

**CITY OF БЕЛОIT**  
**MUNICIPAL COMMITTEE SYSTEM**

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**BOARDS**

- Appeals
- Ethics
- Municipal Library
- Review (Assessments)

**COMMITTEES**

- Alcohol Beverage License Control & Advisory
- Appointment Review
- Municipal Golf
- Traffic Review

**COMMISSIONS**

- Equal Opportunities
- Landmarks
- Park, Recreation & Conservation
- Plan
- Police & Fire

**OTHER BODIES**

- Business Improvement District (Downtown Beloit Association)
- Community Development Auth.

Descriptions of their respective functions and membership qualifications, where applicable, are given below:  
Please note that meetings may be cancelled or rescheduled. See specific posted agenda for details.

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**ALCOHOL BEVERAGE LICENSE CONTROL & ADVISORY COMMITTEE:**

Recommends action to City Council regarding liquor licensing.  
Meets on 2nd Tuesday of the month at 4:00 p.m. in the Forum, City Hall.  
Members must be over legal drinking age.  
Term: 3 years

**APPOINTMENT REVIEW COMMITTEE:**

Recommends to City Council nominees for vacancies on municipal committees.  
Meets monthly at 4:30 p.m. on 2nd Monday in City Hall Forum.  
Term: 3 years

**BOARD OF APPEALS:**

Hears and acts upon variances to the zoning and floodplain ordinances and appeals of administrative decisions regarding enforcement of the zoning and floodplain ordinances.  
Meets monthly, starting at a time no sooner than 6:30 p.m., and no later than 8:00 p.m. on the 2nd Tuesday of each month in the Forum, City Hall.  
Term: 3 years

**BOARD OF ETHICS:**

Hears charges against the conduct of public employees and recommends local Ethics Code amendments.  
Meets on notice except annual meeting 3rd Thursday in January.  
Term: 3 years

**BOARD OF REVIEW:**

Sets tax assessment roll and hears property valuation disputes.  
Meets annually at any time during the 30-day period beginning on the 2nd Monday in May in the City Hall Forum.  
Term: 5 years

**BUSINESS IMPROVEMENT DISTRICT (DOWNTOWN БЕЛОIT ASSOCIATION):**

Implements the operating plan for the development, redevelopment, maintenance, operation, and promotion of the downtown business improvement district. The annual plan and changes are submitted to the City Council for approval.  
Meets monthly at 8:30 a.m. on the 4th Thursday at 557 E. Grand Ave.  
Term: 3 years

**COMMUNITY DEVELOPMENT AUTHORITY:**

Plans and implements economic redevelopment and housing initiatives; oversees the operations of the public housing office.  
Meets monthly at 4:30 p.m. on 4th Wednesday at Beloit City Hall Forum, 100 State Street.  
Term: 4 years

**EQUAL OPPORTUNITIES COMMISSION:**

Created to improve the quality of life by the elimination of racism in the Beloit community. Encourages compliance with municipal, state and federal laws providing for equal opportunities in housing, employment public accommodations and education. Studies and recommends solutions to local social, economic, and cultural problems to ensure equal opportunities for all people residing or working in the City of Beloit.

Meets on the 3rd Wednesday of each even-numbered month.

Term: 3 years

**LANDMARKS COMMISSION:**

Designates historic landmarks and regulates construction in historic districts. Members: 1 City Councilor; 1 representative from the Bluff St. or Merrill St. Historic District; 1 rep from the College Park/Near East Side Historic District; 1 rep each with expertise in construction, real estate and history/archeology and 2 citizens at large.

Meets monthly as needed on the 3rd Tuesday at 7:00 p.m. in the Forum.

Term: 3 years

**MUNICIPAL GOLF COMMITTEE:**

Reviews the operations, maintenance, and financing of the Municipal Golf Course and makes recommendations regarding operation of the same.

Meets on the 3rd Wednesday of the months of March through October at 7:00 a.m.

Term: 3 years (1 year for youth rep.)

**MUNICIPAL LIBRARY BOARD:**

Sets library policies; monitors finances; employs staff.

Meets monthly at 6:00 p.m. on 3rd Wednesday at Beloit Public Library, 605 Eclipse Blvd.

Term: 3 years

**PARK, RECREATION & CONSERVATION ADVISORY COMMISSION:**

Recommends action regarding parks, recreation programs and facilities use as well as local conservation issues.

Meets the 2nd Wednesday of each month at 6:30 p.m. at the DPW, 2351 Springbrook Ct.

Term: 3 years

**PLAN COMMISSION:**

Produces master plan regulating physical community development; recommends action on zoning, subdivision and planning.

Meets bimonthly in Forum at 7:00 p.m. on Wednesdays following Council meetings.

Term: 3 years

**POLICE AND FIRE COMMISSION:**

The Police and Fire Commission consists of five residents who are responsible for hiring Police and Fire chiefs and approval of subordinate appointments. It also reviews charges against and may discipline or dismiss the Police or Fire Chief or any subordinate.

Meets monthly on 4th Monday in the Forum or other designated area.

Term: 5 years (Supplemental application necessary, please contact City Manager's Office, 364-6614.)

**TRAFFIC REVIEW COMMITTEE:**

Studies traffic conditions in the City and makes recommendations to City Council on local traffic-related issues.

Meets every other even month at 1:30 p.m. on 4th Monday at 2400 Springbrook Conference Room.

Term: 2 years

Please complete an application and **return it to the**  
**Appointment Review Committee,**  
**c/o City Clerk's Office, City Hall**  
**100 State Street, Beloit, WI 53511-6234**

# APPLICATION FOR APPOINTMENT

## Would You Like to Serve in Beloit's Municipal Committee System?

The Municipal Committee System is a way for citizens to take part in city government and local decision making. At various times throughout the year, membership openings for residents may occur and, as they arise, we will follow up on your interest in participation. If you are not appointed immediately, **your application will be kept in an active file for 2 years.** After that time we encourage you to complete a new application. Please note that by City Ordinance, it is not possible to serve on more than one committee at a time.

**LEGAL NAME:** \_\_\_\_\_

**ADDRESS [HOME]:** \_\_\_\_\_

**PHONE [HOME]:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**OCCUPATION:** \_\_\_\_\_ **EMPLOYER:** \_\_\_\_\_  
*If retired, former occupation* *If retired, former employer*

**PHONE [WORK]:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

**MUNICIPAL COMMITTEE PREFERENCES: (Please rank in order of preference, up to four choices.)**

<input type="checkbox"/>	Alcohol Beverage License Control & Advisory Committee
<input type="checkbox"/>	Appointment Review Committee
<input type="checkbox"/>	Board of Appeals <i>(City Council may interview nominee)</i>
<input type="checkbox"/>	Board of Ethics
<input type="checkbox"/>	Board of Review <i>(City Council will interview nominee)</i>
<input type="checkbox"/>	Business Improvement District (Downtown Beloit Association)
<input type="checkbox"/>	Community Development Authority
<input type="checkbox"/>	Equal Opportunities Commission

<input type="checkbox"/>	Landmarks Commission <i>(City Council may interview nominee)</i>
<input type="checkbox"/>	Municipal Golf Committee
<input type="checkbox"/>	Municipal Library Board <i>(City Council may interview nominee)</i>
<input type="checkbox"/>	Park, Recreation & Conservation Advisory Commission
<input type="checkbox"/>	Plan Commission
<input type="checkbox"/>	Police and Fire Comm. (Supplementary Application Required; <i>City Council will interview nominee</i> )
<input type="checkbox"/>	Traffic Review Committee

**WORK EXPERIENCE AND EDUCATION** pertaining to choices above. **Application MUST include dates of work experience and education.** If you would like to attach a resume, please do so.

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**PREVIOUS COMMITTEE EXPERIENCE OR AFFILIATIONS: (City, School, Church and Social clubs)** Include a brief description of each. **Application MUST include dates of previous committee experience or affiliations.**

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According to the City Ordinances: No person may be appointed to the committee if any member of that person's family is a municipal employee whose job is affected, directly or indirectly, by the work of the committee. Family is defined as: mother, father, spouse, brother, sister and natural or adopted son or daughter. Therefore, we need to ask the following question:

Is any member of your family (as listed above):

- A City employee? YES \_\_\_\_\_ (please list below) NO \_\_\_\_\_
- On the City Council? YES \_\_\_\_\_ (please list below) NO \_\_\_\_\_
- A member of any city committee, commission or board? YES \_\_\_\_\_ (please list below) NO \_\_\_\_\_

**FAMILY MEMBER'S NAME**

**DEPARTMENT/COMMITTEE**

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List any additional information you feel is relevant to your application for appointment to the Beloit Municipal Committee System.

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How long have you been a resident of the City of Beloit? \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If you are appointed to serve, please be aware that Wisconsin State Statutes require you to take an Oath of Office and file a Statement of Economic Interest before attending your first meeting.**

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**OPTIONAL INFORMATION**

The City of Beloit is a very diverse community comprised of people from all ages; social, educational and economic levels; racial and ethnic groups; religious faiths; and lifestyles. The Appointment Review Committee seeks to promote greater participation of persons from those segments of the community currently under represented throughout Beloit's Municipal Committee System. In an effort to achieve that goal, the following supplementary information is requested:

**GENDER: Please Check One**

- Male
- Female
- Non-Binary

Age: \_\_\_\_\_

**RACE/ETHNIC GROUP: Please Check One**

- White (not Hispanic or Latino)
- Black or African American
- Hispanic or Latino
- Asian
- Native American or Alaska Native
- Native Hawaiian or Pacific Islander
- Two or More

*Thank you very much for taking the time to complete this application for appointment. Your interest in participating in the Municipal Committee System is greatly appreciated. **If you have any questions, please contact us at (608) 364-6614.***

***Return application to Appointment Review Committee, c/o City Clerk's Office, 100 State Street, Beloit, WI 53511***