

To: T.J. Nee, Jason Dupuis, Stateline Area Transportation Study (SLATS)  
From: Tim Gustafson, Charlie Short, Alta Planning + Design  
Date: September 14, 2017  
Re: **DRAFT Meeting Notes, Steering Committee #2,  
SLATS Bicycle and Pedestrian System Plan Update**

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**In this memo:**

1. Press release (English / Spanish) for upcoming public meeting
2. Meeting notes
3. Short-term look ahead on key dates

## 1. Press Release

**FOR IMMEDIATE RELEASE:**

A public meeting to review work completed so far for the SLATS Bicycle and Pedestrian Master Plan will be held on **Wednesday, September 27 from 5-7 PM at the (YMCA location TBD, address, etc.)**. The meeting will be an open house format with boards and activity stations. A formal presentation will be given at 6PM followed by an open question and answer period. Anyone who is interested in the planning process is invited to attend, share their ideas, and engage in discussions with the planning team and SLATS staff. If you require accessible accommodations to attend this meeting, please contact **(Jason / T.J. contact information here)**. To review the report prior to the meeting, please visit <http://www.statelinewalkbike.com/>.

**PARA PUBLICACIÓN INMEDIATA:**

Habrá una reunión pública para revisar el trabajo realizado hasta el momento en el SLATS Plan Maestro Peatonal y Ciclista el Miércoles, 27 de Septiembre en (YMCA ubicación por determinar). La reunión tendrá un formato de puertas abiertas con materiales visuales y estaciones de actividad. A las 6PM habrá una presentación formal seguida de un periodo abierto al público para preguntas y respuestas. Cualquier persona que esté interesada en el proceso de planificación está invitada a asistir, compartir sus ideas y entablar conversaciones con el equipo de planificación y el personal de SLATS. Si necesita instalaciones o equipamiento accesible para asistir a esta reunión, comuníquese con (Jason / T.J. contact information here). Para revisar el plan antes de la reunión, por favor visite <http://www.statelinewalkbike.com/>.

## 2. Meeting Notes

Alta Planning + Design met with SLATS staff and the project steering committee (Committee) to review the existing conditions report, answer questions, and collect feedback on the draft report and the proposed recommendation approach.

- The Committee was asked to provide comments to Jason Dupuis based on their review of the existing conditions report

- The Committee gave feedback on the proposed upcoming public workshop and requested cost be a factor when considering implementation
- Alta reviewed the engagement data on the school district interviews which received about a 30% response rate. The majority of the schools responded in the affirmative that students walk and bike to school, but that the number of students was rather low. One school participated in a Safe Routes project to improve a walking route to the school, but none of the responding schools have an active Safe Routes to Schools plan or program.
- Alta reviewed the online survey data, which showed high levels of bicycle mode share in the region, higher than the American Community Survey data indicate. The online survey and map will remain open until the Monday following the public meeting for additional input.
- Generally, none of the factors that Alta used in the analysis chapter received negative feedback and that currently, no one factor was identified as being more important than the other.
- The Committee requested information on flexibility and information on the different ways in which facilities could be provided (e.g. Tim discussed how a pedestrian lane can be used as a possible treatment in areas where a sidewalk is not feasible, and that roadway widening, roadway lane narrowing and/or roadway reconfigurations “road diets / buffets” can be used to make room for bike lanes). Alta will be preparing public meeting exhibits that explain this.

### 3. Short-term look ahead on key dates

Date & Time	Meeting	Expected Actions, Outcomes
September 27 5:00 - 7:00 PM	Public Open House #1 YMCA, Library, or River Center, TBD	<ul style="list-style-type: none"> <li>• Open house-style event with interactive stations</li> <li>• Posters of existing conditions maps, findings</li> <li>• Posters of survey data</li> <li>• Recommendations development</li> <li>• Official presentation @ 6:00 PM, followed by Q&amp;A</li> </ul>
Target: Week of October 16 (One full day)	“We’ll come to you” engagement meetings	<ul style="list-style-type: none"> <li>• Review of Existing Conditions Report, Survey Data</li> <li>• Facilitated discussions on recommendations</li> <li>• What improvements are needed and where?</li> </ul>
Target: October 25 2:00 - 3:30 PM	Steering Committee Meeting #3 Location TBD	<ul style="list-style-type: none"> <li>• Alta to present prioritization criteria for group discussion, determine importance</li> </ul>
Target: Mid-Nov. if Needed	Steering Committee Meeting #4 Location TBD If Needed	<ul style="list-style-type: none"> <li>• Review of draft Final Plan</li> <li>• Possible discussion of resolutions of support for SLATS Policy Board</li> </ul>
December 5 7:30 AM	Beloit 2020 Informational Presentation	<ul style="list-style-type: none"> <li>• Present Final Draft Plan, review of process, outcomes, recommendations</li> <li>• Q&amp;A</li> </ul>
December 7 10:00 AM	SLATS Policy Board Meeting, Steering Committee invited to attend	<ul style="list-style-type: none"> <li>• Present Final Draft Plan, review of process, outcomes, recommendations</li> <li>• Q&amp;A</li> </ul>
12:00 PM	Rotary Informational Presentation	<ul style="list-style-type: none"> <li>• Present Final Draft Plan, review of process, outcomes, recommendations</li> </ul>