
PUBLIC WORKS DEPARTMENT

**MEETING NOTICE AND AGENDA
TRAFFIC REVIEW COMMITTEE
February 26, 2018 @ 1:30 P.M.
City Manager's Conference Room, 4th Floor City Hall
Beloit, WI 53511**

1. Call to Order and Roll Call.
2. Introduction of new Public Works Director Laura Pigatti Williamson.
3. Approval of the minutes from the November 27, 2017 Traffic Review Committee meeting.
4. Public Participation
5. Discussion of 2018 Traffic Review Committee Meeting Calendar.
6. Ordinance to remove the No-Parking signs on Sunshine Lane.
7. Ordinance to remove parking along Bluff Street near the Highland Avenue intersection.
8. Ordinance to remove parking along 3rd Street.
9. Ordinance to remove a portion of the No-Parking restrictions along Freeman Parkway.
10. Committee Member participation.
11. Next meeting is scheduled for **March 27, 2018**.
12. Adjournment

****** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.

MINUTES
TRAFFIC REVIEW COMMITTEE
November 27, 2017, 1:30 p.m.
City Manager's Conference Room. 4th Floor City Hall
Beloit, WI 53511

A meeting of the Traffic Review Committee of the City of Beloit, WI was held Monday, November 27, 2017 at 1:30 p.m. in the City Manager's Conference room. D. Nord called the meeting to order at approximately 1:31 p.m.

1. Roll Call

Member's present: (Voting): T. Nee, R. Norder, M. Ramsden, M. Flesch, D. Stauffacher

Members absent: (Voting): C. Fryar, R. Lefeber

Non-voting members present: D. Nord, S. Blakeley

Non-voting members absent: K. Leavy

Staff: J. Dupuis

Public: David Hoffman, Scott Bryden, Shauna El-Amin, Andrew Janke

2. Approval of the minutes from the September 25, 2017 Traffic Review Committee Meeting

Minutes of the September 25, 2017 meeting were approved on a motion by T. Nee, seconded by M. Flesch

3. Public Participation

A. Janke spoke about his communication with S. Bryden regarding the need for a crosswalk cone on Broad Street.

4. Ordinance to remove the No-Parking restrictions on Freeman Parkway near the south half of the Maple Creek Apartment complex.

Staff recommendation is to keep the existing regulations in place. Mr. Hoffman discussed his desire for the residents of the Maple Creek Apartments to park along Freeman. Motion to approve staff recommendation passed unanimously on a motion by Flesch, seconded by Nord.

5. Ordinance to remove the No-Parking signs on Lee Lane and Blarney Stone Drive.

Staff recommendation is to remove the existing signs due to the change of use. Property is no longer being used as an elementary school. Motion to approve staff recommendation passed unanimously on a motion by Nord, seconded by Ramsden.

6. Ordinance to establish No-Parking zone on west side of Branigan Road between Milwaukee Road and Wyetta Drive.

Staff recommendation is to establish No-Parking on the West side of Branigan between Milwaukee and Wyetta. The ordinance is to update the Index of Special Locations, reflecting what is currently in place. Motion to approve staff recommendation passed unanimously on a motion by Ramsden, seconded by Nee.

7. Discussion related to crossing of pedestrians near BRyden Motors (548 Broad Street).

S. Bryden discussed the need for an improved crossing, preferably in front of the business door at 548 Broad Street, due to the high volume of customers crossing between lots. He stated the vehicle traffic along Broad is moving at a high rate of speed. A crosswalk will be established on the west leg of Broad Street and Prospect Street. Bryden motors will be allowed to put out an in-street cone/sign once the crosswalk is established.

8. Discussion related to cars parked along Bluff Street near Highland Avenue

Discussion took place related to the need for the removal of parking due to the sight triangles for vehicles entering onto Bluff. Item will be brought back to the committee for an action item once contact is made with the adjacent property owners.

9. Committee Member Participation

S. Blakely had concerns regarding motorcycle speeding on Gateway Boulevard. Also, had concerns regarding traffic not stopping at the stop sign near the southeast corner of the Library parking area.

10. Next Meeting

The next meeting of the Traffic Review Committee is scheduled for Monday, January 22, 2018 in the City Manager's Conference Room (4th floor of City Hall) at 1:30 pm.

11. Adjournment

The motion to adjourn was moved by M. Flesch and seconded by M. Ramsden.

Minutes by Jason Dupuis
Engineering Division
Transportation Engineer

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * _____ Information Only X Options Attached

Date: February 26, 2017
Presenter(s): Mike Flesch
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Presentation of the 2018 TRC Calendar.

Background Information:

The calendar is put together each year showing the important dates pertaining to TRC meetings.

Key Issues (maximum of 5):

1. Is everyone receiving the e-mail notices for meeting cancellations and/or packet information?
 2. Please inform Jason Dupuis if you know you will be unable to attend a scheduled meeting at least 24 hours in advance of the meeting. Earlier notice is appreciated, so we can assure that a full quorum is achieved.
 - 3.
 - 4.
 - 5.
-

Action Required / Recommendation / Evaluation:

Information only.

Fiscal Note:

Traffic Review Committee-CALENDAR 2018

1:30 PM in the City Manager's Conference Room

Meeting Date:	Major Studies 31 days before mtg.	Filing Deadline All Others 21 days before mtg.	Notice Mailed: 10 days before mtg.	Notice Published: 10 days before mtg.
January 22, 2018	December 22, 2017	January 1, 2018	January 12, 2018	January 12, 2019
February 26, 2018	January 26, 2018	February 5, 2018	February 16, 2018	February 16, 2018
March 26, 2018	February 23, 2018	March 5, 2018	March 16, 2018	March 16, 2018
April 23, 2018	March 23, 2018	April 2, 2018	April 13, 2018	April 13, 2018
May 28, 2018	April 27, 2018	May 7, 2018	May 18, 2018	May 18, 2018
June 25, 2018	May 25, 2018	June 4, 2018	June 15, 2018	June 15, 2018
July 23, 2018	June 22, 2018	July 4, 2018	July 23, 2018	July 23, 2018
August 27, 2018	July 27, 2018	August 6, 2018	August 17, 2018	August 17, 2018
September 24, 2018	August 24, 2018	September 3, 2018	September 14, 2018	September 14, 2018
October 22, 2018	September 21, 2018	October 1, 2018	October 12, 2018	October 12, 2018
November 26, 2018	October 26, 2018	November 5, 2018	November 16, 2018	November 16, 2018
December 24, 2018		Winter Holiday-No December Meeting Scheduled		
January 28, 2019	December 28, 2018	January 7, 2018	January 18, 2019	January 18, 2019

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * X Information Only Options Attached

Date: February 26, 2018
Presenter(s): Jason Dupuis
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Ordinance to remove No-Parking signs on Sunshine Lane adjacent to the old McLenegan School site.

Background Information:

City of Beloit-Sign Crew is in the process of updating the signage in the neighborhood near the old McLenegan School site.

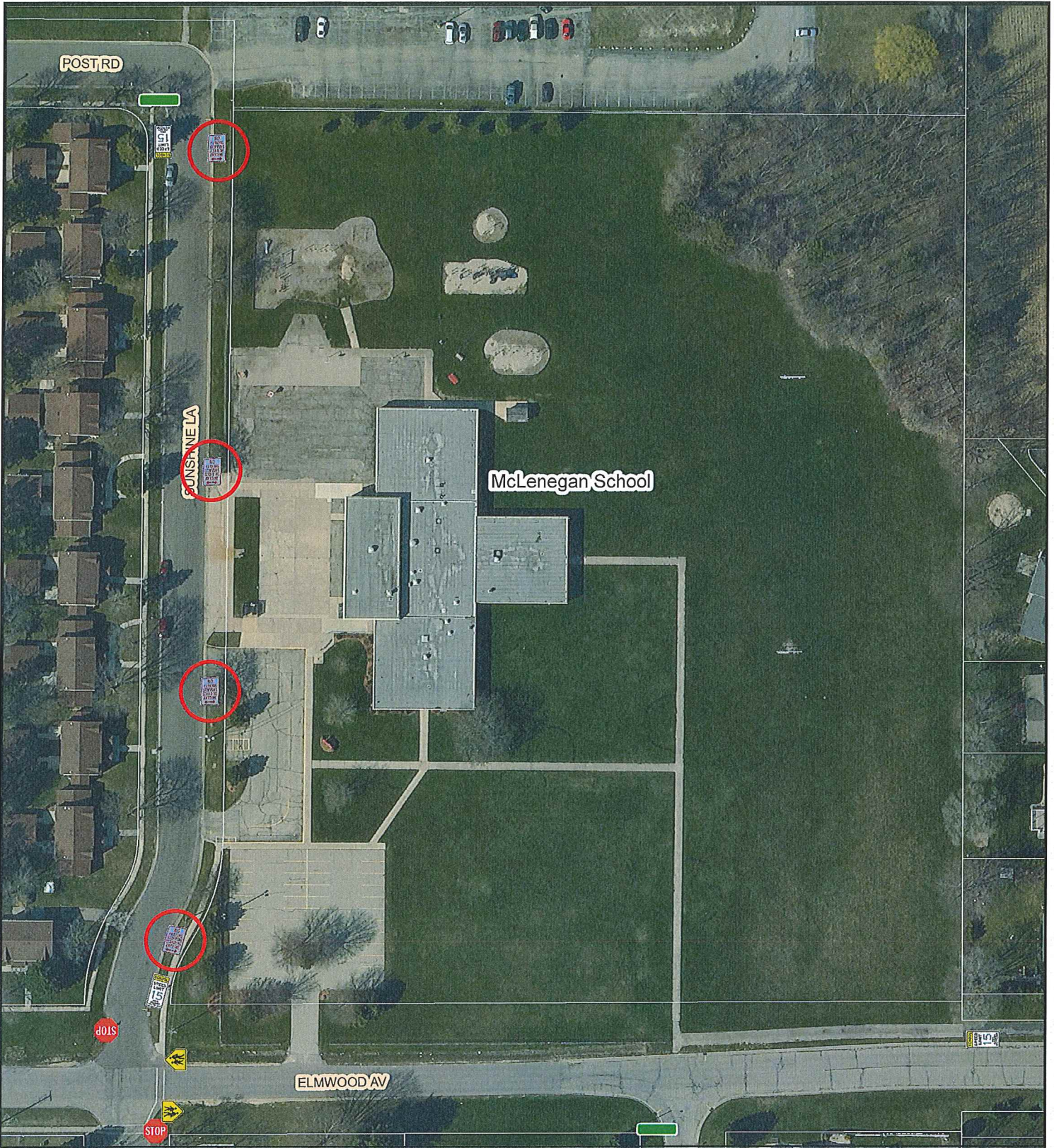
Key Issues (maximum of 5):

1. McLenegan School, at the corner of Sunshine Lane and Elmwood Avenue closed permanently after the 2015 school year.
 2. The property is currently being used as a church. The "No-Parking" and school signage has remained until it was clear that the property would not be utilized to house students.
 3. The School speed limit and crossing signs can be removed without action, however the No-Parking signs were established by previous ordinance and will need an ordinance change before removal can occur.
 4. The No-Parking signs related to the school are adjacent to the school property on Sunshine Lane.
 - 5.
-

Action Required / Recommendation / Evaluation:

Staff recommendation is to remove the No-Parking signs on Sunshine Lane related to the old McLenegan School site.

Fiscal Note:



SUNSHINE LANE



LOCATION: McLenegan School

CITY OF BELOIT, WISCONSIN

SCALE: None

DRAWN BY: JRD (2018)

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * X Information Only Options Attached

Date: February 26, 2018
Presenter(s): Jason Dupuis
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Ordinance to remove parking along Bluff Street between Highland Avenue and 135' north of Highland Avenue.

Background Information:

A request was made by a citizen stating that cars parked legally along Bluff Street are obstructing the view for cars traveling along Highland.

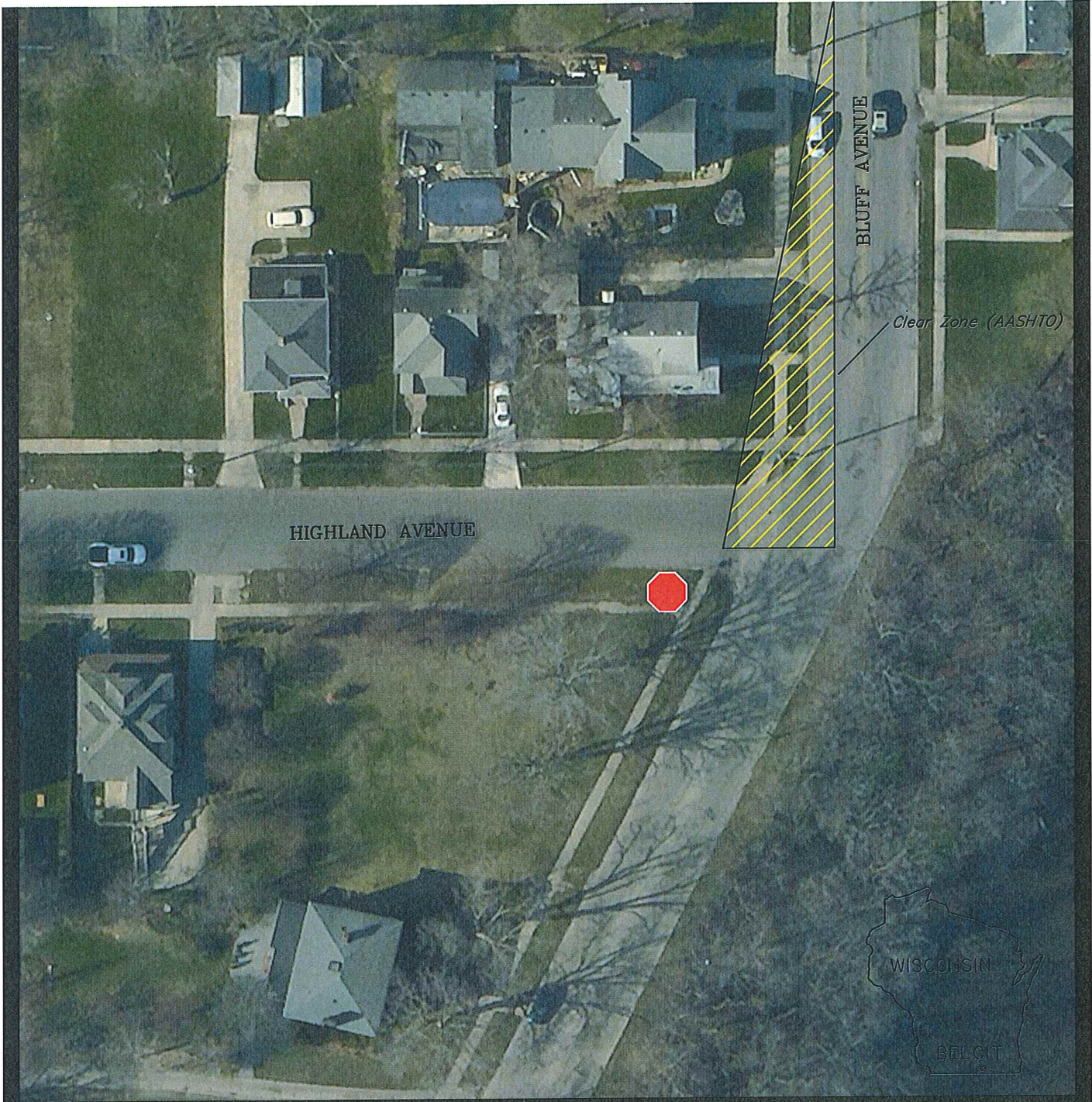
Key Issues (maximum of 5):

1. Bluff Street is a 2-lane undivided highway with on-street parking allowed along both sides of the roadway. It is classified as a major collector with a posted speed limit of 25 MPH.
 2. A sight triangle was calculated using the American Association of State Highway and Transportation Officials (AASHTO) design guidelines.
 3. A stop sign is in place for traffic along Highland, while traffic along Bluff is 'free-flow'.
 4. The clear zone for (area free of objects over 30") extends the length of the first two lots along Bluff Street.
 5. The affected property owners were notified of proposed change and invited to the TRC meeting.
-

Action Required / Recommendation / Evaluation:

Staff recommendation is to remove parking along the west side of Bluff Street from Highland Avenue north to approximately 135'.

Fiscal Note:



HIGHLAND AND BLUFF



LOCATION: Highland and Bluff

CITY OF BELOIT, WISCONSIN

SCALE: NONE

DRAWN BY: JRD (2017)



CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * X Information Only Options Attached

Date: February 26, 2018
Presenter(s): Jason Dupuis
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Ordinance to remove parking along the west side of 3rd Street between West Grand Avenue and the driveway entrance to the Ironworks South Parking Lot.

Background Information:

A request was submitted by the City of Beloit Planning Department to remove parking due to obstructed sight lines.

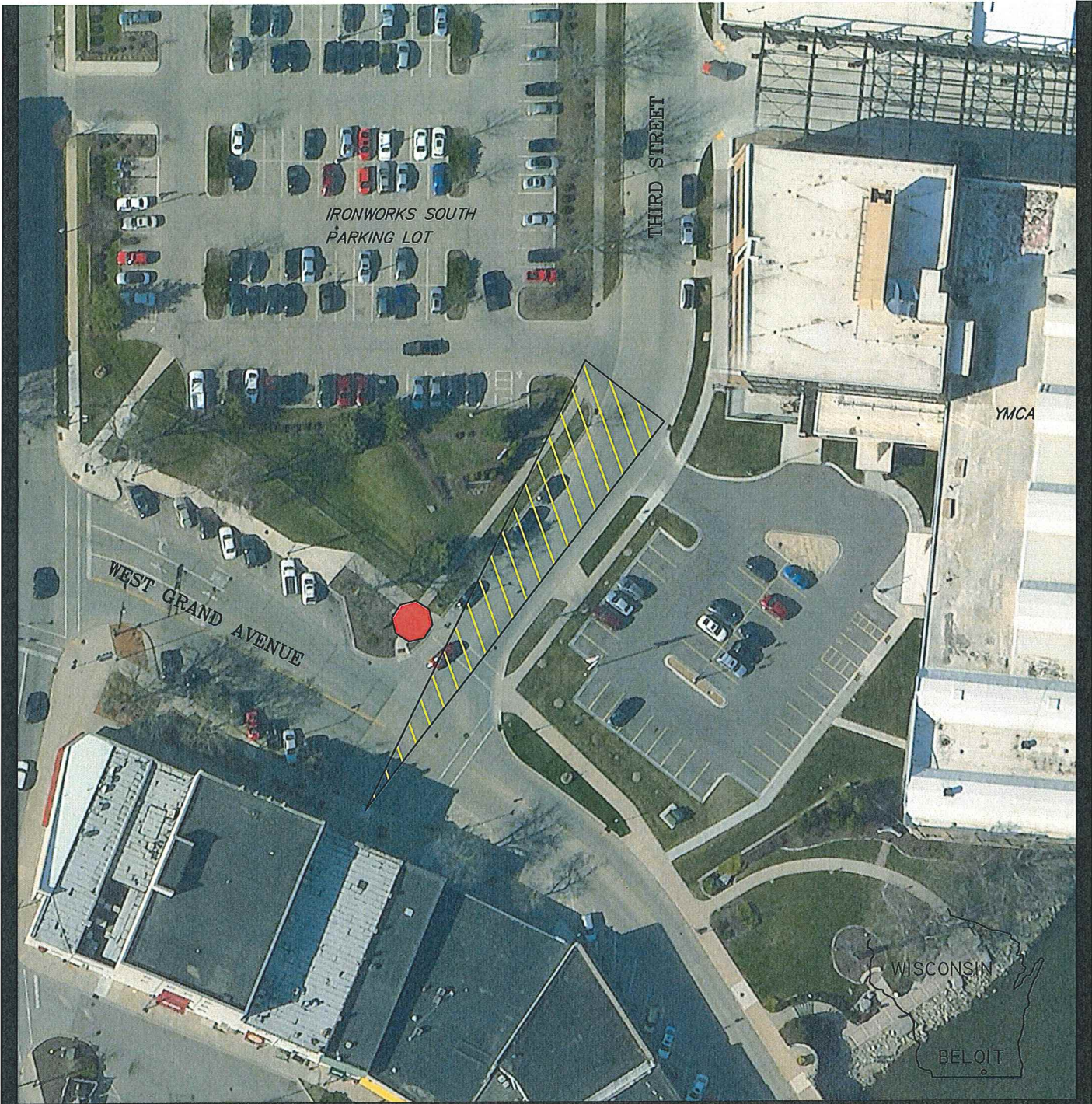
Key Issues (maximum of 5):

1. The YMCA recently opened at the new location near the south end of 3rd Street.
 2. The increase in employees and citizens utilizing the YMCA facility, the parking along 3rd Street has continued to increase.
 3. A sight triangle was calculated using the American Association of State Highway and Transportation Officials (AASHTO) design guidelines.
 4. A yield condition was applied to vehicles exiting the parking lot, while traffic along 3rd Street was considered 'free-flow'.
 4. The clear zone for (area free of objects over 30") extends from the intersection of West Grand Avenue to the driveway entrance to the Ironworks South Parking Lot.
 5. The removal of parking allows for pedestrians and vehicles to be seen more clearly.
-

Action Required / Recommendation / Evaluation:

Staff recommendation is to remove parking along the west side of 3rd Street from the West Grand Avenue intersection north to the driveway entrance of the Ironworks South Parking Lot (Approximately 175 feet).

Fiscal Note:



3rd STREET NO-PARKING



LOCATION: 3rd Street

CITY OF БЕЛОИТ, WISCONSIN

SCALE: NONE

DRAWN BY: JRD (2018)





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Departmental Correspondence

To: Traffic Review Committee, c/o Jason Dupuis, PE, Traffic Engineer
From: Drew Pennington, AICP, Director of Planning and Building Services
Date: February 1, 2018
Re: Request for No Parking Zone – West Side of 500 Block of Third Street

I am writing in order to request that the Traffic Review Committee (TRC) consider establishing a No Parking Zone on the west side of the 500 Block of Third Street between the driveway to the Ironworks parking lot and the stop sign at W. Grand Avenue and Third Street.

The Ironworks area of downtown Beloit has experienced tremendous reinvestment and revitalization, with the most recent project being the opening of the YMCA Ironworks facility. The vast majority of off-street parking for this facility is located in the publicly owned Ironworks Parking lot on the west side of Third Street. YMCA patrons must cross Third Street in order to reach the facility, and almost all patrons cross in the area of the driveway, which is a mid-block area. A few patrons cross near the spine roadway, while no patrons walk a half-block south to cross at the striped crosswalk at W. Grand Avenue, and then return a half-block north to reach the YMCA entrance. As shown on the attached photos, parked cars between the Ironworks parking lot driveway and the stop sign at W. Grand Avenue create a serious safety concern by blocking pedestrians from seeing oncoming northbound traffic, and by blocking northbound traffic on Third Street from seeing pedestrians crossing the street. This hazard is exacerbated by the curved roadway between the parking lot driveway and W. Grand Avenue.

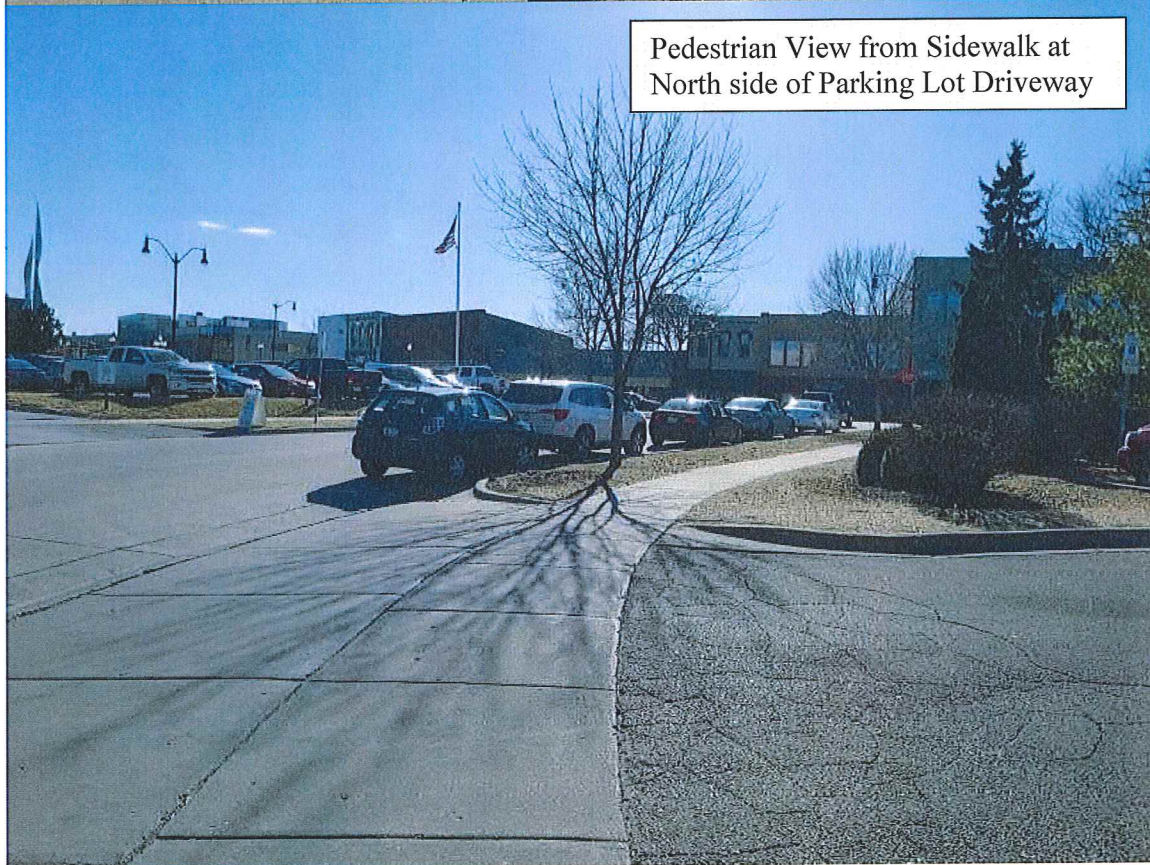
The YMCA is a major destination, and there are dozens of people crossing Third Street every hour at this blind crossing location. I am not requesting a crosswalk, as this is a mid-block location where a crosswalk may not be appropriate. However, I believe that there are serious safety concerns and known risk posed by parked cars at this location, which could be reduced by restricting the parking of vehicles that prevent pedestrians and vehicles from seeing one another. This would eliminate approximately 4 legal parking stalls. Please consider establishing a No Parking Zone on the west side of the 500 Block of Third Street between the driveway to the Ironworks parking lot and the stop sign at W. Grand Avenue as shown on the attached map. As an alternative, only the "curved" 20-30' section could be established as a No Parking Zone, which would eliminate fewer parking stalls but still enhance visibility. Thank you.

c: Julie Christensen, Community Development Director

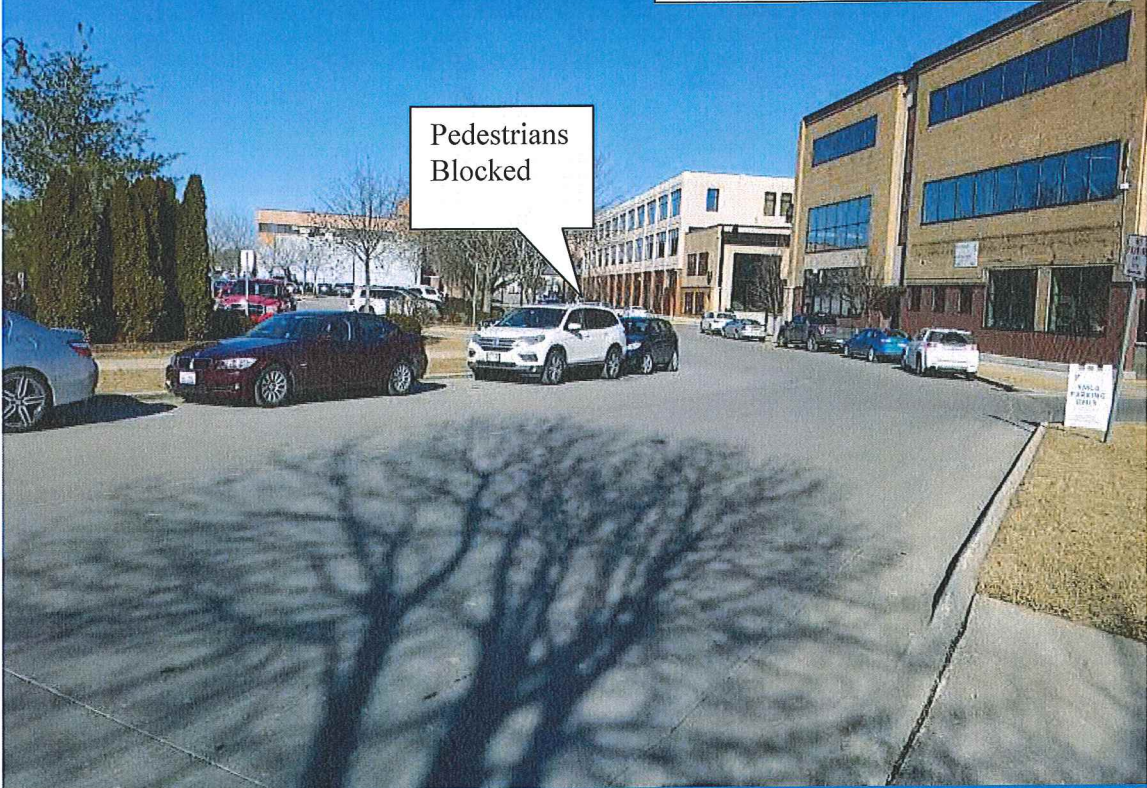
Pedestrian View from Sidewalk at South side of Parking Lot Driveway



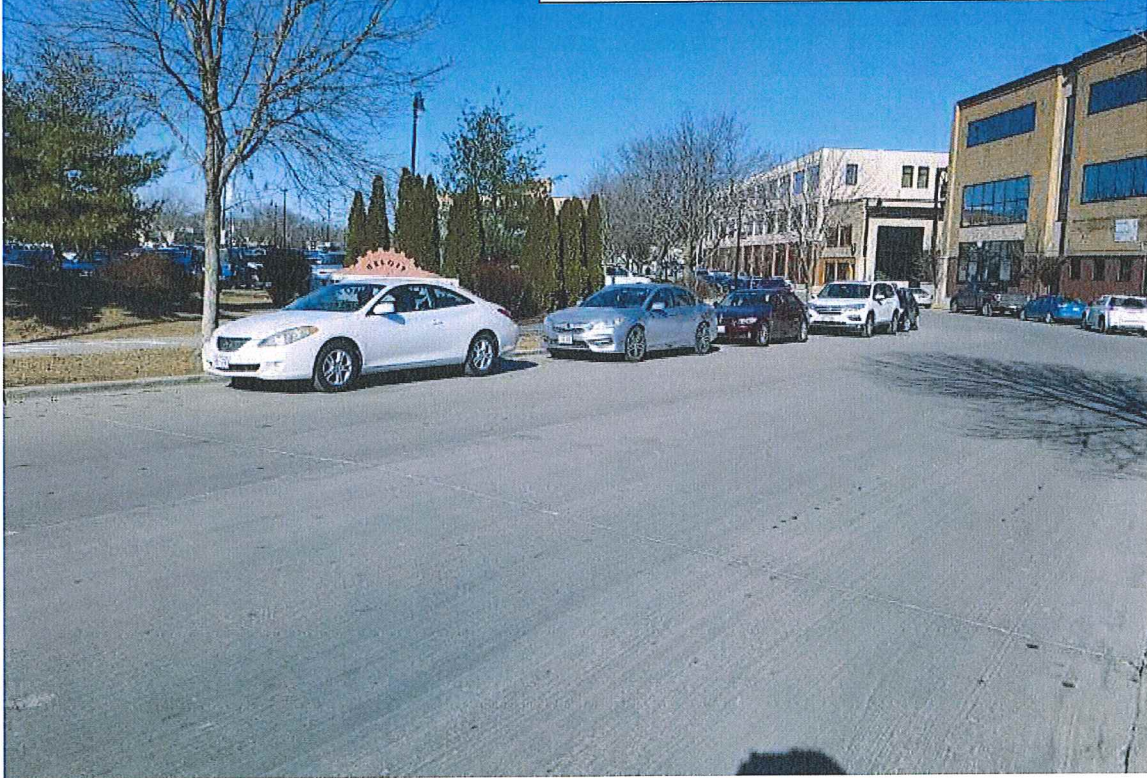
Pedestrian View from Sidewalk at North side of Parking Lot Driveway

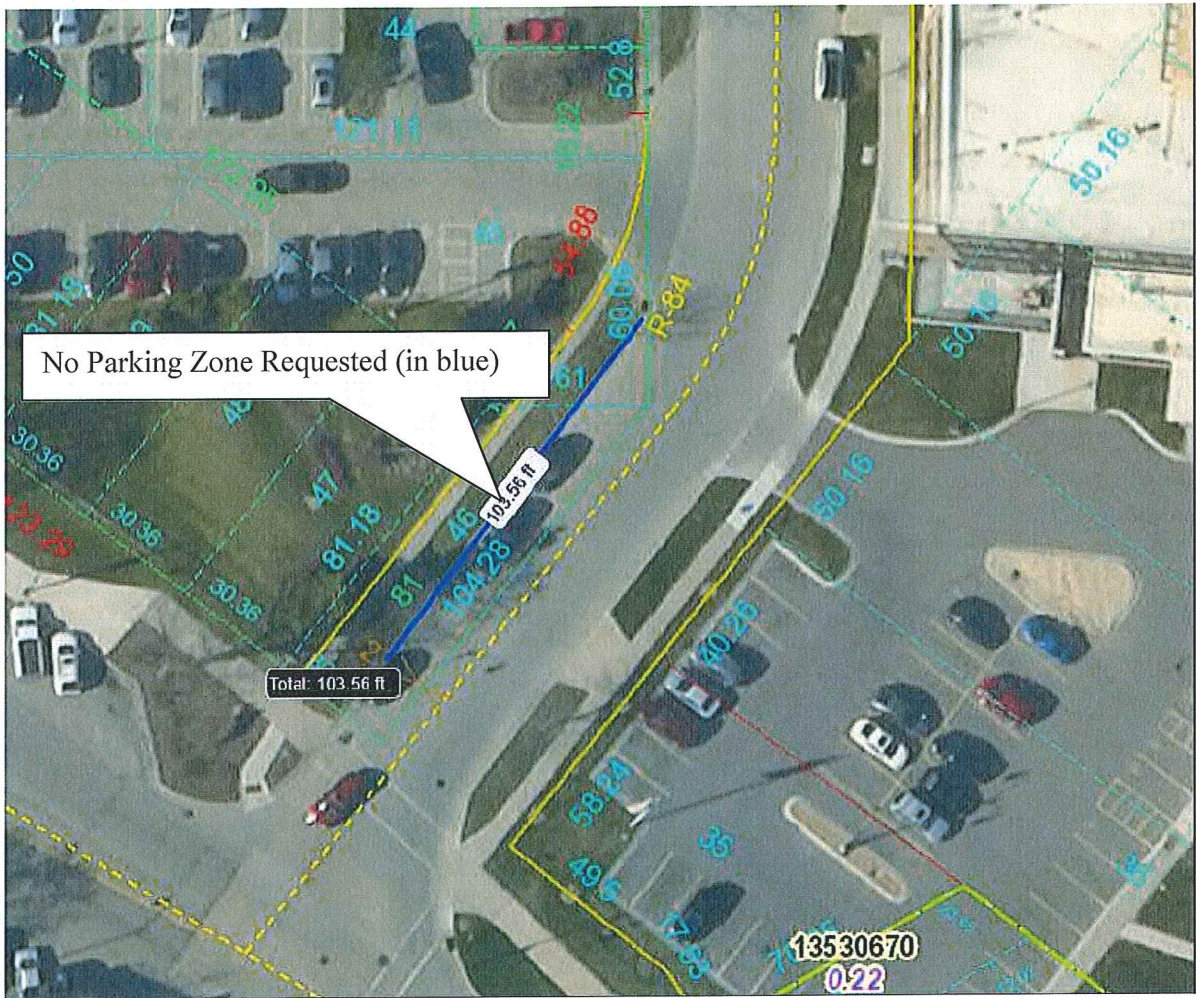


Driver's View from Third Street



Driver's View from Third Street/W. Grand





CITY OF BELOIT

REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

Action Required * X Information Only Options Attached

Date: February 26, 2018
Presenter(s): Jason Dupuis
Departments(s): Public Works-Engineering

Topic / Purpose for Presentation:

Ordinance to remove No-Parking restrictions along the east side of Freeman Parkway near the south half of the Maple Creek Apartment complex.

Background Information:

Engineering received direction from the City Council to reassess the parking issue along Freeman Parkway near the south end of the Maple Creek Apartments.

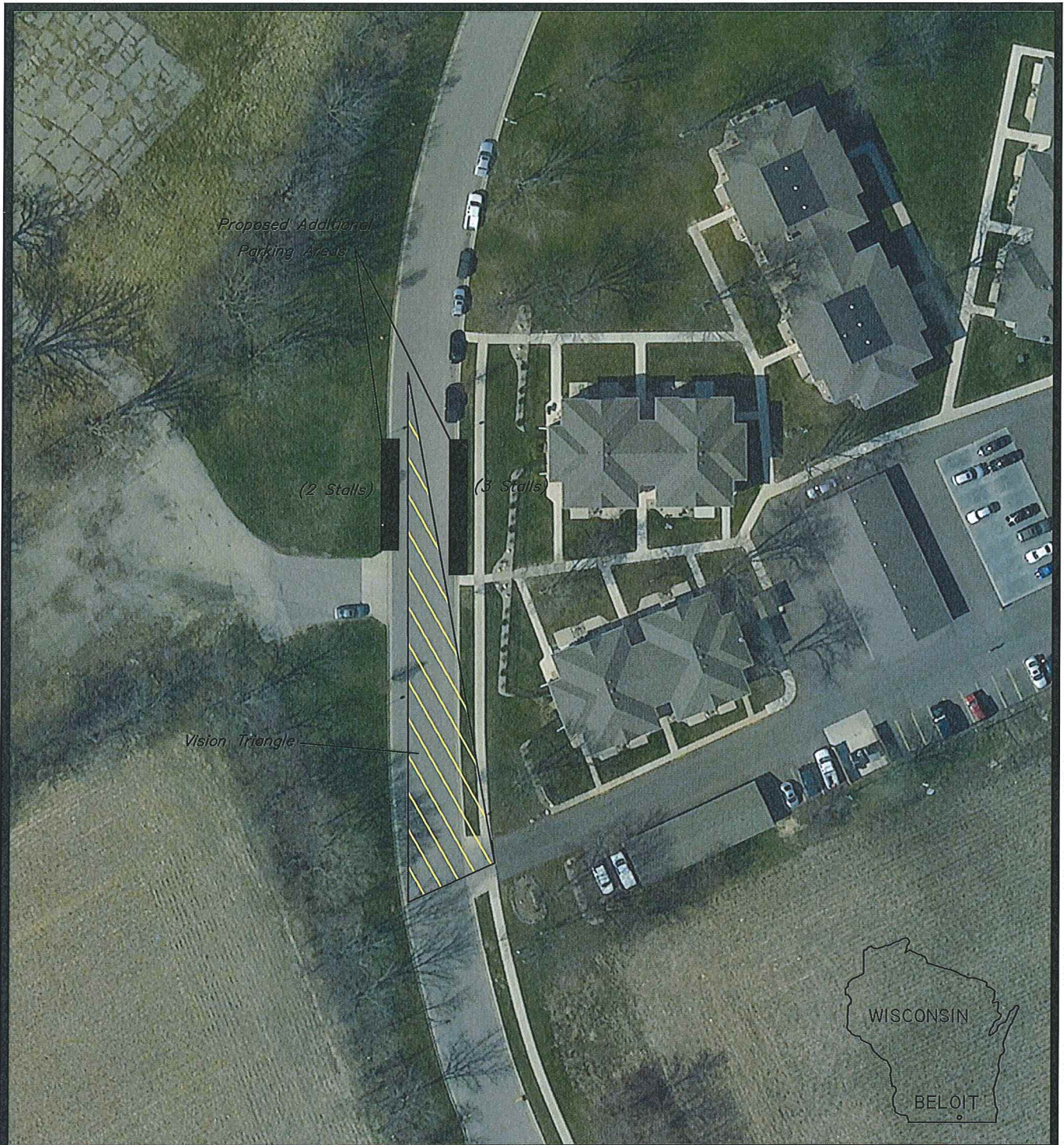
Key Issues (maximum of 5):

1. Originally, a resident in the neighborhood had requested to extend the No-Parking along Freeman Parkway. The item was discussed during the February 2014 TRC meeting at which Mr. Hoffman, Maple Creek Apartments, opposed the extension of No-Parking and requested the existing No-Parking be removed. The Committee decided to keep the existing regulations in place. Mr. Hoffman's official request to remove the No-Parking restriction was addressed at the June 2014 TRC meeting and the Committee decided to keep the parking regulations in place with the understanding that the issue could be reviewed again once the apartments were all occupied .
 2. Mr. Hoffman brought back the issue to the Committee at the November 2017 meeting with the reasoning that most of the units were occupied and that allowing on-street parking would be closer and more convenient for some of the rental tenants. The Committee decided to make a recommendation to keep the No-Parking restrictions in place.
 3. The issue was brought forward for the 1st reading at the February 19, 2018 City Council meeting. At the meeting the Council asked that the issue be brought back as an agenda item for the February 26 TRC meeting with the hope that the staff and TRC could come up with an acceptable compromise for the parking along Freeman.
 4. A vision triangle for vehicles exiting the driveway at the Maple Creek Apartments was calculated with the assumption that the driver would pull out past the sidewalk. At most, the parking could be extended an additional 70' on the east side of the roadway (from existing sign south to sidewalk). The parking on the west side of the roadway should also be extended approximately 55' to the south (from existing sign to the driveway). Alternate overnight parking regulations would be clearer and easily enforceable.
 5. The existing parking restrictions to the south would remain in place along Freeman Parkway.
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Action Required / Recommendation / Evaluation:

Staff recommendation is to remove No-Parking restrictions for 70' south on the east side of Freeman Parkway and 55' south on the west side of Freeman Parkway.

Fiscal Note:



UPDATED FREEMAN PARKWAY



LOCATION: Freeman Parkway

CITY OF BELOIT, WISCONSIN

SCALE: NONE

DRAWN BY: JRD (2018)

