



CITY HALL • 100 STATE STREET • BELOIT, WI 53511  
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**MEETING MINUTES**  
**BELOIT LANDMARKS COMMISSION**  
**Tuesday July 18, 2023, 7:00 PM**  
The City Hall Forum, 100 State Street  
Beloit, WI 53511

**1. Roll Call**

President pro-temp Commissioner Langley called the meeting to order at 7:04PM. Commissioners Carlson and McDaniel were present. Councilor Blakeley called in remotely. Commissioner Gallagher, Carter, and Ruffini were absent.

**2. Minutes of the June 20, 2023 Meeting**

Commissioner Carlson moved to approve the draft minutes. Commissioner McDaniel seconded the motion. The motion passed, voice vote. (4-0)

**3. Public Comments (None)**

**4. Certificates of Appropriateness**

**A. Dennis Ritchie -Certificate of Appropriateness**

COA-2023-12 Review and consideration of a Certificate of Appropriateness (COA) to repair siding and porch railings at the residential property located at 743 Park Avenue

Ms. Rottmann read the staff report and recommendations. The applicant did not have any additional information to add. Commissioner McDaniel moved to approve the Certificate of Appropriateness subject to the conditions recommended by staff. Commissioner Carlson seconded the motion. The motion passed, voice vote. (4-0)

**B. Jennifer Erdman -Certificate of Appropriateness**

COA-2023-14 Review and consideration of a Certificate of Appropriateness (COA) to replace the siding on the rear addition of the residential property located at 729 Bluff Street.

Ms. Rottmann read the staff report and recommendations. The applicant was not present. Councilor Blakeley moved to approve the Certificate of Appropriateness subject to the conditions recommended by staff. Commissioner McDaniel seconded the motion. The motion passed, voice vote. (4-0)

**5. Reports on Staff Activates**

- A. Report on Staff-Approved Certificates of Appropriateness. Four applications had been approved since the previous meeting.
- B. Two letters when out to new historic property owners.
- C. CLG Grant Funding -Letter of Intent  
Ms. Rottmann provided a summary of the proposed project to update the Design Guidelines and translate them into spanish. Commissioner McDaniel moved to approve submitting A Letter of Intent to the Wisconsin State Historic Preservation Office for Certified Local Government grant funding recommended by staff. Commissioner Carlson seconded the motion. The motion passed, voice vote. (4-0)
- D. City of Beloit Comprehensive Plan  
Ms. Rottmann directed the commission to the flyer in the agenda packet. The city's consult has been community outreach events. Focus group interviews will be on going this week. Ms. Rottmann encouraged the members to share information about the project and participate.

**6. Adjournment**

Commissioner McDaniel moved to adjourn at 7:20 PM. Commissioner Carlson seconded the motion. The motion passed, voice vote. (4-0)



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Celestino Ruffini, Chairperson  
Landmarks Commission






# 7-18-23 Minutes

Final Audit Report

2023-08-16

Created:	2023-08-16
By:	VICKI EGGERS (vickieggers@greaterbeloitworks.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAI-nDUHMmyS6e5b8kXYP9Qy8-vfUhSMP

## "7-18-23 Minutes" History

-  Document created by VICKI EGGERS (vickieggers@greaterbeloitworks.com)  
2023-08-16 - 7:47:06 PM GMT
-  Document emailed to CELESTINO RUFFINI (celestino@visitbeloit.com) for signature  
2023-08-16 - 7:47:10 PM GMT
-  Email viewed by CELESTINO RUFFINI (celestino@visitbeloit.com)  
2023-08-16 - 7:50:21 PM GMT
-  Document e-signed by CELESTINO RUFFINI (celestino@visitbeloit.com)  
Signature Date: 2023-08-16 - 7:50:48 PM GMT - Time Source: server
-  Agreement completed.  
2023-08-16 - 7:50:48 PM GMT