

City of Beloit, Wisconsin  
Beloit Police Department

Request for Proposals for  
CAMERA AND LICENSE PLATE READER  
EXPANSION PROGRAM

Bid Proposals due no later than  
12:00 PM, Friday, July 29, 2022  
at the  
Office of the City Clerk  
100 State Street, Beloit, WI 53511

**OFFICIAL NOTICE**

**ADVERTISEMENT FOR PROPOSALS**

The City of Beloit (City) will receive formal sealed proposals until 12:00 noon, on Friday, July 29, 2022, in the Office of the City Clerk, 100 State Street, Beloit, Wisconsin for **CAMERA AND LICENSE PLATE READER EXPANSION PROGRAM** for the Beloit Police Department. Opening of the bids will occur immediately following the due date in the 1<sup>st</sup> Floor Conference Room located at 100 State St.

All proposals shall meet the terms and conditions as outlined within this proposal packet.

All proposals must be submitted on the City of Beloit forms as provided within the packet, and are to be received by the City Clerk in a sealed envelope, clearly titled:

**“PROPOSAL FOR CAMERA AND LICENSE PLATE READER EXPANSION PROGRAM”**

All proposals must be submitted prior to the date and time for receipt of proposals as indicated in this advertisement, or prior to any extensions of deadline issued thereof. Proposals are to be addressed to Marcy J. Granger, City Clerk, City of Beloit, 100 State Street, Beloit, Wisconsin 53511. Any proposals improperly marked or received after the deadline, will not be considered. Proposal packets are available at the City’s website at [www.beloitwi.gov](http://www.beloitwi.gov).

The City reserves the right to reject any and all proposals, to award all or a portion of this Request for Proposal (RFP) on an item-by-item basis, to one or more vendors, or to accept the proposals deemed most advantageous to the City. No proposals, alterations, or modifications to proposals shall be allowed after the proposal submittal deadline. The City of Beloit shall bear no responsibility for costs incurred by vendors in preparation of proposals.

No contract shall be awarded except to responsible bidders capable of performing the class of work contemplated. Before being considered for the award of contract, bidder may be required to show evidence of the necessary experience, facilities, equipment, ability, and financial resources to perform the work in a satisfactory manner and within the time stipulated.

## I. PROPOSAL REQUIREMENTS

**A. PROPOSAL SUBMISSION.** Submit proposal form with specification pages, if applicable. All proposals shall be submitted in writing by hand delivery or U.S. Mail. No facsimile or electronic proposals shall be accepted. If any part of the work is subcontracted, each subcontractor shall comply with the same requirements of this specification.

**B. BASIS OF PROPOSAL AWARD.** The City reserves the right to award all or a portion of this Request For Proposals (RFP) on an item-by-item basis to one or more proposals or the award may be made to the lowest, responsible and best proposal total, whichever is in the best interest of the City. The City reserves the right to accept or reject any or all proposals and to accept any proposal deemed to be in the best interest of the City. In addition, the City reserves the right to reissue all or part of this RFP and/or not award any contract at its discretion and without penalty. The City reserves the right to waive or permit cure of nonmaterial variances in the proposal if, in the judgment of the City, it is in the City's best interest to do so. Nonmaterial variances include minor informalities that do not affect responsiveness, that are merely a matter of form or format, that do not change the relative standing or otherwise prejudice other vendors, that do not change the meaning or scope of the RFP, or that do not reflect a material change in the services. A nonmaterial variance in a proposal does not give one vendor a competitive advantage or benefit not enjoyed by the others. A nonmaterial variance may be accepted as responsive, or at the direction of the City, may be rejected as non-responsive. In the event the City waives or permits cure of nonmaterial variances, such waiver or cure will not modify the RFP requirements or excuse the vendor from full compliance with the specifications or other contract requirements if the vendor is awarded the contract. Award may be made on an item-by-item basis to the lowest and best proposals or award may be made to the lowest and best proposal total, whichever is in the best interest of the City. The City may reject any or all proposals for any reason and may waive any informality or take whatever action is in the best interest of the City of Beloit.

**C. PROPOSAL PREPARATION.**

1. Vendors are responsible for examination of specifications and instructions.
2. Each Vendor shall furnish the information required by the RFP. The vendor shall sign all required documents. All deletions and erasures shall be initialed.
3. Vendors shall state a definite time for delivery of goods.
4. Failure to adhere to all requirements may result in the response being disqualified as non-responsive.

**D. MODIFICATION OR WITHDRAWAL OF PROPOSALS.** Proposals may be modified or withdrawn prior to the exact hour and date specified for receipt of proposals, provided the modification or withdrawal is in writing and is delivered in the same manner as a proposal submission. Any proposal not so withdrawn will constitute an irrevocable offer, for a period of ninety (90) calendar days, to sell to the City the goods set forth above, in the manner and at the costs set forth in the proposal.

**E. LATE PROPOSALS.** It is the responsibility of the vendor to deliver its proposal or proposal modification on or before the date and time of the proposal closing to the Office of the City Clerk of the City of Beloit. Proposals received late will be rejected.

**F. MATERIAL AVAILABILITY.** Vendors must accept responsibility for verification of material availability, product schedules, delivery times and other pertinent data prior to submission of proposals. It is the responsibility of the vendor to notify the City immediately if the materials specified are discontinued, replaced, or not available for an extended period of time. A sample of materials may be requested.

**G. NON-RESTRICTIVE SPECIFICATIONS AND VENDOR ALTERNATES.** The following specifications are intended to define the level of quality and performance of this purchase and not to restrict competition. Where certain brands or part numbers are specified, it is for illustration or to establish a standard of quality (unless 'No Substitution' is noted). Vendors may offer one or more alternatives with lesser or greater features; however, the City reserves the right to make its selection based on the best interest of the City. Vendors offering alternates shall submit, with their quote, an itemized comparison with this specification, documenting equivalence for quality, performance, etc. ALL SUCH ITEMIZED LISTS SHALL BE PRESENTED IN THE EXACT SAME ORDER AS THE CITY'S SPECIFICATIONS AND SHALL REFERENCE THE CITY'S ITEM NUMBER. Failure to identify exceptions or deviations in this manner may be a basis to declare the proposal as non-responsive. The City will decide whether the substituted equipment is equivalent for the purposes of this specification. If, in your opinion, any of the specifications, terms and conditions of this RFP prevents you from offering a proposal, consideration will be given to a Vendor's request for change.

All proposals shall represent that all goods furnished under these proposals shall be new and unused and meet all Federal, State and local government standards.

The omission of any standard feature description shall not alleviate any vendor who submits a proposal from the responsibility of furnishing complete and operational equipment that includes all the standard equipment of the manufacturer's improved model in current production as offered to commercial trade.

**H. INCORPORATION OF DOCUMENTS.** The terms of the proposal invitation, proposal specifications, and proposal form will be incorporated into the contract as if fully setout therein.

**I. QUESTIONS.** Vendors are directed to examine this RFP upon receipt. All questions regarding this project should be directed to the designated primary contact listed below and be in writing via mail or email. Questions shall be submitted no later than July 27, 2022. Questions received after this date may not be responded to. Any contact or attempt to contact any other employee of the City regarding this RFP may result in the immediate disqualification of the vendor. Oral and other interpretations or clarifications will be without legal effect. Only questions answered by formal written addenda will be binding.

**J. ADDENDA.** Questions will be responded to in the form of written addenda. It shall be the responsibility of each vendor, prior to submitting their proposal, to determine if addenda were issued. Failure of any vendor to receive any such addendum shall not relieve the vendor from any obligation under their proposal as submitted. All addenda issued shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the proposal signature page.

**K. INSURANCE.** Upon execution of the contract, and prior to the vendor commencing any work or services with regard to the contract, the vendor shall, at its own expense, obtain commercial general liability insurance, umbrella liability insurance, and automobile liability insurance on ISO form CG 00 01 10 01 (or a substitute form providing equivalent coverage) and the vendor shall provide the City with a Certificate of Insurance and Additional Insured Endorsement on ISO form CG20 10 11 85 (or substitute form providing equivalent coverage) or on the combination of ISO forms CG 20 10 10 01 and CG 20 37 10 01 (or substitute form providing equivalent coverage) naming the City of Beloit, and its officers, council members, agents, employees and authorized volunteers as Additional Insured there under. Additional Insured coverage shall apply as primary insurance and be noncontributory with respect to any other insurance afforded to the City. Disclosure must be made of any non-standard or restrictive additional insured endorsement, and any use of non-standard or restrictive additional insured endorsement will not be acceptable. All coverage shall be placed with an insurance company duly admitted in the State of Wisconsin or in the state in which the vendor is incorporated or otherwise licensed to do business and shall be reasonably acceptable to the City. All vendor insurance carriers must maintain an A.M. Best rating of "A-" or better. Coverage shall be afforded to the additional insured whether or not a claim is in litigation.

The insurance coverage required above shall be of sufficient type, scope and duration to ensure coverage for the City for liability related to any manifestation date within the applicable statutes of limitation and/or repose which pertain to any work performed by or on behalf of the City in relation to the contract. The following insurance requirements shall apply to the successful vendor for the duration of the contract:

<b><u>TYPE OF COVERAGE</u></b>	<b><u>MINIMUM LIMIT</u></b>
Wisconsin Worker's Compensation	Statutory
Professional Liability	\$1,000,000 – Each Claim \$1,000,000 – Aggregate
Commercial General Liability	
Bodily Injury & Property Damage (include Personal Injury, Fire, Legal Contractual & Products/Completed Operations)	\$1,000,000 – Per Occurrence \$2,000,000 – General Aggregate \$ 5,000 – Med. Exp.(any one person) \$1,000,000 – Personal & Adv Injury \$2,000,000 – Products – Comp/Op Aggregate
Automobile Liability	
Bodily Injury & Property Damage (All Autos – Owned, Non-Owned and/or Hired Uninsured Motorists)	\$1,000,000 Combined Single Limit
Excess/Umbrella Liability	\$1,000,000 – Each Occurrence

**L. INSURANCE CERTIFICATES.** Each Certificate of Insurance (Accord Form 25-S or equivalent) shall provide that the insurer must give the City at least 30 days prior written notice of cancellation and termination of the City's coverage thereunder. Not less than two weeks prior to the expiration, cancellation or termination of any such policy, the vendor shall supply the City with a new and replacement Certificate of Insurance and Additional Insured endorsement as proof of renewal of said original policy. Said new and replacement endorsements shall be similarly endorsed in favor of the City as set forth above. The following must be named as additional insureds on all Liability Policies for liability arising out of project work: City of Beloit, its officers, council members, agents, employees and authorized volunteers.

**M. OWNERSHIP AND PUBLIC RECORDS REQUIREMENT.** It shall be understood any proposal and any/all referencing information submitted in response to this RFP shall become the property of the City and will not be returned. The City reserves the right to use such proposal and other material or information and any of the ideas presented therein without cost to the City. The City will use discretion with regards to disclosure of proprietary information contained in any response, but cannot guarantee information will not be made public. The vendor acknowledges that as a governmental entity, the City is subject to Wisconsin Public Records Law, Wis. Stat. § 19.21, et seq., which subjects the City to making records available for disclosure.

**N. PROPOSAL OPENINGS.** Proposals will be publicly opened and read aloud at the time indicated on page 1. The vendors and the public are invited but not required to attend the formal opening of the proposals. No decisions relating to the award of a contract or agreement will be made at the opening.

**O. SELECTION PROCESS.**

1. This RFP is issued pursuant to the Contracting, Purchasing, and Disbursement Manual for the City of Beloit. The City shall not be liable for any costs not included in the proposal, not subsequently contracted for, or in regard to preparation of any proposal.
2. A Selection Committee appointed by the City of Beloit Police Department will evaluate responses to this request and select those firms judged to be most qualified and in the best interests of the City.
3. It is the City's desire to select the most qualified vendor, therefore, the Selection Committee reserves the right to schedule oral presentations from those vendors it deems most qualified, to take place within ten (10) business days following notification.

**P. PROPOSALS AND AWARD SCHEDULE.**

1. Proposals received prior to the deadline will be treated as confidential, until receipt of all proposals and opening of the same. Proposals received after the deadline will not be considered in the evaluation process and will be returned unopened.
2. It is expected that the contract award will be made within thirty (30) calendar days after the opening of proposals. The contract will be awarded to the vendor

whose proposal, conforming to this request, will be the most advantageous to the City.

3. Proposals must give the full name and address of the proposer and the person signing the proposal shall indicate his or her title and authority to bind the firm in a contract.
4. Proposals may not be altered or amended after they are opened.
5. The approval or disapproval of the vendor's proposal will be determined by its response to this request and on past performance. No assumptions should be made on the part of the vendor as to the Selection Committee's prior knowledge of their abilities.
6. The City reserves the right to request clarification of information submitted and to request additional information of one or more vendors.

## II. PROPOSAL FORM AND CONTRACT

**A. PROPOSAL REPRESENTATIONS.** The vendor, by executing the proposal form certifies that the proposal complies with Request for Proposal, Form and Proposal Specifications.

**B. CERTIFICATION OF INDEPENDENT PRICE DETERMINATION.** Vendor agrees and acknowledges the following:

1. That the prices in the proposal are independently determined, without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to price with any vendor or other person.
2. That unless otherwise required by law, the prices shall not have been knowingly disclosed by the vendor prior to opening.
3. That no attempt has been made or will be made by the vendor to induce any other person or firm to submit or not to submit a proposal.

**C. PRICE.** The price(s) specified in vendor's proposal shall be firm and not subject to contingency or reservation. The vendor represents prices specified in the proposal do not exceed current selling price for the same or substantially similar goods or service, and are the same as or lower than other prices charged to the vendor's most favored customer. In the event the stated prices are determined to be higher than the prices for which vendor has sold the goods or services, to others, this contract price shall be reduced accordingly. Proposal prices are ALL INCLUSIVE: (Shipping, Handling, Delivery, and Assembly to locations specified by the City). All prices are tax exempt.

**D. NON-EXCLUSIVE AGREEMENT.** The vendor shall understand and agree that the contract shall not be construed as an exclusive agreement and further agrees that the City may secure identical and/or similar services or goods from other sources at any time in conjunction with or in replacement of the vendor's services.

**E. DEFINITIONS.**

1. The term "City" means the City of Beloit, Wisconsin and its designated representatives.

2. The term "vendor" means Supplier, Contractor, and Seller and includes designated representatives.
3. The term "RFP" means Request for Proposal.
4. The term "Agreement/Contract" means Binding Agreement, Contract, Request for Purchase, Order.

**F. INSPECTION, ACCEPTANCE AND APPROVALS.** Goods shall at all times and places, including the period of manufacture, be subject to inspection and test by the City. The City will accept or give notice of rejection of goods delivered within a reasonable time after receipt. Acceptance shall not waive any warranty. All goods supplied are subject to final inspection and acceptance by the City notwithstanding payment, prior inspections or approvals. The City may require prompt replacement or correction of rejected goods at vendor's expense, including a reduction in price for rejected goods. The vendor shall not resubmit rejected goods to the City without prior written approval and instructions from the City. In addition, the vendor shall identify resubmitted goods as previously rejected. The vendor shall provide and maintain a quality assurance and control system acceptable to the City.

**G. WARRANTY.** Unless otherwise agreed to in writing by the parties, the vendor warrants that goods ordered to specifications will conform thereto and to any drawings, samples or other descriptions furnished or adopted by the City, or, if not ordered to specifications will be fit and sufficient for the purpose intended, and that all goods will be new, merchantable, of good material and workmanship, and free from defect. Such warranties, together with the vendor's service warranties and guarantees, if any, shall survive inspection, test, acceptance of, and payment for the goods and shall run to the City and its assigns. Except for latent defects, the City shall give notice of any nonconformity to the vendor within one (1) year after acceptance. The City may return for credit or require prompt correction or replacement of the defective or non-conforming goods or have the defective good corrected or replaced at the vendor's expense. Returns of any defective or non-conforming goods and delivery to City of any corrected or replaced goods shall be at the vendor's expense. Defective or non-conforming goods shall not be corrected or replaced without written authorization by the City. Goods required to be corrected or replaced shall be subject to the provisions of this clause and the clause hereof entitled "Inspection, Acceptance and Approvals" in the same manner and to the same extent as goods originally delivered under this contract.

**H. TERMS OF PAYMENT.** The City reserves the right to inspect the goods/products for acceptability based on the specifications required. If the City determines that the goods/products are acceptable, payment will be made within thirty (30) days of delivery.

**I. CHANGE ORDER.** The City may make changes within the general scope of this contract. If any such changes cause an increase or decrease in the cost of or the time required for the performance of any part of the work, whether changed or not changed by any such order, an equitable adjustment shall be made in the price or delivery schedule or both. Any change order shall be in writing. Any claim by a vendor for adjustment under this clause shall be asserted within fifteen (15) days from the date of receipt of a change order, provided, however, the City, if it decides that the facts justify such action, may receive and act upon such claim asserted at any time prior to final payment.



**J. DATE OF DELIVERY AND LIQUIDATED DAMAGES.** The date of delivery is an essential element of the bid and may be decisive in awarding the bid. Delivery shall be made in strict accordance with any delivery schedule contained in the proposal specification or contract and in the exact quantity ordered. Failure to adhere to the delivery schedule is reason for termination in accordance with the "termination" clause. Deliveries are to be made at locations specified by the City at time of Order. Liquidated damages of Fifty Dollars (\$50.00) per day will be assessed for each additional day delivery is not complete.

**K. SUBCONTRACTS.** Vendor shall not enter into any subcontract(s) in excess of 20% of the contract price without the City's prior written approval.

**L. CHOICE OF LAW.** This proposal and ensuing contract shall be governed and interpreted according to the laws of the State of Wisconsin.

**M. HOLD HARMLESS/INDEMNIFICATION.** If a contract is awarded, the successful vendor will be required to indemnify and hold the City of Beloit, its officers, elected officials, agents, employees and authorized volunteers harmless from and against all liability and expenses, including attorney's fees, howsoever arising or incurred, alleging damage to property or injury to, or death of, any person arising out of or attributable to the vendor's performance of the contract awarded. Any goods or services to be provided by the vendor under the contemplated contract will remain at the vendor's risk until written acceptance by the City; and the vendor will replace, at the vendor's expense, all such goods or services damaged or destroyed by any cause whatsoever, prior to its acceptance by the City.

**N. NOTICE AND SERVICE THEREOF.** Any notice from the City shall be in writing and considered delivered and the service thereof completed when said notice is posted, by certified or regular mail, to the vendor, at the address stated on the proposal form.

**O. CONTRACT TERM.** Performance shall be governed solely by the terms and conditions as set forth in the Request for Proposal, Proposal Requirements, Proposal Form and Contract and Specifications notwithstanding any language contained on any invoice, shipping order, bill of lading or other document furnished the vendor at any time and the acceptance by the City for any goods furnished.

**P. COMPLIANCE WITH APPLICABLE LAWS.** Vendor warrants it has complied with all applicable laws, rules and ordinances of the United States, State of Wisconsin, or any other Governmental authority or agency in the manufacture or sale of the goods, including but not limited to all provisions of the Fair Labor Standards Act of 1938, as amended.

**Q. FORCE MAJEURE.** No party shall be liable for delays, nor defaults due to acts of god, acts of war or the public enemy, riots, strikes, fires, explosions, accidents, governmental actions of any kind or any other causes of a similar character beyond its control and without its fault or negligence.

**R. APPROVAL.** It is agreed the acceptance of a proposal shall not be valid and binding upon the City until the execution of a contract between the parties.

**S. LITIGATION.** This agreement shall be interpreted under the laws of the State of Wisconsin. Any disagreements, questions, controversies, litigation or other causes of action whatsoever arising from or under the terms of this agreement shall be resolved in the trial courts of Rock County, Wisconsin.

**T. CONTRACT EXECUTION.** The City reserves the right to award the contract to the next recommended vendor if the successful vendor fails to execute an agreement within twenty (20) calendar days after being notified of the award of this proposal.

**U. ADDITIONAL INFORMATION.** The City reserves the right to request clarification of information submitted and to request additional information of one or more vendors.

**V. CONTRACT AWARD.** The selected vendor shall be required to enter into a contract with the City. Any agreement or contract resulting from the acceptance of the proposal shall be made on forms approved by the City Attorney and shall contain, at a minimum, applicable provisions of this request for proposal. The City reserves the right to reject any contract that does not conform to this request for proposal and any other City contractual requirements.

**W. ASSIGNMENT.** The selected vendor shall not assign any interest in the contract and shall not transfer any interest in the same without prior written consent of the City.

**X. DISCLOSURE OF INFORMATION.** No reports, information or data given to the vendor under this RFP shall be made available to any individual or organization by the vendor without the prior written approval of the City.

**Y. PREPARATION COSTS.** The City shall not be liable for any costs incurred by the vendor in regard to preparation of a response to this RFP, including any onsite (or otherwise) interviews and/or presentations, and/or supplemental information provided, submitted or given to the City and/or its representatives. Further, the City shall reserve the right to cancel the work described herein prior to issuance and acceptance of any contractual agreement by the recommended vendor even if the City Council has formally accepted a recommendation.

**Z. REPRESENTATIONS AND WARRANTIES.** The vendor hereby represents and warrants:

1. That it is now, or will be by the time its Proposal is opened, qualified to do business in the State of Wisconsin or the State in which it is incorporated or in which it is licensed to conduct business and that it will take such action as, from time to time hereafter, may be necessary to remain so qualified;
2. That it is not in arrears with respect to the payment of any monies due and owing the City, or any department or agency thereof, including, but not limited to, the payment of taxes and employee benefits, and that it shall not fall into arrears during the term of the contract; that it shall comply with all federal, State, and local laws, ordinances, and legally enforceable rules and regulations applicable to its activities and obligations under the contract;
3. That it shall procure, at its expense, all licenses, permits, insurance, and governmental approvals, if any, necessary to the performance of its obligations under the contract;

4. That the facts and matters set forth hereafter in the proposal and made a part hereof are true and correct.

**AA. TERMINATION FOR CONVENIENCE.** The City may terminate this or any contract, in whole or in part, whenever the City determines that such termination is in the best interest of the City, without showing cause, upon giving 30 days' written notice to the vendor. The City shall pay all reasonable costs incurred by the Vendor up to the date of termination. However, in no event shall the vendor be paid any amount that exceeds the price proposed for the work performed. The vendor will not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.

**BB. TERMINATION FOR DEFAULT.** When the vendor has not performed or has unsatisfactorily performed the contract, the City may terminate the contract within five (5) days of notification of default. Upon termination for default, payment may be withheld at the discretion of the City. Failure on the part of the vendor to fulfill the contractual obligations shall be considered just cause for termination of the contract. The vendor will be paid for services satisfactorily rendered prior to termination less any excess costs incurred by City in re-procuring and completing the contract.

**CC. NONDISCRIMINATION.** In connection with the performance of work under any contract, the vendor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, marital status, sexual orientation, sex, gender identity, disability, national origin or ancestry. The provision must be included in all subcontracts.

**DD. INDEPENDENT CONTRACTOR STATUS.** The vendor agrees that it is an independent contractor with respect to the services provided pursuant to any contract. Nothing in any contract shall be considered to create the relationship of employer and employee between the parties.

**EE. NON-COMPLIANCE.** Submission of a proposal constitutes confirmation your firm is not presently on any lists maintained by the Wisconsin Department of Administration, or any other State or the Federal Government, for non-compliance with any requirements, including equal opportunity and/or affirmative action.

**FF. PATENT INFRINGEMENT.** The vendor shall indemnify and hold harmless the City and all persons acting for or on their behalf from all suits and claims against them, or any of them, arising from or occasioned by the use of any material, equipment or apparatus, or any part thereof, which infringes or is alleged to infringe on any patent rights. In case such material, equipment, or apparatus, or any part thereof, in any such suit is held to constitute infringement, the vendor, within a reasonable time, will at its expense, and as the agencies may elect, replace such material, equipment or apparatus with non-infringing material, equipment, or apparatus, or remove the material, or apparatus, and refund the sums paid therefore.

### III. SPECIFICATIONS

- A. INTRODUCTION AND BACKGROUND.** The City of Beloit Police Department is seeking interested vendors to respond to this request for proposal to facilitate expanding the City of Beloit's camera and license plate reader program.
- B. SCOPE OF PURCHASE.** The City of Beloit is seeking qualified vendors for video camera and license plate reader expansion program for the Police Department. The contractor will deploy labor, materials, and equipment required to install cameras and/or license plate readers at designated locations, as determined by the City. The contracted services shall include all hardware, installation and maintenance.
- C. SPECIFIC REQUIREMENTS.**
1. Nema 4x steel enclosure to house the following or equivalent:
    - i. Cradlepoint: MB03-19005GB-GA
    - ii. Cradlepoint: MB-RX30-POE
    - iii. Panorama antenna: LGMHM4B-6-60-24-58
    - iv. Fanless Server: 9<sup>th</sup> Gen i5 Processor, 16GB RAM, 1x 256GB mSATA Boot Drive, 2x 2.5" 4TB SSD, 2x GbE LAN ports with expansion availability
    - v. UPS: battery backup to connect server, switch, router. UPS must have ability to be monitored over the network to provide diagnostic information thru a web interface.
  2. Cameras shall meet or exceed technical specs of:
    - i. Axis Q6100-LE Network Camera
    - ii. Axis Q6135-LE PTZ Network Camera
    - iii. AXIS Q1700-LE License Plate Camera
  3. Enclosure should be vandal proof and have the ability to strap to utility pole and/or building.
  4. Must have the ability to integrate with MTOP VMS system.
  5. Ability to be streamed back to the Police Department on the MTOP VMS system via 5G modem.
  6. That provides options for Cellular, Wi-Fi, or Ethernet. (Our Vendor is T-Mobile, we will provide SIM cards)
  7. Allow local storage for camera with a targeted retention of 20 days
  8. Cameras must have 256 Gig SD storage on camera
  9. Ability to export incidents to cloud
  10. System must be able to export video on demand from the edge via 5G modem connectivity.
  11. Ability to store locally at high quality, and stream at a variable rate depending on connection type.
  12. License plate detection capable from camera
    - i. Similar to Axis Q1700-LE License Plate Camera
  13. Compression capabilities need to be a minimum of H264 with a preference of H265 or better
  14. Camera should have low light capability for night time operations
  15. 5 mega pixel or equivalent image quality (Our preference is Axis Cameras)

- 16. Preferred cameras are Axis Communications
- 17. Cameras must be supported by the Police Departments MTOP VMS system
- 18. Vendor should provide a cost for routine maintenance and equipment replacement. At a minimum, routine maintenance shall include: A maximum of twenty four (24) hour response time for a certified technician to a reported outage is required as part of routine maintenance. Replacement or repair of any and all equipment during original warranty period.

TYPE OF EQUIPMENT	DESCRIPTION	QUANTITY NEEDED
Multi Sensor Camera	Axis Q6100-LE Network Camera or similar	TBD
PTZ Camera	Axis Q6135-LE PTZ Network Camera or similar	TBD
License Plate Reader	AXIS Q1700-LE License Plate Camera or similar	TBD
Edge System	Nema 4x enclosure with 5g Router, antenna, server or similar	TBD
UPS	Optional: battery backup to connect server, switch, router	TBD
Installation	Hourly rate and estimated number of hours to install (camera and router system)	TBD

- All equipment must be new, in the box, and come with the Manufacturer’s Warranty/Manual. Vendor will provide, at no additional charge, one operating manual, which describes in detail the nomenclature, safety practices, and warranty information. Vendor agrees the City may make such additional copies of documentation supplied pursuant to this section as needed for use by City employees.
- Have a guarantee against malfunction or defects.
- Prices quoted should be all inclusive with all applicable charges included.
- Describe the availability of the equipment and estimated delivery times.
- Beloit Police Department is a tax exempt organization.

**D. VENDOR INFORMATION.** Vendor shall respond to each section of RFP proposal. At a minimum, your Qualifications Proposal shall include the following information. Failure to discuss each item may deem the submittal non-responsive and may result in non-consideration of the proposal.

1. Vendor shall supply its company information including, name, address, telephone number, fax number of company and parent company, if any, from which the materials will be supplied.
2. Vendor shall describe the company’s experience and capabilities in delivering camera and license plate reader products to government/law enforcement agencies.
3. Vendor shall provide insight describing the educational and work experiences for the key staff who would be assigned.

**E. VENDOR REFERENCES.** Proposers must include in their response a list of organizations, including points of contact (name, address, and telephone number), which can be used as

references. Selected organizations may be contacted to determine the quality of work and delivery of the project/weapons.

**F. MISCELLANEOUS REQUIREMENTS.** All proposals should include any conclusions, remarks and/or supplemental information that is pertinent to this RFP. Vendors are also required to provide written information regarding their inability to conform to any of the technical requirements listed above. Failure to do so will result in disqualification of proposal.

**G. QUESTIONS.** Please direct all questions to Captain Daniel Molland at the Beloit Police Department, 100 State Street, Beloit, Wisconsin, 53511, or [mollandd@beloitwi.gov](mailto:mollandd@beloitwi.gov).

**REQUESTS FOR PROPOSAL**  
**Cameras and License Plate Readers**  
**Beloit Police Department · City of Beloit, Wisconsin**

**VENDOR'S PROPOSAL**

Instructions: This must be placed on the top of your proposal. This must be received at the designated location no later than the date and time indicated on the cover page of this RFP.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact E-Mail: \_\_\_\_\_

The above-named company has received and examined all documents related to the above-referenced RFP. This company proposes to furnish the requested equipment contained in the RFP as follows:

TYPE OF EQUIPMENT	DESCRIPTION	QUANTITY NEEDED	Unit Price	Extended amount

**By submitting a proposal, the Vendor agrees that it is satisfied, as a result of its own investigations of the conditions set forth in this request, and that it fully understands the obligations set forth therein.**

\_\_\_\_\_  
 Signature of Authorized Vendor Representative Date

\_\_\_\_\_  
 Print Name