



CITY HALL • 100 STATE STREET • BELOIT, WI 53511

MEETING MINUTES
Beloit City Plan Commission
Wednesday, May 3, 2017 at 7:00 PM
The Forum
Beloit City Hall, First Floor
100 State Street, Beloit

1. Call to Order and Roll Call

Chairperson Faragher called the meeting to order at 7:00pm. Commissioners Haynes, Weeden, Johnson, Faragher, Ruster, Finnegan, Tinder were present. Councilor De Forest was absent.

2. Nomination and Election of Officers

a. Nomination and Election of Chairperson

Commissioner Haynes nominated Commissioner Faragher to continue as Chairperson. Commissioner Ruster seconded the motion. The motion passed voice vote.

b. Nomination and Election of Vice Chairperson

Commissioner Ruster nominated Commissioner Weeden for Vice Chairperson. Commissioner Johnson seconded the motion. The motion passed voice vote.

3. Approval of the Minutes of the April 19, 2017 Meeting

Commissioner Weeden moved to approve the minutes from the April 19, 2017 meeting. Commissioner Ruster seconded the motion. The motion passed, voice vote.

4. Extraterritorial Certified Survey Map – Duggan Road and South Walters Road

Review and consideration of a three-lot Certified Survey Map for the property located between Duggan Road and South Walters Road in the Town of Beloit

Ms. Julie Christensen, Community Development Director, presented the staff report and recommendation.

Commissioner Weeden stated that on the site assessment checklist there is a yes checked next to endangered and rare plant species. He asked for an explanation of that item. Kristin Belungia, Surveyor for R.H. Batterman, stated that she had gotten the information from the DNR website, and she didn't exactly what species was on the site. Ms. Christensen said that in the future the City will provide an analysis with the checklist if anything is checked yes.

Commissioner Johnson moved to approve the resolution. Commissioner Tinder seconded the motion. The motion passed, voice vote.

5. Certified Survey Map – 1405 Madison Road and 1402 Townline Avenue

Review and consideration of a four-lot Certified Survey Map for the properties located at 1405 Madison Road and 1402 Townline Avenue in the City of Beloit

Ms. Julie Christensen, Community Development Director, presented the staff report and recommendation.

Commissioner Faragher asked if there is an existing driveway on Madison Road. Ms. Christensen stated that the applicant will be using the existing driveway on Madison Road that the state will not allow additional access on Madison Road, and we didn't want access on Townline Road because of the residential properties located across the street from the development.

Commissioner Tinder moved to approve the resolution. Commissioner Finnegan seconded the motion. The motion passed, voice vote.

6. Zoning Map Amendment – 3375 Prairie Avenue

Public hearing, review and consideration of a Zoning Map Amendment from R-1A, Single-Family Residential District to C-3, Community Commercial District, for the property located at 3375 Prairie Avenue

Ms. Julie Christensen, Community Development Director, presented the staff report and recommendation.

Commissioner Haynes moved to approve the resolution. Commissioner Ruster seconded the motion. The motion passed, voice vote.

7. Status Report on Prior Plan Commission Items

Ms. Christensen stated the City Council approved the Street Vacation for Penny Lane.

There will be a presentation of the Beloit Memorial High School Campus Master Plan before the school board on May 9th, 2017, and a presentation of this plan will be made to the City Council on May 15th, 2017.

The Metropolitan Planning Organization has just completed a parking study of downtown Beloit, and is presenting that to City Council on June 12, 2017 at Vision Beloit.

The Parks and the Outdoor Recreation Plan is nearing completion and will be presented to City Council on June 26th, 2017. Ms. Christensen asked if anyone wanted to be invited to those workshops. Everyone asked to be invited, so Julie agreed to send the meeting notices to the Commission.

Ms. Christensen notified the Commission that Sheila De Forest is the new City Council Representative on Plan Commission.

8. **Adjournment**

The meeting adjourned at 7:17 pm.

Minutes respectfully submitted by Amber DesRoberts.