



MEETING NOTICE AND AGENDA
Traffic Review Committee
March 27, 2017 1:30 P.M.
City Manager's Conference Room, 4th Floor City Hall
Beloit, WI 53511

1. Roll Call.
2. Approval of the minutes from the October 3, 2016 Special Traffic Review Committee meeting.
3. Public Participation.
4. Presentation of the 2017 TRC calendar.
5. Request to remove parking across from the property at 1772 Hemlock Avenue.
6. West Grand Avenue and Bluff Street signal study update.
7. Downtown Parking Study update.
8. Committee Member participation.
9. Next meeting –The next meeting is scheduled for **April 24, 2017**.
10. Adjournment

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.



MINUTES
TRAFFIC REVIEW COMMITTEE
October 3, 2016, 1:30 p.m.
Big Conference Room (2400 Springbrook Court)
Beloit, WI 53511

A special meeting of the Traffic Review Committee of the City of Beloit, WI was held October 03, 2016 at 1:30 p.m. in the big conference room (2400 Springbrook Court). G. Boysen called the meeting to order at 1:30 p.m.

1. Roll Call

Members present: (Voting): R. Norder, M. Ramsden, C. Fryar, M. Flesch, D. Molland

Members absent: (Voting): T. Nee, D. Stauffacher

Non-voting members present: G. Boysen, M. Preuschl

Non-voting members absent: D. Luebke

Staff: L. West, J. Dupuis, S. El-Amin

Public: Dan Barkes of Hendricks Commercial Properties

2. Approval of the minutes from the July 25, 2016 Traffic Review Committee meeting

Minutes of the July 25, 2016 meeting were approved on a motion by M. Ramsden, second by M. Flesch. Motion carried.

3. Public Participation

None

4. Request to change parking time limits in Iron Works South parking lot.

J. Dupuis reviewed the request to change parking time limits in Iron Works

South parking lot.

The YMCA would like a block of 48 parking spaces in the Iron Works South parking lot to accommodate members. Shauna El-Amin of the Downtown Business Association surveyed a number of businesses in the immediate area. All surveyed businesses were in agreement with the change. M. Preuschl inquired as to why the outside parking is not being changed to 2-hour parking. The signage needs to be clear for enforcement. Dan Barkes from Hendricks Commercial Properties explained that there are approximately 30 spaces in the conveyance with the YMCA. Hendricks Commercial Properties will be adding 205 private stalls in the future. Staff recommendation is to change the time limit to 2-hours for 48 designated spaces in the Iron Works South Parking Lot. On a motion by M. Flesch and seconded by M. Ramsden the request was approved. Motion carried.

5. Request to allow 30 minute terrace parking in front of 819 Clary Street.

J. Dupuis reviewed the request to allow 30 minute terrace parking in front of 819 Clary St. D. Molland questioned whether this would include or exclude the handicapped parking spot. J. Dupuis will note exclusion with no time limit on handicapped parking. On a motion by M. Flesch and seconded by M. Ramsden the request was approved. Motion carried.

6. Committee Member participation

C. Fryar spoke with Ellen Wiegand, Executive Director of Meals on Wheels regarding the parking limitations along Public Avenue. The new signs have not yet been posted. J. Dupuis will look into this.

R. Norder noted that a nice job was done with the resurfacing on Bluff Street and Garden Lane except the some of the curb was missing and some was broken up. M. Flesch explained that this was not part of the project.

7. The next meeting is scheduled for October 24, 2016.

The next meeting of the Traffic Review Committee is scheduled for October 24, 2016.

8. Adjournment

Motion to adjourn was made by M. Flesch, seconded by C. Fryar, at 1:57 p.m. Motion passed.

Minutes by Lynn West
Water Resources Division
Office Coordinator

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * _____ Information Only X Options Attached

Date: March 27, 2017
Presenter(s): Mike Flesch
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:
Presentation of the 2017 TRC Calendar.

Background Information:
The calendar is put together each year showing the important dates pertaining to TRC meetings.

Key Issues (maximum of 5):

1. Is everyone receiving the e-mail notices for meeting cancellations and/or packet information?
 2. Please inform Jason Dupuis if you know you will be unable to attend a scheduled meeting at least 24 hours in advance of the meeting. Earlier notice is appreciated, so we can assure that a full quorum is achieved.
 - 3.
 - 4.
 - 5.
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Action Required / Recommendation / Evaluation:

Information only.

Fiscal Note:

Traffic Review Committee-CALENDAR 2017

1:30 PM in the City Manager's Conference Room

Meeting Date:	Major Studies 31 days before mtg.	Filing Deadline All Others 21 days before mtg.	Notice Mailed: 10 days before mtg.	Notice Published: 10 days before mtg.
January 23, 2017	December 23, 2016	January 2, 2017	January 13, 2017	January 13, 2017
February 27, 2017	January 27, 2017	February 6, 2017	February 17, 2017	February 17, 2017
March 27, 2017	February 24, 2017	March 6, 2017	March 17, 2017	March 17, 2017
April 24, 2017	March 24, 2017	April 3, 2017	April 14, 2017	April 14, 2017
May 22, 2017	April 21, 2017	May 1, 2017	May 12, 2017	May 12, 2017
June 26, 2017	May 26, 2017	June 5, 2017	June 16, 2017	June 16, 2017
July 24, 2017	June 23, 2017	July 5, 2017	July 16, 2017	July 16, 2017
August 28, 2017	July 28, 2017	August 7, 2017	August 18, 2017	August 18, 2017
September 25, 2017	August 25, 2017	September 4, 2017	September 15, 2017	September 15, 2017
October 23, 2017	September 22, 2017	October 2, 2017	October 13, 2017	October 13, 2017
November 27, 2017	October 27, 2017	November 6, 2017	November 17, 2017	November 17, 2017
December 25, 2017		Winter Holiday-No December Meeting Scheduled		
January 22, 2018	December 22, 2016	January 1, 2018	January 12, 2018	January 12, 2018

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * X Information Only Options Attached

Date: March 27, 2017
Presenter(s): Mike Flesch
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Request to remove parking across from the property located at 1772 Hemlock Street.

Background Information:

The City of Beloit received the request from Kenny Bowersock, the current tenant at 1772 Hemlock Street.

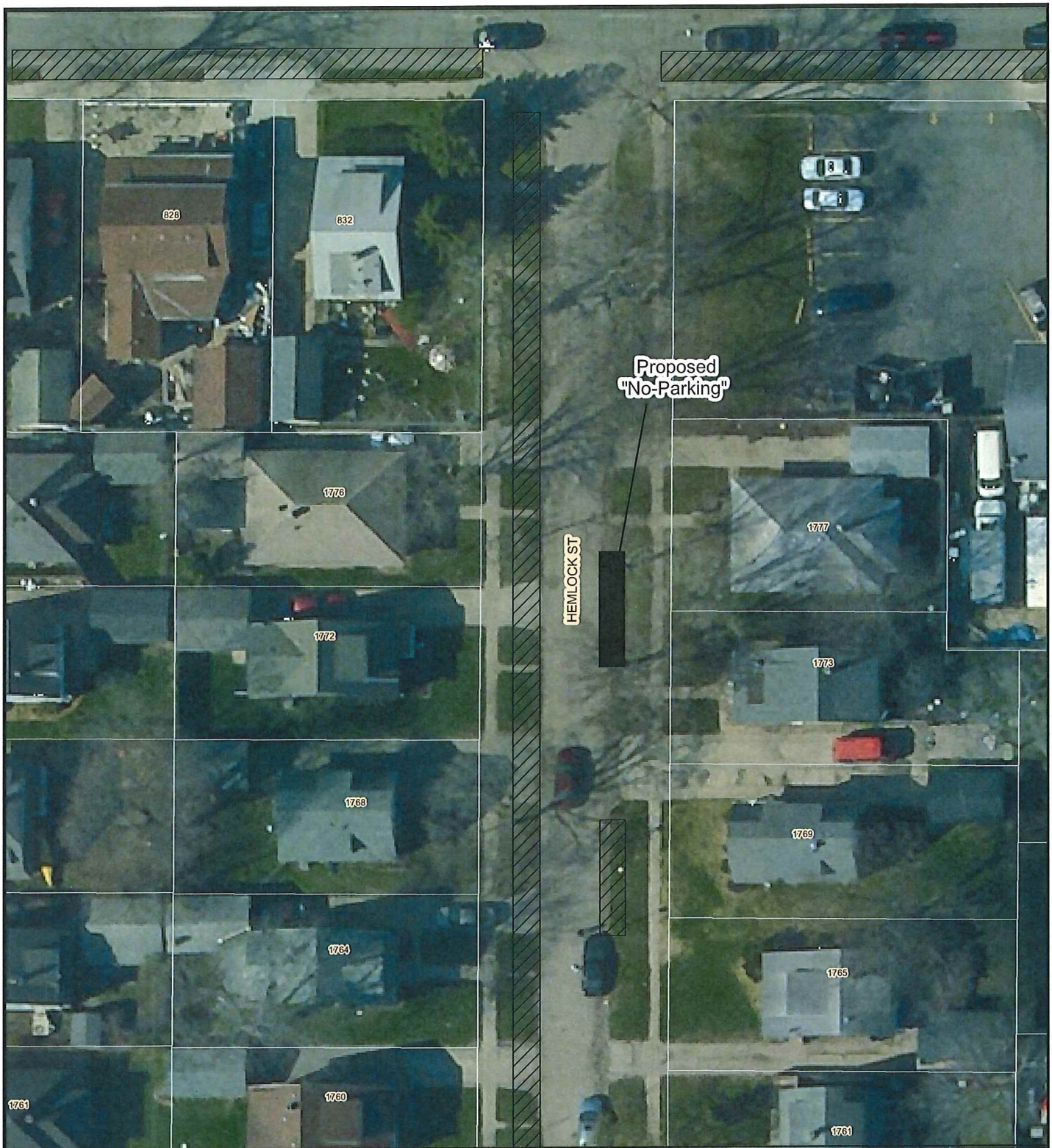
Key Issues (maximum of 5):

1. Hemlock Street is a narrow one-way street with vehicles traveling to the north. The driveway at 1772 is 10' wide with 2' flares on either side for a 14' wide opening at the curblineline.
 2. Mr. Bowersock met with Engineering Staff and explained that he is having trouble exiting his driveway when a car is parked directly across from the driveway entrance, which is happening more frequently in recent months (see picture).
 3. Currently, parking is not allowed on the west side of the roadway and most driveways on this street are directly across from another driveway thus eliminating the possibility of parking in these areas. 1772 does not have a driveway located across from its opening.
 4. The driveway located at 1764 Hemlock is also not located across from another driveway opening. The parking was removed across from this driveway. This is a similar situation to the current request.
 5. The owners and residents at 1772, 1773, and 1777 Hemlock Street were notified of the proposed change.
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Action Required / Recommendation / Evaluation:

Staff recommendation is to remove parking on the east side of Hemlock Street in the area located across from the driveway to 1772 Hemlock Street.

Fiscal Note:



1772 HEMLOCK STREET



City of
BELOIT, Wisconsin



LOCATION: Hemlock Street

CITY OF BELOIT, WISCONSIN

SCALE: None

DRAWN BY: JRD (2017)



CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * _____ Information Only X Options Attached

Date: March 27, 2017
Presenter(s): Mike Flesch
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:
West Grand Avenue and Bluff Street signal study update

Background Information:
Due to changing land uses and traffic patterns over the past few years, Engineering Staff believes that the signals at the intersection of West Grand and Bluff may no longer meet warrants.

- Key Issues (maximum of 5):**
1. The signal controller equipment at the intersection of West Grand Avenue and Bluff Street has failed.
 2. The signals have been put in red/red flash and a signal study is under way to determine if the intersection meets current warrants.
 3. The proposed traffic control if the signals are unwarranted is 4-way stop control.
 4. The study began on March 6th and will last a minimum of 90 days.
 5. Engineering staff will present a report and recommendation to the Traffic Review Committee once the study is complete.
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Action Required / Recommendation / Evaluation:

Information only.

Fiscal Note:

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * Information Only Options Attached

Date: March 27, 2017
Presenter(s): Mike Flesch
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Downtown Parking Study update.

Background Information:

In 2016, a parking study was conducted in the downtown area of Beloit.

Key Issues (maximum of 5):

1. The study was commissioned through the SLATS-MPO and included parts of downtown Beloit, areas of S. Beloit, and a separate area in the village of Rockton.
 2. The City of Beloit has received the draft results/recommendations of the study which are currently under review.
 3. The existing conditions portion showed localized parking congestion near the Ironworks campus on weekdays and in the area of the Farmer's Market on Saturday. Congestion is shown in relatively the same areas for the future scenario based on projected land uses/development.
 4. The recommendations portion of the report is still under review by City Staff.
 5. A summary of the recommendations will be presented after the final report is accepted.
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Action Required / Recommendation / Evaluation:

Information only.

Fiscal Note:
