

**MINUTES
APPOINTMENT REVIEW COMMITTEE
OCTOBER 9, 2017 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chairman Dan Gifford called the regular meeting of the Appointment Review Committee to order at 4:30 p.m.

1. Roll Call:

Committee Members Present: Dan Gifford, Kurt Reynolds, Louise Reidenbach, Lynn Vollbrecht, Henry Clement, Kevin Leavy, Regina Dunkin

Excused: Pamela George

Staff: Pamela Lathrop

Guest: Paul Martin

2. Minutes:

Motion by Louise Reidenbach to approve the corrected minutes of the August 14, 2017 meeting and the minutes of the September 11, 2017 meeting. Seconded by Kurt Reynolds, motion carried.

3. Consideration and review of existing and upcoming vacancies (October and November, 2017)

Discussion over whether or not applicants need to reside in the City of Beloit. Exceptions are spelled out in the Municipal Ordinance.

Discussed the amount of vacancies and how the committee and staff can advertise. Last month we talked about the possibility of adding a stuffer to the utility bills. Staff investigated the cost: the approximate charge for a single-sided stuffer is \$598.50; double sided is \$691.60. The message block on the upper right hand corner of the bill is allowed 250 characters for the message. Kurt Reynolds stopped and talked to the Finance Director who mentioned there are other fliers that the city sends out. Committee members would like to pursue the possibility of adding a 250 character message on a future utility bill. Staff will research. Lynn Vollbrecht offered to write a letter to the editor of the Beloit Daily News to talk about her involvement and urge others to apply for committees. Councilors mention vacancies at meetings. Committee members asked staff to add more information to the City's Facebook page.

4. Review of City Council appointments

Committee members reviewed the Council appointments made on September 18, 2017. No comments.

5. Review of applicants for the following vacancies with recommendations to City Council:

Landmarks Commission

Motion by Henry Clement to recommend the reappointment of incumbent **Steve Truesdale** to a term ending October 31, 2020. Louise Reidenbach seconded and the motion carried.

Motion by Henry Clement to recommend the reappointment of incumbent **Chris Gallagher** to a term ending October 31, 2020. Louise Reidenbach seconded. Mr. Gallagher has not updated his application but committee members don't want to turn away applicants. Motion carried.

Municipal Golf Committee

Application from Gerald Hoey to fill the term of Men's Club Representative. Mr. Hoey lives in South Beloit. According to City Ordinance, "All voting members of the Municipal Golf Committee, except the representatives of the 3 golf clubs, shall be residents of the City." Motion by Louise Reidenbach to recommend the appointment of **Gerald Hoey**, 14856 Liston Ave., South Beloit, IL (replacing Edwin Armstrong) to fill the term as Men's Golf Club representative,

ending on the date that the president's successor is elected. No representative of any golf club may serve more than 6 consecutive years on the Municipal Golf Committee. Lynn Vollbrecht seconded and the motion carried.

6. Member Participation

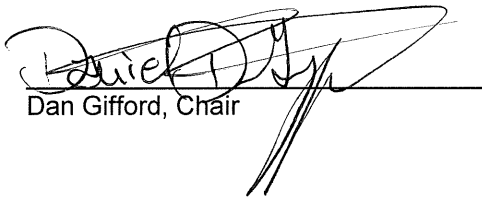
None

7. Citizen Participation

Paul Martin attended the meeting. He retired from the City of Beloit Fire Department on 9/8/17 and has submitted an application to serve on a committee. Municipal Ordinance states "No former City may serve on the committee during the one-year period immediately following separation of the employee's employment with the City." Mr. Martin stated that he just wanted to observe different committees and will encourage people to apply. He feels it's important for citizens to be aware and invest in their city. Appointment Review Committee members welcomed him and expressed their hope that he will continue to attend and observe.

8. Adjournment

Meeting adjourned at 4:53 p.m.



Dan Gifford, Chair

12-11-17

Date