	(\$35,602)	(\$39,584)	(\$32,629)	(\$35,000)	(\$20,091)	(\$40,508)	<b>(\$43,920)</b>	(\$8,920)	25.49%
25	456314	RIDERSHIP FARES - E & H	(\$8,537)	(\$8,723)	(\$8,449)	(\$7,000)	(\$2,919)	(\$6,144)	<b>(\$7,000)</b>	\$0	0.00%
25	456315	RIDERSHIP FARES - TOKENS	(\$48,184)	(\$36,106)	(\$35,641)	(\$28,000)	(\$11,729)	(\$23,361)	<b>(\$28,000)</b>	\$0	0.00%
25	456320	OTHER INCOME	(\$563)	(\$235)	(\$140)	(\$1,130)	(\$222)	(\$426)	<b>(\$1,130)</b>	\$0	0.00%
25	456335	ADVERTISING REVENUE	(\$15,888)	(\$24,228)	(\$25,533)	(\$30,000)	(\$15,577)	(\$30,451)	<b>(\$30,000)</b>	\$0	0.00%
25	456340	LOCAL ORGANIZATIONAL BILLING	(\$79,219)	(\$77,905)	(\$85,345)	(\$94,000)	\$0	(\$94,000)	<b>(\$94,000)</b>	\$0	0.00%
<b>TOTAL REVENUES</b>			<b>(\$1,941,990)</b>	<b>(\$1,959,617)</b>	<b>(\$1,985,263)</b>	<b>(\$2,048,122)</b>	<b>(\$816,310)</b>	<b>(\$1,999,421)</b>	<b>(\$2,019,836)</b>	<b>\$28,286</b>	<b>-1.38%</b>
<b>PERSONNEL SERVICES</b>											
25	511001	REGULAR PERSONNEL	\$643,345	\$726,057	\$712,673	\$836,689	\$344,972	\$638,006	<b>\$833,556</b>	(\$3,133)	-0.37%
25	511022	WAGE ADJUSTMENT LINE	\$0	\$0	\$0	\$2,915	\$0	\$2,915	<b>\$12,000</b>	\$9,085	311.66%
25	5120	PART TIME PERSONNEL	\$115,200	\$109,178	\$110,616	\$130,987	\$57,049	\$106,311	<b>\$150,510</b>	\$19,523	14.90%
25	515001	OVERTIME	\$20,998	\$19,787	\$30,063	\$25,000	\$9,425	\$17,369	<b>\$25,000</b>	\$0	0.00%
25	5160	HOLIDAY PAY	\$33,814	\$27,324	\$28,084	\$0	\$11,730	\$24,744	<b>\$0</b>	\$0	0.00%
25	5161	VACATION PAY	\$60,759	\$63,089	\$71,687	\$0	\$31,283	\$61,624	<b>\$0</b>	\$0	0.00%
25	5162	SICK LEAVE	\$42,672	\$19,368	\$30,909	\$0	\$27,383	\$47,283	<b>\$0</b>	\$0	0.00%
25	5166	UNCLASSIFIED LEAVE	\$12,585	\$1,564	\$2,555	\$0	\$988	\$1,694	<b>\$0</b>	\$0	0.00%
25	5173	TOOL ALLOWANCE	\$600	\$600	\$600	\$600	\$600	\$600	<b>\$600</b>	\$0	0.00%
25	5191	WISCONSIN RETIREMENT	\$58,312	\$63,483	\$59,357	\$62,966	\$29,813	\$54,923	<b>\$63,525</b>	\$559	0.89%
25	5192	WORKER'S COMPENSATION	\$51,336	\$56,816	\$53,376	\$66,586	\$33,294	\$57,108	<b>\$67,584</b>	\$998	1.50%
25	519301	SOCIAL SECURITY	\$56,792	\$59,012	\$60,390	\$61,876	\$29,842	\$54,903	<b>\$61,500</b>	(\$376)	-0.61%
25	519302	MEDICARE	\$13,282	\$13,801	\$14,123	\$14,120	\$6,979	\$12,841	<b>\$14,384</b>	\$264	1.87%
25	5194	HOSPITAL/SURG/DENTAL	\$331,447	\$355,901	\$334,820	\$321,305	\$173,170	\$297,032	<b>\$344,231</b>	\$22,926	7.14%
25	519401	VEBA	\$5,957	\$4,550	\$4,550	\$4,550	\$0	\$4,550	<b>\$4,550</b>	\$0	0.00%
25	519405	OPEB INSURANCE EXPENSE	(\$6,976)	(\$3,732)	(\$573)	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
25	5195	LIFE INSURANCE	\$3,416	\$3,891	\$4,027	\$4,245	\$1,947	\$3,340	<b>\$4,227</b>	(\$18)	-0.42%
25	5196	UNEMPLOYMENT COMPENSATION	(\$874)	\$1,635	\$9,633	\$5,000	\$20	\$34	<b>\$5,000</b>	\$0	0.00%

ACCOUNTS FOR: BELOIT TRANSIT SYSTEM			2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
			ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
<b>CONTRACTUAL SERVICE</b>											
25	5215	COMPUTER/OFFICE EQUIP	\$2,019	\$3,099	\$8,303	\$1,460	\$1,499	\$1,499	<b>\$1,460</b>	\$0	0.00%
25	5223	SCHOOLS,SEMINARS,& CON	\$4,247	\$3,760	\$2,039	\$2,880	\$73	\$2,880	<b>\$2,880</b>	\$0	0.00%
25	5225	PROFESSIONAL DUES	\$1,390	\$1,510	\$3,335	\$1,390	\$2,175	\$2,175	<b>\$1,390</b>	\$0	0.00%
25	5231	OFFICIAL NOTICES&PUB	\$21	\$0	\$0	\$500	\$38	\$500	<b>\$500</b>	\$0	0.00%
25	5232	DUPLICATING & DRAFTING	\$1,964	\$4,007	\$1,155	\$1,000	\$747	\$1,281	<b>\$1,000</b>	\$0	0.00%
25	5240	CONTR SERV-PROFESSIONAL	\$0	\$11,701	\$3,576	\$0	(\$5,814)	(\$5,814)	<b>\$0</b>	\$0	0.00%
25	524001	PARATRANSIT SERVICES	\$22,914	\$26,414	\$24,585	\$27,756	\$16,749	\$28,730	<b>\$38,196</b>	\$10,440	37.61%
25	5244	OTHER FEES	\$9,524	\$2,759	\$15,379	\$9,500	\$10,290	\$10,290	<b>\$9,500</b>	\$0	0.00%
25	5248	ADVERTISING,MARKETING	\$1,229	\$5,931	\$832	\$5,000	\$9,229	\$12,229	<b>\$5,000</b>	\$0	0.00%
25	5251	AUTO & TRAVEL	\$1,303	\$91	\$258	\$300	\$747	\$747	<b>\$300</b>	\$0	0.00%
25	5254	LEGAL SERVICES	\$1,122	\$3,899	\$36,964	\$1,000	\$17,328	\$29,721	<b>\$1,000</b>	\$0	0.00%
25	5255	PHYSICAL EXAMS	\$4,073	\$2,541	\$1,603	\$3,200	\$882	\$1,513	<b>\$3,200</b>	\$0	0.00%
25	5261	STRUCTURE MAINTENANCE	\$9,324	\$6,940	\$19,113	\$10,000	\$4,155	\$10,000	<b>\$10,000</b>	\$0	0.00%
25	5262	PAINTING/CLEANING MAIN	\$5,023	\$5,882	\$1,603	\$5,420	\$1,244	\$5,420	<b>\$5,420</b>	\$0	0.00%
25	5263	ELECTRICAL MAINTENANCE	\$160	\$308	\$1,418	\$1,000	\$0	\$1,000	<b>\$1,000</b>	\$0	0.00%
25	5264	PLUMBING MAINTENANCE	\$0	\$1,145	\$655	\$1,000	\$268	\$1,000	<b>\$1,000</b>	\$0	0.00%
25	5265	HEATING MAINTENANCE	\$0	\$2,807	\$429	\$1,000	\$450	\$1,000	<b>\$1,000</b>	\$0	0.00%
25	5271	TELEPHONE - LOCAL	\$8,191	\$6,310	\$6,485	\$6,806	\$1,902	\$6,806	<b>\$4,526</b>	(\$2,280)	-33.50%
25	5274	RADIO & COMMUNICATION	\$0	\$420	\$152	\$1,000	\$0	\$1,000	<b>\$1,000</b>	\$0	0.00%
25	5284	INSURANCE-FIRE & EXTEND	\$2,673	\$3,609	\$3,610	\$4,364	\$2,182	\$2,182	<b>\$4,674</b>	\$310	7.10%
25	5285	INSURANCE - FLEET	\$27,571	\$28,900	\$30,974	\$24,225	\$21,632	\$21,632	<b>\$22,100</b>	(\$2,125)	-8.77%
25	528501	FLEET-PHYSICAL DAMAGE	\$5,506	\$5,820	\$8,093	\$6,840	\$3,605	\$3,605	<b>\$4,000</b>	(\$2,840)	-41.52%
25	5286	INSURANCE-COMP LIAB	\$11,568	\$11,600	\$1,185	\$9,711	\$4,856	\$4,856	<b>\$9,608</b>	(\$103)	-1.06%
25	5289	INSURANCE - OTHER	\$1,050	\$1,276	\$1,156	\$1,353	\$677	\$677	<b>\$1,384</b>	\$31	2.29%
<b>MATERIALS &amp; SUPPLIES</b>											
25	5321	ELECTRICITY	\$28,515	\$30,926	\$32,773	\$28,290	\$13,262	\$22,748	<b>\$28,290</b>	\$0	0.00%
25	5322	GAS/HEATING FUEL	\$8,342	\$12,956	\$10,748	\$15,650	\$4,212	\$7,225	<b>\$15,650</b>	\$0	0.00%
25	5323	WATER	\$1,373	\$1,411	\$1,360	\$1,130	\$601	\$1,031	<b>\$1,130</b>	\$0	0.00%
25	5324	SEWER SERVICE CHARGE	\$1,011	\$1,050	\$1,132	\$920	\$579	\$993	<b>\$920</b>	\$0	0.00%
25	5325	STORMWATER SERVICE	\$2,131	\$2,131	\$2,131	\$1,700	\$1,036	\$1,777	<b>\$1,700</b>	\$0	0.00%
25	5331	POSTAGE & EXPRESS MAIL	\$316	\$125	\$209	\$550	\$98	\$168	<b>\$550</b>	\$0	0.00%
25	5332	OFFICE/COMP EQUIP & SUP	\$687	\$1,613	\$2,221	\$1,500	\$469	\$955	<b>\$1,500</b>	\$0	0.00%
25	5343	GENERAL COMMODITIES	\$651	\$3,901	\$3,951	\$2,913	\$3,912	\$6,783	<b>\$3,240</b>	\$327	11.23%
25	534301	TIRES & TUBES	\$9,341	\$6,247	\$4,257	\$10,000	\$0	\$10,000	<b>\$10,000</b>	\$0	0.00%
25	5345	MAINTENANCE MATERIALS	\$5,018	\$4,926	\$3,750	\$4,000	\$2,738	\$4,000	<b>\$4,000</b>	\$0	0.00%
25	534501	PARTS	\$41,668	\$48,007	\$63,353	\$44,740	\$20,859	\$44,740	<b>\$44,740</b>	\$0	0.00%
25	534601	FUEL	\$208,056	\$197,798	\$114,076	\$130,000	\$35,704	\$76,242	<b>\$123,280</b>	(\$6,720)	-5.17%
25	534602	OIL	\$8,806	\$12,428	\$12,620	\$8,000	\$32	\$8,000	<b>\$8,000</b>	\$0	0.00%
25	5347	UNIFORMS	\$2,732	\$8,392	\$6,005	\$8,000	\$1,728	\$2,964	<b>\$8,000</b>	\$0	0.00%
25	5351	BOOKS & SUBSCRIPTIONS	\$0	\$0	\$0	\$1,340	\$0	\$1,340	<b>\$1,340</b>	\$0	0.00%
<b>DEBT SERVICE</b>											
25	5641	PRINCIPAL - CORP PU BONDS	\$0	\$0	\$0	\$117,322	\$0	\$0	<b>\$44,697</b>	(\$72,625)	-61.90%
25	5642	INTEREST - CORP PU BONDS	\$16,092	\$14,543	\$12,021	\$8,523	\$5,256	\$8,523	<b>\$5,994</b>	(\$2,529)	-29.67%
<b>TOTAL EXPENDITURES</b>			<b>\$1,898,276</b>	<b>\$2,009,507</b>	<b>\$1,970,400</b>	<b>\$2,048,122</b>	<b>\$943,896</b>	<b>\$1,727,694</b>	<b>\$2,019,836</b>	<b>(\$28,286)</b>	<b>-1.38%</b>
<b>NET TOTAL</b>			<b>(\$43,714)</b>	<b>\$49,890</b>	<b>(\$14,862)</b>	<b>\$0</b>	<b>\$127,586</b>	<b>(\$271,728)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**BUDGET MODIFICATIONS:** Fuel cost projections have come down for 2017.

**PERFORMANCE MEASURES**

DEPARTMENT: PUBLIC WORKS

DIVISION: Transit

PROGRAM OBJECTIVES:    PERFORMANCE INDICATORS:    Goal(s)    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

	<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
<b>EFFICIENCY &amp; EFFECTIVENESS</b>	1. Operate an efficient transit service.	Operating expense per revenue hour.	1, 2, 3, 4, 5, 6	\$91.80	\$99.82	\$90.20	\$95.13	\$100.00
		<i>“how much does it cost to operate a bus per revenue hour?”</i>						
		Operating expense per revenue passengers - excludes transfers.	1, 2, 3, 4, 5, 6	8.16	9.03	9.45	10.24	11.00
		<i>“how much does it cost to operate a bus per passenger?”</i>						
		Total revenue per operating expenses.	1, 2, 3, 4, 5, 6	13	15	14	15.39	15.39
		<i>“How much farebox revenue do we earn out of all the expenses?”</i>						
	2. Monitor On-Time Performance to establish a realistic standard for City Transit Service.	Passengers per revenue hour.	1, 2, 3, 4, 5, 6	11	11	11	11	11
		<i>“How many passengers do we carry per hour, per bus?”</i>						
3. Develop, implement and evaluate safety and customer service	Passengers per capita.	1, 2, 3, 4, 5, 6	6.6	6.1	5.5	5.4	5.4	
4. Implement 2015 Transit Development Plan.	Develop and evaluate a customer service survey	1, 2, 3, 4, 5, 6				ongoing	completed	
	Decrease current passenger complaints	1, 2, 3, 4, 5, 6				ongoing	ongoing	

**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

## SPECIAL REVENUE FUNDS

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The specific revenue sources are restricted or committed by statute, ordinance, or external factors (creditors, grantors, contributors, or laws and regulations of other governments), or by constitutional provisions or enabling legislation for specific operating purposes. Included among these are Police Grants, SAFER Fire Grant, Community Development Block Grants, Home Program, Park Impact Fees, MPO Traffic Engineering, TID # 5, TID #6, TID # 8, TID #9, TID # 10, TID # 11, TID # 12, TID #13, TID #14, Solid Waste/Recycling and Library Operations.

### 2017 BUDGET SUMMARY - REVENUE/EXPENDITURE BY CATEGORY

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	CHANGE	PERCENT CHANGE
<b>REVENUES:</b>									
TAXES	(\$9,600,907)	(\$8,825,564)	(\$9,077,711)	(\$9,368,958)	(\$6,909,257)	(\$9,625,283)	(\$10,445,327)	(\$1,076,369)	11.49%
FINES & FORFEITURES	(\$212,552)	(\$124,604)	(\$133,371)	(\$79,000)	(\$32,290)	(\$124,000)	(\$79,000)	\$0	0.00%
INTERGOVT									
AIDS/GRANT	(\$2,066,366)	(\$2,263,086)	(\$2,456,277)	(\$2,417,804)	(\$1,491,921)	(\$2,225,743)	(\$2,342,601)	\$75,203	-3.11%
CASH & PROPERTY									
INC.	(\$236,801)	(\$234,929)	(\$256,105)	(\$118,403)	(\$306,660)	(\$420,398)	(\$215,506)	(\$97,103)	82.01%
DEPARTMENTAL									
EARNINGS	(\$2,775,308)	(\$2,570,270)	(\$2,506,750)	(\$2,552,383)	(\$1,179,962)	(\$2,520,478)	(\$2,908,773)	(\$356,390)	13.96%
OTHER REVENUES	(\$243,224)	(\$261,681)	(\$256,340)	(\$136,462)	(\$106,199)	(\$218,996)	(\$178,319)	(\$41,857)	30.67%
OTHER FINANCING									
SRCE	(\$605,572)	(\$421,006)	\$0	(\$134,676)	\$0	(\$175,296)	(\$176,187)	(\$41,511)	30.82%
<b>TOTAL</b>	<b>(\$15,740,730)</b>	<b>(\$14,701,140)</b>	<b>(\$14,686,553)</b>	<b>(\$14,807,686)</b>	<b>(\$10,026,288)</b>	<b>(\$15,310,195)</b>	<b>(\$16,345,713)</b>	<b>(\$1,538,027)</b>	<b>10.39%</b>
<b>EXPENDITURES:</b>									
POLICE GRANTS	\$938,861	\$615,800	\$538,733	\$539,900	\$373,445	\$719,428	\$550,739	\$10,839	2.01%
SAFER FIRE GRANT	\$155,154	\$330,308	\$382,405	\$282,838	\$177,667	\$294,930	\$222,763	(\$60,075)	-21.24%
COMMUNITY DEV									
BLOCK GRANT	\$1,021,233	\$768,640	\$645,361	\$762,909	\$762,909	\$762,909	\$760,500	(\$2,409)	-0.32%
HOME PROGRAM	\$238,620	\$180,931	\$503,065	\$209,475	\$190,532	\$215,154	\$247,725	\$38,250	18.26%
MPO TRAFFIC									
ENGINEERING	\$198,339	\$198,830	\$235,048	\$278,000	\$89,983	\$179,966	\$234,000	(\$44,000)	-15.83%
PARK IMPACT FEES	\$30,000	\$0	\$0	\$7,241	\$0	\$0	\$0	(\$7,241)	-100.00%
TID #5 - DOWNTOWN									
OVERLAY	\$1,640,096	\$1,378,783	\$1,445,423	\$1,141,453	\$975,463	\$1,040,405	\$1,149,087	\$7,634	0.67%
TID #6 - BELOIT 2000-									
RIVERFRNT	\$779,826	\$786,215	\$434,937	\$995,629	\$442,191	\$469,371	\$1,029,368	\$33,739	3.39%
TID #8 - INDUSTRIAL									
PARK	\$256,664	\$126,332	\$131,916	\$166,478	\$201,445	\$426,899	\$257,661	\$91,183	54.77%
TID #9 - BELOIT MALL									
TID #10 - GATEWAY									
IND. PARK	\$3,968,786	\$5,392,515	\$4,626,827	\$4,508,003	\$2,130,057	\$3,222,471	\$5,447,931	\$939,928	20.85%
TID #11 - INDUSTRIAL									
PARK	\$94,029	\$99,806	\$119,015	\$224,479	\$16,928	\$123,736	\$250,188	\$25,709	11.45%
TID #12 - FRITO LAY									
TID #13 - MILWAUKEE									
ROAD	\$316,041	\$280,953	\$213,363	\$581,017	\$152,275	\$187,764	\$638,924	\$57,907	9.97%
TID #14 - 4TH STREET									
CORRIDOR	\$50,692	\$13,095	\$184,221	\$76,822	\$4,232	\$98,806	\$70,899	(\$5,923)	-7.71%
SOLID WASTE									
COLLECTION	\$2,535,292	\$2,459,856	\$2,518,648	\$2,494,733	\$1,139,218	\$2,367,633	\$2,452,473	(\$42,260)	-1.69%
LIBRARY OPERATIONS	\$2,063,120	\$2,107,787	\$2,171,587	\$2,275,433	\$1,134,685	\$2,311,953	\$2,762,884	\$487,451	21.42%
<b>TOTAL</b>	<b>\$14,363,959</b>	<b>\$14,824,239</b>	<b>\$14,236,458</b>	<b>\$14,807,686</b>	<b>\$7,870,418</b>	<b>\$12,506,301</b>	<b>\$16,345,713</b>	<b>\$1,538,027</b>	<b>10.39%</b>

# DEPARTMENT – POLICE

## *Special Revenue Fund*

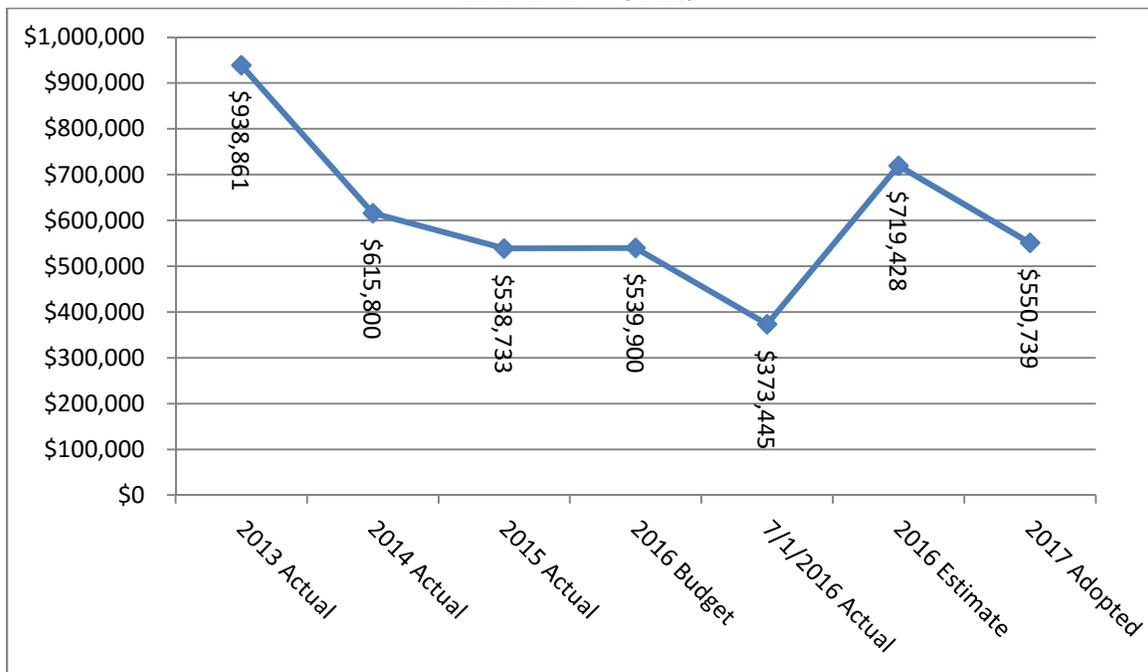
### *Police Grants Fund Description:*

The Police Department Grants Fund accounts for all federal, state, and intergovernmental grants that are awarded to the Police Department. The department applies for grants that compliment current or on-going efforts within the police department furthering the goals established by the City Council. Funds are requested monthly, quarterly, or as directed by grant guidelines. Local match is provided through tax levy dollars.

The OJA grant assists in funding two patrol positions to maintain patrol staffing levels.

The School Resources grant partially funds officers who work in school resource positions. A partnership between the city and the school district to supply 3 officers full time to the schools. One works full time at the high school; two work full time and are shared between the East Side middle schools and West Side middle schools.

**EXPENDITURES**



POLICE GRANTS

ACCOUNTS FOR:	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
10025 OJA BEAT PATROL									
TAXES									
61622239__ 403001__ TAX LEVY - SUBSIDY	(\$60,000)	(\$62,000)	(\$40,000)	(\$40,000)	(\$40,000)	(\$40,000)	(\$40,000)	\$0	0.00%
INTERGOVT AIDS/GRANT									
61622239__ 4350__ INTERGOVERNMENT-ST	(\$121,434)	(\$121,434)	(\$121,434)	(\$121,000)	(\$121,434)	(\$121,434)	(\$121,434)	(\$434)	0.36%
TOTAL REVENUES	(\$181,434)	(\$183,434)	(\$161,434)	(\$161,000)	(\$161,434)	(\$161,434)	(\$161,434)	(\$434)	0.27%
PERSONNEL SERVICES									
				\$161,000			\$161,434	\$434	0.27%
61622239__ 5110__ REGULAR PERSONNEL	\$129,018	\$125,710	\$103,160		\$79,921	\$159,841		\$0	0.00%
61622239__ 5160__ HOLIDAY PAY	\$0	\$0	\$0		\$0	\$0		\$0	0.00%
61622239__ 5172__ UNIFORM ALLOWANCE	\$1,300	\$0	\$0		\$0	\$0		\$0	0.00%
61622239__ 5191__ WISCONSIN RETIREMENT	\$10,710	\$14,846	\$13,736		\$8,005	\$16,011		\$0	0.00%
61622239__ 5192__ WORKER'S COMP	\$9,680	\$5,664	\$5,536		\$3,322	\$6,644		\$0	0.00%
61622239__ 519301__ SOCIAL SECURITY	\$7,898	\$7,785	\$7,665		\$4,950	\$9,901		\$0	0.00%
61622239__ 519302__ MEDICARE	\$1,848	\$1,821	\$1,793		\$1,158	\$2,316		\$0	0.00%
61622239__ 5194__ HOSPITAL/SURG/DENTAL	\$23,512	\$23,153	\$29,212		\$24,480	\$48,959		\$0	0.00%
61622239__ 519401__ VEBA	\$1,350	\$1,350	\$1,334		\$2,250	\$4,500		\$0	0.00%
61622239__ 5195__ LIFE INSURANCE	\$129	\$139	\$174		\$135	\$271		\$0	0.00%
TOTAL EXPENDITURES	\$185,445	\$180,468	\$162,608	\$161,000	\$124,221	\$248,442	\$161,434	\$434	0.27%
10259 SPEED ENFORCEMENT									
INTERGOVT AIDS/GRANT									
61622239__ 436001__ OPERATING GRANTS - STA	(\$11,033)	\$0	\$0	\$0	\$0	\$0	(\$19,570)	(\$19,570)	100.00%
TOTAL REVENUES	(\$11,033)	\$0	\$0	\$0	\$0	\$0	(\$19,570)	(\$19,570)	100.00%
PERSONNEL SERVICES									
				\$0			\$19,570	\$19,570	100.00%
61622239__ 515009__ OVERTIME - GRANT	\$9,310	\$0	\$0		\$0			\$0	0.00%
61622239__ 5191__ WISCONSIN RETIREMENT	\$1,522	\$0	\$0		\$0			\$0	0.00%
61622239__ 519301__ SOCIAL SECURITY	\$569	\$0	\$0		\$0			\$0	0.00%
61622239__ 519302__ MEDICARE	\$133	\$0	\$0		\$0			\$0	0.00%
71622239__ 5533__ EQUIP-OTH OVER \$1,000	\$0	\$0	\$0		\$0			\$0	0.00%
TOTAL EXPENDITURES	\$11,534	\$0	\$0	\$0	\$0	\$0	\$19,570	\$19,570	100.00%
10571 ALCOHOL ENFORCEMENT									
INTERGOVT AIDS/GRANT									
61622239__ 436001__ OPERATING GRANTS - STA	(\$36,650)	(\$27,892)	(\$41,554)	(\$35,000)	(\$3,880)	(\$35,000)	(\$39,744)	(\$4,744)	13.55%
TOTAL REVENUES	(\$36,650)	(\$27,892)	(\$41,554)	(\$35,000)	(\$3,880)	(\$35,000)	(\$39,744)	(\$4,744)	13.55%
PERSONNEL SERVICES									
				\$35,000		\$35,000	\$39,744	\$4,744	13.55%
61622239__ 515009__ OVERTIME - GRANT	\$24,429	\$26,212	\$28,793		\$8,236			\$0	0.00%
61622239__ 5191__ WISCONSIN RETIREMENT	\$3,950	\$3,096	\$4,428		\$827			\$0	0.00%
61622239__ 519301__ SOCIAL SECURITY	\$1,511	\$1,616	\$1,780		\$504			\$0	0.00%
61622239__ 519302__ MEDICARE	\$353	\$378	\$404		\$118			\$0	0.00%
MATERIALS & SUPPLIES									
61622239__ 5332__ OFFICE/COMP EQUIP & SU	\$4,999	\$4,999	\$0	\$0	\$0			\$0	0.00%
TOTAL EXPENDITURES	\$35,242	\$36,301	\$35,406	\$35,000	\$9,685	\$35,000	\$39,744	\$4,744	13.55%
70061 POLICE SCHOOL LIAISON									
TAXES									
61622239__ 403001__ TAX LEVY - SUBSIDY	(\$56,000)	(\$60,000)	(\$90,000)	(\$90,000)	(\$90,000)	(\$90,000)	(\$90,000)	\$0	0.00%
INTERGOVT AIDS/GRANT									
61622239__ 4370__ BELOIT SCHOOL DISTRICT	(\$156,891)	(\$153,561)	(\$202,766)	(\$240,000)	\$0	(\$24,000)	(\$228,691)	\$11,309	-4.71%
61622239__ 4999__ FUND BALANCE	\$0								
TOTAL REVENUES	(\$212,891)	(\$213,561)	(\$292,766)	(\$330,000)	(\$90,000)	(\$114,000)	(\$318,691)	\$11,309	-3.43%
PERSONNEL SERVICES									
				\$330,000		\$330,000	\$318,691	(\$11,309)	-3.43%
61622239__ 5110__ REGULAR PERSONNEL	\$127,824	\$148,771	\$170,159		\$87,266			\$0	0.00%
61622239__ 5120__ PART TIME PERSONNEL	\$11,083	\$11,220	\$11,346		\$1,804			\$0	0.00%
61622239__ 5172__ UNIFORM ALLOWANCE	\$1,300	\$0	\$0		\$0			\$0	0.00%
61622239__ 5191__ WISCONSIN RETIREMENT	\$20,743	\$17,573	\$18,949		\$8,744			\$0	0.00%
61622239__ 5192__ WORKER'S COMPEN	\$4,620	\$5,664	\$5,536		\$3,322			\$0	0.00%
61622239__ 519301__ SOCIAL SECURITY	\$8,666	\$9,857	\$11,106		\$5,408			\$0	0.00%
61622239__ 519302__ MEDICARE	\$2,027	\$2,305	\$2,597		\$1,265			\$0	0.00%
61622239__ 5194__ HOSPITAL/SURG/DENTAL	\$44,515	\$56,598	\$64,472		\$31,886			\$0	0.00%
61622239__ 519401__ VEBA	\$1,339	\$1,350	\$2,025		\$2,250			\$0	0.00%
61622239__ 5195__ LIFE INSURANCE	\$153	\$199	\$226		\$107			\$0	0.00%
CONTRACTUAL SERVICE									
61622239__ 5286__ INSURANCE-COMPREHEN	\$2,676	\$2,601	\$2,556		\$1,296			\$0	0.00%
61622239__ 5289__ INSURANCE - OTHER	\$215	\$257	\$273		\$162			\$0	0.00%
TOTAL EXPENDITURES	\$225,161	\$256,395	\$289,245	\$330,000	\$143,508	\$330,000	\$318,691	(\$11,309)	-3.43%

POLICE GRANTS

ACCOUNTS FOR:		2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
		ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
10612 JAG - ROCK COUNTY NEIGHBORHOOD										
INTERGOVT AIDS/GRANT										
61622239	436001	\$0	(\$7,835)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES		\$0	(\$7,835)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
PERSONNEL SERVICES										
61622239	515009	\$0	\$7,786	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
61622239	5191	\$0	\$5,485	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
61622239	519301	\$0	\$480	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
61622239	519302	\$0	\$113	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES		\$0	\$13,864	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
10487 SAFE STREETS TASK FORCE										
INTERGOVT AIDS/GRANT										
71622239	436002	(\$56,745)	(\$24,796)	(\$12,014)	(\$13,900)	(\$3,767)	(\$13,900)	(\$11,300)	\$2,600	-18.71%
TOTAL REVENUES		(\$56,745)	(\$24,796)	(\$12,014)	(\$13,900)	(\$3,767)	(\$13,900)	(\$11,300)	\$2,600	-18.71%
PERSONNEL SERVICES										
71622239	515009	\$54,055	\$33,888	\$13,101	\$13,900	\$6,969	\$13,900	\$11,300	(\$2,600)	-18.71%
71622239	5191	\$8,465	\$4,002	\$1,459		\$698		\$0	\$0	0.00%
71622239	519301	\$2,255	\$2,078	\$806		\$429		\$0	\$0	0.00%
71622239	519302	\$527	\$486	\$189		\$100		\$0	\$0	0.00%
TOTAL EXPENDITURES		\$65,302	\$40,454	\$15,554	\$13,900	\$8,197	\$13,900	\$11,300	\$0	0.00%
35230 BYRNE MEMORIAL JUSTICE ASSISTANCE										
INTERGOVT AIDS/GRANT										
71622239	436002	(\$10,900)	(\$40,292)	(\$21,800)	\$0	(\$2,800)	(\$5,600)	\$0	\$0	0.00%
TOTAL REVENUES		(\$10,900)	(\$40,292)	(\$21,800)	\$0	(\$2,800)	(\$5,600)	\$0	\$0	0.00%
PERSONNEL SERVICES										
71622239	515009	\$9,967	\$9,027	\$6,733	\$0	\$2,964	\$6,000	\$0	\$0	0.00%
71622239	5191	\$1,629	\$1,401	\$750	\$0	\$297	\$600	\$0	\$0	0.00%
71622239	519301	\$615	\$623	\$419	\$0	\$183	\$400	\$0	\$0	0.00%
71622239	519302	\$144	\$175	\$98	\$0	\$43	\$86	\$0	\$0	0.00%
71622239	5533	\$11,463	\$19,066	\$9,836	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES		\$23,818	\$30,292	\$17,836	\$0	\$3,486	\$7,086	\$0	\$0	0.00%
35379 POLICE VESTS										
TAXES										
71622239	403001	(\$3,500)	(\$3,500)		\$0	\$0	\$0	\$0	\$0	0.00%
INTERGOVT AIDS/GRANT										
71622239	436002	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES		(\$3,500)	(\$3,500)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
71622239	5533	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
71622239	5244	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
81008 POLICE-ST & FED CONFISCATED FUNDS										
CASH & PROPERTY										
71622239	4413	(\$6,132)	(\$63)	(\$113)	\$0	(\$12)	(\$100)	\$0	\$0	0.00%
FINES & FORFEITURES										
71622240	4270	(\$140,415)	(\$55,886)	(\$66,303)	\$0	(\$5,362)	(\$50,000)	\$0	\$0	0.00%
TOTAL REVENUES		(\$146,547)	(\$55,949)	(\$66,416)	\$0	(\$5,374)	(\$50,100)	\$0	\$0	0.00%
71622240	5244	\$379,167	\$53,887	\$18,083	\$0	\$84,347	\$85,000	\$0	\$0	0.00%
TOTAL EXPENDITURES		\$379,167	\$53,887	\$18,083	\$0	\$84,347	\$85,000	\$0	\$0	0.00%
10582 SEAT BELT ENFORCEMENT										
INTERGOVT AIDS/GRANT										
71622239	436001	(\$12,979)	(\$4,200)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL REVENUES		(\$12,979)	(\$4,200)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
PERSONNEL SERVICES										
71622239	515009	\$10,643	\$3,466	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
71622239	5191	\$1,740	\$409	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
71622239	519301	\$656	\$214	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
71622239	519302	\$153	\$50	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
MATERIALS & SUPPLIES										
71622239	5332	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL EXPENDITURES		\$13,192	\$4,139	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
NET TOTAL REVENUES		(\$672,678)	(\$561,458)	(\$595,985)	(\$539,900)	(\$267,256)	(\$380,034)	(\$550,739)	(\$10,839)	2.01%
NET TOTAL EXPENDITURES		\$938,861	\$615,800	\$538,733	\$539,900	\$373,445	\$719,428	\$550,739	\$10,839	2.01%
NET TOTAL		\$266,183	\$54,342	(\$57,252)	\$0	\$106,189	\$339,394	\$0	\$0	0.00%

Budget Modifications: Increase of \$10,839 or 2.01% from 2016 to 2017.

# ***DEPARTMENT – FIRE***

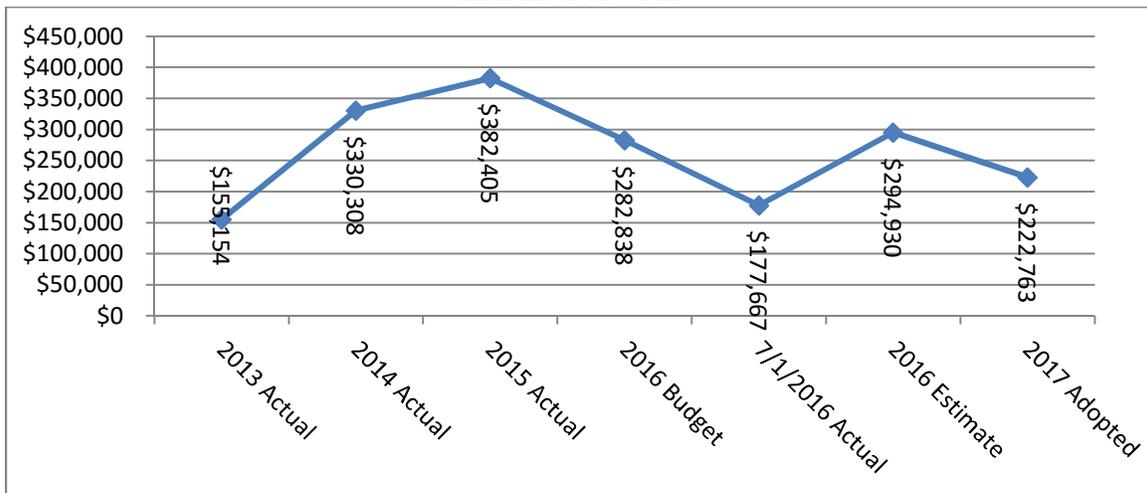
## *Special Revenue Fund*

### *SAFER Grant Description:*

The US Department of Homeland Security Federal Emergency Management Agency Staffing for Adequate Fire and Emergency Response Grant (SAFER) was created to provide funding directly to fire departments to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the NFPA specifically NFPA 1710: STANDARD FOR THE ORGANIZATION AND DEPLOYMENT OF FIRE SUPPRESSION OPERATIONS, EMERGENCY MEDICAL OPERATIONS, AND SPECIAL OPERATIONS TO THE PUBLIC BY CAREER FIRE DEPARTMENTS. This grant award provides \$490,365 over 24 months for three firefighter Full Time Equivalents. This increases our minimum daily staffing to a 15 personnel, improving fire ground safety, response times and operational efficiency.

The Fire department will add an additional position to the general fund by retaining the veteran currently funded through the original SAFER grant, which expired on June 30, 2016. This was necessary in order to remain in compliance with the new SAFER grant which will fund three firefighters beginning April 22, 2017 and will expire April 21, 2018. These are not permanent positions and will be reevaluated upon expiration of the grant.

**EXPENDITURES**



SAFER GRANT

ACCOUNTS FOR:	2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
	ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
INTERGOVT AIDS/GRANT									
74 436002 OPERATING GRANTS - FEDERAL	(\$146,322)	(\$337,984)	(\$356,700)	(\$282,838)	(\$177,667)	(\$282,838)	(\$222,763)	\$60,075	-21.24%
	(\$146,322)	(\$337,984)	(\$356,700)	(\$282,838)	(\$177,667)	(\$282,838)	(\$222,763)	\$60,075	-21.24%
PERSONNEL SERVICES									
74 5110 REGULAR PERSONNEL	\$111,611	\$240,060	\$276,047	\$215,857	\$127,805	\$215,857	\$137,218	(\$78,639)	-36.43%
74 5191 WISCONSIN RETIREMENT FUND	\$21,883	\$39,180	\$42,961	\$31,899	\$18,494	\$31,899	\$23,820	(\$8,079)	-25.33%
74 5192 WORKER'S COMPENSATION	\$0	\$1,792	\$11,900	\$0	\$6,046	\$12,092	\$5,484	\$5,484	100.00%
74 519302 MEDICARE	\$1,632	\$3,505	\$4,029	\$3,128	\$1,861	\$3,128	\$1,991	(\$1,137)	-36.35%
74 5194 HOSPITAL/SURG/DENTAL INSUR	\$20,028	\$45,627	\$47,286	\$31,815	\$23,367	\$31,815	\$54,154	\$22,339	70.22%
74 5195 LIFE INSURANCE	\$0	\$144	\$181	\$139	\$94	\$139	\$96	(\$43)	-30.94%
	\$155,154	\$330,308	\$382,405	\$282,838	\$177,667	\$294,930	\$222,763	(\$60,075)	-21.24%
	<b>\$8,832</b>	<b>(\$7,676)</b>	<b>\$25,705</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,092</b>	<b>\$0</b>	\$0	0.00%

**Budget Modifications:** The Fire department added an additional position to the general fund for half the year by retaining the veteran position that was funded through the original SAFER grant, which expired on June 30, 2016. This was necessary in order to remain in compliance with the new SAFER grant which will fund three firefighters beginning April 22, 2017 and will expire April 21, 2018. These are not permanent positions and will be reevaluated upon expiration of the grant.

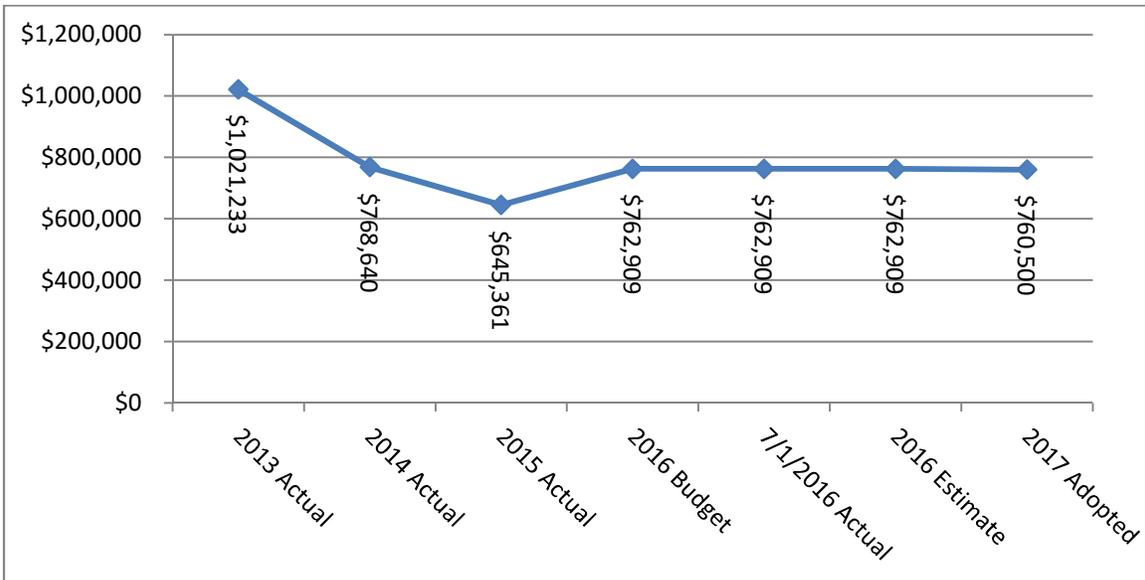
# ***DEPARTMENT – COMMUNITY DEVELOPMENT***

## *Special Revenue Fund*

### *CDBG Program Description:*

The Community Development Block Grant Fund was established as a Special Revenue Fund and is used to account for the use of CDBG funds. Spending is restricted for these funds according to guidelines established by the Department of Housing and Urban Development (HUD). The CDBG program provides funds for cities to help meet the needs of low/moderate income individuals and families and to eliminate slum and blight conditions. Eligible activities for use of these funds include public service programs, code enforcement, housing rehabilitation, economic development, small business assistance, housing and homeless programs, and planning and program administration. The City of Beloit receives an annual allocation of CDBG funds from HUD. The amount of the allocation varies each year depending on the funding decisions made by the federal government. In addition, there is income generated from programs originally funded with CDBG funds which is also budgeted and must meet the same spending guidelines as grant proceeds. These programs include Neighborhood Housing Services of Beloit (NHS), the Economic Development Revolving Loan fund, the Housing Rehabilitation Revolving Loan Fund, and the Systematic Rental Inspection Program.

**EXPENDITURES**



**City of Beloit**  
**2017 BUDGET SUMMARIES**

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	CHANGE	PERCENT CHANGE
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**CDBG - HOUSING REHABILITATION REVOLVING LOAN FUND**  
94530517

<b>REVENUES</b>									
INTERGOVT AIDS/GRANT	(\$177,950)	(\$171,242)	(\$100,422)	(\$178,494)	(\$178,494)	(\$178,494)	(\$179,525)	(\$1,031)	0.58%
DEPARTMENTAL EARNINGS	(\$63,945)	(\$85,000)	(\$27,082)	(\$104,000)	(\$104,000)	(\$104,000)	(\$102,000)	\$2,000	-1.92%
<b>TOTAL</b>	<b>(\$241,895)</b>	<b>(\$256,242)</b>	<b>(\$127,504)</b>	<b>(\$282,494)</b>	<b>(\$282,494)</b>	<b>(\$282,494)</b>	<b>(\$281,525)</b>	<b>\$969</b>	<b>-0.34%</b>
<b>EXPENDITURES</b>									
CONTRACTED SERVICES	\$241,895	\$256,242	\$233,545	\$282,494	\$282,494	\$282,494	\$281,525	(\$969)	-0.34%
<b>TOTAL</b>	<b>\$241,895</b>	<b>\$256,242</b>	<b>\$233,545</b>	<b>\$282,494</b>	<b>\$282,494</b>	<b>\$282,494</b>	<b>\$281,525</b>	<b>(\$969)</b>	<b>-0.34%</b>
<b>Program Income</b>			\$ 102,000						
<b>CDBG Funding</b>			\$ 179,525						
<b>TOTAL</b>			\$ 281,525						

**CDBG - SYSTEMATIC RENTAL INSPECTION**  
94530567

<b>REVENUES</b>									
INTERGOVT AIDS/GRANT	(\$110,900)	(\$115,000)	(\$75,223)	(\$127,000)	(\$127,000)	(\$127,000)	(\$150,000)	(\$23,000)	18.11%
DEPARTMENTAL EARNINGS	(\$60,613)	(\$75,000)	(\$83,139)	(\$82,109)	(\$82,109)	(\$82,109)	(\$45,800)	\$36,309	-44.22%
<b>TOTAL</b>	<b>(\$171,513)</b>	<b>(\$190,000)</b>	<b>(\$158,362)</b>	<b>(\$209,109)</b>	<b>(\$209,109)</b>	<b>(\$209,109)</b>	<b>(\$195,800)</b>	<b>\$13,309</b>	<b>-6.36%</b>
<b>EXPENDITURES</b>									
PERSONNEL SERVICES	\$171,513	\$190,000	\$158,362	\$209,109	\$209,109	\$209,109	\$195,800	(\$13,309)	-6.36%
<b>TOTAL</b>	<b>\$171,513</b>	<b>\$190,000</b>	<b>\$158,362</b>	<b>\$209,109</b>	<b>\$209,109</b>	<b>\$209,109</b>	<b>\$195,800</b>	<b>(\$13,309)</b>	<b>-6.36%</b>
<b>Program Income</b>			\$ 45,800						
<b>CDBG Funding</b>			\$ 150,000						
<b>TOTAL</b>			\$ 195,800						

**CDBG - PUBLIC SERVICES**

<b>REVENUES</b>									
INTERGOVT AIDS/GRANT	(\$130,816)	(\$156,098)	(\$121,507)	(\$114,506)	(\$114,506)	(\$114,506)	(\$114,075)	\$431	-0.38%
<b>TOTAL</b>	<b>(\$130,816)</b>	<b>(\$156,098)</b>	<b>(\$121,507)</b>	<b>(\$114,506)</b>	<b>(\$114,506)</b>	<b>(\$114,506)</b>	<b>(\$114,075)</b>	<b>\$431</b>	<b>-0.38%</b>
<b>EXPENDITURES</b>									
CONTRACTUAL SERVICES	\$130,816	\$156,098	\$121,507	\$114,506	\$114,506	\$114,506	\$114,075	(\$431)	-0.38%
<b>TOTAL</b>	<b>\$130,816</b>	<b>\$156,098</b>	<b>\$121,507</b>	<b>\$114,506</b>	<b>\$114,506</b>	<b>\$114,506</b>	<b>\$114,075</b>	<b>(\$431)</b>	<b>-0.38%</b>

**Budget Modifications:**

Beloit Meals on Wheels - Home Delivered Meals Assistance	\$ 5,588
Community Action - Fatherhood Initiative & Skills Enhancement	\$ 31,820
Family Services - Beloit Domestic Violence Center: Emergency Housing	\$ 7,935
Family Services - Home Companion Registry for Senior Personal Care	\$ 13,411
Hands of Faith - Emergency Shelter for Homeless Families	\$ 11,176
Health Net: Primary Care - Medical, Dental, Vision Clinic	\$ 11,176
Latino Service Provides Coalition - Hispanic Community Inclusion	\$ 5,029
House of Mercy - Rental Assistance	\$ 8,382
Project 16:49 - Robin Housing Transitional Living Program	\$ 8,382
Statenline Literacy Council - Hispanic Outreach for Comprehensive Literacy	\$ 11,176
<b>TOTAL</b>	<b>\$ 114,075</b>

**City of Beloit**  
**2017 BUDGET SUMMARIES**

**CDBG -**  
**ECONOMIC DEVELOPMENT**  
94530568

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	CHANGE	PERCENT CHANGE
<b>REVENUES</b>									
INTERGOVT AIDS/GRANT	\$0	\$0	\$0	(\$22,400)	(\$22,400)	(\$22,400)	(\$17,000)	\$5,400	-24.11%
TOTAL	\$0	\$0	\$0	(\$22,400)	(\$22,400)	(\$22,400)	(\$17,000)	\$5,400	-24.11%
<b>EXPENDITURES</b>									
PERSONNEL COSTS	\$0	\$0	\$0	\$22,400	\$22,400	\$22,400	\$17,000	(\$5,400)	-24.11%
TOTAL	\$0	\$0	\$0	\$22,400	\$22,400	\$22,400	\$17,000	(\$5,400)	-24.11%

**CDBG -**  
**BELOIT ECONOMIC DEVELOPMENT  
CORPORATION**  
94510302

<b>REVENUES</b>									
DEPARTMENTAL EARNINGS	(\$223,681)	(\$31,800)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL	(\$223,681)	(\$31,800)	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
<b>EXPENDITURES</b>									
CONTRACTUAL SERVICES	\$223,681	\$31,800	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTAL	\$223,681	\$31,800	\$0	\$0	\$0	\$0	\$0	\$0	0.00%

**CDBG -**  
**PLANNING AND PROGRAM  
ADMINISTRATION**  
94521468

<b>REVENUES</b>									
INTERGOVT AIDS/GRANT	(\$133,247)	(\$130,000)	(\$123,751)	(\$130,000)	(\$130,000)	(\$130,000)	(\$152,100)	\$0	0.00%
TOTAL	(\$133,247)	(\$130,000)	(\$123,751)	(\$130,000)	(\$130,000)	(\$130,000)	(\$152,100)	\$0	0.00%
<b>EXPENDITURES</b>									
PERSONNEL SERVICES	\$133,247	\$130,000	\$123,751	\$130,000	\$130,000	\$130,000	\$152,100	\$0	0.00%
TOTAL	\$133,247	\$130,000	\$123,751	\$130,000	\$130,000	\$130,000	\$152,100	\$0	0.00%

**CDBG -**  
**NHS OF BELOIT , INC.**  
94530568

<b>REVENUES</b>									
DEPARTMENTAL EARNINGS	(\$120,081)	(\$4,500)	(\$8,196)	(\$4,400)	(\$4,400)	(\$4,400)	\$0	\$0	0.00%
TOTAL	(\$120,081)	(\$4,500)	(\$8,196)	(\$4,400)	(\$4,400)	(\$4,400)	\$0	\$0	0.00%
<b>EXPENDITURES</b>									
CONTRACTUAL SERVICES	\$120,081	\$4,500	\$8,196	\$4,400	\$4,400	\$4,400	\$0	\$0	0.00%
TOTAL	\$120,081	\$4,500	\$8,196	\$4,400	\$4,400	\$4,400	\$0	\$0	0.00%

## PERFORMANCE MEASURES

DEPARTMENT: COMMUNITY DEVELOPMENT  
DIVISION: CDBG

<u>PROGRAM OBJECTIVES:</u>	<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
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EFFICIENCY & EFFECTIVENESS:	PROGRAM OBJECTIVES:	PERFORMANCE INDICATORS:	Goal(s)	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
EFFICIENCY & EFFECTIVENESS:	1. Effectively administer CDBG funds	CDBG Grant Award Received From HUD	1	8/5/2013	7/7/2014	7/30/2015	7/21/2016	7/30/2017
		Prepare CDBG and HOME contracts	1	Completed	Completed	Completed	Completed	7/30/2017
		Complete CDBG CAPER by March 31	1	Completed	Completed	Completed	Completed	3/31/2017
		Complete Annual CDBG Budget by November 15	1	Completed	Completed	Completed	11/15/2016	11/15/2016
		Complete CDBG Annual Action Plan by November 15	1	Completed	Completed	Completed	11/15/2016	11/15/2016
		Percent of CDBG Subgrantees Monitored	1	80%	90%	90%	90%	90%

**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

# ***DEPARTMENT – COMMUNITY DEVELOPMENT***

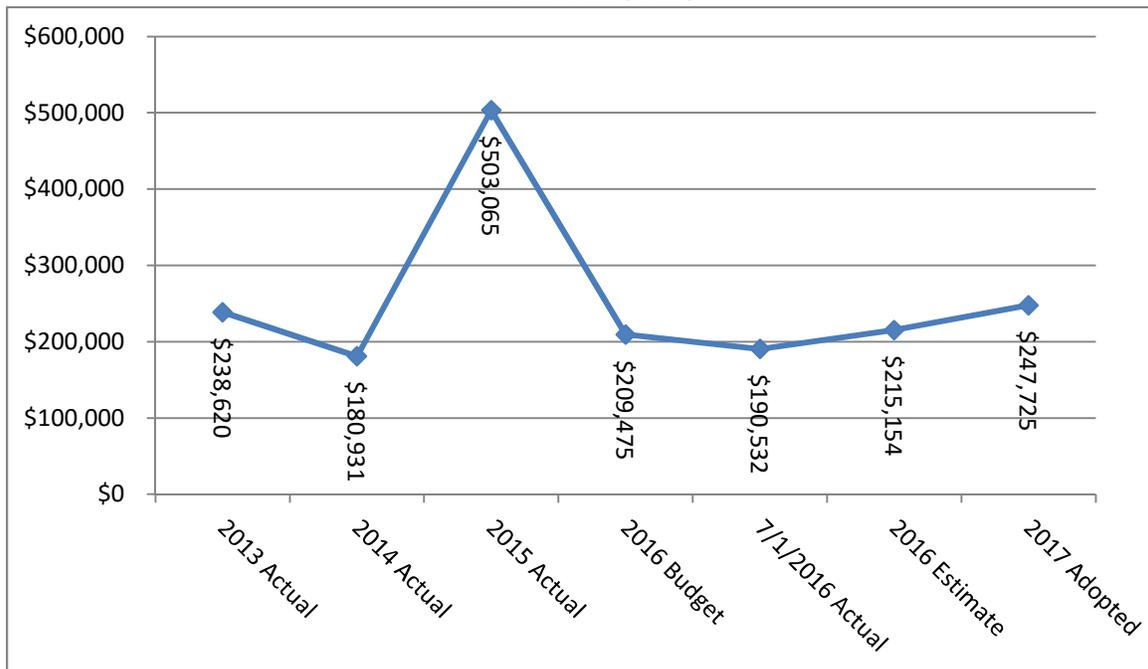
## *Special Revenue Fund*

### *HOME Program Description:*

The City of Beloit is a member of the Rock County HOME Consortium. This allows us to receive an annual allocation of HOME Investment Partnerships Program (HOME) dollars directly from the Department of Housing and Urban Development. The City of Beloit is a member of the Rock County HOME Consortium. Each year, we are awarded HOME funds which can be used for different types of housing programs, including new construction, housing rehabilitation, and housing assistance. 28 percent of the Consortium funds are awarded to the City of Beloit.

Eligible projects include home-buyer assistance, housing rehabilitation, rental housing activities, and tenant-based rental assistance. For 2017, the City is estimating \$133,000 in new HOME Grant funds, \$100,000 in HOME Program Income, and \$14,725 in HOME Rehab Administration Dollars. CDA recommended using the 2017 HOME funds for new construction in the Westside Target Area and/or owner-occupied rehabilitation projects on a city-wide basis.

**EXPENDITURES**



92 WI RENTAL REHAB/FED HOME

ACCOUNTS FOR:	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
INTERGOVT AIDS/GRANT									
92 436002 OPERATING GRANTS - FED	(\$120,865)	(\$72,455)	(\$241,719)	(\$144,475)	(\$123,273)	(\$144,475)	<b>(\$133,000)</b>	\$11,475	-7.94%
CASH & PROPERTY INC.									
92 4413 INTEREST	(\$16,380)	(\$11,020)	(\$11,194)	\$0	(\$5,975)	(\$11,950)	<b>\$0</b>	\$0	0.00%
OTHER REVENUES									
92 4651 PROGRAM INCOME	(\$40,134)	(\$69,560)	(\$142,464)	(\$65,000)	(\$103,652)	(\$150,000)	<b>(\$100,000)</b>	(\$35,000)	53.85%
92 4699 OTHER INC	\$0	\$0	(\$1,717)	\$0	(\$150)	(\$150)	<b>(\$14,725)</b>	(\$14,725)	0.00%
TOTAL REVENUES	<u>(\$177,379)</u>	<u>(\$153,035)</u>	<u>(\$397,093)</u>	<u>(\$209,475)</u>	<u>(\$233,051)</u>	<u>(\$306,575)</u>	<u><b>(\$247,725)</b></u>	<u>(\$38,250)</u>	<u>18.26%</u>
PERSONNEL SERVICES									
92 5110 REGULAR PERSONNEL	\$36,887	\$7,520	\$9,527	\$0	\$2,768	\$5,535	<b>\$14,725</b>	\$14,725	100.00%
CONTRACTUAL SERVICE									
92 5240 CONT-PROF	\$46,401	\$88,443	\$154,594	\$209,475	\$17,559	\$209,475	<b>\$233,000</b>	\$23,525	11.23%
92 5244 OTHER FEES	\$1,910	\$0	\$661	\$0	\$67	\$144	<b>\$0</b>	\$0	0.00%
92 5261 STRUCT MAI	\$153,422	\$84,968	\$338,284	\$0	\$170,138	\$0	<b>\$0</b>	\$0	0.00%
TOTAL EXPENDITURES	<u>\$238,620</u>	<u>\$180,931</u>	<u>\$503,065</u>	<u>\$209,475</u>	<u>\$190,532</u>	<u>\$215,154</u>	<u><b>\$247,725</b></u>	<u>\$38,250</u>	<u>18.26%</u>
NET TOTAL	<u><b>\$61,241</b></u>	<u><b>\$27,896</b></u>	<u><b>\$105,972</b></u>	<u><b>\$0</b></u>	<u><b>(\$42,519)</b></u>	<u><b>(\$91,421)</b></u>	<u><b>\$0</b></u>	<u><b>\$0</b></u>	<u><b>0.00%</b></u>

**BUDGET MODIFICATIONS:** For 2017, the City is estimating \$133,000 in new HOME Grant funds, \$100,000 in HOME Program Income, and \$14,725 in HOME Rehab Administration Dollars.

## PERFORMANCE MEASURES

DEPARTMENT: COMMUNITY DEVELOPMENT  
 DIVISION: HOME

PROGRAM OBJECTIVES: PERFORMANCE INDICATORS: Goal(s)      2012      2013      2014      2015      2016  
 Actual      Actual      Actual      Actual      Target

| EFFICIENCY<br>& EFFECTIVENESS: | 1. Effectively administer HOME funds for the City of Beloit                               | 1 | Completed On-time |
|--------------------------------|---|---|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                | Complete Integrated Disbursement and Information System completion data entry by March 31 | 1 | Completed On-time |
|                                | Provide information to Janesville for the Annual Action Plan by October 15                | 1 | Completed On-time |
|                                | Complete annual HOME budget by November 15  | 1 | Completed On-time |

**CITY COUNCIL GOALS:**

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6. **Create and sustain a positive image, enhance communications and engage the community.**

**City of Beloit**  
**2017 BUDGET SUMMARIES**

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	CHANGE	PERCENT CHANGE
<b>PARK IMPACT FEES</b>									
75070377									
81027									
<b>REVENUES</b>									
DEPARTMENTAL EARNINGS	(\$1,272)	(\$2,307)	\$0	(\$7,241)	\$0	\$0	\$0	\$7,241	-100.00%
TOTAL	(\$1,272)	(\$2,307)	\$0	(\$7,241)	\$0	\$0	\$0	\$7,241	-100.00%
<b>EXPENDITURES</b>									
OTHER FINANCING USES	\$30,000	\$0	\$0	\$7,241	\$0	\$0	\$0	(\$7,241)	-100.00%
TOTAL	\$30,000	\$0	\$0	\$7,241	\$0	\$0	\$0	(\$7,241)	-100.00%

**Budget Modifications:** The park impact fee is the fee charged at the time of building permit to improve the City's parks. The purpose of an impact fee is to charge future residents their share of the cost for future public park improvements.

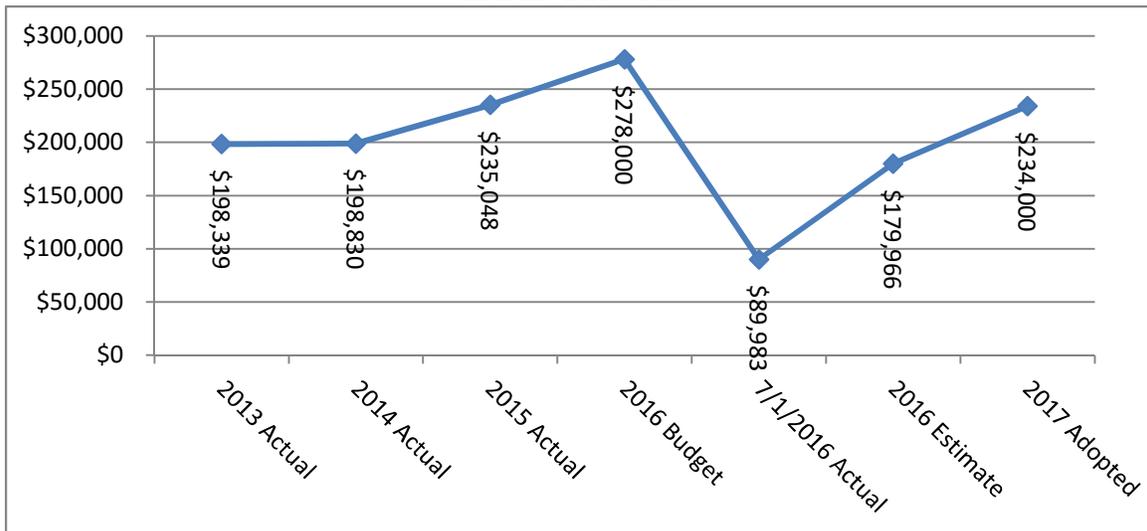
# DEPARTMENT – PUBLIC WORKS

## *Special Revenue Fund*

### *MPO Program Description:*

The MPO – Engineering Fund was established in 1997 to account for all transactions that pertain to Metropolitan Planning expenses. Funding sources for the fund include grants from surrounding jurisdictions and tax levy as a local contribution. Grant funding covers 91% of the planning expenses in the 2012 budget. The State Line Area Transportation Study (SLATS) is the designated Metropolitan Planning Organization (MPO) for the Beloit Urbanized Area. SLATS is one of 12 metropolitan planning organizations that share responsibility for Transportation Planning in the State of Wisconsin and one of 14 metropolitan planning organizations in the State of Illinois. SLATS is represented by the following local governments: City of Beloit, Town of Beloit, Town of Turtle, Rock County, City of South Beloit, Village of Rockton, Rockton Township, and Winnebago County. Intergovernmental transportation planning conducted by a MPO is mandated by the Federal Highway Administration for all urbanized areas over 50,000 in population. SLATS is responsible for maintaining a (3-C) continuing, cooperative and comprehensive transportation planning process for the entire Stateline Area. This planning process must consider the safe and efficient movement of people, services, and freight by all modes of travel - including streets and highways, public transportation, commuter railways, bicycle, and pedestrian as well as intermodal connections for freight and passengers between ground transportation, airports, and railroads. The SLATS urbanized area comprises an area of 55 square miles and a total population of 58,732.

**EXPENDITURES**



MPO TRAFFIC ENGINEERING

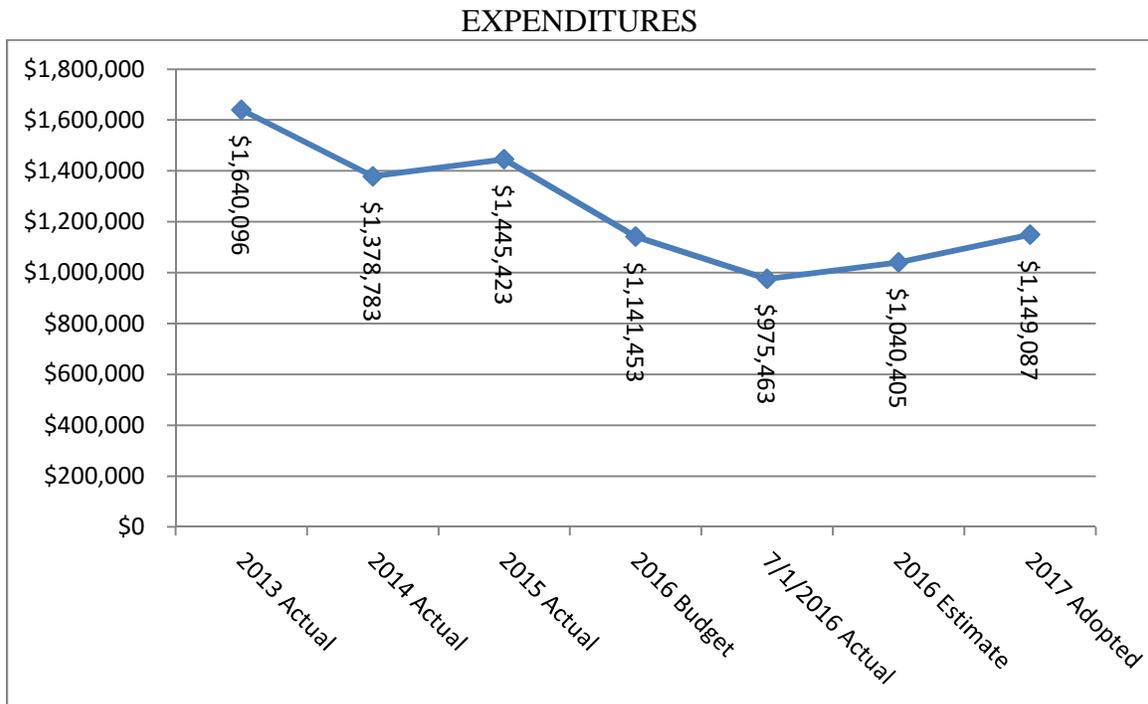
ACCOUNTS FOR:			2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
			ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
TAXES											
65	403001	TAX LEVY FOR OTHER FUNDS	(\$25,000)	(\$26,000)	(\$26,000)	(\$26,000)	(\$26,000)	(\$26,000)	<b>(\$26,000)</b>	\$0	0.00%
INTERGOVT AIDS/GRANT											
65	4391	MULTIPLE INTERGOVERNMENT AID	(\$123,418)	(\$133,420)	(\$283,270)	(\$252,000)	(\$76,888)	(\$153,775)	<b>(\$208,000)</b>	\$44,000	-17.46%
TOTAL REVENUES			(\$148,418)	(\$159,420)	(\$309,270)	(\$278,000)	(\$102,888)	(\$179,775)	<b>(\$234,000)</b>	\$44,000	-15.83%
PERSONNEL SERVICES						\$223,000			<b>\$179,000</b>		
65	5110	REGULAR PERSONNEL	\$84,783	\$71,172	\$85,248		\$32,331	\$64,662			
65	5191	WISCONSIN RETIREMENT FUND	\$5,387	\$4,975	\$5,798		\$2,134	\$4,269			
65	5192	WORKER'S COMPENSATION	\$3,672	\$3,664	\$2,568		\$2,334	\$4,668			
65	519301	SOCIAL SECURITY	\$5,237	\$4,400	\$5,286		\$2,004	\$4,009			
65	519302	MEDICARE	\$1,225	\$1,029	\$1,236		\$469	\$937			
65	5194	HOSPITAL/SURG/DENTAL INSURANCE	\$40,025	\$19,146	\$29,522		\$13,425	\$26,851			
65	5195	LIFE INSURANCE	\$452	\$65	\$155		\$52	\$105			
CONTRACTUAL SERVICE						\$55,000			<b>\$55,000</b>		
65	5223	SCHOOLS, SEMINARS, & CONFERENCES	\$6,627	\$1,400	\$1,326		\$0	\$0			
65	5231	OFFICIAL NOTICES PUBLICATIONS	\$1,450	\$290	\$559		\$146	\$292			
65	5240	CONTR SERV-PROFESSIONAL	\$43,914	\$87,720	\$99,566		\$36,260	\$72,521			
65	5241	CONTRACTED SERV-LABOR	\$1,321	\$0	\$0		\$0	\$0			
65	5251	AUTO & TRAVEL	\$1,158	\$1,313	\$1,938		\$0	\$0			
65	5271	TELEPHONE - LOCAL	\$280	\$328	\$209		\$44	\$88			
65	5286	INSURANCE-COMPREHENSIVE LIAB	\$1,560	\$1,570	\$1,302		\$650	\$1,299			
65	5289	INSURANCE - OTHER	\$126	\$154	\$139		\$81	\$162			
MATERIALS & SUPPLIES											
65	5331	POSTAGE & EXPRESS MAIL	\$340	\$501	\$142		\$52	\$104			
65	5332	OFFICE/COMP EQUIP & SUPPLIES	\$468	\$679	\$54		\$0	\$0			
65	5351	BOOKS & SUBSCRIPTIONS	\$314	\$424	\$0		\$0	\$0			
TOTAL EXPENDITURES			\$198,339	\$198,830	\$235,048	\$278,000	\$89,983	\$179,966	<b>\$234,000</b>	(\$44,000)	-15.83%
NET TOTAL			<b>\$49,921</b>	<b>\$39,410</b>	<b>(\$74,222)</b>	<b>\$0</b>	<b>(\$12,904)</b>	<b>\$191</b>	<b>\$0</b>	\$0	0.00%

**Budget Modifications:** Funding has decreased by \$44,000 or -15.83%.

# SPECIAL REVENUE FUND

## *TIF #5 Description:*

Tax Increment District Number Five was created September 24, 1990. TID #5 was created to develop the Downtown area. The expenditure period expired September 24, 2012 and the dissolution date of the TID is September 24, 2017.

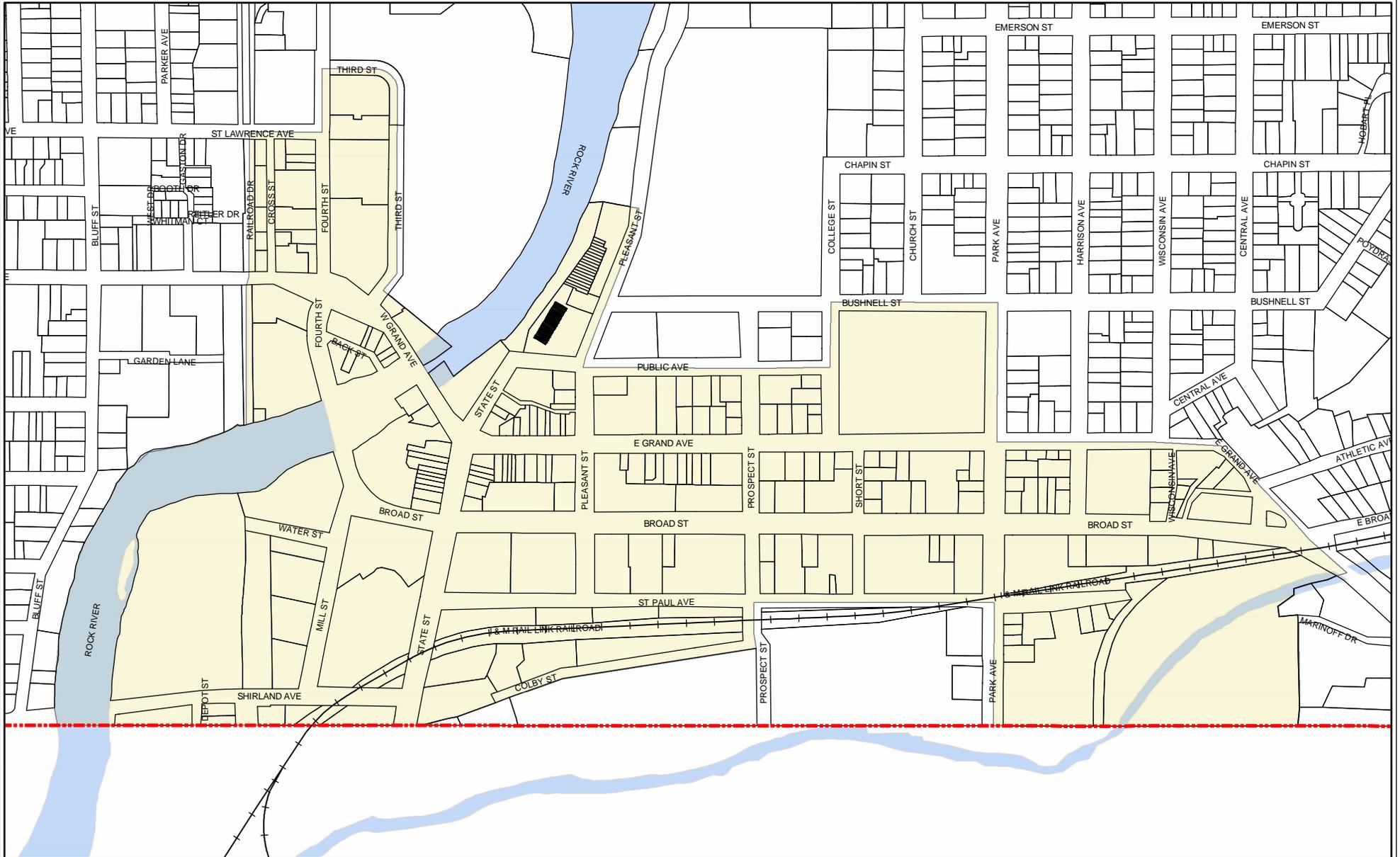


TID #5 - DOWNTOWN OVERLAY

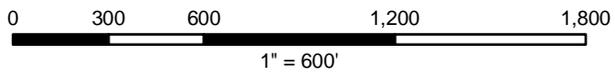
ACCOUNTS FOR:	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
TAXES									
4031 TAX INCREMENTAL REVENUE	(\$930,892)	(\$836,205)	(\$909,646)	(\$1,053,561)	(\$758,996)	(\$1,090,975)	<b>(\$1,082,087)</b>	(\$28,526)	2.71%
INTERGOVT AIDS/GRANT									
4337 COMPUTER EXEMPTION AID	(\$59,635)	(\$65,897)	(\$87,892)	(\$87,892)	\$0	(\$73,709)	<b>(\$67,000)</b>	\$20,892	-23.77%
CASH & PROPERTY INC.									
4411 RENT/LEASE PAYMENTS	(\$98,948)	(\$104,761)	(\$107,705)	\$0	(\$21,242)	(\$21,242)	<b>\$0</b>	\$0	0.00%
4413 INTEREST INCOME	\$1,974	\$2,694	\$3,387	\$0	(\$5,457)	(\$1,383)	<b>\$0</b>	\$0	0.00%
OTHER FINANCING SRCE									
4900 OTHER FINAN SRCE-BOND PROCEEDS	(\$535,000)	(\$53,618)	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
	<b>(\$1,622,501)</b>	<b>(\$1,057,787)</b>	<b>(\$1,101,855)</b>	<b>(\$1,141,453)</b>	<b>(\$785,694)</b>	<b>(\$1,187,309)</b>	<b>(\$1,149,087)</b>	<b>(\$7,634)</b>	<b>0.67%</b>
CONTRACTUAL SERVICE									
5240 CONTR SERV-PROFESSIONAL	\$5,831	\$3,472	\$9,250	\$150	\$233	\$233	<b>\$150</b>	\$0	0.00%
5261 STRUCTURE MAINTENANCE	\$26,052	\$18,462	\$9,653	\$5,000	\$246	\$246	<b>\$0</b>	(\$5,000)	-100.00%
CAPITAL OUTLAY									
5510 LAND ACQUISITION	\$1,007	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5511 BUILDINGS/CONSTRUCTION	\$22,984	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5514 ROADWAY CONSTRUCTION - STREETS	(\$23,027)	\$220,198	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5563 DEVELOPMENT INCENTIVES	\$0	\$0	\$293,000	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5599 PROJECT MANAGEMENT & ADMIN.	\$3,432	\$6,883	\$13,279	\$15,000	\$2,834	\$15,530	<b>\$15,000</b>	\$0	0.00%
DEBT SERVICE									
5641 PRINCIPAL - CORP PURPOSE BONDS	\$580,000	\$600,000	\$560,499	\$640,000	\$640,000	\$640,000	<b>\$665,000</b>	\$25,000	3.91%
5642 INTEREST - CORP PURPOSE BONDS	\$30,180	\$71,978	\$64,217	\$52,246	\$0	\$52,246	<b>\$37,944</b>	(\$14,302)	-27.37%
5899 FUND-CONTINGENCY/RESERVE	\$0	\$0	\$0	\$96,907	\$0	\$0	<b>\$74,068</b>	(\$22,839)	-23.57%
OTHER EXPENSES									
5910 OPERATING TRANSFER OUT-FUND 10	\$993,637	\$457,790	\$495,525	\$332,150	\$332,150	\$332,150	<b>\$356,925</b>	\$24,775	7.46%
	<b>\$1,640,096</b>	<b>\$1,378,783</b>	<b>\$1,445,423</b>	<b>\$1,141,453</b>	<b>\$975,463</b>	<b>\$1,040,405</b>	<b>\$1,149,087</b>	<b>\$7,634</b>	<b>0.67%</b>
	<b>\$17,595</b>	<b>\$320,996</b>	<b>\$343,567</b>	<b>\$0</b>	<b>\$189,769</b>	<b>(\$146,904)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**Budget Modifications:** The 2016 TID #5 Increment value of \$35,483,390 decreased from 2015's TID #5 Increment value of \$35,812,690.

# Tax Incremental District Number 5



**Legend**  
 --- City Limits



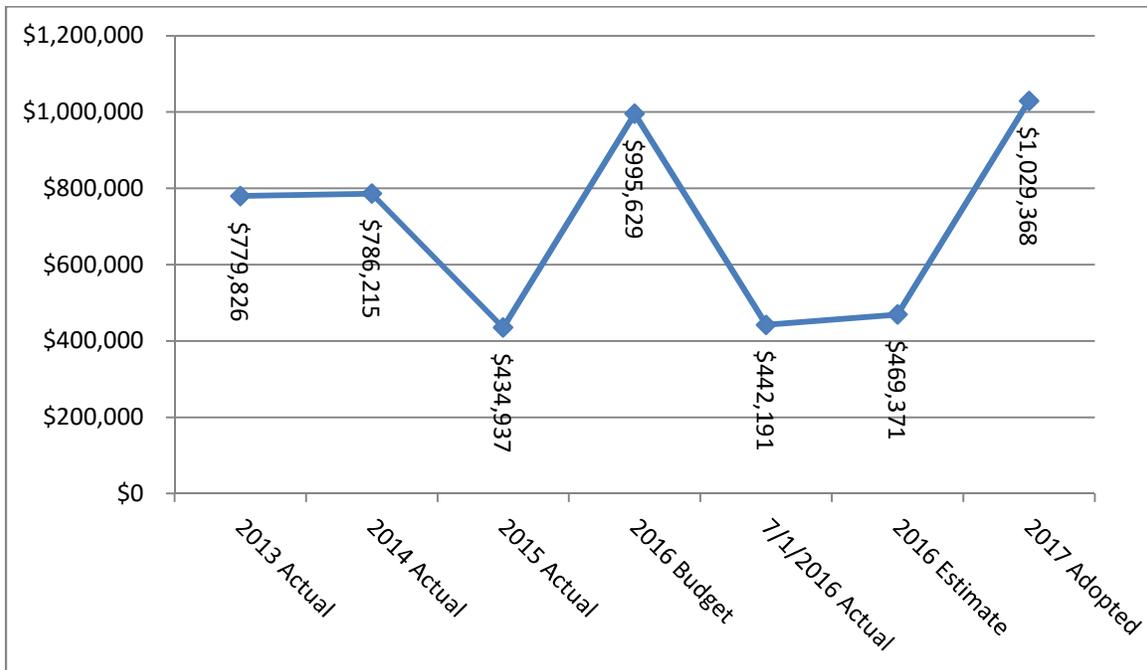
Drawn by: Kirby Benz  
 Engineering Division  
 July 1, 2005

# SPECIAL REVENUE FUND

## *TIF #6 Description:*

Tax Increment District Number Six was created September 3, 1991 to emphasize redevelopment along the Rock River from just North of the Angel Museum to Henry Avenue. TID #6's expenditure period closed September 3, 2013 and the dissolution date is September 3, 2018.

**EXPENDITURES**

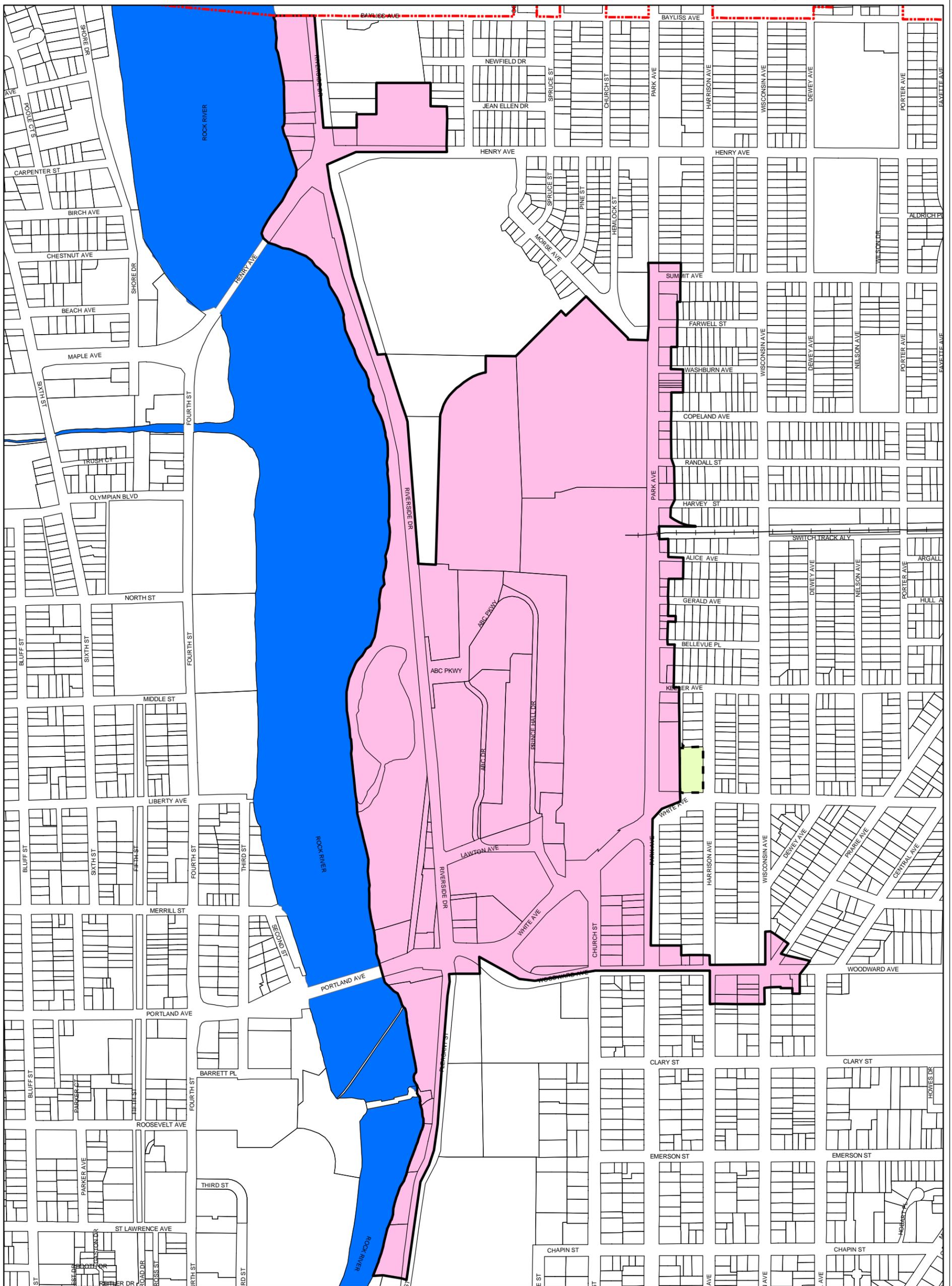


TID #6 - BELOIT 2000-RIVERFRNT

ACCOUNTS FOR:	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
TAXES									
4031 TAX INCREMENTAL REVENUE	(\$892,032)	(\$860,598)	(\$909,677)	(\$884,842)	(\$637,449)	(\$916,265)	<b>(\$914,968)</b>	(\$30,126)	3.40%
INTERGOVT AIDS/GRANT									
4337 COMPUTER EXEMPTION AID	(\$84,411)	(\$100,700)	(\$99,787)	(\$99,787)	\$0	(\$223,720)	<b>(\$100,000)</b>	(\$213)	0.21%
CASH & PROPERTY INC.									
4413 INTEREST INCOME	(\$7,082)	(\$6,761)	(\$12,237)	(\$11,000)	(\$4,458)	(\$14,000)	<b>(\$14,400)</b>	(\$3,400)	30.91%
OTHER FINANCING SRCE									
4900 OTHER FINAN SRCE-BOND PROCEEDS	\$0	(\$20,000)	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
TOTAL REVENUES	<u>(\$983,525)</u>	<u>(\$988,059)</u>	<u>(\$1,021,701)</u>	<u>(\$995,629)</u>	<u>(\$641,907)</u>	<u>(\$1,153,985)</u>	<b><u>(\$1,029,368)</u></b>	<u>(\$33,739)</u>	<u>3.39%</u>
CONTRACTUAL SERVICE									
5240 CONTR SERV-PROFESSIONAL	\$150	\$1,500	\$150	\$150	\$150	\$150	<b>\$150</b>	\$0	0.00%
5258 IN-HOUSE ENGINEERING	\$14,822	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
CAPITAL OUTLAY									
5511 BUILDINGS/CONSTRUCTION	\$13,832	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5514 ROADWAY CONSTRUCT-STREETS	\$1,350	\$5,767	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5563 DEVELOPMENT INCENTIVES	\$29,251	\$30,905	\$32,340	\$32,340	\$34,574	\$34,574	<b>\$34,574</b>	\$2,234	6.91%
5599 PROJECT MANAGEMENT & ADMIN.	\$3,000	\$2,200	\$3,200	\$4,000	\$1,100	\$4,000	<b>\$4,000</b>	\$0	0.00%
DEBT SERVICE									
5641 PRINCIPAL - CORP PURPOSE BONDS	\$175,000	\$200,000	\$179,999	\$225,000	\$225,000	\$225,000	<b>\$225,000</b>	\$0	0.00%
5642 INTEREST - CORP PURPOSE BONDS	\$42,749	\$52,608	\$44,358	\$35,483	\$20,066	\$35,482	<b>\$25,976</b>	(\$9,507)	-26.79%
5899 FUND-CONTINGENCY/RESERVE	\$0	\$0	\$0	\$528,491	\$0	\$0	<b>\$574,453</b>	\$45,962	8.70%
OTHER EXPENSES									
5910 OPERATING TRANSFER OUT-FUND 10	\$499,672	\$493,235	\$174,890	\$170,165	\$161,301	\$170,165	<b>\$165,215</b>	(\$4,950)	-2.91%
TOTAL EXPENDITURES	<u>\$779,826</u>	<u>\$786,215</u>	<u>\$434,937</u>	<u>\$995,629</u>	<u>\$442,191</u>	<u>\$469,371</u>	<b><u>\$1,029,368</u></b>	<u>\$33,739</u>	<u>3.39%</u>
NET TOTAL	<b><u>(\$203,699)</u></b>	<b><u>(\$201,844)</u></b>	<b><u>(\$586,764)</u></b>	<b><u>\$0</u></b>	<b><u>(\$199,716)</u></b>	<b><u>(\$684,614)</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>0.00%</u></b>

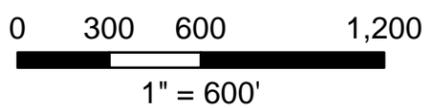
**Budget Modifications:** The 2016 TID #6 Increment value of \$30,003,300 decreased from 2015's TID #6 Increment value of \$30,077,600.

# Tax Incremental District Number 6



**Legend**

- Tid 6 - District Boundary
- City Limits
- Tid 6 - Boundary Amendment (2005)



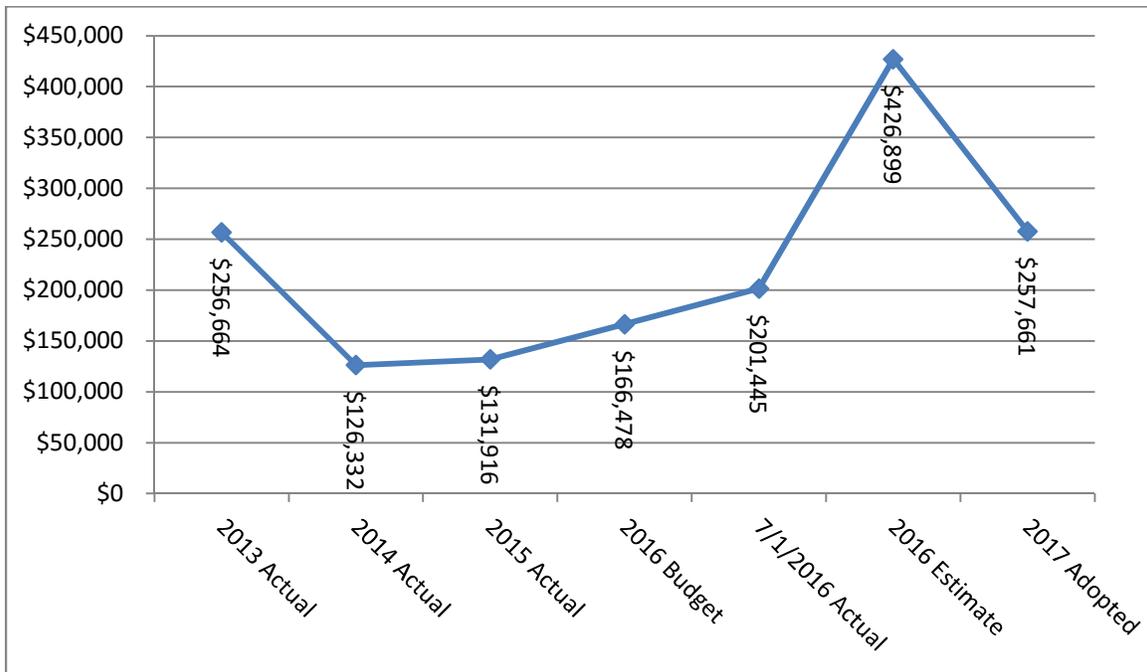
Drawn by: Kirby Benz  
Engineering Division  
July 1, 2005

# SPECIAL REVENUE FUND

## *TIF #8 Description:*

Tax Increment District Number Eight was created August 2, 1995 to develop the area east of the railroad tracks and west of the I-90 Industrial Park. The expenditure period closes on August 2, 2017 and the dissolution date is August 2, 2022. This is the area designated as the future Beloit Casino site.

**EXPENDITURES**

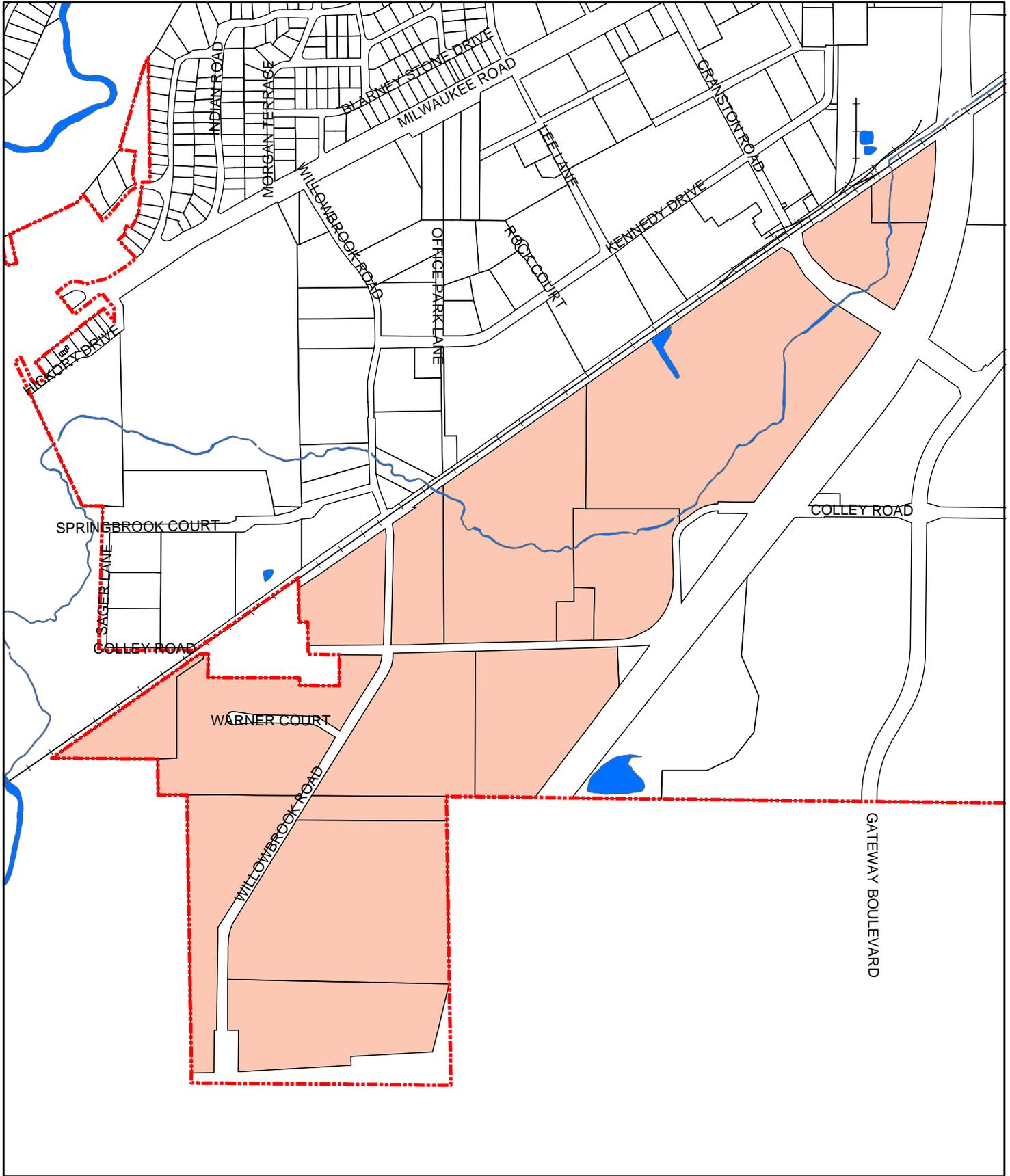


TID #8 - INDUSTRIAL PARK

ACCOUNTS FOR:	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
TAXES									
4031 TAX INCREMENTAL REVENUE	(\$121,872)	(\$120,047)	(\$129,735)	(\$133,375)	(\$96,085)	(\$138,112)	<b>(\$136,404)</b>	(\$3,029)	2.27%
CASH & PROPERTY INC.									
4411 RENT/LEASE PAYMENTS	(\$33,023)	(\$33,022)	(\$33,023)	(\$33,103)	(\$4,963)	(\$4,963)	<b>(\$4,963)</b>	\$28,140	-85.01%
4413 INTEREST INCOME	\$10,094	\$12,998	(\$647)	\$0	(\$22,321)	(\$59,614)	<b>(\$61,013)</b>	(\$61,013)	100.00%
443503 SALE OF LAND	\$1,000	\$0	\$0	\$0	(\$212,933)	(\$244,175)	<b>(\$55,281)</b>	(\$55,281)	100.00%
TOTAL REVENUES	(\$143,801)	(\$140,071)	(\$163,405)	(\$166,478)	(\$336,302)	(\$446,864)	<b>(\$257,661)</b>	(\$91,183)	54.77%
CONTRACTUAL SERVICE									
5240 CONTR SERV-PROFESSIONAL	\$150	\$500	\$150	\$150	\$150	\$150	<b>\$150</b>	\$0	0.00%
CAPITAL OUTLAY									
5599 PROJECT MANAGEMENT & AD	\$500	\$588	\$11,720	\$2,000	\$124	\$7,000	<b>\$7,000</b>	\$5,000	250.00%
5511 CONSTRUCTION	\$0	\$0	\$0	\$0	\$0	\$204,100	<b>\$0</b>		
5899 FUND-CONTINGENCY/RESERVE	\$0	\$0	\$0	\$34,328	\$0	\$0	<b>\$36,318</b>	\$1,990	5.80%
OTHER EXPENDITURES									
5901 OPERATING TRANSFER OUT	\$256,014	\$125,244	\$120,046	\$130,000	\$201,171	\$215,649	<b>\$214,193</b>	\$84,193	64.76%
TOTAL EXPENDITURES	\$256,664	\$126,332	\$131,916	\$166,478	\$201,445	\$426,899	<b>\$257,661</b>	\$91,183	54.77%
NET TOTAL	<b>\$112,863</b>	<b>(\$13,739)</b>	<b>(\$31,489)</b>	<b>\$0</b>	<b>(\$134,857)</b>	<b>(\$19,965)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

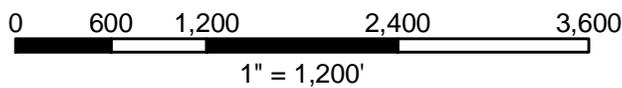
**Budget Modifications:** The 2016 TID #8 Increment value of \$4,472,900 decreased from 2015's TID #8 Increment value of \$4,533,700.

# Tax Incremental District Number 8



## Legend

--- City Limits



Drawn by: Kirby Benz  
Engineering Division  
June 25, 2004

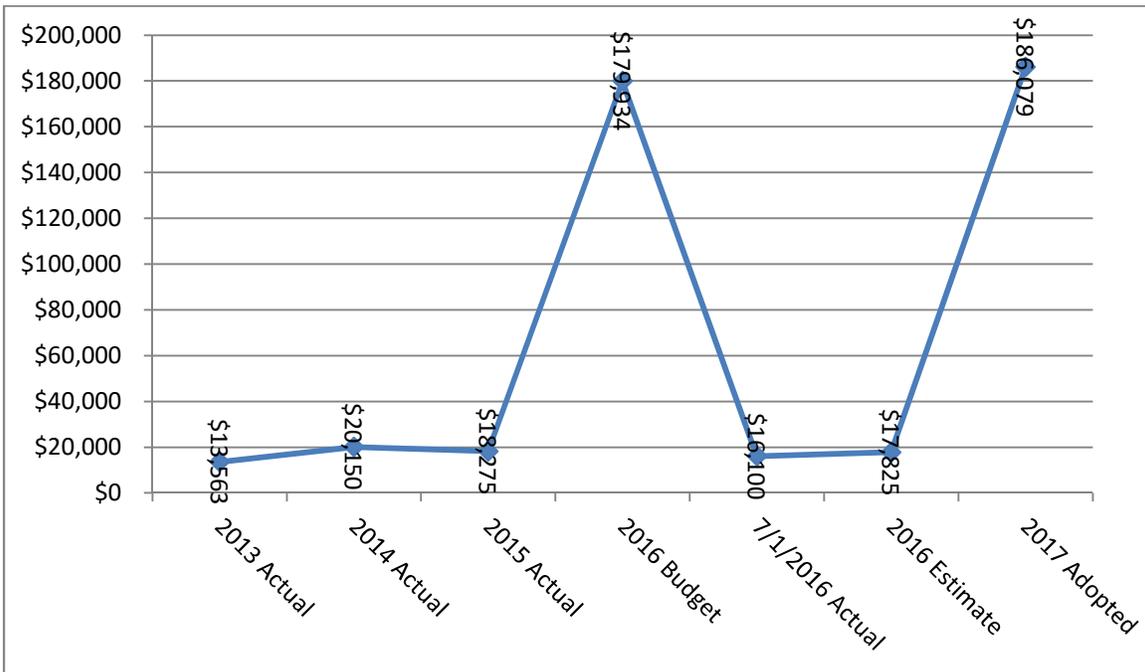
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# SPECIAL REVENUE FUND

## *TIF #9 Description:*

Tax Increment District Number Nine was created July 7, 1998 to promote the development and revitalization of the former Beloit Mall. It replaced TID #7. The expenditure period closes on July 7, 2020 and the dissolution date is July 7, 2025.

**EXPENDITURES**

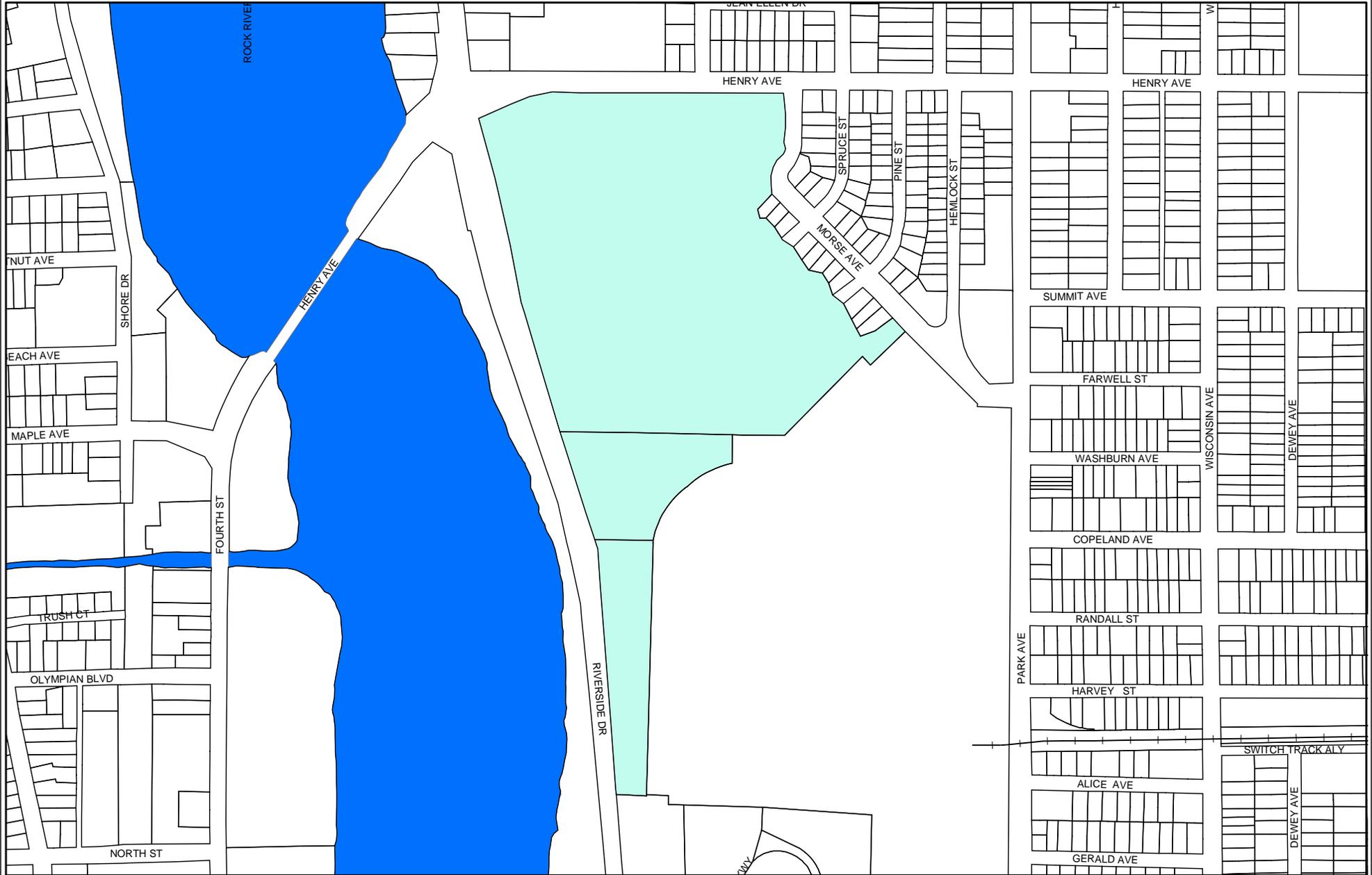


TID #9 - BELOIT MALL

ACCOUNTS FOR:	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>TAXES</b>									
4031 TAX INCREMENTAL REVENUE	(\$92,978)	(\$82,388)	(\$138,685)	(\$145,649)	(\$104,927)	(\$150,821)	<b>(\$148,471)</b>	(\$2,822)	1.94%
<b>INTERGOVT AIDS/GRANT</b>									
4337 COMPUTER EXEMPTION AID	(\$559)	(\$1,760)	(\$2,034)	(\$2,034)	\$0	(\$2,979)	<b>(\$2,979)</b>	(\$945)	46.46%
<b>CASH &amp; PROPERTY INC.</b>									
4413 INTEREST INCOME	(\$2,115)	(\$3,427)	(\$4,264)	(\$4,000)	(\$1,033)	(\$2,122)	<b>(\$6,300)</b>	(\$2,300)	57.50%
<b>OTHER REVENUES</b>									
4602 DEVELOPER FEES	(\$85,325)	(\$189,087)	(\$6,267)	(\$28,251)	\$0	(\$25,979)	<b>(\$28,329)</b>	(\$78)	0.28%
<b>TOTAL REVENUES</b>	<b>(\$180,977)</b>	<b>(\$276,662)</b>	<b>(\$151,250)</b>	<b>(\$179,934)</b>	<b>(\$105,960)</b>	<b>(\$181,901)</b>	<b>(\$186,079)</b>	<b>(\$6,145)</b>	<b>3.42%</b>
<b>CONTRACTUAL SERVICE</b>									
5240 CONTR SERV-PROFESSIONAL	\$150	\$2,500	\$150	\$150	\$150	\$150	<b>\$150</b>	\$0	0.00%
<b>CAPITAL OUTLAY</b>									
5599 PROJECT MANAGEMENT & ADMIN.	\$929	\$0	\$1,000	\$1,000	\$0	\$1,000	<b>\$1,000</b>	\$0	0.00%
5899 FUND-CONTINGENCY/RESERVE	\$0	\$0	\$0	\$162,109	\$0	\$0	<b>\$168,704</b>	\$6,595	4.07%
<b>OTHER FINANCING USE</b>									
5910 OPERATING TRANSFER OUT-FUND 10	\$12,484	\$17,650	\$17,125	\$16,675	\$15,950	\$16,675	<b>\$16,225</b>	(\$450)	-2.70%
<b>TOTAL EXPENDITURES</b>	<b>\$13,563</b>	<b>\$20,150</b>	<b>\$18,275</b>	<b>\$179,934</b>	<b>\$16,100</b>	<b>\$17,825</b>	<b>\$186,079</b>	<b>\$6,145</b>	<b>3.42%</b>
<b>NET TOTAL</b>	<b>(\$167,414)</b>	<b>(\$256,512)</b>	<b>(\$132,975)</b>	<b>\$0</b>	<b>(\$89,860)</b>	<b>(\$164,076)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

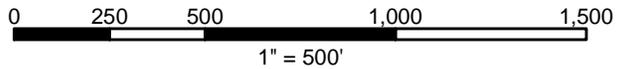
**Budget Modifications:** The 2016 TID #9 Increment value of \$4,868,600 decreased from 2015's TID #9 Increment value of \$4,950,900.

# Tax Incremental District Number 9



## Legend

--- City Limits



Drawn by: Kirby Benz  
Engineering Division  
June 25, 2004

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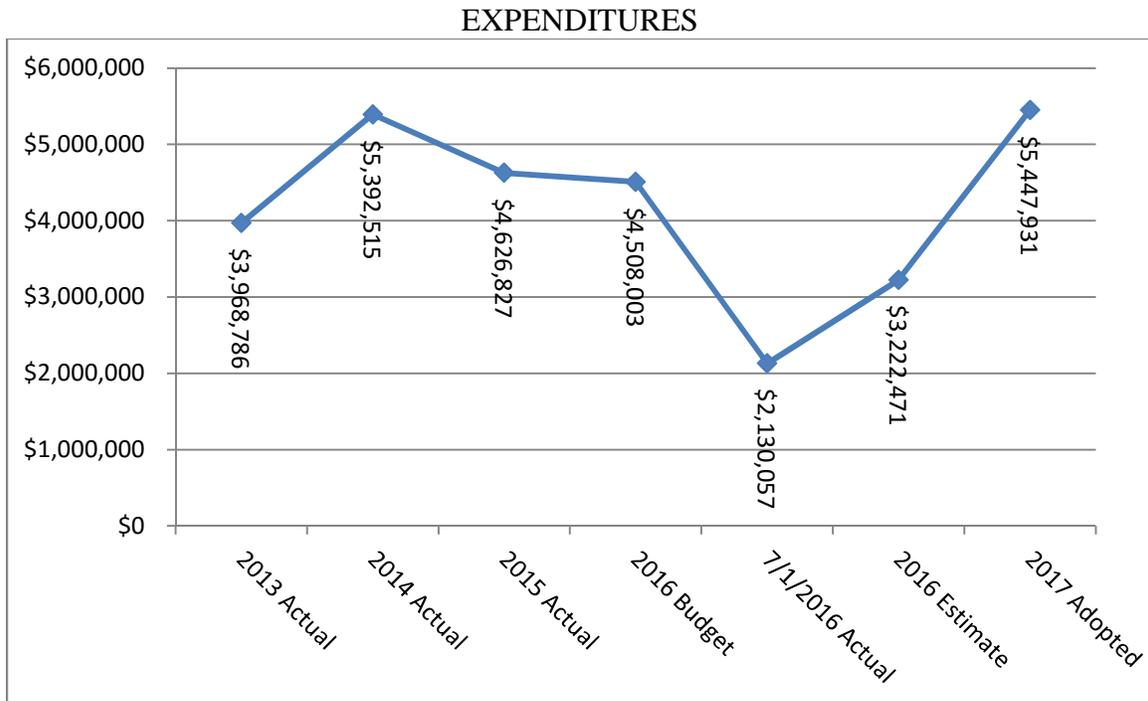
# SPECIAL REVENUE FUND

## *TIF #10 Description:*

Tax Increment District #10 was created January 1, 2000 to develop the Gateway area east of I-90. The expenditure period closes in October 2019 and the dissolution date is October 16, 2024.

The following project will be funded from fund balance in 2017:

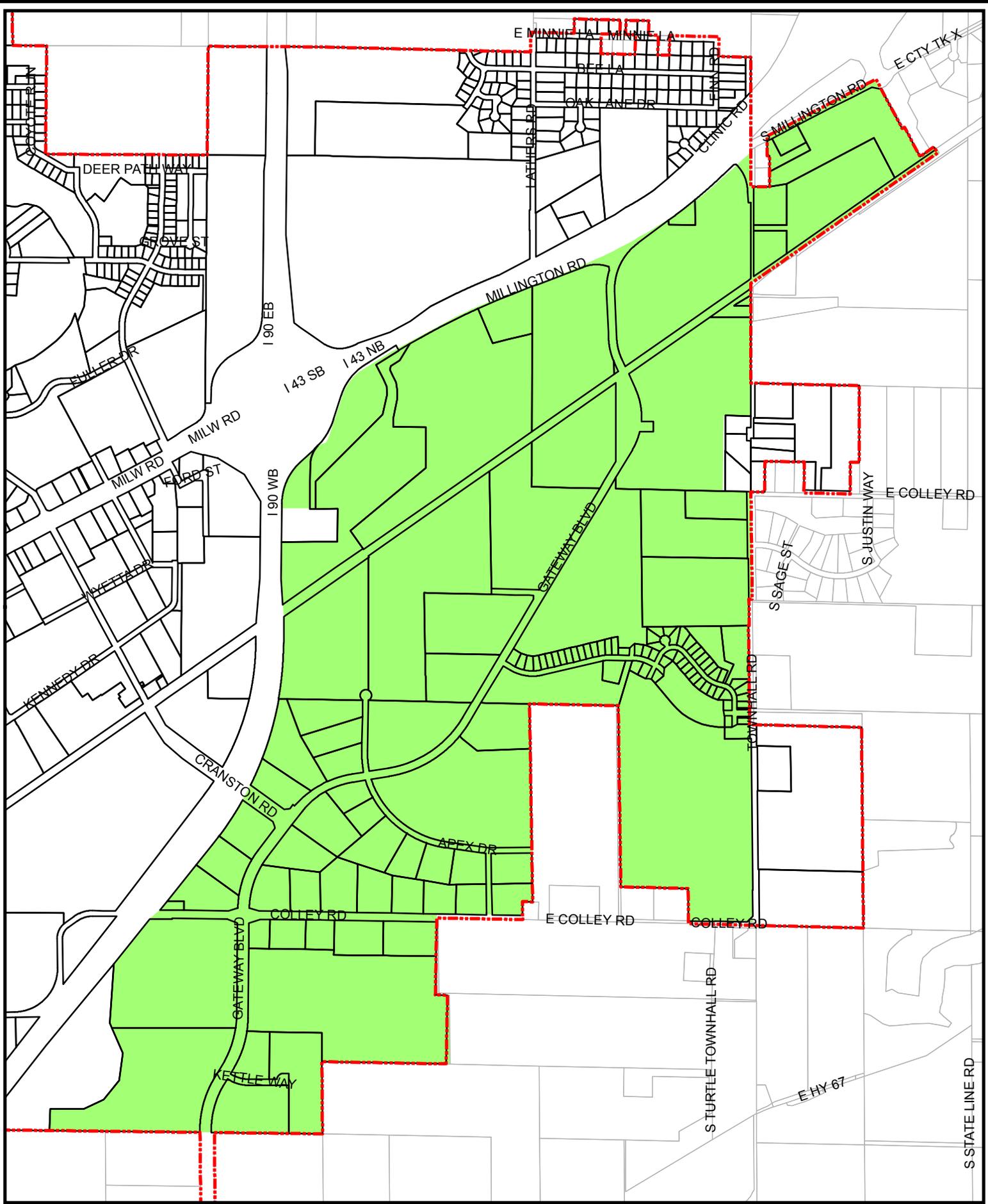
- Eagles Ridge Park for \$78,300.
- Townhall Road Reconstruction from Railroad – Gateway Blvd. for \$594,000
- Townhall Road Reconstruction from Colley Rd – Railroad for \$58,000
- Gateway Lighting Retrofit to LED for \$295,000



TID #10 - GATEWAY IND. PARK

ACCOUNTS FOR:	2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
	ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
<b>TAXES</b>									
4031 TAX INCREMENTAL REVENUE	(\$4,913,954)	(\$4,404,026)	(\$4,336,355)	(\$4,336,187)	(\$3,118,541)	(\$4,482,569)	<b>(\$5,266,137)</b>	(\$929,950)	21.45%
<b>INTERGOVT AIDS/GRANT</b>									
4337 COMPUTER EXEMPTION AID	(\$135,616)	(\$166,911)	(\$137,516)	(\$137,516)	\$0	(\$147,145)	<b>(\$147,145)</b>	(\$9,629)	7.00%
<b>CASH &amp; PROPERTY INC.</b>									
4412 RENT/LEASE	(\$10,658)	(\$31,658)	(\$31,660)	(\$16,300)	(\$14,349)	(\$14,349)	<b>(\$14,349)</b>	\$1,951	-11.97%
4413 INTEREST INCOME	(\$17,913)	(\$15,612)	(\$15,710)	(\$18,000)	(\$4,505)	(\$15,000)	<b>(\$20,300)</b>	(\$2,300)	12.78%
<b>OTHER FINANCING SRCE</b>									
490003 LEASE PROCEEDS	\$0	(\$340,888)	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>TOTAL REVENUES</b>	<b>(\$5,078,141)</b>	<b>(\$4,959,095)</b>	<b>(\$4,521,241)</b>	<b>(\$4,508,003)</b>	<b>(\$3,137,395)</b>	<b>(\$4,659,063)</b>	<b>(\$5,447,931)</b>	<b>(\$939,928)</b>	<b>20.85%</b>
<b>CONTRACTUAL SERVICE</b>									
5240 CONTR SERV-PROFESSIONAL	\$12,388	\$47,313	\$54,801	\$150	\$150	\$150	<b>\$150</b>	\$0	0.00%
5246 CONTRIBUTIONS TO ORGAN	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	<b>\$10,000</b>	\$0	0.00%
5258 IN-HOUSE ENGINEERING	\$30,000	\$5,000	\$15,000	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>CAPITAL OUTLAY</b>									
5510 LAND ACQUISITION	\$675,061	\$1,184,203	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5511 BUILDINGS/CONSTRUCTION	\$0	\$81,416	\$461,060	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5514 ROADWAY CONSTRUCTION - STR	\$0	\$0	\$120,614	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5523 SANITARY SEWER	\$0	\$407,000	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5526 WATER SYSTEM IMPROVEMENTS	\$0	\$452,557	\$227,537	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5563 DEVELOPMENT INCENTIVES	\$763,967	\$786,079	\$1,206,443	\$762,965	\$57,868	\$733,475	<b>\$757,355</b>	(\$5,610)	-0.74%
5598 FINANCING COSTS	\$14,293	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5599 PROJECT MANAGEMENT & ADMIN.	\$64,117	\$46,501	\$84,098	\$60,000	\$11,042	\$60,000	<b>\$60,000</b>	\$0	0.00%
<b>DEBT SERVICE</b>									
5641 PRINCIPAL - CORP PURPOSE BOND	\$1,430,000	\$1,455,000	\$1,579,900	\$1,615,000	\$1,615,000	\$1,615,000	<b>\$1,665,000</b>	\$50,000	3.10%
5642 INTEREST - CORP PURPOSE BOND	\$703,364	\$641,700	\$577,813	\$512,318	\$272,984	\$512,318	<b>\$443,124</b>	(\$69,194)	-13.51%
5899 FUND-CONTINGENCY/RESERVE	\$0	\$0	\$0	\$1,256,042	\$0	\$0	<b>\$2,202,543</b>	\$946,501	75.36%
5910 OPERATING TRAN OUT-FUND 10	\$265,596	\$275,746	\$289,562	\$291,528	\$163,014	\$291,528	<b>\$309,759</b>	\$18,231	6.25%
<b>TOTAL EXPENDITURES</b>	<b>\$3,968,786</b>	<b>\$5,392,515</b>	<b>\$4,626,827</b>	<b>\$4,508,003</b>	<b>\$2,130,057</b>	<b>\$3,222,471</b>	<b>\$5,447,931</b>	<b>\$939,928</b>	<b>20.85%</b>
<b>NET TOTAL</b>	<b>(\$1,109,355)</b>	<b>\$433,420</b>	<b>\$105,586</b>	<b>\$0</b>	<b>(\$1,007,337)</b>	<b>(\$1,436,592)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**Budget Modifications:** The 2016 TID #10 Increment value of \$171,376,800 increased from 2015's TID #10 Increment value of \$145,846,400.



- City Limits
- TID 10

# Tax Incremental District 10

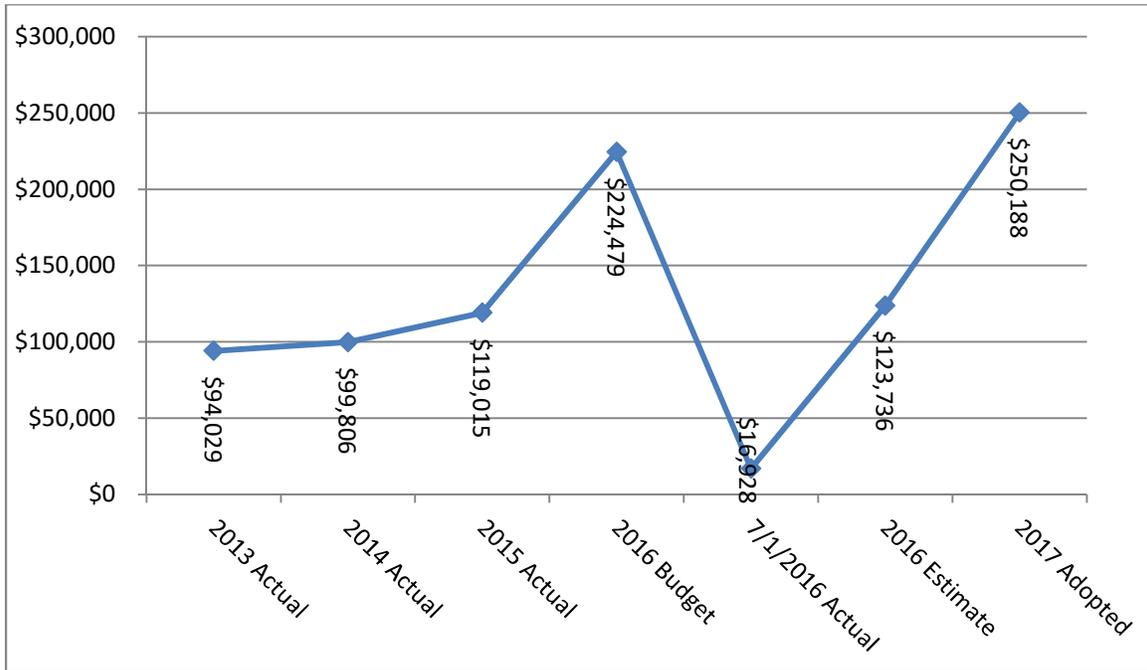


# ***SPECIAL REVENUE FUND***

## ***TIF #11 Description:***

Tax Increment District #11 was created January 1, 2001 to develop the I-90 Industrial Park area between Springbrook Court to the south and Colley Road to the north. This lot is located south of the City of Beloit DPW facility, west Colley Road and east of Leeson of Alliant Energy, north of Colley Road and east of Leeson Park. The expenditure period closes October 2020 and the dissolution date is October 1, 2025.

**EXPENDITURES**

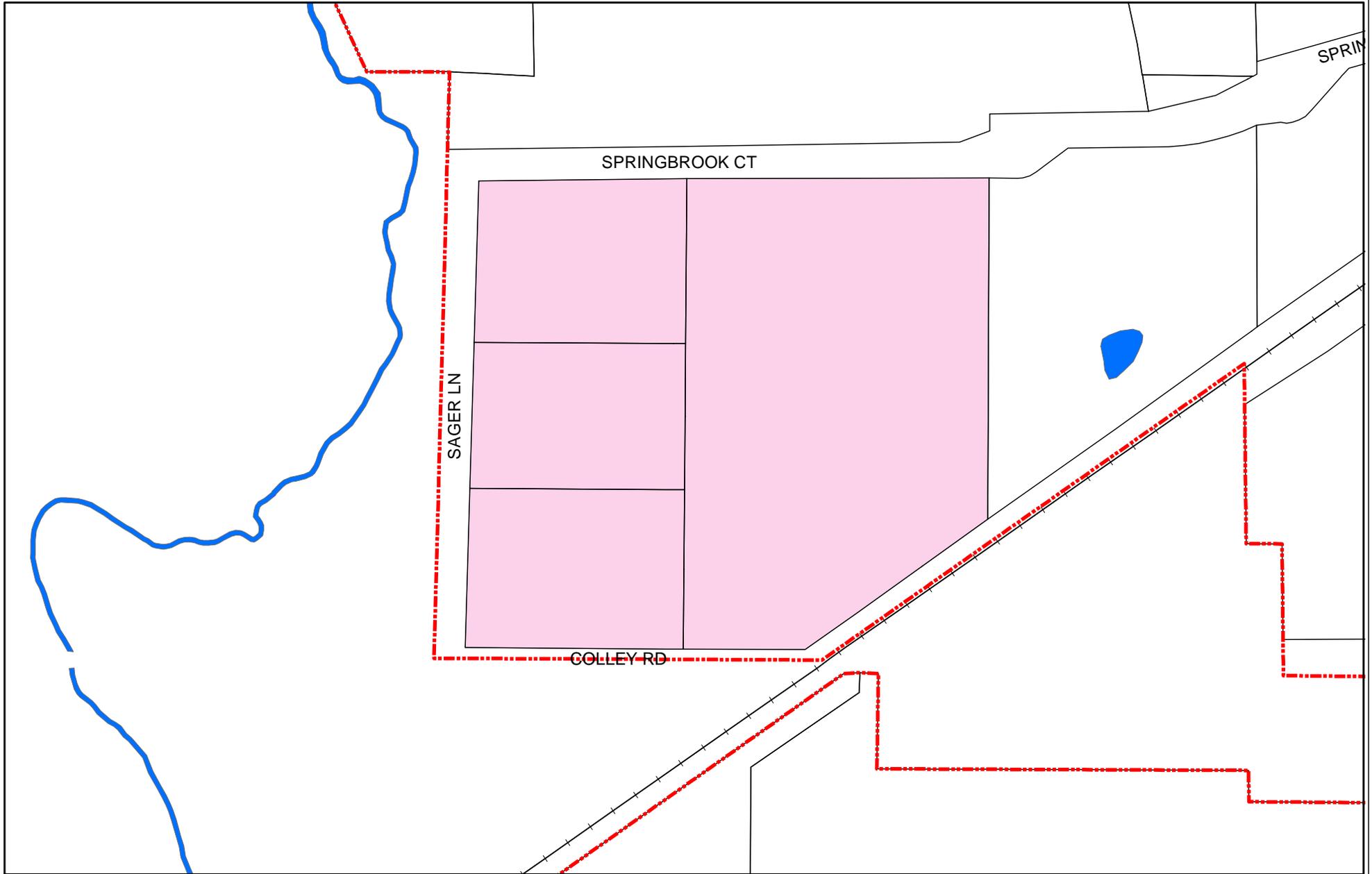


TID #11 - INDUSTRIAL PARK

ACCOUNTS FOR:	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
TAXES									
4031 TAX INCREMENTAL REVENUE	(\$115,520)	(\$229,258)	(\$230,920)	(\$216,724)	(\$156,130)	(\$224,421)	<b>(\$239,958)</b>	(\$23,234)	10.72%
INTERGOVT AIDS/GRANT									
4337 COMPUTER EXEMPTION AID	(\$428)	(\$309)	(\$225)	(\$255)	\$0	(\$30)	<b>(\$30)</b>	\$225	-88.24%
CASH & PROPERTY INC.									
4413 INTEREST INCOME	(\$5,104)	(\$7,678)	(\$7,386)	(\$7,500)	(\$2,090)	(\$5,000)	<b>(\$10,200)</b>	(\$2,700)	36.00%
TOTAL REVENUES	<u>(\$121,052)</u>	<u>(\$237,245)</u>	<u>(\$238,531)</u>	<u>(\$224,479)</u>	<u>(\$158,220)</u>	<u>(\$229,451)</u>	<u><b>(\$250,188)</b></u>	<u>(\$25,709)</u>	<u>11.45%</u>
CONTRACTUAL SERVICE									
5240 CONTR SERV-PROFESSIONAL	\$150	\$500	\$150	\$150	\$150	\$150	<b>\$150</b>	\$0	0.00%
CAPITAL OUTLAY									
5563 DEVELOPMENT INCENTIVES	\$18,449	\$24,696	\$23,270	\$22,234	\$0	\$22,656	<b>\$22,656</b>	\$422	1.90%
5599 PROJECT MANAGEMENT & ADMIN.	\$500	\$1,000	\$1,000	\$1,000	\$0	\$1,000	<b>\$1,000</b>	\$0	0.00%
5899 FUND-CONTINGENCY/RESERVE	\$0	\$0	\$0	\$101,165	\$0	\$0	<b>\$104,829</b>	\$3,664	3.62%
OTHER FINANCING USE									
5910 OPERATING TRANSFER OUT-FUND 10	\$74,930	\$73,610	\$94,595	\$99,930	\$16,778	\$99,930	<b>\$121,553</b>	\$21,623	21.64%
TOTAL EXPENDITURES	<u>\$94,029</u>	<u>\$99,806</u>	<u>\$119,015</u>	<u>\$224,479</u>	<u>\$16,928</u>	<u>\$123,736</u>	<u><b>\$250,188</b></u>	<u>\$25,709</u>	<u>11.45%</u>
NET TOTAL	<u><b>(\$27,023)</b></u>	<u><b>(\$137,439)</b></u>	<u><b>(\$119,516)</b></u>	<u><b>\$0</b></u>	<u><b>(\$141,293)</b></u>	<u>(\$105,715)</u>	<u><b>\$0</b></u>	<u><b>\$0</b></u>	<u><b>0.00%</b></u>

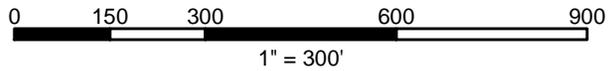
**Budget Modifications:** The 2016 TID #11 Increment value of \$7,868,600 increased from 2015's TID #11 Increment value of \$7,366,900.

# Tax Incremental District Number 11



## Legend

--- City Limits



Drawn by: Kirby Benz  
Engineering Division  
June 25, 2004

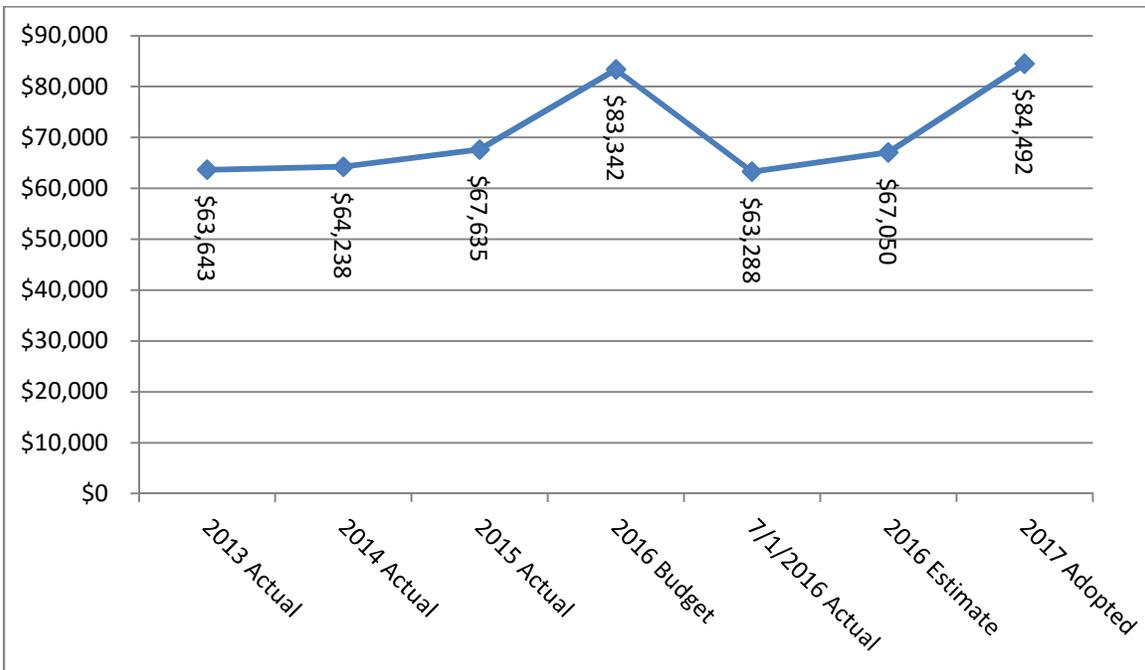
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# SPECIAL REVENUE FUND

## *TIF #12 Description:*

Tax Increment District Number Twelve was created January 1, 2003 to assist Frito-Lay with its expansion efforts and help Frito-Lay remain competitive in the future. The expenditure period closes September 2021 and the dissolution date is September 3, 2026.

**EXPENDITURES**

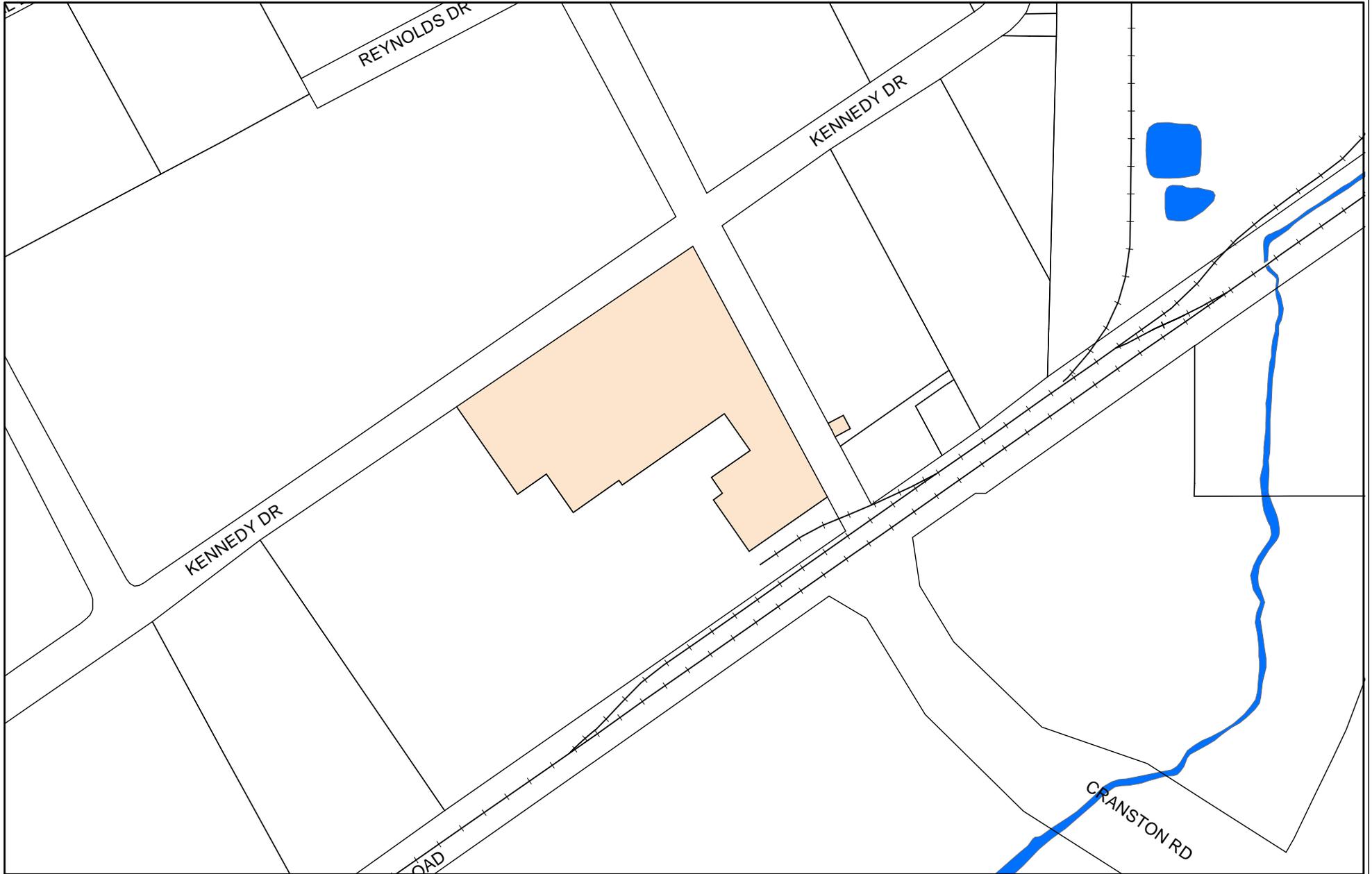


TID #12 - FRITO LAY

ACCOUNTS FOR:	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
TAXES									
4031 TAX INCREMENTAL REVENUE	(\$76,803)	(\$89,981)	(\$38,457)	(\$34,846)	(\$25,104)	(\$36,084)	<b>(\$45,771)</b>	(\$10,925)	31.35%
INTERGOVT AIDS/GRANT									
4337 COMPUTER EXEMPTION AID	(\$4,387)	(\$2,417)	(\$6,085)	(\$6,085)	\$0	(\$3,656)	<b>(\$3,656)</b>	\$2,429	-39.92%
CASH & PROPERTY INC.									
4413 INTEREST INCOME	(\$2,424)	(\$3,768)	(\$3,261)	(\$3,000)	(\$974)	(\$3,000)	<b>(\$4,300)</b>	(\$1,300)	43.33%
OTHER REVENUES									
4602 DEVELOPER FEES	(\$114,457)	\$0	(\$103,174)	(\$39,411)	\$0	(\$38,867)	<b>(\$30,765)</b>	\$8,646	-21.94%
TOTAL REVENUES	<b>(\$198,071)</b>	<b>(\$96,166)</b>	<b>(\$150,977)</b>	<b>(\$83,342)</b>	<b>(\$26,078)</b>	<b>(\$81,607)</b>	<b>(\$84,492)</b>	<b>(\$1,150)</b>	<b>1.38%</b>
CONTRACTUAL SERVICE									
5240 CONTR SERV-PROFESSIONAL	\$150	\$500	\$150	\$150	\$150	\$150	<b>\$150</b>	\$0	0.00%
CAPITAL OUTLAY									
5599 PROJECT MANAGEMENT & ADMIN.	\$500	\$1,000	\$1,000	\$1,000	\$0	\$1,000	<b>\$1,000</b>	\$0	0.00%
5899 FUND-CONTINGENCY/RESERVE	\$0	\$0	\$0	\$16,292	\$0	\$0	<b>\$15,786</b>	(\$506)	-3.11%
OTHER FINANCING USE									
5910 OPERATING TRANSFER OUT-FUND 10	\$62,993	\$62,738	\$66,485	\$65,900	\$63,138	\$65,900	<b>\$67,556</b>	\$1,656	2.51%
TOTAL EXPENDITURES	<b>\$63,643</b>	<b>\$64,238</b>	<b>\$67,635</b>	<b>\$83,342</b>	<b>\$63,288</b>	<b>\$67,050</b>	<b>\$84,492</b>	<b>\$1,150</b>	<b>1.38%</b>
NET TOTAL	<b>(\$134,428)</b>	<b>(\$31,928)</b>	<b>(\$83,342)</b>	<b>\$0</b>	<b>\$37,210</b>	<b>(\$14,557)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

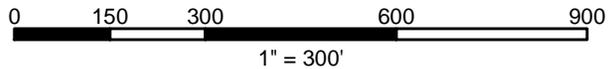
**Budget Modifications:** The 2016 TID #12 Increment value of \$1,500,900 increased from 2015's TID #12 Increment value of \$1,184,500.

# Tax Incremental District Number 12



## Legend

--- City Limits



Drawn by: Kirby Benz  
Engineering Division  
June 25, 2004

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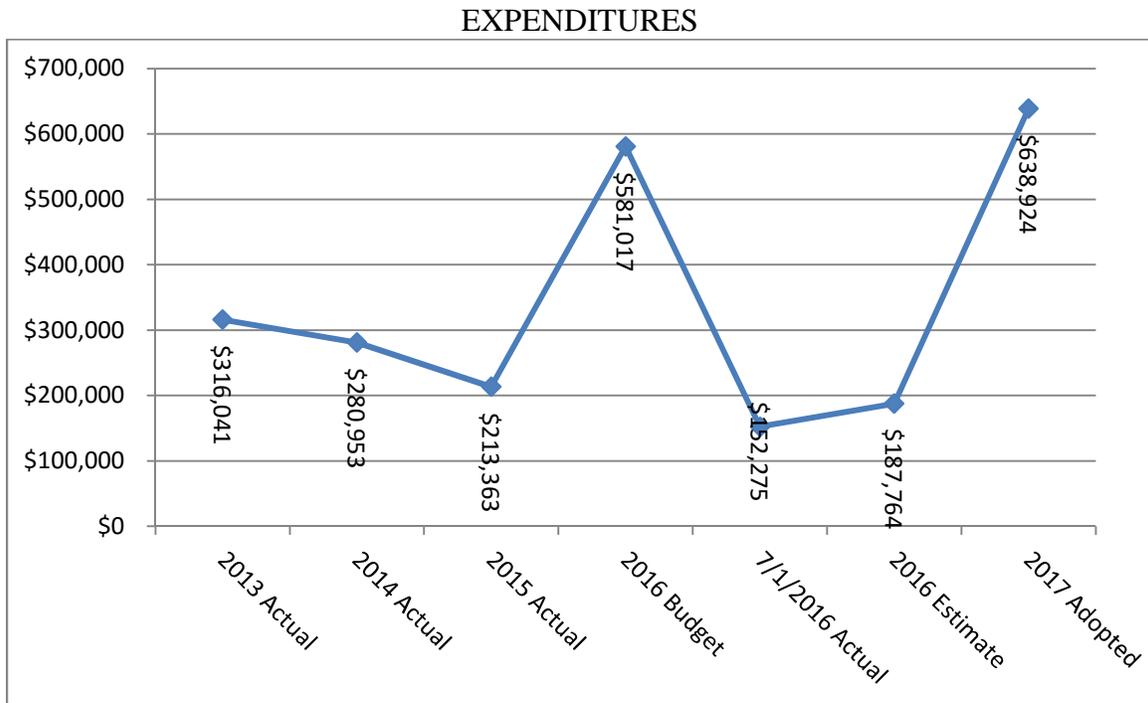
# ***SPECIAL REVENUE FUND***

## ***TIF #13 Description:***

Tax Increment District Number Thirteen was created September 12, 2005. It was created as a “Mixed Use District” and is suitable for a combination of commercial and residential uses. It is located west of I-39/90 and predominantly to the north of Milwaukee Road in the vicinity of Menards. The expenditure period closes September 2020 and the dissolution date is September 12, 2025.

There is one CIP projects for 2017 funded through fund balance:

- Milwaukee Road Gateway Corridor Improvement for \$1,650,000

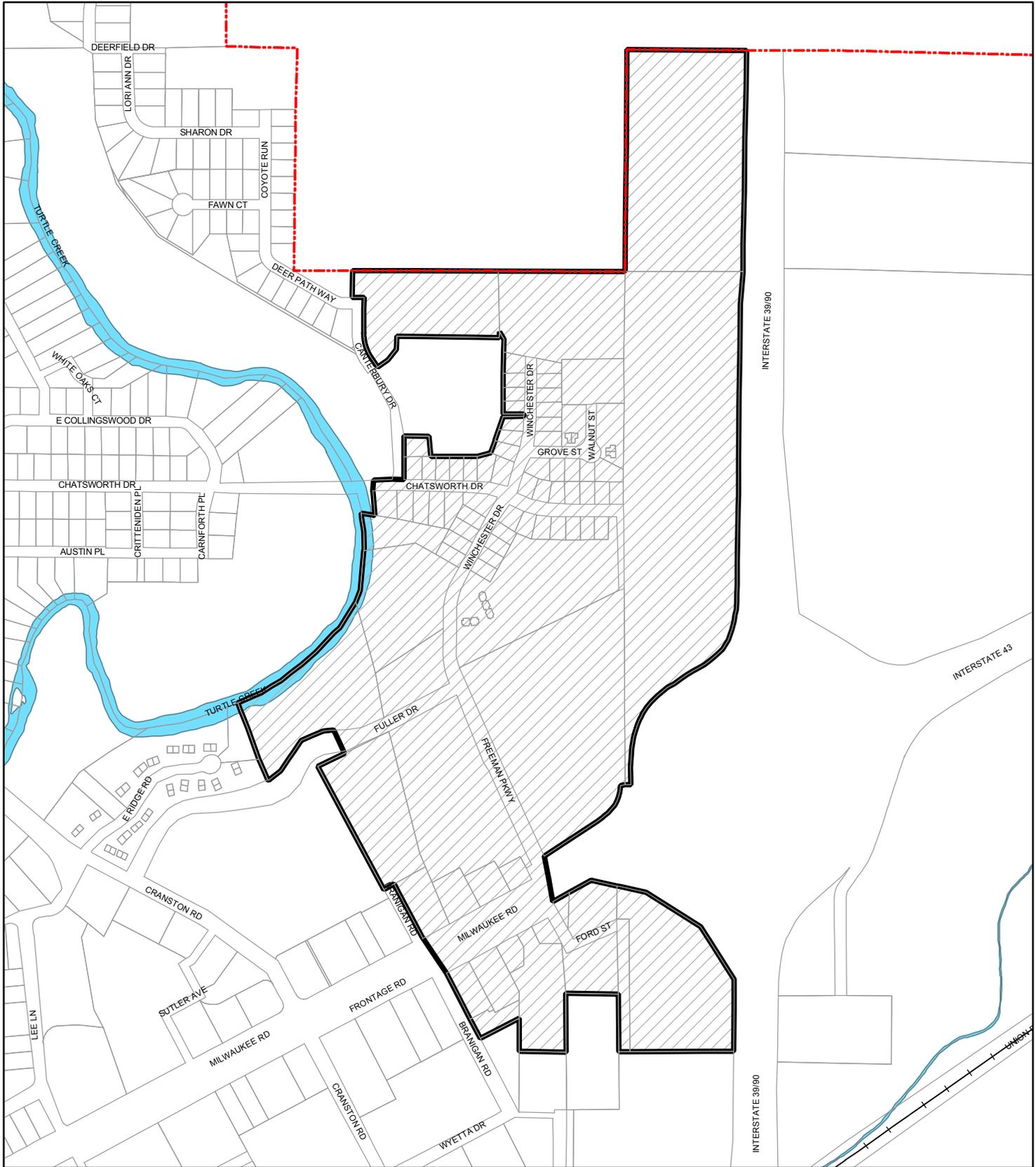


TID #13 - MILWAUKEE ROAD

ACCOUNTS FOR:	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>TAXES</b>									
4031 TAX INCREMENTAL REVENUE	(\$493,904)	(\$247,609)	(\$392,067)	(\$556,736)	(\$401,078)	(\$576,507)	<b>(\$611,159)</b>	(\$54,423)	9.78%
<b>INTERGOVT AIDS/GRANT</b>									
4337 COMPUTER EXEMPTION AID	(\$2,253)	(\$2,430)	(\$2,281)	(\$2,281)	\$0	(\$5,365)	<b>(\$5,365)</b>	(\$3,084)	135.20%
<b>CASH &amp; PROPERTY INC.</b>									
4413 INTEREST INCOME	(\$24,399)	(\$28,768)	(\$21,071)	(\$22,000)	(\$5,860)	(\$22,000)	<b>(\$22,400)</b>	(\$400)	1.82%
<b>OTHER FINANCING SRCE</b>									
4900 OTHER FINAN SRCE-BOND PROCEEDS	\$0	(\$6,500)	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
4999 FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>TOTAL REVENUES</b>	<b>(\$520,556)</b>	<b>(\$285,307)</b>	<b>(\$415,420)</b>	<b>(\$581,017)</b>	<b>(\$406,939)</b>	<b>(\$603,872)</b>	<b>(\$638,924)</b>	<b>(\$57,907)</b>	<b>9.97%</b>
<b>CONTRACTUAL SERVICE</b>									
5240 CONTR SERV-PROFESSIONAL	\$98,551	\$56,097	\$16,010	\$150	\$150	\$150	<b>\$150</b>	\$0	0.00%
5258 IN-HOUSE ENGINEERING	\$36,000	\$75,000	\$20,000	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>CAPITAL OUTLAY</b>									
5511 BUILDINGS/CONSTRUCTION	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5514 ROADWAY CONSTRUCTION - STREETS	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5519 SIDEWALKS	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5598 FINANCING COSTS	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
5599 PROJECT MANAGEMENT & ADMIN.	\$1,000	(\$33,908)	\$8,200	\$10,000	\$59	\$10,000	<b>\$10,000</b>	\$0	0.00%
<b>DEBT SERVICE</b>									
5641 PRINCIPAL - CORP PURPOSE BONDS	\$65,000	\$65,000	\$58,500	\$70,000	\$70,000	\$70,000	<b>\$70,000</b>	\$0	0.00%
5642 INTEREST - CORP PURPOSE BONDS	\$33,954	\$34,551	\$33,365	\$31,928	\$16,322	\$31,927	<b>\$30,213</b>	(\$1,715)	-5.37%
5899 FUND-CONTINGENCY/RESERVE	\$0	\$0	\$0	\$393,251	\$0	\$0	<b>\$429,848</b>	\$36,597	9.31%
<b>OTHER FINANCING USE</b>									
5910 OPERATING TRANSFER OUT-FUND 10	\$81,536	\$84,213	\$77,288	\$75,688	\$65,744	\$75,687	<b>\$98,713</b>	\$23,025	30.42%
<b>TOTAL EXPENDITURES</b>	<b>\$316,041</b>	<b>\$280,953</b>	<b>\$213,363</b>	<b>\$581,017</b>	<b>\$152,275</b>	<b>\$187,764</b>	<b>\$638,924</b>	<b>\$57,907</b>	<b>9.97%</b>
<b>NET TOTAL</b>	<b>(\$204,515)</b>	<b>(\$4,354)</b>	<b>(\$202,057)</b>	<b>\$0</b>	<b>(\$254,664)</b>	<b>(\$416,108)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

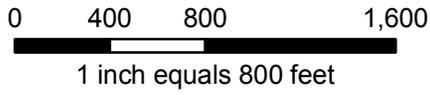
**Budget Modifications:** The 2016 TID #13 Increment value of \$20,040,900 increased from 2015's TID #13 Increment value of \$18,924,600.

# Tax Incremental District 13



**Legend**

 Tid 13 Final
  City Limits

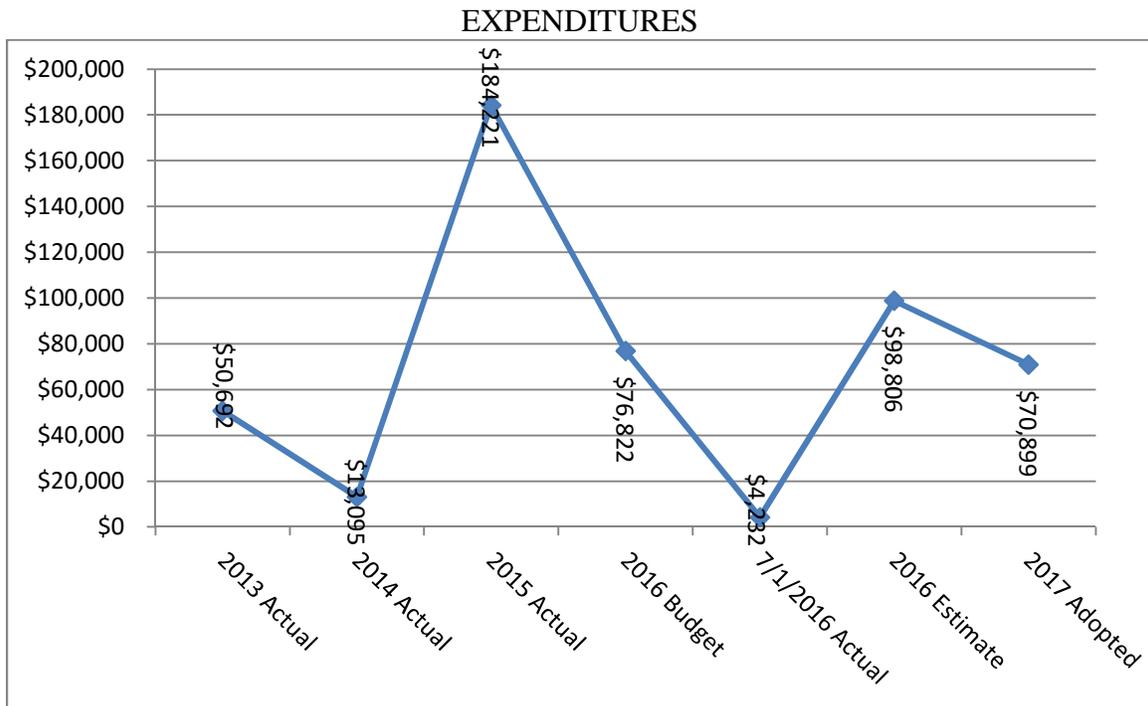


Drawn By: Kirby Benz  
 Engineering Division  
 June 24, 2005

# ***SPECIAL REVENUE FUND***

## ***TIF #14 Description:***

Tax Increment District Number Fourteen was created September 4, 2007. It was created as a “Rehabilitation or Conservation District” based upon a finding that at least 50%, by area, of the real property within the District is in need of rehabilitation or conservation work. The boundary is described as bounded on the North by Liberty Avenue, on the West by Fifth Street, on the East by the Rock River, and on the South by St. Lawrence Avenue. The expenditure period closes September 2029 and the dissolution date is September 4, 2034.

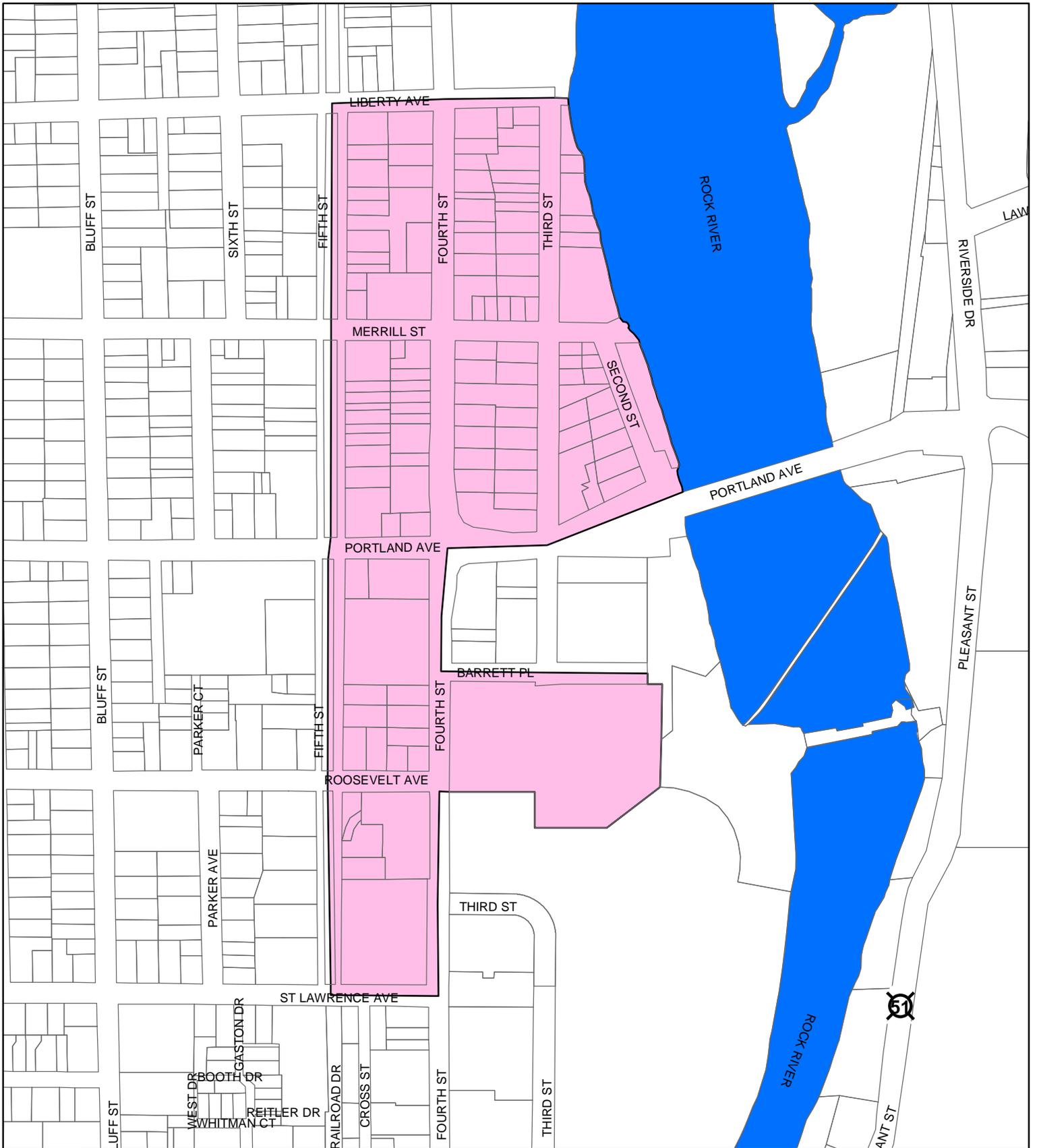


TID #14 - 4TH STREET CORRIDOR

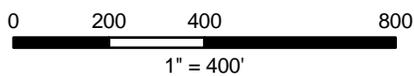
ACCOUNTS FOR:	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>TAXES</b>									
4031 TAX INCREMENTAL REVENUE	(\$42,575)	(\$28,075)	(\$55,291)	(\$70,161)	(\$50,544)	(\$72,652)	<b>(\$63,495)</b>	\$6,666	-9.50%
<b>INTERGOVT AIDS/GRANT</b>									
4337 COMPUTER EXEMPTION AID	(\$2,626)	(\$3,292)	(\$3,661)	(\$3,661)	\$0	(\$5,904)	<b>(\$5,904)</b>	(\$2,243)	61.27%
<b>CASH &amp; PROPERTY INC.</b>									
4413 INTEREST INCOME	(\$3,250)	(\$3,646)	(\$1,888)	(\$3,000)	(\$310)	(\$1,000)	<b>(\$1,500)</b>	\$1,500	-50.00%
4411 RENT/LEASE PAYMENTS	\$0	\$0	(\$8,826)	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
TOTAL REVENUES	<b>(\$48,451)</b>	<b>(\$35,013)</b>	<b>(\$69,666)</b>	<b>(\$76,822)</b>	<b>(\$50,854)</b>	<b>(\$79,556)</b>	<b>(\$70,899)</b>	<b>\$5,923</b>	<b>-7.71%</b>
<b>CONTRACTUAL SERVICE</b>									
5240 CONTR SERV-PROFESSIONAL	\$9,192	\$1,500	\$150	\$150	\$150	\$150	<b>\$150</b>	\$0	0.00%
5258 IN-HOUSE ENGINEERING	\$0	\$10,750	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
<b>CAPITAL OUTLAY</b>									
5514 ROADWAY CONSTRUCTION - STREETS	\$41,000	\$845	\$175,885	\$0	\$3,826	\$0	<b>\$0</b>	\$0	0.00%
5599 PROJECT MANAGEMENT & ADMIN.	\$500	\$0	\$8,186	\$1,000	\$256	\$1,000	<b>\$1,000</b>	\$0	0.00%
5899 FUND-CONTINGENCY/RESERVE	\$0	\$0	\$0	\$75,672	\$0	\$97,656	<b>\$69,749</b>	(\$5,923)	-7.83%
TOTAL EXPENDITURES	<b>\$50,692</b>	<b>\$13,095</b>	<b>\$184,221</b>	<b>\$76,822</b>	<b>\$4,232</b>	<b>\$98,806</b>	<b>\$70,899</b>	<b>(\$5,923)</b>	<b>-7.71%</b>
NET TOTAL	<b>\$2,241</b>	<b>(\$21,918)</b>	<b>\$114,555</b>	<b>\$0</b>	<b>(\$46,622)</b>	<b>\$19,250</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**Budget Modifications:** The 2016 TID #14 Increment value of \$2,082,100 decreased from 2015's TID #9 Increment value of \$2,384,900.

# Proposed Tax Incremental District Number 14



**Legend**  
[Pink Box] TID 14



Drawn by: Keith Houston  
Engineering Division  
June 28, 2007

# ***DEPARTMENT – PUBLIC WORKS***

## *Special Revenue Fund*

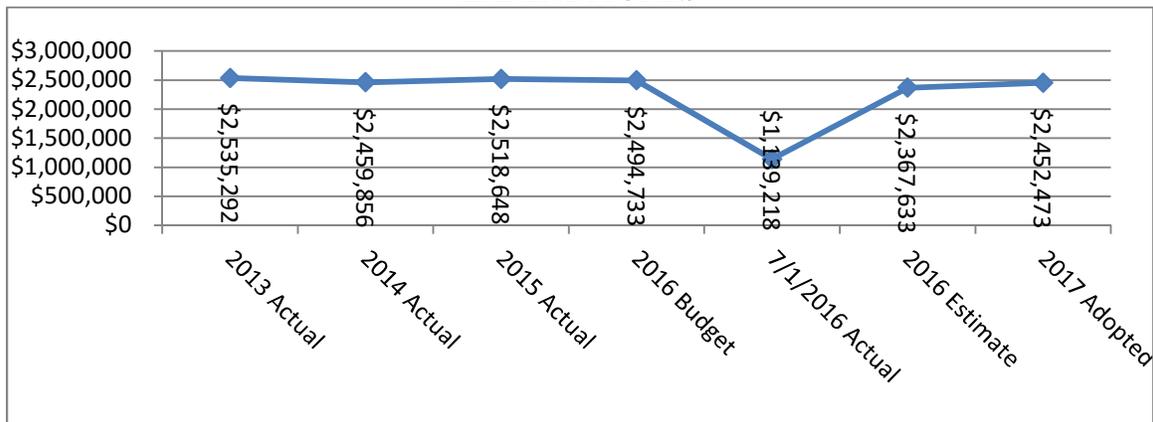
### *Solid Waste Program Description:*

The Solid Waste fund started in 2003 to account for expenses and revenues of refuse and recycling program.

The Solid Waste removal fee will remain at \$14.00 per month for weekly collection which includes five solid waste containers and unlimited recyclables per residence. The City of Beloit transitioned from manual residential solid waste collection to automated solid waste collection in on June 6, 2016.

Refuse Collection - Provides Beloit’s residents and city facilities with a cost effective, environmentally correct quality service of weekly solid waste collection and disposal. The Solid Waste crew collects and disposes of over 8,000 tons annually. Recycling - Provides the City of Beloit with an effective waste reduction and recycling program in accordance with Beloit’s City Ordinance 17.06 and State Law NR544 to ensure a sustainable environment for Beloit residents. The crew maintains a diversion rate of over 38%, while selling over 1,700 tons of paper to local company, Beloit Boxboard.

**EXPENDITURES**



85 SOLID WASTE

ACCOUNTS FOR:	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE	
<b>REFUSE</b> 4923 TRANSFER FROM SEW FINES & FORFEITURES	(\$70,572)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	
85707274 4279 TAX PENALT	(\$25,877)	(\$23,498)	(\$20,199)	(\$29,000)	(\$5,208)	(\$29,000)	(\$29,000)	\$0	0.00%	
<b>DEPARTMENTAL EARNINGS</b>										
85707274 456706 BULKY FEE	(\$31,718)	(\$29,045)	(\$36,390)	(\$31,480)	(\$12,745)	(\$24,000)	(\$20,000)	\$11,480	-36.47%	
85707274 456707 MOVIN OUT	(\$24,990)	(\$26,698)	(\$28,629)	(\$37,800)	(\$6,980)	(\$7,000)	(\$7,250)	\$30,550	-80.82%	
85707274 456715 SETOUTFEES	(\$7,500)	(\$23,125)	(\$7,875)	(\$6,375)	(\$4,000)	(\$6,000)	(\$4,000)	\$2,375	-37.25%	
85707274 456801 S.WASTE FE	(\$2,106,281)	(\$2,102,136)	(\$2,098,523)	(\$2,101,344)	(\$870,385)	(\$2,101,344)	(\$2,101,344)	\$0	0.00%	
85707274 456802 TRASH	(\$9,005)	(\$49,941)	(\$64,476)	(\$64,089)	(\$28,214)	(\$64,089)	(\$64,089)	\$0	0.00%	
TOTAL REVENUES	(\$2,275,943)	(\$2,254,443)	(\$2,256,092)	(\$2,270,088)	(\$927,531)	(\$2,231,433)	(\$2,225,683)	\$44,405	-1.96%	
<b>PERSONNEL SERVICES</b>										
85707274 5110 REG PERSNL	\$373,297	\$364,742	\$350,196	\$438,019	\$184,967	\$438,019	\$362,323	(\$75,696)	-17.28%	
85707274 511022 WAGE ADJUSTMENT	\$0	\$0	\$0	\$1,086	\$0	\$1,200	\$15,000	\$13,914	1281.22%	
85707274 5130 EXTRA PERSONNEL	\$1,218	\$875	\$17,646	\$0	\$0	\$0	\$0	\$0	0.00%	
85707274 5150 OVERTIME	\$14,935	\$14,307	\$16,025	\$5,940	\$8,187	\$16,000	\$18,688	\$12,748	214.61%	
85707274 5191 WIS RETIRE	\$26,812	\$26,957	\$25,602	\$28,929	\$12,737	\$28,929	\$26,038	(\$2,891)	-9.99%	
85707274 5192 WORK COMP	\$10,080	\$15,236	\$16,568	\$19,117	\$9,558	\$19,117	\$18,548	(\$569)	-2.98%	
85707274 519301 SOC SEC	\$23,868	\$23,293	\$23,557	\$27,660	\$11,898	\$27,660	\$23,543	(\$4,117)	-14.88%	
85707274 519302 MEDICARE	\$5,582	\$5,447	\$5,509	\$6,187	\$2,783	\$6,187	\$5,515	(\$672)	-10.86%	
85707274 5194 HOSP INS	\$165,157	\$153,447	\$118,576	\$149,599	\$65,141	\$149,599	\$128,027	(\$21,572)	-14.42%	
85707274 5195 LIFE INS	\$564	\$479	\$483	\$771	\$254	\$771	\$609	(\$162)	-21.01%	
85707274 5196 UNEMPLOYMENT	\$726	\$2,213	\$9,620	\$6,660	\$0	\$6,660	\$0	(\$6,660)	-100.00%	
<b>CONTRACTUAL SERVICE</b>										
85707274 5211 VEH. OPER	\$240,476	\$244,370	\$276,914	\$211,277	\$81,153	\$150,000	\$215,151	\$3,874	1.83%	
85707274 5215 COMP/OFF M	\$205	\$0	\$1,747	\$1,900	\$0	\$1,900	\$1,900	\$0	0.00%	
85707274 5223 SCHOOL/SEM	\$310	\$0	\$0	\$550	\$0	\$550	\$550	\$0	0.00%	
85707274 5225 PROF DUES	\$195	\$0	\$0	\$215	\$0	\$215	\$215	\$0	0.00%	
85707274 5232 DUPL/DRAFT	\$25	\$0	\$30	\$55	\$0	\$55	\$55	\$0	0.00%	
85707274 5240 CONT-PROF	\$1,156	\$3,400	\$3,332	\$3,960	\$1,744	\$9,460	\$21,570	\$17,610	444.70%	
85707274 5244 OTHER FEES	\$278,173	\$276,447	\$333,901	\$253,475	\$111,837	\$269,472	\$323,555	\$70,080	27.65%	
85707274 5248 ADVERTISING	\$0	\$0	\$0	\$13,000	\$1,693	\$7,600	\$4,700	(\$8,300)	-63.85%	
85707274 5254 LEGAL SERVICES	\$528	\$1,130	\$0	\$1,500	\$0	\$1,500	\$1,500	\$0	0.00%	
85707274 5285 INS-FLEET	\$7,494	\$6,024	\$9,089	\$7,051	\$3,526	\$7,051	\$7,091	\$40	0.57%	
85707274 5286 INS-LIAB	\$8,472	\$8,816	\$7,319	\$7,007	\$4,504	\$7,007	\$7,199	\$192	2.74%	
85707274 5289 INS-OTHER	\$685	\$869	\$780	\$873	\$437	\$873	\$944	\$71	8.13%	
<b>MATERIALS &amp; SUPPLIES</b>										
85707274 5331 POSTAGE	\$5,980	\$20,238	\$11,102	\$14,076	\$4,832	\$14,076	\$14,076	\$0	0.00%	
85707274 5332 OFFICE/COM	\$89	\$41	\$0	\$650	\$0	\$650	\$650	\$0	0.00%	
85707274 5343 GENL COMM	\$3,112	\$6,473	\$6,412	\$4,800	\$3,362	\$4,800	\$4,000	(\$800)	-16.67%	
85707274 5347 UNIFORMS	\$2,110	\$1,739	\$1,963	\$1,800	\$481	\$1,800	\$1,800	\$0	0.00%	
<b>DEBT SERVICE</b>										
85707274 5641 PRINCIPAL - CORP	\$0	\$0	\$0	\$23,652	\$0	\$23,652	\$28,689	\$5,037	21.30%	
85707274 5642 INTEREST - CORP	\$0	\$0	\$0	\$8,134	\$0	\$8,134	\$8,897	\$763	9.38%	
<b>DEPRECIATION</b>										
85707274 5730 RES-VEHIC	\$347,552	\$269,192	\$266,000	\$243,542	\$121,771	\$243,542	\$220,529	(\$23,013)	-9.45%	
85707274 573002 BIN RESERVE	\$0	\$0	\$0	\$39,876	\$19,938	\$39,876	\$39,876	\$0	0.00%	
TOTAL EXPENDITURES	\$1,518,801	\$1,445,735	\$1,502,370	\$1,521,361	\$650,803	\$1,486,355	\$1,501,238	(\$20,123)	-1.32%	

85 SOLID WASTE

ACCOUNTS FOR:			2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
			ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
<b>RECYCLING</b>											
FINES & FORFEITURES											
85707275	4279	TAX PENALT	(\$969)	(\$863)	(\$1,432)	\$0	(\$15)	\$0	\$0	\$0	0.00%
INTERGOVT AIDS/GRANT											
85707275	436001	STATE GRT	(\$138,231)	(\$138,016)	(\$138,003)	(\$138,000)	(\$131,133)	(\$131,133)	(\$138,000)	\$0	0.00%
DEPARTMENTAL EARNINGS											
85707275	456701	BINS	(\$1,335)	(\$1,623)	(\$1,481)	\$0	(\$36)	(\$36)	\$0	\$0	0.00%
85707275	456702	WASTE OIL	(\$1,053)	(\$288)	(\$210)	(\$855)	\$0	\$0	\$0	\$855	-100.00%
85707275	456703	RECYCLES	(\$59,527)	(\$69,627)	(\$73,914)	(\$43,480)	(\$28,668)	(\$58,800)	(\$46,690)	(\$3,210)	7.38%
85707275	456704	WHITE GOOD	(\$3,335)	(\$2,479)	(\$2,907)	(\$3,000)	(\$633)	(\$1,500)	(\$2,500)	\$500	-16.67%
85707275	456705	LEAF FEES	(\$6,700)	(\$8,500)	(\$9,700)	(\$8,500)	\$0	(\$8,500)	(\$8,500)	\$0	0.00%
85707275	456709	SALE OF ELECTRONICS	\$0	\$0	\$0	(\$6,000)	(\$610)	(\$1,200)	(\$1,200)	\$4,800	-80.00%
85707275	456710	TIRE FEES	(\$214)	(\$444)	(\$436)	(\$300)	(\$108)	(\$300)	(\$300)	\$0	0.00%
85707275	456712	BATTERIES	(\$281)	(\$1,456)	(\$292)	(\$300)	\$0	(\$300)	(\$300)	\$0	0.00%
85707275	456713	YARDSTICKR	(\$21,362)	(\$29,904)	(\$30,643)	(\$23,010)	(\$21,438)	(\$27,000)	(\$27,000)	(\$3,990)	17.34%
85707275	456714	APPLIANCE	(\$1,609)	(\$1,632)	(\$2,485)	(\$1,200)	(\$1,265)	(\$2,300)	(\$2,300)	(\$1,100)	91.67%
TOTAL REVENUES			(\$234,616)	(\$254,832)	(\$261,504)	(\$224,645)	(\$183,904)	(\$231,069)	(\$226,790)	(\$2,145)	0.95%
PERSONNEL SERVICES											
85707275	5110	REG PERSONL	\$336,338	\$309,097	\$339,397	\$297,925	\$172,078	\$297,925	\$311,226	\$13,301	4.46%
85707275	5130	EXTRA PERSONNEL	\$0	\$23,904	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
85707275	5150	OVERTIME	\$14,717	\$14,711	\$14,171	\$11,255	\$8,077	\$14,170	\$14,416	\$3,161	28.09%
85707275	5191	WIS RETIRE	\$23,379	\$24,781	\$23,907	\$19,525	\$11,423	\$19,525	\$22,209	\$2,684	13.75%
85707275	5192	WORK COMP	\$9,684	\$13,660	\$13,568	\$16,228	\$8,114	\$16,228	\$15,437	(\$791)	-4.87%
85707275	519301	SOC SEC	\$21,529	\$21,402	\$21,651	\$17,530	\$11,346	\$17,530	\$20,112	\$2,582	14.73%
85707275	519302	MEDICARE	\$5,035	\$5,022	\$5,077	\$4,113	\$2,654	\$4,113	\$4,711	\$598	14.54%
85707275	5194	HOSP INS	\$140,231	\$128,051	\$126,883	\$93,552	\$88,315	\$93,552	\$118,633	\$25,081	26.81%
85707275	5195	LIFE INS	\$651	\$794	\$888	\$809	\$413	\$809	\$840	\$31	3.83%
CONTRACTUAL SERVICE											
85707275	5211	VEH. OPER	\$196,831	\$199,541	\$186,653	\$163,367	\$58,827	\$120,000	\$164,670	\$1,303	0.80%
85707275	5215	COMPUTER/OFF EQ	\$1,567	\$1,644	\$470	\$3,853	\$1,809	\$3,853	\$3,853	\$0	0.00%
85707275	5223	SCHOOL/SEM	\$1,112	\$1,058	\$901	\$900	\$0	\$900	\$900	\$0	0.00%
85707275	5225	PROF DUES	\$0	\$100	\$0	\$130	\$230	\$230	\$130	\$0	0.00%
85707275	5232	DUPL/DRAFT	\$1,005	\$544	\$1,284	\$1,100	\$0	\$1,100	\$300	(\$800)	-72.73%
85707275	5240	CONT-PROF	\$44,246	\$48,518	\$56,241	\$46,136	\$12,875	\$46,136	\$59,728	\$13,592	29.46%
85707275	5244	OTHER FEES	\$606	\$1,024	\$776	\$662	\$628	\$775	\$662	\$0	0.00%
85707275	5248	ADV/MARKT	\$7,018	\$14,551	\$20,204	\$15,000	\$14,598	\$15,000	\$3,000	(\$12,000)	-80.00%
85707275	5254	LEGAL SERVICES	\$418	\$495	\$0	\$1,500	\$0	\$1,500	\$1,500	\$0	0.00%
85707275	5271	TEL-LOCAL	\$1,261	\$1,835	\$1,151	\$1,220	\$275	\$1,220	\$944	(\$276)	-22.62%
85707275	5285	INS-FLEET	\$7,505	\$3,703	\$3,786	\$4,112	\$2,056	\$4,112	\$3,522	(\$590)	-14.35%
85707275	5286	INS-LIAB	\$5,628	\$5,590	\$4,728	\$4,823	\$2,412	\$4,823	\$4,260	(\$563)	-11.67%
85707275	5289	INS-OTHER	\$455	\$552	\$504	\$601	\$301	\$601	\$558	(\$43)	-7.15%
MATERIALS & SUPPLIES											
85707275	5331	POSTAGE	\$6,068	\$2,472	\$2,578	\$1,620	\$559	\$1,620	\$1,620	\$0	0.00%
85707275	5332	OFFICE/COM	\$1,080	\$1,002	\$1,204	\$1,092	\$165	\$1,092	\$1,092	\$0	0.00%
85707275	5343	GENL COMM	\$623	\$117	\$405	\$3,000	\$1,701	\$3,000	\$2,500	(\$500)	-16.67%
85707275	5347	UNIFORMS	\$1,500	\$1,953	\$1,851	\$1,800	\$621	\$1,800	\$1,800	\$0	0.00%
DEBT SERVICE											
85707274	5641	PRINCIPAL - CORP	\$0	\$0	\$0	\$23,652	\$0	\$23,652	\$28,689	\$5,037	21.30%
85707274	5642	INTEREST - CORP	\$0	\$0	\$0	\$8,134	\$0	\$8,134	\$8,897	\$763	9.38%
DEPRECIATION											
85707275	5730	RES-VEHIC	\$188,004	\$188,000	\$188,000	\$138,002	\$69,001	\$138,002	\$115,150	(\$22,852)	-16.56%
85707275	573002	BIN RESERVE	\$0	\$0	\$0	\$39,876	\$19,938	\$39,876	\$39,876	\$0	0.00%
TOTAL EXPENDITURES			\$1,016,491	\$1,014,121	\$1,016,278	\$921,517	\$488,415	\$881,278	\$951,235	\$29,718	3.22%
85	5899	RESERVE/SUBSIDY	\$0	\$0	\$0	\$51,855	\$0	\$0	\$0	\$51,855	-100.00%
NET TOTAL			\$24,733	(\$49,419)	\$1,052	\$0	\$27,782	(\$94,869)	\$0	\$0	0.00%

BUDGET MODIFICATIONS: With going to an automation program in June of 2016, the Solid Waste fund borrowed from the Equipment Replacement fund for the vehicles and bins. A debt service equipment and bin reserve budget were added to pay back the Equipment Replacement fund.

## PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS  
DIVISION: Refuse & Recycling

<u>PROGRAM OBJECTIVES:</u>		<u>PERFORMANCE INDICATORS:</u>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. Provide curbside garbage collection service to all residents living in single-family homes, multi-family homes with 4 or less units, ADA customers, city facilities and school dumpsters.	Total tonnage collected and disposed trash	1	8,787	9,988	9,622	9,400	9,400
		Total number of bulk waste collected	1	1,778	1,882	1,806	1,575	300
		Total number of high volume pickups		3,225	17,331	18,609	3,521	N/A
		Dumpster rentals	1	N/A	N/A	N/A	8	12
		Total number of ADA collection/week	1	30	31	31	46	60
		Total number of City facility dumpsters	2	N/A	N/A	14	14	14
		Total number of school dumpsters	1	N/A	N/A	32	31	31
EFFICIENCY & EFFECTIVENESS:	2. Provide exceptional customer service outreach and technology.	Number of speaking engagements and/or special events	6	N/A	N/A	N/A	25	5
		Number of web searches Waste Wizard	6	N/A	N/A	N/A	4,900	5,000
		Number of citizen that downloaded mobile app	6	N/A	N/A	N/A	600	600
WORKLOAD:	3. Maintain an effective Recycling Program through efficient curbside and drop off collection of recyclables for residences, ADA customers and City Facilities.	Tons of Recycling.	2	2,168	2,284	2,204	2,400	2,400
EFFICIENCY & EFFECTIVENESS:	4. Maintain an effective Recycling Program through efficient curbside and drop off collection of recyclables for residences, ADA customers, schools and City Facilities.	Diversion rate	2	37%	37%	37%	37%	37%
	5. Provide curbside garbage collection service to all residents living in single-family homes, multi-family homes with 4 or less units, ADA customers, city facilities and school dumpsters.	Complete Department of Natural Resources (DNR) reporting	2	Completed	Completed	Completed	1-Oct	1-Oct
		Host Clean Sweep in conjunction with Rock County	1	Done	Done	Done	Done	June
		Electronics Reporting to DNR	2	Completed	Completed	Completed	Completed	1-Aug
		Implement electronics recycling and clean sweep programs for City residents	1	45 Ton	51 Ton	61 Ton	61 Ton	61 Ton
		Review Landfill and Recycling contracts Annually	2	Reviewed	Reviewed	Landfill changed 10/1/2015 from Mallard Ridge to Janesville. Recycling from Rock to Pellitteri	Recycling changing from Pellitteri to Johns 8/15/2016	Go out for Bid for Recycling
	Review recycling alternatives	2	Automation	Reviewed	Reviewed	Automation Single Stream in June 2016	On going	

**CITY COUNCIL GOALS:**

1. Create and sustain safe and healthy neighborhoods.
2. Create and sustain a “high performing organization” which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. Create and sustain economic and residential growth.
4. Create and sustain a high quality of life.
5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. Create and sustain a positive image, enhance communications and engage the community.

# ***DEPARTMENT – LIBRARY***

## *Special Revenue Fund*

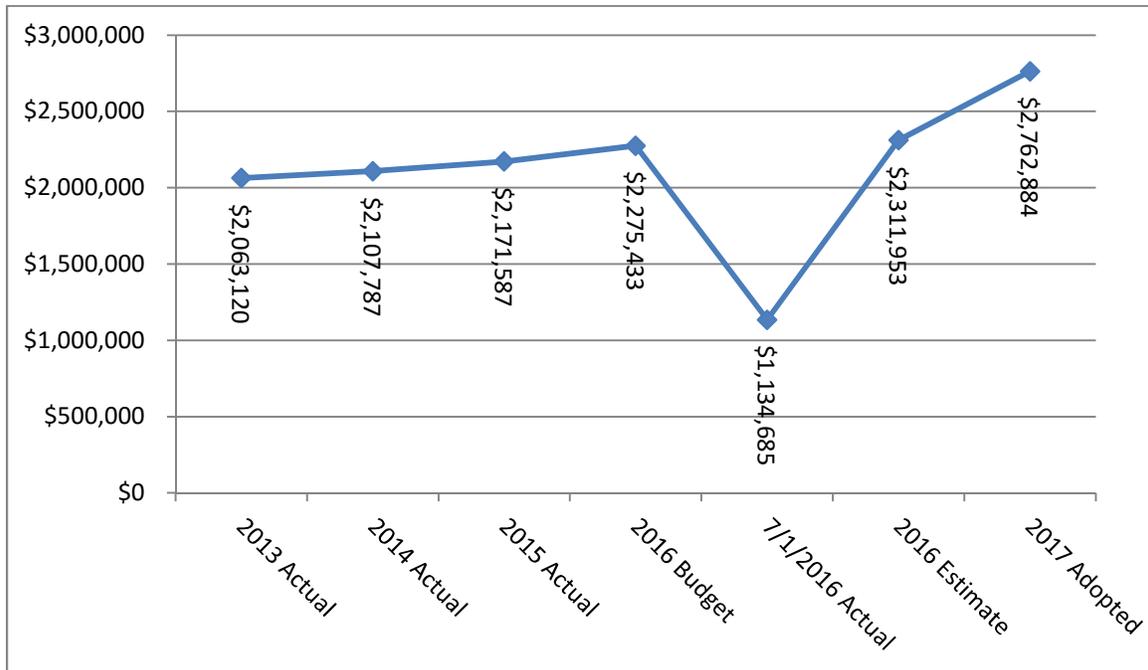
### *Library Description:*

The Library Fund accounts for all transactions that pertain to Library services and facilities. The Library’s mission is "To improve the quality of life in our community by providing resources and services that stimulate lifelong personal enrichment, enjoyment, reading, and learning."

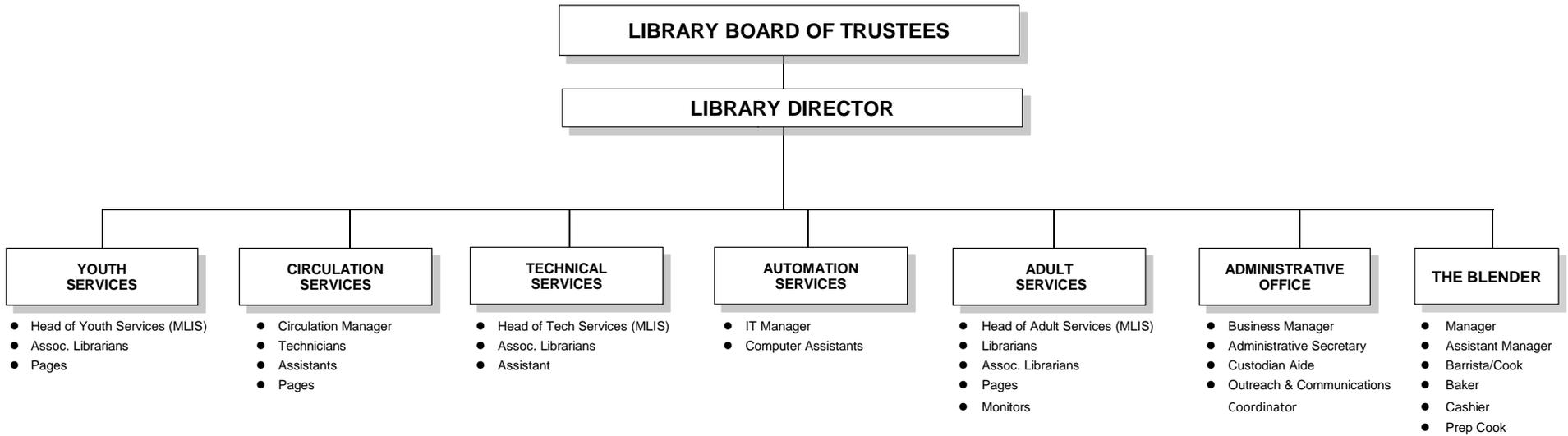
Funding includes tax levy monies from the City of Beloit and Rock County, with other revenue from overdue fines, replacement fees, and user fees for printing, copying, and meeting room rentals.

The Library serves residents of every age, with over 70% of the service population having Library cards. The Library's Vision statement is "Connecting our community to the world of ideas where learning never ends."

**EXPENDITURES**



**CITY OF BELOIT, WISCONSIN  
PUBLIC LIBRARY  
ORGANIZATIONAL CHART  
2017**



LIBRARY

ACCOUNTS FOR: LIBRARY	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
TAXES									
60644100 403001 TAXSUBSIDY	(\$1,775,877)	(\$1,775,877)	(\$1,780,877)	(\$1,780,877)	(\$1,404,403)	(\$1,780,877)	(\$1,780,877)	\$0	0.00%
FINES & FORFEITURES									
60644100 4212 LIBRARY	(\$45,291)	(\$44,357)	(\$45,437)	(\$50,000)	(\$21,705)	(\$45,000)	(\$50,000)	\$0	0.00%
INTERGOVT AIDS/GRANT									
60644100 436004 ALS AID	(\$288,070)	(\$285,145)	(\$276,632)	(\$278,680)	(\$278,679)	(\$278,680)	(\$275,320)	\$3,360	-1.21%
CASH & PROPERTY INC.									
60644100 4413 INTEREST	(\$22,441)	(\$437)	(\$506)	(\$500)	(\$177)	(\$500)	(\$500)	\$0	0.00%
DEPARTMENTAL EARNINGS									
60644100 4501 DONATIONS	(\$4,063)	(\$756)	(\$2,914)	(\$1,000)	(\$467)	(\$1,000)	(\$1,000)	\$0	0.00%
60644100 4506 COPY FEES	(\$14,881)	(\$13,258)	(\$15,785)	(\$14,000)	(\$8,206)	(\$15,500)	(\$14,000)	\$0	0.00%
60644100 455425 POPREV	(\$1,375)	(\$1,104)	(\$1,026)	(\$1,500)	(\$462)	(\$1,000)	\$0	\$1,500	-100.00%
60644100 4578 LOSTBOOKS	(\$9,953)	(\$9,229)	(\$9,795)	(\$10,000)	(\$4,728)	(\$9,500)	(\$10,000)	\$0	0.00%
60644100 4579 NONRESSTAT	(\$534)	(\$418)	(\$851)	(\$400)	(\$510)	(\$600)	(\$500)	(\$100)	25.00%
OTHER REVENUES									
60644100 4699 OTHER INC	(\$3,308)	(\$3,034)	(\$2,717)	(\$3,800)	(\$2,397)	(\$4,000)	(\$4,500)	(\$700)	18.42%
OTHER FINANCING SRCE									
60644100 4999 FUNDBALAPP	\$0	\$0	\$0	(\$117,676)	\$0	(\$102,696)	(\$156,187)	(\$38,511)	32.73%
60644100 4999 FBCOMP	\$0	\$0	\$0	(\$17,000)	\$0	(\$72,600)	(\$20,000)	(\$3,000)	17.65%
TOTAL REVENUES	(\$2,165,793)	(\$2,133,615)	(\$2,136,541)	(\$2,275,433)	(\$1,721,734)	(\$2,311,953)	(\$2,312,884)	(\$37,451)	1.65%
PERSONNEL SERVICES									
60644100 5110 REG PERSNL	\$667,783	\$686,807	\$759,011	\$757,057	\$387,942	\$775,800	\$771,971	\$14,914	1.97%
60644100 511022 WAGEADJLNE	\$0	\$0	\$0	\$20,290	\$0	\$0	\$27,178	\$6,888	33.95%
60644100 5120 PT PERSONL	\$268,947	\$279,559	\$258,134	\$270,722	\$137,929	\$277,000	\$279,074	\$8,352	3.09%
60644100 5130 EXTRA PERS	\$144,292	\$143,295	\$140,228	\$155,290	\$70,742	\$141,500	\$148,166	(\$7,124)	-4.59%
60644100 5150 OVERTIME	\$0	\$78	\$0	\$600	\$0	\$0	\$600	\$0	0.00%
60644100 5191 WIS RETIRE	\$60,748	\$65,764	\$66,175	\$63,253	\$32,542	\$63,253	\$66,906	\$3,653	5.78%
60644100 5192 WORK COMP	\$2,676	\$3,200	\$3,164	\$4,495	\$2,248	\$4,495	\$5,322	\$827	18.40%
60644100 519301 SOC SEC	\$66,583	\$68,275	\$71,226	\$72,869	\$36,412	\$72,869	\$73,229	\$360	0.49%
60644100 519302 MEDICARE	\$15,572	\$15,967	\$16,657	\$17,031	\$8,516	\$17,031	\$17,116	\$85	0.50%
60644100 5194 HOSP INS	\$168,421	\$165,263	\$190,116	\$217,431	\$102,049	\$195,431	\$201,650	(\$15,781)	-7.26%
60644100 5195 LIFE INS	\$3,116	\$3,280	\$3,589	\$3,688	\$1,899	\$3,688	\$4,011	\$323	8.76%
60644100 5196 UNEMPLOYMENT COMF	\$90	\$673	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
CONTRACTUAL SERVICE									
60644100 5215 COMP/OFF M	\$21,123	\$22,461	\$21,588	\$24,855	\$19,172	\$33,900	\$32,912	\$8,057	32.42%
60644100 5223 SCHOOL/SEM	\$4,839	\$4,488	\$6,445	\$8,700	\$2,915	\$7,500	\$8,700	\$0	0.00%
60644100 5225 PROF DUES	\$1,174	\$1,626	\$2,225	\$2,800	\$1,318	\$2,800	\$3,032	\$232	8.29%
60644100 5232 DUPL/DRAFT	\$1,515	\$1,013	\$1,199	\$1,500	\$923	\$1,800	\$0	(\$1,500)	-100.00%
60644100 5240 CONT-PROF	\$16,867	\$23,580	\$8,143	\$3,850	\$1,496	\$3,500	\$3,350	(\$500)	-12.99%
60644100 5241 CONT-LABOR	\$3,674	\$3,944	\$3,901	\$3,725	\$3,820	\$4,500	\$5,095	\$1,370	36.78%
60644100 5244 OTHER FEES	\$558	\$748	\$2,041	\$960	\$378	\$800	\$960	\$0	0.00%
60644100 5246 CONT - ORG	\$47,221	\$45,834	\$48,832	\$49,790	\$55,910	\$55,910	\$59,658	\$9,868	19.82%
60644100 5248 ADV/MARKT	\$1,513	\$2,571	\$3,079	\$4,000	\$1,304	\$4,500	\$5,500	\$1,500	37.50%
60644100 5249 CONTR-SECY	\$3,960	\$3,960	\$3,960	\$3,960	\$2,310	\$3,960	\$3,960	\$0	0.00%
60644100 5251 AUTO/TRAVL	\$1,462	\$1,457	\$1,877	\$2,645	\$1,198	\$2,500	\$3,000	\$355	13.42%
60644100 5253 INDIRECT	\$37,093	\$40,159	\$41,421	\$41,776	\$41,776	\$41,776	\$42,482	\$706	1.69%
60644100 5254 LEGAL SERV	\$165	\$649	\$0	\$1,500	\$0	\$500	\$1,000	(\$500)	-33.33%
60644100 5257 COMPUTER S	\$7,975	\$6,900	\$8,025	\$7,000	\$3,973	\$8,000	\$5,000	(\$2,000)	-28.57%
60644100 5261 STRUCT MAI	\$6,926	\$1,814	\$9,196	\$7,500	\$14,379	\$16,000	\$7,500	\$0	0.00%
60644100 5262 PAINT/CLEN	\$30,468	\$30,932	\$28,439	\$32,640	\$18,374	\$33,050	\$32,640	\$0	0.00%
60644100 5263 ELECTRICAL	\$4,709	\$5,277	\$4,294	\$5,000	\$80	\$4,500	\$5,000	\$0	0.00%
60644100 5264 PLUMBING	\$690	\$1,240	\$568	\$1,800	\$0	\$1,000	\$1,700	(\$100)	-5.56%
60644100 5265 HEATING	\$13,009	\$8,656	\$14,663	\$10,100	\$6,177	\$10,700	\$13,400	\$3,300	32.67%
60644100 5266 GROUNDS	\$5,455	\$4,192	\$9,505	\$5,500	\$1,170	\$5,000	\$9,500	\$4,000	72.73%
60644100 5271 TEL-LOCAL	\$9,275	\$9,542	\$9,764	\$11,948	\$2,919	\$9,908	\$8,048	(\$3,900)	-32.64%
60644100 5284 INS-FIRE	\$9,503	\$12,756	\$12,730	\$15,768	\$7,884	\$15,768	\$16,890	\$1,122	7.12%
60644100 5286 INS-LIAB	\$11,916	\$12,314	\$10,650	\$10,520	\$5,260	\$10,520	\$10,674	\$154	1.46%
60644100 5289 INS-OTHER	\$1,420	\$1,735	\$1,656	\$1,874	\$937	\$1,874	\$1,887	\$13	0.69%

LIBRARY

ACCOUNTS FOR: LIBRARY	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>MATERIALS &amp; SUPPLIES</b>									
60644100 5321 ELECTRICITY	\$60,364	\$62,606	\$58,532	\$63,000	\$24,086	\$61,000	<b>\$63,000</b>	\$0	0.00%
60644100 5322 GAS/HEAT	\$9,708	\$10,826	\$7,979	\$11,000	\$3,766	\$9,000	<b>\$11,000</b>	\$0	0.00%
60644100 5323 WATER	\$2,410	\$2,428	\$2,458	\$2,625	\$587	\$2,500	<b>\$2,625</b>	\$0	0.00%
60644100 5324 SEWER CHG	\$831	\$940	\$894	\$1,050	\$435	\$1,000	<b>\$1,050</b>	\$0	0.00%
60644100 5325 STORMWATER	\$1,502	\$1,638	\$1,638	\$1,720	\$796	\$1,720	<b>\$1,720</b>	\$0	0.00%
60644100 5331 POSTAGE	\$2,945	\$3,193	\$2,440	\$3,300	\$897	\$2,700	<b>\$3,000</b>	(\$300)	-9.09%
60644100 5332 OFFICE/COM	\$38,706	\$39,807	\$40,959	\$40,000	\$9,949	\$40,000	<b>\$41,400</b>	\$1,400	3.50%
60644100 5343 GENL COMM	\$8,413	\$6,331	\$5,381	\$7,820	\$1,284	\$7,800	<b>\$7,850</b>	\$30	0.38%
60644100 5361 PERIODICAL	\$15,463	\$12,538	\$11,798	\$13,845	\$2,246	\$13,500	<b>\$13,845</b>	\$0	0.00%
60644100 5362 AV MATERL	\$54,142	\$74,307	\$62,835	\$73,879	\$17,715	\$73,800	<b>\$73,886</b>	\$7	0.01%
60644100 5363 BINDING	\$286	\$212	\$205	\$500	\$160	\$300	<b>\$500</b>	\$0	0.00%
60644100 5364 ADULT BOOK	\$110,977	\$100,038	\$96,303	\$95,287	\$30,627	\$95,000	<b>\$95,687</b>	\$400	0.42%
60644100 5365 CHILDREN'S	\$43,452	\$47,496	\$43,771	\$46,400	\$16,939	\$46,400	<b>\$46,000</b>	(\$400)	-0.86%
60644100 5366 ELECTRONIC	\$31,288	\$30,934	\$26,523	\$39,120	\$24,558	\$36,500	<b>\$37,360</b>	(\$1,760)	-4.50%
60644100 5367 B&TPROCE	\$5,447	\$5,013	\$5,240	\$5,400	\$1,994	\$5,500	<b>\$5,800</b>	\$400	7.41%
60644100 5368 PROGSERV	\$4,670	\$4,629	\$2,805	\$3,050	\$344	\$3,000	<b>\$3,050</b>	\$0	0.00%
<b>FIXED EXPENSES</b>									
60644100 5412 RENT/EQUIP	\$7,595	\$7,817	\$8,095	\$8,000	\$3,673	\$8,300	<b>\$8,000</b>	\$0	0.00%
<b>CAPITAL OUTLAY</b>									
60644100 5532 OFFIC>1000	\$24,183	\$17,025	\$31,229	\$17,000	\$20,676	\$72,600	<b>\$20,000</b>	\$3,000	17.65%
<b>TOTAL EXPENDITURES</b>	<b>\$2,063,120</b>	<b>\$2,107,787</b>	<b>\$2,171,587</b>	<b>\$2,275,433</b>	<b>\$1,134,685</b>	<b>\$2,311,953</b>	<b>\$2,312,884</b>	<b>\$37,451</b>	<b>1.65%</b>
<b>NET TOTAL</b>	<b>(\$102,673)</b>	<b>(\$25,828)</b>	<b>\$35,046</b>	<b>\$0</b>	<b>(\$587,049)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**BUDGET MODIFICATIONS:** The increase in the total Library budget for 2017 is due to the new, The Blender @ Beloit Public Library, Your Learning Café. Food and beverages will be available for purchase with a total sales estimate of \$450,000 for 2017. Staff will consist of a Manager, Assistant Manager, 3 baristas/cooks, 3 cashiers, 1 baker and 1 prep cook.



## ***DEPARTMENT – LIBRARY***

### ***Special Revenue Fund***

#### ***The Blender @ Beloit Public Library, Your Learning Café Description:***

The Blender is a unique partnership between the Beloit Public Library, Beloit Memorial High School’s hospitality students, and Kerry Ingredients. This public/private partnership will provide real life job experiences for the students from the Beloit Memorial High School Hospitality Program to expand on their entrepreneurial and culinary skills. The Blender will also provide citizens with healthy food and drink options as well as a place to meet, relax, and enjoy your public library.

LIBRARY

ACCOUNTS FOR:  
LIBRARY

*The Blender @ Beloit Public Library, Your Learning Café*

			2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
			ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
DEPARTMENTAL EARNINGS											
60644157	4395	SALES OF FOOD & BEV	\$0	\$0	\$0	\$0	\$0	\$0	<b>-\$450,000</b>	-\$450,000	100.00%
		TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	-\$450,000	-\$450,000	100.00%
PERSONNEL SERVICES											
60644157	5110	REG PERSNL	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$75,000</b>	\$75,000	100.00%
60644157	5130	EXTRA PERS	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$55,985</b>	\$55,985	100.00%
60644157	5191	WIS RETIRE	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$4,950</b>	\$4,950	100.00%
60644157	519301	SOC SEC	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$8,121</b>	\$8,121	100.00%
60644157	519302	MEDICARE	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$1,899</b>	\$1,899	100.00%
60644157	5194	HOSP INS	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$42,810</b>	\$42,810	100.00%
60644157	5195	LIFE INS	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$150</b>	\$150	100.00%
CONTRACTUAL SERVICE											
60644157	5244	OTHER FEES	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$500</b>	\$500	100.00%
60644157	5248	ADV/MARKT	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$5,000</b>	\$5,000	100.00%
MATERIALS & SUPPLIES											
60644157	5343	GENL COMM	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$24,000</b>	\$24,000	100.00%
60644157	5344	FOOD & BEVERAGE	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$112,500</b>	\$112,500	100.00%
60644157	5347	UNIFORMS	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$6,000</b>	\$6,000	100.00%
60644157	5348	OTHR EQUIP UN \$1000	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$5,000</b>	\$5,000	100.00%
CAPITAL OUTLAY											
60644157	5532	OFFIC>1000	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$40,000</b>	\$40,000	100.00%
60644157	5899	FUND-CONT/RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$68,085</b>	\$68,085	100.00%
		TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000	\$450,000	100.00%
<b>NET TOTAL</b>			<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>						

## **INTERNAL SERVICE FUNDS**

These funds are used to report any activity that provides goods or services to other funds, departments, or agencies of the government and its component units on a cost reimbursement basis. The City has established internal service funds for its fleet maintenance operations, liability insurance coverage and health and dental insurance coverages. User departments are charged fees for the purpose of recovering the full cost of providing these goods or services.

### **2017 BUDGET SUMMARY - REVENUE/EXPENDITURE BY CATEGORY**

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	CHANGE	PERCENT CHANGE
<b>REVENUES:</b>									
DEPARTMENTAL EARNINGS	(\$11,805,201)	(\$12,113,408)	(\$11,853,059)	(\$11,529,649)	(\$5,041,705)	(\$12,000,615)	(\$11,587,985)	(\$58,336)	0.51%
OTHER REVENUES	(\$141,023)	(\$168,192)	(\$303,646)	(\$150,072)	(\$103,070)	(\$150,072)	(\$175,000)	(\$24,928)	16.61%
<b>TOTAL</b>	<u>(\$11,946,224)</u>	<u>(\$12,281,600)</u>	<u>(\$12,156,706)</u>	<u>(\$11,679,721)</u>	<u>(\$5,144,775)</u>	<u>(\$12,150,687)</u>	<u>(\$11,762,985)</u>	<u>(\$83,264)</u>	<u>0.71%</u>
<b>EXPENDITURES:</b>									
MUNICIPALITIES MUTUAL INSUR	\$1,520,911	\$1,653,480	\$1,508,846	\$1,698,464	\$1,061,343	\$1,676,851	\$1,699,055	\$591	0.03%
HEALTH AND DENTAL PLAN	\$8,370,853	\$8,576,127	\$9,114,302	\$8,639,034	\$4,976,875	\$9,376,981	\$8,764,695	\$125,661	1.45%
FLEET MAINTENANCE	\$1,400,278	\$1,505,291	\$1,472,874	\$1,342,223	\$600,597	\$1,374,800	\$1,299,235	(\$42,988)	-3.20%
<b>TOTAL</b>	<u>\$11,292,042</u>	<u>\$11,734,898</u>	<u>\$12,096,023</u>	<u>\$11,679,721</u>	<u>\$6,638,814</u>	<u>\$12,428,632</u>	<u>\$11,762,985</u>	<u>\$83,264</u>	<u>0.71%</u>

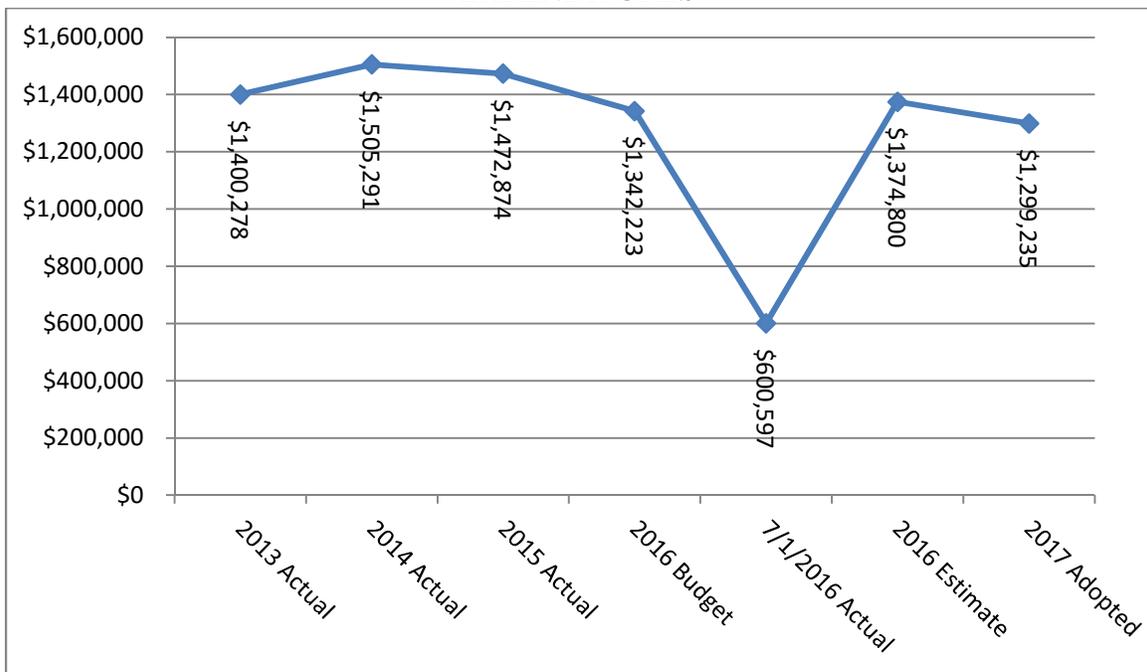
# ***DEPARTMENT – PUBLIC WORKS***

## *Internal Service Fund*

### *Fleet Division Description:*

The Equipment Operation and Maintenance Fund provide comprehensive and routine operation and maintenance service to various City Departments. The Fund recovers its costs through charges to the various departments of the City. Charges are based on historical experience of equipment maintenance and operational costs and rates are determined each year to provide for anticipated costs. The Fleet's goal is to establish efficient and effective delivery of Public Works fleet services by providing customer agencies with safe, reliable, economical and environmentally sound transportation and related support services. These services are responsive to the needs of the various departments, conserving vehicle and equipment investments.

**EXPENDITURES**



### 11707269 FLEET OPERATIONS

ACCOUNTS FOR:	2013	2014	2015	2016	2016 YTD	2016	2017	AMOUNT	PCT
FLEET OPERATIONS	ACTUALS	ACTUALS	ACTUALS	BUDGET	7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
DEPARTMENTAL EARNINGS									
11707269 4505 OP. INCOME	(\$1,447,277)	(\$1,659,222)	(\$1,316,690)	(\$1,342,223)	(\$472,578)	(\$1,342,223)	<b>(\$1,299,235)</b>	\$42,988	-3.20%
OTHER INCOME									
4699 OTHER INCOME	(\$1,779)	(\$1,665)	(\$962)	\$0	(\$164)	\$0	<b>\$0</b>	\$0	0.00%
TOTAL REVENUES	(\$1,449,056)	(\$1,660,887)	(\$1,317,652)	(\$1,342,223)	(\$472,741)	(\$1,342,223)	<b>(\$1,299,235)</b>	\$42,988	-3.20%
PERSONNEL SERVICES									
11707269 5110 REG PERSNL	\$303,787	\$316,739	\$328,377	\$327,643	\$163,157	\$326,314	<b>\$303,276</b>	(\$24,367)	-7.44%
11707269 511022 WAGE ADJUSTMENT	\$0	\$0	\$0	\$750	\$0	\$750	<b>\$7,000</b>	\$6,250	833.33%
11707269 5150 OVERTIME	\$5,291	\$3,792	\$8,042	\$7,260	\$1,729	\$4,000	<b>\$6,277</b>	(\$983)	-13.54%
11707269 5173 TOOL ALLOW	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	<b>\$1,200</b>	\$0	0.00%
11707269 5191 WIS RETIRE	\$21,152	\$22,358	\$21,569	\$21,747	\$10,823	\$21,747	<b>\$20,624</b>	(\$1,123)	-5.16%
11707269 5192 WORK COMP	\$12,120	\$13,396	\$14,516	\$17,503	\$8,752	\$17,503	<b>\$16,918</b>	(\$585)	-3.34%
11707269 519301 SOC SEC	\$18,968	\$19,701	\$20,676	\$20,177	\$10,072	\$20,177	<b>\$18,490</b>	(\$1,687)	-8.36%
11707269 519302 MEDICARE	\$4,436	\$4,608	\$4,835	\$4,612	\$2,356	\$4,612	<b>\$4,325</b>	(\$287)	-6.22%
11707269 5194 HOSP INS	\$106,775	\$113,308	\$116,341	\$105,956	\$55,478	\$105,956	<b>\$107,105</b>	\$1,149	1.08%
11707269 519401 VEBA	\$1,407	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
11707269 5195 LIFE INS	\$941	\$1,143	\$1,259	\$1,266	\$618	\$1,266	<b>\$1,240</b>	(\$26)	-2.05%
CONTRACTUAL SERVICE									
11707269 5211 VEH. OPER	\$10,118	\$6,519	\$10,696	\$8,254	\$751	\$8,254	<b>\$8,752</b>	\$498	6.03%
11707269 5215 COMP/OFF M	\$3,135	\$3,288	\$5,849	\$3,800	\$5,751	\$3,981	<b>\$3,981</b>	\$181	4.76%
11707269 5223 SCHOOL/SEM	\$1,644	\$210	\$5,626	\$3,000	\$0	\$3,000	<b>\$3,000</b>	\$0	0.00%
11707269 5225 PROF DUES	\$157	\$161	\$165	\$185	\$170	\$170	<b>\$185</b>	\$0	0.00%
11707269 5232 DUPL/DRAFT	\$35	\$141	\$392	\$320	\$285	\$350	<b>\$320</b>	\$0	0.00%
11707269 5241 CONT-LABOR	\$3,222	\$2,594	\$3,481	\$3,500	\$3,244	\$3,500	<b>\$3,500</b>	\$0	0.00%
11707269 5244 OTHER FEES	\$620	\$30	\$50	\$50	\$162	\$350	<b>\$500</b>	\$450	900.00%
11707269 5255 PHYSICAL EXAMS	\$0	\$0	\$1,031	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
11707269 5256 LAUNDRY	\$3,790	\$4,086	\$3,696	\$4,200	\$978	\$4,200	<b>\$4,200</b>	\$0	0.00%
11707269 5285 INS-FLEET	\$598	\$477	\$487	\$529	\$265	\$529	<b>\$623</b>	\$94	17.77%
11707269 5286 INS-LIAB	\$8,508	\$8,268	\$6,820	\$6,846	\$3,423	\$6,846	<b>\$5,943</b>	(\$903)	-13.19%
11707269 5289 INS-OTHER	\$687	\$816	\$727	\$853	\$427	\$853	<b>\$825</b>	(\$28)	-3.28%
MATERIALS & SUPPLIES									
11707269 5331 POSTAGE	\$133	\$156	\$29	\$120	\$16	\$120	<b>\$120</b>	\$0	0.00%
11707269 5332 OFFICE/COM	\$554	\$787	\$476	\$480	\$46	\$480	<b>\$480</b>	\$0	0.00%
11707269 5343 GENL COMM	\$18,953	\$17,332	\$17,052	\$17,442	\$4,034	\$17,442	<b>\$17,442</b>	\$0	0.00%
11707269 5345 MAINT MATL	\$423,258	\$502,062	\$522,628	\$394,605	\$177,562	\$432,000	<b>\$394,605</b>	\$0	0.00%
11707269 534504 MAINT-SHOP	\$29,367	\$24,047	\$25,987	\$26,000	\$9,987	\$26,000	<b>\$26,000</b>	\$0	0.00%
11707269 5346 MOTOR FUEL	\$402,178	\$413,465	\$326,187	\$350,808	\$136,422	\$350,000	<b>\$329,200</b>	(\$21,608)	-6.16%
11707269 534606 FUELSHOP	\$262	\$517	\$163	\$117	\$107	\$200	<b>\$104</b>	(\$13)	-11.11%
11707269 5347 UNIFORMS	\$808	\$1,000	\$944	\$500	\$593	\$500	<b>\$500</b>	\$0	0.00%
FIXED EXPENSES									
5412 RENT	\$0	\$0	\$0	\$2,500	\$0	\$2,500	<b>\$2,500</b>	\$0	0.00%
CAPITAL OUTLAY									
11707269 5533 OTHER>1000	\$3,237	\$10,150	\$10,633	\$10,000	\$2,191	\$10,000	<b>\$10,000</b>	\$0	0.00%
DEPRECIATION									
11707269 5730 RES-VEHIC	\$9,996	\$10,000	\$10,000	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
11707269 5732 DEPR-EQUIP	\$2,940	\$2,940	\$2,940	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
TOTAL EXPENDITURES	\$1,400,278	\$1,505,291	\$1,472,874	\$1,342,223	\$600,597	\$1,374,800	<b>\$1,299,235</b>	(\$42,988)	-3.20%
<b>NET TOTAL</b>	<b>(\$48,778)</b>	<b>(\$155,596)</b>	<b>\$155,222</b>	<b>\$0</b>	<b>\$127,855</b>	<b>\$32,577</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**BUDGET MODIFICATIONS:** For 2017 Unleaded gas was projected at \$2.27 per gallon, diesel was projected at \$2.69 per gallon.

PERFORMANCE MEASURES

DEPARTMENT: PUBLIC WORKS

DIVISION: Fleet

PROGRAM OBJECTIVES:    PERFORMANCE INDICATORS:    Goal(s)    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

WORKLOAD:								
WORKLOAD:	1. Utilize MUNIS Work Order Module to record and track maintenance and operating costs/activities for each piece of equipment.	# of vehicles	2	214	214	218	218	218
EFFICIENCY & EFFECTIVENESS:	1. Utilize MUNIS Work Order Module to record and track maintenance and operating costs/activities for each piece of equipment.	% of repeat work orders.	2	1.58%	2.36%	1.92%	2%	2%
		% of maintenance inspections performed	2	50%	50%	50%	50%	50%
	2. Calculate fleet rates via MUNIS documentation.	Overhead rate established	2	\$82.86	\$85.79	\$85.47	\$85.01	TBD

**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

# ***DEPARTMENT – FINANCE & ADMINISTRATIVE SERVICES***

## *Internal Service Fund*

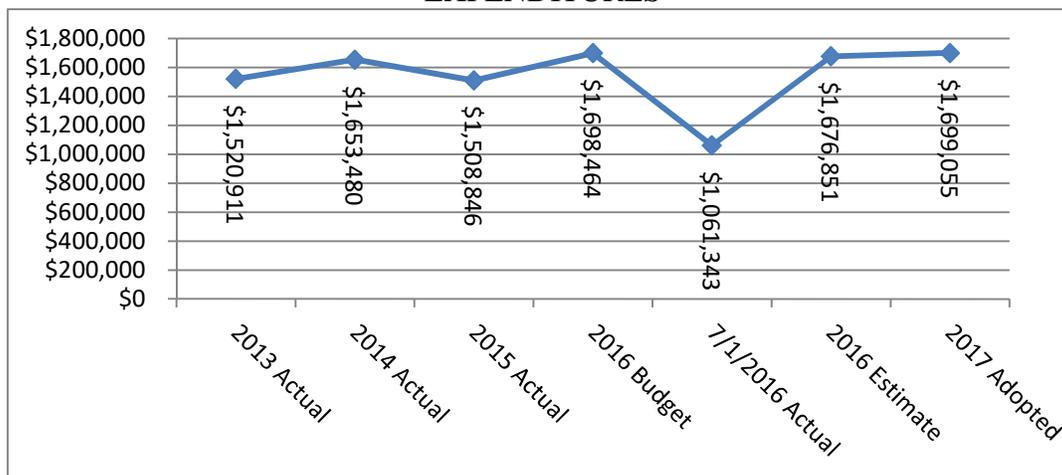
### *Insurance Division Description:*

The Liability Insurance Fund accounts for claims filed against, and paid by the City under the City’s self-insured program. Claims are administered by the Risk Manager and the Cities and Villages Mutual Insurance Company (CVMIC). CVMIC provides liability insurance coverage to the cities and villages which make up the membership of the Wisconsin Municipal Insurance Commission. CVMIC is self-insured to \$2,000,000 for each insurance risk and has an outside insurance policy for losses from \$2,000,000 to \$10,000,000. Losses paid by CVMIC plus administrative expenses will be recovered through premiums to the participating pool of municipalities. The City’s share of such losses is approximately 3.72%.

The City was an original member of CVMIC and issued \$1,575,475 of debt to capitalize our share of the fund. Debt service is paid but principle and interest payments have been offset by premium refunds each year since the beginning. The debt was paid off in full on April 1, 2007.

The City pays an annual premium to the mutual for its general liability insurance, which provides coverage up to \$5,000,000 per occurrence, less the city’s retained liability. The city’s retained liability is limited to \$50,000 per occurrence and an annual aggregate limit of \$200,000. The Fund recovers its costs through premiums charged to the various departments of the City.

**EXPENDITURES**



14612035 MUNICIPAL INSURANCE

ACCOUNTS FOR: MUNICIPAL INSURANCE			2013	2014	2015	2016	2016	2016	2017	AMOUNT	PCT
			ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD 7/1/2016	ESTIMATE	ADOPTED	CHANGE	CHANGE
<b>DEPARTMENTAL EARNINGS</b>											
14612035	4505	OP. INCOME	(\$1,204,067)	(\$1,389,532)	(\$1,390,375)	(\$1,548,392)	<b>(\$770,468)</b>	<b>(\$1,548,392)</b>	<b>(\$1,524,055)</b>	\$24,337	-1.57%
<b>OTHER INCOME</b>											
14612035	4699	OTHER INC	(\$139,244)	(\$166,527)	(\$302,684)	(\$150,072)	<b>(\$102,907)</b>	<b>(\$150,072)</b>	<b>(\$175,000)</b>	(\$24,928)	16.61%
TOTAL REVENUES			(\$1,343,311)	(\$1,556,059)	(\$1,693,059)	(\$1,698,464)	(\$873,374)	(\$1,698,464)	<b>(\$1,699,055)</b>	(\$591)	0.03%
<b>PERSONNEL SERVICES</b>											
14612035	5110	REG PERSNL	\$58,087	\$58,863	\$30,528	\$58,519	\$15,247	\$37,500	<b>\$77,070</b>	\$18,551	31.70%
14612035	511022	WAGE ADJUSTMENT	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$1,500</b>	\$1,500	100.00%
14612035	5130	EXTRA PERSONNEL	\$0	\$0	\$5,945	\$0	\$4,464	\$5,000	<b>\$0</b>	\$0	0.00%
14612035	5191	WIS RETIRE	\$3,868	\$4,120	\$4,240	\$4,177	\$1,165	\$2,500	<b>\$5,562</b>	\$1,385	33.16%
14612035	5192	WORK COMP	\$669,569	\$833,095	\$912,212	\$961,562	\$505,150	\$961,562	<b>\$915,328</b>	(\$46,234)	-4.81%
14612035	519301	SOC SEC	\$3,601	\$3,650	\$1,893	\$3,505	\$942	\$2,500	<b>\$4,658</b>	\$1,153	32.90%
14612035	519302	MEDICARE	\$842	\$854	\$443	\$848	\$220	\$450	<b>\$1,109</b>	\$261	30.78%
14612035	5194	HOSP INS	\$16,952	\$8,049	\$21,616	\$19,770	\$2,159	\$13,144	<b>\$23,659</b>	\$3,889	19.67%
14612035	5195	LIFE INS	\$350	\$409	\$172	\$82	\$16	\$50	<b>\$88</b>	\$6	7.32%
<b>CONTRACTUAL SERVICE</b>											
14612035	5223	SCHOOL/SEM	\$499	\$2,409	\$0	\$2,500	\$1,164	\$2,500	<b>\$2,000</b>	(\$500)	-20.00%
14612035	5225	PROF DUES	\$925	\$830	\$435	\$900	\$100	\$900	<b>\$500</b>	(\$400)	-44.44%
14612035	5231	OFFICIAL NOTICES	\$0	\$0	\$147	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
14612035	5232	DUPL/DRAFT	\$185	\$147	\$98	\$225	\$0	\$225	<b>\$225</b>	\$0	0.00%
14612035	5240	CONTRACTED SERV-PROF	\$0	\$0	\$9,384	\$0	\$54,220	\$54,220	<b>\$0</b>	\$0	0.00%
14612035	5245	BAD DEBT	\$177	\$251	\$76	\$250	\$11	\$250	<b>\$250</b>	\$0	0.00%
14612035	5251	AUTO/TRAVL	\$875	\$1,022	\$226	\$1,000	\$255	\$500	<b>\$1,000</b>	\$0	0.00%
14612035	5254	LEGAL SERV	\$241,193	\$140,451	\$124,199	\$125,000	\$2,249	\$75,000	<b>\$125,000</b>	\$0	0.00%
14612035	5271	TEL-LOCAL	\$1,311	\$1,129	\$1,572	\$1,200	\$533	\$1,200	<b>\$1,680</b>	\$480	40.00%
14612035	5284	INS-FIRE	\$134,595	\$164,560	\$164,521	\$200,000	\$198,245	\$198,245	<b>\$214,231</b>	\$14,231	7.12%
14612035	5285	INS-FLEET	\$53,438	\$58,422	\$64,161	\$69,715	\$69,661	\$69,661	<b>\$80,458</b>	\$10,743	15.41%
14612035	5286	INS-LIAB	\$291,253	\$83,534	\$79,417	\$158,339	\$165,839	\$165,839	<b>\$153,516</b>	(\$4,823)	-3.05%
14612035	5287	INSURCLAIM	\$8,095	\$262,800	\$51,269	\$50,000	\$4,364	\$50,000	<b>\$50,000</b>	\$0	0.00%
14612035	5289	INS-OTHER	\$34,683	\$28,447	\$35,805	\$40,472	\$35,205	\$35,205	<b>\$40,821</b>	\$349	0.86%
<b>MATERIALS &amp; SUPPLIES</b>											
14612035	5331	POSTAGE	\$216	\$239	\$191	\$250	\$51	\$250	<b>\$250</b>	\$0	0.00%
14612035	5332	OFFICE/COM	\$197	\$199	\$296	\$150	\$83	\$150	<b>\$150</b>	\$0	0.00%
TOTAL EXPENDITURES			\$1,520,911	\$1,653,480	\$1,508,846	\$1,698,464	\$1,061,343	\$1,676,851	<b>\$1,699,055</b>	\$591	0.03%
<b>NET TOTAL</b>			<b>\$177,600</b>	<b>\$97,421</b>	<b>(\$184,213)</b>	\$0	<b>\$187,969</b>	<b>(\$21,613)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**BUDGET MODIFICATIONS:**

Worker's Compensation experience modification factor increased from 1.19 to 1.21

PERFORMANCE MEASURES

DEPARTMENT: FINANCE & ADMINISTRATIVE SERVICES

DIVISION: Risk Management

**PROGRAM OBJECTIVES:**    **PERFORMANCE INDICATORS:**    Goal(s)    2013    2014    2015    2016    2017  
 Actual    Actual    Actual    Target    Target

	<b><u>PROGRAM OBJECTIVES:</u></b>	<b><u>PERFORMANCE INDICATORS:</u></b>	<u>Goal(s)</u>	2013 Actual	2014 Actual	2015 Actual	2016 Target	2017 Target
WORKLOAD:	1. Reduce the number of City of Beloit motor vehicle collisions.	# of motor vehicle collisions	1	6	6	6	5	4
		# of city owned or leased properties	1	184	185	N/A	196	196
		# of fleet vehicles	2	142	175	N/A	197	197
EFFICIENCY & EFFECTIVENESS:	2. Conduct hazard identification inspections of all City property to reduce the risk of workers' and citizens' injury.	Facility corrects 80% of recommendations within one week.	2	85%	90%	N/A	95%	98%
		% of quarterly inspections of all City-owned or leased properties completed.	2	95%	95%	N/A	95%	98%
		% of reports provided to inspected facility within two days.	2	98%	100%	N/A	95%	98%
	3. Reduce lost work days due to workers compensation injuries/illnesses by 40%.	Number of lost work days totals by year per OSHA 300 log.	2	333	601	310	186	112
	4. Reduce workers compensation experience modification rate.	Issue new workers compensation policy and train Dept. Heads and employees. Building consistency through out the City. Manage all workers compensation claims.	2	0.98	0.98	1.2	1.19 Actual	1.21 Actual through 2018

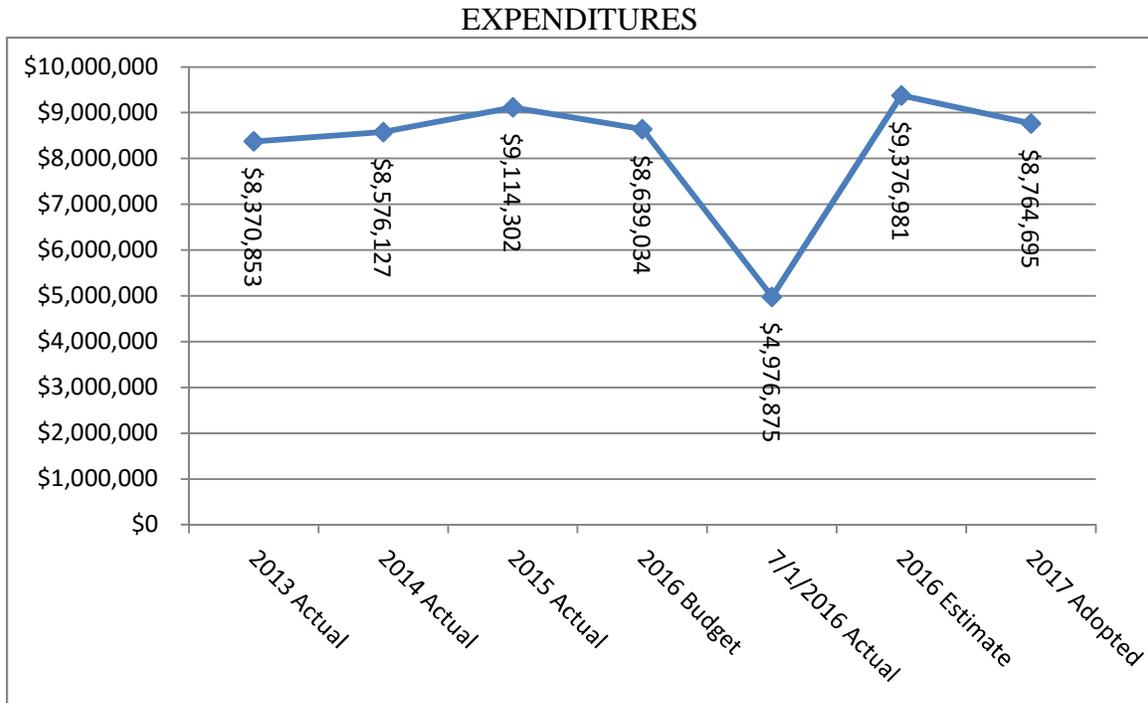
**CITY COUNCIL GOALS:**

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity;** including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.
6. **Create and sustain a positive image, enhance communications and engage the community.**

# INTERNAL SERVICE FUND

## *Health & Dental Fund Description:*

The Health Insurance Fund is an Internal Service Fund that is used to account for all claims filed against, and paid by the City under the City’s self-insured program. Costs paid include dental claims, medical claims, prescription drugs, administration costs, and a stop loss policy. The City pays all of the premium costs for its regular full time and some part-time departmental employees as well as retirees of the police and fire departments. The rates are driven by experience or claims and the maintenance of a positive balance in the fund.



15 & 16 HEALTH AND DENTAL INSURANCE

	2013 ACTUALS	2014 ACTUALS	2015 ACTUALS	2016 BUDGET	2016 YTD 7/1/2016	2016 ESTIMATE	2017 ADOPTED	AMOUNT CHANGE	PCT CHANGE
<b>DEPARTMENTAL EARNINGS</b>									
450505 INSURANCE REIMBURSEMENTS	(\$286,755)	(\$435,610)	(\$461,408)	(\$275,000)	(\$349,285)	(\$830,000)	<b>(\$450,000)</b>	(\$175,000)	63.64%
450506 DEPARTMENTAL CHARGES	(\$8,807,650)	(\$8,557,661)	(\$8,638,814)	(\$8,289,034)	(\$3,411,010)	(\$8,207,000)	<b>(\$8,239,695)</b>	\$49,339	-0.60%
450507 OPERATING INC - SELF-PAYS	(\$59,452)	(\$71,383)	(\$45,772)	(\$75,000)	(\$38,365)	(\$73,000)	<b>(\$75,000)</b>	\$0	0.00%
<b>TOTAL REVENUES</b>	<b>(\$9,153,857)</b>	<b>(\$9,064,654)</b>	<b>(\$9,145,994)</b>	<b>(\$8,639,034)</b>	<b>(\$3,798,660)</b>	<b>(\$9,110,000)</b>	<b>(\$8,764,695)</b>	<b>(\$125,661)</b>	<b>1.45%</b>
<b>PERSONNEL SERVICES</b>									
5110 REG PERSNL	\$0	\$0	\$38,240	\$42,432	\$23,085	\$46,215	<b>\$46,261</b>	\$3,829	9.02%
5191 WIS RETIRE	\$0	\$0	(\$11)	\$2,801	\$1,524	\$3,050	<b>\$3,146</b>	\$345	12.32%
5192 WORK COMP	\$0	\$0	\$0	\$80	\$40	\$80	<b>\$131</b>	\$51	63.75%
519301 SOC SEC	\$0	\$0	\$2,371	\$2,631	\$1,384	\$2,865	<b>\$2,774</b>	\$143	5.44%
519302 MEDICARE	\$0	\$0	\$554	\$615	\$324	\$670	<b>\$649</b>	\$34	5.53%
5194 HOSP INS	\$0	\$0	\$19,537	\$22,532	\$11,266	\$22,532	<b>\$22,532</b>	\$0	0.00%
5195 LIFE INS	\$0	\$0	\$29	\$150	\$35	\$69	<b>\$69</b>	(\$81)	-54.00%
<b>CONTRACTUAL SERVICE</b>									
5215 COMP/OFF M	\$0	\$0	\$0	\$500	\$0	\$0	<b>\$500</b>	\$0	0.00%
5240 CONT-LABOR	\$10,509	\$15,932	\$19,646	\$16,262	\$1,994	\$15,000	<b>\$17,065</b>	\$803	4.94%
5282 INSURANCE-HOSP,SURGICAL,DENTAL	(\$375,700)	\$84,264	\$68,439	\$0	\$0	\$0	<b>\$0</b>	\$0	0.00%
528201 HEALTH INS - CLAIMS	\$7,132,495	\$7,044,506	\$7,467,449	\$6,957,835	\$4,048,910	\$7,503,586	<b>\$7,018,884</b>	\$61,049	0.88%
528202 HEALTH INS - STOP LOSS	\$1,272,798	\$1,080,369	\$1,099,041	\$1,257,280	\$479,004	\$988,000	<b>\$940,308</b>	(\$316,972)	-25.21%
528203 HEALTH INS - ADMIN-1ST CHOICE	\$167,879	\$183,270	\$221,934	\$164,457	\$108,434	\$203,225	<b>\$139,583</b>	(\$24,874)	-15.12%
528204 HEALTH INS - MANAGED CARE	\$16,466	\$16,292	\$16,431	\$16,459	\$8,226	\$16,414	<b>\$16,185</b>	(\$274)	-1.66%
528205 HEALTH INS - MEDICARE REIMB	\$146,406	\$151,494	\$160,642	\$155,000	\$75,483	\$155,000	<b>\$165,000</b>	\$10,000	6.45%
528206 DENTAL CLAIMS	\$0	\$0	\$0	\$0	\$217,167	\$420,275	<b>\$391,608</b>	\$391,608	100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$8,370,853</b>	<b>\$8,576,127</b>	<b>\$9,114,302</b>	<b>\$8,639,034</b>	<b>\$4,976,875</b>	<b>\$9,376,981</b>	<b>\$8,764,695</b>	<b>\$125,661</b>	<b>1.45%</b>
<b>NET TOTAL</b>	<b>(\$783,003)</b>	<b>(\$488,527)</b>	<b>(\$31,692)</b>	<b>\$0</b>	<b>\$1,178,215</b>	<b>\$266,981</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

**BUDGET MODIFICATIONS:** The 2017 rate schedule for PPO plan members. Single \$758/mo - \$9,090/yr & Family \$1,878/mo - \$22,532/yr

## GLOSSARY OF BUDGET TERMS

**Accrual Basis:** The basis of accounting under which transactions are recognized when they occur, regardless of the timing of estimated cash flows.

**Ad Valorem Taxes:** Property taxes which are levied on real and personal property according to the property's valuation and the tax rate.

**Appropriation:** Legal authorization by the City Council to make expenditures and to incur obligations for a specific purpose.

**Assessed Valuation:** The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

**Asset:** Resources owned or held by a government which have monetary value.

**Attrition:** A method of achieving a reduction in personnel by either not filling a position that is open, redeveloping a position, transferring, retirement or means other than laying off.

**Authorized Positions:** Employee positions, which are authorized in the adopted budget, to be filled during the year.

**Balanced Budget:** A balanced budget occurs when the total sum of money a government collects in a year is equal to the amount it spends on goods, services, and debt interest.

**Baseline Budget:** The Baseline Budget is the budget requests submitted by departments that represent the cost of providing existing levels of services in the following year's budget.

**Bond or Note:** A written promise to pay a specific sum of money, called face value or principal amount, at a specified date or dates in the future, called the maturity dates, together with a periodic interest rate.

**Budget:** The financial plan for the operation of a program or organization which includes estimated or proposed expenditures for a given period and the proposed means of financing those expenditures.

**Budget Message:** A general outline of the budget which includes comments regarding the government's experience during the past period, its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

**Budgetary Basis:** This refers to the basis of accounting used to estimate financing sources and uses in the budget.

**Calendar Year:** A twelve month period (January - December) to which an annual operating budget applies.

**Capital Assets:** Assets of significant value and having a useful life of several years.

**Capital Improvement Budget (CIB):** Authorization by the City Council to undertake selected capital improvement project as outlined in the CIP for the coming year.

**Capital Improvement Program (CIP):** An annually updated 6-year plan or schedule of projected expenditures for public facilities and improvements which includes estimated project costs, sources of funds and timing of work over a six-year period.

**Capital Outlay:** Fixed assets which have a value of \$1,000 or more and have a useful economic lifetime of more than one year.

**Capital Project:** Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase the useful life.

**Cash Basis:** A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**Community Based Organizations (CBO):** Non-profit organizations that undertake services that provide a benefit to a segment of the local community.

**Community Development Block Grant (CDBG):** CDBG provides eligible metropolitan cities and urban counties (called "entitlement with annual direct grants that they can use to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, principally to benefit low- and moderate-income persons.

## GLOSSARY OF BUDGET TERMS

**Community Service Officers (CSO):** Un-sworn Officers in the Police Department that perform limited police duties such as parking enforcement.

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services:** Services other than employee services such as contractual arrangements and consultant services which may be required by the City.

**Cost-of-Living Adjustment (COLA):** An increase in salaries to offset the adverse effect of inflation on compensation.

**Debt Service Fund:** A fund established to account for the accumulation of resources for and the payment of general long term debt, principal, and interest.

**Deficit:** The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

**Depreciation:** That portion of the cost of a capital asset that is charged as an expense during a period. This is a process of estimating and recording the lost usefulness, expired useful life, or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the loss of usefulness of a fixed asset is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

**Encumbrance:** The commitment of appropriated funds to purchase an item or service.

**Enterprise Fund:** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the cost of providing goods and services to the general public on a continuing basis be financed or recovered through user charges.

**Equalized value:** Equalized value is the market value of all taxable property within the municipality as determined by the State of Wisconsin.

**Equipment Replacement Fund:** A separate Internal Service Fund of the City used to accumulate resources for the replacement of rolling stock owned by the City with a value of more than \$10,000 and a useful life of greater than 8 years.

**Expenditure Restraint Program (Payments):** An incentive program instituted by the State whereby a local government receives a grant if it keeps expense increases below the rate of inflation plus the value of new property tax growth.

**Expenditures:** The cost of goods received or services rendered for the City.

**Fiduciary Funds:** These are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs.

**Financial Policy:** The City's policy with respect to taxes, spending and debt management as they relate to government services programs, and capital investments.

**Fixed Assets:** assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**Fringe (or Employee) Benefits:** Benefits paid by the City for social security, retirement, group health, life and dental insurance. It also includes costs for worker's compensation and unemployment.

**Full Time Equivalent Position (FTE):** A position converted to the decimal equivalent of a full time position based on 2,080 hours per year. For example, a part time typist working for 20 hours per week would be equivalent to .5 of a full time position.

**Fund:** The fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equity or balances and changes therein which are segregated for the purpose of carrying out specific activities or obtaining certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance:** Funds remaining after the application of available revenues and resources to support expenditures for the fund.

**General Fund:** A fund used to account for all financial resources except those required to be accounted for in another fund.

**General Obligation Bonds:** Bonds for the payment of which the full faith and credit of the issuing government are pledged.

## GLOSSARY OF BUDGET TERMS

**General Obligation Corporate Purpose Bonds:** Borrowing for any project for a public purpose or refunding any municipal obligation, including interest on them. Source of repayment is a direct, annual, irrepealable tax. Maximum term is 20 years from the date of the obligation.

**General Obligation Promissory Note:** Borrowing for any public purpose, including but not limited to paying any general or current municipal expense, and refunding any municipal obligation, including interest on them. Source of repayment is a direct, annual, irrepealable tax. Maximum term is 10 years from the date of the obligation.

**Geographic Information Systems (GIS):** Text and mapping information connected through a database located on a server.

**Goal:** Broad statement of desired results for the city, department, and/or activity relating to the quality of services to be provided to the citizens of the City.

**Governmental Funds:** These include general, special revenue, capital project, and debt service. They measure how government is doing in the short term and often in comparison to the budget. The city maintains 25 individual governmental funds.

**Grants:** A contribution by a government or other organization to support a particular function.

**Interfund Transfers:** The movement of monies between funds of the same governmental entity.

**Intergovernmental Aids/Grants:** Revenues from other governments, primarily in the form of Federal and State Grants, but may also be payments from other local governments.

**Internal Service Fund:** A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost/reimbursement basis.

**Kettl Commission:** A commission convened by former Governor Thompson to explore alternative methods of the State financial support to local government services.

**Level of Service:** Generally used to define the existing or current services, programs, and facilities provided by the government for its citizens. Level of service of any given activity may be increased, decreased, or remain the same depending upon the needs, alternatives, and available resources.

**Levy:** To impose taxes for the support of government activities.

**Long-term Debt:** Debt with a maturity of more than one year after the date of issuance.

**Materials and Supplies:** Supplies required by the municipality in order to perform the services to its citizens.

**Mill:** The property tax rate which is based on the valuation of property.

**Objectives:** Specific measurable achievements that an activity seeks to accomplish within a given time frame which are directed to a particular goal. An objective should be stated in terms of results, not processes or activities.

**Operating Budget:** The budget that results from normal operations of City services.

**Ordinance:** A formal legislative enactment by the governing body of a municipality.

## GLOSSARY OF BUDGET TERMS

**Performance Indicators:** Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

**Performance Measure:** Data collected to determine how effective or efficient a program is in achieving its objectives.

**Personnel Services:** Expenditures for salaries, wages, and related employee benefits for persons employed by the municipality.

**Prior Service (Pension) Liability:** A pension, or retirement liability created when the State Legislature enhanced retirement benefits for existing employees based on their prior years of service. The liability is owed to the Wisconsin Retirement System.

**Prior-Year Encumbrances:** Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved.

**Program:** Particular and primary part of a function of governments. A program encompasses associated activities directed toward the attainment of established program objectives.

**Program Revenue:** Revenues earned by a program, including fees for services, license and permit fees and fines.

**Proprietary Funds:** These are used to report the same functions presented as business-like activities in the government-wide financial statements. Proprietary funds are reported using the full accrual basis of accounting method. The City's business-type funds are the same as the business-type activities reported in the government-wide statements but provide more detail and additional information, such as cash flows.

**Recommended Budget:** The Recommended Budget is the budget submitted by the City Manager to the Council that incorporates any recommendations for changes in levels of services.

**Reserve:** An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

**Resolution:** An order of a legislative body requiring less legal formality than an ordinance; additionally, it has less legal status.

**Revenue:** Income received by the City to support the government program of services to the citizens. Income includes such items as State aids, property tax, fees, user charges, grants and fines.

**Special Assessment:** A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Revenue Fund:** Funds used to account for proceeds of specific revenue sources that are legally restricted to expenditures for a specific purposes.

**State Shared Revenue:** An appropriation from the State's income and sales tax revenue to local communities for the propose of equalizing property tax rates throughout Wisconsin.

**State Trust Fund Loan:** Loans to towns, villages, cities and counties for the purpose of financing projects for a public purpose permitted by the Board of Commissioners of Public Lands. Source of repayment is a direct, annual, irrevocable tax. Maximum term is not to exceed 20 years.

**Tax Base:** The value of all real and personal property the City appropriates its tax levy to.

**Tax Incremental Finance District (TID or TIF):** An economic development tool used to provide improvements such as demolition of buildings, infrastructure improvements, or infrastructure extensions to businesses. The districts captures the added tax value of all taxing jurisdictions and uses the added value to pay for improvements.

## **GLOSSARY OF BUDGET TERMS**

**Tax Levy:** The amount of money generated by taxes imposed against property by a taxing body to support government's activities.

**Taxable Valuations:** Valuations set upon real estate or other property by a government as the basis for levying taxes.

**Taxes:** Compulsory charges levied by government for the purpose of financing services performed for the common benefit. This does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

**Transfers In/Out:** Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

**Unreserved Fund Balance:** the portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**User Charge:** The payment of a fee for direct receipt of a public service by the party who benefits from the service.

**Utility Revenue Bond:** a bond issued to finance the construction of public utility services.

## GLOSSARY OF ACRONYMS

<b>AARP</b>	<b>American Association of Retired Persons.</b>
<b>ABLCC</b>	<b>Alcohol Beverage License Control Committee.</b>
<b>ACH</b>	<b>Automated Clearing House.</b>
<b>ADA</b>	<b>Americans with Disabilities Act.</b>
<b>ADAAA</b>	<b>Americans with Disabilities Act Amendments Act.</b>
<b>AD &amp; D</b>	<b>Accidental Death &amp; Dismemberment.</b>
<b>ALS</b>	<b>Automated Library System.</b>
<b>AMR</b>	<b>Automated Meter Reading.</b>
<b>APT US &amp; C</b>	<b>Association of Public Treasurers of the United States and Canada.</b>
<b>APWA</b>	<b>American Public Works Association.</b>
<b>ARRA</b>	<b>American Recovery &amp; Reinvestment Act.</b>
<b>ART</b>	<b>Assessment &amp; Recruitment Team.</b>
<b>ATF</b>	<b>Bureau of Alcohol, Tobacco, Firearms and Explosives.</b>
<b>AVL</b>	<b>Automatic Vehicle Location.</b>
<b>BACTV</b>	<b>Beloit Access Cable tv.</b>
<b>BEDC</b>	<b>Beloit Economic Development Corporation:</b> A 503C corporation chartered to stimulate the Beloit economy and retain existing businesses.
<b>BFAI</b>	<b>Beloit Fine Arts Incubator.</b>
<b>BHA</b>	<b>Beloit Housing Authority:</b> A local Authority created under Federal fiat dedicated to affordable housing for City of Beloit Residents.
<b>BIA</b>	<b>Bureau of Indian Affairs.</b>
<b>BID</b>	<b>Business Improvement District:</b> A special assessment district of contiguous parcels commercial properties created by a petition for the purposes of development, redevelopment, maintenance, operation and promotion of a business improvement district.
<b>BIFF</b>	<b>Beloit International Film Festival.</b>
<b>BMHS</b>	<b>Beloit Memorial High School.</b>
<b>BOD</b>	<b>Bio-chemical Oxygen Demand.</b>
<b>BOR</b>	<b>Board of Review.</b>
<b>BPL</b>	<b>Beloit Public Library.</b>
<b>BPPA</b>	<b>Beloit Police Patrol Association:</b> A local police union.
<b>BPSA</b>	<b>Beloit Police Supervisors Association:</b> A local police supervisor union.
<b>BRE</b>	<b>Business Retention &amp; Expansion.</b>
<b>BTS</b>	<b>Beloit Transit System.</b>
<b>BYHA</b>	<b>Beloit Youth Hockey Association.</b>
<b>CAFR</b>	<b>Comprehensive Annual Financial Report.</b>

## GLOSSARY OF ACRONYMS

<b>CALEA</b>	<b>Commission of Accreditation for Law Enforcement Agencies.</b>
<b>CAMA</b>	<b>Computer Assisted Mass Appraisal.</b>
<b>CASL</b>	<b>Casual:</b> A seasonal worker.
<b>CBO</b>	<b>Community Based Organizations:</b> Non-profit organizations that undertake services that provide a benefit to a segment of the local community.
<b>CBRNE</b>	<b>Chemical, Biological, Radiological, Nuclear, Explosive.</b>
<b>CC-EMPT</b>	<b>Critical Care Emergency Transport Program.</b>
<b>CCR</b>	<b>Consumer Confidence Report.</b>
<b>CDA</b>	<b>Community Development Authority:</b> The CDA was created under Section 66.40 of the Wisconsin State Statutes to carry out blight elimination, slum clearance, urban renewal, and housing projects.
<b>CDBG</b>	<b>Community Development Block Grant:</b> CDBG provides eligible metropolitan cities and urban counties (called "entitlement communities") with annual direct grants that they can use to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, principally to benefit low- and moderate-income persons.
<b>CDZ</b>	<b>Community Development Zones.</b>
<b>CFP</b>	<b>Consolidated Funding Program.</b>
<b>CFS</b>	<b>Calls for Service.</b>
<b>CHP</b>	<b>Community Health Paramedic.</b>
<b>CHDO</b>	<b>Community Housing Development Organization.</b>
<b>CIB</b>	<b>Capital Improvement Budget:</b> Authorization by the City Council to undertake selected capital improvement project as outlined in the CIP for the coming year.
<b>CIP</b>	<b>Capital Improvement Program:</b> An annually updated 6-year plan or schedule of projected expenditures for public facilities and improvements which includes estimated project costs, sources of funds and timing of work over a six-year period.
<b>CIPP</b>	<b>Cured-in-place-pipe.</b>
<b>CJIS</b>	<b>Criminal Justice Information Services.</b>
<b>CMAR</b>	<b>Compliance Monitoring Annual Report.</b>
<b>CMOM</b>	<b>Capacity Management Operations &amp; Maintenance Requirements.</b>
<b>CMOP</b>	<b>Cemeteries Maintenance Operating Plan.</b>
<b>CNG</b>	<b>Compressed Natural Gas.</b>
<b>COD</b>	<b>Chemical Oxygen Demand.</b>
<b>COLA</b>	<b>Cost of Living Allowance.</b>
<b>COPS</b>	<b>Community Oriented Policing Services.</b>
<b>CPAT</b>	<b>Candidate Physical Ability Test.</b>
<b>CPFA</b>	<b>Certified Public Finance Administrator.</b>
<b>CPM</b>	<b>Certified Professional Manager.</b>
<b>CSO</b>	<b>Community Service Officers:</b> Un-sworn Officers in the Police Department that perform limited police duties such as parking enforcement.
<b>CVMIC</b>	<b>Cities and Villages Mutual Insurance Company.</b>
<b>CWFP</b>	<b>Clean Water Fund Program.</b>
<b>CWFL</b>	<b>Clean Water Fund Loan.</b>
<b>DATCP</b>	<b>Department of Agriculture, Trade and Consumer Protection.</b>

## GLOSSARY OF ACRONYMS

<b>DBA</b>	<b>Downtown Beloit Association:</b> Operating under Section 66.1109 of the Wisconsin State Statutes for the purpose of revitalize the business center section of Beloit, the Association levies a special assessment to beautify and promote customer consideration of shopping in the downtown.
<b>DHL</b>	<b>Diggers Hotline Locating.</b>
<b>DNR</b>	<b>Department of Natural Resources.</b>
<b>DOE</b>	<b>Department of Energy.</b>
<b>DOR</b>	<b>Department of Revenue.</b>
<b>DOT</b>	<b>Department of Transportation.</b>
<b>DOZ</b>	<b>Gateway Development Opportunity Zone.</b>
<b>DPW</b>	<b>Department of Public Works.</b>
<b>EAB</b>	<b>Emerald Ash Borer.</b>
<b>EAV</b>	<b>Equalized Assessed Value.</b>
<b>EDA</b>	<b>Economic Development Association.</b>
<b>EDMR</b>	<b>Electronic Discharge Monitoring Reports.</b>
<b>EECBG</b>	<b>Energy Efficiency &amp; Conservation Block Grant.</b>
<b>EEOC</b>	<b>Equal Employment Opportunity Commission.</b>
<b>ELL</b>	<b>English Language Learner.</b>
<b>EMAC</b>	<b>Emergency Management Assistance Compact.</b>
<b>EMS</b>	<b>Emergency Medical Staff.</b>
<b>EMT</b>	<b>Emergency Medical Transportation.</b>
<b>EOC</b>	<b>Emergency Operations Center.</b>
<b>EOHRC</b>	<b>Equal Opportunity &amp; Human Relations Commission.</b>
<b>EPA</b>	<b>Environmental Protection Agency.</b>
<b>FABL</b>	<b>Friends at Beloit Library.</b>
<b>FBI</b>	<b>Federal Bureau of Investigation.</b>
<b>FCC</b>	<b>Federal Communications Commission.</b>
<b>FEMA</b>	<b>Federal Emergency Management Agency.</b>
<b>FLSA</b>	<b>Fair Labor Standards Act.</b>
<b>FOE</b>	<b>Focus on Energy.</b>
<b>FSS</b>	<b>Family Self Sufficiency.</b>
<b>FTA</b>	<b>Federal Transit Administration.</b>
<b>FTC</b>	<b>Federal Trade Commission.</b>
<b>FTE</b>	<b>Full Time Equivalent Position:</b> A position converted to the decimal equivalent of a full time position based on 2,080 hours per year. For example, a part time typist working for 20 hours per week would be equivalent to .5 of a full time position.

## GLOSSARY OF ACRONYMS

<b>GAAFR</b>	<b>Governmental Accounting, Auditing, and Financial Reporting</b>
<b>GAAP</b>	<b>Generally Accepted Accounting Principals.</b>
<b>GAB</b>	<b>Government Accountability Board.</b>
<b>GASB</b>	<b>Governmental Accounting Standards Board.</b>
<b>GBEDC</b>	<b>Greater Beloit Economic Development Corporation.</b>
<b>GED</b>	<b>General Education Development.</b>
<b>GFOA</b>	<b>Government Finance Officers Association.</b>
<b>GIS</b>	<b>Geographic Information Systems:</b> A database and mapping system that provides information on infrastructure assets, city mapping including lot and building information, and will allow the city to due enhanced demographic mapping.
<b>GMOP</b>	<b>Golf Course Maintenance Operating Plan.</b>
<b>GPM</b>	<b>Gallons per Minute.</b>
<b>GPS</b>	<b>Global Positioning System.</b>
<b>GVS</b>	<b>Global Valuation System.</b>
<b>HAT</b>	<b>Hazardous Awareness Team.</b>
<b>HAVA</b>	<b>Help America Vote.</b>
<b>HCP</b>	<b>Hendrick's Commercial Properties.</b>
<b>HGL</b>	<b>Hydraulic Grade Line.</b>
<b>HHO</b>	<b>Hydrogen Generators</b>
<b>HOME</b>	<b>Department of Housing and Urban Development Investment Partnerships Program.</b>
<b>HSEEP</b>	<b>Homeland Security Exercise and Evaluation Program.</b>
<b>HUD</b>	<b>United States Department of Housing and Urban Development:</b> A cabinet level agency of the Federal Government created in 1965 with the Department of Housing and Urban Development Act dedicated to affordable housing for every American and economic development of distressed neighborhoods.
<b>IAAI</b>	<b>International Association of Arson Investigators.</b>
<b>IAAO</b>	<b>International Association of Assessing Officers.</b>
<b>IACP</b>	<b>International Association of Chiefs of Police.</b>
<b>ICMA</b>	<b>(International City/County Management Association)</b>
<b>ICSC</b>	<b>International Council of Shopping Centers.</b>
<b>IDIS</b>	<b>Integrated Disbursement &amp; Information System.</b>
<b>IDOT</b>	<b>Illinois Department of Transportation.</b>
<b>I&amp;I</b>	<b>Inflow and Infiltration.</b>
<b>IIMC</b>	<b>International Institute of Municipal Clerks.</b>
<b>IMT</b>	<b>Incident Management Team.</b>
<b>ISO</b>	<b>Insurance Services Organization.</b>

## GLOSSARY OF ACRONYMS

<b>JAMPO</b>	<b>Janesville Metropolitan Planning Organization.</b>
<b>JIB</b>	<b>Horizontal Beam.</b>
<b>LCP</b>	<b>Local Control Panel.</b>
<b>LEED</b>	<b>Leadership in Energy and Environmental Design.</b>
<b>LHC</b>	<b>Lead Hazard Control.</b>
<b>LIBR</b>	2537 for library employees.
<b>LINAC</b>	<b>Linear Particle Accelerator.</b>
<b>LLC</b>	<b>Limited Liability Company.</b>
<b>LPO</b>	<b>Leadership in Police Organizations.</b>
<b>LRIP</b>	<b>Local Road Improvement Program.</b>
<b>LRMS</b>	<b>Law Records Management Systems.</b>
<b>LRP</b>	<b>Loan Repayment Program.</b>
<b>LSTA</b>	<b>Library Services and Technology Act.</b>
<b>LTFP</b>	<b>Long-Term Financial Plan.</b>
<b>L&amp;U</b>	<b>Lost and Unaccounted.</b>
<b>LWFC</b>	<b>Land &amp; Water Conservation Fund.</b>
<b>MABAS</b>	<b>Mutual Aid Box Alarm System</b>
<b>MADREP</b>	<b>Madison Based 8 County Regional Economic Development Organization.</b>
<b>MCL</b>	<b>Maximum Contamination Level.</b>
<b>MDC</b>	<b>Mobile Data Computer</b>
<b>MEPP</b>	<b>Master Exercise Practitioner Program.</b>
<b>MGD</b>	<b>Million Gallons Per Day.</b>
<b>MiLB</b>	<b>Minor League Baseball.</b>
<b>MLG</b>	<b>Mooney Lasage Group.</b>
<b>MLS</b>	<b>Multiple Listing Service.</b>
<b>MOU</b>	<b>Memo of Understanding</b>
<b>MPO</b>	<b>Metropolitan Planning Program.</b>
<b>MSD</b>	<b>Metropolitan Sewage District.</b>
<b>MTAW</b>	<b>Municipal Treasurers Association of Wisconsin.</b>
<b>MVARS</b>	<b>Mobile Video Recording Devices.</b>
<b>NDI</b>	<b>Neighborhood Development Initiative.</b>
<b>NFPA</b>	<b>National Fire Protection Association.</b>
<b>NHS</b>	<b>Neighborhood Housing Services.</b>

## GLOSSARY OF ACRONYMS

<b>NIBINS</b>	<b>National Integrated Ballistics Information Network.</b>
<b>NILS</b>	<b>Neighborhood Initiatives &amp; Leisure Services:</b> A department of the City responsible for planning, building code enforcement, and recreation programs.
<b>NIMS</b>	<b>National Incident Management System.</b>
<b>NOC</b>	<b>Network Operations Center.</b>
<b>NON</b>	<b>Non-Union:</b> Exempt Employees.
<b>NPDES</b>	<b>National Pollutant Discharge Elimination System.</b>
<b>NSP</b>	<b>Neighborhood Stabilization Program.</b>
<b>NULI</b>	<b>Non-Union library:</b> Exempt library employees.
<b>OJA</b>	<b>Office of Justice Assistance.</b>
<b>O &amp; M</b>	<b>Operations and Maintenance.</b>
<b>OSHA</b>	<b>Occupational Safety &amp; Health Administration.</b>
<b>OWI</b>	<b>Operating While Intoxicated.</b>
<b>PASER</b>	<b>Pavement Surface Evaluation and Rating.</b>
<b>PC</b>	<b>Perpetual Care.</b>
<b>PCB</b>	<b>Polychlorinated Biphenyls.</b>
<b>PCS</b>	<b>Process Control Systems.</b>
<b>PEG</b>	<b>Public, educational and government channels.</b>
<b>PFC</b>	<b>Police &amp; Fire Commission.</b>
<b>PILOT</b>	<b>Payment in lieu of Taxes.</b>
<b>PIO</b>	<b>Public Information Officer.</b>
<b>PMOP</b>	<b>Parks Maintenance &amp; Operations Plan.</b>
<b>POROS</b>	<b>Parks &amp; Recreation Open Space Plan.</b>
<b>POS</b>	<b>Point of Sale.</b>
<b>POTW</b>	<b>Publicly Owned Treatment Works.</b>
<b>PPD</b>	<b>Pounds Per Day.</b>
<b>PPO</b>	<b>Program Purpose, Objectives and Performance Indicators:</b> Objectives set for the budget year that highlight the reason for the program's existence and measurable performance indicators.
<b>PRV</b>	<b>Pressure Reducing Valve.</b>
<b>PSA</b>	<b>Public Service Announcement.</b>
<b>PSC</b>	<b>Public Service Commission.</b>
<b>PSCW</b>	<b>Public Service Commission Wisconsin.</b>
<b>RCEDC</b>	<b>Rock County Economic Development Corporation.</b>
<b>RCEM</b>	<b>Rock County Emergency Management.</b>
<b>REI</b>	<b>Recycling Efficiency Incentive.</b>
<b>RFI</b>	<b>Request for Information.</b>
<b>RFP</b>	<b>Request For Proposal.</b>

## GLOSSARY OF ACRONYMS

<b>RMAP</b>	<b>Rockford Metropolitan Agency for Planning.</b>
<b>RMOP</b>	<b>Restructurable Modeling of Organization Players.</b>
<b>RMTD</b>	<b>Regional Mass Transit District.</b>
<b>ROI</b>	<b>Return on Investment.</b>
<b>ROW</b>	<b>Right-Of-Way.</b>
<b>RSP</b>	<b>Resident Support Program.</b>
<b>RSVP</b>	<b>Rock County Senior Volunteer Program.</b>
<b>SAFER</b>	<b>Staffing for Adequate Fire &amp; Emergency Response Grant.</b>
<b>SAN</b>	<b>Storage Area Network.</b>
<b>SAS</b>	<b>Statement of Auditing Standards.</b>
<b>SCADA</b>	<b>Supervisory Control and Data Acquisition.</b>
<b>SCBA</b>	<b>Self Contained Breathing Apparatus.</b>
<b>SCTEA</b>	<b>Stateline Career &amp; Technical Education Academy.</b>
<b>SCPP</b>	<b>Spill Control Prevention Plans.</b>
<b>SDWA</b>	<b>Safe Drinking Water Act.</b>
<b>SFU</b>	<b>Single Family Unit.</b>
<b>SIU</b>	<b>Significant Industrial User.</b>
<b>SLAMM</b>	<b>Source Loading and Management Model.</b>
<b>SLANT</b>	<b>State Line Area Narcotics Team:</b> A consortium of local police and sheriff departments exchanging personnel for narcotics related investigations.
<b>SLATS</b>	<b>State Line Area Transportation Study.</b>
<b>SMTD</b>	<b>Stateline Mass Transit District.</b>
<b>SOE</b>	<b>School of Engineering.</b>
<b>SOP</b>	<b>Standard Operating Procedure.</b>
<b>SRO</b>	<b>School Resource Officer.</b>
<b>SSO</b>	<b>Compliance Monitoring Annual Report.</b>
<b>SVRS</b>	<b>Statewide Voter Registration System.</b>
<b>SWOT</b>	<b>Strengths, Weaknesses, Opportunities, and Threats.</b>
<b>TAZ</b>	<b>Traffic Analysis Zones.</b>
<b>TDP</b>	<b>Transit Department Plan.</b>
<b>TEA</b>	<b>Transportation Economic Assistance.</b>
<b>TEACH</b>	<b>Technology for Educational Achievement.</b>
<b>TEMS</b>	<b>Tactical Emergency Medical Service.</b>

## GLOSSARY OF ACRONYMS

<b>TDP</b>	<b>Transit Development Plan.</b>
<b>TID</b> or <b>TIF</b>	<b>Tax Incremental Finance District:</b> An economic development tool used to provide improvements such as demolition of buildings, infrastructure improvements, or infrastructure extensions to businesses. The districts captures the added tax value of all taxing jurisdictions and uses the added value to pay for improvements.
<b>TIP</b>	<b>Transportation Improvement Program.</b>
<b>TIPSS</b>	<b>Titan Public Safety Solution.</b>
<b>TMDL</b>	<b>Total Maximum Daily Load.</b>
<b>TOD</b>	<b>Total Oxygen Demand.</b>
<b>TRIP</b>	<b>Tax Refund Interception Program.</b>
<b>TRT</b>	<b>Technical Rescue Team.</b>
<b>TSS</b>	<b>Total Suspended Solids.</b>
<b>USPAP</b>	<b>Department of Revenue Uniform Standards of Professional Appraisal Practice.</b>
<b>VCIT</b>	<b>Violent Crime Interdiction Team.</b>
<b>VEBA</b>	<b>Voluntary Employee Beneficiary Association.</b>
<b>VFD</b>	<b>Variable Frequency Drive.</b>
<b>VMVCT</b>	<b>Vision, Mission, Values and Communications Team.</b>
<b>VPN</b>	<b>Virtual Private Network.</b>
<b>WAN</b>	<b>Wide Area Network.</b>
<b>WAPP</b>	<b>Wisconsin Association of Public Purchasers.</b>
<b>WCMC</b>	<b>Wisconsin Certified Municipal Clerk.</b>
<b>WDATCP</b>	<b>Wisconsin Department of Agriculture Trade and Consumer Protection.</b>
<b>WDNR</b>	<b>Wisconsin Department of Natural Resources.</b>
<b>WEDA</b>	<b>Wisconsin Economic Development Association.</b>
<b>WHEDA</b>	<b>Wisconsin Housing and Economic Development Authority.</b>
<b>WILEAG</b>	<b>Wisconsin Law Enforcement Accreditation Group.</b>
<b>WISDOT</b>	<b>Wisconsin Department of Transportation.</b>
<b>WMCA</b>	<b>Wisconsin Municipal Clerks Association.</b>
<b>WOW</b>	<b>Working on Wellness.</b>
<b>WPCF</b>	<b>Water Pollution Control Facility:</b> A new name for a sewage treatment plant.
<b>WPDES</b>	<b>Wastewater Wisconsin Pollution Discharge Elimination System.</b>
<b>WPRA</b>	<b>Wisconsin Park &amp; Recreation Association.</b>
<b>WRS</b>	<b>Wisconsin Retirement System:</b> The State of Wisconsin's public sector's employee pension fund run by the State.
<b>WSGA</b>	<b>Wisconsin State Golf Association.</b>
<b>WSLH</b>	<b>Wisconsin State Lab of Hygiene.</b>
<b>WTRIP</b>	<b>Wisconsin Tax Refund Interception Program.</b>
<b>YTD</b>	<b>Year to Date.</b>