



CITY HALL • 100 STATE STREET • BELOIT, WI 53511
Office: 608/364-6700 • Fax: 608/364-6609
www.beloitwi.gov
Equal Opportunity Employer

MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday October 17, 2023, 7:00 PM
The City Hall Forum, 100 State Street
Beloit, WI 53511

1. Roll Call

Chairperson Ruffini called the meeting to order at 7:00PM
Commissioner Carlson, McDaniel, and Councilor Blakeley were present. Commissioner Gallagher, Carter, and Langley were absent.

2. Minutes of the August 15, 2023 Meeting

Councilor Blakeley moved to approve the draft minutes. Commissioner Carlson seconded the motion. The motion passed, voice vote. (4-0)

3. Public Comments (None)

4. Certificates of Appropriateness

A. Donna Oliver-Certificate of Appropriateness

COA-2023-22 Review and consideration of a Certificate of Appropriateness (COA) to replace windows at the residential property located at 831 Park Avenue.

Ms. Rottmann read the staff report and recommendations. The applicant was not present. Chairperson Ruffini asked about the applicant's submittal. Commissioner McDaniel moved to approve the Certificate of Appropriateness subject to the conditions recommended by staff. Commissioner Carlson seconded the motion. The motion passed, voice vote. (4-0)

5. Reports on Staff Activates

A. Report on Staff-Approved Certificates of Appropriateness. Four applications had been approved since the previous meeting.

B. Historic Property Owner Letters -Five letters when out to new historic property owners.

C. Commission Vacancies

The commission has lost two members at the end of the month. Ms. Rottmann sent out 39 letters to owner occupied properties within the Bluff and Merrill District and recent new historic property owners about filling the vacancies. Ms. Rottmann asked the commission to seek out representatives to fill the commissions openings. Council Blakeley suggested reducing the number of members by an ordinance amendment. Chairperson Ruffini stated that if we were to do that, we would remove member at large not a district representative. Ms. Rottmann would look into updating the ordinance and provide an update at the next scheduled meeting.

D. CLG Grant Application

Ms. Rottmann reached out to consultants to obtain estimates for the scope of work as required by the grant regulations. She plans to submit the application in December.

E. City of Beloit Comprehensive Plan

Ms. Rottmann gave a summary of activities that had been worked on since the July meeting.

Chairperson Ruffini would like to add a presentation on the walking tours he and his team have been working on at our November meeting.

6. Adjournment

Commissioner Carlson moved to adjourn at 7:20 PM. Commissioner McDaniel seconded the motion. The motion passed, voice vote. (4-0)



Celestino Ruffini, Chairperson
Landmarks Commission






10-17-23 Minutes

Final Audit Report

2023-11-27

Created:	2023-11-27
By:	VICKI EGGERS (vickieggers@greaterbeloitworks.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAH8OL67g-lwXzl6I31G9Ca_oTVHwkwXL3

"10-17-23 Minutes" History

-  Document created by VICKI EGGERS (vickieggers@greaterbeloitworks.com)
2023-11-27 - 2:58:29 PM GMT
-  Document emailed to Celestino Ruffini (celestino@visitbeloit.com) for signature
2023-11-27 - 2:58:34 PM GMT
-  Email viewed by Celestino Ruffini (celestino@visitbeloit.com)
2023-11-27 - 4:23:40 PM GMT
-  Document e-signed by Celestino Ruffini (celestino@visitbeloit.com)
Signature Date: 2023-11-27 - 6:07:58 PM GMT - Time Source: server
-  Agreement completed.
2023-11-27 - 6:07:58 PM GMT