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MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday, November 17, 2020, 7:00 PM
The City Hall Forum, 100 State Street
Beloit, WI 53511

1. Roll Call

Chairperson Beckman called the meeting to order at 7:04 PM. Commissioners Gallagher, Blazer, Bebow-Reinhard, McDaniel, were available by phone. Councilor Blakeley was absent.

2. Minutes of the September 15, 2020 Meeting

Commissioner Blazer moved to approve the draft minutes. Commissioner Bebow-Reinhard seconded the motion. The motion passed, voice vote.

3. Public Comments

None

Councilor Blakeley joined the meeting at 7:15 P.M.

4. Martin Cepeda -Certificate of Appropriateness

COA-2020-25 Review and consideration of a Certificate of Appropriateness to install two windows, replace a door, and reside over door openings at the residential structure located at 726 Bluff Street.

Ms. Rottmann read the staff report aloud. The applicant did not have additional comments. Commissioner Beckman was happy to see the original doors reused. The commission had a question about the size of the window on the south side of the residence. They suggested keeping the height in line with the existing windows on the home and if the applicant would be open to changing the design? Mr. Cepeda was agreeable to changing the design of the window. Conditions of approval were amended to include the size of window be the same length as the existing windows. Councilor Blazer moved to approve the Certificate of Appropriateness. Councilor Blakeley seconded the motion. The motion passed, voice vote.

5. Reports on Staff Activates

- A. Report on Staff-Approved Certificates of Appropriateness. 2 applications had been submitted since the previous meeting.
- B. 3 letter when out to a new historic property owner.

- C. Historic District Signs -The installation of signs was brought to The City Managers attention and she agreed to install the signs prior to the State and Federal Registry updates. Public Works will install as soon as possible.
- D. 2021 Landmarks Commission Meeting Calendars were distributed.
- E. Landmarks Commission Subcommittees- Ms. Rottmann provided a history of the committees and rolls of subcommittees. Commissioner Bebow-Reinhard had some questions about the role of the commission and review criteria. Ms. Rottmann answered Bebow-Reinhard's questions and would follow up after the meeting with additional information.

6. Committee Reports

- A. Education and Outreach Committee: No Report
- B. Site Visits Committee: No Report

7. Adjournment

Commissioner Gallagher moved to adjourn at 7:51 PM. Commissioner McDaniel seconded the motion. The motion passed, voice vote.

Respectfully Submitted, Hilary Rottmann, Planner II of Planning & Building Services
December 15, 2020