

CITY OF БЕЛОIT



**March 10,
2017**

*A weekly publication
from the Office of the
City Manager*

Lori S. Curtis Luther
City Manager
City of Beloit
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Beloit, WI 53511

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Special points of interest:

- **City and Community
Events (page 2)**

THE БЕЛОIT REPORT

TO BECOME A PLACE ANYONE COULD PROUDLY CALL HOME FOR A LIFETIME

CURRENT EVENTS AND ACTIVITIES

CITY MANAGER ACTIVITIES

Meetings:

- Met with City Council President David Luebke.
- Held Department Head meeting and one-on-one meetings with direct reports.

Activities:

- Attended Public Works Department Division Head weekly meeting.
- Attended a luncheon with Minor League Baseball President Pat O'Conner on the status of the Snappers' minor league franchise in Beloit.
- Participated in the Greater Beloit Chamber of Commerce meeting.
- Evaluated a variety of internal policies and procedures in anticipation of updating a number of them.

CITY OF БЕЛОIT HOSTS PUBLIC LISTENING SESSION

The Parks and Leisure Services Division will host a public listening session for the purpose of gaining awareness from the general public about the future of parks and recreation services in Beloit. The Parks and Leisure Services Division is in the process of completing and updating its master plan that will provide vision into the general direction of parks and leisure services for years to come. If you plan to attend the meeting, you can expect the opportunity to share your thoughts on what you think the City's Parks and Leisure Services Division should focus on over the next few years.

The meeting will be held at **6:30 p.m. on Wednesday, March 22, 2017** at the Rotary River Center in Riverside Park, 1160 Riverside Drive, Beloit. The consulting firm of Design Perspectives, Inc. will lead the meeting with the goal of soliciting public opinion from the community. In addition to this Town Hall meeting, a sample of households located within the City of Beloit will be chosen and asked to participate in a mail, telephone, or email survey which is scheduled for next month. If selected to participate in the survey, it's hoped that you will consider taking a few minutes to respond and provide the consultant with your opinions.

LEAGUE OF WOMEN VOTER SPONSORED CANDIDATE FORUMS

Next week, the League of Women Voters will sponsor two separate candidate forums for the upcoming City Council and School Board elections which will take place on April 4, 2017.

Beloit School Board Candidates Forum, Monday, March 20, 2017 at 7:00 p.m., Kolak Education Center. There are three open seats and five candidates for the Beloit School Board. The candidates are incumbent Shelly Cronin, appointee Laurie Endres. The challengers are: Adam Aberle, Theresa Johnson and Wendy Sanchez.

Beloit City Council Candidates Forum, Thursday, March 23, 2017 at 6:30 p.m., Beloit City Hall Forum, 100 State Street. There will be three open seats and six candidates for the Beloit City Council. None of the candidates are incumbents. The candidates are: Clinton Anderson, Sherry Blakeley, Nancy Forbeck, Jeanette Hansen, Ana Kelly and Rose Richard.

WISDOT HOSTS OPEN HOUSE

The Wisconsin Department of Transportation invites the public to an open house on:

**Thursday, March 30, 2017 from
4:30 p.m. to 6:30 p.m.
Turtle Town Hall, 6916 S. County J**

There will be no scheduled presentation. This meeting is to keep the public informed on the I-39/90 South Segment improvements taking place in 2017. You are encouraged to attend the meeting and view the exhibits showing the proposed improvements, including this year's construction projects. WisDOT representatives will be available to discuss the project on an individual basis.

To sign up for project email notifications, including weekly construction updates, go to www.i39-90.wi.gov and click on the "Sign Up for Updates" tab.

CITY COUNCIL MEETING—MONDAY, MARCH 20, 2017

At 5:30 p.m. the City Council will hold a [Special Meeting](#) in the 4th floor City Manager's Conference Room to consider appointments to the Board of Review and Appointment Review Committee, and receive an update on the Cranston Road Shared Use Path Project. Following the Special Meeting, or at approximately 6:30 p.m., the City Council will hold a [Workshop](#) in the City Manager's Conference Room to review the agenda of the regular 7:00 p.m. City Council meeting. The attached [agenda](#) is for the **Monday, March 20, 2017** regular City Council meeting beginning at 7:00 p.m. in the Forum. The entire City Council Agenda Packet is available on the City's website (click [here](#)).

3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS

- a. Proclamation honoring the Beloit Youth Hockey Association Squirt C Team as Wisconsin Amateur Hockey Association (WAHA) 1C State Champions. Members and coaches of the team will be in attendance to receive the proclamation.

6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a. Approval of the Minutes of the Regular and Special meeting of March 6, 2017.

The following resolutions (item 6 b, c, d, e, f, g) pertain to the City's farm leases that expired at the end of 2016. The City had originally considered collectively bidding via a RFP process. However, research conducted by staff suggested it would likely be in the City's best financial interest to extend the existing leases under the current terms and conditions. The subject lease holders were contacted and all agreed to extend their leases with the existing terms and conditions for two more years. Combined there are 351.23 tillable acres and total combined annual revenue will be \$83,175.83. The effective date of the leases will be March 20, 2017 and they will terminate on December 31, 2018.

- b. Resolution approving Second Amendment to Farm Lease—3015 Cranston Road.
- c. Resolution approving Second Amendment to Gateway Farm Lease.
- d. Resolution approving Second Amendment to Gateway Farm Lease II-A.
- e. Resolution approving Second Amendment to Gateway Farm Lease II-B.
- f. Resolution approving Second Amendment to Hexter Long Farm Lease.
- g. Resolution approving Second Amendment to Willowbrook Farm Lease.
- h. Resolution Authorizing Final Payment of Public Works Contract C16-07, Street Resurfacing. This contract was awarded on April 4, 2016. The project placed asphalt on 24 blocks of city streets and two city parking lots. The work has been completed and staff recommends final payment.
- i. Resolution approving Change of Agent on the Class "B" Beer and "Class B" intoxicating Liquor License of Beloit Professional Baseball Association, Inc., d/b/a Beloit Snappers, 2301 Skyline Drive, from Timothy Hinds to Seth Egan Flolid for the licensing period ending June 30, 2017. Alcohol Beverage License Committee recommendation for approval 4-0.
- j. Resolution approving Change of Agent on the Class "A" Beer and "Class A" intoxicating Liquor License of Wal-Mart Stores East, LP, d/b/a Wal-Mart Supercenter #2532, 2785 Milwaukee Road to Jeffrey C. Scheuerell for the licensing period ending June 30, 2017. Alcohol Beverage License Committee recommendation for approval 4-0.

- k. Resolution approving a new Class "B" Beer and "Class B" Intoxicating Liquor License for JT Hankins LLC, d/b/a The Restaurant at "Muni", located at 1611 Hackett Street, (Krueger-Haskell Golf Course Clubhouse) Joelle K. Hankins, Agent. Alcohol Beverage License Committee recommendation for approval 4-0.
- l. Resolution approving Operating Agreement with JT Hankins, LLC for the Operation of Concessions at Krueger Haskell Golf Course. The prior operator of the clubhouse restaurant facility terminated its contractual arrangement with the City. After issuing a Request for Proposals with no results, the City was approached by Tom Hankins with a request to provide concessionaire services at the golf course. Staff recommends approval of the Operating Agreement.
- m. Resolution approving a new Class "B" Beer and "Class B" Intoxicating Liquor License for Inked Sports Bar LLC, d/b/a Inked Sports Bar, located at 443 E. Grand Avenue, Justin A. Christophersen, Agent. Alcohol Beverage License Committee recommendation for approval 4-0.
- n. Application for a Conditional Use Permit to allow a ground-floor office use in the CBD-1, Central Business District-Core, for the property located at 310 State Street. The location was previously the "Overflowing Cup." A new owner has acquired the property and will rehabilitate it into a ground-floor real estate office and upper floor housing. This item will be referred to Plan Commission for review and recommendation.
- o. Application for a Conditional Use Permit to allow food production and distribution in a C-3, Community Commercial District, for the Piggly Wiggly property located at 1827 Prairie Avenue. The applicant proposed the renovation of a vacant rear portion of the Piggly Wiggly building into a spice blending and sausage processing facility. The sausage produced on-site will be sold both on and off-site. The applicant has also proposed renovations at the front of the building to the east of the store entrance. This item will be referred to Plan Commission for review and recommendation.
- p. Relocation Order to Acquire a Highway Easement and Temporary Limited Easement. The Engineering Division requested the review and approval of a Relocation Order to acquire a Highway Easement and a Temporary Limited Easement over portions of the properties located at 810, 830, and 850 Pleasant Street in order to construct the multi-use path known as the Powerhouse Riverwalk. This item will be referred to Plan Commission for review and recommendation.
- q. Resolution setting a date for a Public Hearing for the Vacation of Penny Lane Right-of-Way in the City of Beloit. Accept and Refer to Plan Commission.

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution approving 2017 Community Development Block Grant (CDBG) Local Funding Priorities.
- b. Resolution approving Compensation Adjustment for the City Manager for the Calendar Year 2017.

12. ADJOURNMENT

CITY MEETING CALENDAR—MARCH 20—24, 2017

Monday, March 20	5:30 p.m.	Special City Council Meeting , City Manager's Conference Room (All City Councilors)
Monday, March 20	6:30 p.m.	City Council Workshop , City Manager's Conference Room (All City Councilors)
Monday, March 20	7:00 p.m.	City Council Meeting , Forum (All City Councilors)
Tuesday, March 21	8:30 a.m.	Downtown Beloit Association Board of Directors , 500 Public Ave. (S. De Forest)
Tuesday, March 21	7:00 p.m.	Landmarks Commission , City Hall Forum
Wednesday, March 22	4:30 p.m.	Community Development Authority , Forum (M. Preuschl and R. Hendrix)
Wednesday, March 22	6:30 p.m.	Listening Session for Parks & Leisure Services Plan, Rotary River Center
Wednesday, March 22	7:00 p.m.	Plan Commission , Forum (K. Leavy)
Thursday, March 23	6:30 p.m.	League of Women Voters sponsored City Council Candidate Forum, City Hall Forum

UPCOMING COMMUNITY EVENTS

This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website:
www.visitbeloit.com

Monday, March 20	7:00 p.m.	Beloit School Board Candidates Forum , Kolak Education Center. Sponsored by the League of Women Voters
Thursday, March 23	6:30 p.m.	Beloit City Council Candidates Forum , City Hall Forum, 100 State Street. Sponsored by the League of Women Voters
Saturday, March 25	9:00 a.m.	6th Annual Mushing for Meals , 10K, 5K Run/Walk and Kids Fun Run. Please see attached for more information. Benefits Beloit Meals on Wheels.
Friday, April 21	4:30 p.m.	Roy Chapman Andrews 2017 Distinguished Explorer Award Event , Eaton Chapel, Beloit College Campus. Public Welcome, FREE event. This year's award recipient will be Wade Davis.
Saturday, April 29	11:00 –2:00 p.m.	Dia Del Nino Celebration and Cinco De Mayo , St. Jude Catholic Church, 717 Hackett Street. Sponsored by Latino Service Providers and St. Jude Catholic church. FREE Admission; \$5 per person for food. Children 3 and under FREE. Music, games, and more!



NOTICE AND AGENDA

Beloit City Council

Special Meeting

March 20, 2017

5:30 p.m.

4th floor City Manager's Conference Room

City Hall - 100 State Street

Beloit, WI 53511

CALL OF MEETING OF CITY OF BELOIT COUNCIL
CITY OF BELOIT, WISCONSIN

NOTICE IS HEREBY GIVEN that in accordance with Section 2.02(3) of City Code a Special Meeting of the City Council of the City of Beloit, Rock County, Wisconsin, is being called.

1. Roll call
2. Consider the appointment of Randall L. Fiore (replacing Craig Daskam) to the Board of Review to a term ending December 31, 2021. Appointment Review Committee recommendation for approval 5-0.
3. Consider the appointment of Nora Gard (replacing Thomas A. Jessen) to the Board of Review to a term ending December 31, 2019. Appointment Review Committee recommendation for approval 5-0.
4. Consider the appointment of William Gibson (as Alternate) to the Board of Review to a term ending December 31, 2019. Appointment Review Committee recommendation for approval 5-0.
5. Consider the appointment of Pamela J. George (replacing Merlin Kenitzer) to the Appointment Review Committee to a term ending December 31, 2019. Appointment Review Committee recommendation for approval 5-0.
6. Update on the Cranston Road Shared Use Path Project (Boysen)

Following the Special Meeting, or at approximately 6:30 p.m., the City Council will hold a **Workshop** in the City Manager's Conference Room to review the agenda of the regular 7:00 p.m. City Council meeting.

Lori S. Curtis Luther, City Manager

Dated: March 15, 2017
Lorena Rae Stottler
City Clerk

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**Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.



**AGENDA
BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, March 20, 2017**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
 - a. Proclamation honoring the Beloit Youth Hockey Association Squirt C Team as Wisconsin Amateur Hockey Association (WAHA) 1C State Champions (Leavy)
4. PUBLIC HEARINGS
5. PUBLIC COMMENTS
6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

 - a. Approval of the Minutes of the Regular and Special meeting of March 6, 2017 (Stottler)
 - b. Resolution approving Second Amendment to Farm Lease- 3015 Cranston Road (Janke)
 - c. Resolution approving Second Amendment to Gateway Farm Lease (Janke)
 - d. Resolution approving Second Amendment to Gateway Farm Lease II-A (Janke)
 - e. Resolution approving Second Amendment to Gateway Farm Lease II-B (Janke)
 - f. Resolution approving Second Amendment to Hexter Long Farm Lease (Janke)
 - g. Resolution approving Second Amendment to Willowbrook Farm Lease (Janke)
 - h. Resolution authorizing Final Payment of Public Works Contract C16-07, Street Resurfacing (Boysen)
 - i. Resolution approving Change of Agent on the Class “B” Beer and “Class B” intoxicating Liquor License of Beloit Professional Baseball Association, Inc. d/b/a Beloit Snappers, 2301 Skyline Drive, from Timothy Hinds to Seth Egan Flolid for the licensing period ending June 30, 2017 (Stottler) ABLCC recommendation for approval 4-0.
 - j. Resolution approving Change of Agent on the Class “A” Beer and “Class A” intoxicating Liquor License of Wal-Mart Stores East, LP, d/b/a Wal-Mart Supercenter #2532, 2785 Milwaukee Road to Jeffrey C. Scheuerell for the licensing period

ending June 30, 2017 (Stottler) ABLCC recommendation for approval 4-0.

- k. Resolution approving a new Class “B” Beer and “Class B” Intoxicating Liquor License for J T Hankins LLC, d/b/a The Restaurant at “Muni”, located at 1611 Hackett Street, (Krueger-Haskell Golf Course Clubhouse) Joelle K. Hankins, Agent (Stottler) ABLCC recommendation for approval 4-0.
- l. Resolution approving Operating Agreement with JT Hankins, LLC for the Operation of Concessions at Krueger Haskell Golf Course (Boysen)
- m. Resolution approving a new Class “B” Beer and “Class B” Intoxicating Liquor License for Inked Sports Bar LLC, d/b/a Inked Sports Bar, located at 443 E. Grand Avenue, Justin A. Christophersen, Agent (Stottler) ABLCC recommendation for approval 4-0.
- n. Application for a Conditional Use Permit to allow a ground-floor office use in the CBD-1, Central Business District-Core, for the property located at 310 State Street (Christensen) Refer to Plan Commission
- o. Application for a Conditional Use Permit to allow food production and distribution in a C-3, Community Commercial District, for the Piggly Wiggly property located at 1827 Prairie Avenue (Christensen) Refer to Plan Commission
- p. Relocation Order to Acquire a Highway Easement and Temporary Limited Easement (Christensen) Refer to Plan Commission
- q. Resolution setting a date for a Public Hearing for the Vacation of Penny Lane Right-of-Way in the City of Beloit (Christensen) Accept and Refer to Plan Commission

7. ORDINANCES

8. APPOINTMENTS

9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

10. CITY MANAGER’S PRESENTATION

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution approving 2017 Community Development Block Grant (CDBG) Local funding Priorities (Christensen)
- b. Resolution approving Compensation Adjustment for the City Manager for the Calendar Year 2017 (Luebke)

12. ADJOURNMENT

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Dated: March 15, 2017
Lorena Rae Stottler
City of Beloit City Clerk
www.beloitwi.gov

City Council meetings occur on the first and third Mondays of the month. Meetings are televised on Charter Cable Access digital channel 992, and are live streamed via the Beloit Access Television (BATV) YouTube Channel. Council meetings are rebroadcast on Charter Cable Access digital channel 992 multiple times throughout the week, and are archived on the BATV YouTube Channel for viewing at your leisure.

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**DOWNTOWN BELOIT ASSOCIATION
BOARD OF DIRECTORS MEETING**

AGENDA

A meeting of the Downtown Beloit Association's
Board of Directors will be held

Tuesday, March 21, 2017 at 8:30 am
at Vision Beloit, 500 Public Ave., Beloit, WI 53511.

Large Conference Room
TUESDAY, MARCH 21, 2017

- 1. Call to Order and Roll Call**
- 2. Review and Approval of February 23, 2017 Meeting Minutes**
- 3. Review and Approval of Financials**
- 4. Updates**
 - a. Promotions
 - i. Easter Eggstravaganza (4/15/17)
 - ii. Farmers' Market
 - b. Economic Restructuring Update
 - i. Business/Property Owner Meeting
 - c. Design Update
 - i. Grants
 - ii. Banner Project Update
- 5. Executive Director's Report**
- 6. Adjourn**

Attachments:
Minutes
Financials

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CITY HALL • 100 STATE STREET • BELOIT, WI 53511

**MEETING NOTICE AND AGENDA
BELOIT LANDMARKS COMMISSION
Tuesday, March 21, 2017, 7:00 PM
The Forum, 100 State Street**

1. Roll Call
2. Minutes of the December 20, 2016 Meeting
3. Public Comments
4. Alex Blazer, Exterior Improvements – Certificate of Appropriateness for 312 W Grand Ave COA-2017-01 Review and consideration of a Certificate of Appropriateness to allow the replacement of an exterior door.
5. Diep Phan & Amrish Chourasia, Exterior Improvements – Certificate of Appropriateness for 847 Park Ave COA-2017-02 Review and consideration of a Certificate of Appropriateness to allow the following improvements: 1) installation of an air conditioning system, 2) repairs to the front porch and existing siding, 3) installation of a new roof, roof vents, and gutters.
6. Report on Staff Activities Since Last Meeting
 - A. Report on Staff-Approved Certificates of Appropriateness
 - B. Update on CLG Grant Application
 - C. Update on Installation of Historic Signs
7. Election of Officers
8. Discussion of Committee Structures and Assignments
9. Discussion of Changing Regular Meeting Location
10. Discussion of Changing Near East Side/College Park Signs

*If you are unable to attend this meeting, notify the Planning Office at 364-6700 **no later than 4:00 PM the day before the meeting.***

Approved: Rudy Moreno, Planner II
March 9, 2017

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CITY HALL • 100 STATE STREET • BELOIT, WI 53511

**MEETING NOTICE AND AGENDA
Community Development Authority
March 22, 2017 at 4:30 pm
The Forum
Beloit City Hall
100 State Street**

1. Call to Order and Roll Call
2. Citizen Participation
3. Review and Consideration of the Minutes of the Regular Meeting held on February 22, 2017
4. Housing Authority
 - a. Presentation of December Activity Reports (Pollard)
 - b. Presentation of December Financial Reports (Pollard)
 - c. Review and Consideration of Resolution 2017-06, Authorization for the Beloit Housing Authority to Update the Public Housing Lease and No Smoking Lease Addendum (Melito)
5. Community and Housing Services
 - a. Review and Consideration of Resolution 2017-04, Awarding the Demolition Contract for 206 Eighth Street (Downing)
 - b. Public Hearing and Presentation of the 2016 Comprehensive Annual Performance Evaluation Report (CAPER) (Downing)
6. Adjournment

If you are unable to attend this meeting, notify Ann Purifoy in the Housing Authority Office at 364-8740 no later than 4:00 PM the day before the meeting.

Notice Mailed: March 16, 2017

Approved: Julie Christensen, Exec. Director

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CITY HALL • 100 STATE STREET • BELOIT, WI 53511

**MEETING NOTICE AND AGENDA
Beloit City Plan Commission
Wednesday, March 22, 2017 at 7:00 PM
The Forum
Beloit City Hall, First Floor
100 State Street, Beloit**

1. **Call to Order and Roll Call**
2. **Approval of the Minutes of the February 22, 2017 Meeting**
3. **Extraterritorial Certified Survey Map – 4200 Block of Walters Road**
Review and consideration of a one-lot Certified Survey Map for the property located on the 4200 Block of Walters Road in the Town of Beloit
4. **Conditional Use Permit – 2787 Milwaukee Road – Drive-Through Use and Outdoor Seating Area**
Public hearing, review and consideration of a Conditional Use Permit to allow a drive-through use and outdoor seating area for the property located at 2787 Milwaukee Road
5. **Architectural Review Exception – 2787 Milwaukee Road – Green Space Requirement**
Public hearing, review and consideration of an Exception to Section 34.21(2)(b) of the Architectural Review and Landscape Code to waive the open green space requirement for the property located at 2787 Milwaukee Road
6. **Conditional Use Permit – 1827 Prairie Avenue – Food Production and Distribution**
Public hearing, review and consideration of a Conditional Use Permit to food production and distribution for the property located at 1827 Prairie Avenue
7. **Relocation Order – Powerhouse Riverwalk**
Review and consideration of a Relocation Order to acquire a Highway Easement (HE) and Temporary Limited Easement (TLE) over portions of the properties located at 810, 830, and 850 Pleasant Street in order to construct the multi-use path known as the Powerhouse Riverwalk
8. **Conditional Use Permit – 310 State Street – Ground-floor Office Use in CBD-1**
Public hearing, review and consideration of a Conditional Use Permit to allow ground-floor office uses for the property located at 310 State Street
9. **Status Report on Prior Plan Commission Items**
10. **Adjournment**

If you are unable to attend this meeting, please contact Amber DesRoberts in the Community Development Department at 364-6650 **no later than 4:00 PM the day before the meeting.**

Notice Mailed: March 17, 2017

Approved: Julie Christensen, Community
Development Director

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6th Annual

Presented by:

Mushing for Meals



&



**10K, 5K Run/Walk
and Kids Fun Run**

USATF Certified Courses with Chip Timing

Saturday, March 25th, 2017

Event Information



Race Start Times:

9:00 am 10K, 5K Run/Walk • 8:30 am Kids Fun Run

Entry Fees:

\$5.00 Youth (ages 17 and under) **\$15.00 Adult** (Prices increase after March 10th)

Optional: T-shirt for an additional fee must be pre-registered by March 10th.

Registration:

Limited to the first 250 participants. Register on-line at: **www.itsyourrace.com**

Location:

Horace White Park, 424 College Str., Beloit, WI.

Price includes post race meal at First Baptist Church across Public Str. from the Beloit Meals On Wheels, Inc. office.

Awards:

1st, 2nd & 3rd prizes will be given in 5 yr age groups for male and female participants.
\$100 prize to overall winners - male & female categories in both the 5K and 10K races.
\$150 prize for the best Mushing Team costume.

Questions or More Information Contact:

Jeff Johnson
Race Director

phone: 608-362-3683

email: jeff@beloitmealsonwheels.org

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