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**MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday, October 17, 2017, 7:00 PM
The Forum, 100 State Street**

1. Roll Call

Commissioner Blazer called the meeting to order at 7:00 PM.
Commissioners Jacobsen, Gallagher, Blazer, Vater, McGrath, and Truesdale were present.
Councilor Anderson was also present.

2. Minutes of the September 19, Meeting

Commissioners McGrath and Vater made a motion to approve the draft Minutes. Motion carried, 5-0.
Commissioner Gallagher abstained from voting.

3. Public Comments:

Bill Door commented on the origin of the name College-Park.

4. Stauffacher, Property Owner - Certificate of Appropriateness

COA-2017-28 Review and consideration of a Certificate of Appropriateness to allow the construction of an addition to the detached garage located at 716 Park Avenue.

Rudy Moreno, Planner, read the staff report and recommendation.

Dan Stauffacher, property owner, commented on the proposed COA. Commissioners had no comments or questions for Mr. Stauffacher.

Commissioners Vater and Truesdale motioned to approve the COA. Motion carried, 5-0.
Commissioner Gallagher abstained from voting.

5. Luther Ledic, Bluff Street Investments - Certificate of Appropriateness

COA-2017-22 Review and consideration of a Certificate of Appropriateness to allow the replacement of existing vinyl siding on the apartment building located at 640 Bluff Street.

Mr. Moreno read the staff report and recommendation regarding the replacement of existing siding on the window bays and on the rear enclosed stairway. Mr. Moreno informed the Landmarks Commission that the applicant is now proposing the replacement the existing vinyl siding with matching materials, rather than cement board siding.

Mr. Moreno mentioned this item was motioned to layover during the last Landmarks Commission meeting to determine if the original stucco was still intact on the under the vinyl siding covering the window bays.

Mr. Moreno informed the Landmarks Commission of a recent inspection on the subject property which revealed that stucco was not present on window bays.

Commissioner McGrath went over a section of the Historic Preservation Ordinance regarding replacement materials and explained replacement materials should match or closely resemble the original materials, regardless of what materials were added at a later date.

Commissioner Vater and Mr. Moreno discussed the applicant's reason for choosing vinyl siding in instead of the cement board siding as originally proposed.

Commissioners discussed alternatives to vinyl siding and what materials would be more appropriate and suggested the applicant should attend the next meeting to answer questions relating to the replacement siding.

Commissioners Vater and Truesdale motioned to Layover the COA. Motion carried, 5-0. Commissioner Gallagher abstained from voting.

6. Report on Staff Activities Since Last Meeting

A. Report on Staff-Approved Certificates of Appropriateness

Mr. Moreno reported on staff approved COA's that were issued since the last Landmarks Commission meeting.

7. Review and Consideration of a request to change the name and logo on the Near East Side Historic District signs

Commissioner Truesdale and Mr. Door commented on the status of the new logo design.

Commissioners Truesdale and Vater motioned to layover the request to change the name and logo of the Near East Side Historic District signs. Motion carried, 5-0. Commissioner Gallagher abstained from voting.

8. Discussion of the Wisconsin Association of Historic Preservation Commissions

Mr. Moreno informed the commission that the Landmarks Committee is still an active member of the WAHPC. Mr. Moreno added that he received an email from the WAHPC on April 21, 2017 regarding the WAHPC conference.

9. Discussion of the New Historic District

Mr. Moreno informed the commoners that a Contract was signed by Drew Pennington, Director of Planning and Building Services, and Legacy Architecture on October 3, 2017. Mr. Moreno also informed the commission that the neighborhood kickoff meeting will be on November 21, 2017.

10. Committee Reports

- A. Education and Outreach Committee: none.
- B. Site Visits Committee: none

- C. Grant Writing Committee: none
- D. Ad Hoc Sign Committee: none

11. Future Discussion Items

Commissioner Truesdale suggested including a discussion of the Turtle Creek Bathhouse.

Commissioner McGrath inquired about the availability of funding to allow commissioner attendance to the next Annual Historic Preservation Conference.

12. Adjournment

Commissioners Jacobsen and Vater moved to adjourn at 7:42 PM. Motion carried, 5-0.
Commissioner Gallagher abstained from voting.

Respectfully Submitted,
Rudy Moreno, Planner II
November 16, 2017