

**PLAN COMMISSION RESOLUTION  
TO INITIATE AN UPDATE TO THE 2008 CITY OF BELOIT  
COMPREHENSIVE PLAN AND TO RECOMMEND APPROVAL  
OF AN UPDATE PROCESS AND PUBLIC PARTICIPATION PLAN**

**WHEREAS**, pursuant to §62.23(2) and (3) of the Wisconsin Statutes, the City of Beloit is authorized to prepare and adopt a Comprehensive Plan as defined in § 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes; and

**WHEREAS**, the City of Beloit fostered public participation in developing the 2008 Comprehensive Plan and held public hearings and provided numerous other opportunities for public involvement prior to approving an Ordinance adopting the Comprehensive Plan on March 17, 2008, as required by §66.1001(4)(a) and (d) of the Wisconsin Statutes; and

**WHEREAS**, the Comprehensive Plan is intended to address emerging issues and opportunities and allows the City to guide growth, development, and preservation by identifying areas appropriate for development and preservation over a 20-year planning period; recommending types of future land use for specific areas in and beyond the City Limits; preserving and enhancing natural areas, cultural resources, and agricultural lands in the area; identifying needed transportation, recreational, and community facilities and services to serve the City; directing private housing, economic development, and other investment in the City; and providing detailed strategies to implement Plan recommendations; and

**WHEREAS**, the Comprehensive Plan must be updated every ten (10) years as required by 66.1001(2)(i) of the Wisconsin Statutes and the adopted 2008 Comprehensive Plan stipulates that the Plan Commission may initiate an Update to the Comprehensive Plan followed by City Council adoption of a Resolution outlining the public participation process.

**NOW, THEREFORE, BE IT RESOLVED** that the Plan Commission of the City of Beloit, Rock County, Wisconsin, hereby initiates an update to the 2008 City of Beloit Comprehensive Plan, hereafter referred to as the "Plan Update."

**BE IT FURTHER RESOLVED** that, in order to facilitate the Plan Update in accordance with Wisconsin Statutes, a Steering Committee shall be established which shall be comprised of elected and appointed officials, City staff, civic leaders, and interested residents for the purpose of fostering citizen input during the preparation of the Plan Update and updating the specific text and maps with the assistance of City staff.

**BE IT FURTHER RESOLVED** that City staff shall begin assembling a list of Steering Committee members representing various social, cultural, and economic interests, selected for their interest and expertise with regards to the various elements comprising the Comprehensive Plan, all to be appointed by the City Council to serve until the Plan Update has been reviewed and approved by the City Council.

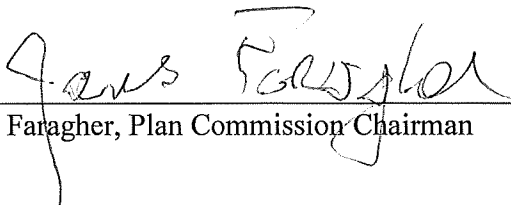
**BE IT FURTHER RESOLVED** that the Plan Commission *recommends* City Council approval of the following Plan Update process and public participation plan:

1. Following City Council approval, the Comprehensive Plan Steering Committee shall begin meeting biweekly at various times and locations, with staff assistance from the Director of Planning & Building Services. Each meeting shall be open to the public and shall comply with all applicable public notice requirements. Each meeting shall include an agenda item for public comment and open discussion. The goal of the Steering Committee shall be to provide the Plan Commission and City Council with a Plan Update comprised of at least two updated

chapters/elements for final consideration.

2. The Comprehensive Plan Steering Committee shall hold at least one Community Visioning Workshop in order to obtain public review of the 2008 Comprehensive Plan and to discuss whether or not the Plan's goals and vision are still valid during the planning period.
3. The Comprehensive Plan Steering Committee is encouraged to use the City's website and social media accounts in order to engage with the public and to share official documents throughout the update process. A public survey (written or electronic) shall also be utilized. The Steering Committee may conduct stakeholder interviews or group interviews as part of their public participation efforts during meetings.
4. During the Plan Update process, City staff shall make the proposed text and map updates available in the Planning Division on the 3<sup>rd</sup> floor of City Hall, at the Beloit Public Library, and on the City's website and social media accounts. All public notices shall provide for written public comments.
5. After drafting a Plan Update, the Comprehensive Plan Steering Committee shall hold at least one Community Open House during which proposed updates to the text and maps shall be displayed for public review and comment. The Steering Committee may revise the Plan Update following the Community Open House.
6. After receiving the proposed Plan Update, the Plan Commission shall hold a public meeting on the proposed Plan Update. Following said public meeting, the Plan Commission shall make a recommendation by Resolution to the City Council by majority vote of the entire Commission.
7. The City Clerk shall send a copy of the Plan Update to all adjacent and surrounding government jurisdictions and the County as required under §66.1001(4)(b) of the Wisconsin Statutes. Nonmetallic mine operators, any person who has registered a marketable nonmetallic mineral deposit with the local government, and any other property owner or leaseholder who has requested notification in writing shall be informed through this notice procedure. These governments and/or individuals shall have at least 30 days to review and comment on the proposed Plan Update.
8. The City Clerk shall direct the publishing of a Class 1 notice, with such notice published at least 30 days before a City Council public hearing and containing the information required by §66.1001(4)(d).
9. The City Council shall hold a formal public hearing on an ordinance that would adopt the Plan Update.
10. Following the public hearing, the City Council shall approve or deny the ordinance adopting the Plan Update. Adoption must be by a majority vote of all members. The City Council may require changes from the Plan Commission recommended version of the proposed Plan Update.
11. The City Clerk shall send a copy of the updated Comprehensive Plan to all adjacent and surrounding government jurisdictions, mine operators, any person who has registered a marketable nonmetallic mineral deposit with the City, and any other property owner or leaseholder who has requested notification in writing as required by §66.1001(4)(b) and (c) of the Wisconsin Statutes.

Adopted this 18<sup>th</sup> day of October, 2017.

  
James Faragher, Plan Commission Chairman

ATTEST:

  
Julie Christensen, Community Dev. Director