



CITY HALL • 100 STATE STREET • BELOIT, WI 53511  
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**MEETING MINUTES**  
**BELOIT LANDMARKS COMMISSION**  
**Tuesday, December 20, 2016, 7:00 PM**  
The Forum, 100 State Street

**1. Roll Call**

Commissioner Blazer called the meeting to order at 7:00 PM.  
Commissioners Blazer, Truesdale, Vater, McGrath, Jacobsen, and Councilor Sloniker were present.  
Commissioner Carroll attended, but did not participate as she had not yet taken her Oath of Office.  
Commissioner Joyce was absent.

**2. Minutes of the October 18, 2016 Meeting**

Commissioners Vater and McGrath made a motion to approve the draft Minutes. Motion carried, 5-0.

**3. Public Comments:** Mary Herrmann of the Beloit Historical Society Board introduced herself to the Commission and expressed an interest in forming an ongoing partnership with the Commission.

**4. Matt Stried, JNB Signs – Certificate of Appropriateness**

COA-2016-38 Review and consideration of a Certificate of Appropriateness to allow the installation of a ground-mounted sign on the property located at 930 Church Street.

Director of Planning & Building Services Drew Pennington read the staff report and recommendation. Commissioner Truesdale asked if the proposed sign would match any existing signs on campus. Mr. Pennington responded that it would, and Commissioner Vater stated that it would match the sign for the Logan Museum.

Commissioners McGrath and Truesdale made a motion to approve the COA. Motion carried, 4-0 (Commissioner Vater abstained).

**5. Report on Staff Activities Since Last Meeting**

A. *Report on Staff-Approved Certificates of Appropriateness:* None

B. *Update on CLG Grant Application*

Mr. Pennington reported that the grant application was submitted to the Wisconsin Historical Society (WHS) on November 8, 2016, and that he and Joe DeRose of WHS hosted a well-attended neighborhood meeting regarding the proposed historic district on November 29, 2016. Property owners in the proposed historic district have been asked to return a survey regarding their position on the proposal by the end of 2016. Early responses indicate strong support.

C. *Update on Installation of Historic Signs*

Mr. Pennington reported that he met with the Traffic Engineer to finalize the sign locations, and that the sign crew may begin installing the historic district signs as early as January.

**6. Committee Reports**

Education and Outreach Committee: None

Grant Writing Committee: None

Site Visit Committee: None

**7. Items for Future Agendas**

- Election of Officers
- Discussion of Committee Structure and Assignments
- Discussion of Changing Regular Meeting Location
- Discussion of COA Application Fees

**8. Adjournment**

Commissioners Jacobsen and McGrath moved to adjourn at 7:35 PM. Motion carried, 5-0.

Respectfully Submitted,

Drew Pennington, AICP, Director of Planning & Building Services

December 22, 2016