

MINUTES
APPOINTMENT REVIEW COMMITTEE
MAY 10, 2021 - 4:30 P.M.
CITY HALL FORUM
100 STATE STREET
BELOIT, WI 53511

Chairman Dan Gifford called the regular meeting of the Appointment Review Committee to order at 4:30 p.m.

1. Call to Order and Roll Call:

Committee Members Present: Dan Gifford, Daniel Barolsky, Paul Martin, Mardell Jacobsen, Pamela George, Council President Clinton Anderson

Committee Members Absent: Dorothy Harrell, Yusuf Adama, Council Vice President Brittany Keyes

Staff: Pam Lathrop, Executive Assistant to the City Manager

2. Approval of the Minutes:

Motion by Daniel Barolsky to approve the minutes of the April 12, 2021 meeting. Seconded by Pam George. Motion carried unanimously.

3. Consideration and review of existing and upcoming vacancies (May - June, 2021):

Accepted as sent.

4. Review of Recent City Council appointments:

- a. April 19, 2021 – No comments
- b. May 3, 2021 – No comments

5. Review of applicants for vacancies with recommendation(s) to City Council:

Board of Appeals

Incumbent Dustin Gronau is interested and eligible for reappointment.

- Mardell Jacobsen asked that in the future we have incumbents update applications, as Mr. Gronau's application is five years old.
- Daniel Barolsky noted that Board of Appeals was not Mr. Gronau's first choice. He asked if we could put him on another committee, if he wants? Per ordinance, committee members can only serve on one committee (except Board of Ethics). Barolsky asked what if Mr. Gronau wanted to be on another committee? Would he need to resign from Board of Appeals, first? Traditionally, Appointment Review Committee has taken the position that a member must resign before being recommended for another committee. It's not clearly stated in the ordinance, and committee members asked that we have the City Attorney render an opinion.

Motion by Mardell Jacobsen to recommend the reappointment of Dustin Gronau to a term ending May 31, 2024. Seconded by Daniel Barolsky and the motion carried unanimously.

6. Committee Comments:

- Mardell Jacobsen said she appreciates the opportunity to participate in the training for Appointed/Elected officials that the City Clerk will conduct on June 16, 2021. She asked if the Appointment Review Committee can have a review of their responsibilities.
- Dan Gifford commented that the Appointment Review Committee should make sure to consider all applicants so we can suggest the right talent to the right committee. Jacobsen agreed that we need to be fair with all citizens who take the time to fill out applications, as well as review responsibilities of each committee. Paul Martin would like a basic understanding of what each board does and Gifford agreed that it's helpful to know the duties of each committee. He appreciates having our Council representatives attend.

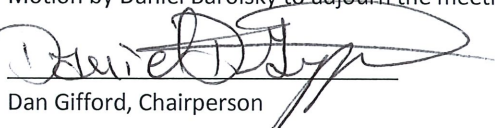
- As a courtesy to the committee, Dan Gifford presented an update to the committee application. Daniel Barolsky asked why we have "optional information" on the form. He also suggested some other updates to the optional information, especially to the area of "race/ethnic group." The volunteer application models the format of the city employment application. Clinton Anderson mentioned that changes to the application are an administrative decision, so staff can update as necessary.
- Dan Gifford mentioned the passing of Kurt Reynolds, a former longtime member of the Appointment Review Committee, as well as a retired member of the Beloit Police Department.

7. Public Comment:

No public comments.

8. Adjournment:

Motion by Daniel Barolsky to adjourn the meeting; seconded by Paul Martin. Meeting adjourned at 5:09 p.m.



Dan Gifford, Chairperson

Date

6-14-2021



Daniel Barolsky, Vice-Chairperson

Date

6-14-2021