

**MINUTES  
APPOINTMENT REVIEW COMMITTEE  
SEPTEMBER 12, 2016 4:30 P.M.  
CITY MANAGER'S CONFERENCE ROOM  
CITY HALL  
100 STATE STREET  
BELOIT, WI 53511**

Chairman Branden Beavers Jackson called the regular meeting of the Appointment Review Committee to order at 4:30 p.m.

**1. Roll Call:**

Committee Members Present: Branden Beavers Jackson, Kurt Reynolds, Dan Gifford, Louise Reidenbach, Merlin Kenitzer, Kevin Leavy

Committee Members Excused: Henry Clement, David F. Luebke

Staff: Pamela Lathrop

**2. Minutes:**

Motion by Louise Reidenbach to approve the minutes of the July 11, 2016 meeting. Seconded by Kurt Reynolds, motion carried.

**3. Consideration and review of existing and upcoming vacancies (September and October, 2016)**

Accepted as sent.

**4. Review of City Council appointments**

Committee members reviewed and discussed the Council appointments made on July 18, 2016.

**5. Review of applicants for the following vacancies with recommendations to City Council:**

Board of Appeals

The vacancy is for a 2<sup>nd</sup> Alternate position. One application was on file and the applicant indicated BOA is his third choice. Committee members decided to recommend he be placed on the commission he indicated as his first choice.

Equal Opportunities Commission

Motion by Dan Gifford to recommend the appointment of **John Mohorko, Jr.**, 1115 Jackson St. (replacing Grace Lee) to a term ending June 30, 2019. Merlin Kenitzer seconded and the motion carried.

Park, Recreation and Conservation Advisory Commission

Motion by Kurt Reynolds to recommend the reappointment of **Jeff Johnson** to a term expiring September 30, 2019. Merlin Kenitzer seconded and the motion carried. Two other incumbents did not respond in time to our inquiries as to reappointment. Appointment Review Committee members asked that staff try again to reach the incumbents.

Traffic Review Committee

Motion by Kurt Reynolds to recommend the reappointment of **Carol Fryar** to a term expiring September 30, 2018. Louise Reidenbach seconded and the motion carried.

Motion by Kurt Reynolds to recommend the reappointment of **Robert C. Norder** to a term expiring September 30, 2018. Louise Reidenbach seconded and the motion carried.

**6. Discussion regarding application updates**

Sample applications were obtained from 12 other cities. Committee members reviewed and offered ideas on updating the current application. Staff will make the changes and produce a draft copy at the next meeting.

**7. Member Participation**

None

**8. Citizen Participation**

None

**9. Adjournment**

Meeting adjourned at 5:03 p.m.

  
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Branden Beavers Jackson, Chairperson

10-10-2016  
Date

  
\_\_\_\_\_  
Kurt Reynolds, Vice-Chairperson

10-10-2016  
Date