



CITY HALL • 100 STATE STREET • BELOIT, WI 53511  
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**MEETING MINUTES**  
**BELOIT LANDMARKS COMMISSION**  
**Tuesday February 21 2023, 7:00 PM**  
The Fourth Floor Conference Room, 100 State Street  
Beloit, WI 53511

**1. Roll Call**

Chairperson Ruffini called the meeting to order at 7:00PM.  
Commissioners McDaniel, Doig, Beckman, Gallagher, Langley and Councilor Blakeley were present. Commissioner Carlson and Carter were absent.

**2. Minutes of the November 15, 2022 Meeting**

Councilor Blakeley moved to approve the draft minutes. Commissioner McDaniel seconded the motion. The motion passed, voice vote. (6-0)

**3. Public Comments (None)**

**4. Certificates of Appropriateness**

**A. John Mansfield -Certificate of Appropriateness**

COA-2023-01 Review and consideration of a Certificate of Appropriateness (COA) to replace the windows and repair tile at the commercial building at the commercial building located at 312 State Street.

Ms. Rottmann read the staff report and recommendations. The applicant Mr. Mansfield did not have any additional comments. Commissioner McDaniel asked if the tile would be patched or removed and replaced. Mr. Mansfield stated he planned to remove all the tile and replicate the same design. Commissioner McDaniel moved to approve the Certificate of Appropriateness subject to the conditions recommended by staff. Commissioner Doig seconded the motion. The motion passed, voice vote. (6-0)

**5. Reports on Staff Activates**

- A. Report on Staff-Approved Certificates of Appropriateness. Zero applications had been approved since the previous meeting.
- B. Five letters when out to new historic property owners.
- C. 2022 Annual Report on activities.

**6. Adjournment**

Commissioner Doig moved to adjourn at 7:18 PM. Commissioner McDaniel seconded the motion. The motion passed, voice vote. (6-0)

A handwritten signature in blue ink, appearing to read "C. Ruffini", is written over a horizontal line.

Celestino Ruffini, Chairperson  
Landmarks Commission