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**MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday, February 20, 2018, 7:00 PM
The Forum, 100 State Street
Beloit, WI 53511**

1. Roll Call

Commissioner Blazer called the meeting to order at 7:03 PM.
Commissioners Jacobsen, Blazer, Vater, McGrath, Truesdale, and Gallagher were present.
Councilor Anderson was also present.

2. Minutes of the December 19, 2017 Meetings

Commissioners Vater and McGrath made a motion to approve the draft Minutes. Motion carried, 6-0.

3. Public Comments:

None

4. Valerie Kiekhafer, Property Owner - Certificate of Appropriateness Amendment

COA-2017-30 Review and consideration to amend a Certificate of Appropriateness (COA) to allow the demolition and reconstruction of the detached garage located at 1009 Chapin Street.

Commissioners Vater and McGrath motioned to layover the COA. Motion carried, 6-0.

Commissioner Truesdale motioned to revisit the COA after Ms. Kiekhafer arrived. Motion was seconded and carried, 6-0.

Rudy Moreno, Planner II, read the staff report and recommendation. Mr. Moreno stated that the applicant intends to the replacement of the existing garage as a nonconforming structure, in accordance to Wisconsin State Statute 62.23 (7)(hb)(2).

Ms. Kiekhafer described the proposed garage replacement.

Commissioner Vater asked Ms. Kiekhafer questions relation to the existing garage location.

Commissioner McGrath asked if the replacement garage would have to comply with current zoning regulations.

Commissioner Vater requested clarification as to how the replacement garage would be constructed.

Mr. Moreno clarified that the replacement garage would not require a zoning variance or need to conform to current zoning setback requirements provided that it is built at the same location and dimensions as the existing garage.

Commission members asked Mr. Moreno questions relating to Wisconsin State Statute 62.23 (7)(hb), *Repair, rebuilding, and maintenance of certain nonconforming structures*.

Commission members and Mr. Moreno discussed a condition recommended by City staff relating to encroachment.

Commissioners Vater and McGrath motioned to approve the COA as amended. Motion carried, 6-0.

5. Bill Dorr Construction, Contractor - Certificate of Appropriateness

COA-2018-01 Review and consideration of a Certificate of Appropriateness to allow porch repairs at the property located at 819 Park Avenue.

Mr. Moreno read the staff report and recommendation.

Bill Dorr discussed scope of work for the proposed repairs to the front porch.

Commissioners Vater and Jacobsen Motioned to remove the word “color” from condition number four, as the commission does not regulate the exterior color of historic properties. Motion carried, 6-0.

Commissioners Truesdale and Mr. Dorr speculated whether the existing railings are original to the front porch or replacements.

The commissioners and Mr. Door discussed the architectural details on the front porch.

Commissioners Truesdale and McGrath motioned to approve the COA as amended. Motion carried, 6-0.

6. Report on Staff Activities Since Last Meeting

A. Report on Staff-Approved Certificates of Appropriateness

None

B. Parliamentary Procedure

Mr. Moreno discussed parliamentary procedure with the Landmark Commissioners.

7. Review and Consideration of a Request to Change the Name and Logo on the Near East Side Historic District Signs

Commissioner Vater motioned to layover the COA. Motion was seconded and carried, 6-0.

8. Committee Reports

A. Education and Outreach Committee: Commissioner McGrath discussed a film called “The Barn Raisers,” scheduled to be shown at upcoming 2018 Beloit International Film Festival (BIFF).

B. Grant Writing Committee: none

C. Site Visits Committee: Commissioner Blazer and Mr. Moreno discussed a regularly scheduled date on which staff will inform the Site Visits Committee of COA applications.

9. Future Discussion Items

Commissioner Truesdale suggested a discussion regarding Local History Month activities.

10. Adjournment

Commissioners Vater and Mcgrath moved to adjourn at 7:55 PM. Motion carried, 6-0.

Respectfully Submitted,
Rudy Moreno, Planner II
April 26, 2018