

MINUTES
PLAN COMMISSION
City Hall Forum - 100 State Street, Beloit, WI 53511
7:00 PM
Wednesday, June 8, 2022

1. CALL TO ORDER AND ROLL CALL

Chairperson Weeden called the meeting to order at 7:00 PM. Chairperson Weeden, Commissioners Janke, Ramsden, Toral, Jacobsen, Finnegan and Anderson were present. Councilor Dunkin was absent.

2. MINUTES

3.a. Consideration of the minutes of May 18, 2022 Plan Commission meeting

Commissioner Weeden indicated that the minutes should be amended to change the person calling meeting to order from Vice Chairperson Finnegan to Chairperson Weeden and that Commissioner Finnegan should be listed as being present.

Motion was made by Commissioner Janke seconded by Commissioner Anderson to approve the minutes, as amended. Motion prevailed, voice vote (7-0).

3. PUBLIC HEARINGS

No public hearings held.

4. REPORTS

4.a. Consideration of Plan Commission Initiatives

Commissioner Jacobsen said she does not understand number three on the attachment, and wanted some clarification. Ms. Christensen said that all Architectural Review is staff-approved at this time, so everything comes to staff. Ms. Christensen said that the items listed will be the ones that staff will approve, and Plan Commission would review and approve the others.

Chairperson Weeden asked Plan Commission if they thought this would be a reasonable role for Plan Commission to review architectural and building design plans. Commissioner Anderson asked if this affects the projects or the volume of the projects. Chairperson Weeden said that they reviewed the list of architectural reviews and carved out what Plan Commission was going to review.

Ms. Christensen said in terms of timing that City would notify people that there was a change in procedure, and encourage the applicant to submit their Architectural Plans early so there is enough time for them to be reviewed.

Commissioner Janke asked if there could be a provision added to allow staff approval if there is a delay in approval due to quorum or other issue so that a project would not be held up or delayed unnecessarily. Ms. Christensen said that the applicant also has the right to appeal if they do not agree with the decision of the Plan Commission.

Commissioner Janke asked if the decision was delayed for more than thirty days, could staff approve/deny the application. Chairperson Weeden asked Ms. Christensen if that could be a problem, or could they put language in to not let the item sit over a certain amount of time. Ms. Christensen said that language could be drafted to reflect that change. Chairperson Weeden suggested modifying the ordinance to allow staff to make the decision to approve/deny if it is not approved within 45 days after it comes to Plan Commission.

The Commission agreed to let Ms. Christensen and Mr. Weeden work on the final language related to the potential delay by Plan Commission before submittal of the resolution to the City Manager and City Council President.

Commissioner Ramsden moved to approve the Resolution, seconded by Commissioner Finnegan. Motion prevails, roll call vote (7-0).

5. STATUS REPORT ON PRIOR PLAN COMMISSION ITEMS

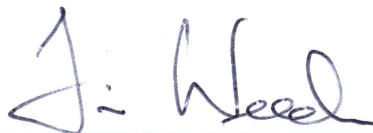
Ms. Christensen updated the Plan Commission on the actions taken by City Council related to a variety of items previously reviewed by Plan Commission. Ms. Christensen said the next Plan Commission meeting is scheduled for July 6, 2022.

6. FUTURE AGENDA ITEMS

Julie Christensen outlined the future agenda items.

7. ADJOURNMENT

Commissioner Anderson moved to adjourn the meeting, seconded by Commission Jacobsen at 7:35 PM. Motion carried, voice vote (7-0).



Tim Weeden, Chairperson