

**PARKS, RECREATION, AND CONSERVATION ADVISORY  
COMMISSION  
MEETING MINUTES FOR  
WEDNESDAY, MARCH 8<sup>TH</sup>, 2017  
DPW OPERATIONS CENTER  
2351 SPRINGBROOK COURT, BELOIT, WI 53511**

**MEMBERS PRESENT:** Jeff Johnson, Kristin Loehr, Carol Mankiewicz, Therese Oldenburg, Isaac Deforest-Davis

**MEMBERS ABSENT:** Chad Larson and Anthony Stewart

**EX OFFICIO MEMBERS:** Brian Ramsey, Director of Parks & Leisure Services  
Greg Boysen, Public Works Director  
Mark Preuschl, City Council

**GUESTS:** Beloit Memorial High School Civics Class Students

**CALL TO ORDER**

The meeting was called to order by Jeff Johnson at 6:30 p.m.

**THE ROCK RIVER TRAIL** - Therese Oldenburg spoke on Rock River Trail that goes through Beloit. 320 river miles and 41 trail communities. It is a National Water Trail under the National Parks Service. Grand Opening is June 3, 2017 at the Rotary River Center starting at 10:00 am.

**REVIEW OF MINUTES FROM THE NOVEMBER 9TH MEETING**

Kristin Loehr made a correction to page 2 section B paragraph 2. Mary would like to donate either a fountain or a bench. Approved was a bench. Carol Mankiewicz made a motion to approve the minutes as amended; seconded by Therese Oldenburg. Motion passed unanimously.

**CITIZEN PARTICIPATION** – None

**OLD BUSINESS** – None

**NEW BUSINESS – ACTION REPORT ITEM**

- A. **Review and consideration to permit a Transmission Line Easement within Eagles Ridge Park.** Representative Anita from American Transmission Company (ATC) was present to discuss the process of implementation of the transmission line easement in Eagles Ridge Park. Anita stated a correction needs to be made in the Petition to change Wisconsin Power and Light to Rock Energy Corp. This change will need to be made before it goes to City Council. ATC will compensate the City \$4200 to the parks fund. Concerns were discussed as to the type of chemical treatment. Sheila Deforest requested that a list of chemicals be noted in presentation to Council. All trees that will be removed will be replanted within the park and will not prohibit the transmission line easement.

When work is completed, ATC will be back and restore the turf areas with dirt and seed as needed. Note: there will be additional trees that will be removed which were not stated in the compensation summary and ATC will pay for the removal of those additional trees. Jeff Johnson made a motion to approve permit seconded by Therese Oldenburg. Motion passed unanimously.

**B. Discussion and consideration of potential projects as related to development of the 2018 CIP Plan.** New POROS Plan for 2017 – 2022. Brian asked the committee to prioritize the 2018 CIP Projects for park sites and recreations facilities from 1-10 based what you feel is a need, desire, or wish. Members to email their lists to Brian. He will then bring a combined list to next month meeting for review in order to fit in budget of \$400,000 - \$500,000. Discussion was on the 2017 Approved CIP Projects and projects that were deferred to 2018. Comment made can you spilt the Phase II B-J bike trail into smaller amounts. Brian stated that would have to be brought to Engineering Mike Flesch. Summit Park – Soccer Field Turf Renovation will need to close down park for a whole year to properly renovate. Looking for alternate sites for soccer fields in the parks. Mark Preuschl brought forth the field at the Beloit Historical Society, as an option that will be an area for consideration. Graef Consultants will be to inspect the pool to determine long/short term projects for the repairs. Jeff Johnson voiced concerns to city council members present in regards to all of the high ticket items that just keep getting pushed off into the future. The B-J Bike Trail \$100,000 is a lot of the budget, that just keeps getting pushed off and it would be nice to turn it into more phases. Comment in general is the City has large ticket items that just keep getting pushed back. Brian stated we are continuing looking for grants like we did for the bike trail. Sheila would like information from Engineering on the bike trail in making a 2 phase project. No further action was taken.

## DIRECTOR'S REPORT

Attached for Committee Review.

## COMMITTEE MEMBERS COMMENTS

- Kristin Loehr – Labor intensive work in parks, the cub scouts 1<sup>st</sup> – 5<sup>th</sup> grade need community service projects. Summer Camps – preferred the one page calendar sheet that was sent out in previous years. Can that be done again and sent out through the schools. Brian will speak with the Rec staff: the format.
- Jeff Johnson – brought up Mushing for Meals event on March 25, 2017 for Beloit Meals on Wheels.

## ADJOURNMENT

Isaac Deforest-Davis made a motion for adjournment; seconded by Kristin Loehr. Motion passed unanimously. The meeting was adjourned at 7:45 p.m.

Minutes prepared by Anne Hill.

**PARKS & RECREATION COMMISSION  
NEW BUSINESS ACTION REPORT – ITEM A**

**MEETING DATE**      April 12, 2017

**TITLE**              Review and consideration to permit the Rock County YWCA to display Blue Pinwheels in Riverside Park in recognition of “April is Child Abuse Prevention Month”.

**BACKGROUND**

Please see the attachment from Beverly Broyles, Communications Director of the Rock County YWCA and her correspondence which outlines their request to set-up a display in Riverside Park.

**Logistics:**

- Requires a location approximately 12' x 12' in size
- Set-up will include approx. 100 Blue Pinwheels & 1 banner (see 2<sup>nd</sup> attachment)
- Timeline: April 15-30, 2017
- Requested location: Along the Promenade Walkway/Staircase area, located immediately south of the Rotary River Center. This is the same area that hosted the Art Display on Human Trafficking last year (2016).

**BUDGET & FINANCIAL IMPACT**      None

**OPTIONS**

I have suggested that an alternative location with high quality exposure would be within the landscaping bed of the Celebration Sculpture at the north-end of Riverside Park. In my opinion I think this is a better location for this display based upon three (3) components:

- 1.) I think it has about the same amount of visibility (perhaps more) in this location.
- 2.) I think the likelihood that pinwheels will be taken is significantly high, and I think there is less potential and limited vulnerability for that to occur in this location.
- 3.) The first location would greatly obstruct the maintenance staff ability to mow, and would need to remove the pinwheels and banner each time mowing occurred. If placed in the landscaping bed, it wouldn't interfere with our mowing or other routine maintenance activities in Riverside Park.

**PROJECT TIMELINE**

April 15-30, 2017

**STAFF RECOMMENDATION**

Staff is recommending that the PARC allow the display but in accordance with the Director's recommendation to locate it in the Celebration Monument at the north-end of the park, or at another mutually agreed location in Riverside Park.

# YWCA IS ON A MISSION

April 5, 2017

Park, Recreation & Conservation Advisory Commission  
Leisure Services Office  
1003 Pleasant Street  
Beloit, WI 53511  
Re: April is Child Abuse Prevention Month and the YWCA Rock County Blue Pinwheel Garden

Dear Sirs:

The YWCA Rock County is participating in the national "April is Child Abuse Prevention Month" campaign. National Child Abuse Prevention Month, also known as Child Abuse Prevention Month in America, is an annual observance in the United States dedicated to raising awareness and preventing child abuse. April has been designated Child Abuse Prevention Month in the United States since 1983. U.S. President Barack Obama continued that tradition, and in 2016 issued a Presidential proclamation stating: "During National Child Abuse Prevention Month, we recommit to giving every child a chance to succeed and to ensuring that every child grows up in a safe, stable, and nurturing environment that is free from abuse and neglect." YWCA Rock County will bring attention to the cause all year round, but especially for the "Week Of The Young Child™", April 24-28, 2017, and National Blue Sunday on April 30, 2017. In 2008, Prevent Child Abuse America introduced the pinwheel as the national symbol of child abuse prevention.

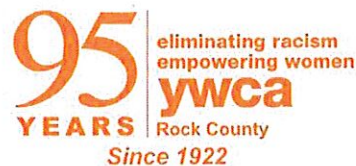
YWCA Rock County is "dedicated to eliminating racism, empowering women and promoting peace, justice, freedom and dignity for all." The YWCA Rock County CARE House is a Child Advocacy Center that provides a child friendly space for forensic interviews of children who have been sexually abused or have experienced domestic violence. The forensic interviews are admissible in court as evidence. YWCA Rock County serves all communities within Rock County, and has served the needs of Beloit community since the dissolution of the Beloit YWCA in early 2000. The YWCA Rock County Immigration Outreach Program currently has an office at the Beloit Library and YWCA Executive Director Angela Moore is a resident of Beloit and is a member of the Beloit Library Board of Trustees. YWCA Rock County, as a member of the Beloit Chamber of Commerce, and an active partner with Beloit College, respectfully requests permission to install a "Blue Pinwheel Garden" with "April is Child Abuse Prevention Month" signage in Riverside Park, either near the Rotary Building, or by the monument, from April 15, 2017 through April 30, 2017. The "YWCA Rock County Blue Pinwheel Garden" will be in a space approximately 12 feet x 12 feet. YWCA Rock County will be entirely responsible for installation, de-installation, maintenance and repair of the pinwheel garden for the period of installation. YWCA Rock County will not hold the Beloit Park Recreation and Conservation Advisory Commission responsible for, nor liable for any loss or damage to, the "YWCA Rock County Blue Pinwheel Garden."

Thank you for your consideration of our request.

Sincerely,

*Beverly Broyles*

Beverly Broyles, Communications Director



April is Child Abuse Prevention Month

These Pinwheels represent our commitment to healthy, happy childhoods for the kids in our community.

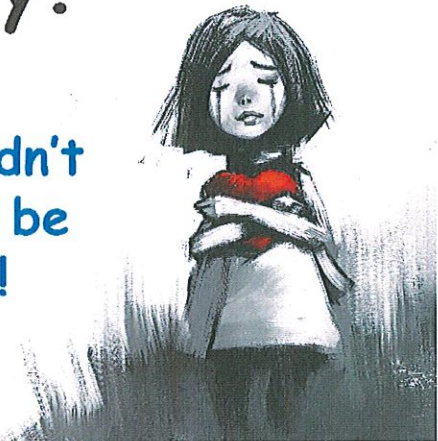


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**PARKS & RECREATION COMMISSION  
NEW BUSINESS ACTION REPORT – ITEM B**

**MEETING DATE**      April 12, 2017

**TITLE**              Discussion and consideration of potential projects as related to the development of the 2018 CIP Plan.

**BACKGROUND**

First, I'd like to thank all of you who took the time to review the Proposed CIP Project List and indicated your Top 10 preferences for projects in 2018.

Based upon your feedback from the first draft and identifying your preferences, I have provided you with another spreadsheet which demonstrates the results of your views in retrospective with your colleagues, and have calculated a composite scoring of these projects. Therefore, if we would narrow our perspective down to only the projects that received the highest votes, may be considered as the highest level of priorities that we should address in 2018.

Subsequently, through this process, it has indicated our top five (5) projects within various Parks Sites at a cost estimate at \$305,000. Plus one (1) Recreation Facility estimated at a cost of \$300,000. Collectively, our Grand Total is slight above the normal range of approved funding, but at the same time a fair and legitimate request at \$605,000 as the Pool repairs are considered tentative at best. We are still waiting to hear the results from the GRAEF consultant as to the depth and true estimate of repairs required at the pool.

**BUDGET & FINANCIAL IMPACT**      **TBD**

**OPTIONS**                                      **NA**

**PROJECT TIMELINE**                      **May, 2016 – Deadline for 2018 CIP Submittals**

**STAFF RECOMMENDATION**

Staff is recommending that the PARC agrees that the projects as identified in the attachment (Draft 2) of the 2018 Proposed CIP Projects be considered the highest level of priorities that should be submitted to the Finance Review Committee in May.

**2018 PROPOSED CIP PROJECTS**

PARK SITES - AMENITIES	QOS	Priority	PROJECT	Estimated Project Cost	BR	PS01	PS02	JJ	CL	CM	KL	TO	ID	TOTAL VOTES	Estimated Project Cost
Big Hill	A	2	Phase II B-J Bike Trail	\$ 100,000.00	X	X		X	X			X	X	6	\$ 100,000.00
Horace White	A	1	Construct Grand Alle & Memorial Plaza	\$ 250,000.00				X	X				X	2	
Telfer	A	1	Construct new Walkway Plaza to Pohiman Field	\$ 100,000.00									X	1	
Brooks Street	A	1	Replace Playground + Landscaping w/ trees	\$ 40,000.00	X		X	X		X		X		5	\$ 40,000.00
Rev US Pride	A	1	Replace Playground	\$ 35,000.00	X			X		X		X		4	
Big Hill	B	1	Ski Jump/Overlook Historic Marker/Memorial	\$ 20,000.00		X					X			2	
Big Hill	B	2	General signage improvements	\$ 10,000.00								X		1	
Christilla	A	2	Install walkway from Christilla to innear park area	\$ 50,000.00	X			X		X		X		4	
Christilla	B	1	Install small Picnic Sheiter	\$ 50,000.00						X	X			2	
Field Park	B	3	Upgrade lighting	\$ 75,000.00											
Field Park	B	2	Landscap & add historic signage @ NW corner	\$ 20,000.00											
Freeman Park	A	1	Develop Park Master Plan	\$ 5,000.00					X			X		2	
Harper's Prairie	A	1	Install Environmental Signage & park furnishings	\$ 10,000.00		X								1	
Hilliard Park	B	2	Site Furnishings - new park benches, picnic tables	\$ 10,000.00			X							1	
Hinckley	A	1	Park Master Plan	\$ 5,000.00					X				X	2	
Hinckley	A	2	Landscaping improvements	\$ 10,000.00											
Horace White	A	2	Sidewalk improvements w/ADA accessible route thru park	\$ 110,000.00									X	1	
Horace White	B	1	Landscaping improvements	\$ 20,000.00		X				X				2	
Krueger Park	B	2	Reconfigure park entrance to the South	\$ 150,000.00											
Krueger Park	B	2	Parking Lot renovations	\$ 125,000.00											
Riverside Park	A	3	Replace light bulbs with new LED Lighting	\$ 100,000.00			X							1	
Roosevelt Park	B	1	Re-construct stairway to lower level of park	\$ 50,000.00			X			X				2	
Summit Park	B	1	Soccer Field renovation	\$ 55,000.00	X	X	X	X		X	X	X	X	8	\$ 55,000.00
Telfer Park	B	2	Resurface & strip Main Parking Lot (off Cranston Rd.)	\$ 200,000.00											
Turtle Creek Park	A	1	Re-purpose/Demo (?) existing Pool House	\$ 100,000.00	X	X	X	X				X	X	6	\$ 100,000.00
Turtle Creek Park	B	1	Install new Park Shelter	\$ 50,000.00	X			X				X		3	
Vernon Park	B	3	Upgrade Baseball Fields	\$ 10,000.00			X							1	
Vernon Park	B	3	Re-purpose existing Tennis Courts	\$ 10,000.00			X					X		2	
Oakwood Cemetery	B	1	Gravestone Restoration	\$ 10,000.00				X	X	X	X			4	
Eastlawn Cemetery	A	1	Roadway Improvements	\$ 10,000.00		X	X	X	X	X	X			5	\$ 10,000.00
Eastlawn Cemetery	A	2	Parking Lot Improvements	\$ 10,000.00			X							1	
<b>PARK AMENITIES - SUB TOTAL</b>				<b>\$ 1,800,000.00</b>											<b>\$ 305,000.00</b>



**2018 PROPOSED CIP PROJECTS**

RECREATION FACILITIES	QOS	Priority	PROJECT	Estimated Project		BR	PS01	PS02	JJ	CL	CM	KL	TO	ID	TOTAL VOTES	Estimated Project Cost	
				Cost													
Big Hill Cnt.	A	1	Replace Carpeting in UL Conference Room	\$	5,000.00				X	X						2	
Big Hill Cnt.	A	1	Replace Front Entry Walkway - ADA Compliance	\$	5,000.00				X					X		2	
Edwards Center	A	2	Install new Roll-Away Bleachers	\$	60,000.00		X							X		2	
Edwards Center	B	1	Paint Pavilion Interior Ceiling	\$	25,000.00				X							1	
Big Hill Center	B	1	Resurface & stripe Parking Lots	\$	30,000.00												
Big Hill Center	B	2	Remodel Int. Office - Banquet Room w/Catering Kitchen	\$	50,000.00												
Big Hill Center	C	1	Expand Exterior Deck	\$	10,000.00												
Krueger Pool	A	1	Return Line Repairs/Replacement	\$	300,000.00		X		X	X	X	X		X		7	\$ 300,000.00
Krueger Pool	B	2	Renovate Concession area	\$	5,000.00												
Krueger Pool	B	3	Bath House Improvements	\$	20,000.00												
Krueger Haskell Golf Course	A	2	Construct Driving Range w/nets between Clubhouse & P	\$	50,000.00												
Krueger Haskell Golf Course	A	3	Install new outdoor pation area	\$	15,000.00											1	
Pohlman Field	B	1	Resurface & stripe Parking Lots (off Skyline Drive)	\$	100,000.00		X										
Leisure Services Office	A	2	Replace roof using historic period shingles	\$	10,000.00												
<b>RECREATION FACILITIES SUB-TOTAL</b>				\$	685,000.00												\$ 300,000.00
<b>2018 PROPOSED CIP PROJECTS - GRAND TOTAL</b>				\$	2,540,000.00												\$ 605,000.00

2018 Proposed CIP Projects - Draft 01 Rev/bcr: 02.28.17  
 2018 Proposed CIP Projects - Draft 02 Rev/bcr: 04.05.17